

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ESTABLISHING A CHARTER REVIEW COMMISSION; ESTABLISHING CHARTER REVIEW COMMISSION GUIDELINES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Sachse desires to establish a charter review commission and desires to establish guidelines to review the City Charter for the purpose of making recommendations to the City Council for appropriate amendments to the City Charter to be approved by the voters for an election called for such purpose;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. The City Council of the City of Sachse does hereby establish a Commission to review the City Charter for the purpose of making recommendations to the City Council for appropriate amendments to the City Charter to be approved by the voters at an election called for such purpose. The Commission shall consist of two members to be appointed by each City councilmember with the Mayor appointing three members to serve on the Commission. The Commission shall elect a chairperson and a vice chairperson among its members, and shall complete its review and submit a written report to the City Council containing any recommendations for amendments to the City Charter within six (6) months after the members are appointed by the City Council.

SECTION 2. The City Council of the City of Sachse does hereby establish Charter Review Commission guidelines as evidenced by the attached Exhibit "A", said Commission to review the City Charter for the purpose of making recommendations to the City Council appropriate amendments to the City Charter to be approved by the voters at an election called for such purpose.

SECTION 3. This Resolution shall be effective immediately upon adoption.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 21st day of March, 2022.

APPROVED:

Mike J. Felix, Mayor

ATTEST:

Leah K Granger, City Secretary

Exhibit “A”

1. Commission conducts organizational meeting at which:
 - a. Chairperson and vice chairperson are elected by the Commission.
 - b. The Commission will meet once a month on pre-established meeting dates.
 - c. The Commission reviews and directions or guidelines by the City Council, including the charge issued to the Commission:

“Review the City of Sachse’s home rule Charter to determine if any revisions need to be made to the document and make a recommendation to the City Council regarding the Commission’s findings.”
 - d. The Commission will review the articles of the Charter, in order, at each meeting.
 - e. The Commission may receive requests and suggestions from the City Attorney and City staff relative to certain areas of the Charter to review for consistency with state law and best practices.
2. The Commission, with the assistance of City staff and the City Attorney, will keep a written record (including minutes of each meeting) of any Commission-approved recommended changes to the Charter.
3. At the conclusion of the review of the Charter, the Commission should review all prior approved Commission recommendations with the City Attorney to ensure that such recommendations are proper and legal. Then the Commission shall prepare a consolidated report to the City Council.
4. The Commission shall complete its review and make a written report to the City Council, after consultation with the City Attorney, within six (6) months after the appointment of the Commission.
5. The Commission shall consist of two members appointed by each City councilmember and three members appointed by the Mayor. A quorum of the Commission shall consist of a majority of the number of persons actually appointed to the Commission. The approval of the majority of the members present at a meeting is required for any approved recommendation to the City Council for an amendment to the City Charter.
6. The meetings of the Commission shall be conducted in compliance with the Texas Open Meetings Act, and shall be open to the public, except authorized closed meeting to consult with legal counsel.