



**Thursday, February 9, 2023  
Parks and Recreation Board Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
6:30 p.m.**

**A. Regular Meeting**

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1. Call to Order: The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, February 9, 2023, at 6:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
3. Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and city of residence for the record. However, if your remarks pertain to a specific agenda item that will include action/vote, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.
4. Consider approval of the January 19, 2023, meeting minutes.
5. Receive staff updates regarding current activities, special events, and personnel.
6. Discuss and receive an update on J.K. Sachse Park progress, Heritage Park, and The Station.
7. Set upcoming Board meeting date.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

  
Leah K Granger, City Secretary

Posted: 02/06/2023 by 5 pm Removed: \_\_\_\_\_

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at [achi@cityofsachse.com](mailto:achi@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## A. Regular Meeting

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**Subject**                    **3. Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and city of residence for the record. However, if your remarks pertain to a specific agenda item that will include action/vote, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.**

Meeting                    Feb 9, 2023 - Parks and Recreation Board Meeting

Access                    Public

Type                    Information, Procedural

Those who wish to speak may [fill out a form](#) or [email](#) the City Secretary prior to the meeting.

## A. Regular Meeting

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<b>Subject</b>	<b>4. Consider approval of the January 19, 2023, meeting minutes.</b>
Meeting	Feb 9, 2023 - Parks and Recreation Board Meeting
Access	Public
Type	Action, Minutes
Recommended Action	Approve the Parks and Recreation Board meeting minutes as presented.
Minutes	<a href="#">View Minutes</a> for Jan 19, 2023 - Parks and Recreation Board Meeting
Goals	<a href="#">Provide excellent government services to Sachse citizens.</a>

File Attachments

[01.19.23 Parks Board Minutes.pdf \(75 KB\)](#)

**PARKS AND RECREATION BOARD OF THE CITY OF SACHSE  
JANUARY 19, 2023, MEETING MINUTES**

The Parks and Recreations Board of the City of Sachse held a regular meeting on Thursday, January 19, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Members present were Secretary Jermaine McDaniel; Board members Valarie Pike, Keith Casey, Pat Porter, Ian Bailey, and Susie Whitehurst; Leisure Services Director, Lance Whitworth; Recreation Manager Cynthia Wiseman; Leisure Services Coordinator Jordan Beaulieu; and Administrative Assistant Jennifer Hagood.

Secretary Jermaine McDaniel called the meeting to order at 6:30 p.m.

**Invocation and Pledges of Allegiance to the US and Texas Flags.**

Mr. Whitworth led the invocation and the pledges.

**Public Comment: The public is invited at this time to address the Board. Please come to the microphone and state your name and address for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the presiding officer will solicit your comments. The time limit is 3 minutes per speaker. The Board is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take comments under advisement. Issues raised may be referred to City staff for research and possible future action.**

No public comment was made.

**Introductions of all new and current Board members.**

Introductions were made by the entire Board. Newest Board member Susie Whitehurst made her introductions.

**Election of the Parks and Recreation Board Chairperson, Vice Chairperson, and Secretary.**

Mr. McDaniel made recommendations for elected positions.

Motion to elect Valarie Pike as the Chairperson of the Parks and Recreation Board.

Motion to elect Jermaine McDaniel as the Vice Chairperson of the Parks and Recreation Board.

Motion to elect Keith Casey as the Secretary of the Parks and Recreation Board.

Mr. McDaniel made a motion to approve the item as presented. Ms. Pike seconded the motion, and it carried unanimously.

**Consider approval of the August 11, 2022, meeting minutes.**

Ms. Porter made a motion to approve the item as presented. Mr. Casey seconded the motion, and it carried unanimously.

**Consider approval of the October 20, 2022, joint Parks and Recreation Board / Municipal Development District Board meeting minutes.**

Mr. Casey made a motion to approve the item as presented. Ms. Whitehurst seconded the motion, and it carried unanimously.

**2022 review of the Michael J. Felix Community Center.**

Ms. Wiseman made a presentation on the continued productivity of the Michael J. Felix Community Center. Memberships, drop in purchases, and check-ins all had a significant increase from 2021 numbers. All classes had an increase in participation from 2021. Several new programs were added to the 2022 year and were a success. Plans for additional programs in the 2023 year are in the works. Ms. Wiseman introduced Jordan Beaulieu to the Board. Ms. Beaulieu is the new Leisure Services Coordinator. Ms. Beaulieu introduced herself to the Board and gave a little information on her background in Parks and Recreation. Mr. Whitworth gave some history on the scope of what the Community Center has provided in the past and what is now available since the opening of the Michael J. Felix Community Center.

**Receive staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth spoke about the Christmas Extravaganza that was held on December 7, 2022. The event was focused around the Michael J. Felix Community and showed to be very successful. The event had a petting zoo, a 27-foot snowman bounce house, a smores making section, time with Santa, and train rides. The only event that was unable to be used was the snow machines due to the rainy forecast.

**Discuss and receive an update on J.K. Sachse Park progress, Heritage Park, and The Station.**

Mr. Whitworth made a presentation on J.K. Sachse Park progress since the tour on October 20, 2022. The pavilion, bathrooms, splash pad, trails, and volley ball courts are all being done in this current phase of work. Walking trail, pavilion, and bathrooms are close to being completed. The Collin County grant is what has allowed for the walking trails to be done in this phase. Potentially, the grand opening will be held in April or May 2023. The park will be able to accommodate two food trucks up by the pavilion. Heritage Park progress has been focused on the retention ponds and parking lots being implemented. PMB developers are working on the expansion plans of Heritage Park. Mr. Whitworth showed a more realistic concept drawing of the potential finished product. He provided detailed information on the playground amenities and landscaping concepts. The primary theme for the park's playground area will focus on a train and water tower. All the equipment is ADA accessible.

**Set upcoming Board meeting date.**

The next meeting is scheduled for February 9, 2023.

**Adjournment.**

Vice Chairperson McDaniel adjourned the meeting at 7:23 p.m.

**APPROVE:**

**ATTEST:**

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Valarie Pike, Chairperson

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Jermaine McDaniel, Vice Chairperson

## **A. Regular Meeting**

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<b>Subject</b>	<b>5. Receive staff updates regarding current activities, special events, and personnel.</b>
Meeting	Feb 9, 2023 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information

### **OVERVIEW**

Introduce the new Leisure Services Coordinator, Jordan Beaulieu.  
Discuss the Arbor Day event on April 22, 2023.

## A. Regular Meeting

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<b>Subject</b>	<b>6. Discuss and receive an update on J.K. Sachse Park progress, Heritage Park, and The Station.</b>
Meeting	Feb 9, 2023 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information
Goals	<a href="#">Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.</a> <a href="#">Provide excellent government services to Sachse citizens.</a>

## A. Regular Meeting

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<b>Subject</b>	<b>7. Set upcoming Board meeting date.</b>
Meeting	Feb 9, 2023 - Parks and Recreation Board Meeting
Access	Public
Type	Discussion, Information