

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

MAY 2, 2016

The City Council of the City of Sachse held a regular meeting on Monday, May 2, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, and Cullen King City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Parks and Recreation Director, Lance Whitworth; Human Resources Manager, Stacy Buckley; Finance Director, Teresa Savage; Fire Chief, Marty Wade and Police Chief, Bryan Sylvester. Councilman Jeff Bickerstaff was absent.

Mayor Felix opened the meeting at 7:32 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Ross.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **16-3322** Approve the minutes of the April 18, 2016 workshop meeting. **16-3323** Approve the minutes of the April 18, 2016 regular meeting. **16-3327** Consider a resolution authorizing purchase of a 2016 Chevrolet 1500 Silverado 4x2 Double Cab for the Public Works Department from Caldwell Country Chevrolet. **16-3332** Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2016.

Councilman Ross made a motion to approve items 16-3322, 16-3323, 16-3327, and 16-3332 as submitted. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,

Mayor Pro Tem Franks stated that on Saturday, May 7 the Parks and Recreation will be showing *The Good Dinosaur* in the amphitheater. The movie will start around 8:15-ish or as it is dark. Popcorn and drinks will be served. On Monday, May 30 at Sachse City Hall there will be a small Memorial Day event at 11:30 a.m. to noon.

Councilman King stated that it is national foster care month and encouraged everyone to foster or adopt a child.

Councilman Ross stated the Library has several upcoming events. On Tuesday, May 3 there is Warrior Cats at 6:00 p.m. and Ronald McDonald. Saturday, May 7 is national free comic book day. The Library will be handing out free comics on a first come first serve basis. On Monday, May 16 the Library will be hosting how to make a rain barrel. Registration is required. And on

Saturday, April 21 from noon to 4:00 p.m. is the second annual AuthorCon with over thirty authors in attendance.

Mayor Felix stated that the Relay for Life takes place April 29 and on May 6 at the Hyatt Place Garland, the Sachse Chamber will be hosting Men Who Cook at 6:30 p.m.

16-3321 Administer Oath of Office to Martin Wade, Sachse Fire Chief.

Captain Robert Knappage said a prayer in honor of the new Fire Chief.

Mayor Felix administered the Oath of Office to Chief Wade with the pinning of his badge by Mrs. Wade in honor of his position.

16-3320 Administer Oath of Office to Board and Commission member(s).

Mayor Felix administered the Oath of Office to the following members.

- Jim Mathis – Animal Shelter Board
- Judith Lensch – Library Board
- Chase Franks – Parks and Recreation Board
- Robert Corbin –TIF Board

CITIZENS INPUT:

Kathy Cobb, 3820 6th Street, stated that the Relay for Life event held was a great event and enjoyed being there to participate with her friend and encouraged everyone to attend the public meeting on Wednesday, May 4 at 6:30 p.m. for the Comprehensive Plan update.

REGULAR AGENDA ITEMS:

16-3331 Discuss and consider fire department staffing plan and update by staff of the fire incident on Friday, April 22, 2016.

Chief Wade provided a timeline and review of the fire incident that took place on April 22.

Mrs. Nash provided background from June 2015 to present date regarding staffing for the Fire Department. Chief Wade presented objectives including current staffing levels, negative impacts, emergency response coverage, recommendations, SAFER grant, and future considerations. Chief Wade discussed how to optimize and utilize resources and how the six approved positions plus three proposed positions in 2016-2017 would be able to replace the part-time positions. The six 2015-2016 positions have not been filled to date. Staff recommends to immediately fill the six vacant positions, requesting three additional full-time personnel, in 2016-2017 reduce the use of part-time personnel from two per day to only one, begin staffing a Fire Engine at Station #2 with the option for dual response, and initiate supervisory roles at Station #2. Chief Wade discussed

how the SAFER grant if received would assist in firefighter salaries for two years, and would be able to consider eliminating part-time positions, provide enough personnel to fully staff Engine 2, provide one additional person per shift to reduce overtime or place Ambulance 2 in service, and receive salaries for six personnel for two years. Additional considerations include an apparatus replacement plan, career path/succession planning, and part-time personnel. More specifically, a Ladder Truck replacement. All of these considerations to be brought back to council in upcoming months.

Mrs. Savage gave Council an overview of the FY 2016 budget for the Fire Department, a year to date analysis, the budget impact, and the FY 2016-2017 considerations.

Council discussed supervisory positions, automatic aid versus mutual aid, response times, personnel/staffing, and equipment/vehicle purchasing and replacement policy.

Mayor Felix asked if there was anyone in the audience that wishes to speak regarding this item.

Angela Harrison, 3508 Ty Circle, stated she started petition on change.org to recommend fully staffing Fire Station #2.

Corrine Smith, 4008 Blossom Drive, questioned the SAFER grant, Collin County versus Dallas County response aid, and staffing costs.

Kathy Cobb, 3820 6th Street, asked about mutual aid with Dallas County, keeping older vehicles as backup, and if the City can reapply to the SAFER grant.

Craig Jacobson, 7509 Keith Lane, stated that he thought Station #2 has been fully staffed. He would like to see the approval of the six firefighters and back fill the part-time personnel.

Councilman Adams made a motion to authorize the City Manager to begin the hiring process for the six firefighters identified in the FY 2015-2016 budget. Councilman Watkins seconded that motion and the motion was unanimously approved.

Council took a five minute recess.

16-3324 Consider awarding the 2016 CDBG Alexander/6th Street Asphalt Reconstruction to Reynolds Asphalt & Construction Company in the amount not to exceed \$91,849.00 and authorizing the City Manager to execute such agreement.

Mr. Peters introduced this item with the project scope, which is to mill and remove existing asphalt pavement, construct a new asphalt street, and match driveway connection elevations. Mr. Peters reviewed the bid process and project funding aspects. Staff recommends approving the lowest bidder (Reynolds Asphalt) for the project with staff to coordinate with the contractor and Dallas County on a construction timeline.

Councilman King asked if residents were notified about their drive-ways and ability to get in and out. Mr. Peters responded that all the affected residents were notified and the construction will not prevent access to their driveways. The contractors will be working with them to maintain access.

Corrine Smith, 4008 Blossom Drive, asked where Dallas County receives their monies. Mr. Peters responded that she would need to contact Dallas County for any specifics on their project funding.

Councilman King made a motion to approve awarding the 2016 CDBG Alexander/6th Street Asphalt Reconstruction to Reynolds Asphalt & Construction Company in the amount not to exceed \$91,849.00. Councilman Watkins seconded that motion and the motion was unanimously approved.

16-3326 Consider a resolution awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, authorizing its execution by the City Manager; and providing an effective date.

Mr. Peters introduced this item stating that the City's Capital Improvement Plan (CIP) included the construction of lighting improvements to State Highway 78 (SH 78) and 5th Street/Dewitt Road. The project was advertised with a base bid and two alternate bids. The base bid identified as the original project for SH 78 from Murphy Road to 5th Street, and 5th Street/Dewitt Road from SH 78 to Ranch Road. The first alternate bid was for SH 78 from 5th Street to Williford Road and the second alternate bid was for SH 78 from Williford Road to Ranch Road. The alternate bids were included to allow flexibility for the City to complete additional street lighting based upon bid prices received and final available funds. Mr. Peters provided an overview of the project funding for all options. Staff recommends that the Council to approve either just the base bid or the base bid plus two alternate bids.

Council discussed the two options as well as the light fixtures sustainability in severe weather.

Corrine Smith, 4008 Blossom Drive, asked what RCC funds are. Mr. Peters responded that RCC stands for Retail Concentration Center.

Kathy Cobb, 3820 6th Street, asked about the cost of each individual light and who replaces.

Councilman Watkins made a motion to approve awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP for the base bid plus two alternates in the amount not to exceed one million three hundred twenty-eight thousand nine hundred ninety-seven dollars and eighty cents (\$1,328,997.80). Councilman Adams seconded that motion. The motion passed with a five to one (5-1) vote. Mayor Pro Tem Franks was opposed.

16-3319 Conduct a public hearing to consider and act on a request for a Special Use Permit for a Retail Drive Through on approximately 4.2 acres of land, generally located at 7340 SH 78, currently zoned General Commercial District (C2).

Mr. McAfee introduced this item with an overview of the project information including location and policy considerations. The current zoning and Future Land Use Plan both support the requested use. Mr. McAfee added that the building shall be architecturally similar to the building located at 7360 SH 78. This provision is included within the proposed ordinance. The Planning and Zoning Commission unanimously recommended approval of the requested SUP at its April 11 meeting. Staff recommends approval of the proposed SUP with the special ordinance provisions.

Councilman King asked the applicant if they had a business owner for the drive-thru. The applicant responded that they are looking for a different tenet at this time. Mayor Pro Tem Franks

commented that having another empty building is a concern. Mr. McAfee added that 84% of this strip is filled.

Councilman Watkins made a motion to approve a Special Use Permit for a Retail Drive Through located at 7340 SH 78 with the special ordinance provisions discussed. Councilman King seconded that motion and the motion was unanimously approved.

16-3330 Consider a resolution authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018; authorizing TCAP to act as an agent on behalf of the City to enter into a contract for electricity; authorizing Gina Nash or Mike Felix to execute an electric supply agreement for deliveries of electricity effective January 1, 2018 and committing to budget for energy purchases in 2018 through 2022 and to honor the City's commitments to purchase power for its electrical needs in 2018 through 2022 through TCAP.

Mrs. Savage presented this item by stating that since March, several cities have successfully requested to join the rest of the coalition cities with the pricing obtained on March 9th, so staff reached out to TCAP to be included. TCAP's designated supplier NextEra has agreed to allow the City to join in this pricing round. The rate has been set not to exceed 3.75 cents per kWh effective January 1, 2018.

Council briefly discussed the rate and the quotes solicited by staff to an energy broker.

Councilman King made a motion to authorize TCAP to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018 of a rate not to exceed 3.75 cents per kWh. Councilman Ross seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 10:56 p.m.

ATTEST:

Michelle Lewis Sirianni
Michelle Lewis Sirianni, City Secretary


MIKE J FELIX, MAYOR

