



**Monday, September 13, 2021
Library Board Meeting**

**Library Meeting Room
3815 Sachse Road, Building C
7:00 p.m.**

If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to dlaney@cityofsachse.com.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, September 13, 2021 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the June 14, 2021 meeting minutes.
4. Receive and discuss the Library Manager's monthly report.
5. Receive and discuss a report on the results of the 2021 Summer Reading Challenge.
6. Discuss the creation of a new Library long-range plan.
7. Request for future agenda items.
8. Discuss Library Board announcements regarding special events, current activities, and local achievements.
9. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972.429.4770, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting	Sep 13, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the June 14, 2021 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the June 14, 2021 Library Board meeting.
Minutes	View Minutes for Jun 14, 2021 - Library Board Meeting

Public Content

OVERVIEW

Minutes from the June 14, 2021, Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations with this item.

RECOMMENDATION

Approve the minutes of the June 14, 2021, Library Board meeting.

[6.14.2021 Library Board Meeting Minutes.pdf \(109 KB\)](#)

Library Board Meeting (Monday, June 14, 2021)

Members Present

Rhia Johnson
Jason Thompson
Cindy Gaspar
John Morris
Frank Millsap

Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, June 14, 2021, at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

Rhia Johnson called the meeting to order at 7:30 p.m.

Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Rhia Johnson led the invocation and the Pledges of Allegiance to the U.S. flag and Texas flag.

Consider approval of the March 8, 2021, meeting minutes.

The minutes were approved unanimously on a motion by John Morris, seconded by Jason Thompson.

Consider approval of the April 12, 2021, meeting minutes.

The minutes were approved unanimously on a motion by Jason Thompson, seconded by John Morris.

Receive a presentation on the 2021 Summer Reading Program.

Library Manager Daniel Laney presented a summary of the Library's Summer Reading Program activities, including the 20-hour Reading Challenge and special events.

Receive and discuss the Library Manager's monthly report.

The Board received and discussed the library manager's reports for April and May 2021.

Request for future agenda items.

Library Manager Daniel Laney informed the Board that the Library's current Long-Range Plan will expire at the end of FY 2022, and a new Long-Range Plan will need to be approved by the Board by that date and submitted to the Texas State Library and Archives Commission. He informed the Board that he will bring several items to the Board in the coming months related to the Long-Range Plan.

Discuss Library Board Announcements regarding special events, current activities, and local achievements.

Jason Thompson informed the Board that he will be resigning from the Library Board in order to serve on a Collin County board that meets at the same time as the Library Board. He stated he will give written notice of his resignation to the City Secretary.

Library Manager Daniel Laney reminded the Board of the upcoming Boards and Commissions Dinner, which will be held on Wednesday, July 28.

Adjournment

Rhia Johnson adjourned the meeting at 8:05 p.m.



Agenda Item Details

Meeting	Sep 13, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's monthly report.
Access	Public
Type	Discussion, Reports

Public Content

BACKGROUND

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

[June 2021 Library Manager's Report UPDATED.pdf \(101 KB\)](#)

[July 2021 Library Manager's Report.pdf \(93 KB\)](#)



Departmental Report		June 2021	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	33,928		35,092	
Number of Items	35,236		36,433	
Number of New Items	488	3,402	376	3,571
Number of Items Removed	643	12,607	83	3,117
Donated Items Added	7	193	5	120
Number of E-Books	3,467		3,918	
Number of New E-Books	16	402	24	461

Patrons

Number of Patrons	8,988		9,877	
Number of New Patrons	88	743	166	658
Number of Patrons Removed	3	1,244	4	8

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	8,585	10,059	75,416	10,534	14,146	83,610
Adult Fiction	549	666	4,376	577	861	5,013
Adult Non-Fiction	221	393	3,363	295	508	3,153
Juvenile Fiction	2,813	3,474	26,988	4,149	5,975	29,234
YA materials	219	270	1,725	288	465	2,320
Interlibrary Loans	0	0	174	34	37	222
Juvenile Non-Fiction	443	649	4,291	646	973	5,603
DVDs & Blu-Ray	634	897	9,902	624	1,388	6,770
Audio CDs	7	11	237	1	7	114
Board Games, Card Games, & Puzzle	0	0	475	125	137	229
Literacy Kits				19	19	19
Hoopla	535	535	2,082	972	972	6,201
CloudLibrary (Sachse Patrons)	1,246	1,246	9,128	1,136	1,136	9,194
CloudLibrary (Other Patrons)	1,918	1,918	12,675	1,668	1,668	15,538

Programs and Services

Number of Internet Sessions	69	2,225	91	819
Number of Programs	2	117	17	63
Program Attendance	42	5,972	1,250	2,621
Number of Virtual Programs	14	50	2	53
Virtual Program Attendance	2,372	11,599	68	2,998
Number of Volunteer Hours			9	9
3D Print Requests	24	121	4	250
ILL Incoming Requests	1	162	37	185
ILL Incoming Received	4	162	40	200
ILL Outgoing Requests	46	980	122	957
ILL Outgoing Shipped	11	495	55	574
Literacy Computer Uses			821	2,117
Curbside Pickup	112	283	35	110
Door Count	2,297	29,234	3,685	19,538

Programs

Participation

Wednesday Story Time	2-Jun	32
Thursday Story Time	3-Jun	33
"What's Up With Your Tail"	5-Jun	63
Teen Tiny Art Exhibit Kits	5-Jun	23
Kids Sundial & Suncatcher Kits	7-Jun	71
Wednesday Story Time	9-Jun	42
Thursday Story Time	10-Jun	43
Teen/Adult Suncatcher Kits	11-Jun	13
Outdoor Bubble Show 6 p.m.	15-Jun	258
Outdoor Bubble Show 7 p.m.	15-Jun	262
Wednesday Story Time	16-Jun	32
Thursday Story Time	17-Jun	42
Kids Garden Friend Kit	22-Jun	169
Wednesday Story Time	23-Jun	51
Thursday Story Time	24-Jun	52
Virtual Dungeons & Dragons	24-Jun	5
Teen/Adult Succulent Jar Kits	25-Jun	13
Kids 4th of July Wand Kits	29-Jun	72
Wednesday Story Time	30-Jun	42
Total		1,318

Programs by Type

Number

Participation

Story Times	9	369
In-person Programs and Events	2	520
Virtual Programs and Events	2	68
Take-Home Activities	6	361
Total		1,318



Departmental Report		July 2021	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	34,101		35,350	
Number of Items	35,409		36,701	
Number of New Items	367	3,769	386	3,957
Number of Items Removed	194	12,801	99	3,216
Donated Items Added	11	204	13	133
Number of E-Books	3,453		3,959	
Number of New E-Books	3	405	39	500

Patrons

Number of Patrons	9,045		9,986	
Number of New Patrons	53	796	121	779
Number of Patrons Removed	0	1,244	1	9

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date
Total Circulation	9,253	11,278	86,694	9,957	14,373	97,983
Adult Fiction	522	734	5,110	459	763	5,776
Adult Non-Fiction	280	405	3,768	321	575	3,728
Juvenile Fiction	3,258	4,416	31,404	3,728	6,111	35,345
YA materials	192	294	2,019	217	416	2,736
Interlibrary Loans	5	5	179	19	21	243
Juvenile Non-Fiction	548	687	4,978	710	1,159	6,762
DVDs & Blu-Ray	708	986	10,888	719	1,523	8,293
Audio CDs	9	20	257	7	11	125
Board Games, Card Games, & Puzzle	0	0	475	155	172	401
Literacy Kits				32	32	51
Hoopla	588	588	2,670	952	952	7,153
CloudLibrary (Sachse Patrons)	1,245	1,245	10,373	1,132	1,132	10,326
CloudLibrary (Other Patrons)	1,898	1,898	14,573	1,506	1,506	17,044

Programs and Services

Number of Internet Sessions	107	2,332	102	921
Number of Programs	2	119	16	79
Program Attendance	47	6,019	690	3,311
Number of Virtual Programs	17	67	3	56
Virtual Program Attendance	1,584	13,183	129	3,127
Number of Volunteer Hours	0	866	30	39
3D Print Requests	27	148	13	263
ILL Incoming Requests	11	173	22	207
ILL Incoming Received	7	169	19	219
ILL Outgoing Requests	89	1,069	122	1,079
ILL Outgoing Shipped	57	552	73	647
Literacy Computer Uses	0		840	2,957
Door Count	2,318	31,552	3,560	23,098

Programs

Participation

Thursday Story Time	1-Jul	44
Kids Fossil Craft Kits	5-Jul	100
Kids Free Yo-Yos	6-Jul	100
Wednesday Story Time	7-Jul	27
Thursday Story Time	8-Jul	55
Teen/Adult Button Tree Craft Kits	9-Jul	15
Teen/Adult Dog and Cat Toy Craft Kits	13-Jul	22
"The Science of Spin" with Val Oliver	13-Jul	25
Wednesday Story Time	14-Jul	54
Thursday Story Time	15-Jul	34
Kids Balloon Car Craft Kits	19-Jul	90
Wednesday Story Time	21-Jul	23
Thursday Story Time	22-Jul	22
Virtual Dungeons and Dragons	22-Jul	4
Teen/Adult Pencil Holder Craft Kits	23-Jul	12
Wednesday Story Time	28-Jul	16
Thursday Story Time	29-Jul	21
Amazing Animals 10 a.m. showing	31-Jul	113
Amazing Animals 11 a.m. showing	31-Jul	42
Total		819

Programs by Type

Number

Participation

Story Times	9	296
In-person Programs and Events	2	155
Virtual Programs and Events	3	129
Take-Home Activities	5	239
Total		819



Agenda Item Details

Meeting	Sep 13, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	5. Receive and discuss a report on the results of the 2021 Summer Reading Challenge.
Access	Public
Type	Discussion, Information, Reports

Public Content

BACKGROUND

Library Manager Daniel Laney will present a statistical summary of the Library's 2021 Summer Reading Challenge.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

[2021 SRP Statistics Library Board.pdf \(114 KB\)](#)

Sachse Public Library
2020 Summer Reading Program Statistics

	2021	2020	2019	2018	2017	2016	2015
Total Participants	574	544	1476	1261	1276	1172	1003
% Change	5.51%	-63.14%	17.05%	-1.18%	8.87%	16.85%	
Children	381	331	850	769	736	XXXX	662
Teens	39	36	197	150	164	XXXX	96
Adults	159	177	429	342	376	XXXX	259
Total Logs Turned-In	477	369	754	653	651	746	445
% Change	29.27%	-51.06%	15.47%	0.31%	-12.73%	67.64%	
Total Hours Read	12182	8994	15080	13060	13020	14920	8900
% Change	35.45%	-40.36%	15.47%	0.31%	-12.73%	67.64%	
Total Program Attendance	1940	XXXX	4381	4858	4243	3602	3085
% Change		XXXX	-9.82%	14.49%	17.80%	16.76%	
Library Cards Issued (June-July)	287	141	416	366	389	360	301
% Change	103.54%	-66.10%	13.66%	-5.91%	8.06%	19.60%	
Total Checkouts (June-July)	28519	21337	29612	28597	29672	27736	25495
% Change	33.66%	-27.94%	3.55%	-3.62%	6.98%	8.79%	



Agenda Item Details

Meeting	Sep 13, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	6. Discuss the creation of a new Library long-range plan.
Access	Public
Type	Discussion, Information

Public Content

BACKGROUND

In order to be accredited by the Texas State Library and Archives Commission, Texas public libraries are required to have a long-range plan approved within the last five years. The Library's current long-range plan is valid through the end of FY2022.

OVERVIEW

The Library Board will discuss the process for creating a new Library long-range plan.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discuss the process for creating a new Library long-range plan.



Agenda Item Details

Meeting Sep 13, 2021 - Library Board Meeting

Category A. Regular Meeting

Subject 7. Request for future agenda items.

Access Public

Type Discussion, Information

Public Content



Agenda Item Details

Meeting	Sep 13, 2021 - Library Board Meeting
Category	A. Regular Meeting
Subject	8. Discuss Library Board announcements regarding special events, current activities, and local achievements.
Access	Public
Type	Discussion, Information

Public Content