



City of Sachse, Texas

Meeting Agenda

City Council

Monday, June 20, 2016

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, June 20, 2016, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

All items listed on the Consent Agenda will be considered by the City Council and will be enacted on by one motions. There will be no separate discussion of these items unless a Council Memeber or citizen so requests.

[16-3378](#) Approve the minutes of the June 6, 2016 workshop meeting.

Attachments: [06.06.16 Minutes Workshop](#)

[16-3379](#) Approve the minutes of the June 6, 2016 regular meeting.

Attachments: [06.06.16 Minutes](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

4. REGULAR AGENDA ITEMS.

[16-3386](#) Receive citizen input for the 2016-2017 Fiscal Year Budget.

Attachments: [2016-2017 Budget Calendar June Revision](#)

- [16-3366](#) Discuss and consider moving the first regular City Council meeting in July.
- [16-3385](#) Consider a resolution authorizing the reallocation of Community Development Block Grant funds from Dallas County for 2015-2016 Community Development Block Grant Projects in the City of Sachse.
Attachments: [Presentation](#)
[Resolution](#)
- [16-3388](#) Consider a resolution awarding the bid for the SS-13-03 3rd Street Sanitary Sewer Rehabilitation project to King Solution Services, LLC, in the amount not to exceed seventy six thousand two hundred ninety dollars (\$76,290.00).
Attachments: [Presentation](#)
[Exhibit A - Project Map](#)
[Resolution](#)

5. EXECUTIVE SESSION.

- [16-3359](#) The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel: regarding the yearly review of the City Manager.

Consider any action necessary as a result of Executive Session.

6. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: June 17, 2016; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3378 **Version:** 1 **Name:** June 6, 2016 Council Workshop minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 6/9/2016 **In control:** City Council
On agenda: 6/20/2016 **Final action:**
Title: Approve the minutes of the June 6, 2016 workshop meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [06.06.16 Minutes Workshop](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
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Title
June, 2016 workshop minutes.

Background
Minutes of the June 6, 2016 workshop meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the June 6, 2016 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

JUNE 6, 2016

The City Council of the City of Sachse held a workshop meeting on Monday, June 6, 2016 at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Manager, Stacy Buckley; Community Development Director, Dusty McAfee; Finance Director, Teresa Savage; Police Chief, Bryan Sylvester; Fire Chief, Marty Wade; and Fire Operations Captain, Chris Hall.

Mayor Felix called the meeting to order at 6:32 p.m.

FIRE APPARATUS EQUIPMENT REPLACEMENT PLAN: Discuss Fire Apparatus Equipment Replacement Plan.

Chief Wade presented this item by outlining objectives, which included: the NFPA 1901 standard on fire apparatus, the life cycle of fire apparatus, the city's current fleet, immediate and future needs, additional recommendations, and recommendations. Chief Wade explained that replacement schedules for all response and administrative vehicles have been based on years of anticipated service life. The department's current fleet contains one ladder truck (Quint), two Engines, three Ambulances, a Rescue truck, a Brush truck, a Utility truck, an Incident Command vehicle, a Fire Marshal vehicle, and a F150 truck. Chief Wade stated that their immediate needs would be to replace Truck One, the Fire Marshal vehicle, and the Ford F150 as well as outlined their future needs based on the replacement plan. Additionally, Chief Wade asked Council to consider Driver Engineer positions for the FY 2016-2017.

The Council discussed the Fire Departments current fleet including the difference between a ladder truck and Quint and how many of each would be needed to adequately run the department and the replacement and/or redefining of the other vehicles.

No action was taken.

ADJOURNMENT: At 7:04 p.m. Mayor Felix adjourned the meeting.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3379 **Version:** 1 **Name:** June 6, 2016 Council minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 6/9/2016 **In control:** City Council
On agenda: 6/20/2016 **Final action:**
Title: Approve the minutes of the June 6, 2016 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [06.06.16 Minutes](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Title
June 6, 2016 meeting minutes.

Background
Minutes of the June 6, 2016 regular meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the June 6, 2016 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JUNE 6, 2016

The City Council of the City of Sachse held a regular meeting on Monday, June 6, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Public Works Director and City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Economic Development Director, Leslyn Blake; Human Resources Manager, Stacy Buckley; Finance Director, Teresa Savage; Fire Chief, Marty Wade and Police Chief, Bryan Sylvester.

Mayor Felix opened the meeting at 7:33 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Watkins.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **16-3355** Approve the minutes of the May 16, 2016 workshop meeting. **16-3356** Approve the minutes of the May 16, 2016 regular meeting. **16-3362** Approve the monthly Revenue and Expenditure Report for the period ending April 30, 2016.

Councilman Adams made a motion to approve items 16-3355, 16-3356, and 16-3362. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,

Councilman Ross announced that the Library kicked off the Summer Reading Program and had a great turnout and record check outs. On Tuesday, June 7 the Library will host a healthy cooking program for teens and tweens, on Wednesday, June 8 the library will feature the movie *Zootopia*, and on Thursday, June 9 juggling with David Slick. Councilman Ross stated the Library is also conducting a space needs survey and encouraged those to relay their feedback.

Councilman King thanked girl scout troop 5308 for the donations to the animal shelter, stated that all cats one year or older are available for only a \$25 adoption fee, and that Saturday, June 11 at 9:00 a.m. the Sachse Park Pals are sponsoring the Strutt your Mutt to raise funds for a temporary dog park.

Mayor Pro Tem Franks announced that on Saturday, June 11 the Baseball Association along with the Sachse Parks and Recreation will be showing the movie *Sandlot* that is open to all. The movie will begin around 8:30 p.m.

16-3358 Administer Oath of Office to re-elected Council Members.

Mayor Felix introduced and thanked Commissioner Mike Cantrell for being in attendance to administer the oaths of office.

Commissioner Cantrell administered the oath of office individually to Mayor Felix, Councilman King, and Councilman Bickerstaff.

CITIZENS INPUT:

Susan Carbone, 3406 Harlan Drive, stated that there is a significant drainage problem behind her house near Parkwood Ranch and that adjacent property is not kept, which is causing problems as well. Ms. Carbone stated that she is not sure if it is the City or HOA who maintains it, but would like someone to investigate it and help fix the issue.

Mike Kellam, 5619 Pinnacle Circle, updated Council by stating that as a member of the Sachse Park Pals, they are a third of the way for raising funds for the temporary dog park.

REGULAR AGENDA ITEMS:

16-3363 Consider a Resolution approving the terms and conditions of the agreement for professional services between the City of Sachse and Freese & Nichols, Inc.

Mr. Peters introduced this item stating that the City has a diverse drainage system upon which the City maintains public drainage systems within the public right-of-way, and oversees the design and construction of drainage improvements associated with private development. Mr. Peters outlined what the utility rate study would entail with the primary goal to review the drainage systems and the desired level of service to determine appropriate rate structures for the possible implementation of a stormwater utility fund. The study will include public outreach, review of existing drainage systems and cost of service, drainage services and city ordinances, the development of a drainage Capital Improvement Project list, maintenance procedures, and implementation procedures if approved by Council. The anticipated timeline for completion of the study would be approximately twelve months. Staff would come back to Council in February with options. Staff recommends approving the terms and conditions of the agreement for professional services with Freese & Nichols, Inc. as presented.

The Council discussed what areas would be included in the study, how the steering committee would be formed with emphasis on having a diverse committee. Mayor Pro Tem Franks added that he would like to receive a cost/benefit analysis of the CIP projects.

Councilman King made a motion to approve the terms and conditions of the agreement for professional services between the City of Sachse and Freese & Nichols, Inc. Councilman Watkins seconded that motion and the motion was unanimously approved.

16-3361 Consider a Resolution authorizing an agreement with Dallas County for striping of City streets.

Mr. Peters stated that the City regularly partners with Dallas County on the expansion and maintenance of street systems in order to save taxpayer dollars. This project specific agreement will tag onto the City's master interlocal agreement with Dallas County for road and bridge maintenance. The proposed agreement covers linear striping of lanes and allows the City to re-stripe a significant portion of the streets at a fraction of the cost versus if the City would go out to bid on each project. At this time, the County has not provided a schedule of completion, but once participating cities have executed their agreements, the County will begin scheduling the work and will be completed with this calendar year.

Council discussed the life span of striping, which is normally around five years as explained by Mr. Peters. The Council also expressed their desire to have reflectors. Although these would not be part of the agreement, the City staff would be able to do. Councilman Bickerstaff asked if this project would include striping the center and white line. Mr. Peters replied they will be including both of these even though it's not required.

Councilman Bickerstaff made a motion to authorize an agreement with Dallas County for striping of City streets. Councilman Watkins seconded that motion and the motion was unanimously approved.

16-3357 Consider the election of a Mayor Pro Tem.

Councilman Adams made a motion to appoint Councilman Ross as Mayor Pro Tem for the 2016-2017 year. Councilman King seconded that motion and the motion was unanimously approved.

16-3360 Presentation regarding the Police Department's new crime prevention program.

Chief Sylvester presented Council the door defender program. The program will be offered to Sachse businesses as a preventive measure against burglary. A steel shield can be affixed to an exterior door, which prevents and/or resists prying as a means of entry. The shield is designed as a security enhancement. Chief Sylvester explained that upon request, an officer will install and there is no cost to the business. A nominal cost will be absorbed within the Police Departments budget. Chief Sylvester added that they plan on advertising the program through Facebook, Nixle Messaging, website, and by speaking to the business personally.

Councilman King stated that he thinks this is a great idea, but asked if there was any risk to damaging the doors. Chief Sylvester responded that they will ask the businesses to sign a waiver. Councilman Bickerstaff asked how many of the shields would they keep on hand. Chief Sylvester replied that they would keep some on hand, but would purchase as needed. Mayor Pro Tem Ross

thanked the Chief for another great idea and staying engaged with the community. Mayor Felix reiterated Mayor Pro Tem Ross's comments.

16-3365 Discuss and consider funding options for fire apparatus.

Mrs. Nash introduced Jason Hughes with Hilltop Securities (formerly First Southwest) to present sources of funding for a replacement fire truck, current market conditions, and potential savings to the City from refunding existing debt.

Mr. Hughes discussed advantages of issuing bonds including when, what for, and how much when issuing bonds. Mr. Hughes stated that the debt component is only one factor of the rating process and issuing bonds has no adverse impact. Mr. Hughes outlined three types of bonds. General Obligation Bonds require a bond election for authorization, are issued for any public purpose, an amortization not to exceed forty years, secured in Texas by issuer's ad valorem taxing power, attracts lowest interest rate, and the I&S tax rate to pay back debt service is not subject to rollback. Certificates of Obligation Bonds required no voter authorization; however, a notice of intent is required. They are sold at interest rates similar to General Obligation Bonds and the I&S tax rate to pay back debt service is also not subject to rollback. The final type of bond outlined are Tax Notes. They require authorization by ordinance and have a maximum maturity of seven years and are issued for any public purpose, to pay contractual obligations incurred for professional services, and typically funds emergency needs, public safety items and/or smaller capital items. They also sell at interest rates similar to General Obligation Bonds, and are not subject to rollback taxes. Mr. Hughes provided a summary of potential bonds to be refunded, which included a summary of projected debt service savings.

The Council discussed tax notes as well as the refunding options and projected savings, and the city's credit rating.

The Council agreed to move forward with the refunding of current bonds and schedule on the tax notes.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087: Economic Development Deliberations: Discussion of Economic Development prospects for projects.

At 9:05 p.m., the Council adjourned into Executive Session.

At 10:01 p.m., the Council recessed back into regular session.

No further action was taken.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 10:02 p.m.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

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|-----------------------|---|----------------------|---|----------------------|--------------------------|
| File #: | 16-3386 | Version: | 1 | Name: | Early Citizen Input 2017 |
| Type: | Agenda Item | Status: | | Status: | Agenda Ready |
| File created: | 6/14/2016 | In control: | | In control: | City Council |
| On agenda: | 6/20/2016 | Final action: | | Final action: | |
| Title: | Receive citizen input for the 2016-2017 Fiscal Year Budget. | | | | |
| Sponsors: | | | | | |
| Indexes: | | | | | |
| Code sections: | | | | | |
| Attachments: | 2016-2017 Budget Calendar June Revision | | | | |

| Date | Ver. | Action By | Action | Result |
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Title

Citizen input for the 2016-2017 Fiscal Year Budget.

Background

The purpose of this agenda item is to obtain information and ideas on programs and services that the Citizens of Sachse would like to see continued, enhanced, or initiated for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

All comments and suggestions are customarily heard and noted with followup direction to the City Manager from City Council whether to include or not include Citizen recommendations in the budget process.

The Citizens of Sachse are encouraged to follow the budget process by reviewing posted agendas and required publications in the Sachse News, Wylie News, Dallas Morning News, or by browsing the City's website. The budget calendar is posted and updated on the City's website.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

No action is required on this item. It is suggested that the Mayor and Council open the floor to the public to receive input regarding budgetary considerations for the fiscal budget beginning October 1, 2016.

Budget Calendar (2016-2017 Fiscal Year)

| | |
|---------------------|--|
| January 23 | City Council retreat/goal-setting |
| January 26 | Goal-setting class management team |
| February 1 | City Council review of Comprehensive Annual Financial Report |
| February | Finance Department updates historical information and worksheet. |
| March 16 | Budget kick off meeting with departments |
| April 8 | Combined Services, IT related and payroll related budget requests due. |
| April – June | Analysis of revenue assumptions and forecast revenue for next fiscal year |
| May 2 | Departmental operating budget requests due to Finance Department. |
| May 19 | SEDC Board meeting to discuss Budget |
| May 29 | Chief appraiser certifies estimate of taxable values. |
| May 30 | Finance Department presents total budget requests to City Manager. |
| June 16 | SEDC Preliminary draft Budget to SEDC Board |
| June 20 | Public Hearing to allow early citizen input |
| June 21-23 | City Manager reviews budget requests with departments and provides preliminary direction regarding appropriate budget guidelines and strategy. |
| June 27 | Revised budgets due to Finance Director from departments |
| June 30 | Draft for presentation to City Council presented to City Manager |
| July 5 | Council discussion of preliminary budget and multi-year projections; semi-annual review of strategic plan |
| July 16 | Budget Workshop for Departmental Budget Presentations |
| July 21 | EDC Board meeting to discuss Budget |
| July 25 | Certified values available from Appraisal Districts |
| August 5 | Calculation of Effective/Rollback Rates by Dallas County |
| August 10 | Publication of Effective and Rollback rates and required schedules |

| | |
|---------------------|--|
| August 15 | City Manager presents budget to Council; City Council determines maximum tax rate; accept certified tax rolls; schedule Public Hearings; record vote; discuss budget and tax rate. |
| August 17 | Publish Simplified Tax Rate Notice. |
| August 18 | SEDC Board meeting to adopt budget |
| August 29 | Special City Council meeting; discuss budget and tax rate; First Public Hearing on budget and tax rate. |
| September 6 | Regular City Council meeting; discuss budget and tax rate(optional); Second Public Hearing on budget and Second Public hearing on tax rate. |
| September 19 | Regular City Council meeting; adopt budget and tax rate. |
| October 1 | New fiscal year begins. Begin tracking performance measures. |
| November 30 | Budget document is finalized and distributed. |



City of Sachse, Texas

Legislation Details (With Text)

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|-----------------------|---|----------------------|---|----------------------|----------------------------------|
| File #: | 16-3366 | Version: | 1 | Name: | July City Council Meeting Change |
| Type: | Agenda Item | Status: | | Status: | Agenda Ready |
| File created: | 6/6/2016 | In control: | | In control: | City Council |
| On agenda: | 6/20/2016 | Final action: | | Final action: | |
| Title: | Discuss and consider moving the first regular City Council meeting in July. | | | | |
| Sponsors: | | | | | |
| Indexes: | | | | | |
| Code sections: | | | | | |
| Attachments: | | | | | |

| Date | Ver. | Action By | Action | Result |
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Title

Discuss and consider moving the first regular City Council meeting in July.

Background

The first regular meeting in July this year falls on Monday, July 4, which is a City observed holiday. The Council may move this meeting to Tuesday, July 5 or to another day within the first week in July.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Discuss and provide feedback to staff.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3385 **Version:** 1 **Name:** 2016 CDBG Alexander/ 6th Street Funding
Type: Agenda Item **Status:** Agenda Ready
File created: 6/13/2016 **In control:** City Council
On agenda: 6/20/2016 **Final action:**
Title: Consider a resolution authorizing the reallocation of Community Development Block Grant funds from Dallas County for 2015-2016 Community Development Block Grant Projects in the City of Sachse.
Sponsors:
Indexes:
Code sections:
Attachments: [Presentation](#)
[Resolution](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
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Title
Community Development Block Grant Funds

Background
The 2015-2016 City of Sachse Capital Improvement Plan includes Community Development Block Grant (CDBG) projects. The CDBG program is a federally funded community infrastructure program that is managed locally by Dallas County. Dallas County provides the funding and project oversight for local CDBG projects.

The two projects identified by the City of Sachse and Dallas County to be eligible for CDBG funding were Alexander & 6th Street from Boone Street to 5th Street, and the alley behind Brookview Court. Alexander & 6th Street is considered the second phase of the 6th Street re-construction project, which was completed last year with CDBG funds.

The City of Sachse 2015-2016 CIP showed budgeted CDBG funds totaling \$76,173.00. Dallas County shows the total available funding and budgeting for the two projects as follows:

- Alexander & 6th Street: \$28,801.24 (Phase II of 6th Street, considered remaining funds from last year's CDBG project for 6th Street)
- Alley behind Brookview Court: \$74,483.33 (newly identified project for FY 2015-2016)

The Alexander & 6th Street reconstruction was designed by City staff, advertised for public bid, and awarded to the lowest qualified bidder at the May 2, 2016 City Council Meeting.

The lowest qualified bid was received from Reynolds Asphalt, in an amount totaling \$89,490.30. The project is under construction, and is substantially complete.

Due to the cost of the Alexander & 6th Street reconstruction, the Brookview Court Alley project is not

able to be funded for construction in this fiscal year. The Brookview Court Alley project will remain a CDBG project, and will be completed with future CDBG funds. Future funding for the project is anticipated to be received in the 2017-2018 fiscal year.

A City Council resolution has been requested by Dallas County to demonstrate City approval of the reallocation of CDBG funds from the newly identified Brookview Court Alley Project to Phase II of the 6th Street reconstruction, known as the Alexander & 6th Street project. The resolution is needed to finalize the Alexander & 6th Street project, which is nearing completion.

This action will complete the second phase of the 6th Street reconstruction. The Brookview Court Alley project will then move up as the primary project in Sachse to receive future CDBG funding.

Policy Considerations

The Community Development Block Grant program provides annual funding for infrastructure projects in low to moderate income areas in the City. A City Council resolution has been requested by Dallas County to demonstrate City approval of the reallocation of CDBG funds from the Brookview Court Alley Project to the Alexander & 6th Street project. The City Council has the authority to re-allocate Capital Funds between eligible projects.

Budgetary Considerations

The original project budget as shown in the 2015-16 Capital Improvement Plan is \$76,173.00. However, the total available CDBG funding Dallas County has allocated to Sachse is \$91,849.00 for FY 2015-2016, as provided by Dallas County to City staff via email on April 14, 2015. The consideration is to allocate \$60,689.06 of CDBG funds as necessary between two Community Development Block Grant projects, to complete the Alexander & 6th Street project. The funding is provided by Dallas County through the federal CDBG program. There is no direct budgetary impact to the City of Sachse.

Staff Recommendations.

Approve a resolution authorizing the reallocation of Community Development Block Grant funds from Dallas County for 2015-2016 Community Development Block Grant Projects in the City of Sachse.



CDBG Project Funding

City Council
June 20, 2016

Overview

- CDBG Program
- Project Status
- Project Maps
- Dallas County Request
- Staff Recommendation
- Discussion & Next Steps



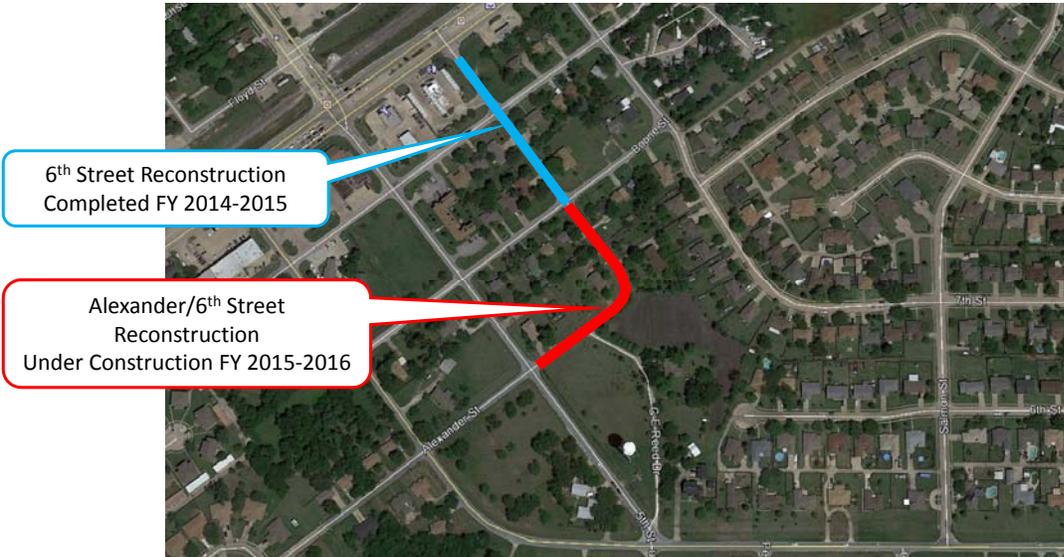
CDBG Program

- The CDBG program is a federally funded community infrastructure program that is managed locally by Dallas County. Dallas County provides the funding and project oversight for local CDBG projects.
- The Community Development Block Grant program provides annual funding for infrastructure projects in low to moderate income areas in the City.
- The two projects identified by the City of Sachse and Dallas County to be eligible for CDBG funding were Alexander & 6th Street from Boone Street to 5th Street, and the alley behind Brookview Court.

Project Status

- Alexander & 6th Street is considered the second phase of the 6th Street reconstruction project, which was completed last year with CDBG funds.
- The City of Sachse 2015-2016 CIP showed budgeted CDBG funds totaling \$76,173.00. Dallas County shows total available funding and budgeting for the two projects as follows:
 - Alexander & 6th Street: \$28,801.24
 - (Phase II of 6th Street, considered remaining funds from last year's CDBG project for 6th Street)
 - Alley behind Brookview Court: \$74,483.33
 - (Newly identified project for FY 2015-2016)
- The Alexander & 6th Street reconstruction was designed by City staff, advertised for public bid, is under construction, and is substantially complete.
- Due to the cost of the Alexander & 6th Street reconstruction, the Brookview Court Alley project is not able to be funded for construction in this fiscal year. The Brookview Court Alley project will remain a CDBG project, and will be completed with future CDBG funds. Future funding for the project is anticipated to be received in the 2017-2018 fiscal year.

Alexander & 6th Street



Brookview Court Alley



Dallas County Request

- A City Council resolution has been requested by Dallas County to demonstrate City approval of the reallocation of CDBG funds from the Brookview Court Alley Project to the Alexander & 6th Street project.
- The City Council has the authority to re-allocate Capital Funds between eligible projects.
- This resolution has no direct financial impact on the City of Sachse, as the funding is provided by the Federal Government, and is managed by Dallas County.

Staff Recommendation

- Approve a resolution of the City Council of the City of Sachse, authorizing the reallocation of Community Development Block Grant funds from Dallas County for 2015-2016 Community Development Block Grant Projects in the City of Sachse; and providing for an effective date.

Discussion & Next Steps

- Council to consider the resolution for the reallocation of funds
- Once approved, Dallas County and City staff will work with the contractor to finalize the Alexander & 6th Street construction
- The Brookview Court Alley will remain on the City of Sachse CIP as an eligible CDBG project for future funding.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, REALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE BROOKVIEW COURT ALLEY PROJECT TO THE ALEXANDER & 6th STREET PROJECT IN THE AMOUNT NOT TO EXCEED SIXTY THOUSAND SIX HUNDRED EIGHTY NINE DOLLARS AND SIX CENTS (\$60,689.06);; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for a contractor to furnish and install paving improvements to Alexander & 6th Street from Boone Street to 5th Street; and

WHEREAS, the City has received Community Development Block Grant (CDBG) funding allocated by Dallas County under Grant No. B-14-UC-48-0003 in Dallas County District No. 2; and

WHEREAS, the City Council of the City of Sachse, Texas desires to re-allocate Community Development Block Grant Funds in order to complete the re-construction of Alexander & 6th Street from Boone Street to 5th Street; and

WHEREAS, the Brookview Court Alley project will remain a Capital Improvement Project in the City of Sachse; and

WHEREAS, the Brookview Court Alley project will be eligible for future Community Development Block Grant Funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That Community Development Block Grant funds will be re-allocated from the Brookview Court Alley project to the Alexander & 6th Street project in the amount totaling sixty thousand six hundred eighty nine dollars and six cents (\$60,689.06).

Section 2: That the Brookview Court Alley project will remain a Capital Improvement Project in the City of Sachse, and will be eligible for future Community Development Block Grant Funds

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this ____ day of June, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3388 **Version:** 1 **Name:** 2016 CDBG Alexander/ 6th Street Reconstruction
Type: Agenda Item **Status:** Agenda Ready
File created: 6/16/2016 **In control:** City Council
On agenda: 6/20/2016 **Final action:**
Title: Consider a resolution awarding the bid for the SS-13-03 3rd Street Sanitary Sewer Rehabilitation project to King Solution Services, LLC, in the amount not to exceed seventy six thousand two hundred ninety dollars (\$76,290.00).

Sponsors:

Indexes:

Code sections:

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Title

Awarding the bid for the SS-13-03 3rd Street Sanitary Sewer Rehabilitation project to King Solution Services, LLC.

Executive Summary

This item is to award the bid for the rehabilitation of sanitary sewer mains in 3rd Street and the alley behind Brookview Court.

Background

The City of Sachse is responsible for maintaining the public water and sanitary sewer infrastructure in the City of Sachse. In the fall of 2014, the City Council approved updated water and sewer utility rates for the City based upon the completion of a Utility Rate Study by Economists.com.

The updated utility rates were based upon the cost of providing service, along with funding a portion of both Capital Improvements and System Maintenance. The updated rates provide funding for rehabilitation of our aging water and sanitary sewer mains in the City.

Due to the size of the project, City staff combined two sewer rehabilitation projects into a single project for bid. The Project includes sanitary sewer rehabilitation for both the 3rd Street area, and the Alley behind Brookview Court. The existing 6-inch sanitary sewer mains will be replaced and increased in size to 8-inch mains through trenchless methods. Therefore, there will be no open-cutting of the mains. A project map is attached in Exhibit A.

The Engineering Department of the City of Sachse completed the design and prepared the construction plans, specifications, and bid documents with assistance from the City of Sachse Public Works Department.

The project was advertised in the Sachse News on May 26th and June 2nd of this year. The project was also posted online, at www.civcast.com, an online plan room. A non-mandatory pre-bid meeting was held on June 2nd, 2016 at City Hall. Sealed bids were opened and read aloud in the City Council Chambers on June 9th, 2016. Two bids were received.

The lowest qualified bid was received from King Solution Services, LLC, with a bid of \$76,290.00.

Policy Considerations

The Project is listed in the Fiscal Year 2015-2016 Capital Improvement Plan as two separate projects:

- SS-13-03 8-inch main - 3rd Street
- SS-13-05 8-inch main - North of Brookview Court

Funding was allocated for the project through the annual budget process.

Budgetary Considerations

The original project budget as shown in the 2015-16 Capital Improvement Plan is \$157,000.00, including:

- SS-13-03 8-inch main - 3rd Street: \$113,000
- SS-13-05 8-inch main - North of Brookview Court: \$44,000

Any remaining funds upon completion of the project will be returned to the Utility Fund for future projects.

Staff Recommendations.

Approve a resolution awarding the bid for the SS-13-03 3rd Street Sanitary Sewer Rehabilitation project to King Solution Services, LLC, in the amount not to exceed seventy six thousand two hundred ninety dollars (\$76,290.00).

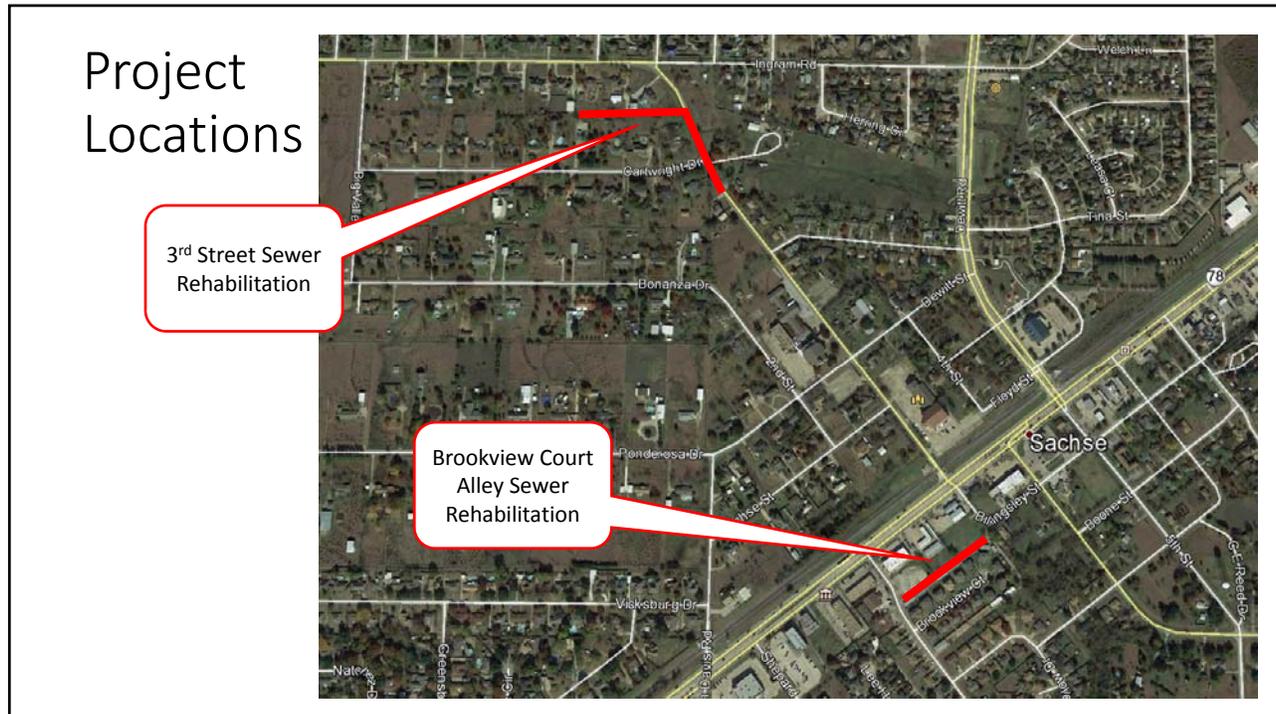


SS-13-03 3rd Street Sewer Rehabilitation

City Council Meeting
June 20, 2016

Overview

- Project Locations
- Project Scope & Funding
- Trenchless Rehabilitation
- Design & Bid Process
- Questions/Comments
- Next Steps

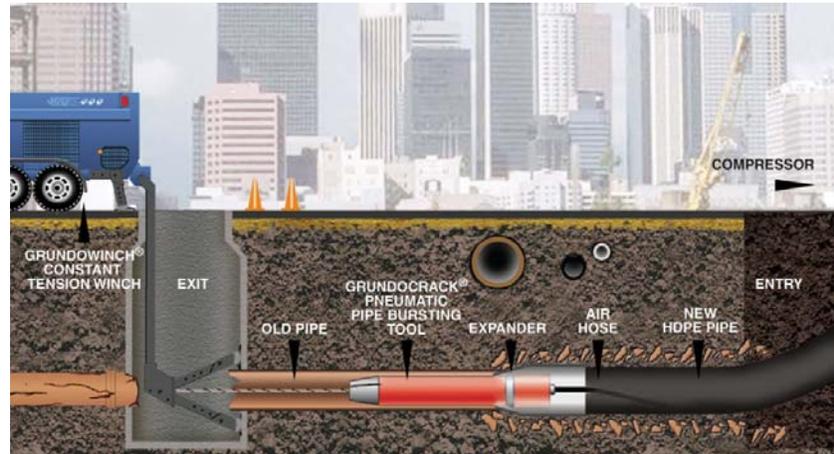


Project Scope & Funding

- Rehabilitation of two existing clay tile sewer mains that are in poor condition:
 - 3rd Street Sewer
 - Trenchless upsized of 6" VCT main to 8" main (1,188 linear feet)
 - Re-connect all sewer services
 - Brookview Court Alley Sewer
 - Trenchless upsized of 6" VCT main to 8" main (400 linear feet)
 - Re-connect all sewer services
- Funding for the project has been made available through the Utility Rates approved by the City Council in the Fall of 2014. The updated rates provide annual funding for rehabilitation of our aging water and sanitary sewer mains in the City.
- The project is shown in the 2015-2016 CIP, and is funded through the Utility Fund (\$157,000 budget)

Trenchless Rehabilitation

- No excavation of the main is required, minimizing impacts to adjacent properties
- A bypass pump is used to maintain sewer flow during construction
- Sewer services will be reconnected to the new line upon completion
- The Project Manual provides specifications to meet nationally recognized standards



Design & Bid Process

- Due to the size of the project, City staff combined the two sewer rehabilitation projects into a single project for bid. The Project includes sanitary sewer rehabilitation for both the 3rd Street area, and the Alley behind Brookview Court.
- The Engineering Department of the City of Sachse completed the design and prepared the construction plans, specifications, and bid documents with assistance from the City of Sachse Public Works Department.
- The project was advertised in the Sachse News on May 26th and June 2nd of this year. The project was also posted online, at www.civcast.com, an online plan room.
- A non-mandatory pre-bid meeting was held on June 2nd, 2016 at City Hall.
- Sealed bids were opened and read aloud in the City Council Chambers on June 9th, 2016. Two bids were received.
- The lowest qualified bid was received from King Solution Services, LLC, with a bid of \$76,290.00.

Staff Recommendation

- Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the SS-13-03 3rd Street Sanitary Sewer Rehabilitation project to King Solution Services, LLC, in the amount not to exceed seventy six thousand two hundred ninety dollars (\$76,290.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

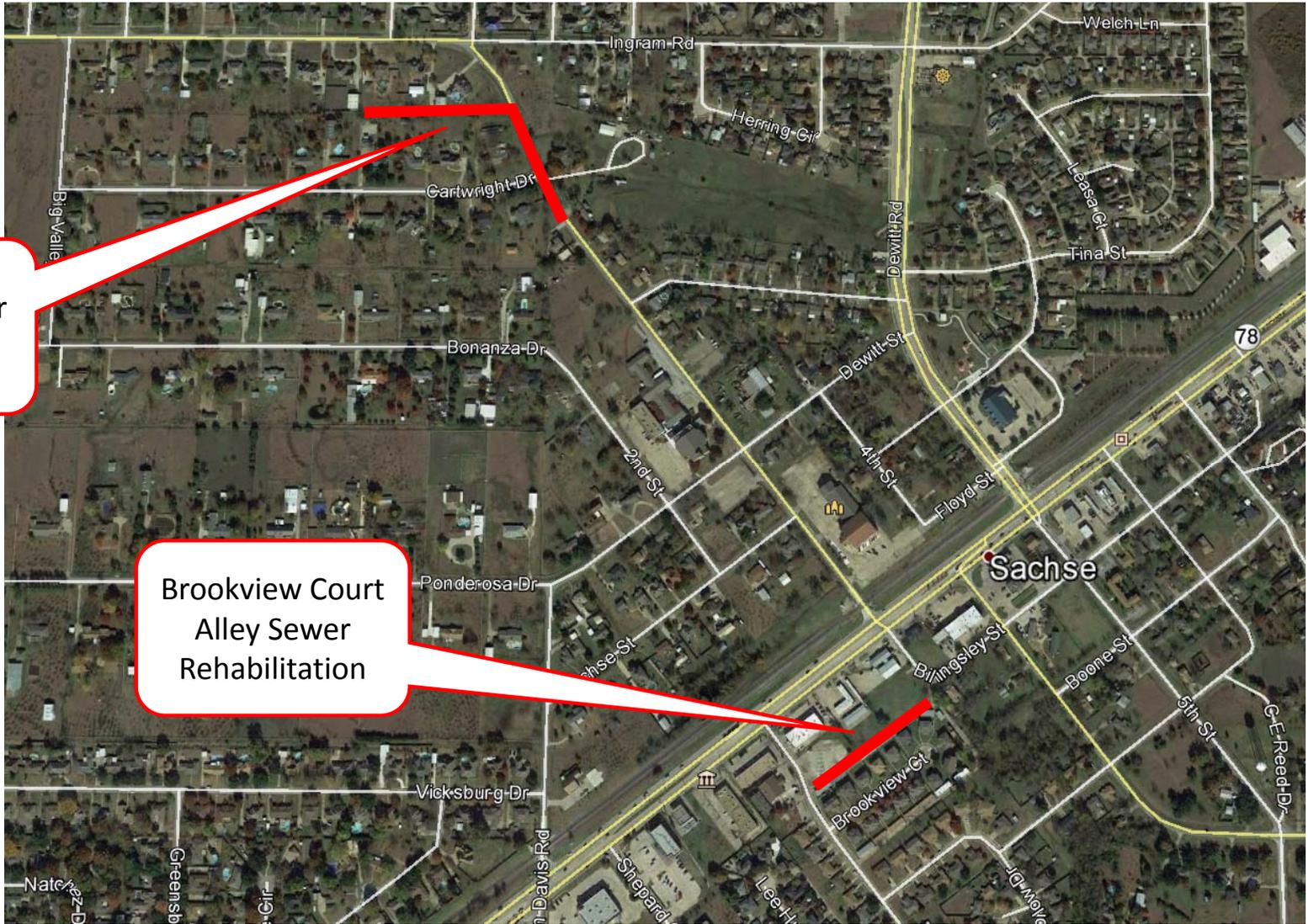
Discussion & Next Steps

- City Council to consider awarding the project
- Anticipated work to begin in August
- City staff will oversee and inspect the construction
- Remaining project funding will be re-allocated to future utility projects in the City.

Project Locations

3rd Street Sewer Rehabilitation

Brookview Court Alley Sewer Rehabilitation



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING THE BID FOR THE 3RD STREET SEWER REHABILITATION PROJECT TO KING SOLUTION SERVICES, LLC IN THE AMOUNT NOT TO EXCEED SEVENTY SIX THOUSAND TWO HUNDRED NINETY DOLLARS AND NO CENTS (\$76,290.00); AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT IN A FORM APPROVED BY THE CITY ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is the responsibility of the City to maintain public infrastructure, including sanitary sewer systems; and

WHEREAS, the City has identified SS-13-03 8-inch main - 3rd Street and SS-13-05 8-inch main – North of Brookview Court as Capital Improvement Projects in the Fiscal Year 2015-2016 Budget; and

WHEREAS, the City has included SS-13-05 8-inch main – North of Brookview Court into the project scope for SS-13-03 8-inch main - 3rd Street for sanitary sewer rehabilitation; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the installation of sanitary sewer rehabilitation improvements to 3rd Street and North of Brookview Court is hereby awarded to King Solution Services, LLC in the amount totaling seventy six thousand two hundred ninety dollars and no cents (\$76,290.00).

Section 2: That the City Manager is authorized, after approval of the City Attorney, to execute a contract with King Solution Services, LLC in the amount totaling seventy six thousand two hundred ninety dollars and no cents (\$76,290.00).

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this ____ day of June, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3359 **Version:** 1 **Name:** Executive session- City Manager review
Type: Agenda Item **Status:** Agenda Ready
File created: 5/19/2016 **In control:** City Council
On agenda: 6/20/2016 **Final action:**
Title: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel: regarding the yearly review of the City Manager.

Consider any action necessary as a result of Executive Session.

Sponsors:

Indexes:

Code sections:

Attachments:

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Title

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel: regarding the yearly review of the City Manager.

Consider any action necessary as a result of Executive Session.

Background

None

Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations

Conduct Executive Session as appropriate.