

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

FEBRUARY 19, 2018

The City Council of the City of Sachse held a regular meeting on Monday, February 19, 2018 at 7:30 p.m. at the City Council Chambers. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Council Members Brett Franks, Charlie Ross, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Human Resources Director, Melinda Walter; Director of Public Works and Engineering, Greg Peters; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; Parks and Recreation Director, Lance Whitworth; Recreation Supervisor, Cynthia Wiseman; Fire Chief, Marty Wade; Assistant Police Chief, Steven Baxter, and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting at 7:34 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Franks and the pledges by Mayor Pro Tem Watkins.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

18-4146 - Approve the minutes of the February 5, 2018 workshop meeting.

18-4147 – Approve the minutes of the February 5, 2018 regular meeting.

Councilman Bickerstaff made a motion to approve items on the consent agenda items as presented. Councilman Franks seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Franks stated the Daddy Daughter dance was a great event with 140 +/- participants.

Councilman Ross stated on February 24 at 12:30 p.m. the Library will show Moana, a family movie, and on February 27, Moana Yoga Adventures will be shown at 11:30 a.m. The Library will host Teen Tech week from March 3 to March 10. Tax forms are available while supplies last. Lastly, story times are changing beginning March 7. New times will be Wednesdays at 10:45 a.m. and Thursdays at 11:15 a.m. There will also be an additional story time on Wednesdays at 1:30 p.m. for preschool ages.

Mayor Felix stated the City's Easter events will take place on Saturday, March 24.

Mr. Whitworth introduced the new Library Manager, Daniel Laney to City Council.

CITIZENS INPUT:

Bobby Tillman, 6314 Ben Road, invited the community to attend the annual Sachse Historical Society meeting on March 4 where Mrs. Nash will be speaking. Also, they will be honoring veterans and are asking anyone who served between 1955 and 1975 to reach out to the Historical Society for more information on how to be acknowledged. There is no cost involved.

REGULAR AGENDA ITEMS:

18-4157 Receive and consider the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ending September 30, 2017.

Mrs. Savage stated LaFollett and Abbott audited the City's financial statements for the period ending September 30, 2017. Susan LaFollett will provide highlights and comments on the Comprehensive Annual Financial Report (CAFR) and the audit process.

Ms. LaFollett stated the City received an unmodified opinion. The Comprehensive Annual Financial Report (CAFR) includes an introductory section, a financial section, which includes the financial statements, notes to the financial statements, and required supplementary information. Ms. LaFollett provided highlights of fund balances, investments, and debt. The CAFR included the Vehicle/Equipment Replacement Fund (VERF) as well as changes to GASB.

Mrs. Savage added that it is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund equal to 25% to 35% of expenditures. The FY 2018 Budget included \$965,000 in General Fund balance transfers to Capital projects. The FY 2017 has a 59% of unassigned fund balance in the General Fund balance.

Councilman Ross congratulated the Finance Department for their hard work.

18-4159 Receive Sachse Police Department's 2017 Year in Review.

Chief Sylvester presented the 2017 year in review of the Police Department. Chief Sylvester highlighted and compared to last year crimes including burglaries, assaults, thefts, and robberies as well as selected Part II crimes. These are comprised of criminal mischief, fraud, disorderly conduct, public intoxication, drug possession, and DWIs. Chief Sylvester discussed accomplishments within their department. Most notably being the Volunteers in Policing program, the Cops & Campers program, inaugural Public Safety Day, implementation of new body camera system, and activation of the P-25 Radio System. Animal Shelter statistics were noted and indicated that this is the third year of increased adoptions. Chief Sylvester outlined projects for 2018 that contained program enhancements to the Volunteer program, Cops & Campers, and a new Take Me Home program. He is planning on holding community meetings throughout the year, developing a physical fitness program, and preparing for Best Practices recognition in 2019.

Councilman King asked if property crimes were tracked against population. Councilman Ross appreciates the engagement the department has within the community and continued opportunities to be involved. Councilman Franks asked about the warrant round up process and the volunteers in policing. He also expressed his gratitude for building relationships with children through the Cops & Campers program. Mayor Pro Tem Watkins thanked the Chief for the success and asked for clarification on simple assaults. Mayor Felix added that he is appreciative of the relationships built with the school district(s).

18-4148 Consider a resolution approving the terms and conditions of the mowing services agreement by and between the City of Sachse and J Nichols Construction, Inc. to provide mowing and maintenance services for the City's parks, medians, rights-of-way and open spaces.

Mr. Whitworth stated the City's mowing contract will expire on March 1, 2018. The City prepared specifications, advertised for bid, held a mandatory pre-bid meeting, and conducted bid openings on February 1. There were four contractors that submitted bids. The contract would be effective for a period of one year and renew for two successive, one year terms unless either party provides a 30 days written notice to cancel. Mr. Whitworth stated the lowest bid came in by J Nichols, Inc. They have been in business for over 25 years and include clients such as Plano, Wylie, Royse City, and Garland. Their bid came in at \$47.50 per acre per mow to maintain medians, rights-of-ways, parks, and open spaces. Staff is recommending approval.

Councilman Ross asked how the rates proposed compared to last year, does the contract auto renew, and how the areas contracted compare with the in-house mowing. Mr. Whitworth responded that the rates are about the same. The average per acre is roughly \$45-\$50. The contract will auto renew for three years and the areas contracted are more difficult areas to do with higher traffic volume and/or harder to get equipment within those areas to mow.

Councilman Franks asked if median weed mitigations was included. Mr. Whitworth replied that they pulled this out of the contract since it's harder to enforce. This will be done more in-house or can be done on a per hour basis within the agreement.

Councilman Franks made a motion to approve a resolution approving the terms and conditions of the mowing services agreement by and between the City of Sachse and J Nichols Construction, Inc. to provide mowing and maintenance services for the City's parks, medians, rights-of-way, and open spaces. Mayor Pro Tem Watkins seconded that motion and the motion was unanimously approved.

18-4161 Consider a resolution awarding the bid for the Sachse Southwest Water Tower project to Landmark Structures Corporation.

Mr. Peters stated this project comprised of the construction of a new elevated water tower near the northwest corner of Pleasant Valley Road and Merritt Road. Mr. Peters noted that overall, the city has good water pressure, but as the city continues to develop, the edges of the community will see

water pressure decline as the demand increases. This project will provide for adequate water pressure systems for city build-out, ensure that the City continues to meet and exceed TCEQ requirements for public water systems, and provide adequate water volume and pressure for the PGBT corridor. The project design and property acquisition is being funded through impact fees while the construction will be funded through impact fees and a combination of tax and revenue certificates of obligation. The project was advertised for bid. Three bids were received with the lowest qualified bid from Landmark Structures Corporation. Staff is recommending approval to award bid to Landmark Structures Corporation for the southeast water tower project.

Councilman Ross asked if there was a projected timeline for the project. Mr. Peters noted that it will take roughly one year once the contract is signed.

Councilman King made a motion to approve a resolution awarding the bid for the Sachse Southwest Water Tower project to Landmark Structures Corporation. Councilman Franks seconded that motion and the motion was unanimously approved.

18-4144 Discuss and consider an ordinance amending the Code of Ordinances by amending Chapter 9 titled “Traffic Regulations” by amending Section 9-4 titled “Speed Limits” to amend the school zone on a portion of Miles Road northbound and southbound that falls within the area 2,395 feet north and 588 feet south of the intersection of Miles Road and Hudson Drive; and to amend the school zone on a portion of Hudson Drive eastbound and westbound, that falls within the area from a point 1,760 feet east of miles road to the intersection with Miles Road.

Mr. Peters stated the school release time for Hudson Middle School was changed with the start of the new school year. The City has been addressing the issues that have begun as a result of the change in the school release times, which has caused longer delays and back-ups when picking up children. Staff has found that Miles Road corridor is a complex situation, there are three different schools within the area and the amount of pedestrian traffic for each school differs significantly. Staff is recommending that the school zone time for both Miles Road and Hudson Drive be extended ten minutes.

Councilman Bickerstaff asked if signage would be replaced and if it would be specific times or signs stating “when flashing”. Councilman Adams asked if the signs would be done in-house as well as cost of the signs. Mr. Peters replied that the signs are being done in-house and would cost approximately \$500. He noted that the signs would be those with times listed. Councilman Ross asked for the cost comparison to the “when flashing” signs. Mr. Peters noted that with the whole set up, it can cost approximately \$2,500 to replace the full assembly.

Councilman Ross asked if there was any history to the changing the release times and if any traffic flow improvements would help. Chief Sylvester stated that GISD is not planning on any future time changes at least the next school year. Councilman Ross suggested that any changes moving forward should be cost shared if possible. Councilman Franks asked for some visible notification regarding the time zone change. Mr. Peters replied that they could use the message boards.

Councilman Adams made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titled "Speed Limits" to amend the school zone on a portion of Miles Road northbound and southbound that falls within the area 2,395 feet north and 588 feet south of the intersection of Miles Road and Hudson Drive; and to amend the school zone on a portion of Hudson Drive eastbound and westbound, that falls within the area from a point 1,760 feet east of miles road to the intersection with Miles Road. Councilman Franks seconded that motion.

Councilman Bickerstaff stated that he supports the time change, but would prefer to use the "when flashing" signs.

The motion was unanimously approved.

18-4156 Receive an update and discuss the design of the Sachse Community Center from Architect Ron Hobbs.

Mrs. Nash stated Ron Hobbs will be presenting 3-D renderings of the proposed Community Center. He will be back at the next meeting to give estimates and possible costs in order to go out to bid. Staff is seeking feedback regarding proposed design.

Mr. Hobbs previewed the design of the Community Center, its location, and where additional parking will be added. Mr. Hobbs stated the building materials will match the existing buildings on the campus and the building is designed to capture natural light. There are large roof overhangs and the gymnasium is to the far north of the building. Due to the topography, the building will scale in height. Mr. Hobbs presented the outdoor features, described the interior of the building including the layout of the meeting rooms and the reservation room. The center will include an indoor walking track and a ramp to the gymnasium versus an elevator. There are also restrooms on both floors.

Councilman Franks asked if there would be any other outdoor features besides the stairs that could serve as an amphitheater. Councilman Franks also suggested having double doors or a roll up garage style doors that lead off the meeting rooms to the outside patios, as well as a landscape divider between the two outdoor patios.

Councilman King stated he would like to see disability access including external access to the gymnasium. Mr. Hobbs noted that there was an entrance to the gymnasium from the bottom floor.

Councilman Bickerstaff asked if the restrooms next to the gymnasium had showers and if they were possible to add.

Mayor Pro Tem Watkins asked how far above the basketball court was to the walking track. He also agreed with expanding the doors from the meeting rooms to the outside, and is not in favor of adding showers.

Councilman Adams stated the he likes the design thus far and believes it is meeting the City's needs and citizen expectations.

Councilman Ross expressed his liking of the design concept and asked if there were doors on the south side of the building to have easier access to the meeting rooms. Mr. Hobbs confirmed there were doors on the south side of the building.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072: Deliberation of the sale of real property generally located along SH 78.

At 9:55 p.m., City Council recessed into Executive Session.

At 10:30 p.m., City Council reconvened back into Regular Session.


Councilman Adams made a motion that the City Manager is authorized to negotiate and sign agreements and such other documents that are reasonable and necessary to sell to the Sachse EDC Lot 2, Block 1 of Brookview Commercial park, an addition to the City of Sachse, Dallas County, Texas, according to the map or plat there of recorded in Volume 93178, page 3351, official public records, Dallas County, Texas for the resale of such property to Cross Development Acquisition, LLC, a Texas limited liability company and/or their assigns, subject to a restriction agreement, and to sign such other documents as City Manager, deem reasonable and necessary with respect to closing these transactions. Councilman Ross seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 10:32 p.m.


MIKE J FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary



