

**Parks and Recreation Board
Minutes
Thursday, November 10, 2016
7:00 PM
City Hall – Council Chambers**

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, October 13, 2016, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7: Chairman Cyndi Mitchell, Board Member Terry Bennett, Board Member Diana Smith, Board Member Lindsay Buhler, Board Member Nieves Marquez Jr., Board Member Ammar Qashshu, and Board Member Jermaine McDaniel

Also present: Parks & Recreation Director Lance Whitworth, Youth Advisor Gloria Okereke and Recreation Supervisor Cynthia Wiseman.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The meeting was called to order by Cyndi Mitchell at 7 PM. The invocation was led by Lance Whitworth and pledge to the U.S. and Texas Flags was led by Cyndi Mitchell.

2. Consider approval of the minutes of the October 13, 2016, Parks and Recreation Board meeting.

A motion was made by Terry Bennett and seconded by Diana Smith to approve the minutes as written. Motion passed unanimously. The board introduced themselves to the new Youth Advisor, Gloria Okereke. She is a senior at Sachse High School.

3. Discuss and receive update on the Friends of Sachse Parks and Recreation.

Mike Kellam updated the board on fundraising. There were two fundraising events in October and November: Fallfest raffles and Agility Day. Between the two events a total of \$2,382 was raised. Another fundraiser will take place in December called Santa Paws where pet photos can be taken with Santa Claus. The next event after that will be Bunco for Barkers.

4. Receive update and discuss the Comprehensive Plan Update.

Mr. Dustin McAfee, Community Development Director, updated the board on the Citywide Comprehensive Plan. Surveys were done, the consultants have met with focus groups, 3 design charrettes were held, updates have been provided to various boards and the City Council, and 1 public town hall meeting was held in May. Final presentations will be given in January and a meeting will be held on January 30 for approval by Council. To date, some of the key points that have come from this study include the need for more retail and restaurant options, to maximize development along the George Bush Turnpike, need for a downtown area, better parks and trails, and the redevelopment and beautification along Highway 78.

5. Discuss plans for the Caboose at Highway 78 and 5th Street.

Mr. Whitworth reported that the City Council approved the funds to do some improvements to the caboose. Improvements include: painting the caboose and logo, landscaping, irrigation, lighting, and a possible border around the caboose. The Sachse Historical Society will be involved in the installation of signage at the caboose as well as remodeling of the interior of the caboose.

6. Discuss feasibility of a recreation center.

Mr. Whitworth reported that as part of the comprehensive there will be a recommendation to do a feasibility study of all of the facilities in Sachse. At that time, they would probably look at the need for a community center or a recreation center.

7. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we recently hired a new maintenance technician, Dylan Booth. We also just recently had one of our other maintenance technician move over to the IT Department in the city. We have hired, Larry Peck, who worked for Dallas Parks & Recreation previously. The Historical Society has been approved to have the Moving Wall come to Sachse for the last weekend in May. Staff will meet regularly with the Historical Society to develop a plan for the event. The Tree Lighting will be on Thursday, December 1 at 6:30 PM followed by the Polar Express at the Library. December 10 will be the parade and Cookies with Santa. We had the Recycling storytime at the library. Diana Smith and CJ Marquez were both there reading stories. Republic Services brought out the recycling truck for the kids to get into.

8. Request for future agenda items.

Requests were made to have an update on the comp plan as it pertains to trails.

9. Set upcoming Parks and Recreation Board meeting date.

A motion was made by Terry Bennett and seconded by Jermaine McDaniel to cancel the December meeting. Motion passed unanimously. The next meeting was set for Thursday, January 12, at 7 PM.

10. Adjournment.

A motion to adjourn was made by Diana Smith at 8:03 PM.

ATTEST:



Diana Smith, Secretary

APPROVED:



Cyndi Mitchell, Chairman