



**Thursday, August 18, 2022
Economic Development Corporation Meeting**

**Council Chambers
3815 Sachse Road, Building B
6 p.m.**

The Sachse Economic Development Corporation reserves the right to reconvene, recess, or realign the regular meeting, call Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the Sachse Economic Development Corporation meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Regular Meeting Opening

1. Call to Order: The Board of Directors of the Economic Development Corporation of the City of Sachse will hold a Regular Meeting at 6 p.m. on Thursday, August 18, 2022, to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

B. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.

1. Approve the minutes of the July 21, 2022, meeting.
2. Accept the monthly revenue and expenditure report for the period ending July 31, 2022.
3. Approve the Consent Agenda as presented.

C. Regular Agenda Items

1. Receive and take action on any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.
2. Consider authorizing the Sachse Economic Development Corporation to make a donation to Five Loaves Food Pantry supporting their fundraising goal to purchase a refrigerated food truck.
3. Hold a discussion regarding EDC support of items related to community relations.
4. Consider the Sachse Economic Development Corporation FY 2022-2023 Budget.

D. Executive Session

1. The Sachse Economic Development Corporation shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for C&C Sachse, LLC. for a project generally located along State Highway (SH) 78 and Country Club Drive, and for retail or commercial business projects seeking to locate within the City of Sachse.

E. Regular Agenda Items

1. Take action as a result of executive session: Consider authorizing the City Manager as Executive Director of the EDC to negotiate and execute an economic development agreement on behalf of the EDC with C&C Sachse, LLC. for a

project generally located along State Highway 78 and Country Club Drive, and any amendments and instruments related thereto.

2. Request for future agenda items.

F. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 8/15/2022 2:30 Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 975.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	B. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.
Subject	1. Approve the minutes of the July 21, 2022, meeting.
Access	Public
Type	Action (Consent), Minutes
Preferred Date	Aug 18, 2022
Absolute Date	Aug 18, 2022
Recommended Action	Approve the minutes as presented.

Public Content

BACKGROUND

Minutes of the July 21, 2022, meeting.

POLICY CONSIDERATION

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

[07.21.22 EDC Minutes.pdf \(162 KB\)](#)

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.



The City of
SACHSE
Economic Development
Corporation

**Sachse Economic Development Corporation
Meeting Minutes
July 21, 2022**

The Board of Directors of the Sachse Economic Development Corporation (EDC) convened in a public meeting at 6:00 p.m. on Thursday, July 21, 2022, notice of the meeting having been posted as prescribed at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas, as required by Chapter 551, Local Texas Government Code.

Those present: President Tim Shivers; Vice-President Marcia Harris-Daniel; Board members Teddy Kinzer, Mark Potter, Scott McMurdie, Richard Chandler, and Jim Mason; Councilmember Michelle Howarth; EDC Executive Director and City Manager Gina Nash; Economic Development Manager Jerod Potts; Director of Finance David Baldwin; and Assistant Director of Finance Ryan Bredehoeft.

Regular Meeting Opening:

1. Call to Order.

Mr. Shivers called the meeting to order at 6:06 p.m.

2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

Ms. Harris-Daniel gave the invocation and led the Board in the pledges.

Consent Agenda:

- 1. Approve the minutes of the June 16, 2022, meeting.**
- 2. Accept the monthly revenue and expenditure report for the period ending June 30, 2022.**
- 3. Approve the Consent Agenda as presented.**

Ms. Harris-Daniel made a motion to approval all consent agenda items as presented. Mr. Potter seconded the motion, and it carried unanimously.

Regular Agenda Items:

- 1. Receive and take action on any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.**

The EDC Board spent a few minutes introducing themselves to the two new Board members; Richard Chandler and Jim Mason. Following introductions of the existing Board members, the two new members introduced themselves.

Mr. Potts provided a brief overview about the Red, White, and Blue Blast event highlighting vendor participation and noted that staff is working on pulling an event attendance report using our Placer.ar data. He highlighted some of the recent ribbon cuttings held in the city at Sachse Discount Pharmacy, Cold Stone Creamery, and Pho Station. Mr. Potts then gave a high-level update on the 5th Street District, stating that staff should have a more robust update at the next meeting.

2. Consider the Sachse Economic Development Corporation FY 2022-2023 Budget.

Ms. Nash provided an introduction on how the budget discussion would flow, noting that for some categories, staff would be providing a more detailed description for individual line items.

Ms. Nash mentioned that the City has exceeded EDC sales tax revenue projections over the last several years, noting that there have been healthy increases over time. The Board asked if steps were being taken to get the projected EDC sales tax number closer to actuals, as opposed to there being a gap. Ms. Nash responded that Finance is working on best practices relative to revenue projections. The Board asked if there was a way to view sales tax collection per capita to see how the city's population affects sales tax, as this might tell the Board how people spend their money in the city versus in other places. Mr. Potts explained that staff has access to Community Analyst data that indicates consumer spending patterns. Mr. Shivers asked if per capita information could be used to help the Board set goals with the intention of trying to keep more spending in the community. Staff mentioned that all revenue overages go back into the EDC fund balance.

Mr. Potts walked the Board through an overview of the budget. He indicated that staff has a clearer idea of the budget process now that a year has passed since the reorganization of the EDC. Some of the line items were used differently prior to the reorganization versus how they are being used now. That said, there may be some significant variance across budget years. Mr. Potts mentioned that the addition of a second employee funded from the EDC sales tax effective in FY 2023 will lead to higher wages and salaries, as well as office supplies, and similar items to get the new employee started. Some line items were kept the same as the prior budget year, such as postage. Other items, such as fuel, went down from the previous budget year now that staff has a better feel for what usage will be.

After talking about the FY 2022-2023 budget summary worksheet, staff and the Board discussed the proposed budget detail for specific line items. Staff provided additional information and clarification as necessary.

Mr. Potts presented the allocated overhead line item to the budget, highlighting that this amount for the EDC is reduced significantly compared to the previous FY 2021-2022 budget. Ms. Nash explained what is included in the allocated overhead calculation.

Ms. Nash presented the budget calendar to the Board.

Matthew Holboke, 5511 Oak Ridge Circle, made a few comments from the podium during the meeting in regard to administrative duties resulting from the new staff position within the EDC, tracking expenditures for 5th Street District projects, and the community relations line item.

No action taken at this time.

3. Consider and elect a President and Vice-President of the Economic Development Corporation Board of Directors.

Mr. Shivers noted that he would like to be President of the Board, and he also nominated Ms. Harris-Daniel to be the Vice-President of the EDC.

Mr. Potter made a motion to elect Tim Shivers as President, and Marcia Harris-Daniel as Vice-President of the Economic Development Corporation Board of Directors. Mr. McMurtie seconded the motion, and it carried unanimously.

4. Request for future agenda items.

The Board mentioned wanting some intelligence on economic development in surrounding communities.

Regular Meeting Closing:

1. Adjournment

President Shivers adjourned the meeting at 8:40 p.m.

APPROVE:

Tim Shivers, President

ATTEST:

Gina Nash, Executive Director



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	B. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.
Subject	2. Accept the monthly revenue and expenditure report for the period ending July 31, 2022.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Accept the monthly financial report for the period ending July 31, 2022.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

The Sachse Economic Development Corporation Treasurer prepares a report each month to update the Board concerning the current year's budgetary process. This month's report consists of the summary financial report presented to City Council covering June 2022 and a preliminary line item budget report and balance sheet for July 2022.

RECOMMENDATION

Accept the monthly financial report for the period ending July 31, 2022.

[EDC 6-30-22.pdf \(86 KB\)](#)

[EDC Budget Report 7-31-22 Preliminary.pdf \(134 KB\)](#)

[EDC Balance Sheet 7-31-22.pdf \(77 KB\)](#)

All items listed on the consent agenda will be considered by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests.

City of Sachse

Monthly Revenue and Expenditure Report

June 30, 2022

(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 975,000	\$ 104,897	\$ 969,603	99.4%	A
Other Income	10,000	-	10,000	100.0%	B
Interest Income	5,000	690	6,327	126.5%	C
Total Revenue	\$ 990,000	\$ 105,587	\$ 985,930	99.6%	
Expenditure Summary					
Expenditures	\$ 627,204	\$ 27,141	\$ 464,011	74.0%	D
Total Expenditures	\$ 627,204	\$ 27,141	\$ 464,011	74.0%	
Total Revenue Over/(Under) Expenses	\$ 362,796	\$ 78,447	\$ 521,919		

Explanation of Major Variances:

- A** Sales Tax collections exceed projections
- B** Garland ISD grant received in December
- C** Interest income exceeds budget projection
- D** Includes asbestos abatement and demolition (\$156K)



City of Sachse

Budget to Actual Account Summary

For Fiscal: 2021-2022 Period Ending: 07/31/2022

		Prior Year Budget	Prior Year YTD	2021-2022 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
Fund: 06 - ECONOMIC DEVELOPMENT FUND									
Revenue									
000 - Non-Departmental									
06-000-40060	Sales Tax	837,500.00	917,677.92	975,000.00	113,796.47	1,083,399.26	0.00	111.12%	-108,399.26
06-000-45000	Interest Income	5,000.00	5,067.48	5,000.00	0.00	6,327.37	0.00	126.55%	-1,327.37
06-000-46120	Misc Grants and Donations	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	100.00%	0.00
	000 - Non-Departmental Total:	842,500.00	932,745.40	990,000.00	113,796.47	1,099,726.63	0.00	111.08%	-109,726.63
	Revenue Total:	842,500.00	932,745.40	990,000.00	113,796.47	1,099,726.63	0.00	111.08%	-109,726.63

Budget to Actual

For Fiscal: 2021-2022 Period Ending: 07/31/2022

Expense	Prior Year Budget	Prior Year YTD	2021-2022 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
019 - Economic Development Corporation								
06-019-50000 Wages and Salaries	190,736.00	134,695.25	114,039.00	5,923.20	67,336.16	0.00	59.05%	46,702.84
06-019-50005 Wages and Salaries - Seasonal	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00%	6,000.00
06-019-50010 Overtime	0.00	3,903.19	5,196.75	0.00	2,062.28	0.00	39.68%	3,134.47
06-019-50020 Other Pay	0.00	0.00	659.00	0.00	0.00	0.00	0.00%	659.00
06-019-50030 Longevity Pay	320.00	320.00	48.00	0.00	0.00	0.00	0.00%	48.00
06-019-50050 Social Security and Med Fica Contributio...	15,314.00	9,741.36	9,176.00	431.48	5,243.32	0.00	57.14%	3,932.68
06-019-50060 TMRS Contributions	25,449.00	19,353.09	16,575.00	863.02	10,225.62	0.00	61.69%	6,349.38
06-019-50070 Vacation/Sick Leave Buy Back	0.00	0.00	0.00	1,279.20	1,279.20	0.00	0.00%	-1,279.20
06-019-50072 Health Insurance (do not use)	20,937.00	5,502.87	17,867.00	-1,279.20	0.00	0.00	0.00%	17,867.00
06-019-50100 Workers Compensation	493.00	263.00	280.00	0.00	189.37	0.00	67.63%	90.63
06-019-50110 Unemployment Tax	648.00	429.71	630.00	0.00	9.00	0.00	1.43%	621.00
06-019-50575 Employee Insurance Transfer Out	0.00	0.00	0.00	13,986.00	13,986.00	0.00	0.00%	-13,986.00
06-019-51020 Utilities - Water	0.00	66.39	0.00	0.00	65.90	0.00	0.00%	-65.90
06-019-51030 Utilities - Communications	1,600.00	1,119.81	1,440.00	0.00	664.85	0.00	46.17%	775.15
06-019-51050 Office Supplies	3,000.00	808.36	3,000.00	0.00	199.08	0.00	6.64%	2,800.92
06-019-51070 Postage	400.00	300.00	400.00	0.00	0.00	0.00	0.00%	400.00
06-019-51230 Business Retention Efforts	12,000.00	0.00	10,000.00	0.00	62.47	0.00	0.62%	9,937.53
06-019-51500 Uniforms and Accessories	0.00	0.00	450.00	0.00	0.00	0.00	0.00%	450.00
06-019-51510 Small Tools and Equipment	700.00	0.00	1,000.00	0.00	28.73	0.00	2.87%	971.27
06-019-51550 Fuel and Lubricants	0.00	0.00	3,250.00	61.29	299.97	0.00	9.23%	2,950.03
06-019-51700 Community Relations	0.00	0.00	47,275.00	0.00	9,137.87	0.00	19.33%	38,137.13
06-019-51800 Dues and Subcriptions	6,500.00	11,419.50	20,446.88	6,761.61	42,669.61	688.76	208.69%	-22,222.73
06-019-51810 Employee Training	7,000.00	165.00	7,715.50	815.83	6,420.38	0.00	83.21%	1,295.12
06-019-52000 Vehicle Repairs and Maintenance	500.00	206.20	1,000.00	0.00	136.78	0.00	13.68%	863.22
06-019-53002 Professional Fees	100,000.00	85,427.99	125,000.00	490.43	18,611.52	0.00	14.89%	106,388.48
06-019-53060 Printing Services	1,000.00	0.00	6,000.00	0.00	1,885.00	0.00	31.42%	4,115.00
06-019-53220 5th Street District	25,000.00	888.68	25,000.00	0.00	867.91	0.00	3.47%	24,132.09
06-019-53380 Advertising and Legal Publications	45,000.00	13,197.86	21,400.00	0.00	22,028.83	0.00	102.94%	-628.83
06-019-53500 Web Page Services	2,000.00	4,940.76	5,000.00	0.00	948.00	0.00	18.96%	4,052.00
06-019-54252 Economic Dev - Property Abatement	0.00	0.00	0.00	0.00	155,804.00	0.00	0.00%	-155,804.00
06-019-55000 Operating Transfer Out - General Fund	154,310.00	128,591.90	177,576.00	0.00	133,182.48	0.00	75.00%	44,393.52
019 - Economic Development Corporation Total:	618,907.00	421,340.92	626,424.13	29,332.86	493,344.33	688.76	78.76%	133,079.80
Expense Total:	618,907.00	421,340.92	626,424.13	29,332.86	493,344.33	688.76	78.76%	133,079.80
Fund 06 Revenue Over/(Under) Expenses	223,593.00	511,404.48	363,575.87	84,463.61	606,382.30	-688.76	166.78%	-242,806.43
Total Revenue Over/(Under) Expenses:	223,593.00	511,404.48	363,575.87	84,463.61	606,382.30	-688.76	166.78%	-242,806.43

Group Summary

	Prior Year Budget	Prior Year YTD	2021-2022 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
Fund: 06 - ECONOMIC DEVELOPMENT FUND								
Revenue								
000 - Non-Departmental	842,500.00	932,745.40	990,000.00	113,796.47	1,099,726.63	0.00	111.08%	-109,726.63
Revenue Total:	842,500.00	932,745.40	990,000.00	113,796.47	1,099,726.63	0.00	111.08%	-109,726.63
Expense								
019 - Economic Development Corporation	618,907.00	421,340.92	626,424.13	29,332.86	493,344.33	688.76	78.76%	133,079.80
Expense Total:	618,907.00	421,340.92	626,424.13	29,332.86	493,344.33	688.76	78.76%	133,079.80
Fund 06 Revenue Over/(Under) Expenses	223,593.00	511,404.48	363,575.87	84,463.61	606,382.30	-688.76	166.78%	-242,806.43
Total Revenue Over/(Under) Expenses:	223,593.00	511,404.48	363,575.87	84,463.61	606,382.30	-688.76	166.78%	-242,806.43

Sachse Economic Development Corporation
Balance Sheet
7/31/2022

Assets:

Cash	\$1,289,302.22
Investments	2,143,309.54
Accts Receivable-Sales Tax	205,150.26
Other Receivable-TIF	594,902.49
Assets Held-Land	<u>2,197,981.68</u>

Total Assets **\$6,430,646.19**

Liabilities:

Payables	<u>\$10,881.67</u>
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Total Liabilities **\$10,881.67**

Equity:

Fund Balance 9/30/2021	\$5,813,382.22
FY 2022 YTD Surplus	<u>606,382.30</u>

Total Equity **\$6,419,764.52**

Total Liabilities and Equity **\$6,430,646.19**



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	C. Regular Agenda Items
Subject	1. Receive and take action on any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.
Access	Public
Type	Action, Discussion, Information
Preferred Date	Jun 16, 2022
Absolute Date	Jun 16, 2022
Recommended Action	Receive and take action on any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.
Goals	Make Sachse more prosperous through job creation and quality development that adds community value.

Public Content

BACKGROUND

Announcements are made at this time for informational purposes only.

POLICY CONSIDERATION

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and take actions on any reports and presentations by the Sachse Economic Development Corporation President, Board Members, Executive Director, and staff regarding items of community interest, special events, announcements and activities, office, industrial, commercial, retail, business retention, and marketing projects.



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	C. Regular Agenda Items
Subject	2. Consider authorizing the Sachse Economic Development Corporation to make a donation to Five Loaves Food Pantry supporting their fundraising goal to purchase a refrigerated food truck.
Access	Public
Type	Action, Discussion
Preferred Date	Aug 18, 2022
Absolute Date	Aug 18, 2022
Fiscal Impact	Yes
Recommended Action	Authorize the Sachse Economic Development Corporation to make a donation to Five Loaves Food Pantry supporting their fundraising goal to purchase a refrigerated food truck.

Public Content

BACKGROUND

As part of North Texas Giving Day on September 9, 2022, Five Loaves Food Pantry is raising money to purchase a refrigerated food truck to replace their existing truck. According to the organization, Five Loaves' current food truck has 360,000 miles and is not refrigerated.

OVERVIEW

Five Loaves Food Pantry has set a goal to raise \$70,000 to go towards the purchase of a refrigerated food truck. The organization is seeking to raise \$30,000 prior to North Texas Giving Day on September 9.

Those organizations donating over \$5,000 will be rewarded with their name on the truck.

The Executive Director for Five Loaves Food Pantry reached out to the Sachse Economic Development Corporation (EDC) about making a donation. The previously approved EDC budget includes a line item for community relations; however, during the budget approval process, this specific request was not discussed.

RECOMMENDATION

Authorize the Sachse Economic Development Corporation to make a donation to Five Loaves Food Pantry supporting their fundraising goal to purchase a refrigerated food truck.

[5 Loaves Corporate Ask sachse EDC.pdf \(229 KB\)](#)

Five Loaves



Food Pantry



Dear Jerod,

North Texas Giving Day (NTxGD) is an **18-hour online giving event** designed to empower every person to give back to their community by supporting local nonprofits and causes they care about in one easy-to-use platform. The event, sponsored by the Communities Foundation of Texas, helps build **awareness and support for nonprofits** like 5 Loaves Food Pantry.

In 2021, \$66 million was raised through 103,000 donors benefiting over 3,300 local nonprofits, bringing the thirteen-year total to over \$441 million for our community. NTxGD is the **largest community-wide giving event in the nation**.

Last year **5 Loaves Food Pantry raised over \$30,000** to provide food, diapers, and other needed resources to those in need. Thanks to this effort, we distributed over 775,000 lbs. of food to more than 25,000 families in Sachse, Wylie, Garland, Rowlett and the surrounding communities.

This year, we are raising money to purchase a **refrigerated food truck** for the pantry, and we need your support. Our existing truck has over 360,000 miles, and while we maintain it as best as we can, it's only a matter of time before repairs out-cost its value. Also, the **current truck is not a refrigerated truck**, which limits its usability, especially in the summer months.

Our plan is to raise \$70,000 for a good, used refrigerated food truck, with a goal to **raise \$30,000 before NTxGD even begins!** **That's where you come in!** By advertising that we have the support of private, corporate, and local government partners **such as you**, raising the remaining \$40,000 from individuals during NTxGD will be more likely to succeed.

Please prayerfully consider supporting 5 Loaves Food Pantry with **any or all of this \$30,000 goal**. All donations over \$5,000 will be rewarded with your name on the new truck!

Sincerely,

Audrey Wallace

Audrey Wallace
Executive Director
469-767-8071





Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	C. Regular Agenda Items
Subject	3. Hold a discussion regarding EDC support of items related to community relations.
Access	Public
Type	Discussion

Public Content

BACKGROUND

The EDC budget includes a line item for community relations. Some of the organizations the EDC supports through sponsorships include the Sachse Chamber of Commerce, the Garland and Wylie ISD Education Foundations, and Five Loaves Food Pantry, among others.

OVERVIEW

Each year, the EDC supports community organizations through sponsorships. A number of sponsorship opportunities are highlighted in the annual budget, but the Board will still receive requests during the year for participation beyond what was initially covered in the budget. This discussion is an opportunity for the EDC Board to talk through its approach and expectations regarding community relations and sponsorships.

POLICY CONSIDERATION

The EDC does not currently have a sponsorship policy.

RECOMMENDATION

Hold a discussion regarding EDC support of items related to community relations.



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	C. Regular Agenda Items
Subject	4. Consider the Sachse Economic Development Corporation FY 2022-2023 Budget.
Access	Public
Type	Action, Discussion
Preferred Date	Aug 18, 2022
Absolute Date	Aug 18, 2022
Recommended Action	Approve the Sachse Economic Development Corporation FY 2022-2023 Budget.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

Staff has put together the FY 2022-2023 Economic Development Corporation budget to be consistent with the strategic goals and objectives of the Board.

OVERVIEW

Each year the EDC Board must approve an annual budget for the following fiscal year.

POLICY CONSIDERATION

Approval of the proposed budget by the SEDC Board is necessary for it to be included in the overall City of Sachse Budget, to be approved by Ordinance of the City Council.

RECOMMENDATION

Approve the Sachse Economic Development Corporation FY 2022-2023 Budget.

[Budget Worksheet - 2022-08-15.pdf \(140 KB\)](#)



City of Sachse

Budget Worksheet

Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2022

		2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 Total Budget	2020-2021 YTD Activity	2021-2022 Total Budget	2021-2022 YTD Activity	Defined Budgets 2022-2023 2022-2023 Proposed
Fund: 06 - ECONOMIC DEVELOPMENT FUND								
Revenue								
Department: 000 - Non-Departmental								
06-000-40060	Sales Tax	775,000.00	974,742.44	837,500.00	1,130,595.57	975,000.00	1,083,399.26	1,300,000.00
06-000-45000	Interest Income	4,000.00	13,842.76	5,000.00	6,158.60	5,000.00	6,327.37	7,000.00
06-000-46055	Concession Income - Food Trucks	12,500.00	2,165.69	12,500.00	0.00	0.00	0.00	0.00
06-000-46120	Misc Grants and Donations	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00
	Department: 000 - Non-Departmental Total:	791,500.00	990,750.89	855,000.00	1,146,754.17	990,000.00	1,099,726.63	1,317,000.00
	Revenue Total:	791,500.00	990,750.89	855,000.00	1,146,754.17	990,000.00	1,099,726.63	1,317,000.00

Budget Worksheet

For Fiscal: 2021-2022 Period Ending: 09/30/2022

		Defined Budgets						
		2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
		Total Budget	YTD Activity	Total Budget	YTD Activity	Total Budget	YTD Activity	2022-2023 Proposed
Expense								
Department: 019 - Economic Development Corporation								
06-019-50000	Wages and Salaries	190,736.00	134,533.52	190,736.00	160,163.25	114,039.00	67,336.16	156,152.00
06-019-50005	Wages and Salaries - Seasonal	6,000.00	789.01	6,000.00	0.00	6,000.00	0.00	0.00
06-019-50010	Overtime	0.00	81.48	0.00	6,155.29	5,196.75	2,062.28	0.00
06-019-50020	Other Pay	0.00	0.00	0.00	0.00	659.00	0.00	0.00
06-019-50030	Longevity Pay	356.00	356.00	320.00	320.00	48.00	0.00	68.00
06-019-50050	Social Security and Med Fica Con...	15,317.00	10,420.82	15,314.00	11,811.55	9,176.00	5,243.32	12,027.00
06-019-50060	TMRS Contributions	25,454.00	20,457.40	25,449.00	23,452.89	16,575.00	10,225.62	22,906.00
06-019-50070	Vacation/Sick Leave Buy Back	0.00	0.00	0.00	0.00	0.00	1,279.20	991.00
06-019-50072	Health Insurance (do not use)	20,243.00	14,103.39	20,937.00	5,502.87	17,867.00	0.00	0.00
06-019-50100	Workers Compensation	493.00	314.88	493.00	263.00	280.00	189.37	211.00
06-019-50110	Unemployment Tax	648.00	306.75	648.00	432.94	630.00	9.00	504.00
06-019-50575	Employee Insurance Transfer Out	0.00	0.00	0.00	0.00	0.00	13,986.00	27,316.00
06-019-51020	Utilities - Water	0.00	98.05	0.00	66.39	0.00	65.90	0.00
06-019-51030	Utilities - Communications	2,364.00	2,440.64	1,600.00	1,356.79	1,440.00	664.85	1,008.00
06-019-51050	Office Supplies	3,000.00	1,789.11	3,000.00	808.36	3,000.00	199.08	5,750.00
06-019-51070	Postage	400.00	53.09	400.00	300.00	400.00	0.00	400.00
06-019-51230	Business Retention Efforts	4,000.00	12,801.87	12,000.00	0.00	10,000.00	62.47	10,000.00
06-019-51400	Special Programming Supplies	2,500.00	1,479.82	2,500.00	799.21	0.00	0.00	0.00
06-019-51500	Uniforms and Accessories	0.00	0.00	0.00	0.00	450.00	0.00	880.00
06-019-51510	Small Tools and Equipment	700.00	1,295.16	700.00	0.00	1,000.00	28.73	1,000.00
06-019-51550	Fuel and Lubricants	0.00	0.00	0.00	0.00	3,250.00	299.97	574.00
06-019-51700	Community Relations	0.00	0.00	0.00	0.00	47,275.00	9,137.87	44,750.00
06-019-51800	Dues and Subscriptions	7,200.00	8,150.66	6,500.00	14,251.50	20,446.88	48,419.61	44,692.00
06-019-51810	Employee Training	10,000.00	2,770.85	7,000.00	1,140.00	7,715.50	6,420.38	7,900.00
06-019-52000	Vehicle Repairs and Maintenance	500.00	261.22	500.00	257.64	1,000.00	136.78	1,000.00
06-019-53000	Legal/Consulting Fees	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
06-019-53002	Professional Fees	63,000.00	205,570.73	100,000.00	115,301.03	125,000.00	18,611.52	73,000.00
06-019-53060	Printing Services	1,000.00	905.00	1,000.00	0.00	6,000.00	1,885.00	3,100.00
06-019-53220	5th Street District	34,000.00	5,042.49	25,000.00	1,020.48	25,000.00	867.91	30,600.00

Budget Worksheet

For Fiscal: 2021-2022 Period Ending: 09/30/2022

								Defined Budgets	
		2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	
		Total Budget	YTD Activity	Total Budget	YTD Activity	Total Budget	YTD Activity	2022-2023	
								Proposed	
06-019-53380	Advertising and Legal Publications	83,000.00	62,773.14	45,000.00	19,748.37	21,400.00	22,028.83	43,800.00	
06-019-53500	Web Page Services	7,000.00	12,989.12	2,000.00	4,940.76	5,000.00	948.00	15,460.00	
06-019-54252	Economic Dev - Property Abate...	0.00	0.00	0.00	0.00	0.00	155,804.00	0.00	
06-019-54500	Local Business Grant Program	184,194.00	13,470.29	206,262.00	43,147.99	0.00	0.00	0.00	
06-019-54505	Small Business Grant Program	0.00	36,810.00	25,764.00	0.00	0.00	0.00	0.00	
06-019-55000	Operating Transfer Out - General...	145,287.00	145,287.00	154,310.00	154,310.00	177,576.00	133,182.48	110,804.00	
Department: 019 - Economic Development Corporation Total:		807,392.00	695,351.49	853,433.00	565,550.31	626,424.13	499,094.33	624,893.00	
Expense Total:		807,392.00	695,351.49	853,433.00	565,550.31	626,424.13	499,094.33	624,893.00	
Fund: 06 - ECONOMIC DEVELOPMENT FUND Surplus (Deficit):		-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00	
Report Surplus (Deficit):		-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00	

Group Summary

Departmen...	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	Defined Budgets
	Total Budget	YTD Activity	Total Budget	YTD Activity	Total Budget	YTD Activity	2022-2023 Proposed
Fund: 06 - ECONOMIC DEVELOPMENT FUND							
Revenue							
000 - Non-Departmental	791,500.00	990,750.89	855,000.00	1,146,754.17	990,000.00	1,099,726.63	1,317,000.00
Revenue Total:	791,500.00	990,750.89	855,000.00	1,146,754.17	990,000.00	1,099,726.63	1,317,000.00

Budget Worksheet

For Fiscal: 2021-2022 Period Ending: 09/30/2022

Departmen...	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	Defined Budgets
	Total Budget	YTD Activity	Total Budget	YTD Activity	Total Budget	YTD Activity	2022-2023 Proposed
Expense							
019 - Economic Development Corporation	807,392.00	695,351.49	853,433.00	565,550.31	626,424.13	499,094.33	624,893.00
Expense Total:	807,392.00	695,351.49	853,433.00	565,550.31	626,424.13	499,094.33	624,893.00
Fund: 06 - ECONOMIC DEVELOPMENT FUND Surplus (Deficit):	-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00
Report Surplus (Deficit):	-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00

Fund Summary

Fund	2019-2020		2020-2021		2021-2022		Defined Budgets	
	Total Budget	YTD Activity	Total Budget	YTD Activity	Total Budget	YTD Activity	2021-2022	2022-2023 Proposed
06 - ECONOMIC DEVELOPMENT FUND	-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00	
Report Surplus (Deficit):	-15,892.00	295,399.40	1,567.00	581,203.86	363,575.87	600,632.30	692,107.00	



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	D. Executive Session
Subject	1. The Sachse Economic Development Corporation shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of an Economic Development incentive for C&C Sachse, LLC. for a project generally located along State Highway (SH) 78 and Country Club Drive, and for retail or commercial business projects seeking to locate within the City of Sachse.
Access	Public
Type	Closed Session

Public Content



Agenda Item Details

Meeting	Aug 18, 2022 - Economic Development Corporation Meeting
Category	E. Regular Agenda Items
Subject	1. Take action as a result of executive session: Consider authorizing the City Manager as Executive Director of the EDC to negotiate and execute an economic development agreement on behalf of the EDC with C&C Sachse, LLC. for a project generally located along State Highway 78 and Country Club Drive, and any amendments and instruments related thereto.
Access	Public
Type	Action
Recommended Action	Authorize the City Manager as Executive Director of the EDC to negotiate and execute an economic development agreement on behalf of the EDC with C&C Sachse, LLC. for a project generally located along State Highway 78 and Country Club Drive, and any amendments and instruments related thereto.
Goals	Make Sachse more prosperous through job creation and quality development that adds community value.

Public Content