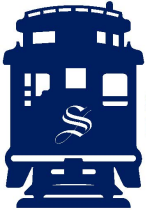


Office Use Only: Account Number _____ Work Order Number _____



The City of
SACHSE

COPY OF DRIVERS LICENSE REQUIRED

State _____ I.D.
Number _____
Exp. _____ Date of Birth _____

UTILITY SERVICES COMMERCIAL CREDIT APPLICATION

The City of Sachse requires a deposit for new service according to the Master Fee Schedule based on meter size.

Company Name _____ TaxID.# _____

Contact Name _____

Address of Premises to be Served _____ Sachse, TX 75048

Mailing Address (if different) _____

Phone# _____ Office# _____ Cell# _____

Owner or Landord Name: _____ Owner Occp _____ Rental/Lease _____

Email Address: _____ Enroll in E-Billing*: Yes No

*This paperless billing notification will be delivered to email address

Have you ever had service with us? Yes _____ No _____

If YES please give previous address: _____

**Requested Connection Date (At least One Business Day from Application Date) _____

House Bill 872.052 Disclosure of Personal Information. Information in your City of Sachse Utility customer account record, including information regarding customer usage, services, and billing, including amounts billed or collected for utility usage, is excepted from disclosure under Texas Government Code, Chapter 552.1331. The Request for Disclosure form allows a customer, or a representative of the customer, to receive information excepted from disclosure if the information directly relates to utility service provided to the customer and is not confidential by law. A Request for Disclosure form is available by request or website submission.

*If rental is a duplex or 4-plex, a city inspection is required before utilities can be connected. Please contact the Fire Marshall's Office at 469.429.4791 for an inspection.

If account incurs no late fees during the first year of service, the deposit will be credited back to the account. You may fax letters of credit to 972.495.9356, attention Utility Services.

You are responsible for safeguarding the waste service provider's trash and recycle receptacles. When you move, please assure the receptacles are turned over to the next occupant or owner.

TERMINATION OF SERVICE - The applicant agrees to be responsible for the payment of utility charges incurred at these premises until their responsibility is terminated by providing a two day written notice from the customer to have services disconnected or upon completion of an application for service by another party

Signature: _____ Date: _____

All documents can be submitted in person, by email, or by fax. See contact information below.

We require one business day from application to set your water.



Credit Card Authorization

3815-B Sachse Rd, Sachse, TX 75048
Office: 469-429-4763 Fax: 972-495-9356
Email: Utilitybilling@cityofsachse.com

Today's Date: _____ Utility Customer Name: _____

Utility Account #: _____ Service Address: _____ Phone Notifications: Y or N

Daytime Telephone Number: _____ E-mail Address: _____ E-Bills: Y or N

One -Time Payment

I have read the terms and conditions and hereby request and authorize the City of Sachse and the financial institution to initiate a one-time charge to my credit card account and, if necessary, initiate adjustments for any transactions credited in error.

Name as it appears on the credit card: _____

Mailing Address of credit card statement: _____

City: _____ State: _____ ZIP: _____

Credit Card Type Visa Mastercard Discover American Express

Credit Card Account Number: _____

Expiration Date: ____/____

One-time Charge \$: _____

Not VALID without signature.

Driver's License Verification may be requested.

Signature: _____ Effective Date: _____

Recurring Option Available Online

Select Online Payments at cityofsachse.com to register and maintain credit card information for a monthly recurring payment.

Internal Use Only

Processed by: _____ Date: _____



Credit Card Authorization Terms and Conditions

Credit Card One-Time Authorization: I authorize a one-time payment to my credit card. I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored for any reason, and that the City of Sachse retains its normal collection rights.

Credit Card Draft Option available online - I understand if using the Utility Billing Online Payments credit card draft option it is my sole responsibility to update my credit card information if the credit card expires or my account is closed. I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored for any reason, and that the City of Sachse retains its normal collection rights. I understand I will continue to receive a utility bill by mail or electronically based on my statement delivery choice.