

**Library Board  
Library Meeting Room  
3815 Sachse Road, Building C  
Regular Meeting Minutes  
Monday, July 11<sup>th</sup>, 2016 at 7:00 p.m.**

**Attendees:** Billy Ketner, Dixie Scogin, Ruth Glover, Sean Hunt, Judith Lynch, Sean French, Mignon Morse, Library Manager, and Councilman Charlie Ross

**Absent:** Dia Rhoden, Dixie Scogin

Meeting called to order at 07:00 PM by Billy Ketner, Chairperson

1. Invocation and Pledge of Allegiance to U.S. Flag and Texas Flag.
2. **16-3406 Consider approval of the minutes of the May 9, 2016 meeting.**
  - a. Sean French made a motion to accept the minutes as typed with the correct of Judith Lynch's name. Judith Lynch seconded the motion and the minutes were unanimously approved.
3. **16-3408 Library Space needs survey.**
  - a. Library build in 2001 with a population of 10,000. 2015 population estimated at 25,000.
  - b. Very limited seating and programming space.
  - c. Average age of Sachse's population is 35.
  - d. Program attendance has increase 122 percent in the last 5 years.
  - e. Discussed survey details.
  - f. Comments from the authors were presented with respect to Author Con
4. **16-3407 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.**
  - a. June increase in circulation with a circulation record in June.
  - b. ½ users use self checkout system which compares well with other libraries
  - c. 219 new cards issued in June
  - d. Most library e-books account for 5% of circulation, ours is a little low.
4. Receive and discuss Library Board announcements regarding special events, current activities, and local achievements.
  - a. Ruth mentioned an article in the Wylie News that featured an article about the Sachse Wylie Author group.
5. Adjournment
  - a. Meeting adjourned at 7:26 PM

Attest:

  
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Secretary

Approve:

  
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Chairman



Departmental Report		July (current year)	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

### Collection

Number of Titles	38,325		41,754	
Number of Items	39,885		43,206	
Number of New Items	900	5,042	750	4,833
Number of Items Removed	760	6,070	735	6,945
Donated Items Added	248	1,605	115	831
Number of E-Books	1,251		2,284	13,645
Number of New E-Books	60	492	144	1,112

### Patrons

Number of Patrons	11,758		9,833	92,834
Number of New Patrons	95	919	141	1,070
Number of Patrons Removed	3	13	0	3,209

### Circulation

Total Circulation	12,107	95,077	12,842	107,774
Adult Fiction	1,006	7,153	1,052	8,278
Adult Non- Fiction	592	4,785	996	7,031
Juvenile Fiction	5,508	45,750	5,943	51,298
YA materials	363	1,885	395	3,115
Interlibrary Loans	28	392	43	515
Juvenile Non-Fiction	827	7,087	680	7,264
DVDs & Blu-Ray	3,238	23,439	3,132	24,905
E-Books	312	2,463	440	3,609
Audio CDs	233	2,112	161	1,760

### Programs and Services

Number of Internet Sessions	642	5,122	968	4,654
Number of Programs	16	105	15	116
Program Attendance	1,602	6,151	1,625	8,022
Number of Volunteer Hours	173	854	250	1,222

<b>Door Count</b>	5,787	43,975	6,991	54,611
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### Programs

	Date	Attendance
Cooking Decorating	05-Jul	25
Princess Visits		8
Wednesday Movie	06-Jul	32
Bike Rodeo	07-Jul	57
Zumba program	12-Jul	6
Cinderella	13-Jul	26
David Chicken	14-Jul	183
Banana Tattooing	19-Jul	21
Writer's Group	19-Jul	4
Ice Age 3	20-Jul	44
Todd McKinney Magician	21-Jul	205
In-n-out burger	26-Jul	420
cupcake decorating	26-Jul	39
Movie	27-Jul	15
Petting Zoo	28-Jul	540
<b>Total</b>		<b>1625</b>

Summer Reading Club Summary	2016	2015	Increase
Hours Read	14920	8900	60%
Registrations	1172	1003	17%
Program Attendance	3666	3185	16%
Library Cards Issued June & July	360	301	20%