



RESIDENTIAL POOL PERMIT REQUIREMENTS

For permit information, please contact the Community Development Department at (469) 429-4781 and located at 3815-B Sachse Road, Sachse, Texas 75048. Fees are due at the time the permit is picked up and shall be payable to the City of Sachse. This is information generally required for permitting and should not be considered an all-inclusive list. If you have specific inspection questions during the construction process, you may contact one of our building inspectors at (469) 429-4781. The inspectors are generally available Monday-Friday from 7:30-8:30 a.m. and from 3:30-4:30 p.m.

SWIMMING POOL, SPA, and HOT TUB

1. Complete the pool, spa, and hot tub permit application.
2. A swimming pool permit shall be required for the construction of any swimming pool or spa / hot tub within the City limits.
3. Provide three (3) sets of site or plot plans and include the following:
 - a. Location of all existing structures.
 - b. Location of any easements.
 - c. Location of proposed pool.
 - d. Shows compliance with the discharge of swimming pool water.
 - e. Location of fence.
 - f. Distances from pool to existing structures and to property lines.
 - i. Pool shall be setback from the rear and side property lines a minimum of three (3') feet from the outside of the pool wall.
 - ii. Distance from a structure shall be measured at a one to one ratio. For every foot of depth of the pool at the leading edge, the pool shall be setback a minimum of equal distance from a structure.
4. Provide a completed Certification of House-Pool Protection Device Installation form.
 - a. This form is required to be notarized.
 - b. Pool permit will not be issued without this form.
5. Plans shall be approved and signed by one of the local electric utility companies.
6. Permit fee is based on the following:
 - a. In-ground pools - \$250.00, plumbing fee is included.
 - b. Above-ground pools - \$100.00, an additional \$27.00 if plumbing is required.
 - c. Storable or portable pools - \$25.00.
7. All Contractors and Subcontractors (General Construction, Electrical, Plumbing, HVAC, Irrigation, HERS Provider, etc.) shall register or validate permits in person at our office before any inspections will be conducted.



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8. All work and materials shall be in compliance with the City of Sachse current adopted International Residential Code (IRC), International Building Code (IBC), and amendments.

ZONING BUILDING REQUIREMENTS

1. Fence shall be constructed or retrofitted to comply with current code requirements.
2. All fence gates that are not easily retrofitted to meet code shall be locked with a pad lock at all times.
3. All existing horizontal members that are less than code height requirements shall be retrofitted so as to not allow for climbing over the fence. Members shall be constructed to form an angle on top as to not provide a step.

REQUIRED INSPECTIONS

1. Rough and Belly Steel
2. Deck Steel
3. P-Trap
4. Electrical Underground
5. Pool Gas (if applicable)
6. Building (Pool) Pre-Plaster Final