

**LIBRARY BOARD OF THE CITY OF SACHSE  
NOVEMBER 7, 2022, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, October 10, 2022, at 7 p m at Sachse City Hall Council Chambers, 3815-B Sachse Road Those present were Chairperson Dashe Williams, Vice-Chairperson John Morris, Secretary Marion Simpson, Board Member 'Dia Rhoden, Library Services Manager Daniel Laney, City Secretary Leah Granger, and Councilmember Frank Millsap

**Those absent** Rhia Johnson, Cindy Woodcock, and Joshua Frick

Chairperson Williams called the meeting to order at 7 05 p m

**Invocation and Pledges of Allegiance to the U S and Texas Flags**

Ms Williams led the pledges of allegiance to the U S and Texas flags

**Public Comment**

There were no comments from the public at this time

**Consider approval of the September 12, 2022, meeting minutes**

Mr Morris made a motion to approve the September minutes as presented Ms Simpson seconded the motion and it carried unanimously

**Consider approval of the October 10, 2022, meeting minutes**

Ms Rhoden made a motion to approve the October minutes as presented The motion was seconded by Ms Williams and it passed unanimously

**Receive and Discuss the Library Manager's monthly report**

Mr Laney summed up the month of October The Cloud Library and Hoopla were well utilized and attendance at the 24 programs in October was very high

**Consider approval of the amended Library Circulation Policy**

Mr Laney explained that the circulation policy sets terms for library cards and governs the borrowing of materials He pointed out several changes to the previous version of the policy Some of the changes included are

- Clarified procedures related to cards for minors
- Expiration of cards increased to two years
- Borrowing privilege limits as prescribed by the system
- Added limits for other source material
- Updates to lost and damaged items procedure

After some input and questions from the Board, a motion was made by Ms Rhoden to approve the circulation policy as presented Mr Morris seconded the motion and it carried unanimously

**Discuss setting a new regular meeting time for the Library Board**

Mr Laney explained that with the move to the Council Chambers, there is potential conflict with a board that meets immediately prior to the current day and time Ms Williams preferred to maintain the current day and time for the Library Board meetings She recognized that there may be occasion where the previous board runs over, but they could just convene a little late No action was necessary

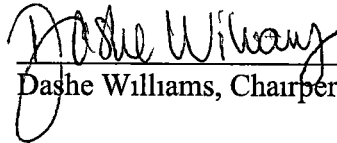
**Discuss Library Board announcements regarding special events, current activities and local achievements**

Mr Laney encouraged all to attend the Christmas Extravaganza on December 7

**Adjournment**

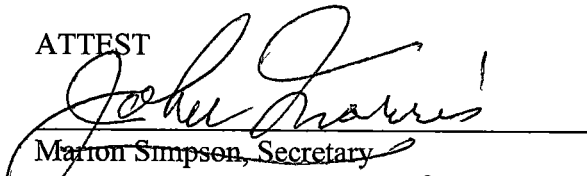
Chairperson Williams adjourned the meeting at 7 38 p m

APPROVE



Dashe Williams, Chairperson

ATTEST



Marion Simpson, Secretary

John Morris, Vice President