

Charter Review Commission

City Council

February 7, 2022



The City of
SACHSE

Overview

- Recap of January 18 Council discussion
- Charter requirements
- Proposed structure
- Charge
- Next steps



Recap of January 18 Council Discussion

- In the Council discussion of this item, the following items were addressed:
 - General staff clean-up (grammar, inconsistencies in terminology, etc.)
 - Frequency with which Charter is reviewed
 - Term limits
 - At least two appointees per each councilmember
 - No compensation
 - Multiple meetings



Charter Requirements

Section 11.07-CHARTER REVIEW COMMISSION

- (1) The city council may appoint a Charter Review Commission of at least 14 citizens of the city who shall:
 - a. Inquire into the operation of city government and determine whether any provisions require revision;
 - b. Propose any recommendations it deems desirable to ensure compliance with Charter of the city government;
 - c. Report its findings and present its recommendation to the city council
- (2) The city council shall receive and have published in the official newspaper of the city a comprehensive summary of the report presented by the commission, shall consider any recommendations made, and may order any amendments suggested to be submitted to the voters of the city in the manner provided by state law as now written or hereafter amended.
- (3) The term of office of the commission shall be for not more than **six (6) months**, at the end of the which time a report shall be represented to the city council and all records of proceedings of the commission shall be filed with the city secretary and shall become public record.



Proposed Structure

- To meet Charter requirement, two appointees per councilmember
- To avoid a tie, allow the Mayor to have an additional appointee to make the commission comprised of 15 members
- Review the Charter, in sections, and discuss any potential amendments desired
- Incorporate public input opportunities at the start of each meeting
- Finalize recommendations and present a summary to the City Council, as required by the Charter



Proposed Structure

- Lead the endeavor with City Attorney's Office
- Propose to meet on Mondays and/or Thursdays, alternating with Council meetings to avoid conflicts



Charge

- Staff will draft a charge based on the specific items that Council wishes the CRC to focus on and further discussion provided on the item tonight
- The charge will be drafted and presented at the same meeting where Council makes its appointments



Next Steps

- Discuss and review proposed structure and schedule, provide input on draft charge
- Provide charge and make appointments for the CRC at the February 21 City Council meeting
- Staff will begin preparing initial logistics

