



City of Sachse, Texas

Meeting Agenda

City Council

Monday, November 7, 2016

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, November 7, 2016, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests.

[16-3563](#) Approve the minutes of the October 11, 2016 joint meeting.

Attachments: [10.11.16 Minutes Joint](#)

[16-3564](#) Approve the minutes of the October 17, 2016 workshop meeting.

Attachments: [10.17.16 Minutes Workshop](#)

[16-3565](#) Approve the minutes of the October 17, 2016 regular meeting.

Attachments: [10.17.16 Minutes](#)

[16-3568](#) Cancel the December 19, 2016 City Council Workshop and Meeting.

[16-3577](#) Approve the Monthly Revenue and Expenditure Report for the period ending September 30, 2016.

Attachments: [GF 9-30-16](#)

[UF 9-30-16](#)

[DS 9-30-16](#)

[SEDC 9-30-16](#)

[Sales Tax Analysis Nov 2016](#)

[16-3579](#) Approve an ordinance electing for the City to make current service and

prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System (TMRS) at the actuarially determined rate of total employee compensation.

Attachments: [Ordinance](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

[16-3572](#) Recognize the 2016 Recycle Art Contest Winners from Cheri Cox Elementary.

[16-3571](#) Proclamation declaring November 15, 2016 as America Recycles Day.

Attachments: [Proclamation](#)

[16-3574](#) Proclamation declaring the week of November 7-11, 2016 as Municipal Court week.

Attachments: [Proclamation](#)

[16-3567](#) Proclamation declaring November, 2016 as National Adoption Awareness month.

Attachments: [Proclamation](#)

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

4. REGULAR AGENDA ITEMS.

[16-3569](#) Consider appointments to the City's Boards and Commissions.

[16-3578](#) Receive update on Stormwater Utility Rate Study.

Attachments: [Presentation](#)

[16-3566](#) Consider a resolution approving purchase orders in the amount not to exceed two hundred and ninety thousand dollars (\$290,000.00) to Reynolds Asphalt and Construction Company, Incorporated for asphalt roadway improvement projects.

Attachments: [Presentation](#)

[Resolution](#)

[Exhibit A](#)

[16-3570](#) Consider a resolution approving purchase orders in the amount not to exceed one hundred and forty thousand dollars (\$140,000.00) to McMahon Contracting, L.P., for concrete roadway improvement projects.

Attachments: [Presentation](#)

[Resolution](#)

[Exhibit A](#)

[16-3576](#)

Consider an ordinance authorizing budget amendments for the Sachse Caboose renovation project pertaining to the FY 2016-17 budget.

Attachments: [Presentation](#)

[Ordinance](#)

[16-3582](#)

Consider authorizing the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions and further authorize the City Manager to execute any necessary documents for such procurement.

Attachments: [Presentation](#)

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: November 4, 2016; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3563 **Version:** 1 **Name:** October 11, 2016 joint meeting minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 10/20/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Approve the minutes of the October 11, 2016 joint meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [10.11.16 Minutes Joint](#)

Date	Ver.	Action By	Action	Result
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Title
October 11, 2016 joint minutes.

Background
Minutes of the October 11, 2016 joint meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the October 11, 2016 joint meeting.

CITY COUNCIL OF THE CITY OF SACHSE

JOINT MEETING MINUTES

OCTOBER 11, 2016

The City Council, Economic Development Corporation (EDC), and Planning and Zoning Commission (P&Z) of the City of Sachse held a joint workshop meeting on Tuesday, October 11, 2016 at 6:30 p.m. in the Emergency Operations Center (EOC) in the Sachse Public Safety Building, 3815-D Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff. EDC Board Members Spencer Hauenstein, Karlos McGhee, Lyndsey Rhode, Niloufer Watkins, Marcia Harris-Daniel. P&Z Members David Hock, Ty Lamb, Fernando Gutierrez, Wendy Stewart, Louie Carter, and Chance Lyndsey. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; EDC Director, Leslyn Blake; Community Development Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Director of Public Works and Engineering, Greg Peters; and Community Development Technician, Charlotte Youngblood. EDC Member Michael VanBuskirk and P&Z Member Scott Everett were absent.

Mayor Felix called the meeting to order and a quorum of Council at 6:39 p.m.

EDC President, Spencer Hauenstein called a quorum of the Economic Development Corporation.

Vice Chairman, David Hock called a quorum of the Planning and Zoning Commission.

COMPREHENSIVE PLAN: The consultants will present and discuss various elements of the draft Comprehensive Plan.

Mrs. Nash stated that the CPAC has recently met and the City has been acquiring public input regarding the update to the Comprehensive Plan. The consultants provided an update of where they are in the process and looking for feedback from all. Mrs. Nash introduced the lead consultants, Kelsie Berry and Scott Polikov with Gateway Planning, and Jason Claunch with Catalyst Commercial.

Ms. Berry and Mr. Polikov discussed the surveys and the responses received from the community along with the other tools they have used to engage with the community including the Town Hall meetings, interviews with stakeholders/property owners, and the Plan Sachse website. The consultants developed concept plans for SH 190, Industrial Park, and Old Town. The concept plans focused on a retail oriented plan and an employment center plan, which is denser development, contains more structured parking, community parks/plazas with some multi-family.

Mr. Claunch presented the tools used to provide fiscal impact assessment. The tools allow for dynamic decision making using outcomes of each scenario and multiple combinations. They align land use with economic development strategies, supports land use decisions, and choices for future policy. The consultants provided an overview of the implementation strategy and the preliminary tools and steps to take action.

Questions developed by the consultant based on the presentation were presented for the group to discuss.

The group discussed all three concepts with emphasis on the SH 190 corridor scenario based on retail oriented development with parks, trails, and open space integration. They also discussed the Old Town scenario and how the comprehensive plan update will provide a more refined outlook with a market driven approach on how this corridor can become a new downtown for the residents. Examples were provided of other cities and how they revitalized focal areas within their cities. The consultant discussed the continued exploration of the referendum on the quarter cent and use of the broadest choices of different types of housing.

No further action was taken.

ADJOURNMENT: At 9:26 p.m. Mayor Felix adjourned the meeting.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3564	Version:	1	Name:	October 17, 2016 Council Workshop meeting minutes.
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	10/20/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	
Title:	Approve the minutes of the October 17, 2016 workshop meeting.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	10.17.16 Minutes Workshop				

Date	Ver.	Action By	Action	Result
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Title
October 17, 2016 workshop minutes.

Background
Minutes of the October 17, 2016 workshop meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the October 17, 2016 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

OCTOBER 17, 2016

The City Council of the City of Sachse held a workshop meeting on Monday, October 17, 2016 at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Director, Stacy Buckley; Community Development Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Recreation Supervisor; Cynthia Wiseman; Finance Director, Teresa Savage; Director of Public Works and Engineering, Greg Peters; Fire Chief, Marty Wade; and Police Lieutenant, Marty Cassidy.

Mayor Felix called the meeting to order at 6:30 p.m.

FIREWORK DISPLAY RED, WHITE AND BLUE BLAST: Discuss a new vendor for the annual Firework display at Sachse's Red, White, and Blue Blast.

Mrs. Nash introduced this item stating that the Parks and Recreation Department have been looking at vendors for the fireworks display at the Red, White, and Blue Blast. Mr. Whitworth provided a brief presentation and background.

Mr. Whitworth stated that the City has been using Zambelli since 2008. The cost has increased each year. Mr. Whitworth stated he received bids for the 2017. Mr. Whitworth stated staff met with two companies on site and one over the phone. Requirements included staying within budget, digital production, timed show choreographed to music, and new and creative ideas that would bring something new to the show. Bids were received from Illumination Fireworks, Pyro Shows, and Pyrotex. Staff chose Pyro Shows to produce the firework display. Mr. Whitworth introduced Michael Walden, Vice President, of Pyro Shows.

Mr. Walden presented Council the proposal for the 2017 show. Mr. Walden provided a history of the company with their offices are located in Tennessee, Texas, and Alabama. Mr. Walden provided a list of some of the shows they've produced which included the display in Washington, D.C. and numerous other shows. Mr. Walden outlined what the services and type of show the City would receive including the low level presentation all the way up to the grand finale. He explained the differences in the shell sizes, how safety is their number one priority along with some of their safety procedures.

Councilman King asked about the layering and visibility on the low to high shells, the length of the show, and the audio. Mr. Walden responded that the show will be 20 minutes long with the grand finale being 45-60 seconds. The audio and start of the show will be controlled through an app. The audio device will be jacked into the app, which will then be aired over the speakers.

Councilman Adams asked if they plan to advertise and how they will chose the music for the show. Mr. Whitworth responded that they will certainly advertise. Mr. Walden commented that they have

in-house producers that put together a soundtrack of a large genre of songs. The City will have the opportunity to listen and revise to fit the City.

Mayor Pro Tem Ross asked how high the lower level displays are. Mr. Walden replied that they go from the ground up to 300 feet and stated a typical measurement is that shells will go 100 feet high per inch. Mayor Pro Tem Ross asked to look at staging area to ensure visibility.

Councilman Franks requested to assure that the songs chosen would be edited or clean versions.

Councilman Watkins inquired more about the app used. Mr. Walden explained how anyone will be able to download the app and plug headphones into their devices to listen to the music as they watch the display.

No further discussion or action was taken.

SACHSE CABOOSE: Discuss the future of the City of Sachse's Caboose located at the intersection of Highway 78 and 5th Street.

Mrs. Nash introduced this item stating that City Council discussed this item at their September 19 Workshop regarding improvements to be done to the caboose. Staff has done additional research and will present to Council including cost associated with said improvements.

Mr. Whitworth presented Council with an estimated budget for the caboose improvements, which include a re-paint, painting the logo on to the caboose, landscaping, irrigation, lighting, signage, and split rail fencing. The total estimated budget being \$23,050. Mr. Whitworth stated that he has met with the Sachse Historical Society and they have offered to pay up to \$500 for the signage. An example of how they would like the sign to read was presented. The Historical Society has also offered to organize tours on the day(s) they are open or allow visitors to make special arrangements. Mr. Whitworth went over an estimated timeline of the project with completion in February and opening in March of 2017. Landscaping and logo options were provided for discussion.

The Council discussed the landscaping and having drought tolerant plants and ensuring there would be a pathway to the stairs since oftentimes the caboose is used for family/senior pictures, etc. The logo was also discussed with several of Council favoring the 'Sachse Shines' logo. Staff noted that Council will have time to think about the logo and see if any ideas come from the Comprehensive Plan update. Councilman Franks suggested placing the actual number of the caboose on it as well.

No further discussion or action was taken.

VETERAN'S MOVING WALL: Receive an update and discuss the Veteran's Moving Wall.

Mrs. Nash introduced this item stating that as the Sachse Historical Society pursues the Veteran's Moving Wall, the staff has met with the Historical Society about the requirements and will continue to move forward on the project even though it will be a while until we are notified.

Mr. Whitworth provided Council an update after being able to meet with the Historical Society to discuss further in detail what would be required. The Historical Society would like to use the City

Complex Campus and would be a three to four day event. If granted, the event would be in November 2017. The Historical Society will be notified by the end of January 2017 if there application is accepted. If they do not receive approval, the Historical Society will continue to apply. If granted, the Historical Society will form a planning committee. Mr. Whitworth outlined the requirements and recommendations including must be ADA accessible, lighted at night, and sufficient parking. Volunteers and various organizations would be asked to assist in the event.

Council discussed if a projected budget had been outlined and the funding sources, if there would be shuttle service and from what sites made sense to use, and if there was an overall contingency plan.

No further discussion or action was taken.

ADJOURNMENT: At 7:35 p.m. Mayor Felix adjourned the meeting.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3565 **Version:** 1 **Name:** October 17, 2016 Council meeting minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 10/20/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Approve the minutes of the October 17, 2016 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [10.17.16 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
October 17, 2016 meeting minutes.

Background
Minutes of the October 17, 2016 regular meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the October 17, 2016 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

OCTOBER 17, 2016

The City Council of the City of Sachse held a regular meeting on Monday, October 17, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Director, Stacy Buckley; Community Development Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Finance Director, Teresa Savage; Director of Public Works and Engineering, Greg Peters; Fire Chief, Marty Wade; and Police Lieutenant, Marty Cassidy.

Mayor Felix opened the meeting at 7:47 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Adams.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

16-3541 Approve the minutes of the October 3, 2016 workshop meeting.

16-3542 Approve the minutes of the October 3, 2016 regular meeting.

16-3535 Approve Memorandum of Understanding (MOU) with Dallas County regarding the Urban Counties Techshare Juvenile program.

16-3559 Approve a resolution authorizing the purchase of a mainline system sewer camera from Green Equipment Co.

Councilman Bickerstaff made a motion to approve items 16-3541, 16-3542, 16-3535, and 16-3559 as submitted. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem Ross stated that the Sachse Public Library received a grant for literacy, which has given them three more computers. The circulation numbers, programs and visitor counts for the previous fiscal year have increased to over 132,000 checkouts along with over 9,000 in program attendance, and over 65,000 visitors to the library. The Library is hosting a Star Trek celebration

tonight with upcoming events including the Halloween Party on October 25 at 6:00 p.m. and Jackie Galloway, local Olympian will do a presentation and demonstration on Monday, November 7 at 6:00 p.m. The Library will also be adding five new story times beginning in November.

Councilman King commented that the National Night Out had a fantastic turnout and thanked all those involved with the Walk to School Day along with its success.

Councilman Franks stated the Pumpkin Prowl was a great event with over 500 people in attendance with the movie Hotel Transylvania shown for those in attendance. Christmas events will be coming and encourage everyone stay tuned for all the upcoming Park and Recreation events.

Councilman Bickerstaff thanked Chief Wade and his staff for the Fire Station Open Houses. It was a great event and was fun for the kids while providing education.

Mayor Felix stated on Saturday, October 22, the drug take back event will occur at City Hall from 10 to 2 p.m., the Sachse Chamber of Commerce sponsored Fall Fest is also Saturday, October 22 at Heritage Park. On Tuesday, October 25 at 6:30 p.m., Charles Smith Funeral Home will host Public Safety Night, and on Saturday, November 5, the Sachse Historical Society will host their annual Veterans Day event.

16-3528 Recognize the City of Sachse for receiving a TML municipal excellence award in the Communications Program category for cities under 25,000, recognizing its innovative happy gram code compliance program.

A video promoting the program was shown followed by the Mayor presenting the award to Mr. McAfee, the Community Development Director and Katie Munson, Code Compliance Officer for her innovative idea and success of the program.

16-3546 Recognize Becky Hines and Jill Brown for their use of social media to aid in a call for help.

Mayor Felix presented a certificate of appreciation to Jill Brown for her actions and aiding to Ms. Hines post to the Sachse Residents Facebook page. Ms. Hines did not have a phone to call 911, but used her computer to post a message for help.

CITIZENS INPUT:

Terry Smith, 5011 Brookhollow, voiced his concerns over neighboring Code Enforcement issues and the violations that continue within his neighbor's back yard. He expressed that he will continue to attend Council meetings until there is resolution.

Mrs. Nash commented that she has asked for a meeting with Mr. Smith and he has not agreed to meet with her. She will continue to reach out to Mr. Smith to set up a meeting.

Diana Smith, 4802 Sachse Road, asked Council to keep an open mind regarding the logo for the Caboose.

REGULAR AGENDA ITEMS:

16-3504 Consider a development agreement by and between BR-ArchCo Domain Phase I, LLC, and the City of Sachse, Texas for the purpose of the construction of drainage improvements.

Mrs. Nash stated that the next three agenda items can be considered together. The development agreement is related to the drainage improvements for the Domain apartments in Garland. The following two agenda items will abandon parcels to the developer. The City will no longer be required to maintain the property, but will continue to maintain the public drainage improvements below and immediately adjacent to Bunker Hill Road.

Mr. Peters presented Council an overview including the existing drainage system, the developing property, proposed drainage improvements, the proposed agreement, locations of the two tracts of land, and the benefits to the City. Mr. Peters stated that staff and the attorneys have reviewed the agreement along with the representatives from the Trull Foundation have reviewed the plan and have agreed to the concept. Staff recommends approval of the proposed development agreement.

Mayor Pro Tem Ross stated that the agreement is a favorable arrangement for the City and asked how long does the agreement last. Mr. Peters replied that the agreement will transfer with the owner.

Councilman King made a motion to approve a development agreement by and between BR-ArchCo Domain Phase I, LLC, and the City of Sachse, Texas for the purpose of the construction of drainage improvements. Councilman Franks seconded that motion and the motion was unanimously approved.

16-3560 Consider an Ordinance abandoning and conveying a 0.556-acre tract of land situated in the Daniel Christ Survey, Abstract No. 226, and the Robert McCullough Survey Abstract No. 928, City of Sachse, Texas, being a portion of Bunker Hill Road and a portion of Old Miles Road, to BR-ArchCo Domain Phase 1, LLC, and reserving easements over the property to be abandoned.

Same comments apply from agenda item 16-3504.

Councilman Adams made a motion to approve an Ordinance abandoning and conveying a 0.556-acre tract of land situated in the Daniel Christ Survey, Abstract No. 226, and the Robert McCullough Survey Abstract No. 928, City of Sachse, Texas, being a portion of Bunker Hill Road and a portion of Old Miles Road, to BR-ArchCo Domain Phase 1, LLC, and reserving easements over the property to be abandoned. Mayor Pro Tem Ross seconded that motion and the motion was unanimously approved.

16-3561 Consider an Ordinance abandoning and conveying a 0.440-acre tract of land situated in the Daniel Christ Survey, Abstract No. 226, and the Robert McCullough Survey

Abstract No. 928, City of Sachse, Texas, being a portion of Old Miles Road, to BR-ArchCo Domain Phase 1, LLC, and reserving easements over the property to be abandoned.

Same comments apply from agenda item 16-3504.

Councilman King made a motion to approve an Ordinance abandoning and conveying a 0.440-acre tract of land situated in the Daniel Christ Survey, Abstract No. 226, and the Robert McCullough Survey Abstract No. 928, City of Sachse, Texas, being a portion of Old Miles Road, to BR-ArchCo Domain Phase 1, LLC, and reserving easements over the property to be abandoned. Councilman Franks seconded that motion and the motion was unanimously approved.

16-3562 Consider a resolution approving a design contract for City water and sanitary sewer facilities in the 5th Street and Sachse Road corridor.

Mrs. Nash stated the proposed is for the water/sewer plans on Sachse Road which includes the engineering design of the widening of 5th Street and Sachse Road.

Mr. Peters presented an overview of the project location, project information, the engineering design for the utility improvements, and next steps. Mr. Peters noted that Dallas County is the project lead and is contributing 50% of the cost for the paving and drainage improvements. However, Dallas County does not participate in the design and construction costs related to needed utility improvements. The proposed agreement will begin the engineering design for the utility improvements identified by staff.

Mayor Pro Tem Ross asked if the design was planned into the budget. Mr. Peters replied yes. The recommended funding source for the design is the 2006 Bond Funds as part of the 5th Street and Sachse Road widening project.

Councilman Adams made a motion to approve a resolution for a professional services agreement between the City and Huitt-Zollars Inc., for engineering services related to the Sachse Road and 5th Street widening utility design. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

16-3530 Consider and act on a preliminary plat application for Serene Town Homes from Jim Koch, generally located north of the intersection of Ben Davis Road, Bunker Hill Road, and Ben Davis Road, within city limits.

Mrs. Nash stated Council has seen the proposed development at a previous meeting and is before Council tonight for approval. The Planning and Zoning Commission unanimously approved the preliminary plat at their September 26 meeting.

Mr. McAfee presented Council with an overview of the project information including that the proposed plat has 131 lots on 10.26 acres of undeveloped land. Mr. McAfee stated the proposed plat is in compliance with Sachse's subdivision regulations and zoning ordinance and is recommending for approval subject to all conditions stipulated by the City Engineer and Building Official.

Councilman King made a motion to approve the preliminary plat as submitted. Mayor Pro Tem Ross seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074(a)(1): Personnel regarding evaluation process for the City Manager and City Secretary.

At 8:50 p.m. Council recessed into Executive Session.

At 9:35 p.m. Council reconvened back into Regular Session.

No further was taken.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:35 p.m.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3568 **Version:** 1 **Name:** Canceling the December 19, 2016, Council meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 10/24/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Cancel the December 19, 2016 City Council Workshop and Meeting.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Canceling the December 19, 2016 City Council Workshop and Meeting.

Background

The City Council has traditionally cancelled the second meeting in December for the Christmas Holidays.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Cancel the December 19, 2016 City Council Workshop and Meeting.



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3577	Version:	1	Name:	Monthly Budget Reports September 2016
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	10/31/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	
Title:	Approve the Monthly Revenue and Expenditure Report for the period ending September 30, 2016.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GF 9-30-16 UF 9-30-16 DS 9-30-16 SEDC 9-30-16 Sales Tax Analysis Nov 2016				

Date	Ver.	Action By	Action	Result
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Title
 Monthly Revenue and Expenditure Report for the period ending September 30, 2016.

Background
 The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and Sachse Economic Development Corporation for the period ended September 30, 2016, and an analysis of sales tax receipts compared to the prior year.

Policy Considerations
 City Charter requires that the City Manager submit a report covering revenues and expenditures monthly.

Budgetary Considerations
 September is the final month of the fiscal year, so it is expected that budgets should be near 100%; however, these reports are preliminary and unaudited and do not reflect accruals and adjusting entries.

Staff Recommendations
 Approve the Monthly Revenue and Expenditure Report for the period ending September 30, 2016.

City of Sachse
 Monthly Revenue and Expenditure Report
 September 30, 2016
 (Unaudited)

GENERAL FUND

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 100%
Revenue Summary					
Property Tax	\$ 9,106,824	\$ 2,565	\$ 9,203,708	101.06%	
Sales Tax	1,244,094	98,429	1,424,291	114.48%	
Franchise Fees	1,590,122	55,999	1,677,929	105.52%	
Licenses and Permits	535,500	55,395	790,528	147.62%	
Service Fees	681,500	67,117	992,342	145.61%	
Fines	275,000	18,475	262,197	95.34%	
Interest Income	12,000	1,900	19,706	164.22%	
Miscellaneous Income	372,360	57,671	220,434	59.20%	
Intergovernmental Revenue	986,945	82,245	986,945	100.00%	
Total Revenue	\$ 14,804,345	\$ 439,796	\$ 15,578,080	105.23%	
Expenditure Summary					
City Manager	\$ 383,652	\$ 25,863	\$ 348,645	90.88%	
City Secretary	141,048	11,669	129,249	91.63%	
Human Resources	294,803	21,348	279,667	94.87%	
Finance	608,428	42,806	573,265	94.22%	
Municipal Court	212,197	23,368	203,457	95.88%	
Parks & Recreation	1,001,647	135,245	994,393	99.28%	
Senior Programs	124,621	10,217	114,291	91.71%	
Library Services	384,055	32,157	372,223	96.92%	
Community Development	1,068,099	82,343	1,024,128	95.88%	
Streets & Drainage	1,219,454	89,020	1,161,480	95.25%	
Facility Maintenance	452,563	56,658	441,090	97.46%	
Police	4,287,801	335,731	4,090,937	95.41%	
Animal Control	198,172	17,074	186,764	94.24%	
Fire/EMS	3,355,682	286,420	3,332,776	99.32%	
Combined Services	614,963	13,237	588,598	95.71%	
City Engineer	269,661	22,032	249,321	92.46%	
Total Expenditures	\$ 14,616,846	\$ 1,205,188	\$ 14,090,285	96.40%	
Total Revenue Over/Under Expenses	\$ 187,499	\$ (765,392)	\$ 1,487,796		

Explanation of Major Variances:

City of Sachse
Monthly Revenue and Expenditure Report
September 30, 2016
(Unaudited)

UTILITY FUND

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 100%
Revenue Summary					
Water Revenue	\$ 4,839,836	\$ 687,863	\$ 6,196,088	128.02%	
Sewer Revenue	4,132,115	357,058	4,093,576	99.07%	
Fees	156,300	20,207	188,715	120.74%	
Interest Income	2,500	2,457	7,160	286.40%	
Transfer In-Debt Service	138,194	-	138,146	99.97%	
Miscellaneous Income	-	-	50		
Total Revenue(Budgeted)	\$ 9,268,945	\$ 1,067,585	\$ 10,623,735	114.62%	
Transfer In-EDC			1,271,301	N/A	A
Transfer In-TIF			1,074,272	N/A	A
Total Revenue	\$ 9,268,945	\$ 1,067,585	\$ 12,969,307	N/A	
Expenditure Summary					
Utility Administration	\$ 285,823	\$ 31,292	\$ 293,640	102.74%	
Water Operations	5,005,337	618,188	4,840,886	96.71%	
Sewer Operations	3,456,493	617,507	4,200,765	121.53%	B
Meter Reading	227,045	19,079	237,033	104.40%	
Total Expenditures	\$ 8,974,698	\$ 1,286,065	\$ 9,572,325	106.66%	
Total Revenue Over/Under Expenses	\$ 294,247	\$ (218,481)	\$ 3,396,983		

Explanation of Major Variances:

- A** Project-specific transfers for Third Sewer Connection Project
- B** Includes capital project expenses budgeted in previous years

Monthly Revenue and Expenditure Report
September 30, 2016
(Unaudited)

Debt Service Fund

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 100%
Revenue Summary					
Property Tax	\$ 3,001,087	\$ 850	\$ 2,994,352	99.78%	
Miscellaneous Receipts	\$ -	\$ -	\$ -	N/A	
Interest Income	1,500	137	589	39.25%	
Total Revenue	\$ 3,002,587	\$ 987	\$ 2,994,941	99.75%	
Expenditure Summary					
Fees	\$ 1,000	\$ 1,000	\$ 2,206	220.63%	
Principal	1,325,000		1,325,000	100.00%	
Interest	1,553,433	-	1,553,433	100.00%	
Transfer Out-Utility Fund	138,146		138,146	100.00%	
Total Expenditures	\$ 3,017,579	\$ 1,000	\$ 3,018,785	100.04%	
Total Revenue Over/Under Expenses	\$ (14,992)	\$ (13)	\$ (23,844)		

City of Sachse
 Monthly Revenue and Expenditure Report
 September 30, 2016
 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

100% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 100%
Revenue Summary					
Sales Tax	\$ 609,759	\$ 56,248	\$ 704,568	115.55%	
Other Income	\$ -	\$ -	\$ 15,000	N/A	
Interest Income	8,000	708	4,567	57.08%	
Total Revenue	\$ 617,759	\$ 56,956	\$ 724,135	117.22%	
Expenditure Summary					
Expenditures	699,811	69,402	460,169	65.76%	
Total Budgeted Expenditures	\$ 699,811	\$ 69,402	\$ 460,169	65.76%	
Economic Development Grants	\$ -	\$ -	\$ 1,354,564	N/A	A
Total Expenditures	\$ 699,811	\$ 69,402	\$ 1,814,733		
Total Revenue Over/Under Expenses	\$ (82,052)	\$ (12,447)	\$ 263,965		

Explanation of Major Variances:

A Grants to City of Sachse for Third Sewer Connection and Quiet Zone

**CITY OF SACHSE
2016/2017 SALES TAX ANALYSIS**

FY 2016	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2017	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	156,703	89,540	89,540	7.34%	October	204,011	116,572	116,572	9.56%
November	223,828	127,895	217,435	17.83%	November				
December	162,793	93,020	310,455	25.46%	December				
January	198,309	113,314	423,769	34.75%	January				
February	278,265	159,001	582,769	47.79%	February				
March	168,935	96,530	679,299	55.70%	March				
April	165,486	94,559	773,858	63.46%	April				
May	269,268	153,860	927,718	76.07%	May				
June	190,617	108,919	1,036,636	85.00%	June				
July	189,206	108,113	1,144,749	93.87%	July				
August	265,824	151,892	1,296,641	106.32%	August				
September	196,876	112,495	1,409,136	115.55%	September				
TOTAL	2,466,111	1,409,136			TOTAL	204,011	116,572		
BUDGET		1,219,518			BUDGET		1,383,888		



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3579 **Version:** 1 **Name:** TMRS
Type: Agenda Item **Status:** Agenda Ready
File created: 11/2/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Approve an ordinance electing for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System (TMRS) at the actuarially determined rate of total employee compensation.

Sponsors:

Indexes:

Code sections:

Attachments: [Ordinance](#)

Date	Ver.	Action By	Action	Result
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Title

Texas Municipal Retirement System (TMRS)

Background

TMRS History & Membership:

- Voluntary retirement system for Texas cities that Governed by 6-member Board appointed by Governor with Senate approval
- 866 cities participate in TMRS (not Houston, Dallas, Ft. Worth, Austin, El Paso, or Galveston)
- TMRS plans are portable across participating cities
- TMRS has approximately 107,000 active member accounts and 57,000 annuitants
- Each City chooses a benefit design for its employees with flexible options to meet the City's needs.

The City's funding and contribution rate is determined by the following:

- Each TMRS city is independently funded, with its own assets and liabilities. The benefit is portable for members, and each city is only reasonable for funding their portion.
- The primary financial objective of TMRS is to pre-fund the long-term costs of promised benefits to plan members and beneficiaries at an approximate level percent of payroll from year to year.
- The contribution rate for each TMRS city is set annually by an actuarial valuation performed as of December 31 of the preceding year.
- Factors that can affect changes in the city's contribution rate include investment returns, unexpected salary changes, higher/lower than expected turnover, demographic changes, etc.
- For 2017, the actuarially determined contribution rate for the City of Sachse is 14.18%.

The City's maximum contribution rate is commonly referred to as the Statutory Maximum, or "Stat Max".

- The TMRS Act sets a limit as to the maximum amount the System can require a city to

contribute in a given year, based on the level of benefits the city has chosen to provide.

- The Stat Max was part of the original TMRS Act and was not individually adopted by the City of Sachse.
- The Stat Max does not limit the cost of a plan; it merely limits how much a city can be required to contribute in a given year for a certain benefit level.
- The TMRS Act allows any city to enact an ordinance that removes the Stat Max. Cities that joined TMRS after 1996 are not subject to the Stat Max law, and many TMRS cities have enacted ordinances to remove the maximum limit.

The City has reached its statutory maximum and must consider one of the following maximum contribution rate limit options:

1. Remove the Statutory Maximum Contribution Rate Limit (by ordinance).
2. Increase, in certain cases, the Statutory Maximum Contribution Rate Limit (by ordinance).
3. Pay the Actuarially Determined Calculated Rate (by ordinance; this is a one-year-at-a-time option, and causes annually repeating benefits to be turned off that year).
4. Pay the Statutory Maximum Contribution Rate Limit (annually repeating benefits will be turned off).

Policy Considerations

Approval of this ordinance will allow the city to continue to pay the full contribution rate to TMRS. If the City's actuarially determined contribution rate exceeds the City's stat max limit and the City does not act to remove or increase the maximum, annually repeating benefits such as updated service credits and the annual annuity increases will be automatically turned off until the rate drops below the limit.

Budgetary Considerations

Actuarial rate for calendar 2017 was considered in establishing the 2016-2017 budget however an ordinance must be approved by the City Council to fully fund this benefit.

Staff Recommendations.

Approve an ordinance electing for the City to make current service and prior service contributions to the City's account in the benefit accumulation fund of the Texas Municipal Retirement System (TMRS) at the actuarially determined rate of total employee compensation.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS ELECTING TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY’S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE CONTRIBUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sachse, Texas (the “City”) is a participating municipality in the Texas Municipal Retirement System (the “System”), and has undertaken to provide certain retirement, death and disability benefits to its employees pursuant to Subtitle G, Title 8, Government Code, (hereinafter, the “TMRS Act”); and

WHEREAS, the City Council desires to authorize funding of such benefits as provided;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System’s actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City’s account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of city contributions.

SECTION 2. The provisions of the ordinance shall become effective on the first day of January, 2017.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 7 day of November, 2016.

APPROVED:

Mike J. Felix
Mayor

APPROVED AS TO FORM:

DULY ENROLLED:

Peter G. Smith
City Attorney
(11-2-2016/81085)

Michelle Lewis Sirianni
City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3572 **Version:** 1 **Name:** Recycle Art Contest Winners 2016
Type: Agenda Item **Status:** Agenda Ready
File created: 10/25/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Recognize the 2016 Recycle Art Contest Winners from Cheri Cox Elementary.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Recognition of the 2016 Recycle Art Contest Winners.

Background

This will be the fifth year that the City of Sachse celebrates America Recycles Day. In addition to the America Recycles Day Proclamation, Story Time at the library on November 10, and education materials online and at the Sachse Library, the students at Cheri Cox Elementary were challenged to come up with a piece of artwork that was made from recycled materials. Rules were not set for this contest other than all artwork should be made from recycled materials such as old magazines, boxes, scrap paper, etc. All of the students did an excellent job on creating masterpieces from recycled materials. Today, we would like to recognize one student from each grade that was chosen as the winner from their grade for the best recycled art project.

The art contest winners projects are on display in the rotunda of City Hall. They will be moved to the Library and left on display until November 18th.

- Kindergarten Winner: Emma Monte
- 1st Grade Winner: Gavin Avila
- 2nd Grade Winner: Bear Frazier
- 3rd Grade Winner: Landry Trent
- 4th Grade Winner - Bennet Cowdrey

Jennifer Wiseman, Assistant Principal with Cheri Cox Elementary will be accepting on behalf of the children that are not in attendance.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

None.



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3571	Version:	1	Name:	America Recycles Day 2016
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	10/25/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	
Title:	Proclamation declaring November 15, 2016 as America Recycles Day.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Proclamation				

Date	Ver.	Action By	Action	Result
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Title

Proclamation declaring November 15, 2016 as America Recycles Day.

Background

This will be the fifth year that the City of Sachse celebrates America Recycles Day. The Library will host a Story Time on November 10, at 11 am. During this Story Time, Park Board members and library staff will read stories about recycling and will also be giving out recycling items to the participants. Republic Services will also be at the library on November 10 with a recycling truck to demonstrate how the recycling truck works.

An informational table is set up at the Sachse Library where library patrons can view helpful information regarding recycling and we are also posting daily recycling tips on Facebook to promote the importance of recycling not only in our parks but also in the community.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Proclaim November 15, 2016 as America Recycles Day.

The Parks and Recreation Department will be accepting the Proclamation.



A nationwide initiative of Keep America Beautiful

**Proclamation by the Mayor of Sachse Texas establishing November 15, 2016
as America Recycles Day**

Whereas, the City of Sachse recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, safer, and more sustainable environment; and

Whereas, although there has been a significant increase in the amount of recycling in Sachse to date, we must also continue to focus on other initiatives such as waste reduction, composting, the reuse of products and materials, and purchasing recycled products; and

Whereas, by encouraging businesses, state agencies, nonprofit organizations, schools and individuals to celebrate America Recycles Day 2016, we can further promote recycling as an environmentally efficient and economically smart habit; and

Whereas, it is important that all Sachse citizens become involved in recycling activities and learn more about the many recycled and recyclable products available to them as consumers; it is also fitting for the City of Sachse to celebrate America Recycles Day 2016 and take action by educating citizens about the recycling options available in our community;

NOW, THEREFORE pursuant to the powers vested in me as Mayor of the City of Sachse, I do hereby proclaim;

November 15, 2016 as "America Recycles Day" in the City of Sachse, Texas.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed this the 7th day of November, 2016.

Mike J. Felix
Mayor



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3574 **Version:** 1 **Name:** Municipal Court Week Proclamation
Type: Agenda Item **Status:** Agenda Ready
File created: 10/26/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Proclamation declaring the week of November 7-11, 2016 as Municipal Court week.
Sponsors:
Indexes:
Code sections:
Attachments: [Proclamation](#)

Date	Ver.	Action By	Action	Result
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Title
Municipal Court Week

Background
The first week of November is recognized as Municipal Court week in the state of Texas by the Texas Municipal Courts Education Center. Cities are encouraged to participate and recognize the importance of municipal courts, the rule of law, and the fair and impartial administration of justice.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Proclaim and recognize November 7-11, 2016 as Municipal Court Week.

PROCLAMATION

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas; and

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court; and

WHEREAS, state law authorizes a municipality to either appoint or elect a municipal judge for a term of office, the Sachse Municipal Court is a state court and its judges are members of the state judiciary; and

WHEREAS, the procedures for the Sachse Municipal Court operations are set forth in the Texas Code of Criminal Procedure and other laws of the State of Texas; and

WHEREAS, the City of Sachse is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary; and

WHEREAS, Sachse Municipal Judges are not policy makers for the City of Sachse, but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees; and

WHEREAS, the City Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Sachse Municipal Court in complying with such legal requirements.

I, THEREFORE, Mike Felix, Mayor of the City of Sachse, Texas, do hereby proclaim the week of **November 7-11, 2016** as **Municipal Court Week** in recognition of the fair and impartial justice offered to our citizen by the Municipal Court of Sachse.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed this the 7th day of November, 2016.

Mike J. Felix
Mayor



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3567	Version:	1	Name:	National Adoption Month Proclamation 2016
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	10/24/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	
Title:	Proclamation declaring November, 2016 as National Adoption Awareness month.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Proclamation				

Date	Ver.	Action By	Action	Result
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Title
National Adoption Awareness Month.

Background
Each year, November is recognized as National Adoption Awareness Month. While all adoption-related issues are important, the particular focus of this month is the adoption of children currently in foster care.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Proclaim November, 2016 as National Adoption Awareness Month.

Josh King and his family will be in attendance to receive Proclamation.

PROCLAMATION

WHEREAS, more than 100,000 children in the U.S. are waiting in foster care for an adoptive family; and

WHEREAS, the City of Sachse recognizes that all children need love, support, security, and a place to call home; and

WHEREAS, we recognize the valuable contributions of adoptive parents who continually strive to improve the quality of life for the children they bring into their lives; and

WHEREAS, this year's National Adoption Day celebration will be on November 19, 2016; and

WHEREAS, the City supports in the collective efforts to raise awareness for those children waiting to find their forever family.

I, THEREFORE, Mike Felix, Mayor of the City of Sachse, Texas, do hereby proclaim the month of November as **National Adoption Awareness Month**.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed this the 7th day of November, 2016.

Mike J. Felix
Mayor



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3569 **Version:** 1 **Name:** Boards and Commissions appointments.
Type: Agenda Item **Status:** Agenda Ready
File created: 10/24/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Consider appointments to the City's Boards and Commissions.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title
 Appointments to the City's Boards and Commissions.

Background
 Every year the City Council considers appointments to the City's Boards and Commissions. Interviews of members with expiring terms as well as new applicants prior to said appointments were interviewed on October 13 and 27, 2016.

Policy Considerations
 None.

Budgetary Considerations
 None.

Staff Recommendations
 Consider appointments to the City's Boards and Commissions as appropriate.

- * Planning and Zoning Commission
- * Economic Development Corporation
- * Board of Adjustments
- * Library Board
- * Parks and Recreation
- * Animal Shelter



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3578	Version:	1	Name:	Update - Stormwater Utility Rate Study
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	11/2/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	
Title:	Receive update on Stormwater Utility Rate Study.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Presentation				

Date	Ver.	Action By	Action	Result
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Title
Update on the Stormwater Utility Rate Study

Background
Staff is currently working with a consultant on a stormwater utility rate study for the City of Sachse, Texas. The City Council approved funding of the study in the FY 2015-2016 budget, and approved the selection of Freese & Nichols, Inc. as the consultant earlier this year.

This item will update the City Council on the current status of the project, along with upcoming key items.

- To date, staff and the consultant have provided citizen engagement opportunities through three methods, including:
- Website Portal: website with information on the study and a page for citizens to provide feedback to the consultant and staff
 - Citizen Open House: Held September 21st from 6pm-8pm at the Sachse Library
 - Sachse Fallfest: staff and the consultant worked a booth from 10am-2pm, handing out flyers and discussing drainage with Sachse residents

Staff will continue to seek opportunities to engage citizens throughout the process. In addition, staff will continue to update the City Council.

Staff is now looking for feedback from the City Council on the creation of a Citizen Steering Committee for the study.

The City Council will be heavily involved in the consideration of any policy recommendations and fee structure options as the study moves forward. Upon completion of the study, the City Council will have the opportunity to consider implementing a Stormwater Utility in the City of Sachse.

Policy Considerations

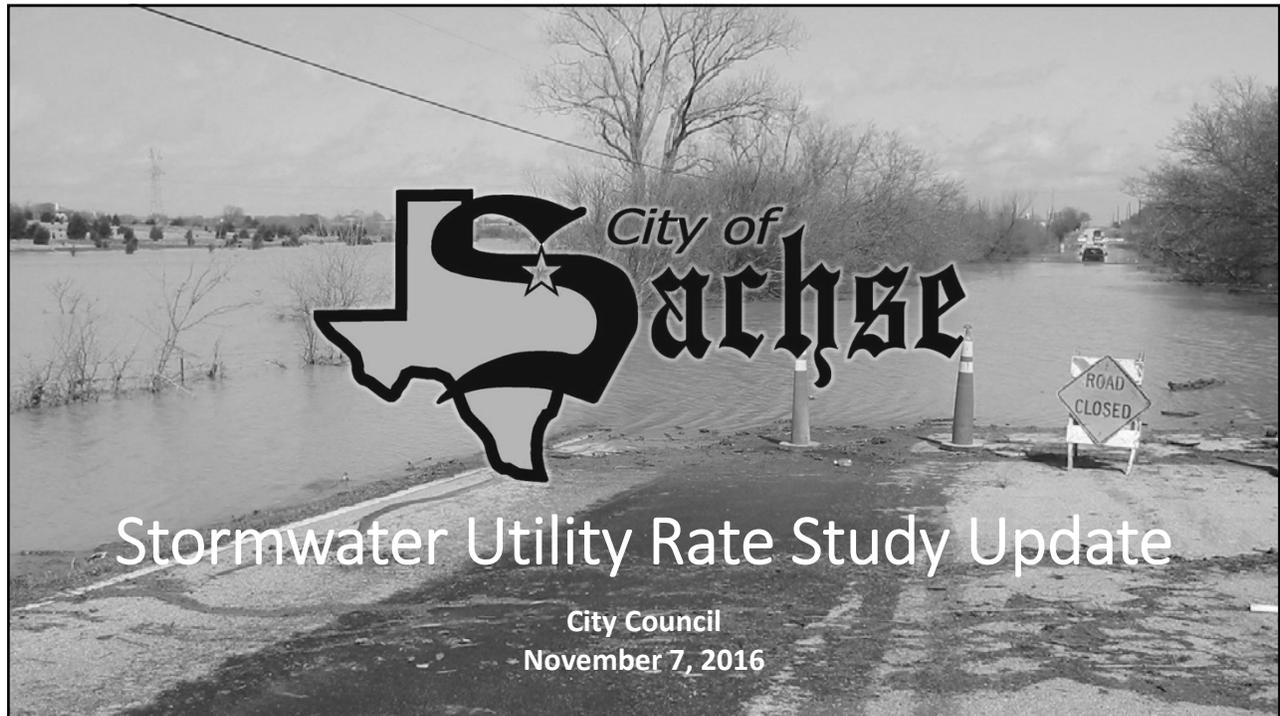
None at this time. The City Council of the City of Sachse will have future policy considerations related to the project.

Budgetary Considerations

None at this time.

Staff Recommendations.

None.



Overview

- Project Goals
- Accomplishments to Date
- Project Timeline
- Focus Areas
- Public Involvement to Date
- Project Status Update
- Key Upcoming Items
- Citizen Steering Committee
- Discussion & Next Steps



Project Goals

- The goals of the Stormwater utility rate study are:
 - Review the existing drainage systems in the City
 - Identify key problem areas related to drainage
 - Engage Sachse citizens in the discussion of Stormwater needs
 - Develop an overall Stormwater Capital Improvement Plan for the City
 - Review existing utility accounts in the City of Sachse
 - Make recommendations for the potential establishment of a Stormwater utility fund in the City of Sachse, including potential rate structures



Accomplishments to Date

- Project Kickoff Meeting – June 29
- Initial Site Assessment – August 7-13
- Study of Legal Basis and Policies – June thru August
- Project Website Kick-off – September 15
- Citizen Open House – September 21
- Fallfest Booth – October 22
- **Consultant preparing ordinance and procedure recommendations – October-November**
- **Consultant preparing rate study models and cost of service projections – October-December**

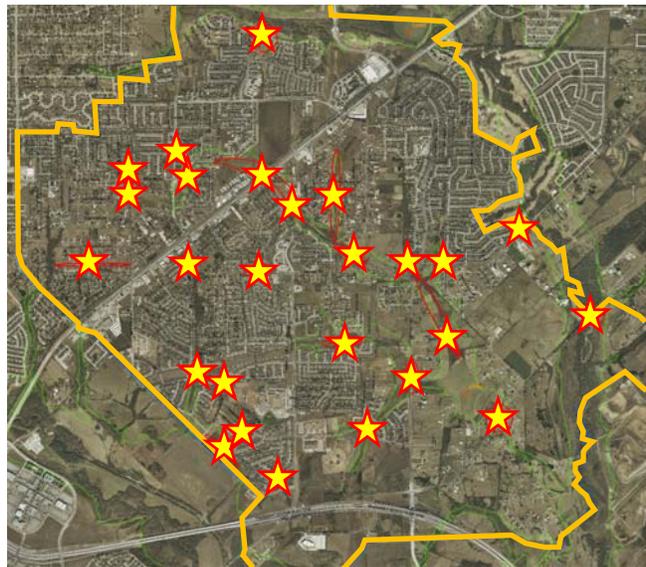


Project Timeline

Task	2016							2017					
	J	J	A	S	O	N	D	J	F	M	A	M	J
1) Identification of Utility Policies and Goals	■												
2) Stormwater Management Cost of Service		■	■	■	■	■							
3) Revenue Assessment			■	■	■	★	■						
4) Draft Stormwater Utility Ordinance and Fee Schedule								■					■
5) Stormwater Utility Billing Integration									■	■	■	■	■
6) Public Involvement (Community, Steering Committee)					■	■	■	■	■	■	■	■	■
7) City Council Meetings								■					■
Stormwater Utility Report													■

Focus Areas

- Staff and the Consultant identified 26 locations of existing drainage concerns
- Staff and the consultant visited each location the week of August 7-13
- The Consultant is preparing a report for each location
- As additional locations are identified through the process, the consultant will add to the report



Public Involvement to Date

- Website
 - Live, with link on cityofsachse.com homepage and Facebook posts
 - Direct URL: <https://clients.freese.com/sachse/>
- Community Open House
 - Held at the Sachse Library on September 21st (6pm-8pm)
 - 3 residents attended
- Sachse Fallfest
 - Staff and Consultant had a booth from 10am-2pm
 - Handed out informational flyers and discussed Stormwater concerns with Sachse residents

Project Status Update

- Consultant and staff developed an outline of preliminary service level focus items including:
 - A focus on funding maintenance and improvement projects
 - Utilizing private industry v.s. in-house equipment & staff
 - Direct community benefits that also improve stormwater system (street sweeping, improved household hazardous waste programs)
 - Operating reserve – set a minimum for emergencies
 - Matching the level of service/rate options to the needs of the community
- Consultant began developing a rate model including:
 - Classifying all city land parcels
 - Delineating impervious area for all non-residential properties
 - Completed geo-coding of Utility Billing Accounts (related accounts to parcels)
- Consultant began developing a cost of service analysis including:
 - Estimating utility costs over a 5-year projection
 - Linking rate model data to cost estimates in order to produce potential rate and service options
 - Developing low-impact development recommendations for known areas of concern in the City that may develop/re-develop in the future

Key Upcoming Items

- **Citizen Steering Committee**
 - Staff is seeking feedback tonight on the creation of a Citizen Steering Committee for the project
- **Rate Model & Cost of Service**
 - The consultant is preparing a cost of service projection for the maintenance and improvement of City-wide drainage
 - The consultant is developing a rate model based upon our city
 - Once the rate model and cost projections are complete, staff will bring these items to the City Council for discussion of options related to level of service and possible rate structures
- **Recommended changes to ordinances and City policies**

Citizen Steering Committee

- **This committee will help to:**
 - Identify the primary needs/goals of drainage projects
 - Provide feedback and recommendations on scope and rate options for a Stormwater utility
 - Provide feedback and recommendations to the City Council
- **The consultant is recommending that the committee consist of 5-7 citizens**
- **Possible methods to better identify participants**
 - Staff to issue direct requests for participation through the City's Facebook page, the City's Website, and the City newsletter
 - Outreach to Boards and Commissions
 - Council outreach to civic-minded citizens

Discussion & Next Steps

Discussion

- Methods of creation of the Citizen Steering Committee

Next Steps

- City Council appoints Steering Committee members at November 21 City Council meeting
- Begin Steering Committee Meetings in early 2017
- Completion of the rate study model for staff/Committee/Council discussion
- Future discussion of cost of service & revenue assessment



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3566	Version:	1	Name:	2016-2017 Asphalt Street Maintenance Projects
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	10/24/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:		Final action:	

Title: Consider a resolution approving purchase orders in the amount not to exceed two hundred and ninety thousand dollars (\$290,000.00) to Reynolds Asphalt and Construction Company, Incorporated for asphalt roadway improvement projects.

Sponsors:

Indexes:

Code sections:

Attachments: [Presentation](#)
[Resolution](#)
[Exhibit A](#)

Date	Ver.	Action By	Action	Result
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Title

Asphalt roadway improvement projects

Background

The City of Sachse utilizes the PASER system to analyze and score streets based upon pavement condition. This information is utilized by City staff and the City Council on an annual basis to rank streets in the community and determine which streets are in need of rehabilitation.

During the 2016-2017 budget process, the following asphalt streets to receive funding from the Street Maintenance Tax for rehabilitation:

- Hooper Road (\$50,000)
- Cornwall Lane (\$60,000)
- Natchez Drive (\$125,000)
- Jefferson Drive (\$55,000)

The PASER information sheets for each street are provided in Exhibit A.

Policy Considerations

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the City of Sachse.

Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment,

goods and services.

The City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381).

Contract pricing from the City of Grand Prairie Bid 11099 "Pavement Resurfacing Services with Reynolds Asphalt and Construction Company," may be utilized by the City of Sachse for asphalt roadway improvements.

Budgetary Considerations

The proposed projects have a total cost of \$290,000.00. The recommended funding source for the design is Street Maintenance Tax funds, as shown in the 2016-2017 Fiscal Year Operating Budget.

Staff Recommendations.

Approve a resolution approving purchase orders in the amount not to exceed two hundred and ninety thousand dollars (\$290,000.00) to Reynolds Asphalt and Construction Company, Incorporated for asphalt roadway improvement projects; authorizing its execution by the City Manager; and providing an effective date.



2016-2017 Asphalt Street Maintenance Projects

CITY COUNCIL
November 7, 2016

Overview

- The Fiscal Year 2016-2017 Budget includes major street maintenance projects for the City
- Funding for street maintenance projects comes from both the Street Maintenance Tax program, and the Street Department maintenance line item
- City staff made recommendations to the City Council for major street maintenance projects to include in the FY 2016-17 budget based upon:
 1. Pavement condition
 2. Street classification (arterial, collector, local)
 3. Traffic volume
 4. Project size/cost
- The FY 2016-17 budget for street maintenance includes:
 - Street Maintenance Tax (FY 2016-17 estimate - \$345,000)
 - Public Works Street Maintenance Budget (FY 2015-16 - **\$300,000***)
**This budget item is also utilized for minor street repair, sidewalks, and alleys*

Street Maintenance Tax Projects

- As part of the CIP Update process, staff reviews the conditions of existing streets and includes street rehabilitation needs in the CIP for Street Maintenance Tax (SMT) funding.
- For FY 2016-17, the anticipated available funding is \$345,000.
- This year, staff completed a more thorough assessment of City streets utilizing the PASER system to rate street conditions.



Asphalt Streets

Project #	Street Name	Intersections	Replacement Type	Pavement Type	Estimated Cost	Comments	PASER Rating	Priority
A13	Hooper Road	Bailey Road to SH 78	Full Depth	Asphalt	\$ 63,200.00	Severe rutting, patches in poor and failing condition, severe cracking	1	Recommended
A2	West Creek	Sachse Road to Timber Creek	Full Depth	Asphalt	\$ 132,000.00	Alligator cracking and severe rutting	2	
A3	Dewitt Street	Ponderosa Tr. To 3rd St.	Full Depth	Asphalt	\$ 77,600.00	Alligator cracking and severe rutting	2	
A4	Pleasant Valley Place	Pleasant Valley Road to End	Full Depth	Asphalt	\$ 84,800.00	Alligator cracking and severe rutting	2	
A5	Longbranch Court	Pleasant Valley Pl. to End	Full Depth	Asphalt	\$ 61,600.00	Alligator cracking and severe rutting	2	
A7	Pecan Grove Dr.	Murphy Road to End	Full Depth	Asphalt	\$ 82,400.00	Alligator cracking and severe rutting	2	
A8	Hilltop Tr. & Meadow Ln.	Murphy Rd. to Blackburn Rd.	Full Depth	Asphalt	\$ 180,800.00	Alligator cracking and severe rutting	2	
A10	Sachse Street	4th to 5th	Full Depth	Asphalt	\$ 26,000.00	Alligator cracking and severe rutting	2	
A11	Sable Lane	Williford to SH 78	Full Depth	Asphalt	\$ 188,000.00	Alligator cracking and severe rutting	2	
A17	Cornwall Street	Murphy Road to Vicksburg	Full Depth	Asphalt	\$ 192,000.00	Moderate rutting, patches in poor condition, moderate cracking	2	Recommended
A20	Natchez Drive	Cornwall to Jefferson	Full Depth	Asphalt	\$ 136,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	2	Recommended
A19	Jefferson Drive	Vicksburg to Cornwall	Full Depth	Asphalt	\$ 132,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	2	Recommended
A18	Vicksburg Drive	Ben Davis to Jefferson	Full Depth	Asphalt	\$ 192,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	
A12	Bailey Road	Hooper to Sachse Road	Full Depth	Asphalt	\$ 376,000.00	Moderate rutting, patches in poor condition, moderate cracking	3	
A14	Sachse Road	SH 78 to 5th Street	Full Depth	Asphalt	\$ 128,000.00	Moderate rutting and cracking, several deeper ruts	3	
A15	Sachse Road	Public Works to City Limit	Full Depth	Asphalt	\$ 156,000.00	Alligator cracking and low to moderate rutting	3	
A16	Anthony Ln.	Williford Rd. to Bailey Rd.	Full Depth	Asphalt	\$ 196,800.00	Alligator cracking and low to moderate rutting	3	
A21	Greensboro Drive	Vicksburg to Cornwall	Full Depth	Asphalt	\$ 73,600.00	Moderate rutting, patches in poor condition, moderate cracking	3	
A22	Dieie Circle	Cornwall to End	Full Depth	Asphalt	\$ 28,000.00	Moderate rutting, patches in poor condition, moderate cracking	3	
A23	Ben Davis Road	DeWitt to Vicksburg	Full Depth	Asphalt	\$ 72,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	
A24	3rd Street	Blackburn to McDearmon	Full Depth	Asphalt	\$ 106,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	
A25	3rd Street	McDearmon to DeWitt	Full Depth	Asphalt	\$ 60,800.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	
A26	3rd Street	DeWitt to SH 78	Full Depth	Asphalt	\$ 56,800.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	
A27	Fourth Street	Floyd to DeWitt	Full Depth	Asphalt	\$ 54,000.00	Moderate cracking, patches in poor condition, moderate rutting	3	
A28	DeWitt Road	5th to 3rd	Full Depth	Asphalt	\$ 62,400.00	Moderate cracking, patches in poor condition, moderate rutting	3	
A29	Coral Lane	Sable to Williford	Full Depth	Asphalt	\$ 100,000.00	Moderate rutting, patches in poor condition, moderate alligator cracking	3	

- Only asphalt streets with a PASER score of 3 or less are shown.
- The project highlighted in YELLOW are recommended to be included in the FY 2016-2017 budget for Street Maintenance.
- Staff is recommending that partial sections of Cornwall, Jefferson, and Natchez are reconstructed, to address the worst areas.

Hooper Road



Information

- Scope: Reconstruct asphalt road from SH 78 to Bailey Road
- Cost Estimate: \$50,000
- Funding Source: Street Maintenance Tax



Cornwall Lane



Information

- Scope: Reconstruct asphalt road from Murphy Road to Natchez Drive.
- Cost Estimate: \$60,000
- Funding Source: Street Maintenance Tax



Natchez Drive



Information

- Scope: Reconstruct asphalt road
- Cost Estimate: \$125,000
- Funding Source: Street Maintenance Tax

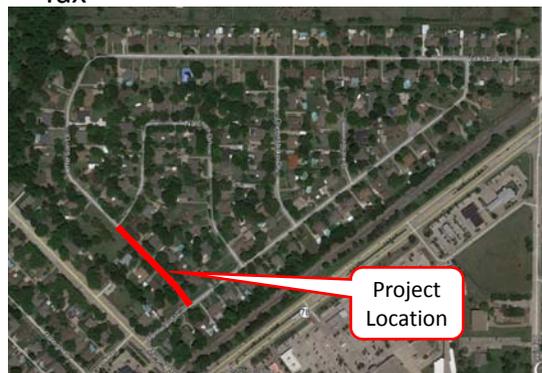


Jefferson Drive



Information

- Scope: Reconstruct asphalt road from Cornwall Lane to Natchez Drive.
- Cost Estimate: \$55,000
- Funding Source: Street Maintenance Tax



Unit Price Agreement

- Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods and services.
- The City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381).
- Staff is recommending that the City of Sachse utilize Contract pricing from the City of Grand Prairie Bid 11099 "Pavement Resurfacing Services with Reynolds Asphalt and Construction Company," for the asphalt maintenance projects.

Discussion & Next Steps

- Staff is recommending approval of a resolution authorizing purchase orders to Reynolds Asphalt and Construction Company, Inc., in an amount not to exceed \$290,000.00.
- If approved by Council, staff will work with the contractor to schedule the projects to be completed this fiscal year.
- Pending contractor availability and weather, the contractor will begin the work as soon as they are able, beginning with Hooper Road.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING PURCHASE ORDERS IN THE AMOUNT NOT TO EXCEED TWO HUNDRED AND NINETY THOUSAND DOLLARS (\$290,000.00) TO REYNOLDS ASPHALT AND CONSTRUCTION COMPANY, INCORPORATED FOR ASPHALT ROADWAY IMPROVEMENT PROJECTS; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes asphalt roadway improvements; and

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods and services; and

WHEREAS, the City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381); and

WHEREAS, the City of Sachse desires to utilize contract pricing from the City of Grand Prairie Bid 11099 for Pavement Resurfacing Services with Reynolds Asphalt and Construction Company for asphalt roadway improvements; and

WHEREAS, Purchase Orders need to be authorized by the City Council for said asphalt roadway improvements and the City Manager should be authorized to execute said Purchase Orders not to exceed \$290,000.00 as the total aggregate of all Purchase Orders to be executed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the City Council hereby approves Purchase Orders for asphalt roadway improvements and authorizes the City Manager to execute said Purchase Orders not to exceed two hundred and ninety thousand dollars (\$290,000.00) as the total aggregate of all Purchase Orders to be executed.

Section 2: That this resolution shall become effective immediately upon its passage.

RESOLVED this 7th day of November, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



LOCATION MAP

HOOPER ROAD

Location

From: State Highway 78
To: Bailey Rd

Street Details

Classification: Collector Road
Year Built: N/A
Street Width: 24 feet
Street Length: 790 feet
Material Type: Asphalt
Material Details: 5" Asphalt

Pavement Assessment

Failure Type: severe cracking and severe rutting
PASER Score: 2
Condition Overview: excessive cracking, patches in poor condition and deep rutting

Utility Details

Water: 16" PVC (south side)
Sanitary Sewer: N/A
Storm: N/A

Recommendations

Action: Full depth replacement
Scope: Mill surface, cement treat subgrade and resurface road.
Anticipated Cost: \$64,000
Funding Source: Street Maintenance Tax
Project Partners: N/A
Funds Available: YES

Last Update: 2016



SITE PHOTO #1



SITE PHOTO #2



LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2

CORNWALL

Location

From: Murphy Road
To: Vicksburg Drive

Street Details

Classification: Local Street
Year Built: 1975
Street Width: 30 ft
Street Length: 2350 ft
Material Type: asphalt
Material Details: concrete curb

Pavement Assessment

Failure Type: Moderate to severe rutting and cracking
PASER Score: 2
Condition Overview: Patches failing, moderate to severe cracking and rutting in the travel lanes.

Utility Details

Water: 8" south side
Sanitary Sewer: 8" north side
Storm: adjacent ditch, culvert crossings

Recommendations

Action: Full depth replacement of worst areas
Scope: asphalt removal and replacement from Murphy Road to Natchez
Anticipated Cost: \$60,000.00
Funding Source: SMT
Project Partners: N/A
Funds Available: Yes

Last Update: 2016



LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2

NATCHEZ DRIVE

Location

From: Jefferson Drive
To: Cornwall Street

Street Details

Classification: Local Street
Year Built: 1975
Street Width: 30 ft
Street Length: 1700 ft
Material Type: asphalt
Material Details: concrete curb

Pavement Assessment

Failure Type: Moderate to severe rutting and cracking
PASER Score: 2
Condition Overview: Patches failing, moderate to severe cracking and rutting in the travel lanes.

Utility Details

Water: 8" north side
Sanitary Sewer: 6" south side
Storm: N/A

Recommendations

Action: Full depth replacement
Scope: asphalt removal and replacement
Anticipated Cost: \$125,000.00
Funding Source: SMT
Project Partners: N/A
Funds Available: Yes

Last Update: 2016



LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2

JEFFERSON DRIVE

Location

From: Cornwall Street
To: Vicksburg Drive

Street Details

Classification: Local Street
Year Built: 1975
Street Width: 30 ft
Street Length: 1660 ft
Material Type: asphalt
Material Details: concrete curb

Pavement Assessment

Failure Type: Moderate to severe rutting and cracking
PASER Score: 2
Condition Overview: Patches failing, moderate to severe cracking and rutting in the travel lanes.

Utility Details

Water: 8" south side
Sanitary Sewer: 8" north side
Storm: adjacent ditch, culvert crossings

Recommendations

Action: Full depth replacement of worst areas
Scope: asphalt removal and replacement from Murphy Road to Natchez
Anticipated Cost: \$55,000.00
Funding Source: SMT
Project Partners: N/A
Funds Available: Yes

Last Update: 2016



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3570 **Version:** 1 **Name:** 2016-2017 Concrete Street Maintenance Projects
Type: Agenda Item **Status:** Agenda Ready
File created: 10/24/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Consider a resolution approving purchase orders in the amount not to exceed one hundred and forty thousand dollars (\$140,000.00) to McMahon Contracting, L.P., for concrete roadway improvement projects.
Sponsors:
Indexes:
Code sections:
Attachments: [Presentation](#)
[Resolution](#)
[Exhibit A](#)

Date	Ver.	Action By	Action	Result
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Title
Concrete roadway improvement projects

Background
The City of Sachse utilizes the PASER system to analyze and score streets based upon pavement condition. This information is utilized by City staff and the City Council on an annual basis to rank streets in the community and determine which streets are in need of rehabilitation.

During the 2016-2017 budget process, the following concrete streets to receive funding from the Street Maintenance Tax for rehabilitation:

- Hunters Ridge Drive (\$85,000)
- Park Lane & Industrial Drive (\$55,000)

The PASER information sheets for each street are provided in Exhibit A.

Policy Considerations
It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the City of Sachse.

Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods and services.

The City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381).

Contract pricing from the City of Grand Prairie may be utilized by the City of Sachse for concrete roadway improvements.

Budgetary Considerations

The proposed projects have a total cost of \$140,000.00. The recommended funding source for construction is as shown in the 2016-2017 Fiscal Year Operating Budget:

- \$55,000 - Street Maintenance Tax funds
- \$85,000 - Street Department Maintenance Line Item (General Fund)

Staff Recommendations.

Approve a resolution approving purchase orders in the amount not to exceed one hundred and forty thousand dollars (\$140,000.00) to McMahon Contracting, L.P., for concrete roadway improvement projects; authorizing its execution by the City Manager; and providing an effective date.



2016-2017 Concrete Street Maintenance Projects

CITY COUNCIL
November 7, 2016

Overview

- The Fiscal Year 2016-2017 Budget includes major street maintenance projects for the City
- Funding for street maintenance projects comes from both the Street Maintenance Tax program, and the Street Department maintenance line item
- City staff made recommendations to the City Council for major street maintenance projects to include in the FY 2016-17 budget based upon:
 1. Pavement condition
 2. Street classification (arterial, collector, local)
 3. Traffic volume
 4. Project size/cost
- The FY 2016-17 budget for street maintenance includes:
 - Street Maintenance Tax (FY 2016-17 estimate - \$345,000)
 - Public Works Street Maintenance Budget (FY 2015-16 - **\$300,000***)
**This budget item is also utilized for minor street repair, sidewalks, and alleys*

Street Maintenance Tax Projects

- As part of the CIP Update process, staff reviews the conditions of existing streets and includes street rehabilitation needs in the CIP for Street Maintenance Tax (SMT) funding.
- For FY 2016-17, the available funding is \$345,000.
- This year, staff completed a more thorough assessment of City streets utilizing the PASER system to rate street conditions.



Concrete Streets

Project #	Street Name	Intersections	Replacement Type	Pavement Type	Estimated Cost	Comments	PASER Rating	Priority
C1	Park Lane	SH 78 to Industrial	Panel	Concrete	\$ 71,300.00	Structural failure in some areas, asphalt patching failing	1	Recommended
C2	Industrial Drive	End to End	Panel	Concrete	\$ 182,211.11	Multiple structural failures, patching failing, deep cracks and spalling	1	Recommended
C3	Brookview Court Alley	N/A	Panel	Concrete	\$ 74,483.33	Structural failure and drainage problems - CDBG eligible	2	
C4	Parkview Drive	at Parkridge Drive	Panel	Concrete	\$ 47,475.56	Severe cracking and heaving	3	
C5	Bryan Street	Sachse Road to Williford	Panel	Concrete	\$ 237,666.67	Panel failure with asphalt patching that is failing	3	
C6	Tina Street	Dewitt to Sachse	Panel	Concrete	\$ 154,295.56	Significant spalling and cracking, asphalt patching is failing	3	
C7	Tina Street	Sachse to Kellie	Panel	Concrete	\$ 83,082.22	Significant spalling and cracking, asphalt patching is failing	3	
C8	West Creek	Timber Creek to Dogwood Court	Panel	Concrete	\$ 162,405.56	Failing asphalt patching, structural failure in some areas	3	
C9	William Street	Jewel St. to Bryan St.	Panel	Concrete	\$ 100,177.78	Moderate to severe cracking, extensive asphalt patching failing	3	
C10	Herring Circle	Ingram to Ingram	Panel	Concrete	\$ 475,333.33	Moderate scaling and spalling, moderate cracking, settlement of panels	3	
C11	Seventh Street	Bryan St to Lillie	Panel	Concrete	\$ 388,188.89	Significant spalling and cracking, asphalt patching is failing	3	
C12	Seventh Street	Lillie to Salmon	Panel	Concrete	\$ 339,888.89	Significant spalling and cracking, asphalt patching is failing	3	
C15	Hunters Ridge Drive	Miles Road to Emerson	Panel	Concrete	\$ 213,900.00	Moderate to severe cracking and spalling, joints separating (>1/2")	3	Recommended

- Only concrete streets with a PASER score of 3 or less are shown.
- The project highlighted in YELLOW were included in the FY 2016-2017 budget for Street Maintenance.
- Staff is recommending that partial concrete panel replacement be done on Park Lane, Industrial Drive, and Hunters Ridge Drive, to address the worst areas.

Park Lane**Information**

- Scope: Remove and replace concrete street panels that show structural failure.
- Cost Estimate: \$55,000
- Funding Source: FY 2016-2017 Street Department Maintenance Line Item

**Industrial Drive****Information**

- Scope: Remove and replace concrete street panels that show structural failure.
- Cost Estimate: \$55,000 (comb. w/ Park Lane)
- Funding Source: FY 2016-2017 Street Department Maintenance Line Item.



Hunter Ridge Drive



Information

- Scope: Remove and replace concrete street panels that show structural failure.
- Cost Estimate: \$55,000 (SMT)
\$30,000 (Street Dept.)
- Funding Source: Street Maintenance Tax & Street Department Line Item.



Unit Price Agreement

- Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods and services.
- The City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381).
- Staff is recommending that the City of Sachse utilize Contract pricing from the City of Grand Prairie Bid 11099 "Pavement Resurfacing Services with McMahon Contracting, L.P.," for the concrete maintenance projects.

Discussion & Next Steps

- Staff is recommending approval of a resolution authorizing purchase orders to McMahon Contracting, L.P., in an amount not to exceed \$140,000.00.
- If approved by Council, staff will work with the contractor to schedule the projects to be completed this fiscal year.
- Pending contractor availability and weather, the contractor will begin the work as soon as they are able, beginning with the Industrial Park.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING PURCHASE ORDERS IN THE AMOUNT NOT TO EXCEED ONE HUNDRED AND FORTY THOUSAND DOLLARS (\$140,000.00) TO MCMAHON CONTRACTING, L.P., FOR CONCRETE ROADWAY IMPROVEMENT PROJECTS; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes asphalt roadway improvements; and

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorizes all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, goods and services; and

WHEREAS, the City Council of the City of Sachse, Texas has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods and services (Resolution No. 3381); and

WHEREAS, the City of Sachse desires to utilize contract pricing from the City of Grand Prairie Bid 11099 for Pavement Resurfacing Services with McMahon Contracting, L.P. for concrete roadway improvements; and

WHEREAS, Purchase Orders need to be authorized by the City Council for said asphalt roadway improvements and the City Manager should be authorized to execute said Purchase Orders not to exceed \$140,000.00 as the total aggregate of all Purchase Orders to be executed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the City Council hereby approves Purchase Orders for asphalt roadway improvements and authorizes the City Manager to execute said Purchase Orders not to exceed one hundred and forty thousand dollars (\$140,000.00) as the total aggregate of all Purchase Orders to be executed.

Section 2: That this resolution shall become effective immediately upon its passage.

RESOLVED this 7th day of November, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



HUNTERS RIDGE DRIVE

Location

From: Miles Road

To: Emerson

Street Details

Classification: Local Street

Year Built: 1990

Street Width: 31 ft

Replacement Length: 540 ft

Material Type: Concrete

Material Details: 8" Concrete

Pavement Assessment

Failure Type: Moderate to severe cracking and spalling

PASER Score: 3

Condition Overview: Moderate to severe cracking and spalling, joints separating ($> \frac{1}{2}$ ")

Utility Details

Water: 8" PVC (north side)

Sanitary Sewer: 6" PVC (center)

Storm: N/A

Recommendations

Action: Panel replacement

Scope: Remove and replace

Anticipated Cost: \$214,000

Funding Source: Street

Maintenance Tax

Project Partners: N/A

Funds Available: Yes

Last Update: 2016

LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2



LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2

PARK LANE

Location

From: State Highway 78
To: Industrial

Street Details

Classification: Local Street
Year Built: 1983
Street Width: 31 ft
Replacement Length: 180 ft
Material Type: Concrete
Material Details: 8" Concrete

Pavement Assessment

Failure Type: Structural failure
PASER Score: 1
Condition Overview: Structural failure in some areas, asphalt patching failing

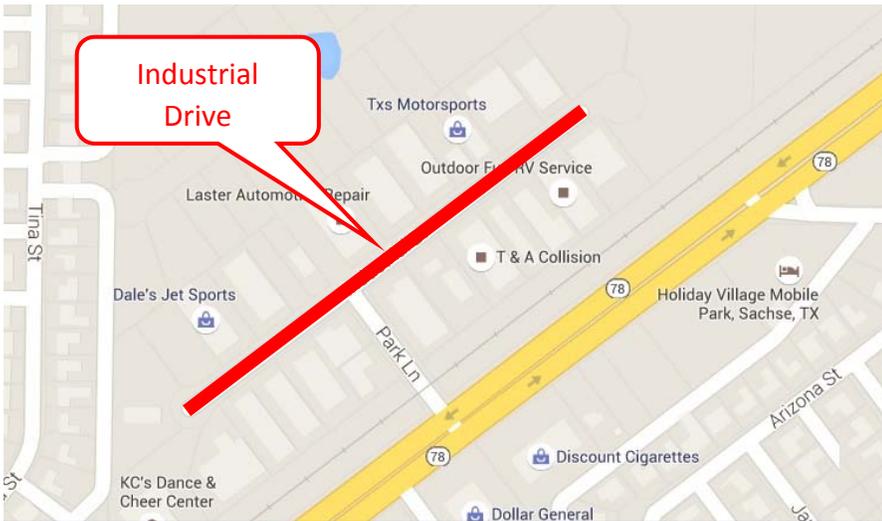
Utility Details

Water: N/A
Sanitary N/A
Storm: N/A

Recommendations

Action: Panel replacement
Scope: Remove and replace
Anticipated Cost: \$72,000
Funding Source: Street Maintenance Tax
Project Partners: N/A
Funds Available: Yes

Last Update: 2016



LOCATION MAP



SITE PHOTO #1



SITE PHOTO #2

INDUSTRIAL DRIVE

Location

From: End

To: End

Street Details

Classification: Local Street

Year Built: 1983

Street Width: 31 ft

Replacement Length: 460 ft

Material Type: Concrete

Material Details: 8" Concrete

Pavement Assessment

Failure Type: Multiple Structural failures

PASER Score: 1

Condition Overview: Multiple structural failures, patching failing, deep cracks and spalling

Utility Details

Water: 6" PVC (south side)

Sanitary Sewer: 6" PVC (north side)

Storm: N/A

Recommendations

Action: Panel replacement

Scope: Remove and replace

Anticipated Cost: \$183,000

Funding Source: Street

Maintenance Tax

Project Partners: N/A

Funds Available: Yes

Last Update: 2016



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3576 **Version:** 1 **Name:** Budget Amendment Caboose
Type: Agenda Item **Status:** Agenda Ready
File created: 10/31/2016 **In control:** City Council
On agenda: 11/7/2016 **Final action:**
Title: Consider an ordinance authorizing budget amendments for the Sachse Caboose renovation project pertaining to the FY 2016-17 budget.

Sponsors:

Indexes:

Code sections:

Attachments: [Presentation](#)
[Ordinance](#)

Date	Ver.	Action By	Action	Result
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Title

Budget amendments for the Sachse Caboose renovation project pertaining to the fiscal year 2016-2017 budget; and providing an effective date.

Background

This budget amendment is to approve funding the repainting of and improvements to the Sachse Caboose. Repainting of the Caboose was included in the original budget request by the Facilities Maintenance Department, but funding was not included pending further research on the required scope of work. Staff has updated the City Council on the recommended improvements in recent weeks, and, if approved, this amendment will authorize funding to move forward with the project.

The budget for the project includes:

Repaint the Caboose	\$ 9,200
Paint Logo-TBD	1,500
Landscaping	2,550
Irrigation	1,800
Lighting	6,000
Signage (city portion)	800
Fencing	<u>\$ 1,200</u>
TOTAL	\$23,050

The approved 2016-2017 fiscal year budget included revenues over expenditures of \$103,451, so the \$23,050 budget amendment can be implemented within the balanced budget parameters.

Policy Considerations

Changes to the approved budget that result in an increase in overall spending at the fund level require City Council approval.

Budgetary Considerations

The proposed amendment can be funded through Fund Balance in the 2016-2017 fiscal year approved budget.

Staff Recommendations

Approve an ordinance authorizing certain budget amendments pertaining to the fiscal year 2016-2017 budget; and providing for an effective date.



CABOOSE DISCUSSION
CITY COUNCIL
NOVEMBER 7, 2016

SACHSE CABOOSE



BUDGET FOR PROJECT

- Re-paint Caboose - \$9,200
- Paint Logo – \$1,500
- Replace landscaping \$2,550
- Irrigation \$1,800
- Lighting \$6,000
- Add Signage (SHS) \$800
- Split Rail Fencing \$1,200

Total Estimated Budget - \$23,050

(Sachse Historical Society will fund the signage up to \$500)

ESTIMATED TIMELINE

Discuss project at City Council Workshop

Remove Landscaping - October

Paint Caboose – November

Install Lighting – November - January

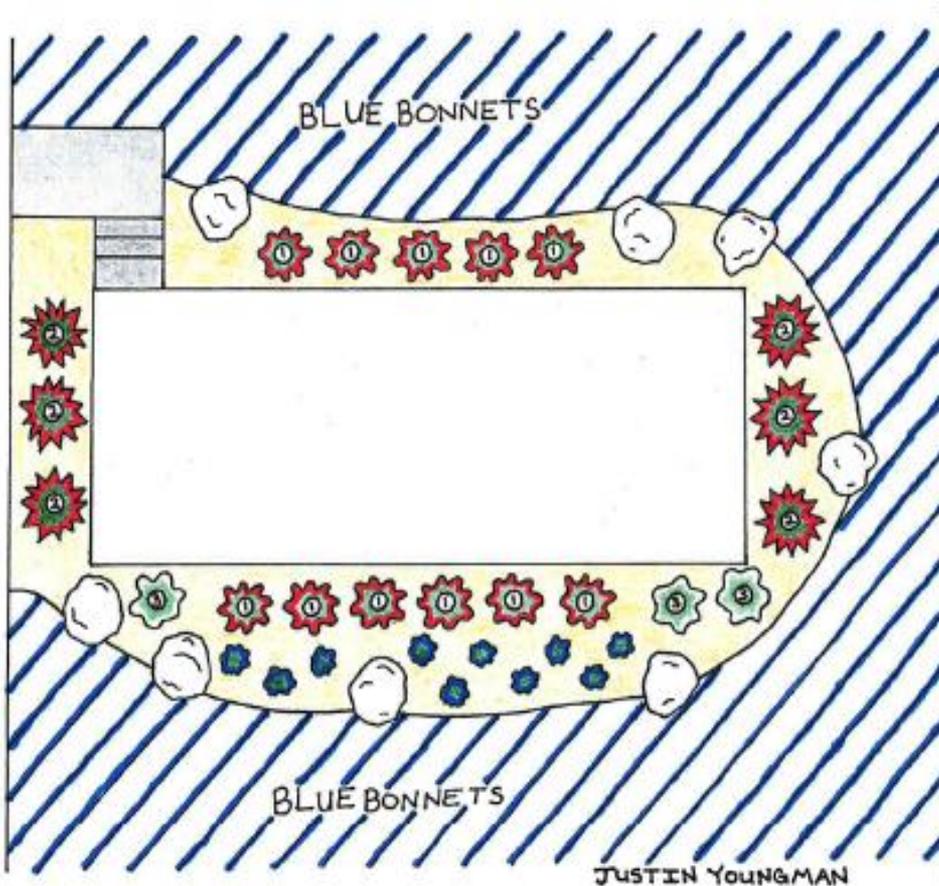
Install Fencing - November – January

Install Landscaping – January - February

Interior restoration by Sachse Historical Society – January – February

Opening - Sachse Historical Society Annual Meeting in March

CITY OF SACHSE · CABOOSE HWY 78 SACHSE, TX 75048



- ① NANDINA 'OBSESSION'
- ② RED YUCCA 'BRAKE LIGHTS'
- ③ GAURA, WHITE
- ④ SALVIA 'VICTORIA BLUE'



$\frac{1}{8}'' = 1'-0''$



SALVIA 'Victoria Blue'



WHITE GAURA



RED YUCCA 'Brake Lights'



NANDINA 'Obsession'



QUESTIONS ?

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF SACHSE, TEXAS (“CITY”), AUTHORIZING CERTAIN BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2016-2017 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City is required by the City Charter to approve a budget amendment by ordinance and upon approval such amendment shall become an attachment to the original budget; and

WHEREAS, a budget amendment has been prepared for certain appropriations and expenditures in the 2016-2017 Budget and submitted to the City council for approval and a true and correct copy is attached as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. Pursuant to the City Charter requirements of the City of Sachse, Texas, in the year 2016-2017, a Budget Amendment attached as Exhibit A is hereby authorized and approved.

SECTION 2. This Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas this the _____ day of _____, 2016.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Peter G. Smith
City Attorney
(PGS/05-13-13/61122)

EXHIBIT A

General Fund:

Expenditures: 01-021-54080 Building Renovations and Additions Facilities \$23,050.00



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3582	Version:	1	Name:	AMI Phase 1
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	11/3/2016	In control:		In control:	City Council
On agenda:	11/7/2016	Final action:			
Title:	Consider authorizing the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions and further authorize the City Manager to execute any necessary documents for such procurement.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Presentation				

Date	Ver.	Action By	Action	Result
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Title

Authorize the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions and further authorize the City Manager to execute any necessary documents for such procurement.

Background

The City currently has between 850 and 1,000 water meters that must be read manually each month because the radio signal needed to transmit the reading to the drive-by receiver is impaired due to age, battery failure, or damage. Replacement of these meters was included in the FY 2016-17 budget, but staff is seeking to upgrade the meters to be compatible with a future AMI system. The FY 2016-17 portion of the project does not include funding for AMI infrastructure, but the City has issued a Request for Proposals (RFP) for a phased-in project over the next five years that includes AMI infrastructure, leak detection equipment, billing software upgrades, and a future customer service portal.

Previous discussion items with City Council led to the following core needs and expectations of a City of Sachse AMI system:

1. Customer portal.
2. Detailed data usage reports available for all customers.
3. Distribution leak detection.
4. Robust customer leak detection.
5. Accurate billing integration using a 30-day billing cycle.

Additional objectives for the first year of the project included:

1. Immediate replacement of meters/registers not able to furnish a radio read.
2. Replacement meters compatible with future AMI infrastructure and current drive-by reading.

3. Compatible with current billing software.
4. Flexible phasing of future expansion based on funding.

The RFP was advertised and distributed to interested vendors on October 4th, with a deadline for inquiries and additional information of October 11th. Responses were due by October 25th, and sealed requests were opened on October 31st. Staff has analyzed the proposals that were submitted according to the evaluation matrix included in the RFP, the core system needs shown above, and the first-year objectives. Eight proposals were submitted received from the following: Ferguson Waterworks, RG3 Utilities, HD Supply, Aqua Metric Sales Company, HydroPro Solutions, Bass & Hays, Atlas Utility, and Fortiline Waterworks. One did not have adequate basic information to be analyzed, one was for meter boxes and lids only, and four did not address all of the core needs.

The two remaining proposals, from Ferguson Waterworks and HydroPro Solutions, were thoroughly analyzed and scored according to the matrix, and the results of that scoring are included in the attached presentation.

Policy Considerations

State purchasing regulations and City financial policies require competitive bidding for purchases/projects over \$50,000.

Budgetary Considerations

Funding for Phase 1 was included and approved in the FY 2016-17 Budget.

Staff Recommendations

Authorize the expenditure in an amount not to exceed \$305,000 for purchase of the City's Automated Metering Infrastructure (AMI) project for FY 2016-17 through HydroPro Solutions and further authorize the City Manager to execute any necessary documents for such procurement.



METER REPLACEMENT UPDATE
CITY COUNCIL
NOVEMBER 7, 2016

REQUEST FOR PROPOSALS

1. Project Objective
2. Evaluation of Proposals



PROJECT OBJECTIVE

- Immediate replacement of meters/registers not able to furnish radio read
- Replacement meters compatible with future AMI infrastructure and current drive-by reading
- Compatible with current billing software
- Flexible phasing of future expansion based on funding



VISION



- Customer Portal
- Data Usage Reports available to all Customers
- Distribution Leak Detection
- Robust Customer Leak Detection
- Accurate billing with 30 day billing cycle



PROPOSAL ANALYSIS-VISION

	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H
Customer Portal	X	X	?	X	X			
Usage Reports	X	X	?	X	X		X	X
Distribution Leak Detection	X		?	X	X			X
Customer Leak Detection	X		?	X	X			X
Accurate Billing-30 Day Cycle	X	X	?		X		X	X

PROPOSAL ANALYSIS-VISION

	Ferguson	RG3	HD Supply	Aqua Metric	HydroPro	Bass & Hays	Atlas Utility	Fortiline
Customer Portal	X	X	?	X	X			
Usage Reports	X	X	?	X	X		X	X
Distribution Leak Detection	X		?	X	X			X
Customer Leak Detection	X		?	X	X			X
Accurate Billing-30 Day Cycle	X	X	?		X		X	X

EVALUATION

	Maximum	Ferguson	HydroPro
Qualifications	30	26	30
AMI System Capabilities	25	23	25
Price	25	22	23
Responsiveness	15	15	15
Wireless Encoder Option	10	0	10
Warranty	5	3	3
TOTAL (110)	110	89	106



EVALUATION

	Ferguson	HydroPro
Compliance (22 requirements)	86%	100%
Deviations Noted	8	0
Minimum Order	500	0
Warranty - Fixed	10 yrs	10 yrs
Company Experience (yrs) Minimum 20 years stated	63	36
Installation (optional) per meter	\$49.00	\$46.25



EVALUATION

5/8" Meters Used for Comparison Purposes

Year 1	Ferguson	HydroPro
Billing System (Deviation noted on possible additional costs with A)	\$24,500*	\$9,585
Meter Costs (1000)	\$206,000	\$215,700
Plastic Lid required	\$75,000	\$20,110
TOTAL Year 1	\$305,500	\$245,395



EVALUATION

AMI System Comparison 5/8" Meters Only

	Ferguson	HydroPro
AMI Network/Infrastructure	\$150,865	\$149,656
Annual Costs	\$24,765	\$20,135
Meter Costs	\$1,751,000	\$1,833,450
Customer Portal	\$8,950	\$6,356
Plastic Lid required	\$637,500	\$170,935
TOTAL	\$2,573,080	\$2,180,532



STAFF RECOMMENDATIONS

- Authorize the expenditure in an amount not to exceed \$305,000 for purchase of the City's AMI project for FY2016/17 through HydroPro Solutions.
- FY 2018 and future phases of the project will be presented to City Council for approval as funding is available with HydroPro Solutions, subject to contractor performance and results from Phase 1.

