



CAPITAL IMPROVEMENTS





CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvement Program is a schedule of public improvements to be constructed with resources available to finance the projected expenditures. Capital improvements are expenditures for the purchase, construction, rehabilitation, replacement or expansion of the physical assets of the community when the project is relatively large in size, expensive, long-term and permanent. Some examples include streets, parks, water and sanitary sewer lines. The City's capitalization threshold is \$5,000.

During the development of the Capital Improvement Program, an evaluation of the impact of capital expenditure decisions upon annual operations and the City's operating budget must be considered. Reoccurring expenditures for plant improvements and equipment represent a consistent percentage of the City's annual operating budget and financed on a "pay as you go" basis. Large, non-recurring capital expenditures require additional funding beyond the fiscal capacity of the City's annual operating budget. Careful consideration of non-recurrent expenditures is critical to the financial health and stability of the City for the following reasons:

1. Due to the larger cost and extended life, capital expenditures for long-range public improvements may have to be financed through the issuance of long-term debt;
2. Large capital expenditures may require consistent overseeing effort and funding spanning decades;
3. The economic impact of investments in long-range capital improvements also extends decades;
4. The commitment to invest in long-range capital improvements are often irreversible except at considerable financial and managerial cost to the City.

Capital expenditures are financed from a variety of sources including long and short-term debt, current revenues, grants from other governmental entities and donations from businesses, individuals and non-profit organizations.

Appropriations

Appropriations for capital improvements in Capital Improvement funds are considered multi-year in nature. Once appropriations are established, they roll forward to subsequent years until the project is complete.

Functions of the Capital Improvement Program

1. Estimate capital requirements, budget priority projects and approve funding for proposed improvements;
2. Schedule all capital projects over a fixed period with appropriate planning, implementation and public notification of projected capital improvements;
3. Coordinate the activities of various departments to meet project schedules;
4. Monitor and evaluate the progress of capital projects.

Methods of Financing Capital Improvements Projects

General Obligation Bonds - Can be sold to finance permanent types of improvements. The taxing power of the jurisdiction is pledged to pay interest and retire the debt. Voter approval required.

Certificates of Obligations - Issued with limited revenues pledged by the water and sanitary sewer systems. Voter approval not required.

Donations - Periodically received from individuals, businesses, foundations and non-profit organizations.

Earmarked Funds - Money accumulated in advance or set aside for capital construction or purchase. The accumulation may result from a surplus of earmarked operational revenues, collection of impact fees or sale of capital assets.

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Enterprise Funds - Are established from the delivery of specific services where the money paid to administer the services and the expenses associated with providing the services are accounted for separately from the general fund budget of the City.

General Funds - Financing of improvements from revenues such as general taxation, fees or service charges.

Revenue Bonds - Frequently sold for projects that produce revenues such as water and sanitary sewer systems. Voter Approval not required.

Special Assessments - Public Works that benefit particular properties may be financed more equitably (paid by those who directly benefit) by Special Assessments.

State and Federal Grant programs - Available for financing various projects such as streets, water and sewer facilities, parks and playgrounds. The cost of funding these facilities may be completely by grant or a local share required.

2013 City of Sachse Capital Improvements Plan

No.	Project	Est. Capital Project Cost	Est. Outside Funding	Previous CIP funds	Est. City of Sachse Capital Outlay					Updated	Funding Source	Notes
					FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17			
STREETS												
1	SH 78 Lighting, Murphy Rd. to 5th Street - Custom Lighting	350,000		350,000						2010	RCC	
2	5th Street/ Dewitt Rd. Lighting (SH 78 to Ranch Rd.)	310,000		310,000						2011	2006 Bond	
3	Merritt Road Re-Alignment Preliminary Engineering	150,000		150,000						2011	2006 Bond	Potential street lighting projects
4	Street Lighting Program	7,050,000			350,000			350,000		2012	TBD	Campus Bond + Dallas County
5	Signalize Intersection of Sachse Road and Miles Road	400,000	200,000	200,000						2009	TBD	Collin Cnty Funding (not until July 2012)
6	Maxwell Creek Rd. (Ranch to City Limit)	1,730,000	865,000					865,000		2012	IF	Collin Cnty Funding (not until July 2012)
7	Ranch Road (Dewitt to Fire Sta. No. 2)	400,000	200,000							2012	IF	Collin Cnty Funding (not until July 2012)
8	Ranch Road (Horlan to Clearmeadow)	560,000	280,000							2007	2006 Bond	Regional Toll Revenue Funding
9	Bunker Hill Rd. Widening (Est. Pymt to New Miles)	9,200,000	7,360,000	1,472,000						2010	2006 Bond	Dallas Cnty MCIP
10	Sachse Road SH 78 to County Line Feasibility & Prelim. Engineering	630,000	315,000					1,000,000		2012	TBD	Possible MCIP funds from Dallas County
11	5th Street/Sachse Rd. Widening (SH 78 to Miles)	12,675,000	5,825,000					1,000,000		2012	TBD	Possible MCIP funds from Dallas County
12	Sachse Rd. Widening (Miles Road to County Line)	12,675,000	5,825,000					1,000,000		2009	RCC	
13	Holly Crest Pymt Replacement	150,000		150,000						2009	RCC	2006 Bond added to cover extra cost
14	Brookhollow Drive Pymt Replacement	666,418		366,418						2009	RCC	2006 Bond added to cover extra cost
15	Haverhill Lane Pymt Replacement	774,000		574,000						2009	RCC	Dallas County Participation
16	Merritt Road (Pleasant Valley to S. City Limit)	4,000,000	1,420,000	1,806,000						2010	IF	
17	CIP Thoroughfare Update	60,000		60,000						2010	RCC	
18	Industrial Park Lighting Project	200,000		200,000						2010	RCC	Depends on Merritt Rd. Traffic Counts
19	Blackburningram Road Asphalt Reconstruction	381,000		381,000						2010	RCC	Poss. MCIP funds from Sachse Road prel. eng.
20	Sachse Road Intersection and Merritt Road Realignment	3,775,000	1,000,000					2,775,000		2012	2006 Bond	Possible MCIP funds from Dallas County
21	Merritt Road (Pleasant Valley to Sachse Rd.)	12,000,000	4,500,000					200,000		2012	TBD	
22	Eastview Dr. Asphalt Overlay	250,000		250,000						2011	RCC	
23	Merritt Road Asphalt Overlay	624,000		200,000				400,000		2011	RCC	Use excess revenue from operating budget to fund
24	Major Asphalt Repair (multiple locations)	200,000		200,000				200,000		2012	2006 Bond	
25	KCS Quiet Zones	15,500,000	7,400,000							2012	TBD	Possible MCIP funds from DC. Eng only
26	Pleasant Valley Road (Merritt Road to city limits)	3,987,167	3,987,167							2012	Dev	Funded by Collin County & Developer
27	Woodbridge Parkway north extension (SH 78 to north city limits)	250,000	50,000					50,000		2012	CDBG	CDBG funds
28	Community Development Block Grant Paving	456,000								2012	TBD	
29	Hooper Road / Bailey Road Asphalt	300,000								2012	TBD	
30	Willford Road Asphalt	300,000								2012	TBD	
31	3rd Street	250,000								2012	TBD	
32	Capacity Improvements (Intersections, turn lanes, signals, etc)	1,400,000								2012	TBD	
33	Sachse South Estates Asphalt	500,000			350,000			350,000		2012	TBD	
34	Blackburn Road/ingram Road (Murphy Road to DeWitt Road)	8,200,000								2012	TBD	Eng. only
35	Roadway Maintenance	1,170,000			205,000			205,000		2012	TBD	Funded from Roadway Maint. Sales Tax
SUBTOTAL STREETS:		95,522,585	39,227,167	6,774,418	5,286,000	2,805,000	10,445,000	16,307,000				

No.	Project	Est. Capital Project Cost	Est. Outside Funding	Previous CIP funds	Est. City of Sachse Capital Outlay					Updated	Funding Source	Notes
					FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17			
WATER												
36	Pleasant Valley Road Waterline	300,000		300,000						2009	GF	
37	Water Tank Rehabilitation	540,000		540,000						2010	IF	Project Complete
38	CIP Water Update	7,000		7,000						2009	GF	
39	High Service Water Pump	140,000		140,000						2012	IF	
40	Additional 4.6 MGD Pump	595,000								2012	TBD	Developer funded
41	Bunker Hill 12" waterline (north segment)	344,840	344,840							2012	TBD	Developer funded
42	Bunker Hill 12" waterline (south segment)	231,540	231,540							2012	TBD	Developer funded
43	12" WL SH 78 westward to Clear Meadow Lane, then to Meadow Ln.	608,040	608,040					608,040		2012	TBD	Developer funded
44	12" WL from Bunker Hill to Rosewood Ln.	234,290	234,290					234,290		2012	TBD	Developer funded
45	12" WL from Hudson Drive to West Creek Ln.	241,310	241,310					241,310		2012	TBD	Developer funded
46	12" WL from Clear Meadow Lane to Maxwell Creek Road.	493,240	493,240					493,240		2012	TBD	Developer funded
47	12" WL from Canyon Crest Drive to Maxwell Creek Rd. at Tracey Ln.	709,920	709,920					709,920		2012	TBD	Developer funded
48	12" WL connection from Ranch Road northward to 2,500 LF	256,690	256,690					256,690		2012	IF	
49	12" WL from Miles Road, south of FGBT looped to Pleasant Valley Rd.	470,090	470,090					470,090		2012	IF	
50	12" WL from Pump Station along Pleasant Valley to new Elev. Tank	1,083,460	60,000					60,000		2012	GF	Ponderosa pipe bursting, cast iron repl.
51	Water Tanks Lighting (Sachse Road, 5th Street, Maxwell Creek)	1,000,000						250,000		2012	IF	
52	Miscellaneous Repair & Replacement	2,760,000						335,000		2012	IF	
53	1.25 MG Elevated Storage Tank	222,460						30,000		2012	IF	
54	16" WL from 1.25 MG Elevate Tank to Merritt Road	9,726,900	2,518,870	987,000				1,217,160		2012		
SUBTOTAL WATER:		95,522,585	2,518,870	987,000	0	1,421,020	1,393,640	4,707,720				

NOTES: RCC = RCC Funds; IF = Impact Fees; GF = General Fund; Dev = Developer Funded Sanitary Sewer and Street CIP Projects based on 10-year CIP developed by CobbFendley 2012
 Water CIP Projects based on 10-year CIP developed by Birkhoff, Hendricks, & Carter 2011
 Indicates no funding mechanism exists for project
 Indicates completed project

2013 City of ... se Capital Improvements Plan

No.	Project	Est. Capital Project Cost	Est. Outside Funding	Previous CIP funds	Est. City of Sachse Capital Outlay					Updated	Funding Source	Notes
					FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17			
SANITARY SEWER												
55	CIP Sanitary Sewer Update	110,000	55,000	55,000						2010	IF	Partnering with EDC
56	30" Sanitary Sewer Bunker Hill Road	775,000		150,000						2012	IF	
57	Merritt and Sachse Rd. Lift Station Improvements	1,100,000		150,000						2011	RCC	
58	Preliminary Engineering, SE Lift Station (LS #1)	195,000		195,000						2011	RCC	\$30k used from previous \$225k for Holly
59	Line "G" - aerial crossing for 24" trunk line and meter station to Garland	500,000			450,000					2012	IF	
60	Future Southeast Lift Station	1,037,000			912,000					2012	GF	Use excess revenue from operating budget to fund
61	Line "A" - 24" trunk line from Sachse Road to Southeast Lift Station	2,407,500		300,000	2,107,500					2012	IF	
62	Line "G" - 24" trunk line from aerial crossing to north side of PG&T	900,000		90,000	810,000					2012	IF	
63	20" force main from Southeast Lift Station to Line "G" 24" trunk line	1,900,000		114,000	1,786,000					2012	IF	\$114k is for half engineering cost. Remainder in 2014
64	Line "C" - from Southeast Lift Station along north side of PG&T	529,000			464,000					2012	TBD	
65	8" trunk line along south side of PG&T and connecting to Line "C"	246,500			30,000					2012	TBD	
66	8" trunk line along north side of PG&T connecting to Line "C"	221,000			191,000					2012	TBD	
67	Line "D" - 10" trunk line from south of PG&T to 12" SS to WRLS	370,000			30,000					2012	TBD	
68	8" trunk lines running east and west from Line "D" south of PG&T	170,000			45,000					2012	TBD	
69	8" trunk line branch crossing creek north of PG&T and into Line "C"	119,000			21,000					2012	TBD	
70	Infiltration-inflow Study and Improvements for Sachse Ranch Est. Area	750,000			75,000					2012	TBD	// study 2014, improvements 2015
71	8" trunk line south of PG&T from 24" Line "G" eastward	229,500			675,000					2012	TBD	
72	Line "E" - 10" trunk line from Line "G" along southwest City limits	290,000			35,000					2012	TBD	
SUBTOTAL SANITARY SEWER:		11,849,500	55,000	550,000	2,254,000	6,235,500	1,451,500	745,000	558,500			
DRAINAGE												
73	Fox Grove Drainage Improvements	9,000			9,000						GF	Use excess revenue from operating budget to fund
74	Future Storm Improvements - TBD	1,000,000								2012	TBD	Funded possibly by Storm Drainage Fee
SUBTOTAL DRAINAGE:		1,009,000	0	0	9,000	250,000	250,000	250,000	250,000			
OTHER INFRASTRUCTURE												
75	Demolish Merritt Road House (Merritt Road)	14,500		14,500							RCC	Demo for Future Merritt Rd. Re-Align
76	Orchard Grove Screening Wall Demolition	15,000		15,000							RCC	
SUBTOTAL INFRASTRUCTURE:		29,500	0	29,500	0	0	0	0	0			
TOTAL:		118,137,465	41,801,037	8,340,918	7,549,000	8,511,520	5,900,140	12,657,160	21,823,220			
FIVE YEAR TOTAL												56,441,040

NOTES: RCC = RCC Funds; IF = Impact Fees; GF = General Fund; Dev = Developer Funded
 Sanitary Sewer and Street CIP Projects based on 10-year CIP developed by CobbFendley 2012
 Water CIP Projects based on 10-year CIP developed by Birkhoff, Hendricks, & Carter 2011
 Italicized Indicates no funding mechanism exists for project
 Yellow background Indicates completed project

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Ranch Road (Dewitt to Fire Station No. 2)					
PROJECT NUMBER:					
Description: Widen Ranch Road a distance of 340 feet.					
Justification: Improve traffic flow and decrease motorist delay					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Streets	IF	\$ 200,000	\$	-
Outside Funding (available July 2012)	Streets	Collin County	200,000		
			<u>\$ 400,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		500	500	500	500
Materials & Equipment		300	300	300	300
Other Operating Costs					
Total Operating Costs	0	800	800	800	800

PROJECT NAME: Ranch Road (Harlan to Clearmeadow)					
PROJECT NUMBER:					
Description: Widen Ranch Road a distance of 1,850 feet.					
Justification: Improve traffic flow and decrease motorist delay					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Streets	IF	\$ 280,000	\$	-
Outside Funding (available July 2012)	Streets	Collin County	280,000		
			<u>\$ 560,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		500	500	500	500
Materials & Equipment		500	500	500	500
Other Operating Costs					
Total Operating Costs	0	1,000	1,000	1,000	1,000

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Bunker Hill Road Widening					
PROJECT NUMBER:					
Description: 2006 Transportation Bond Project improving a 2-lane roadway to a 4-lane thoroughfare. Project to extend south of SH 78 to Miles Road to include pavement, sidewalk, landscaping, irrigation system, parkway grading and clean					
Justification: Improve transportation safety and pavement structure. Approved by voters.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets		\$ 1,840,000	\$ 7,054,075.04	
Outside Funding	Streets	Regional Toll	7,360,000		
			<u>\$ 9,200,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		500	500	500	700
Materials & Equipment		300	400	500	600
Other Operating Costs					
Total Operating Costs	0	800	900	1,000	1,300

PROJECT NAME: Sachse Road SH 78 to County Line					
PROJECT NUMBER:					
Description: Feasibility and Preliminary Engineering Study to evaluate improvement to Sachse Road SH 78.					
Justification: Improve traffic flow and decrease motorist delay					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets		\$ 315,000	\$ -	
Outside Funding	Streets	Dallas Cnty MCIP	315,000		
			<u>\$ 630,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2012	2013	2014	2015
Additional Personnel (FTE's)					
Maintenance					
Materials & Equipment					
Other Operating Costs					
Total Operating Costs	0	0	0	0	0

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Brookhollow Drive Pavement Replacement					
PROJECT NUMBER:					
Description: Removal and replacement of 1,000 feet of substandard pavement on Brookhollow Drive.					
Justification: Improve transportation safety and pavement structure.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets	RCC	\$ 666,418	\$ -	
			<u>\$ 666,418</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		500	500	500	500
Materials & Equipment		500	500	500	500
Other Operating Costs					
Total Operating Costs	0	1,000	1,000	1,000	1,000

PROJECT NAME: Haverhill Lane Pavement Replacement					
PROJECT NUMBER:					
Description: Removal and replacement of 1,240 feet of substandard pavement with drainage improvements from Miles Road to Hunters Ridge Road.					
Justification: Improve transportation safety and pavement structure.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets	RCC	\$ 774,000	\$ 29,800.00	
			<u>\$ 774,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		300	300	300	300
Materials & Equipment		200	200	200	300
Other Operating Costs					
Total Operating Costs	0	500	500	500	600

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Merritt Road (Pleasant Valley to South City Limit)					
PROJECT NUMBER:					
Description: Widen to 4-lane from intersection with Pleasant Valley Road to southern City limit.					
Justification: Improve traffic flow and decrease motorist delay					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets		\$ 2,580,000	\$ 593,647.87	
Outside Funding	Streets	Dallas County	1,420,000		
			<u>\$ 4,000,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		3,000	3,000	3,000	3,000
Materials & Equipment		2,000	2,000	2,000	2,000
Other Operating Costs					
Total Operating Costs	0	5,000	5,000	5,000	5,000

PROJECT NAME: Sachse Road Intersection and Merritt Road Realignment					
PROJECT NUMBER:					
Description: Preliminary engineering for realignment of Merritt Road to Sachse Road in accordance with Thoroughfare Plan. Project will determine construction budget and alignment.					
Justification: Improve traffic flow and decrease motorist delay					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
2006 Bond	Streets		\$ 2,775,000	\$ 64,984.30	
Outside Funding	Streets	MCIP	1,000,000		
			<u>\$ 3,775,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		300	300	400	500
Materials & Equipment		200	200	250	400
Other Operating Costs					
Total Operating Costs	0	500	500	650	900

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Major Asphalt Repair					
PROJECT NUMBER:					
Description: Repair isolated subgrade base failures and install 4 inches of new asphalt on portions of Sachse Road, Ponderosa Trail, 2nd Street, Bonanza Drive, Big Valley Lane and Cartwright Drive.					
Justification: Improve substandard asphalt					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
RCC/General Fund	Streets	RCC/GF	\$ 624,000	\$ -	
			<u>\$ 624,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		500	500	500	500
Materials & Equipment		500	500	500	500
Other Operating Costs					
Total Operating Costs	0	1,000	1,000	1,000	1,000

PROJECT NAME: Community Development Block Grant Paving					
PROJECT NUMBER:					
Description: Asphalt rehabilitation of Boone Street from Sachse Road to 5th Street.					
Justification: Project eligible for CDBG funding.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Community Block Grant	Streets	CBGF	\$ 250,000	\$ -	
			<u>\$ 250,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		600	600	600	600
Materials & Equipment		400	400	400	400
Other Operating Costs					
Total Operating Costs	0	1,000	1,000	1,000	1,000

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: 30" Sanitary Sewer (Bunker Hill Road)					
PROJECT NUMBER:					
Description: Upsize 18" sanitary sewer from Merritt Road Lift Station outfall to City of Garland meter.					
Justification: Extends capacity of Sachse's Sanitary Sewer System for future growth needs.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Sanitary Swr	IF	\$ 775,000	\$ 23,294.50	
			<u>\$ 775,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		1,000	1,000	1,000	1,000
Materials & Equipment		500	500	500	500
Other Operating Costs					
Total Operating Costs	0	1,500	1,500	1,500	1,500

PROJECT NAME: Merritt and Sachse Road Lift Station Improvements					
PROJECT NUMBER:					
Description: Replace the pumps at each lift station; upsize a portion of the gravity line from Merritt Road Lift Station from 27" to 30" line; and increase a portion of the force main at the discharge point from the Merritt Road Lift Station from 16" to a 24".					
Justification: Extend capacity of Sachse's Merritt Road lift station.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
RCC Funds	Sanitary Swr	RCC	\$ 1,100,000	\$ 46,100.00	
			<u>\$ 1,100,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		1,500	1,500	1,500	1,500
Materials & Equipment		1,500	1,500	1,500	1,500
Other Operating Costs					
Total Operating Costs	0	3,000	3,000	3,000	3,000

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Line "G" - Aerial crossing for 24" trunk line					
PROJECT NUMBER:					
Description: Engineering design for aerial crossing of 24" trunk line and meter station to Garland.					
Justification: Increased capacity will be necessary. Funding the engineering will accelerate the time to construct.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Sanitary Swr	IF	\$ 500,000	\$ -	
			\$ 500,000		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		0	0	0	0
Materials & Equipment					
Other Operating Costs					
Total Operating Costs	0	0	0	0	0

PROJECT NAME: Southeast Lift Station Design					
PROJECT NUMBER:					
Description: Construction of a lift station on the Southeast portion.					
Justification: Increased density necessitates the construction of an additional lift station.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
General Fund	Sanitary Swr	GF	\$ 1,037,000	\$ -	
			\$ 1,037,000		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		1,000	1,000	1,000	1,000
Materials & Equipment		2,000	2,000	2,000	2,000
Other Operating Costs					
Total Operating Costs	0	3,000	3,000	3,000	3,000

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: Line "A" - 24" Trunk Line					
PROJECT NUMBER:					
Description: Extend 24" trunk line from Sachse Road to Southeast Lift Station.					
Justification: Required trunk line extension for connection to new southeast lift station.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Sanitary Swr	IF	\$ 2,407,500	\$ -	
			<u>\$ 2,407,500</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		3,000	3,000	3,000	3,000
Materials & Equipment					
Other Operating Costs					
Total Operating Costs	0	3,000	3,000	3,000	3,000

PROJECT NAME: Line "G" - 24" trunk line from aerial crossing					
PROJECT NUMBER:					
Description: Construct 24" trunk line from aerial crossing to north side of PGBT					
Justification:					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
Impact Fees	Sanitary Swr	IF	\$ 900,000	\$ -	
			<u>\$ 900,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2012	2013	2014	2015
Additional Personnel (FTE's)					
Maintenance		3,000	3,000	3,000	3,000
Materials & Equipment					
Other Operating Costs					
Total Operating Costs					

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

PROJECT NAME: 20" Force Main					
PROJECT NUMBER:					
Description: Construct 20" force main from Southeast lift station to Line "G" 24" trunk line.					
Justification: Required to connect new construction to sanitary sewer system.					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
IF	Sanitary Swr	IF	\$ 1,900,000	\$ -	
			<u>\$ 1,900,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		3,000	3,000	3,000	3,000
Materials & Equipment					
Other Operating Costs					
Total Operating Costs	0	3,000	3,000	3,000	3,000

PROJECT NAME: Fox Glove Drainage Improvements					
PROJECT NUMBER:					
Description: Perform Fox Glove drainage improvements					
Justification: Increased capacity necessary					
FINANCIAL INFORMATION					
Source	Project Type	Fund	Amount	Project to Date	
GF	Drainage	GF	\$ 9,000	\$ -	
			<u>\$ 9,000</u>		
OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)					
Maintenance		1,500	1,500	1,500	1,500
Materials & Equipment					
Other Operating Costs					
Total Operating Costs	0	1,500	1,500	1,500	1,500

CITY OF SACHSE

CURRENT CAPITAL IMPROVEMENTS PROGRAM INFORMATION

TOTAL CURRENT PROJECTS BY TYPE	
Drainage	1
Other Infrastructure	0
Streets	10
Sanitary Sewer	7
Water	0

Total Current Projects	18

TOTAL GENERAL FUND CURRENT OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)	0	0	0	0	0
Maintenance	0	8,200	8,200	8,300	8,600
Materials & Equipment	0	4,900	5,000	5,150	5,500
Other Operating Costs	0	0	0	0	0
Total Operating Costs	0	13,100	13,200	13,450	14,100

TOTAL ENTERPRISE FUND CURRENT OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTE's)	0	0	0	0	0
Maintenance	0	12,500	12,500	12,500	12,500
Materials & Equipment	0	4,000	4,000	4,000	4,000
Other Operating Costs	0	0	0	0	0
Total Operating Costs	0	16,500	16,500	16,500	16,500

Capital Equipment Summary FY 2012-2013 TO FY 2016-2017

Department	Equipment Needs	Funding Source	#	FY 2012-13	#	FY 2013-14	#	FY 2014-15	#	FY 2015-16	#	FY 2016-17	Total
Streets/Drainage	Pickup/lighting equipment *	General	1	24,000									24,000
Police	Patrol Vehicle *	General	2	67,000	3	105,000	2	70,000	2	70,000	3	105,000	417,000
Police	Patrol Vehicle Equipment *	General	5	14,000									14,000
Fire & EMS	Fire Apparatus/ Equipment	General	1	25,000	1	21,000	1	21,000					67,000
	Projects Total		9	130,000	4	126,000	3	91,000	2	70,000	3	105,000	522,000

* Replacement

CITY OF SACHSE

FY 2012-2013 CAPITAL EQUIPMENT NEEDS INFORMATION

EQUIPMENT: Equipment Repair	
DEPARTMENT: Streets & Drainage	
Description:	Vehicle Replacement/lighting equipment for Ford pickup.
Justification:	Vehicle Replacement Program
FINANCIAL INFORMATION	
Source	Project Type Fund Amount
General Fund	Streets General \$ 24,000
OPERATING IMPACT	
Annual Operating Costs	2013 2014 2015 2016 2017
Additional Personnel (FTEs)	
Maintenance	
Materials & Equipment	
Gas, Oil & Fuel	
Other Operating Costs	
Total Operating Costs	0 800 1,800 800 2,300

EQUIPMENT: Patrol Vehicle	
DEPARTMENT: Police	
Description:	Vehicle Replacement for 2 patrol vehicles
Justification:	Vehicle Replacement Program
FINANCIAL INFORMATION	
Source	Project Type Fund Amount
General Fund	Police General \$ 67,000
OPERATING IMPACT	
Annual Operating Costs	2013 2014 2015 2016 2017
Additional Personnel (FTEs)	
Maintenance	
Materials & Equipment	
Gas, Oil & Fuel	
Other Operating Costs	
Total Operating Costs	0 6,350 6,350 6,350 6,350

EQUIPMENT: Patrol Vehicle Equipment	
DEPARTMENT: Police	
Description:	5 Digital-capable portable radios.
Justification:	Transition to maintainable equipment.
FINANCIAL INFORMATION	
Source	Project Type Fund Amount
General Fund	Police General \$ 14,000
OPERATING IMPACT	
Annual Operating Costs	2013 2014 2015 2016 2017
Additional Personnel (FTEs)	
Maintenance	
Materials & Equipment	
Gas, Oil & Fuel	
Other Operating Costs	
Total Operating Costs	0 0 0 0 0

CITY OF SACHSE

FY 2012-2013 CAPITAL EQUIPMENT NEEDS INFORMATION

EQUIPMENT: Fire Apparatus/ Equipment	
DEPARTMENT: Fire & EMS	
Description: Life Pack 15 (heart monitors). 3 year lease purchase beginning FY2013.	
Justification: Existing heart monitor is no longer supported.	
FINANCIAL INFORMATION	
Source	Project Type Fund Amount
General Fund	Fire General \$ 25,000
OPERATING IMPACT	
Annual Operating Costs	2013 2014 2015 2016 2017
Additional Personnel (FTEs)	
Maintenance	250 250 250 250
Materials & Equipment	250
Gas, Oil & Fuel	
Other Operating Costs	
Total Operating Costs	0 500 250 250 250

TOTAL OPERATING IMPACT					
Annual Operating Costs	2013	2014	2015	2016	2017
Additional Personnel (FTEs)	0	0	0	0	0
Maintenance	0	1,250	1,250	1,250	1,750
Materials & Equipment	0	1,000	1,750	750	1,750
Gas, Oil & Fuel	0	5,400	5,400	5,400	5,400
Other Operating Costs	0	0	0	0	0
Total Operating Costs	0	7,650	8,400	7,400	8,900





SPECIAL REVENUE FUNDS



GASB 54 definition: Special Revenue Funds are used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Proceeds of specific revenue source that are restricted or committed should be recognized as revenue in the special revenue fund and not in the fund initially receiving them.

Special Funds Include: Municipal Court Technology Fund, Municipal Court Security Fund, Child Safety Program, Police Training Fund, EMS Training, Street Impact Fund, Park Development Fund, PEG Channel Fees, Library Donations and Grants, Animal Control Donations, Senior Citizen Donations, Fire Department Donations, Public Use Funds, Special Park Funds, Energy Conservation Grant, and Emergency Operations Center Grant.



**SUMMARY OF REVENUES AND EXPENDITURES
FISCAL YEAR 2012-2013**

SPECIAL REVENUE FUND

	Actual FY 2010/11	Budget FY 2011/12	Projected FY 2011/12	Proposed Budget FY 2012/13
<u>REVENUES</u>				
Fees	\$105,864	\$102,700	\$92,107	\$109,200
Interest, Rent & Leases	2,241	4,060	2,491	2,780
Grants & Donations	43,001	0	24,622	0
TOTAL REVENUES	\$151,106	\$106,760	\$119,221	\$111,980
<u>EXPENDITURES</u>				
Fees	\$136,361	\$42,000	\$82,299	\$25,500
Grants & Donations	84,922	20,041	17,599	17,914
TOTAL EXPENDITURES	\$221,283	\$62,041	\$99,899	\$43,414
TOTAL REVENUES OVER EXPENDITURES	-\$70,177	\$44,719	\$19,322	\$68,566

**REVENUE
FISCAL YEAR 2012-2013**

SPECIAL REVENUE FUND

	Actual FY 2010/11	Budget FY 2011/12	Projected FY 2011/12	Proposed Budget FY 2012/13
REVENUES				
Court Security Fees	\$6,378	\$7,500	\$7,962	\$7,500
Court Technology Fees	7,976	8,000	10,614	8,000
Child Safety Program Fees	5,879	4,200	9,879	5,200
Police Training Fees	2,518	3,000	0	3,000
Emergency Medical Training Fees	4,843	0	0	4,500
Street Impact Fees	49,528	75,000	54,069	75,000
PEG Channel Fees	8,742	5,000	9,459	6,000
Library Donations/Grants	15,880	0	0	0
Animal Control Donations	1,862	0	1,062	0
Senior Citizens Program	0	0	124	0
Fire Department Donations/Grants	6,600	0	10,402	0
Special Park Funds	20,000	0	0	0
Miscellaneous Grants & Donations	18,659	0	13,158	0
Interest	2,241	4,060	2,491	2,780
TOTAL REVENUES	\$151,106	\$106,760	\$119,221	\$111,980

**EXPENDITURES
FISCAL YEAR 2012-2013**

SPECIAL REVENUE FUND

	Actual FY 2010/11	Budget FY 2011/12	Projected FY 2011/12	Proposed Budget FY 2012/13
<u>EXPENDITURES</u>				
Court Security Fees	\$231	\$2,500	\$0	\$2,500
Court Technology Fees	3,919	3,000	6,518	3,000
Child Safety Program Fees	0	0	0	0
Police Training Fees	2,960	1,500	0	1,500
Emergency Medical Training Fees	3,482	0	0	3,500
Street Impact Fees	14,000	0	72,938	15,000
Park Development Fee Projects	111,769	35,000	2,843	0
PEG Channel Fees	0	0	0	0
Library Donations/Grants	11,200	0	5,107	0
Animal Control Donations	537	0	266	0
Senior Citizens Program				
Fire Department Donations/Grants	1,674	0	1,534	0
Special Park Funds	2,125	20,041	0	17,914
Miscellaneous Grants & Donations	69,386	0	10,692.9	0.0
TOTAL EXPENDITURES	<u>\$221,283</u>	<u>\$62,041</u>	<u>\$99,899</u>	<u>\$43,414</u>

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

MUNICIPAL COURT SECURITY

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$131,303	\$137,658	\$137,658	\$145,874
<u>REVENUES:</u>				
4301 Court Security Fees	6,378	7,500	7,962	7,500
4500 Interest Income	208	500	254	200
TOTAL REVENUES	6,586	8,000	8,216	7,700
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment	231	2,500	0	2,500
TOTAL EXPENDITURES	231	2,500	0	2,500
Excess(deficiency) of Revenues				
Under(Over) Expenditures	6,355	5,500	8,216	5,200
ENDING FUND BALANCE	<u>\$137,658</u>	<u>\$143,158</u>	<u>\$145,874</u>	<u>\$151,074</u>

These funds are restricted to the Court System for security equipment; the funds can be used to pay bailiffs and police officer overtime for Court Security as needed.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

MUNICIPAL COURT TECHNOLOGY

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$62,600	\$66,755	\$66,755	\$70,974
<u>REVENUES:</u>				
4302 Municipal Court Technology Fees	7,976	8,000	10,614	8,000
4500 Interest Income	98	200	123	150
TOTAL REVENUES	8,074	8,200	10,737	8,150
<u>EXPENDITURES:</u>				
5402 Court Technology Improvements	3,919	3,000	6,518	3,000
TOTAL EXPENDITURES	3,919	3,000	6,518	3,000
Excess(deficiency) of Revenues				
Under(Over) Expenditures	4,155	5,200	4,219	5,150
ENDING FUND BALANCE	<u><u>\$66,755</u></u>	<u><u>\$71,955</u></u>	<u><u>\$70,974</u></u>	<u><u>\$76,124</u></u>

These funds are set aside by Ordinance and are to be used for technological improvements for the Court System such as Ticket Writers , other hardware and software.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

CHILD SAFETY PROGRAM FEES

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$35,186	\$41,124	\$41,124	\$51,081
<u>REVENUES:</u>				
4301 Child Safety Program Fees	5,879	4,000	9,412	5,000
4306 Seat Belt Program Fees		200	468	200
4500 Interest Income	59	150	77	75
TOTAL REVENUES	5,938	4,350	9,957	5,275
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment				
TOTAL EXPENDITURES	0	0	0	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	5,938	4,350	9,957	5,275
ENDING FUND BALANCE	<u>\$41,124</u>	<u>\$45,474</u>	<u>\$51,081</u>	<u>\$56,356</u>

This fee fund is an aggregate of Time Payment Fees, Child Safety Fees and Seat Belt Fees. The City remits fees collected to the State Comptroller; the fees remaining with the City can be used for any General Operating purposes designated by City Council. The City receives a distribution from Collin County for Child Safety Fees approximately twice a year.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

POLICE TRAINING FUND

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$3,285	\$2,845	\$2,845	\$2,850
<u>REVENUES:</u>				
4405 Police Training Fees	2,518	3,000	0	3,000
4500 Interest Income	2	10	5	5
TOTAL REVENUES	2,520	3,010	5	3,005
<u>EXPENDITURES:</u>				
5181 Training	2,960	1,500	0	1,500
TOTAL EXPENDITURES	2,960	1,500	0	1,500
Excess(deficiency) of Revenues				
Under(Over) Expenditures	-440	1,510	5	1,505
ENDING FUND BALANCE	<u>\$2,845</u>	<u>\$4,355</u>	<u>\$2,850</u>	<u>\$4,355</u>

This fund is set up to record transaction related to grant funds distributed from the State Comptroller's Office under the TCLEOS Program. Additionally this fund is set up to record the Fine Forfeiture funds distributed by the State; although accounted for here, the funds are tracked separately and accounted for under strict time guidelines.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

EMS TRAINING FUND

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$8,157	\$9,531	\$9,531	\$9,548
<u>REVENUES:</u>				
4146 EMT Training Fees	4,843			4,500
4500 Interest Income	13	30	17	10
TOTAL REVENUES	4,856	30	17	4,510
<u>EXPENDITURES:</u>				
5181 Training	3,482			3,500
TOTAL EXPENDITURES	3,482	0	0	3,500
Excess(deficiency) of Revenues				
Under(Over) Expenditures	1,374	30	17	1,010
ENDING FUND BALANCE	<u>\$9,531</u>	<u>\$9,561</u>	<u>\$9,548</u>	<u>\$10,558</u>

This fund is set up to record transaction related to grant funds distributed from the North Central Texas Council of Governments for trauma training. Additionally this fund is used to record the receipts for EMS training: fees are collected from participants which are used to pay for classroom instructors and materials; the funds are used for training of staff and purchasing some small equipment as needed.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

STREET IMPACT FEES

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$910,470	\$947,475	\$947,475	\$930,339
<u>REVENUES:</u>				
4403 Street Impact Fees	49,528	75,000	54,069	75,000
4500 Interest Income	1,477	2,500	1,733	2,000
TOTAL REVENUES	51,005	77,500	55,802	77,000
<u>EXPENDITURES:</u>				
5428 CIP Maxwell Creek Road(DA)	14,000		14,000	15,000
5505 Operating Transfer Out-CIP Study			58,938	
TOTAL EXPENDITURES	14,000	0	72,938	15,000
Excess(deficiency) of Revenues				
Under(Over) Expenditures	37,005	77,500	-17,136	62,000
ENDING FUND BALANCE	<u>\$947,475</u>	<u>\$1,024,975</u>	<u>\$930,339</u>	<u>\$992,339</u>

This fund is set up as a separate fund to track Street Impact Fees assessed and collected at Building Permit; the fee is \$1000 per lot established by Ordinance. The fees are utilized to fund street infrastructure improvements identified on the City CIP.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

PARK DEVELOPMENT FEES

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$116,531	\$4,946	\$4,946	\$2,111
<u>REVENUES:</u>				
4500 Interest Income	184	300	9	
TOTAL REVENUES	184	300	9	10
<u>EXPENDITURES:</u>				
5505 Operating Transfer	111,769	35,000	2,843	
5447 Park Improvements-Stone Park	0	0	0	
TOTAL EXPENDITURES	111,769	35,000	2,843	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	-111,585	-34,700	-2,835	10
ENDING FUND BALANCE	<u>\$4,946</u>	<u>-\$29,754</u>	<u>\$2,111</u>	<u>\$2,121</u>

This fund is set up as a separate fund to track Park Dedication Fees assessed and collected at Building Permit; the fee is \$525 per lot and is established by Ordinance. The fees are utilized to fund park improvements.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

PEG CHANNEL FEES

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$26,411	\$35,196	\$35,196	\$44,718
<u>REVENUES:</u>				
4148 Public Educ Access Channel Fees	8,742	5,000	9,459	6,000
4500 Interest Income	43	100	63	75
TOTAL REVENUES	8,785	5,100	9,522	6,075
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment	0			
TOTAL EXPENDITURES	0	0	0	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	8,785	5,100	9,522	6,075
ENDING FUND BALANCE	<u>\$35,196</u>	<u>\$40,296</u>	<u>\$44,718</u>	<u>\$50,793</u>

These are fees collected through the AT&T Franchise for cable access; the Verizon franchise calls for fees to commence once the outgoing cable broadcast is connected; fees are collected quarterly and are based on connects and type of accesspoints.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

LIBRARY DONATIONS AND GRANTS

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$3,316	\$8,001	\$8,001	\$2,907
<u>REVENUES:</u>				
4613 Other Agency Grants	15,880		0	
4500 Interest Income	5	50	12	10
TOTAL REVENUES	15,885	50	12	10
<u>EXPENDITURES:</u>				
5100 Utilities	2,422	0	200	
5125 Supplies	798	0	1,302	
5151 Small Tools and Equipment	7,980	0	3,604	
TOTAL EXPENDITURES	11,200	0	5,107	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	4,685	50	-5,094	10
ENDING FUND BALANCE	<u>\$8,001</u>	<u>\$8,051</u>	<u>\$2,907</u>	<u>\$2,917</u>

These are miscellaneous grants and donations

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

ANIMAL CONTROL DONATIONS

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$2,514	\$3,843	\$3,843	\$4,647
<u>REVENUES:</u>				
4612 Misc Grants and Donations	1,862		1,062	
4500 Interest Income	4	10	8	10
TOTAL REVENUES	1,866	10	1,070	10
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment	537	0	266	
TOTAL EXPENDITURES	537	0	266	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	1,329	10	804	10
ENDING FUND BALANCE	<u>\$3,843</u>	<u>\$3,853</u>	<u>\$4,647</u>	<u>\$4,657</u>

These are miscellaneous grants and donations

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

SENIOR CITIZEN DONATIONS

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$7,202	\$7,214	\$7,214	\$7,351
<u>REVENUES:</u>				
4612 Misc Grants and Donations			124	
4500 Interest Income	12	20	13	15
TOTAL REVENUES	12	20	137	15
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment			0	
TOTAL EXPENDITURES	0	0	0	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	12	20	137	15
ENDING FUND BALANCE	<u><u>\$7,214</u></u>	<u><u>\$7,234</u></u>	<u><u>\$7,351</u></u>	<u><u>\$7,366</u></u>

These are miscellaneous grants and donations

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

FIRE DEPARTMENT DONATIONS

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$2,063	\$6,992	\$6,992	\$15,878
<u>REVENUES:</u>				
4612 Misc Grants and Donations	6,600		10,402	
4500 Interest Income	3	20	18	20
TOTAL REVENUES	6,603	20	10,420	20
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment	1,674		1,534	
TOTAL EXPENDITURES	1,674	0	1,534	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	4,929	20	8,886	20
ENDING FUND BALANCE	<u>\$6,992</u>	<u>\$7,012</u>	<u>\$15,878</u>	<u>\$15,898</u>

These are miscellaneous grants and donations.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

PUBLIC USE FUNDS

	<u>Actual FY 2010/11</u>	<u>Budget FY 2011/12</u>	<u>Projected FY 2011/12</u>	<u>Proposed Budget FY 2012/13</u>
BEGINNING FUND BALANCE	\$70,001	\$70,114	\$70,114	\$70,240
<u>REVENUES:</u>				
4612 Misc Grants and Donations				
4500 Interest Income	113	200	126	200
TOTAL REVENUES	113	200	126	200
<u>EXPENDITURES:</u>				
5405 Equipment over \$5,000			0	
TOTAL EXPENDITURES	0	0	0	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	113	200	126	200
ENDING FUND BALANCE	<u>\$70,114</u>	<u>\$70,314</u>	<u>\$70,240</u>	<u>\$70,440</u>

These funds are the result of a Settlement Agreement with North Texas Cities Electric customers; the funds are to be used for energy efficiency improvements.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

SPECIAL PARK FUNDS

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$29	\$17,904	\$17,904	\$17,936
<u>REVENUES:</u>				
4612 Misc Grants and Donations	20,000			
4500 Interest Income		10	32	10
TOTAL REVENUES	20,000	10	32	10
<u>EXPENDITURES:</u>				
5151 Small Tools and Equipment		0	0	
5447 Park Improvements	2,125		0	17,914
Operating Transfer Out		20,041	0	
TOTAL EXPENDITURES	2,125	20,041	0	17,914
Excess(deficiency) of Revenues				
Under(Over) Expenditures	17,875	-20,031	32	-17,904
ENDING FUND BALANCE	<u>\$17,904</u>	<u>-\$2,127</u>	<u>\$17,936</u>	<u>\$32</u>

The source of these funds is donations/grants specified for use in the City parks.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

ENERGY CONSERVATION GRANT

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$0	-\$37,129	-\$37,129	-\$47,822
<u>REVENUES:</u>				
4612 Misc Grants and Donations	10,560			
4500 Interest Income			0	
TOTAL REVENUES	10,560	0	0	0
<u>EXPENDITURES:</u>				
5410 Energy Conservation Improvements	47,689	0	10,693	
5151 Small Tools and Equipment				0
TOTAL EXPENDITURES	47,689	0	10,693	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	-37,129	0	-10,693	0
ENDING FUND BALANCE	<u>-\$37,129</u>	<u>-\$37,129</u>	<u>-\$47,822</u>	<u>-\$47,822</u>

This category is for energy efficiency improvements started during FY 2010-2011: replace A/C units and lighting at the library and construct a wind turbine at the animal shelter.

**SPECIAL REVENUE FUND
FISCAL YEAR 2012-2013**

EMERGENCY OPERATIONS CENTER GRANT

	<u>Actual</u> <u>FY 2010/11</u>	<u>Budget</u> <u>FY 2011/12</u>	<u>Projected</u> <u>FY 2011/12</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2012/13</u>
BEGINNING FUND BALANCE	\$0	-\$13,598	-\$13,598	-\$440
<u>REVENUES:</u>				
4612 Misc Grants and Donations	8,099	0	13,158	
4500 Interest Income			0	
TOTAL REVENUES	8,099	0	13,158	0
<u>EXPENDITURES:</u>				
5412 Security Control Improvement	20,211			
5151 Small Tools and Equipment	1,486			0
TOTAL EXPENDITURES	21,697	0	0	0
Excess(deficiency) of Revenues				
Under(Over) Expenditures	-13,598	0	13,158	0
ENDING FUND BALANCE	<u>-\$13,598</u>	<u>-\$13,598</u>	<u>-\$440</u>	<u>-\$440</u>

This category is to track grant expenditures from Homeland Security and NCTCOG for improvements in the emergency operations center.





PERSONNEL SUMMARY

Personnel allocations occur between the General Fund and the Utility Fund according to job requirements. All personnel performing tasks for both the general fund and the business-type activities are allocated accordingly by a direct chargeback calculation.

In the General Fund, the oversight of the Emergency Management Coordinator position moved from the City Manager's office to the Fire Department. The position is not funded in this budget year; therefore, no staffing level changes are reflected.

Utility Fund staffing levels for Fiscal Year 2013 remain the same as the prior year.

Budgeted spending in General and Utility Fund reflect 6 month probationary increases for applicable positions, as well as, a one-time employee incentive to be awarded according to longevity.



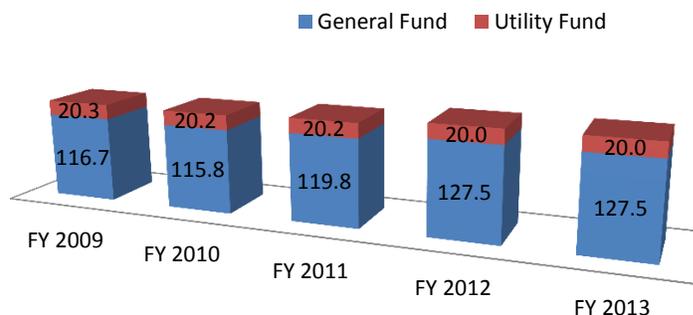
GENERAL FUND PERSONNEL SUMMARY BY DEPARTMENT

Department	Adopted Budget FY 2009			Adopted Budget FY 2010			Adopted Budget FY 2011			Adopted Budget FY 2012			Proposed Budget FY 2013		
	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas									
City Manager	3.20	-	-	3.20	-	-	3.20	-	-	2.40	-	-	2.40	-	-
City Secretary	1.80	-	-	0.90	-	-	0.90	-	-	0.90	-	-	0.90	-	-
Human Resources	1.60	0.40	0.40	1.60	0.40	0.40	1.60	0.40	0.40	1.60	0.40	0.40	1.60	0.40	0.40
Finance	3.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-
Municipal Court	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
Library	4.00	0.50	-	4.00	0.50	-	4.00	0.50	-	4.00	0.50	-	4.00	0.50	-
Community Development	8.00	-	-	8.00	-	-	8.00	-	-	7.20	-	-	7.20	-	-
Public Works/Streets	11.50	-	-	11.50	-	-	11.50	-	-	11.00	-	-	11.00	-	-
Facilities Maintenance	2.40	0.80	-	2.40	0.80	-	2.40	0.80	-	2.40	0.80	-	2.40	0.80	-
Engineering	0.60	-	-	0.60	-	-	0.60	-	-	0.90	-	-	0.90	-	-
Fire/EMS	19.00	-	2.50	19.00	-	2.50	22.00	-	2.50	22.00	-	11.00	22.00	-	11.00
Police	42.00	-	1.50	42.00	-	1.50	42.00	-	1.50	42.00	-	1.50	42.00	-	1.50
Animal Control	2.00	0.50	-	2.00	0.50	-	2.00	0.50	-	2.00	0.50	-	2.00	0.50	-
Parks and Recreation	7.00	0.50	-	7.00	0.50	-	7.00	0.50	-	8.00	0.50	-	8.00	0.50	-
Senior Programs	1.00	-	0.50	1.00	-	0.50	1.00	-	1.50	1.00	-	1.50	1.00	-	1.50
Combined Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total General Fund	109.10	2.70	4.90	108.20	2.70	4.90	111.20	2.70	5.90	110.40	2.70	14.40	110.40	2.70	14.40

UTILITY FUND PERSONNEL SUMMARY BY DEPARTMENT

Department	Adopted Budget FY 2009			Adopted Budget FY 2010			Adopted Budget FY 2011			Adopted Budget FY 2012			Proposed Budget FY 2013		
	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas									
Water Operations	9.20	0.15	0.05	9.15	0.15	0.05	9.15	0.15	0.05	8.05	0.15	0.05	8.05	0.15	0.05
Sewer Operations	6.70	0.15	0.05	6.65	0.15	0.05	6.65	0.15	0.05	7.55	0.15	0.05	7.55	0.15	0.05
Utility Admin	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
Meter Reading	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
Total Utility Fund	19.90	0.30	0.10	19.80	0.30	0.10	19.80	0.30	0.10	19.60	0.30	0.10	19.60	0.30	0.10
CITY TOTAL	129.00	3.00	5.00	128.00	3.00	5.00	131.00	3.00	6.00	130.00	3.00	14.50	130.00	3.00	14.50

Personnel Summary by Fund



CITY OF SACHSE PERSONNEL SUMMARY DETAIL FY 2013

Position	General Fund			General Combined Services			Utility			TOTAL
	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	
	City Manager									
<i>Full-time</i>										
City Manager	0.80	-	-	-	-	-	0.20	-	-	1.00
Project Coordinator	0.80	-	-	-	-	-	0.20	-	-	1.00
Administrative Assistant	0.80	-	-	-	-	-	0.20	-	-	1.00
City Secretary										
<i>Full-time</i>										
City Secretary	0.90	-	-	-	-	-	0.10	-	-	1.00
Human Resources										
<i>Full-time</i>										
Human Resources Manager	0.80	-	-	-	-	-	0.20	-	-	1.00
Human Resources Assistant	0.80	-	-	-	-	-	0.20	-	-	1.00
<i>Part-time</i>										
Human Resources Clerk	-	0.40	-	-	-	-	-	0.10	-	0.50
<i>Temporary</i>										
Clerk	-	-	0.40	-	-	-	-	-	0.10	0.50
Finance										
<i>Full-time</i>										
Director of Finance	0.60	-	-	-	-	-	0.40	-	-	1.00
Finance Manager	0.60	-	-	-	-	-	0.40	-	-	1.00
Accountant	0.60	-	-	-	-	-	0.40	-	-	1.00
Finance Specialist	0.60	-	-	-	-	-	0.40	-	-	1.00
IT Coordinator	0.60	-	-	-	-	-	0.40	-	-	1.00
Court Administrator	1.00	-	-	-	-	-	-	-	-	1.00
Deputy Court Clerk/Finance Assistant	1.00	-	-	-	-	-	-	-	-	1.00
Utility Billing Supervisor	-	-	-	-	-	-	1.00	-	-	1.00
Customer Service Representative	-	-	-	-	-	-	1.00	-	-	1.00
Meter Technician	-	-	-	-	-	-	2.00	-	-	2.00
Library										
Manager of Library Services	1.00	-	-	-	-	-	-	-	-	1.00
Librarian	1.00	-	-	-	-	-	-	-	-	1.00
Library Clerk	2.00	-	-	-	-	-	-	-	-	2.00
<i>Part-time</i>										
Library Clerk	-	0.50	-	-	-	-	-	-	-	0.50
Community Development										
<i>Full-time</i>										
Director of Comm. Development	0.80	-	-	-	-	-	0.20	-	-	1.00

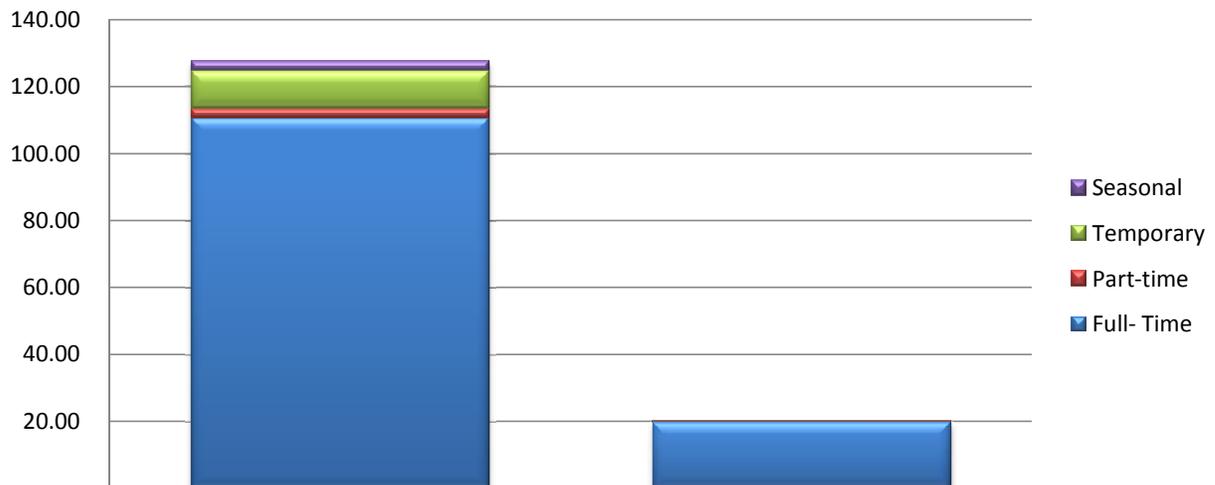
CITY OF SACHSE PERSONNEL SUMMARY DETAIL FY 2013

Position	General Fund			General Combined Services			Utility			TOTAL
	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	
	Secretary	0.80	-	-	-	-	-	0.20	-	
Building Inspection Supervisor	0.80	-	-	-	-	-	0.20	-	-	1.00
Building Official	0.80	-	-	-	-	-	0.20	-	-	1.00
Environmental Specialist	0.80	-	-	-	-	-	0.20	-	-	1.00
Comb. Building Inspector	1.60	-	-	-	-	-	0.40	-	-	2.00
Plans Examiner	0.80	-	-	-	-	-	0.20	-	-	1.00
Erosion Control Inspector	0.80	-	-	-	-	-	0.20	-	-	1.00
Building Maint. Supervisor	0.80	-	-	-	-	-	0.20	-	-	1.00
Building Maint. Technician	0.80	-	-	-	-	-	0.20	-	-	1.00
Custodian Coordinator	0.80	-	-	-	-	-	0.20	-	-	1.00
<i>Part-time</i>										
Custodian	-	0.80	-	-	-	-	-	0.20	-	1.00
<u>Engineering</u>										
<i>Full-time</i>										
Director of Engineering	0.30	-	-	-	-	-	0.70	-	-	1.00
GIS/CADD Technician	0.30	-	-	-	-	-	0.70	-	-	1.00
Graduate Engineer	0.30	-	-	-	-	-	0.70	-	-	1.00
<u>Fire/EMS</u>										
<i>Full-time</i>										
Fire Chief	1.00	-	-	-	-	-	-	-	-	1.00
Secretary	1.00	-	-	-	-	-	-	-	-	1.00
Emergency Management Coordinator	-	-	-	-	-	-	-	-	-	-
Admin Captain	1.00	-	-	-	-	-	-	-	-	1.00
Shift Captain	1.00	-	-	-	-	-	-	-	-	1.00
Code Enforcement Officer	1.00	-	-	-	-	-	-	-	-	1.00
Lieutenant	2.00	-	-	-	-	-	-	-	-	2.00
Fire Rescue Specialist	15.00	-	-	-	-	-	-	-	-	15.00
<i>Temporary</i>										
Paramedic/EMT	-	-	11.00	-	-	-	-	-	-	11.00
Firefighter	-	-	-	-	-	-	-	-	-	-
<u>Police/Animal Control</u>										
<i>Full-time</i>										
Police Chief	1.00	-	-	-	-	-	-	-	-	1.00
Lieutenant	2.00	-	-	-	-	-	-	-	-	2.00
Sergeant	5.00	-	-	-	-	-	-	-	-	5.00
Detective	2.00	-	-	-	-	-	-	-	-	2.00
Warrant Officer	1.00	-	-	-	-	-	-	-	-	1.00
School Resource Officer	3.00	-	-	-	-	-	-	-	-	3.00
Patrol Officer	16.00	-	-	-	-	-	-	-	-	16.00
Communications Supvr.	1.00	-	-	-	-	-	-	-	-	1.00
Dispatcher	7.00	-	-	-	-	-	-	-	-	7.00
Records Supvr/Evidence Custodian	1.00	-	-	-	-	-	-	-	-	1.00
Records Clerk	3.00	-	-	-	-	-	-	-	-	3.00
Animal Control Supervisor	1.00	-	-	-	-	-	-	-	-	1.00
Animal Control Officer	1.00	-	-	-	-	-	-	-	-	1.00
Animal Control Attendant	-	-	-	-	-	-	-	-	-	-
<i>Part-time</i>										
Animal Control Attendant	-	0.50	-	-	-	-	-	-	-	0.50
<i>Seasonal</i>										
School Crossing Guard	-	-	1.50	-	-	-	-	-	-	1.50

CITY OF SACHSE PERSONNEL SUMMARY DETAIL FY 2013

Position	General Fund			General Combined Services			Utility			TOTAL
	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	FT	PT	Temp/ Seas	
	Public Works									
<i>Full-time</i>										
Director of Public Works	0.50	-	-	-	-	-	0.50	-	-	1.00
Secretary	0.50	-	-	-	-	-	0.50	-	-	1.00
Public Works Superintendent	1.00	-	-	-	-	-	-	-	-	1.00
Streets Foreman	1.00	-	-	-	-	-	-	-	-	1.00
Utilities Foreman	-	-	-	-	-	-	1.00	-	-	1.00
Crew Leader	2.00	-	-	-	-	-	2.00	-	-	4.00
Streets Maintenance Technician	6.00	-	-	-	-	-	-	-	-	6.00
Utilities Maintenance Technician	-	-	-	-	-	-	4.00	-	-	4.00
Parks and Recreation										
<i>Full-time</i>										
Director of Parks and Recreation	1.00	-	-	-	-	-	-	-	-	1.00
Senior Citizen Program Manager	1.00	-	-	-	-	-	-	-	-	1.00
Recreation Coordinator	1.00	-	-	-	-	-	-	-	-	1.00
Crew Leader	1.00	-	-	-	-	-	-	-	-	1.00
Maintenance Technician	5.00	-	-	-	-	-	-	-	-	5.00
<i>Part-time</i>										
Recreation Aide	-	0.50	-	-	-	-	-	-	-	0.50
<i>Seasonal</i>										
Bus Driver	-	-	1.50	-	-	-	-	-	-	1.50
Total Employees	110.40	2.70	14.40	-	-	-	19.60	0.30	0.10	147.50

Full-time/ Part-time/Temporary/ Seasonal



**DIRECT CHARGE BACK TO THE WATER AND SEWER FUND
FOR GENERAL AND ADMINISTRATIVE COSTS
PAID BY THE GENERAL FUND
FISCAL YEAR 2012-2013**

Calculation of General and Administrative Charge for General Fund	Proposed General Fund	Water Dept	Sewer Dept	W/S Total	GF Total	Totals	SEDC
Salary Cost Allocation							
City Manager's Office	\$244,858	\$24,486	\$24,486	\$48,972	\$195,887	\$244,858	\$7,346
City Secretary	100,376	5,019	5,019	10,038	90,338	100,376	1,004
Human Resources	161,717	16,172	16,172	32,343	129,374	161,717	1,617
Non-Dept (Medical Insurance)	686,899	68,690	34,345	103,035	583,864	686,899	6,869
Finance	355,496	88,874	53,324	142,198	213,297	355,496	17,775
Engineering	221,566	77,548	77,548	155,096	66,470	221,566	2,216
Community Development	528,925	52,893	52,893	105,785	423,140	528,925	5,289
Building Maintenance	159,606	15,961	15,961	31,921	127,685	159,606	1,596
Total Personnel Costs Shared	\$2,459,443	\$349,641	\$279,747	\$629,388	\$1,830,055	\$2,459,443	\$43,711
% distribution				25.59%	74.41%	100.00%	
Operational/Maintenance							
Legal/Professional	72,000	7,200	7,200	14,400	57,600	72,000	-
HR Programs	82,399	8,240	8,240	16,480	65,919	82,399	824
Engineering Services	49,623	9,925	9,925	19,849	29,774	49,623	0
Finance	115,060	28,765	23,012	51,777	63,283	115,060	5,753
Community Development	61,338	9,201	9,201	18,401	42,937	61,338	0
Facility Maint	157,745	31,549	7,887	39,436	118,309	157,745	1,577
Computer Network Support	289,847	28,985	28,985	57,969	231,878	289,847	2,898
GL/Property Insurance	140,000	28,000	28,000	56,000	84,000	140,000	1,400
Total Operational Costs Shared	\$968,012	\$151,864	\$122,449	\$274,313	\$693,699	\$968,012	\$12,453
% Distribution				28.34%	71.66%	100.00%	
Total General and Administrative Charge:	\$3,427,455	\$501,505	\$402,196	\$903,701	\$2,523,754	\$3,427,455	\$56,164
% of total allocation	100%			26.37%	73.63%	100.00%	1.64%
Water and Sewer System Revenues		\$4,034,949	\$2,974,482	\$7,009,431		\$7,009,431	
5% Franchise Applied to total sales		201,747	148,724	350,472		350,472	
Proposed FY 12 Franchise Transfer to Gen Fund		\$703,253	\$550,920	\$1,254,173		\$1,254,173	

Did you know?

Full-time equivalent (FTE) employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis.

An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only half-time.

City of Sachse personnel perform tasks for both the general fund and the business-type activities. To distribute salary costs accordingly, a Direct Chargeback from the Utility Fund is budgeted.

