



Fire Hydrant Meter Release Form

Date

Company Name

Person Requesting Meter/ Contact

Street address, City,

State, Zip Code

Office phone number | Mobile phone number

Email address

By City Ordinance 10-3.G, City of Sachse Public Works Department will install the fire hydrant meter, and backflow prevention device to a fire hydrant indicated below. Contractor understands and agrees to the following:

- A deposit of \$1,525 is required. \$1,500 is refundable once the meter has been picked up by public works and determined to be in acceptable condition, and all fees and charges have been paid in full.
- **Meters will be read, moved, and picked up ONLY by Public Works personnel when needed.**
(Please call 972-495-7600 to relocate the meter or schedule a pick up when no longer needed.)
- The first relocation is no charge; each subsequent move will incur a \$50 charge.
- Fire Hydrant Meters will be free of obstruction or incur a \$50 obstruction fee.
- Contractors must comply with all regulatory ordinances pertaining to conservation.
- **AT NO TIME MAY CONTRACTORS UNLOCK, MOVE, OR CIRCUMVENT THE FIRE HYDRANT METER. ALL CONNECTIONS MUST BE THROUGH AN AUTHORIZED FIRE HYDRANT METER. VIOLATION OF THIS RULE WILL BE SUBJECT TO THE FOLLOWING TAMPERING FEES:**
 - **First offense \$500**
 - **Second offense.... \$1,000**
 - **Third offense..... \$1,500**

For Administrative Use Only:

Amount paid: _____ Check No: _____ Receipt No: _____

Meter Number: _____ Reading: _____

Location of Meter: _____

New location/ Reading: _____ Date: _____

New location/ Reading: _____ Date: _____

New location/ Reading: _____ Date: _____

Contact: _____ End Reading: _____ Date Returned: _____