

**LIBRARY BOARD OF THE CITY OF SACHSE
MEETING MINUTES
MARCH 14, 2022**

The Library Board of the City of Sachse held a regular meeting on Monday, March 14, 2022, at 7 p.m. at Sachse Library, 3815-C Sachse Road. Those present were Chairperson Dashe Williams; Vice-Chairperson John Morris; Board Members Rhia Johnson, Cindy Woodcock, and Joshua Frick; and Manager of Library Services, Daniel Laney.

Members Absent: Marion Simpson and Cindy Gaspar

Chairperson Williams called the meeting to order at 7:07 p.m.

Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Ms. Williams led the invocation and the Pledges of Allegiance to the U.S. and Texas flags.

Consider approval of the January 24, 2022 meeting minutes.

The minutes were approved unanimously on a motion by Mr. Morris, seconded by Ms. Johnson.

Introduce new board members.

Mr. Laney introduced the two new Library Board members: Cindy Woodcock and Joshua Frick.

Receive and discuss the Library Manager's monthly report.

The Board received and discussed the library manager's reports for January and February 2022. Mr. Laney indicated that the Library's service statistics were up across the board from the previous year, although January is normally a slow month for Library services. Additionally, the Library was closed for several days during the month of February due to winter storms. Mr. Laney noted that the Library introduced a new series of monthly adult craft night programs starting in January, which have been well-attended.

Several Board Members had questions about specific items in the statistical report, and Mr. Laney clarified the questions regarding the statistics for "Number of Patrons" and "Door Count."

Discuss the creation of a new Library long-range plan.

Mr. Laney provided the Board with a draft narrative for inclusion in the Long-Range Plan, which contained updated historical, statistical, and demographic information for the Library and for the City of Sachse, as well as updated information on Library services and programs. Mr. Laney informed the Board that staff is planning to do a survey of Sachse residents for use in the creation of the Long-Range Plan, as well as gain input from local business owners on ways the Library can

better serve small businesses. Mr. Frick stated that he had experience with conducting surveys and offered to help Mr. Laney with this process.

Request for future agenda items.

Mr. Frick asked for information on how the Library chooses materials to add to the collection. Mr. Laney provided information on the Library's Collection Development Policy, which guides purchasing decisions for the Library. Mr. Frick followed up with a question regarding the process for patron complaints about Library materials, and Mr. Laney provided information on the Library's material review process as described in the Collection Development Policy.

Mr. Laney informed the Board about two potential agenda items for upcoming meetings, including a presentation about the Library's 2022 Summer Reading Program, and a presentation from Erica Arena, the Library's new Senior Librarian.

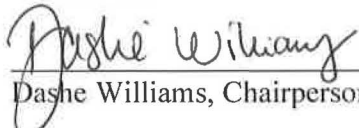
Discuss Library Board Announcements regarding special events, current activities, and local achievements.

Ms. Williams informed the Board of an Easter event at City Line Richardson on Saturday, March 26, hosted by DallasMoms.com.

Adjournment

Chairperson Williams adjourned the meeting at 8:34 p.m.

APPROVE:



Dashe Williams, Chairperson

ATTEST:



John Morris, Vice-Chairperson

Rhia Johnson