

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Meeting Minutes
Monday, Aug 8, 2011**

Present

Board Members: Michele Carter, Robert Rodgers, Mike Ewing and Patrece King.

Not present: Amos Pettis, Robbie Huddleston and Dia Rhoden.

Director of Library

Services: Ellen Ritchie alternative representative

Friends of the Library: Kathy Cobb

Council Liaison: Todd Ronnau, not present

Item 1 Call to order: Robert called meeting to order at 7:10 p.m.

Item 2 Invocation & Pledge of Allegiance – US and TX flag: Mike Ewing delivered the invocation and Allegiances were recited.

Item 3 Consider approvals of Minutes: July minutes reviewed and accepted as written. Mike Ewing made formal motion to accept and Patrece seconded. All members present were in agreement and the motion passed unanimously.

Item 4 Update & discuss status of Small Business Library:

Ellen Ritchie apprised the Board of the progress of transferring the Small Business literature from the former location of the caboose to the Library facility. All 300 books are now catalogued and designated with yellow labels. The sign is in process of being moved and will be hung over the new location. Robert inquired about the change to the website regarding the move. Ellen stated that flyers had been sent out and other notice changes were in progress.

Item 5 Director's Report:

Ellen Ritchie presented Board with a typewritten Library report, focusing on upcoming Book Sale and a girl themed event scheduled for September with a boy themed event to follow. Question was asked as to the hiring of new Director; not currently being pursued until a City Manager is hired.

Item 6 "Friends" Update: Kathy gave further details about upcoming Friday/Saturday Book Sale; requesting any available assistance on Wednesday/Thursday for set up in the Meeting room. She also informed the Board of September 27th Author event, focusing on three Texas authors; D'ann Mateer, Mary Demuth and Dr. Richard Mabry.

Item 7 Library Board Announcements: None

Item 8 Adjournment: At 7:30 p.m. Michele Carter made motion to adjourn the meeting and Mike Ewing seconded. The vote was unanimous and the meeting was adjourned.

ATTEST:

APPROVED:

Handwritten signature in black ink, consisting of a cursive 'C' followed by a stylized 'B' with a horizontal line through it.

LIBRARY BOARD SECRETARY

Handwritten signature in blue ink, appearing as a series of connected loops and strokes.

LIBRARY BOARD CHAIR