



**Monday, July 13, 2020
Library Board Meeting**

This meeting will begin at 7:00 p.m.

MEETING HELD AS A TELEPHONE CONFERENCE CALL

Because of the Dallas County, Collin County and City of Sachse disaster declarations we are practicing social distancing in order to prevent the spread of COVID-19.

We encourage members of the public to listen to the telephone conference meeting.

If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to dlaney@cityofsachse.com.

INSTRUCTIONS FOR ACCESSING THE TELEPHONE CONFERENCE CALL:

Dial this Phone Number: US: 1-346-248-7799

Enter Meeting ID: 940 1603 4447

Meeting Link: <https://zoom.us/j/94016034447>

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, July 13, 2020 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Consider approval of the June 8, 2020 meeting minutes.
4. Receive and discuss the Library Manager's report.
5. Request for future agenda items.
6. Discuss Library Board announcements regarding special events, current activities, and local achievements.
7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Jul 13, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	3. Consider approval of the June 8, 2020 meeting minutes.
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the May 11, 2020 Library Board meeting.

Public Content**BACKGROUND**

Minutes from the June 8, 2020 Library Board meeting.

OVERVIEW

Minutes from the June 8, 2020 Library Board meeting.

POLICY CONSIDERATIONS

There are no policy considerations with this item.

RECOMMENDATION

Approve the minutes of the June 8, 2020 Library Board meeting.

Library Board Meeting Minutes - June 8, 2020.pdf (207 KB)

Library Board Meeting (Monday, June 8, 2020)

Members Present

Jarvis Chambers
Rhia Johnson
Kyle Graves
Jason Thompson
Michelle Howarth

Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, June 8, 2020 at 7:00 P.M. at the Sachse Public Library 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

Jarvis Chambers called the meeting to order at 7:07 PM.

Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Jarvis Chambers led the invocation and the Pledges of Allegiance to the U.S. and Texas flags.

Consider approval of the May 11, 2020 meeting minutes.

The minutes were approved unanimously on a motion by Jarvis Chambers, seconded by Kyle Graves.

Receive an update regarding actions taken by the Library as a result of the COVID-19 pandemic.

The Library Board received a report from the Library Manager regarding the Library's response to the COVID-19 pandemic, including re-opening the Library and the 2020 Summer Reading Program.

Receive and discuss the Library Manager's report for March-May 2020.

The board received and discussed the library manager's report.

Request for future agenda items.

No future agenda items were requested.

Discuss Library Board Announcements regarding special events, current activities, and local achievements.

No announcements were discussed.

Adjournment

Jarvis Chambers adjourned the meeting at 7:39 PM

**Agenda Item Details**

Meeting	Jul 13, 2020 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's report.
Access	Public
Type	Discussion, Reports

Public Content**BACKGROUND**

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

OVERVIEW

Staff will make announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discussion only.

June 2020 Library Manager's Report.pdf (159 KB)



Departmental Report		June 2020	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	42,592		33,928	
Number of Items	43,935		35,236	
Number of New Items	380	3,823	488	3,402
Number of Items Removed	145	2,372	643	12,607
Donated Items Added	28	300	7	193
Number of E-Books	3,128		3,467	
Number of New E-Books	51	400	16	402

Patrons

Number of Patrons	9,065		8,988	
Number of New Patrons	254	1,012	88	743
Number of Patrons Removed	4	3,161	3	1,244

Circulation

Total Circulation	12,879	15,337	101,410	8,585	10,059	75,416
Adult Fiction	792	947	6,059	549	666	4,376
Adult Non-Fiction	481	632	4,404	221	393	3,363
Juvenile Fiction	5,996	7,292	45,639	2,813	3,474	26,988
YA materials	524	627	2,662	219	270	1,725
Interlibrary Loans	35	35	371	0	0	174
Juvenile Non-Fiction	1,017	1,356	6,773	443	649	4,291
DVDs & Blu-Ray	1,941	2,342	17,831	634	897	9,902
Audio CDs	42	55	457	7	11	237
Board Games, Card Games, & Puzzles				0	0	475
Hoopla				535	535	2,082
CloudLibrary (Sachse Patrons)	923	923	7,418	1,246	1,246	9,128
CloudLibrary (Other Patrons)	1,128	1,128	9,796	1,918	1,918	12,675

Programs and Services

Number of Internet Sessions	489	4,355	69	2,225
Number of Programs	27	175	2	117
Program Attendance	2,379	9,994	42	5,972
Number of Virtual Programs			14	50
Virtual Program Attendance			2,372	11,599
Number of Volunteer Hours	204	1,040	18	866
3D Print Requests	12	60	24	121
ILL Incoming Requests	49	316	1	162
ILL Incoming Received	42	351	4	162
ILL Outgoing Requests	179	1,389	46	980
ILL Outgoing Shipped	93	781	11	495
Literacy Computer Uses	2,323	13,230	0	No data*
Curbside Pickup / Home Delivery			112	283
Door Count	8,515	48,188	2,297	29,234

Programs	Date	Participation
The Letter "A" Video	2-Jun	402
Campfire Craft Video	3-Jun	162
Virtual Story Time	4-Jun	335
Virtual Infant Story Time	7-Jun	120
The Letter "B" Video	9-Jun	102
Virtual Story Time	11-Jun	126
Virtual Infant Story Time	14-Jun	109
The Letter "C" Video	16-Jun	100
Father's Day Take-Home Craft	17-19 Jun	33
Father's Day Virtual Story Time	18-Jun	137
Virtual Infant Story Time	21-Jun	100
The Letter "D" Video	23-Jun	110
Teen Magnet Take-Home Craft	23-27 Jun	9
Shaker Craft Video	24-Jun	177
Virtual Story Time	25-Jun	307
Virtual Infant Story Time	28-Jun	85
Total		2,414

* Literacy Computers are in storage

Programs by Type	Number	Participation
Virtual Story Times	4	905
Virtual Infant Story Times	4	414
Craft Videos	2	339
"Teaser" Videos	4	714
Take-Home Crafts	2	42
Total		2,414