



City of Sachse, Texas

Meeting Agenda

City Council Workshop

Monday, May 2, 2016

6:30 PM

Council Chambers

The City Council of the City of Sachse will hold a Workshop Session on Monday, May 2, 2016, at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to discuss the following items of business:

1. Discussion Items.

[16-3325](#) Discuss and review the applications for the 2016 City of Sachse \$1,000 scholarship from the Parks and Recreation Department.

Attachments: [Scholarship Application](#)
[Scholarship Scoring Sheet](#)

[16-3333](#) Discuss awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP.

Attachments: [Presentation](#)
[Base Bid Resolution to Award Street Lighting](#)
[Base Bid + Alternate Bids Resolution to Award Street Lighting](#)
[Bids Recieved](#)

2. Discuss any City Council meeting agenda items.

Please note: These items are for discussion purposes only and no Council action will be taken. The workshop session is for City Council and staff discussion. Citizen input is not permitted on this agenda.

3. Adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: April 28, 2016; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary at (972) 495-1212, 48 hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 16-3325 **Version:** 1 **Name:** City of Sachse \$1,000 Scholarship
Type: Discussion Item **Status:** Agenda Ready
File created: 4/25/2016 **In control:** City Council
On agenda: 5/2/2016 **Final action:**
Title: Discuss and review the applications for the 2016 City of Sachse \$1,000 scholarship from the Parks and Recreation Department.

Sponsors:

Indexes:

Code sections:

Attachments: [Scholarship Application](#)
[Scholarship Scoring Sheet](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Discuss and review the applications for the 2016 City of Sachse \$1,000 scholarship.

Background

The City of Sachse's contract with Republic Services (formerly Allied Waste) contract provides for \$1,000 from Republic Services to be used for a scholarship to a local youth residing in Sachse.

Policy Considerations

This is the third year for the City of Sachse scholarship. The Republic Services contract extension is for five years, making the \$1,000 scholarship available for high school seniors in Sachse through 2019. The city received 8 applications this year.

Budgetary Considerations

The \$1,000 is provided by Republic Services to be used for this scholarship.

Staff Recommendations

City Council review and discussion of applications.

Applicant Name: _____

Scholarship Applicant Scoring Sheet

	SCORE
1. Section A – Applicant Information	
a. All applicant information completed by student correctly – 4 points	_____
2. Section B – School and Community Involvement (maximum 14 points)	
a. Each activity will be weighted on a sliding scale with more points given when offices are held, special awards or honors have been given – up to 2 points may be given per activity	
b. Employment will be weighted on a sliding scale depending on the number of hours worked per week – up to 2 points may be given per job held	_____
3. Section C – Aspirations and Goals – 4 points	_____
4. Section D – Academic Status in Upcoming Year – (No score given for this section)	
5. Section E – Applicant Academic Information – 12 points	_____
6. Section F – Applicant Evaluation - 5 points	_____
7. Section G – Other Scholarships – No score given for this section	
8. Section H – Personal Statement – Essays will be judged using the SAT scoring guide – 6 Points	_____
9. General - Quality and presentation of the application – 5 points	_____

Reviewer Initials _____



City of Sachse, Texas

Legislation Details (With Text)

File #:	16-3333	Version:	1	Name:	Award SH 78 and 5th Street Lighting Project
Type:	Discussion Item	Status:		Status:	Agenda Ready
File created:	4/28/2016	In control:		In control:	City Council Workshop
On agenda:	5/2/2016	Final action:		Final action:	
Title:	Discuss awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Presentation Base Bid Resolution to Award Street Lighting Base Bid + Alternate Bids Resolution to Award Street Lighting Bids Recieved				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Discuss awarding the construction of the State Highway 78 and 5th Street/Dewitt Road lighting construction project to Mel's Electric, LP.

Background

The City's Capital Improvement Plan (CIP) includes the construction of lighting improvements to State Highway 78 and 5th Street/Dewitt Road. The project was advertised with a base bid and two alternate bids. The base bid was identified as the original project in the 2015-16 Capital Improvement Plan, as a part of the FY15-16 Operating Budget for the City. The base bid was for State Highway 78 from Murphy Road to 5th Street, and 5th Street/Dewitt Road from State Highway 78 to Ranch Road.

The First Alternate Bid was for State Highway 78 from 5th Street to Williford Road. The Second Alternate Bid was for State Highway 78 from Williford Road to Ranch Road. The alternate bids were included to allow flexibility for the City to complete additional street lighting based upon bid prices received and final available funds.

Policy Considerations

The project is in the Capital Improvements Program and will be funded through 2006 BOND funds and RCC Funds.

The project was originally advertised for a bid opening on March 31st, 2016. However, due to some technology upgrades in the light fixture specifications, staff re-advertised the project for an April bid date, to allow the vendor time to distribute correct pricing and light fixture information. Notice to bidders was published in the *Sachse News* on April 7th and April 14th of this year. The project was also posted online, at www.civcast.com, an online plan room.

One addendum was issued for the project on April 15th, 2016. The second addendum was issued for the project on April 19th, 2016. Sealed bids were opened and read aloud in the City Council Chambers on April 22nd, 2015. Two bids were received.

Sealed bids were received in the City Secretary's Office until 3:00 pm, April 22, 2016 and then publicly read aloud in the City Hall Council Chambers in accordance with the Texas Local Government Code.

Two bids were received. The low bid was received from Mels Electric, LP. City staff recommends awarding the contract to Mels Electric LP.

Base Bid - \$832,605.90

Alternate Bid One - \$232,342.65

Alternate Bid Two - \$264,049.25

Mel's Electric, LP, has successfully completed street lighting projects in the City of Sachse in the past. City staff checked the references provided by Mel's Electric, LP to confirm their qualifications.

Bid Alternate Funding Options

- The 2006 Bond Funds have an unencumbered balance of \$1,099,862.00
- 2006 Bond Funds are already included in the project as a funding source
- Additional 2006 Bond Funds may be used to fund the Bid Alternates

Budgetary Considerations

The project will be funded through 2006 BOND funds and RCC Funds as shown in the City of Sachse 2015-2016 Capital Improvement Plan.

Since the two alternate bids exceed the total available funding for the project, inclusion of alternate bid 1 and alternate bid 2 in the project scope requires an additional \$496,391.90 in project funding by the City. Staff is recommending that the City Council utilize additional 2006 Bond Funds to fund the two bid alternates.

Staff Recommendations

Discussion only.



Award Construction Contract
State Highway 78 & 5th Street Lighting

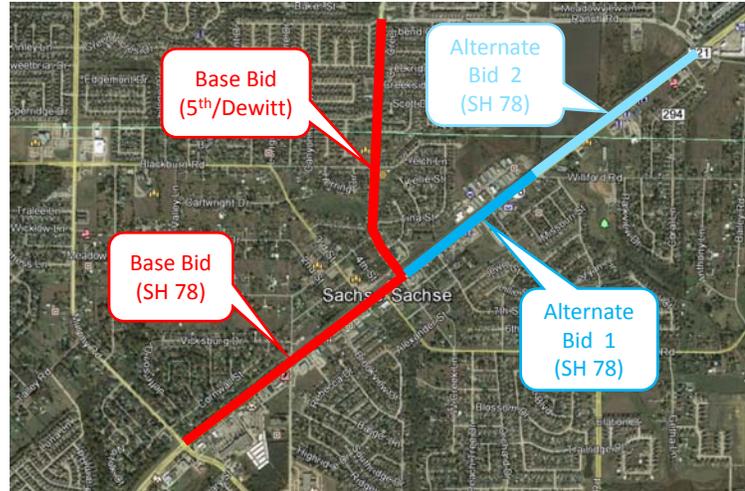
City Council
May 2, 2016

Overview

- Project Scope
- Engineering Design
- Light Fixture Selection
- Bid Process
- Bid Alternates
- Banner Information
- Staff Recommendation
- Next Steps

Project Scope

- New street lights in the median of State Highway 78 from Bunker Hill/Murphy Road to 5th Street
- Alternate Bid 1 for State Highway 78 from 5th Street to Williford
- Alternate Bid 2 for State Highway 78 from Williford to Ranch Road
- New street lights in the median of 5th Street and Dewitt Road from State Highway 78 to Ranch Road



Engineering Design

- Staff completed the civil engineering for the project
- Gerard & Associates completed the electrical engineering for the project
- The design has been through 3 rounds of review by TxDOT
- Staff has responded and addressed all TxDOT comments
- A final set of plans was provided to TxDOT for final approval in March
- Staff expects to receive final approval in May

Light Fixture Selection

- The City Council reviewed different LED light fixture options presented by staff in 2013 and 2014.
- A final selection as made at the City Council meeting on August 18, 2014.



Bid Process

- Staff advertised the project on the City website, in the Sachse News, and on Civcast.com, an online plan room.
- The original bid date was moved from March 31st to April 22nd due to the light vendor changing some standards on internal components in the light fixture to the latest technology.
- Two Bids were received:

<u>Company</u>	<u>Base Bid</u>	<u>Alternate Bid 1</u>	<u>Alternate Bid 2</u>
• Mel's Electric, L.P.	\$832,605.90	\$232,342.65	\$264,049.25
• Roadway Solutions	\$1,008,538.50	\$274,674.50	\$318,710.00

Project Funding

- Funding for the project is identified in the CIP as a sum of \$851,839.00, including:
 - \$310,000 from the 2006 Bond Funds
 - \$541,839 from RCC Funds
- To date, \$17,445.10 has been expended for electrical engineering design and plan printing costs.
- Remaining available funds total \$834,393.90

Bid Alternates – Funding Options

- Bid Alternate Scope (total cost of \$496,391.90)
 - Bid Alternate 1
 - Scope: 5th Street to Williford Road
 - Cost: \$232,342.65
 - Bid Alternate 2
 - Scope: Williford Road to Ranch Road
 - Cost: \$264,049.25
- Bid Alternate Funding Option
 - The 2006 Bond Funds have an unencumbered balance of \$1,099,862.00
 - 2006 Bond Funds are already included in the project as a funding source
 - Additional 2006 Bond Funds may be used to fund the Bid Alternates

Banner Information

- At the City Council Meeting, Council provided the following feedback regarding banners on SH 78, including:
 - Banner Placement – every 3rd light pole on SH 78 (none on 5th/Dewitt)
 - Banner Types:
 - Standard City of Sachse Banner
 - Christmas Banner
 - Red White & Blue Blast Banner
 - Seek potential opportunities
- In order to save cost, staff separated the banners from the construction project scope. The banners can be installed by City staff with the rental of a bucket truck.
- Staff will be returning to the City Council for final consideration and funding options of the banners once the construction project is underway.

Staff Recommendation

- Staff recommends that the City Council select one of two resolutions provided:
- Base Bid
 - A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed eight hundred thirty two thousand six hundred five dollars and ninety cents (\$832,605.90); authorizing its execution by the City Manager; and providing an effective date.
- Base Bid + Alternate Bids 1 & 2
 - A resolution of the City Council of the City of Sachse, Texas, awarding the construction of the State Highway 78 and 5th street/Dewitt Road lighting construction project to Mel's Electric, LP, a Limited Texas Partnership, in the amount not to exceed one million three hundred twenty-eight thousand nine hundred ninety-seven dollars and eighty cents (\$1,328,997.80); authorizing its execution by the City Manager; and providing an effective date.

Next Steps

- City Council to consider Bid Alternate 1 and 2 for the project.
- City Council to award the construction of the lighting project.
- Staff to coordinate with TxDOT to receive final signed approval.
- Staff to work with the contractor to determine a project schedule.
- Construction to begin this Summer.
- Staff to return to the City Council later this year to discuss final banner options and funding.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE CONSTRUCTION OF THE STATE HIGHWAY 78 AND 5TH STREET/DEWITT ROAD LIGHTING CONSTRUCTION PROJECT TO MEL'S ELECTRIC, LP, A LIMITED TEXAS PARTNERSHIP, IN THE AMOUNT NOT TO EXCEED EIGHT HUNDRED THIRTY TWO THOUSAND SIX HUNDRED FIVE DOLLARS AND NINETY CENTS (\$832,605.90); AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes street lighting improvements for both State Highway 78 and 5th Street/Dewitt Road; and

WHEREAS, the State Highway 78 Lighting and 5th Street/Dewitt Road Lighting projects are identified in the City's Capital Improvement Plan as capital street projects and listed as projects in the 2015-2016 City of Sachse Capital Improvement Plan; and

WHEREAS, the project funding sources include 2006 Bond Funds and RCC Funds; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting the specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the construction of the State Highway 78 and 5th Street/Dewitt Road Lighting construction project is hereby awarded to Mel's Electric, LP.

Section 2: That the City Manager is authorized to execute an agreement with Mel's Electric, LP, in a form approved by the City Attorney.

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this 2nd day of May, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE CONSTRUCTION OF THE STATE HIGHWAY 78 AND 5TH STREET/DEWITT ROAD LIGHTING CONSTRUCTION PROJECT TO MEL'S ELECTRIC, LP, A LIMITED TEXAS PARTNERSHIP, IN THE AMOUNT NOT TO EXCEED ONE MILLION THREE HUNDRED TWENTY-EIGHT THOUSAND NINE HUNDRED NINETY-SEVEN DOLLARS AND EIGHTY CENTS (\$1,328,997.80); AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's Capital Improvement Plan includes street lighting improvements for both State Highway 78 and 5th Street/Dewitt Road; and

WHEREAS, the State Highway 78 Lighting and 5th Street/Dewitt Road Lighting projects are identified in the City's Capital Improvement Plan as capital street projects and listed as projects in the 2015-2016 City of Sachse Capital Improvement Plan; and

WHEREAS, the project funding sources include 2006 Bond Funds and RCC Funds; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting the specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the construction of the State Highway 78 and 5th Street/Dewitt Road Lighting construction project is hereby awarded to Mel's Electric, LP.

Section 2: That the City Manager is authorized to execute an agreement with Mel's Electric, LP, in a form approved by the City Attorney.

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this 2nd day of May, 2016. CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

