




Monday, January 14, 2019
Library Board Meeting

Library Meeting Room
3815 Sachse Road, Building C
7:00 p.m.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, January 14, 2019 at 7:00 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. Discuss and consider election of officers.
4. Receive and discuss the Library Manager's monthly report.
5. Discuss the Library's Circulation Policy and potential changes to fines and fees.
6. Request for future agenda items.
7. Discuss Library Board announcements regarding special events, current activities, and local achievements.
8. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



Agenda Item Details

Meeting Jan 14, 2019 - Library Board Meeting
Category A. Regular Meeting
Subject 3. Discuss and consider election of officers.
Access Public
Type Action, Discussion
Recommended Action Nominate and elect officers for 2019.

Public Content

BACKGROUND

The Library Board will elect officers for the year 2019.

OVERVIEW

The Library Board will elect officers for the year 2019.

POLICY CONSIDERATIONS

N/A

RECOMMENDATION

Nominate and elect officers for 2019.

**Agenda Item Details**

Meeting	Jan 14, 2019 - Library Board Meeting
Category	A. Regular Meeting
Subject	4. Receive and discuss the Library Manager's monthly report.
Access	Public
Type	Discussion, Reports

Public Content**BACKGROUND**

Library Manager Daniel Laney will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

OVERVIEW

Library Manager Daniel Laney will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

POLICY CONSIDERATIONS

N/A

RECOMMENDATION

Discussion only.

[December 2018 Library Manager's Report.pdf \(150 KB\)](#)

[November 2018 Library Manager's Report.pdf \(147 KB\)](#)



Departmental Report		November 2018	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	41,241		41,780	
Number of Items	42,426		43,037	
Number of New Items	528	704	835	1,318
Number of Items Removed	118	247	587	1,006
Donated Items Added	6	20	98	169
Number of E-Books	2,684		2,942	
Number of New E-Books	36	36	69	144

Patrons

Number of Patrons	11,558		11,422	
Number of New Patrons	69	144	139	251
Number of Patrons Removed	0	1	2	2

Circulation

Total Circulation	11,067	20,796	10,324	21,966
Adult Fiction	742	1,443	609	1,153
Adult Non- Fiction	414	801	525	1,085
Juvenile Fiction	5,177	10,079	4,746	10,039
YA materials	206	620	203	447
Interlibrary Loans	48	121	31	79
Juvenile Non-Fiction	592	1,181	595	1,344
DVDs & Blu-Ray	2,140	4,080	1,999	4,335
E-Books (Sachse Patron Checkouts)	771	1,455	689	1,501
E-Books (Other Patron Checkouts)	900	1,827	880	1,883
Audio CDs	77	151	47	100

Programs and Services

Number of Internet Sessions	247	831	*556	1,165
Number of Programs	16	29	16	36
Program Attendance	498	1,292	456	1,884
Number of Volunteer Hours	34	110	100	148
3D Print Requests			5	13
ILL Incoming Requests	40	97	29	44
ILL Incoming Received	42	113	29	76
ILL Outgoing Requests	109	266	125	300
ILL Outgoing Shipped	58	131	70	174
Literacy Computer Uses	1,395	3,054	1,254	2,947
Door Count	4,669	10,104	4,713	12,290

Programs	Date	Attendance
Toddler Story Time	1-Nov	36
Medicare Workshop w/ Scott Teagle	1-Nov	10
International Games Week Activities	5-10 Nov	56
Hosiery Pumpkin Family Craft	6-Nov	37
Infant Story Time	7-Nov	6
Preschool Story Time	7-Nov	32
Toddler Story Time	8-Nov	28
International Games Week Party	10-Nov	37
All-Ages America Recycles Story Time	14-Nov	35
Thanksgiving Movie - "Free Birds"	17-Nov	6
Kids Yoga Adventure	19-Nov	12
Family Thanksgiving Story Time	20-Nov	34
Infant Story Time	28-Nov	7
Preschool Story Time	28-Nov	17
Toddler Story Time	29-Nov	23
November Guessing Game	1-30 Nov	80
Total		456

* - estimate

Programs by Type	Number	Attendance
Story Times	9	218
Childrens Programs	1	12
Teen Programs	0	0
Adult Programs	1	10
Family Programs	5	216
Total		456



Departmental Report		December 2018	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	41,540		41,904	
Number of Items	42,725		43,161	
Number of New Items	407	1,111	370	1,688
Number of Items Removed	108	365	246	1,252
Donated Items Added	11	31	28	197
Number of E-Books	2,709		2,975	
Number of New E-Books	25	61	33	177

Patrons

Number of Patrons	11,620		11,449	
Number of New Patrons	62	206	27	278
Number of Patrons Removed	0	1	0	2

Circulation

Total Circulation	10,241	31,999	11,126	33,092
Adult Fiction	650	2,093	634	1,787
Adult Non-Fiction	354	1,155	517	1,602
Juvenile Fiction	4,469	14,548	5,555	15,594
YA materials	226	846	190	637
Interlibrary Loans	30	151	32	111
Juvenile Non-Fiction	484	1,665	527	1,871
DVDs & Blu-Ray	2,302	6,382	1,880	6,215
E-Books (Sachse Patron Checkouts)	792	2,247	667	2,168
E-Books (Other Patron Checkouts)	882	2,709	1,086	2,969
Audio CDs	52	203	38	138

Programs and Services

Number of Internet Sessions	325	1,156	*426	1,591
Number of Programs	17	46	11	47
Program Attendance	574	1,866	2,351	4,235
Number of Volunteer Hours	48	158	110	258
3D Print Requests			3	16
ILL Incoming Requests	31	128	23	67
ILL Incoming Received	25	138	29	105
ILL Outgoing Requests	126	392	114	414
ILL Outgoing Shipped	76	207	60	234
Literacy Computer Uses	1,078	3,061	992	3,939
Door Count	3,891	13,995	*3928	16,218

Programs	Date	Attendance
Sachse Christmas Extravaganza	5-Dec	2000
All-Ages Story Time	6-Dec	42
Come & Go Christmas Card Craft	10-14 Dec	75
Family Game Night	11-Dec	47
Greta the Reading Therapy Dog	11-Dec	3
All-Ages Story Time	13-Dec	29
Movie - "Disney's a Christmas Carol"	15-Dec	7
Christmas Kid's Yoga Adventure	17-Dec	8
Gift Wrapping Party	18-Dec	2
All-Ages Christmas Story Time	20-Dec	51
December Guessing Game	1-31 Dec	87
Total		2351

* - estimate

Programs by Type	Number	Attendance
Story Times	3	122
Childrens Programs	2	11
Teen Programs	0	0
Adult Programs	0	0
Family Programs	6	2,218
Total		2,351

**Agenda Item Details**

Meeting	Jan 14, 2019 - Library Board Meeting
Category	A. Regular Meeting
Subject	5. Discuss the Library's Circulation Policy and potential changes to fines and fees.
Access	Public
Type	Discussion

Public Content**BACKGROUND**

Library Manager Daniel Laney will discuss potential changes to the Library's Circulation Policy and fines/fees.

OVERVIEW

Library Manager Daniel Laney will discuss potential changes to the Library's Circulation Policy and fines/fees.

POLICY CONSIDERATIONS

Potential changes to the Library's Circulation Policy and/or the schedule of fines and fees.

RECOMMENDATION

Discussion only.