



**Thursday, February 18, 2021  
Sachse Economic Development Corporation Meeting**

**BOARD OF DIRECTORS REGULAR MEETING  
THURSDAY, FEBRUARY 18, 2021 – 5:30 P.M.**

**CANCELLED**

**MEETING HELD AS A VIDEO CONFERENCE CALL**

**Due to the State of Texas Executive Order, we are practicing social distancing in order to prevent the spread of COVID-19. The physical location of the meeting will be closed to the public in order to practice social distancing but will be open and viewable to the public through Zoom telephone or video conference call. We encourage members of the public to view and/or listen to the video conference meeting. If you have any comments to submit regarding the agenda or other items related to the SEDC, please e-mail those to [lblake@cityofsachse.com](mailto:lblake@cityofsachse.com).**

**INSTRUCTIONS FOR ACCESSING THE VIDEO CONFERENCE CALL:**

**Follow this Link:**[https://us02web.zoom.us/j/84305071590?](https://us02web.zoom.us/j/84305071590?pwd=aCtrUDJFcVZERXVST1RReXoxRmZDdz09)  
**pwd=aCtrUDJFcVZERXVST1RReXoxRmZDdz09**  
**Meeting ID: 843 0507 1590**  
**Passcode: 066134**

**There is the option to listen to the meeting through the audio on your computer. To listen to the meeting by telephone dial: 346.248.7799, and enter meeting ID and passcode listed above. Participants that log into the meeting through their computers will be able to view presentations and video interactions. Participants that dial in using their telephone will only be able to hear the audio of the meeting. Please note that only SEDC Board Members, select City of Sachse and SEDC Staff and presenters will have their video turned on and be able to speak during the meeting. All other meeting attendees will only be able to view and/or listen to the meeting.**

**The SEDC Board reserves the right to convene into Executive Session pursuant to the Texas Government Code, Chapter 551.071(2) for the purpose of seeking confidential legal advice from SEDC's general counsel regarding posted items on the meeting agenda.**

**A. Regular Meeting Opening**

1. Call to Order: The Board of Directors of the Economic Development Corporation of the City of Sachse will hold a Regular Meeting on Thursday, February 18, 2021 at 5:30 p.m. to consider the following items of business:
2. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

**B. Consent Agenda - All items listed on the consent agenda will be considered by the Board and will be enacted on by one motion. There will be no separate discussion of these items unless a Board member so requests.**

1. Approve the minutes of the January 21, 2021 regular meeting.
2. Accept the monthly financial reports for the period ending December 31, 2020.
3. Approve the Consent Agenda as presented.

**C. Regular Agenda Items**

1. Discuss and take action on the sale of a portable building on SEDC owned property at 5804 Billingsley Street Sachse, Texas.
2. Discuss and take action on a grant for \$10,000.00 to Five Loaves Food Pantry for purchase of a mobile vending truck.

#### **D. Executive Session**

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1. The Sachse Economic Development Corporation shall convene into Executive Session pursuant to Texas Government Code Section §551.087: Deliberation regarding Economic Development Negotiations: Discussion of Economic Development incentive for retail or commercial business projects seeking to locate within the City of Sachse.
2. The Sachse Economic Development Corporation shall convene into Executive Session pursuant to Texas Government Code Section §551.074: Personnel: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the CEO.

#### **E. Regular Agenda Items**

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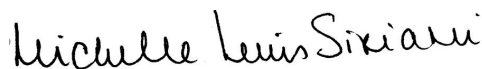
1. Take any action as a result of Executive Session.

#### **F. Regular Meeting Closing**

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1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at [lrose@cityofsachse.com](mailto:lrose@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



City of Sachse

# Budget to Actual Account Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

		Prior Year Budget	Prior Year YTD	2020-2021 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance
<b>Fund: 06 - ECONOMIC DEVELOPMENT FUND</b>									
<b>Revenue</b>									
<b>000 - Non-Departmental</b>									
06-000-40060	Sales Tax	775,000.00	309,214.31	837,500.00	92,463.08	356,806.20	0.00	42.60%	480,693.80
06-000-45000	Interest Income	4,000.00	7,659.80	5,000.00	0.00	1,343.55	0.00	26.87%	3,656.45
06-000-46055	Concession Income - Food Trucks	12,500.00	2,165.69	12,500.00	0.00	0.00	0.00	0.00%	12,500.00
06-000-46120	Misc Grants and Donations	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00%	-10,000.00
	<b>000 - Non-Departmental Total:</b>	<b>791,500.00</b>	<b>319,039.80</b>	<b>855,000.00</b>	<b>92,463.08</b>	<b>368,149.75</b>	<b>0.00</b>	<b>43.06%</b>	<b>486,850.25</b>
	<b>Revenue Total:</b>	<b>791,500.00</b>	<b>319,039.80</b>	<b>855,000.00</b>	<b>92,463.08</b>	<b>368,149.75</b>	<b>0.00</b>	<b>43.06%</b>	<b>486,850.25</b>

**Budget to Actual**

For Fiscal: 2020-2021 Period Ending: 01/31/2021

Expense	Prior Year Budget	Prior Year YTD	2020-2021 Budget	MTD Activity	YTD Activity	Encumbrances	Percentage	Remaining Balance	
<b>019 - Economic Development Corporation</b>									
<u>06-019-50000</u>	Wages and Salaries	190,736.00	54,814.10	190,736.00	10,419.31	35,007.54	0.00	18.35%	155,728.46
<u>06-019-50005</u>	Wages and Salaries - Seasonal	6,000.00	789.01	6,000.00	0.00	0.00	0.00	0.00%	6,000.00
<u>06-019-50030</u>	Longevity Pay	356.00	356.00	320.00	0.00	320.00	0.00	100.00%	0.00
<u>06-019-50050</u>	Social Security and Med Fica Contribu	15,317.00	4,599.96	15,314.00	557.78	2,448.10	0.00	15.99%	12,865.90
<u>06-019-50060</u>	TMRS Contributions	25,454.00	8,911.73	25,449.00	1,183.20	4,952.50	0.00	19.46%	20,496.50
<u>06-019-50070</u>	Health Insurance	20,243.00	6,671.16	20,937.00	782.34	3,938.19	0.00	18.81%	16,998.81
<u>06-019-50080</u>	Dental Insurance	571.00	195.12	1,181.00	26.94	92.34	0.00	7.82%	1,088.66
<u>06-019-50090</u>	Life and LTD Insurance	386.00	0.00	386.00	0.00	0.00	0.00	0.00%	386.00
<u>06-019-50100</u>	Workers Compensation	493.00	314.88	493.00	0.00	263.00	0.00	53.35%	230.00
<u>06-019-50110</u>	Unemployment Tax	648.00	15.59	648.00	128.00	128.00	0.00	19.75%	520.00
<u>06-019-51030</u>	Utilities - Communications	2,364.00	1,380.95	1,600.00	0.00	267.68	0.00	16.73%	1,332.32
<u>06-019-51050</u>	Office Supplies	3,000.00	969.34	3,000.00	0.00	260.15	0.00	8.67%	2,739.85
<u>06-019-51070</u>	Postage	400.00	50.99	400.00	7.50	300.00	0.00	75.00%	100.00
<u>06-019-51230</u>	Business Retention Efforts	4,000.00	12,801.87	12,000.00	0.00	0.00	0.00	0.00%	12,000.00
<u>06-019-51400</u>	Special Programming Supplies	2,500.00	1,038.89	2,500.00	0.00	0.00	0.00	0.00%	2,500.00
<u>06-019-51510</u>	Small Tools and Equipment	700.00	1,295.16	700.00	0.00	0.00	0.00	0.00%	700.00
<u>06-019-51800</u>	Dues and Subscriptions	7,200.00	2,481.91	6,500.00	525.00	1,938.12	0.00	29.82%	4,561.88
<u>06-019-51810</u>	Employee Training	10,000.00	1,804.59	7,000.00	0.00	165.00	0.00	2.36%	6,835.00
<u>06-019-52000</u>	Vehicle Repairs and Maintenance	500.00	43.99	500.00	0.00	32.86	0.00	6.57%	467.14
<u>06-019-53002</u>	Professional Fees	63,000.00	80,487.50	100,000.00	1,448.75	6,787.50	0.00	6.79%	93,212.50
<u>06-019-53060</u>	Printing Services	1,000.00	905.00	1,000.00	0.00	0.00	0.00	0.00%	1,000.00
<u>06-019-53220</u>	Backyard on 5th	34,000.00	849.90	25,000.00	0.00	483.03	0.00	1.93%	24,516.97
<u>06-019-53380</u>	Advertising and Legal Publications	83,000.00	26,498.97	45,000.00	314.30	13,922.56	0.00	30.94%	31,077.44
<u>06-019-53500</u>	Web Page Services	7,000.00	3,271.62	2,000.00	833.76	833.76	0.00	41.69%	1,166.24
<u>06-019-54500</u>	Local Business Grant Program	184,194.00	1,343.57	206,262.00	0.00	21,884.59	0.00	10.61%	184,377.41
<u>06-019-54505</u>	Small Business Grant Program	0.00	0.00	25,764.00	0.00	0.00	0.00	0.00%	25,764.00
<u>06-019-55000</u>	Operating Transfer Out - General Fund	145,287.00	48,429.08	154,310.00	0.00	38,577.57	0.00	25.00%	115,732.43
<b>019 - Economic Development Corporation Total:</b>		<b>808,349.00</b>	<b>260,320.88</b>	<b>855,000.00</b>	<b>16,226.88</b>	<b>132,602.49</b>	<b>0.00</b>	<b>15.51%</b>	<b>722,397.51</b>
<b>Expense Total:</b>		<b>808,349.00</b>	<b>260,320.88</b>	<b>855,000.00</b>	<b>16,226.88</b>	<b>132,602.49</b>	<b>0.00</b>	<b>15.51%</b>	<b>722,397.51</b>
<b>Fund 06 Revenue Over/(Under) Expenses</b>		<b>-16,849.00</b>	<b>58,718.92</b>	<b>0.00</b>	<b>76,236.20</b>	<b>235,547.26</b>	<b>0.00</b>	<b>0.00%</b>	<b>-235,547.26</b>
<b>Total Revenue Over/(Under) Expenses:</b>		<b>-16,849.00</b>	<b>58,718.92</b>	<b>0.00</b>	<b>76,236.20</b>	<b>235,547.26</b>	<b>0.00</b>	<b>0.00%</b>	<b>-235,547.26</b>

**City of Sachse**  
 Monthly Revenue and Expenditure Report  
 December 31, 2020  
 (Unaudited)

**SACHSE ECONOMIC DEVELOPMENT CORPORATION**

25% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
<b>Revenue Summary</b>					
Sales Tax	\$ 837,500	\$ 81,919	\$ 264,343	31.56%	
Other Income	\$ 12,500	\$ -	\$ 10,000	80.00%	<b>A</b>
Interest Income	5,000	258	1,344	26.87%	
<b>Total Revenue</b>	<b>\$ 855,000</b>	<b>\$ 82,177</b>	<b>\$ 275,687</b>	<b>32.24%</b>	
<b>Expenditure Summary</b>					
Expenditures	855,000	63,487	116,376	13.61%	
<b>Total Expenditures</b>	<b>\$ 855,000</b>	<b>\$ 63,487</b>	<b>\$ 116,376</b>	<b>13.61%</b>	
<b>Total Revenue Over/Under Expenses</b>	<b>\$ -</b>	<b>\$ 18,689</b>	<b>\$ 159,311</b>		

**Explanation of Major Variances:**

**A** GISD Grant received in November