

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

NOVEMBER 7, 2016

The City Council of the City of Sachse held a regular meeting on Monday, November 7, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Director, Stacy Buckley; Community Development Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Recreation Supervisor, Cynthia Wiseman; Finance Director, Teresa Savage; Director of Public Works and Engineering, Greg Peters; Fire Chief, Marty Wade; and Police Chief, Bryan Sylvester. Councilman King was absent.

Mayor Felix opened the meeting at 7:36 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Franks and the pledges by Councilman Watkins.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

16-3563 Approve the minutes of the October 11, 2016 joint meeting.

16-3564 Approve the minutes of the October 17, 2016 workshop meeting.

16-3565 Approve the minutes of the October 17, 2016 regular meeting.

16-3568 Cancel the December 19, 2016 City Council Workshop and Meeting.

16-3577 Approve the Monthly Revenue and Expenditure Report for the period ending September 30, 2016.

16-3579 Approve an ordinance electing for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System (TMRS) at the actuarially determined rate of total employee compensation.

Mrs. Nash stated in regards to item 16-3579 that the caption is edited to reflect contribution versus compensation to match the ordinance as presented.

Councilman Bickerstaff made a motion to approve items 16-3563, 16-3564, 16-3565, 16-3568, 16-3577, and 16-3579 as submitted. Councilman Watkins seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem Ross stated that the Sachse Public Library has added five additional story times including Wednesday at 10:30 a.m. and the third Saturday of the month at 10:30 a.m. On Tuesday, November 8 at 6:00 p.m. the Library is hosting a cookie decorating for ages nine and up, but space is limited to thirty spaces, and on November 15 the authors group will be meeting at 6:00 p.m.

Councilman Franks stated that the Christmas events are coming up and for everyone to mark their calendars for the Tree Lighting on Thursday, December 1 at 6:30 p.m. with a story time with Santa at the Library immediately following. The City's annual Christmas parade is Saturday, December 10 at 9:30 a.m. following by Cookies with Santa at City Hall.

Mayor Felix added that on November 19 the Lady Mustangs Athletic Booster Club will be hosting a Holiday Craft Fair and Chili Cook-Off. The craft fair will run from 9:00 a.m. to 4:00 p.m. and the Chili Cook Off begins at 10:30 a.m. On Thursday, November 24 the Turkey Trot will begin at Sachse High School, and the Sachse Fraternal Order of Police is preparing to collect toys and nonperishable foods for Christmas. Beginning on Sunday, November 27th, donations may be delivered to the Sachse Police Department any time day or night.

Councilman Adams congratulated the Sachse Varsity Football team for going undefeated and best of luck into the playoffs.

16-3572 Recognize the 2016 Recycle Art Contest Winners from Cheri Cox Elementary.

Mayor Felix recognized and presented certificates to the following art contest winners.

Kindergarten: Emma Monte

First Grade: Gavin Avila

Second Grade: Bear Frazier

Third Grade: Landry Trent

Fourth Grade: Bennet Cowdrey

16-3571 Proclamation declaring November 15, 2016 as America Recycles Day.

Mayor Felix presented America Recycles Day Proclamation to Cynthia Wiseman with the City's Park and Recreation Department.

16-3574 Proclamation declaring the week of November 7-11, 2016 as Municipal Court week.

Mayor Felix presented Kelly Dennis, the City's Court Administrator and Judge Beasley the Municipal Court week Proclamation.

16-3567 Proclamation declaring November, 2016 as National Adoption Awareness month.

Mayor Felix presented Josh and Jacki King the Proclamation recognizing November as National Adoption Awareness month.

CITIZENS INPUT:

Terry Smith, 5011 Brookhollow, voiced his concerns over neighboring Code Enforcement issues and the violations that continue within his neighbor's back yard. He stated he met with the City's Attorney and City Manager regarding the issue. Mr. Smith stated his preference is for the City to handle this issue.

Bobby Tillman and Jim Mathis with the Sachse Historical Society stated that they were granted to host a Veterans Moving Wall on Memorial weekend in 2017. They will be meeting with the Parks and Recreation Department to begin planning.

Tricia Lyndsey, 3718 Rock House Road, asked for an update on the crosswalks at Sachse High School. Mrs. Nash replied that a set of plans is near completion and that the beginning of 2017 the project will be awarded with construction to start when school is out. The goal is to have project completed by the 2017-18 school year.

REGULAR AGENDA ITEMS:

16-3569 Consider appointments to the City's Boards and Commissions.

Councilman Bickerstaff made a motion to appoint the following individuals to the Board and/or Commission as designated.

Planning and Zoning Commission: Fernando Gutierrez, David Hock, Scott Ohman, and Wendy Stewart.

Economic Development Corporation: Karlos McGhee, Spencer Hauenstein, and Michael VanBuskirk.

Zoning Board of Adjustments: Aaron McCarty from alternate to full, Danny Pitcock, and Beverly Miller as alternate.

Library Board: Sean French, Lauren McKinney, and Ruth Glover.

Parks and Recreation Board: Nieves Marques, Diana Smith, Cyndi Mitchell, and Gloria Okereke as Youth Advisor.

Animal Shelter Board: Brenda Smith, Russell Lehr, and Ted Kinzer.

Mayor Pro Tem Ross seconded that motion and the motion was unanimously approved.

16-3578 Receive update on Stormwater Utility Rate Study.

Mrs. Nash stated that staff will be providing an update on progress of the study and is also seeking Council direction on citizen involvement.

Mr. Peters presented Council with an overview, project goals, and accomplishments to-date. The focus areas identified by staff and the consultant were shown with 26 locations with existing drainage concerns. Each location was visited and the consultant is preparing a report for each location. Public involvement has included the website, a community open house, and attendance at the Sachse Fall Fest. A rate model and cost of service is currently being prepared by the consultant. Staff is seeking feedback on the creation of a citizen steering committee for the project. The committee would help identify primary needs/goals of drainage projects, provide feedback and recommendations on cope and rate options, and provide feedback and recommendations to Council. The consultant recommended that the committee consist of five to seven citizens.

Mrs. Nash stated that staff is seeking feedback and direction on methods of creating a committee with possible appointments to be made at the November 21 Council meeting. The committee meetings would begin in early 2017.

Council discussed if it was common to have a committee for a project such as this, what time of time commitment would the members be making in terms of how many meetings, etc., and how many members the committee should have. Councilman Franks stated he would like to see where the drainage problems are originating; to identify where the source of the problem is occurring.

Council agreed to a seven member committee with one appointment to be made by each member at the November 21 Council meeting.

16-3566 Consider a resolution approving purchase orders in the amount not to exceed two hundred and ninety thousand dollars (\$290,000.00) to Reynolds Asphalt and Construction Company, Incorporated for asphalt roadway improvement projects.

Mrs. Nash introduced this item stating that several projects were identified in the CIP budget process. Based on feedback and PASER ratings, asphalt and concrete projects were identified with the funding source coming from the Street Maintenance Tax funds.

Mr. Peters presented an overview of the asphalt street maintenance projects with the identified streets being Hooper Road, Cornwall Lane, Natchez Drive, and Jefferson Drive. Staff is recommending that the City utilize contract pricing from the City of Grand Prairie for the pavement resurfacing services with Reynolds Asphalt and Construction Company for these projects.

Mrs. Nash stated staff is recommending approval of the resolution authorizing purchase orders to Reynolds Asphalt and Construction Company, Inc. in an amount not to exceed \$290,000.00. If approved, staff will work with contractor to schedule the projects to be completed this fiscal year. They will begin with Hooper Road as soon as they are able.

Council discussed pricing costs and amount of savings they are incurring by using contract pricing with Grand Prairie.

Mayor Pro Tem Ross made a motion to approve a resolution approving purchase orders in the amount not to exceed two hundred and ninety thousand dollars (\$290,000.00) to Reynolds Asphalt and Construction Company, Incorporated for asphalt roadway improvement projects. Councilman Watkins seconded that motion and the motion was unanimously approved.

16-3570 Consider a resolution approving purchase orders in the amount not to exceed one hundred and forty thousand dollars (\$140,000.00) to McMahon Contracting, L.P., for concrete roadway improvement projects.

Mrs. Nash stated this item is the same as the previous except it is for the concrete roads and using McMahon Contracting, L.P.

Mr. Peters presented an overview of the concrete street maintenance projects with the identified streets being Park Lane, Industrial Drive, and Hunters Ridge Drive. Staff is recommending that the City utilize contract pricing from the City of Grand Prairie for the pavement resurfacing services with McMahon Contracting, L.P. for these projects.

Mrs. Nash stated staff is recommending approval of the resolution authorizing purchase orders to McMahon Contracting, L.P. in an amount not to exceed \$140,000.00. Staff will work with the contractor to schedule the projects to be completed this fiscal year. They will begin with the Industrial Park.

Mayor Pro Tem Ross asked if once repairs are complete if they will address the problem so that it will not reoccur. Mr. Peters responded yes.

Councilman Adams made a motion to approve a resolution approving purchase orders in the amount not to exceed one hundred and forty thousand dollars (\$140,000.00) to McMahon Contracting, L.P., for concrete roadway improvement projects. Councilman Watkins seconded that motion and the motion was unanimously approved.

16-3576 Consider an ordinance authorizing budget amendments for the Sachse Caboose renovation project pertaining to the FY2016-17 budget.

Mrs. Nash introduced this item stating that based on previous feedback received, staff is bringing back project specific details for the caboose. This item if approved will provide for a budget amendment to approve the funding for the repainting of and improvements to the caboose.

Mr. Whitworth reviewed cost details and timeline for the project.

Councilman Franks made a motion to approve an ordinance authorizing budget amendments for the Sachse Caboose renovation project pertaining to the FY2016-17 budget. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

16-3582 Consider authorizing the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions and further authorize the City Manager to execute any necessary documents for such procurement.

Mrs. Nash introduced this item stating that Council has been discussing the need for meters along with the pros and cons of phased implementation. Proposals were received from eight vendors, which were reviewed by Finance and will present tonight their recommendation.

Mrs. Savage stated that request for proposals were issued for a phased-in project over the next five years that included AMI infrastructure, leak detection equipment, billing software upgrades, and a future customer service portal. Eight vendors submitted proposals. One did not have adequate basic information to be analyzed, one was for meter boxes and lids only, and four did not address all of the core needs. The two remaining proposals were thoroughly analyzed based on the criteria outlined. The evaluation included qualifications, the AMI system capabilities, price, responsiveness, a wireless encoder option, and warranty along with the comparison the AMI system for 5/8" meters only. Based on all the evaluations, staff is recommending to authorize the expenditure in an amount not to exceed \$305,000 through HydroPro Solutions for the AMI project.

Council discussed the cost of the first phase and the option to have a remote turn on/off function. Mrs. Savage commented that this is a costly option and was not included in the proposal. Councilman Watkins stated that he would staff to explore what the options are to have a remote turn on/off capability and the cost associated with it.

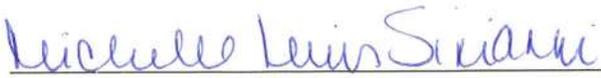
Councilman Watkins made a motion to approve authorizing the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions. Mayor Pro Tem Ross seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:23 p.m.


MIKE J. FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary

