

City of Sachse July 8, 2010
Parks and Recreation Commission Regular Meeting Minutes
7:00 p.m.

Present:

Jeff Bickerstaff, Chairperson
Scott Whitfield, Vice-Chair
Juanita Miller
Kirsten Hill
Spencer Hauenstein
Darlene Putman
Jared Patterson, City Council Liaison
Lance Whitworth, Parks Director
Cynthia Wiseman, Activity Coordinator

Absent:

The Regular Meeting of the City of Sachse Parks and Recreation Commission was called to order at 7:00 p.m. by Chairperson, Jeff Bickerstaff.

Item 1 – Approval of minutes of the June 17, 2010 Special Meeting: Minutes from the June 17, 2010, meeting were reviewed. Motion was made by Scott Whitfield and seconded by Kirsten Hill to accept the minutes with the changes, requested by Darlene Putman, under Item 6 that both of the recycling bins were broken at Heritage Park and that they should be moved on each end of the building. Motion passed unanimously.

Item 2 – Citizen Input – No Citizen Input.

Item 3 – Election of Officer for Secretary – Scott Whitfield nominated Darlene Putman for Secretary. The motion was seconded by Spencer Hauenstein. Motion passed unanimously.

Item 4 – Update, Discuss, and Consider Parks Master Plan– Mr. Whitworth reported that he is meeting with Mr. Simms tomorrow about submitting the Master Plan to the Texas Parks & Wildlife.

Item 5 – Update, Discuss, and Consider Salmon Park– Mr. Whitworth reported that they have completed the guard rails and concrete work. They have installed the poles and fencing posts and have started to install the fencing on the backstop. Some interior work has been done on the concession and restrooms. Mr. Whitworth gave a short presentation on the lighting at Salmon Park.

Item 6 – Update, Discuss, and Consider Security Lighting at Joe and Patricia Stone Park – Mr. Whitworth reported that the City Manager instructed him to purchase 2 lights for the park. He gave a short presentation on the type of lights ordered and a lighting scheme with his recommendation on where the 2 lights should be installed and where future lights could be installed in the park. A motion was made by Darlene Putman and seconded by Kirsten Hill to install one of the solar lights between the pavilion and the north end of the play structure and the second on the south end of the play structure in the vicinity of the bench (reference #2 and #3 on the map presented to the board). Motion passed unanimously.

Item 7 – Update, Discuss, and Consider Kiosks and General Park Signage– Mr. Whitworth reported that he has a meeting coming up with the company that owns the kiosks.

Item 8 - Update, Discuss, and Consider Parks & Recreation Bylaws – The board discussed the section in the by-laws that states the commission should go before the Council prior to July 15 each year with a report and recommendations to the Council. Mr. Bickerstaff stated that he would ask the Mayor about the board continuing with this since a report hasn't been given in a couple of years.

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Item 9 – Update, Discuss, and consider Recycling Bins in Parks- Mr. Whitworth reported that the 2 recycling bins were moved to each end of the concession.

Brett Franks – 3561 Annapolis Ct.– Recommended putting the recycling bins near the dugouts where the parents sit.

Item 7 – Staff Updates Regarding Current Activities, Special Events, and Personnel– Mr. Whitworth reported that the 3rd of July parade was canceled due to rain but the concert and firework show did go on.

Item 8 – Request for Future Agenda Items – Requests were made to discuss kiosks and general park signage, Salmon Park, Park Master Plan, security lighting at Joe & Patricia Stone Park, recycling bin update in parks, National Parks & Recreation month, Facebook page, future cleanup and social events, future dog park.

Item 9 – Set Upcoming Parks and Recreation Commission Meeting Date – The next Park Board meeting was set for August 12, 2010, at 7:00 p.m.

Motion to adjourn was made by Darlene Putman at 8:20 p.m. The motion passed unanimously.

Jeff Bickerstaff, Chairperson

Darlene Putman, Secretary