

# Sachse Parks and Recreation Commission Special Meeting Minutes

Thursday, August 4, 2011, 7:00 p.m.

Sachse City Hall, Council Chambers

Present:

Jeff Bickerstaff, Chairperson  
Darlene Putman, Vice-Chair  
Diana Smith, Secretary  
Brett Franks  
Kirsten Hill  
Juanita Miller  
Spencer Hauenstein  
Jared Patterson, Council Liaison  
Lance Whitworth, Parks Director  
Cynthia Wiseman, Activity Coordinator

Absent:

The Regular Meeting of the City of Sachse Parks and Recreation Commission was called to order at 7:00 p.m. by Chairperson, Jeff Bickerstaff.

**Item 1 – Invocation and Pledge of Allegiance to the U.S. and Texas Flags:** The invocation and pledges were led by Chairperson, Jeff Bickerstaff.

**Item 2 – Approval of minutes of the July 14, 2011 Regular Meeting:** Minutes from the July 14, 2011, regular meeting were reviewed. Ms. Putman noted that in Item 6 it should be Spencer Hauenstein and Diana Smith and Williamson County. A motion was made by Darlene Putman and seconded by Spencer Hauenstein to approve the minutes with the changes as stated. Motion passed unanimously.

**Item 3 – Update, Discuss and Consider Charitable Contributions from Organizations to the Parks Department:** Mr. Whitworth gave a few options for use of donated funds, including backstops at 5<sup>th</sup> Street Park, the utility line easement next to Park Lake or the open area at Heritage Park that used to be used for Fallfest. Mr. Franks is concerned that there isn't enough room at 5<sup>th</sup> Street Park. Ms. Putman likes the idea of putting the backstops at either the Park Lake Park Easement or 5<sup>th</sup> Street Park.

**Item 4 – Update, Discuss and Consider Sidewalk Expansion Ordinance:** Mr. Whitworth brought to the board the draft ordinance that will go to the Monday, August 8, Planning and Zoning meeting. Afterwards, it would go to City Council at the earliest, on the 1<sup>st</sup> meeting in September.

Dave Sanford – 3718 Trailridge Dr. – Mr. Sanford asked for clarification on the ordinance and wanted to know the impact on the potential sale of properties that would be influenced by this ordinance and on those purchasing a house within the trail system that would have an 8 foot sidewalk in front of it that is a hiking trail?

Mr. Bickerstaff stated that this would be an issue for the Planning and Zoning and/or City Council to address if they chose to. Mr. Franks is concerned that there may be areas where we have sidewalks that go from 4 ft to 8 ft and then back to 4 ft, etc, along the west side of Miles Road. The board discussed the possibility of home buyers being able to ask for a variance. A motion was made by Spencer Hauenstein and seconded by Darlene Putman for staff to proceed with submitting the ordinance to Planning and Zoning and then moving it on to the City Council. Motion passed unanimously.

**Item 5 – Update, Discuss, and Consider Current/Potential Procedures for Pond Maintenance in the City:** Ms. Miller gave some comments that she received from a resident to the board. She stated that the resident felt that most of the trash in the pond was coming from the storm inlets around the pond. She wanted to see if we could get public works to keep those storm inlets cleaned out regularly.

Dave Sanford – 3718 Trailridge Dr. - Feels that most of the trash comes from overflowing trash cans in the alley that washes down into the storm drains and then from the storm drains into the pond.

Ms. Miller would like a report next month on what Public Works can do to help with this problem.

**Item 6 – Update, Discuss, and Consider Fallfest:** Mr. Whitworth reported that the Parks Department responsibility at Fallfest includes picking up trash, checking electrical outlets, and other maintenance duties during the event.

**Item 7 – Staff Updates Regarding Current Activities, Special Events, and Personnel:** Mr. Whitworth reported that he is working on getting bids from contractors for the installation of the scoreboard at Salmon Park. Mr. Bickerstaff asked about the status of replacing the Heritage Park sign across the street. Mr. Whitworth will have the signs replaced. Ms. Putman asked about the vandalism to the fence at the bridge at Joe and Patricia Stone Park. Mr. Whitworth reported that they have not caught those that vandalized the fence.

**Item 8 – Request for Future Agenda Items:** Requests were made to discuss the sidewalk expansion ordinance, pond maintenance, signs, vandalism in the parks, budget, and contributions from organizations towards practice fields.

**Item 9 – Set Upcoming Parks and Recreation Commission Meeting Date:** The next Park Board meeting was set for September 8, 2011, at 7:00 p.m.

Motion to adjourn was made by Brett Franks at 8:03 p.m. The motion passed unanimously.

ATTEST:

APPROVED:

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Diana Smith, Board Secretary

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Jeff Bickerstaff, Board Chairman