



Thursday, October 26, 2023
Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting

Animal Shelter
6436 Sachse Rd.
Sachse, TX 75048
6:30 p.m.

This joint Animal Shelter Advisory Committee and Animal Shelter Board meeting will be on location and not recorded.

A. Joint Meeting Agenda

1. Call to Order: The Animal Shelter Advisory Committee and the Animal Shelter Board of the City of Sachse will hold a joint meeting on Thursday, October 26, 2023, at 6:30 p.m. at Sachse Animal Shelter, 6436 Sachse Road, Sachse, Texas to consider the following items of business:
2. Call to Order: The Animal Shelter Board and The Animal Shelter Advisory Committee of the City of Sachse will hold a joint meeting on Thursday, October 26, 2023, at 6:30 p.m. at Sachse Animal Shelter, 6436 Sachse Road, Sachse, Texas to consider the following items of business:
3. Animal Shelter Advisory Committee: Consider approval of the May 25, 2023, meeting minutes.
4. Animal Shelter Board: Consider approval of the May 25, 2023, meeting minutes.
5. Receive an update of the Animal Shelter activities.
6. Review and discuss matters related to the health and safety code for the Animal Shelter.
7. Receive an update on and a tour of the Animal Shelter construction project.
8. Animal Shelter Advisory Committee Adjournment.
9. Animal Shelter Board Adjournment

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Leah K Granger, City Secretary

Posted: 10/19/2023 by 5:00pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 469-429-0415, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Joint Meeting Agenda

Subject	3. Animal Shelter Advisory Committee: Consider approval of the May 25, 2023, meeting minutes.
Meeting	Oct 26, 2023 - Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting
Access	Public
Type	Action,Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for May 25, 2023 - Animal Shelter Advisory Committee Meeting

File Attachments

[A3. AnimalShelterAdvisoryCommittee Regular Minutes 05.25.2023.pdf \(68 KB\)](#)

**ANIMAL SHELTER ADVISORY COMMITTEE OF THE CITY OF SACHSE
MAY 25, 2023, MEETING MINUTES**

The Animal Shelter Advisory Committee of the City of Sachse held a regular meeting on Thursday, May 25, 2023, at 6:30 p.m. in the Sachse City Council Chambers at 3815-B Sachse Road. Those present were Councilmember Matt Prestenberg; Rescue Community Liaisons Rachel Grogan and Debbie Stout; Animal Services Supervisor Terri O’Neal; and Chief Bryan Sylvester.

Members absent: Veterinarian Steve Pirkey

REGULAR MEETING:

1. Call to order.

Councilmember Prestenberg called the meeting to order at 6:31 p.m.

2. Invocation and pledges of allegiance to the US and Texas flags.

Councilmember Prestenberg offered the invocation and pledges.

3. Public Comment.

No public comments were offered.

4. Consider approval of the December 6, 2022, meeting minutes.

Ms. Stout made a motion to approve the minutes as presented. Ms. Grogan seconded the motion, and it carried unanimously.

5. Review and discuss matters related to the health and safety code for the Animal Shelter.

Ms. O’Neal advised the Board that the Shelter passed the Texas State Health Inspection with no issues.

6. Receive an update of the Animal Shelter activities.

Ms. O’Neal reviewed activities at the shelter.

7. Receive an update on the Animal Shelter construction project.

Chief Sylvester presented an update on the Animal Shelter Construction project. He provided details of the rooms and materials. The facility will complement the other City complex buildings. Several cost saving measures have been taken to keep within budget. The Committee was very positive about all aspects of the project.

8. Adjournment.

The meeting was adjourned at 6:57 p.m.

APPROVE:

Matt Prestenberg, Chairperson

ATTEST:

Terri O’Neal, Animal Services Supervisor

A. Joint Meeting Agenda

Subject	4. Animal Shelter Board: Consider approval of the May 25, 2023, meeting minutes.
Meeting	Oct 26, 2023 - Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting
Access	Public
Type	Action,Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for May 25, 2023 - Animal Shelter Board Meeting

File Attachments

[A4. AnimalShelterBoard Regular Minutes 05.25.2023.pdf \(68 KB\)](#)

**ANIMAL SHELTER BOARD OF THE CITY OF SACHSE
MAY 25, 2023, MEETING MINUTES**

The Animal Shelter Board of the City of Sachse held a regular meeting on Thursday, May 25, 2023, at 7 p.m. in the Sachse City Council Chambers 3815-B Sachse Road. Those present were Chairperson Jim Mathis; Vice Chairperson Brandi Petee; Secretary Shelly Monroe; Board members Janice Brooks, BJ Futrell, and David Lockaby; Councilmember Matt Prestenberg; and Police Chief Bryan Sylvester.

Members absent: Kim McClurg

REGULAR MEETING:

1. Call to order.

Chairperson Mathis called the meeting to order at 7:02 p.m.

2. Invocation and pledges of allegiance to the US and Texas flags.

Ms. Petee offered the invocation and Mr. Mathis led the pledges.

3. Public Comment.

No public comments were given.

4. Consider approval of the December 6, 2022, meeting minutes.

Ms. Monroe made a motion to approve the minutes as presented. Ms. Petee seconded the motion and it carried unanimously.

5. Receive an update and discuss the quarterly Animal Shelter report.

Ms. O'Neal presented the quarterly update to the Board and noted that Animal Services Officer Brenda Smith will be retiring soon. The Board thanked her for her years of wonderful service.

6. Receive an update on the Animal Shelter construction project.

Chief Sylvester gave a detailed update on the progress of the new animal shelter project and responded to questions. He noted that the ground breaking was scheduled for July 20, 2023, and construction should be complete in the Fall 2024.

7. Adjournment.

Mr. Mathis adjourned the meeting at 7:36 p.m.

APPROVE:

Jim Mathis, Chairperson

ATTEST:

Shelly Monroe, Secretary

A. Joint Meeting Agenda

Subject	5. Receive an update of the Animal Shelter Activities.
Meeting	Oct 26, 2023 - Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting
Access	Public
Type	Discussion,Information

A. Joint Meeting Agenda

Subject	6. Review and discuss matters related to the health and safety code for the Animal Shelter.
Meeting	Oct 26, 2023 - Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting
Access	Public
Type	Discussion,Information

A. Joint Meeting Agenda

Subject	7. Receive an update on and a tour of the Animal Shelter construction project.
Meeting	Oct 26, 2023 - Joint Animal Shelter Advisory Committee and Animal Shelter Board Meeting
Access	Public
Type	Discussion,Information