

CRASH REPORT REQUEST



Check Service Requested:

- _____ Copy of Police Officer's Crash Report \$6.00
- _____ Certified Affidavit of Police Officer's Crash Report \$2.00
- _____ Agency Certification of no crash report or information exist is files \$6.00

Request must have personal knowledge of two out of three State mandated requirement before a Crash Report may be released:

Date and time of crash: _____

(Fecha y hora)

Location of crash: _____

(Direccion de accidente)

Name of person involved: _____

(Nombre de la persona involucrada)

Crash report number (if known): _____
(Numero de incidentes)

Transportation Code Sec. 550.065 requires identification of the requestor:

Name of person requesting the report: _____
(su nombre) Please print (por favor, escribe)

<input type="checkbox"/> Driver	<input type="checkbox"/> Pedestrian	<input type="checkbox"/> Pedalcyclist
<input type="checkbox"/> Passenger	<input type="checkbox"/> Employer of driver	<input type="checkbox"/> Parent/legal guardian of driver
<input type="checkbox"/> Owner of vehicle or property damaged	<input type="checkbox"/> Policyholder of vehicle	<input type="checkbox"/> Insurance co of vehicle or person involved
<input type="checkbox"/> Courier service for insurance company	<input type="checkbox"/> Radio/television Station (FCC licensed)	<input type="checkbox"/> Newspaper (qualified to publish legal notices)
<input type="checkbox"/> Legal representative of:	<input type="checkbox"/> Other _____ (describe involvement)	

The Sachse Police Department adheres to the requirements of Chapter 550 of the Texas Transportation Code regarding the release of crash report information and any fees charged. Upon request, the Sachse Police Department can provide you with a copy of the Texas Transportation Code requirements. If you have additional questions please speak with a Supervisor.

Pursuant to Section 550.065 "Release of Certain Information Relating to Accidents"

To obtain a copy of a Crash Report:

1. Request is made in writing;
2. Requestor provides Agency with required identification;
3. The fee for a copy of a crash report is \$6.00
4. Certification of the crash report is an additional fee of \$2.00
5. Agency Certification that no crash report or information exists in its files is \$6.00

WARNING: Under Section 730.015 of the Transportation Code, a person who requests the disclosure of personal information from an agency's records under this chapter and misrepresents the person's identity or who makes a false statement to the agency on an application required by the agency under this chapter commits a Class A misdemeanor.

Records Department Use Only

Report #:	Date of Request:	Employee Releasing Report:
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