



# City of Sachse, Texas

## Meeting Agenda

### City Council

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Monday, April 18, 2016

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, April 18, 2016, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

#### **Invocation and Pledges of Allegiance to U.S. and Texas Flags.**

**A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.**

**B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

#### **1. CONSENT AGENDA.**

*ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.*

[16-3302](#) Approve the minutes of the April 4, 2016 workshop meeting.

**Attachments:** [04.04.16 Minutes Workshop](#)

[16-3303](#) Approve the minutes of the April 4, 2016 regular meeting.

**Attachments:** [04.04.16 Minutes](#)

[16-3305](#) Authorize City Manager to execute an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) regarding a Microwave Tower on the City of Sachse Public Safety Campus.

**Attachments:** [Presentation](#)

[Interlocal Agreement](#)

[Microwave Tower Detail](#)

#### **2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[16-3301](#) Recognize Evelyn Hernandez for winning the Lions International Peace Poster contest.

**Attachments:** [Seeds of Peace \(Art Poster\)](#)

[Peace Poster Press Release](#)

### 3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

### 4. REGULAR AGENDA ITEMS.

[16-3300](#) Consider appointments to various City Boards and Commissions.

[16-3306](#) Presentation of the Police Department Summer Children's Camp, "Cops and Campers"

**Attachments:** [Presentation](#)

[16-3307](#) Discuss the Stormwater Utility Rate Study.

**Attachments:** [Presentation - Discuss Stormwater Study](#)

### 5. EXECUTIVE SESSION

The City Council shall convene into Executive Session pursuant to the provisions of the Texas Government Code:

a. Section §551.087: Economic Development Deliberations: Discussion of Economic Development incentives for projects.

Consider any action as a result of Executive Session.

### 6. ADJOURNMENT.

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: April 15, 2016; 5:00 p.m.

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Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.





# City of Sachse, Texas

## Legislation Details (With Text)

<b>File #:</b>	16-3302	<b>Version:</b>	1	<b>Name:</b>	April 4, 2016 Council Workshop minutes.
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	4/11/2016	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	4/18/2016	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Approve the minutes of the April 4, 2016 workshop meeting.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">04.04.16 Minutes Workshop</a>				

Date	Ver.	Action By	Action	Result
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Title  
Approve the minutes of the April 4, 2016 workshop meeting.

Background  
Minutes of the April 4, 2016 workshop meeting.

Policy Considerations  
None.

Budgetary Considerations  
None.

Staff Recommendations  
Approve the minutes of the April 4, 2016 workshop meeting.

# CITY COUNCIL OF THE CITY OF SACHSE

## WORKSHOP MEETING MINUTES

APRIL 4, 2016

The City Council of the City of Sachse held a workshop meeting on Monday, April 4, 2016 at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Jeff Bickerstaff and Cullen King. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Director of Public Works and Engineering, Greg Peters; Community Development Director, Dusty McAfee; Police Chief, Bryan Sylvester; Interim Fire Chief, Marty Wade; Finance Director, Teresa Savage; and Human Resources Director, Stacy Buckley.

Mayor Felix called the meeting to order at 6:39 p.m.

### **DISCUSSION OF 2016 STRATEGIC PLAN:**

Mrs. Nash provided an overview of the planning process and the steps Council have taken up to this point through their retreat and goal setting process. The City of Sachse engaged Azimuth Group, Inc (AGI) to plan and facilitate a strategic planning process for the City. AGI worked with Council through individual meetings and a retreat to review Sachse's past, identify current position and plan for the future. The Council confirmed the existing six strategic goals that are critical in planning while identifying new focus areas for the six goals. City staff was engaged to identify the tasks needed to carry out the six strategic goals and new focus areas established by the Council. The Council confirmed the existing six strategic goals by identifying the vision, goals and needs of the City. The staff and Sachse EDC then prepared action plans to achieve these goals. The staff identified 87 action items linked to the six goals set by Council. Staff is seeking input from Council regarding the plan and related action items.

Councilman Ross asked regarding the time frame, review process, and updating of the proposed action items. Mrs. Nash responded that many are within a twelve month time frame, but many will turn into a three to five year time frame. The items will be reviewed and quarterly updates provided to Council.

Council also discussed working with the Comprehensive Plan consultant to help facilitate and put other items into action that coordinate with the City's Strategic Plan.

**ADJOURNMENT:** At 7:04 p.m. Mayor Felix adjourned the meeting.

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MIKE J FELIX, MAYOR

ATTEST:

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Michelle Lewis Sirianni, City Secretary



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3303      **Version:** 1      **Name:** April 4, 2016 Council minutes.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/11/2016      **In control:** City Council  
**On agenda:**      **Final action:**  
**Title:** Approve the minutes of the April 4, 2016 regular meeting.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [04.04.16 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title  
Approve the minutes of the April 4, 2016 regular meeting.

Background  
Minutes of the April 4, 2016 regular meeting.

Policy Considerations  
None.

Budgetary Considerations  
None.

Staff Recommendations  
Approve the minutes of the April 4, 2016 regular meeting.

# CITY COUNCIL OF THE CITY OF SACHSE

## MEETING MINUTES

APRIL 4, 2016

The City Council of the City of Sachse held a regular meeting on Monday, April 4, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Human Resources Director, Stacy Buckley; Interim Fire Chief, Martin Wade; Police Chief, Bryan Sylvester and Finance Director, Teresa Savage.

Mayor Pro Tem Franks opened the meeting at 7:32 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG:** The invocation was offered by Councilman King and the pledges by Councilman Bickerstaff.

**CONSENT AGENDA:** All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **16-3284** Approve the minutes of the March 21, 2016 workshop meeting. **16-3285** Approve the minutes of the March 21, 2016 regular meeting. **16-3291** Consider receiving the Monthly Revenue and Expenditure Report for the period ending February 29, 2016.

Councilman Adams made a motion to approve items 16-3284, 16-3285, and 16-3291 as submitted. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

### **MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,**

Councilman King announced that it is National Autism Awareness month and that the blue light bulbs on porches are in support of this.

Councilman Ross announced that on April 5 at 6:00 p.m. the Library would be hosting Eric Carle Celebration; on April 12 at 6:00 p.m. Flat Stanley Workshop presented by Explore Horizons, and next week is National Library Week.

Mayor Felix reminded everyone of the Water H2O Expo happening on Saturday, April 9 as part of the Arbor Day Jubilee. Howard Garrett, the Dirt Doctor will be presenting in the Council Chambers at 12:15 p.m. and the Sachse Garden Club will have a booth. Event kicks off at 9:00 a.m. The Sachse High School Spring Dash will take place Saturday morning, April 9 at 7:00 a.m.

**16-3273 Proclaim April 9, 2016 as Arbor Day in the City of Sachse.**

Mayor Felix read and presented a proclamation to Cynthia Wiseman with the Sachse Parks and Recreation Department.

**16-3274 Proclaim April 9, 2016 Keep America Beautiful Great American Cleanup in the City of Sachse.**

Mayor Felix read and presented a proclamation to Cynthia Wiseman with the Sachse Parks and Recreation Department.

**16-3275 Proclaim April 4, 2016 as National 811 Day in the City of Sachse.**

Mayor Felix read and presented a proclamation to Eva Hummel with Atmos Energy.

**16-3286 Presentation of the Texas Municipal Library Directors Association 2015 Achievement of Excellence Award to the Sachse Public Library.**

Mayor Felix presented the TMLDA award to Mignon Morse with the Sachse Public Library.

**16-3289 Recognize employees for their service to the City of Sachse.**

Mayor Felix read and presented certificates to the following employees for their years of service.

- Five Years of Service: Gary Robinson, Streets Maintenance Technician
- Fifteen Year of Service: Mario Bautista, Parks Foreman and Craig Roan, Streets Foreman
- Employee of the Quarter: Mary Bodine, Animal Control Attendant

**CITIZENS INPUT:**

Mike Kellam, 5619 Pinnacle Circle, stated that there are several types of grants available through the North Texas Wildlife and encouraged Council to take advantage of these for the City's trails.

Kathy Cobb, 3820 6<sup>th</sup> Street, stated that there is an AOR meeting on Tuesday, April 5. She encouraged residents to attend as the meetings provide valuable information and good resources.

**REGULAR AGENDA ITEMS:**

**16-3282 Conduct a public hearing to consider and act on a request for a Special Use Permit (SUP) for Major Automotive Repair and Auto Sales on approximately 0.433 acres of land, generally located at 6315 Industrial Drive, currently zoned (I-1).**

Mr. McAfee introduced this item and provided an overview of a Special Use Permit (SUP) process. The applicant is requesting a SUP for a Major Auto Repair and Auto Sales. The Future Land Use Plan (FLUP) within the Comprehensive Plan supports this request since the current zoning of the proposed area is zoned Industrial. Property owners were notified and staff received two phone calls concerned about parking. Mr. McAfee noted that the parking concerns in the industrial park is a performance issue (code enforcement) and not a zoning land use issue. At the March 14 Planning and Zoning Commission meeting, the commission recommended approval with a 5-1 vote in support of the proposed SUP along with the following ordinance provisions: the outside repair of vehicles and storage of vehicles under repair shall be prohibited, the subject property shall general develop per the attached site plan, and no parking or storage of vehicles shall be permitted outside of designated parking spaces. The lone dissenting vote did not believe that the City should require the fence. Staff recommends approval of the proposed SUP with the special ordinance provisions.

Mayor Felix opened the public hearing.

Kathy Cobb, 3820 6<sup>th</sup> Street, asked if the applicant could upgrade the fence to a different material other than wood and if this included the tree maintenance. She also suggested more parking spaces for employees and/or visitors if possible.

Mayor Pro Tem Franks made a motion to close the public hearing. Councilman Adams seconded that motion and the motion was unanimously approved.

The Council discussed the recommendation for the fence along with the existing code issues. Council also discussed the storing of vehicles within the building and designated parking spaces for the business.

Councilman Adams made a motion to approve a Special Use Permit (SUP) for a Major Automotive Repair and Auto Sales with the omission of the 8" tall wooden fence requirement as listed in Section II, subsection 5 of the drafted ordinance. Councilman King seconded that motion and the motion was unanimously approved.

### **16-3290 Discuss placement of the North Central Texas Council of Governments (NCTCOG) Microwave Tower on the City of Sachse Public Safety Campus.**

Chief Sylvester introduced this item stating that the City currently partners with NCTCOG for delivery of 911 calls to the City's dispatch. Proposed microwave tower would provide a significant increase in redundancy with no point of failure. There would be no cost to the city and would require approval of an interlocal agreement by Council.

Tony Herr, active project manager with NCTCOG presented what they are looking to accomplish, how the microwave network works, and the software defined within the area network.

Chief Sylvester stated that the interlocal would come back to their next meeting for approval and indicated that there would be no disruption of service with the installation of the tower, which would occur in the spring of 2017. The existing tower would remain on campus for future consideration(s).

There were no further discussions by Council.

### **16-3283 Make appointments to the Comprehensive Plan Advisory Committee (CPAC)**

Mr. McAfee stated that each member of Council will appoint one resident to the CPAC. The committee is comprised of ten total members, which includes seven residents, one P&Z member, one EDC member, and one Park and Recreation Board member. The Boards and Commissions will choose their own representative at their next meeting. The committee will meet with the consultant team, provide input in terms of visioning, recommendations, and community values, review drafts of various plan elements, and be ambassadors for the plan. Mr. McAfee stated that the committee meets irregularly, but attendance is imperative as they will have considerable content to review. The meetings will be community focused and driven.

Mayor Pro Tem Franks appointed Butch Ceronsic.

Councilman Ross appointed Trisha Lindsey.

Councilman Watkins appointed Norman Hall.

Mayor Felix appointed Charles Smith.

Councilman Adams appointed Ed Brown.

Councilman King appointed Paul Pakebusch.

Councilman Bickerstaff appointed Jeannie Martin.

Councilman King made a motion to approve the appointments as made by Council. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

### **16-3287 Discuss a change in the start time of City Council meetings.**

Mayor Felix introduced this item stating that there has been some interest in starting the regular meeting at 6:30 p.m. If a workshop session is required, the meeting would start at 6:30 p.m. and the regular meeting would immediately follow. If a workshop session is not required, then regular meeting would start at 6:30 p.m. The Mayor asked the Council to discuss their thoughts on changing the start time.

Councilman Bickerstaff stated that he asked the Mayor to bring this up to the Council. Councilman Bickerstaff stated that he believes that it would be a more efficient use of time and prefers the 6:30 p.m. start time. He added that if any change was made that it be advertised to the public before any change would be made.

Councilman Ross stated that he believes that there is some utility to having a workshop especially for the Board and Commission interviews. He likes having the short recess between the workshop and the regular meeting.

Mayor Pro Tem Franks stated that he sometimes has a difficult time making the workshops beginning at 6:30 p.m. He would not be in favor of changing the regular meeting start time to 6:30 p.m.

Councilman Adams stated that there are pro's and con's to both, but currently likes the way it is now.

Councilman King stated that he is okay either way. He recommended that if the start time is changed, that trying it for a trial period before making it permanent.

Councilman Watkins suggested a compromise by reducing the workshop time to thirty minutes and starting the regular meeting at 7:00 p.m. Councilman King stated that he would not want to limit the workshop.

Consensus of Council was to not change the meeting start time and leave as is.

**16-3293 Consider a resolution adopting the 2016 Strategic Plan.**

Councilman Bickerstaff made a motion to adopt the 2016 Strategic Plan. Councilman King seconded that motion and the motion was unanimously approved.

**ADJOURNMENT:**

Councilman Adams made a motion to adjourn. Councilman Watkins seconded that motion.

At 9:20 p.m. Mayor Pro Tem Franks adjourned the meeting.

ATTEST:

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MIKE J FELIX, MAYOR

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Michelle Lewis Sirianni, City Secretary



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3305      **Version:** 1      **Name:** NCTCOG Tower - Public Safety  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/13/2016      **In control:** City Council  
**On agenda:** 4/18/2016      **Final action:**  
**Title:** Authorize City Manager to execute an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) regarding a Microwave Tower on the City of Sachse Public Safety Campus.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Presentation](#)  
[Interlocal Agreement](#)  
[Microwave Tower Detail](#)

Date	Ver.	Action By	Action	Result
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### Title

Authorize City Manager to execute an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) regarding a Microwave Tower on the City of Sachse Public Safety Campus.

### Background

Currently the City of Sachse partners with the North Central Texas Council of Governments (NCTCOG) for delivery of 911 calls to the city's Public Safety Answering Point (Dispatch). NCTCOG routes the city's 911 calls through a T-1 Data Line. NCTCOG proposes to construct a 90 foot microwave tower adjacent to the city's existing radio tower located on the Public Safety campus. This tower is necessary for the migration to a networked microwave based delivery of 911 calls. The agreement provides for a 10 year initial term with two 5 year renewal periods.

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Approve project and authorize City Manager to execute an Interlocal Agreement with NCTCOG.

# Sachse Police Department & North Central Texas Council of Governments

»» Alternate Network Overview



# Current 911 Service

- ▶ Partnership with NCTCOG, who provide infrastructure and equipment related to 911
- ▶ 911 Calls are received thru T-1 Data Line
- ▶ Single point of failure–Collin Co. Sheriff Backup
- ▶ No cost to city
- ▶ Fees collected thru Wireline and Wireless billing are disbursed by Comptroller to NCTCOG

# Proposed Service

- ▶ Microwave based 911 call routing
- ▶ Significant increase in redundancy
- ▶ Construction of 90' tower. (Existing tower insufficient)
- ▶ No single point of failure
- ▶ No cost to the city
- ▶ T-1 Technology remains intact as tertiary redundancy
- ▶ Execution of Interlocal Agreement

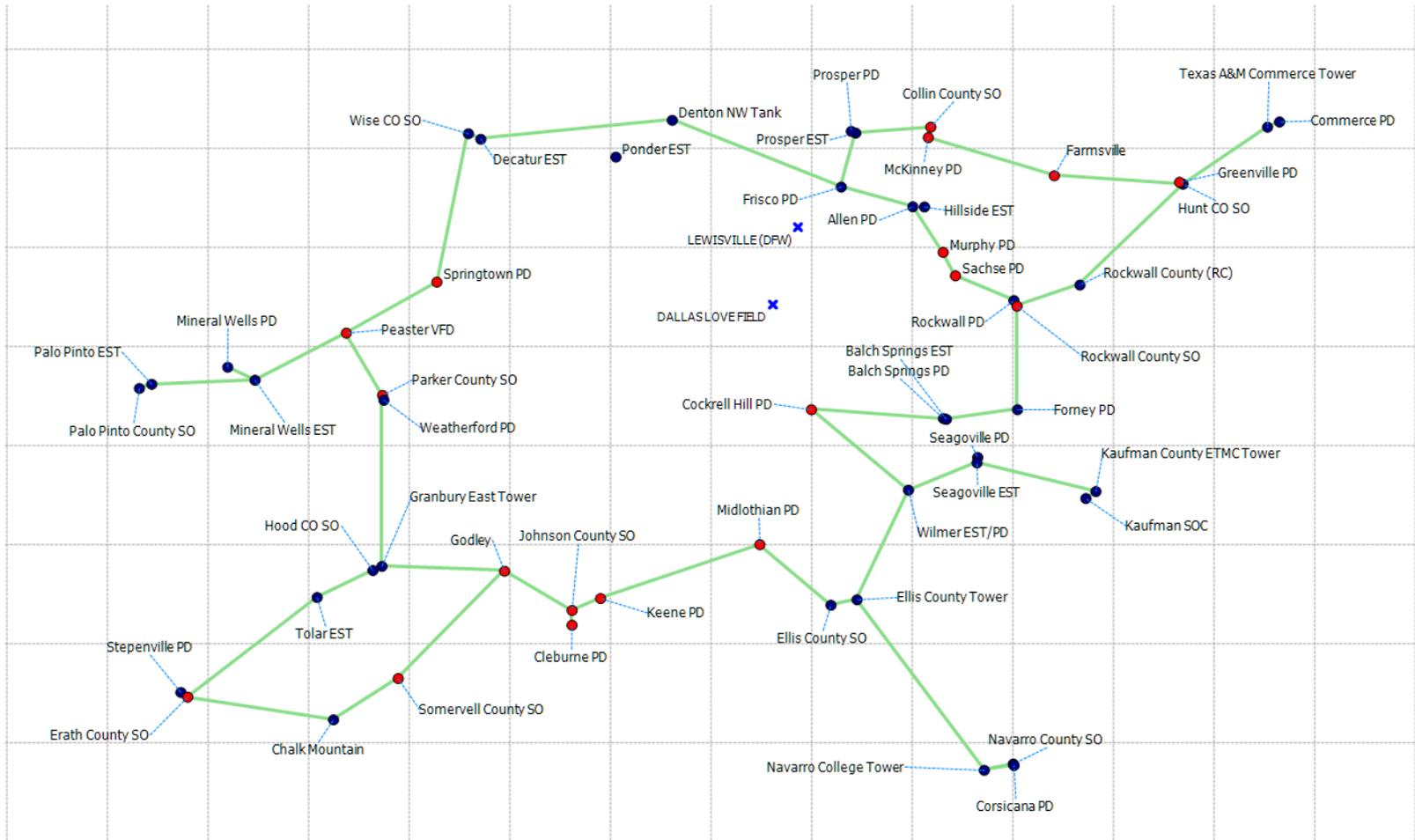
# Alternate Network

- ▶ What are we looking to accomplish?
  - Increase resiliency and bandwidth
  - Enhance our Service Level Agreements (SLA)
- ▶ How?
  - Combining of technologies
    - Microwave
    - Terrestrial links
    - Software Defined Network

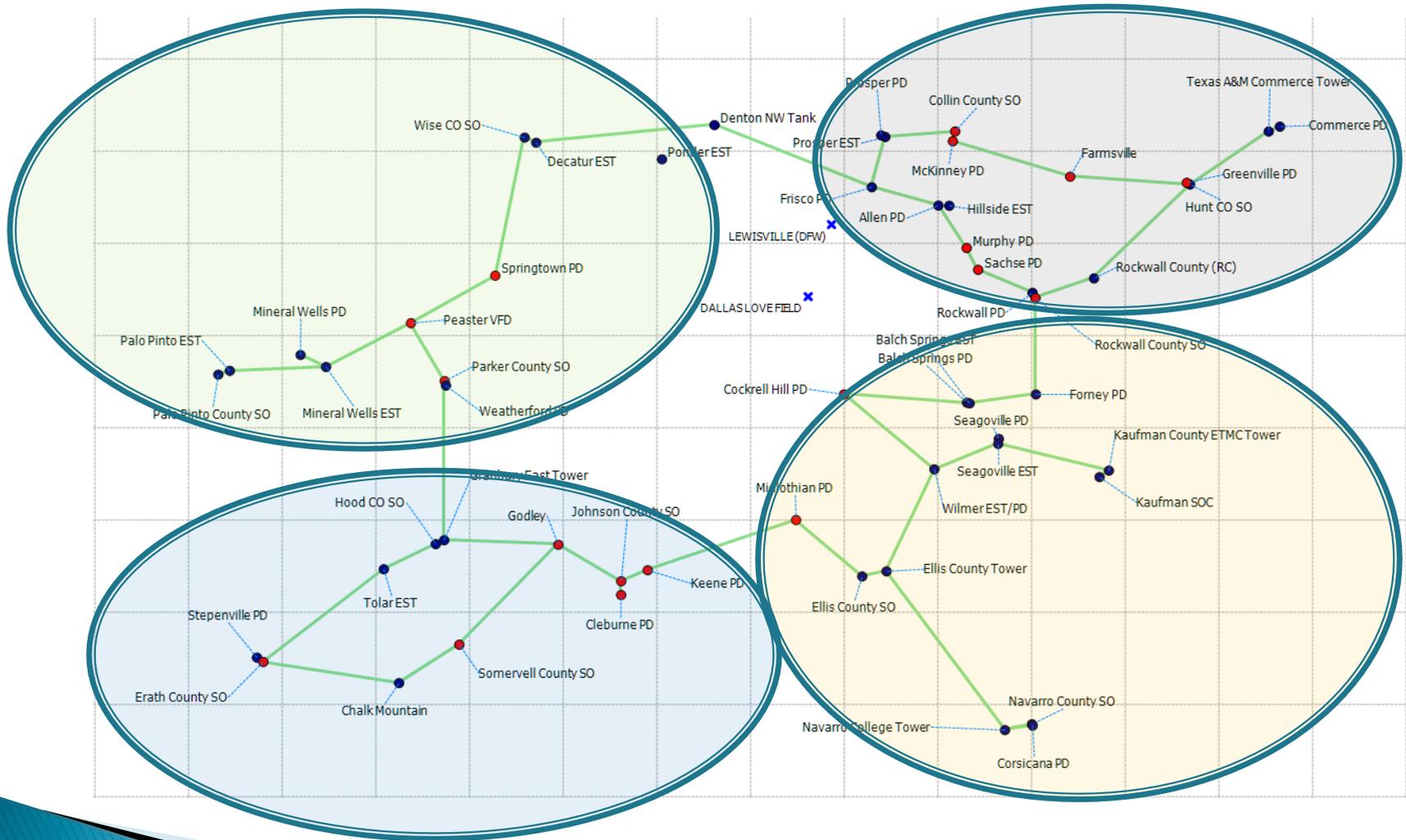
# Microwave

- ▶ Microwave links interconnecting all PSAPs
  - Ring topology (where possible)
  - Spur links where necessary
  
- ▶ Towers
  - Available existing towers (PSAP, County, State)
  - Build new towers
  - Lease commercial towers

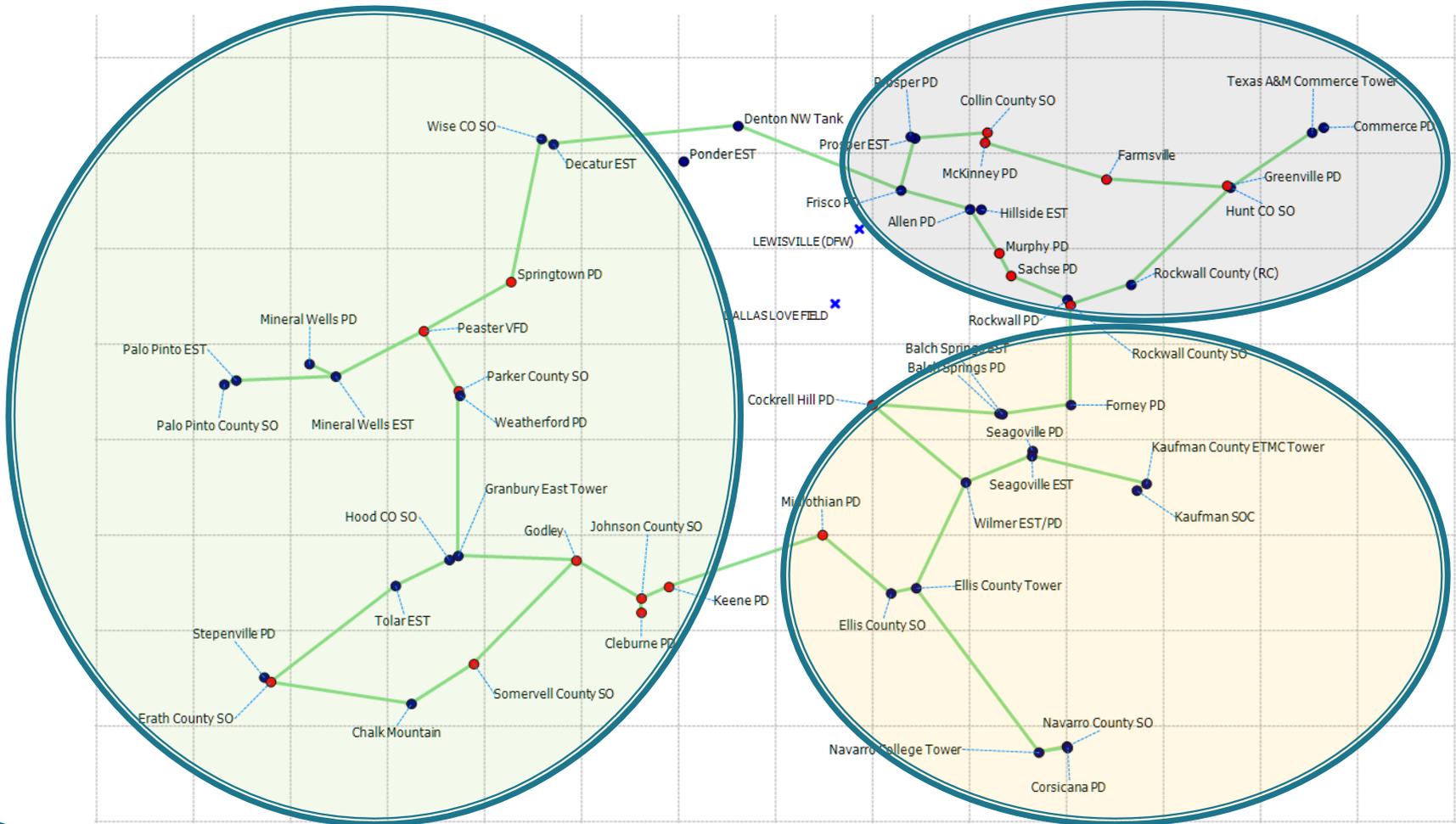
# Microwave Network



# Backhaul Traffic Areas



# Loss of Backhaul Links



# SD-WAN

- ▶ Software Defined Wide Area Network
  - Interconnect multiple network topologies
  - Combines multiple networks into large pipe
  - Packet Duplication – voice traffic is sent down multiple paths to ensure timely delivery
  - Encryption – traffic is encrypted in transit

# Tower View Looking West

Pad Site:  
13ft X 13ft



# Tower View Looking North



# Next Steps

- ▶ Execution of Interlocal Agreement  
10 yrs, renewal & severance clause, allowance for placement of city equipment, no for profit equipment
- ▶ Construction of Tower, NLT Aug. 2016
- ▶ Installation of Infrastructure
- ▶ Spring 2017. No disruption of service
- ▶ Existing tower remains for future considerations

# Questions

## **INTERLOCAL AGREEMENT**

**THIS INTERLOCAL AGREEMENT** (“ILA”), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the “Act”), by and between the North Central Texas Council of Governments, hereinafter referred to as “NCTCOG,” having its principal place of business at 616 Six Flags Drive, Arlington, TX 76011, and \_\_\_\_\_, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as “Participant,” having its principal place of business at \_\_\_\_\_.

**WHEREAS**, NCTCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, pursuant to the Act, NCTCOG is authorized to contract with eligible entities to perform governmental functions and services, including the operation, management and facilitation of emergency communication services in North Texas; and

**WHEREAS**, in reliance on such authority, NCTCOG, as part of its 9-1-1 Services Program, has contracted to construct multiple telecommunication towers on selected sites throughout North Texas, many of which sites are located on property owned/leased by other local governments; and

**WHEREAS**, Participant has agreed to allow for the location of one such tower on property owned by Participant and has represented that it is an eligible entity under the Act, that its governing body has authorized this Agreement on \_\_\_\_\_ (Date), and that it desires to contract with NCTCOG on the terms set forth below;

**NOW, THEREFORE**, NCTCOG and the Participant do hereby agree as follows:

### **ARTICLE 1: LEGAL AUTHORITY**

The Participant represents and warrants to NCTCOG that it is eligible to contract with NCTCOG under the Act for the purposes recited herein because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state, or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and it possesses adequate legal authority to enter into this Agreement.

### **ARTICLE 2: DESCRIPTION OF PROJECT**

NCTCOG agrees to construct at its expense a telecommunication tower on property owned by Participant at the location described on Exhibit A. The description of the tower, including height, design and materials is set forth on Exhibit B. Construction shall commence no later than August 31, 2016 unless otherwise agreed by the parties. NCTCOG agrees during the term hereof to maintain the tower and related facilities at its sole expense. The tower shall at all times be exclusively owned by NCTCOG. NCTCOG shall have the right at all times to allow third parties access to the tower for installation of additional third party equipment provided such equipment not for profit. Participant shall also have the non-exclusive right of access to the tower for installation of Participant’s equipment so long as it does not materially interfere with tower operations. All expenses incurred in the installation of Participant’s equipment, including structural analysis and possible tower improvements shall be paid by Participant. Participant shall maintain such equipment at its sole expense.

### **ARTICLE 3: TOWER REVENUE; INSURANCE**

All revenue generated from tower operations, with the exception of Participant equipment, shall be the property of NCTCOG. All taxes and fees, if any, assessed on such revenue shall be paid by NCTCOG. PARTICIPANT shall at all times maintain adequate insurance on the tower and all related improvements, including comprehensive general liability coverage that includes NCTCOG as the tower owner. Participant shall at all times maintain adequate insurance on its equipment, if any, located on the tower and shall insure NCTCOG to the extent of its interest in the tower.

### **ARTICLE 4: TERM**

This Agreement shall be effective on the Effective Date shown below and shall remain in full force and effect for ten (10) years. This Agreement shall automatically renew for two successive five (5) year terms unless sooner terminated in accordance with Article 6 below. Any modification of this Agreement must comply with the requirements of Article 5 below. Upon termination of this Agreement NCTCOG shall be responsible at its expense for removing the tower and all its related equipment from the tower site.

### **ARTICLE 5: CHANGES AND AMENDMENTS**

This Agreement may be amended only by a written amendment executed by both parties, except that any alternations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

### **ARTICLE 6: TERMINATION PROCEDURES**

NCTCOG or the Participant may cancel this Agreement for cause provided written notice is provided to the other party specifying the nature of the cause and allowing the defaulting party six (6) months' time to cure any alleged default under the Agreement. If the default is not cured, this Agreement will terminate upon thirty (30) days written notice by certified mail to the other party. The parties may also terminate this Agreement by mutual agreement.

### **ARTICLE 7: AVAILABILITY OF FUNDING**

Except for tort or tort-related claims, this Agreement and all claims, suits, or obligations arising under or related to this Agreement are subject to and limited to the receipt and availability of funds which are received from the funding agencies by NCTCOG and that are dedicated for the purposes of this Agreement. NCTCOG will give prompt written notice to Participant in the event NCTCOG loses funding. In the event NCTCOG loses funding, Participant and NCTCOG shall immediately terminate this Agreement.

### **ARTICLE 8: DISPUTE RESOLUTION**

The parties to this Agreement agree to the extent possible and not in contravention of any applicable state or federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation, arbitration or any other local dispute mediation process before resorting to litigation.

**ARTICLE 9: MISCELLANEOUS**

- a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Dallas County, Texas.
- b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.
- c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.
- d. All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.
- e. To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds.
- f. This Agreement and any attachments/addendums, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:**

**(SIGNATURES TO FOLLOW ON NEXT PAGE)**

**North Central Texas  
Council of Governments**  
Next Generation 911 Services Program  
616 Six Flags Drive  
Arlington, Texas 76011

\_\_\_\_\_  
NCTCOG Executive Director or Designee

\_\_\_\_\_  
Signature of Executive Director or Designee

Date: \_\_\_\_\_

**EFFECTIVE DATE:** \_\_\_\_\_, 2016

**Participant**

Name & Title of Authorized Official or Designee

By: \_\_\_\_\_  
Signature of Authorized Official or Designee

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Entity

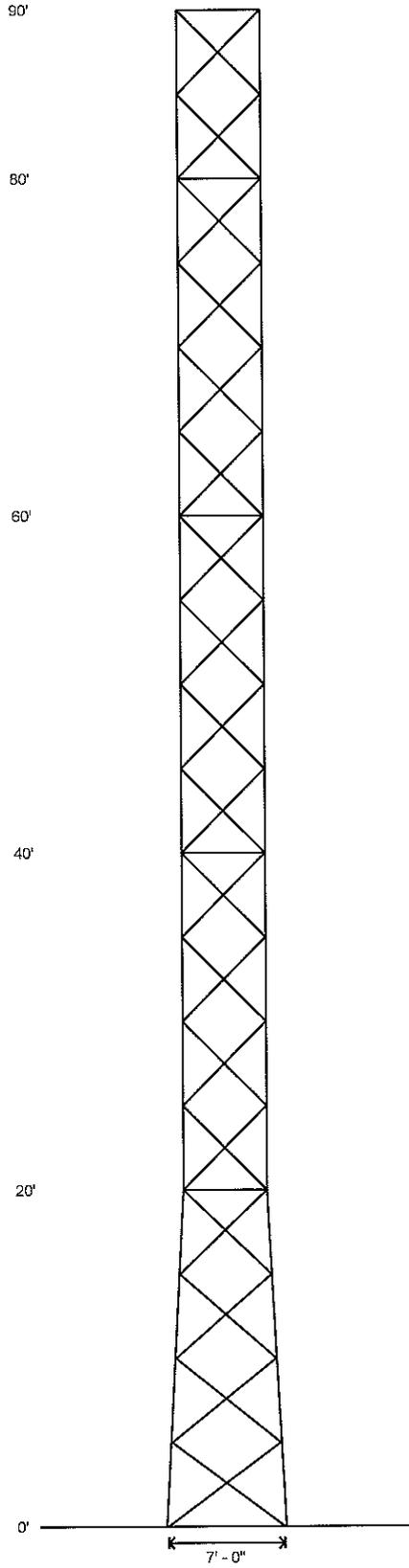
\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, ZIP Code

**EXHIBIT A**  
(Legal Description of Tower location)

**EXHIBIT B**  
(Tower Description)

SIZES ARE PRELIMINARY AND MAY CHANGE UPON FINAL DESIGN									
Legs	2.875 OD X .203	2.375 OD X .218	2.375 OD X .154						
Diagonals		L 2 X 2 X 1/8							
Horizontals	NONE	A	NONE	A	NONE	A	NONE	A	A
Brace Bolts			(1) 5/8"						
Top Face Width	5'								
Panel Count/Height	18 @ 5'								
Section Weight	903	805	721	721	408				



**Designed Appurtenance Loading**

Elev	Description	Tx-Line
65	Leg Dish Mount	
65	(1) 2' Solid Dish w/ Radome	(1) LMR-400
50	Leg Dish Mount	
50	(1) 2' Solid Dish w/ Radome	(1) LMR-400

**Base Reactions**

Total Foundation		Individual Footing	
Shear (kips)	6.65	Shear (kips)	3.97
Axial (kips)	17.69	Compression (kips)	52
Moment (ft-kips)	308	Uplift (kips)	45
Torsion (ft-kips)	1.98		

**Material List**

Display	Value
A	L 2 X 2 X 1/8

**Notes**

- 1) All legs are 50 ksi.
- 2) All braces are 36 ksi.
- 3) All brace bolts are A325-X.
- 4) The tower model is S3TL Series HD1.
- 5) Transmission lines are to be attached to standard 6 hole waveguide ladders.
- 6) Azimuths are relative (not based on true north).
- 7) Foundation loads shown are maximums.
- 8) (4) 3/4" dia. F1554 grade 105 anchor bolts per leg. Minimum 23.5" embedment from top of concrete to top of nut.
- 9) All unequal angles are oriented with the short leg vertical.
- 10) Weights shown are estimates. Final weights may vary.
- 11) This tower was designed for a basic wind speed of 90 mph with 0" of radial ice, and 30 mph with 3/4" of radial ice, in accordance with ANSI/TIA-222-G, Structure Class III, Exposure Category C, Topographic Category 1.
- 12) The foundation loads shown are factored loads.
- 13) This structure has been designed with a 250% increase in antenna and line loading.

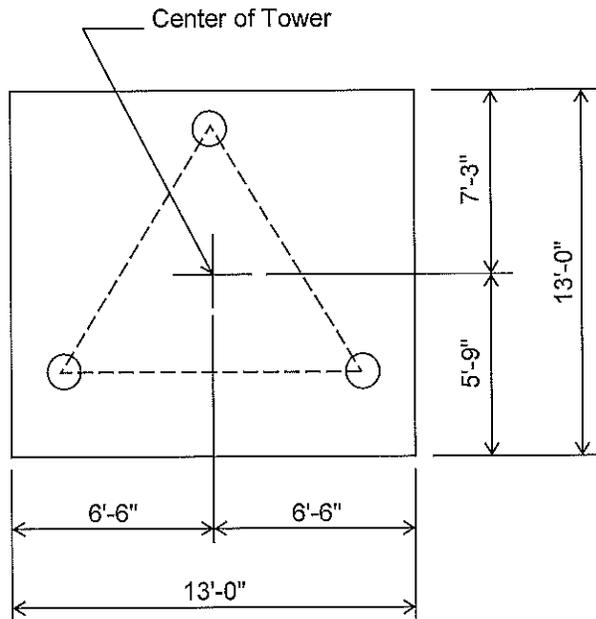
<p><b>Sabre Industries</b> Towers and Poles</p>	<p>Sabre Communications Corporation 7101 Southbridge Drive P.O. Box 658 Sioux City, IA 51102-0658 Phone: (712) 258-6680 Fax: (712) 279-0814</p>	Quote: 16-1436-JAC-R1
		Customer: JTS INC
		Site Name: Sachse PD, TX
		Description: 90' S3TL
		Date: 11/18/2015 By: KJL Page: 1

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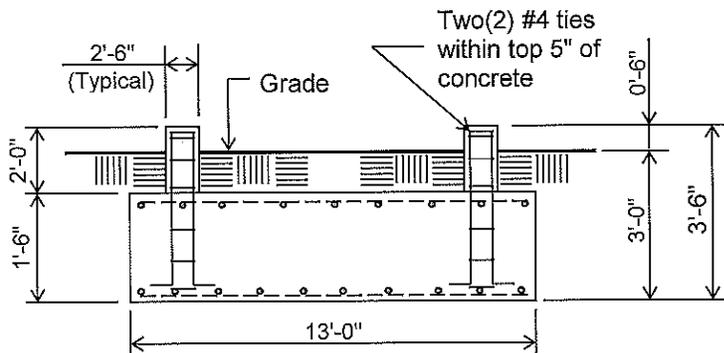
**Customer: JTS INC**  
**Site: Sachse PD, TX**

90 ft. Model S3TL Series HD1 Self Supporting Tower At  
90 mph Wind with no ice and 30 mph Wind with 0.75 in. Ice per ANSI/TIA-222-G.

**PRELIMINARY -NOT FOR CONSTRUCTION-**



**PLAN VIEW**



**ELEVATION VIEW**

(10.48 Cu. Yds.)  
(1 REQD.; NOT TO SCALE)

**CAUTION:** Center of tower is not in center of slab.

**Notes:**

- 1). Concrete shall have a minimum 28-day compressive strength of 4500 PSI, in accordance with ACI 318-05.
- 2). Rebar to conform to ASTM specification A615 Grade 60.
- 3). All rebar to have a minimum of 3" concrete cover.
- 4). All exposed concrete corners to be chamfered 3/4".
- 5). The foundation design is based on presumptive clay soil as defined in ANSI/TIA-222-G-2005. It is recommended that a soil analysis of the site be performed to verify the soil parameters used in the design.
- 6). The foundation is based on the following factored loads:  
Factored download (kips) = 4.01  
Factored overturn (kip-ft) = 308.21  
Factored shear (kips) = 6.65

Rebar Schedule per Mat and per Pier	
Pier	(10) #6 vertical rebar w/ hooks at bottom w/ #4 Rebar ties, two (2) within top 5" of pier then 12" C/C
Mat	(13) #6 horizontal rebar evenly spaced each way top and bottom. (52 total)

8). 1.5 ft of soil cover is required over the entire area of the foundation slab.



# City of Sachse, Texas

## Legislation Details (With Text)

<b>File #:</b>	16-3301	<b>Version:</b>	1	<b>Name:</b>	Recognize Hudson Middle School studen: Peace Poster Contest
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	4/11/2016	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	4/18/2016	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Recognize Evelyn Hernandez for winning the Lions International Peace Poster contest.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Seeds of Peace (Art Poster)</a> <a href="#">Peace Poster Press Release</a>				

Date	Ver.	Action By	Action	Result
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### Title

Recognize Evelyn Hernandez for winning the Lions International Peace Poster contest.

### Background

Evelyn Hernandez, a sixth grade student at Hudson Middle School, has taken the first step to becoming an internationally recognized artist by winning a local competition sponsored by the Sachse Lions Club. Hernandez’s poster was among more than 450,000 entries submitted worldwide in the annual Lions International Peace Poster Contest. Lions Clubs International is sponsoring the program to emphasize the importance of world peace to young people everywhere. The 11-year-old from Garland said her poster is titled “Seeds of Peace” because peace has to start small and grow. The poster was selected by the Hudson Art Department for its originality, artistic merit and portrayal of the contest theme, “Share Peace.” The judging was held at Hudson in October.

Evelyn’s poster will advance through the district, multiple district and international levels of competition if she is to be declared the international grand prize winner,” Kraus said. After winning first place at Hudson, her poster has already gone on to win first place in District 2-X1 and is currently competing at the state level against other winning posters from across Texas. One international grand prize winner and 23 merit award winners will be selected. The grand prize includes a cash award of \$5,000, plus a trip for the winner and two family members to a special award ceremony. The 23 merit award winners will each receive a certificate and a cash award of \$500.

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Recognize Evelyn Hernandez.



**For Information Contact:**

David Sanders

469-271-5965

[wdsander@garlandisd.net](mailto:wdsander@garlandisd.net)

**For Immediate Release**

**EVELYN HERNANDEZ WINS LOCAL COMPETITION IN  
LIONS INTERNATIONAL PEACE POSTER CONTEST**

Sachse, TX – Evelyn Hernandez, a sixth grade student at Hudson Middle School, has taken the first step to becoming an internationally recognized artist by winning a local competition sponsored by the Sachse Lions Club.

Hernandez's poster was among more than 450,000 entries submitted worldwide in the annual Lions International Peace Poster Contest. Lions Clubs International is sponsoring the program to emphasize the importance of world peace to young people everywhere.

The 11-year-old from Garland said her poster is titled "Seeds of Peace" because peace has to start small and grow. The poster was selected by the Hudson Art Department for its originality, artistic merit and portrayal of the contest theme, "Share Peace." The judging was held at Hudson in October.

The Sachse Lions Club President Tami Kraus said she was impressed by the expression and creativity of the students at Hudson. "It is obvious that these young people have strong ideas about what peace means to them. I'm so proud that we were able to provide them with the opportunity to share their visions."

"Evelyn's poster will advance through the district, multiple district and international levels of competition if she is to be declared the international grand prize winner," Kraus said. After winning first place at Hudson her poster has already gone on to win first place in District 2-X1 and is currently competing at the state level against other winning posters from across Texas.

--MORE--

Page 2

One international grand prize winner and 23 merit award winners will be selected. The grand prize includes a cash award of US\$5,000, plus a trip for the winner and two family members to a special award ceremony. The 23 merit award winners will each receive a certificate and a cash award of US\$500.

“Our club is cheering for Evelyn as her poster advances in the competition, and we hope that her vision will ultimately be shared with others around the world,” Kraus said.

Locally, Hernandez and 18 other students will be honored for their participation by the Sachse Lions Club on January 13th at The Sachse Public Library.

View past international grand prize winners at [www.lionsclubs.org](http://www.lionsclubs.org). Lions Clubs International is the world’s largest service club organization with more than 1.35 million members in 210 countries and geographical areas around the world. Since 1917, Lions clubs have aided the blind and visually impaired and made a strong commitment to community service and serving youth throughout the world.

###



# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3300      **Version:** 1      **Name:** Boards and Commissions appointments.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/8/2016      **In control:** City Council  
**On agenda:** 4/18/2016      **Final action:**  
**Title:** Consider appointments to various City Boards and Commissions.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Title  
 Consider appointments to various City Boards and Commissions.

Background  
 In past years, the annual appointments to the TIF Board have occurred in March and/or April. The TIF Board normally meets only one to two times a year based on necessity. The members up for reappointment have all indicated that they would like to remain as members of the TIF Board. Since these members do not meet as regularly and all have indicated they would like to remain on the Board, no interview(s) were scheduled. TIF Board members up for reappointment include: **Frank Millsap, Robert Corbin, and Troy Riner.**

The City also currently has one vacancy on the Library Board, one vacancy on the Animal Shelter Board, and one vacancy for a Youth Advisor to the Parks and Recreation Board. Applicants for these positions were interviewed in the workshop session. The applicants are as follows:

- Library Board:** Jim Mathis and Judith Lensch.
- Animal Shelter Board:** Russell Lehr and Brenda Smith (out of town).
- Youth Advisor:** Chase Franks.

Policy Considerations  
 None.

Budgetary Considerations  
 None.

Staff Recommendations  
 Consider the reappointment(s) to the TIF Board and appointments to various City Boards and Commissions.





# City of Sachse, Texas

## Legislation Details (With Text)

**File #:** 16-3306      **Version:** 2      **Name:** Cops and Campers Summer Program - Police  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 4/13/2016      **In control:** City Council  
**On agenda:** 4/18/2016      **Final action:**  
**Title:** Presentation of the Police Department Summer Children's Camp, "Cops and Campers"  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Presentation](#)

Date	Ver.	Action By	Action	Result
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### Title

Presentation of the Police Department Summer Children's Camp, "Cops and Campers"

### Background

The Police Department has developed a summer camp program for Sachse youth which promotes personal safety, model citizenship and positive interaction with the police through age appropriate activities and instruction.

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Presentation only.

# Sachse Police Department Cops & Campers



# Goals

- Foster relationships and trust between young residents and police.
- Provide age appropriate instruction and activities that promote safety, model citizenship and positive interaction.



# Campers

- Enrolled in Sachse Elementary or Hudson
- Elementary: Entering grades 3<sup>rd</sup> thru 5<sup>th</sup>
- Middle School: Entering 6<sup>th</sup> thru 8<sup>th</sup>
- Four- One Week Long Camps
  - Elementary 8:00am-12:00pm
  - Middle School 8:00am-3:00pm
- Maximum 20 students per camp



# Staff

- Sachse Police Department SRO's
- SPD Employees
- Volunteers
  - High School Students
  - PTA Members
  - Background Process



# Instruction/Activities

- Stranger Danger
- Anti-Bullying
- Fire Safety/Prevention
- Dialing 911
- Internet/Social Media Safety
- Kickball
- Giant Bowling
- Basketball
- Careflight Visit
- Sachse Police and Fire Dept. Equipment
- Field Trip – GISD Bus



# Schedule

- June 13<sup>th</sup> – 17<sup>th</sup>
- June 20<sup>th</sup> – 24<sup>th</sup>
- July 11<sup>th</sup> – 15<sup>th</sup>
- July 18<sup>th</sup> – 22<sup>nd</sup>
- Sewell Elementary & Hudson Middle Schools
  
- Registrations accepted at PD









# City of Sachse, Texas

## Legislation Details (With Text)

<b>File #:</b>	16-3307	<b>Version:</b>	1	<b>Name:</b>	Discuss the Stormwater Utility Rate Study.
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	4/13/2016	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	4/18/2016	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Discuss the Stormwater Utility Rate Study.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Presentation - Discuss Stormwater Study</a>				

Date	Ver.	Action By	Action	Result
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Title  
Discuss Stormwater Utility Rate Study.

Background  
This agenda item is to discuss options related to the upcoming Stormwater Utility Rate Study.

The City of Sachse has a diverse drainage system, including natural creeks and waterways, drainage channels, and underground storm systems. The City of Sachse maintains public drainage systems within the public right-of-way, and oversees the design and construction of drainage improvements associated with private development. At the June 15th and July 7th City Council Meetings in 2015, the City Council discussed drainage policies. The City Council approved funding for a Stormwater Utility Rate Study in the 2015-2016 Fiscal Year Budget.

### Current Policies

#### Maintenance

City Ordinance 1733 defines the responsibility of property owners regarding the maintenance of drainage easements and drainage facilities on private property. Currently, it is the responsibility of property owners to maintain drainage facilities that traverse private property.

In new residential developments, drainage systems are commonly placed within either a drainage easement or a lot owned by the homeowner's association (HOA). In these instances, the HOA is responsible for the maintenance of the drainage facilities as shown on the final recorded plat for the subdivision.

#### Improvements

Historically, drainage improvement projects have been completed by the City as approved by the City Council and included in the Capital Improvement Plan. The funding source for these projects has been the General Fund.

#### Funding Options

The General Fund is the primary funding source for the City and is utilized for a wide range of City expenses, including supplies & materials, maintenance, contract work, equipment, and personnel.

## **Stormwater Utility Rate Study**

### Timeline

- Staff advertised a Request for Proposals (RFP) on March 4, 2016.
- Proposals were accepted until April 7, 2016.
- 7 proposals were received from consultant teams.
- Staff is in the process of reviewing the proposals and selecting finalists to interview.
- Council will be presented with a recommended consultant team in May, to consider authorizing to move forward with the study.
- The study will begin this summer, with a more detailed timeline for the study being provided to the City Council in May.

### Study Goals

- The primary goal of the study is to review drainage systems and the desired level of service to determine appropriate rate structures for the implementation of a Stormwater Utility Fund.
- Secondary goals include reviewing City policies and procedures in regards to Stormwater systems and include recommendations for any policy and procedural changes that may improve Sachse's drainage systems.

### Study Tasks

- Public outreach - solicit feedback/ideas, and provide education
- Review of existing drainage systems and cost of service
- Review of drainage standards and City ordinances
- Study and preparation of utility rate options
- Implementation of rate structures with Finance Department staff, if approved by the City Council
- Implementation of policy changes, if approved by the City Council

### Additional Study Options

- Review of stormwater quality policies and procedures
- Development of a drainage Capital Improvement Project list/cost estimate
- Review & comparison of maintenance procedures (internal staffing versus private contractor)
- GIS system integration with detailed storm system mapping
- Webpage development with citizen portal to stormwater information
- Long-term assistance on data maintenance and account review

## **Stormwater Utility Fund**

A Stormwater Utility Fund is a fund that could be established for the operation, maintenance, improvement, and expansion of public drainage systems. The funds are dedicated specifically for drainage projects and functions, and cannot be used for other activities in the City. The fund operates similar to the water and sanitary sewer utility funds that the City already has in place.

Many cities in our region have this type of fund established. For residential properties, the fee is typically a flat rate. For non-residential properties, the fee may be either a flat rate, or a sliding scale based upon the amount of impervious area (concrete, building, etc.). In a 2012 survey, the median residential stormwater utility fee was found to be \$3.80 per month.

In order to establish a stormwater utility fund, the Stormwater Utility Rate Study must be completed to

establish the obligations of the utility, and the subsequent rate. City Council approval is also required.

Policy Considerations

None at this time. The Stormwater Utility Rate Study will provide policy options for the City Council to consider at a future date.

Budgetary Considerations

None at this time. The current FY 2015-2016 budget contains funding for the Stormwater Utility Rate Study. Staff will return to the Council in May with a recommendation of the consultant team in which to award the project.

Staff Recommendations

Discuss and provide feedback to staff.



## Discuss Stormwater Utility Rate Study

City Council

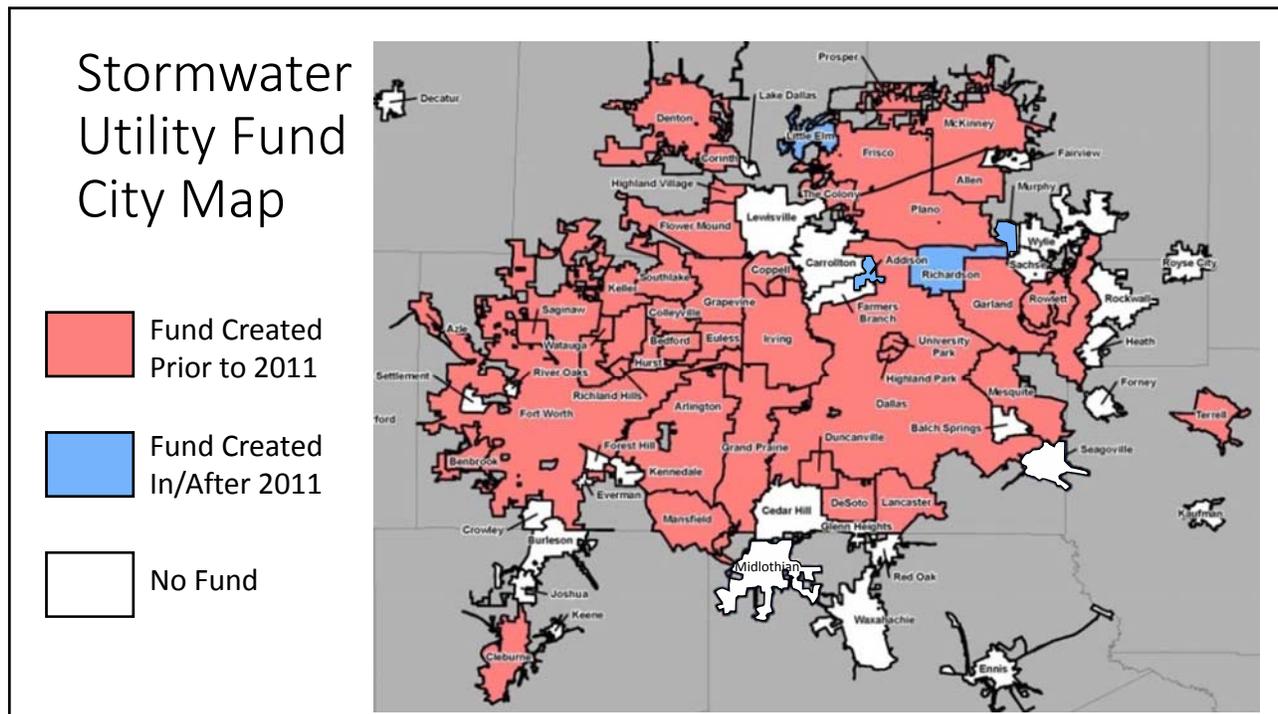
April 18, 2016

### History

- The City of Sachse has a diverse network of drainage systems, including natural and man-made channels, soil conservation ponds on private property, modern storm systems with storm pipe and inlets.
- Multiple drainage systems within the City are identified by FEMA as being within the 100-yr floodplain. These areas are prone to flooding during large rainfall events.
- Historically, the City of Sachse has maintained drainage systems in the public right-of-way.
- In accordance with City Ordinance 1733, it is currently the responsibility of private property owners to maintain existing drainage easements and drainage systems on private property.
- In the FY 2015-2016 Budget, the City Council elected to include funding for a Stormwater Utility Rate Study.

## What is a Stormwater Utility Rate Study?

- A Stormwater Utility Rate Study is similar to rate studies conducted for public water and sanitary sewer systems.
- Analysis of needed funds to meet the desired level of service of the community.
- Develop an equitable utility rate structure for properties in the community.
- Provide City Council with options to establish a Stormwater Utility Fund.

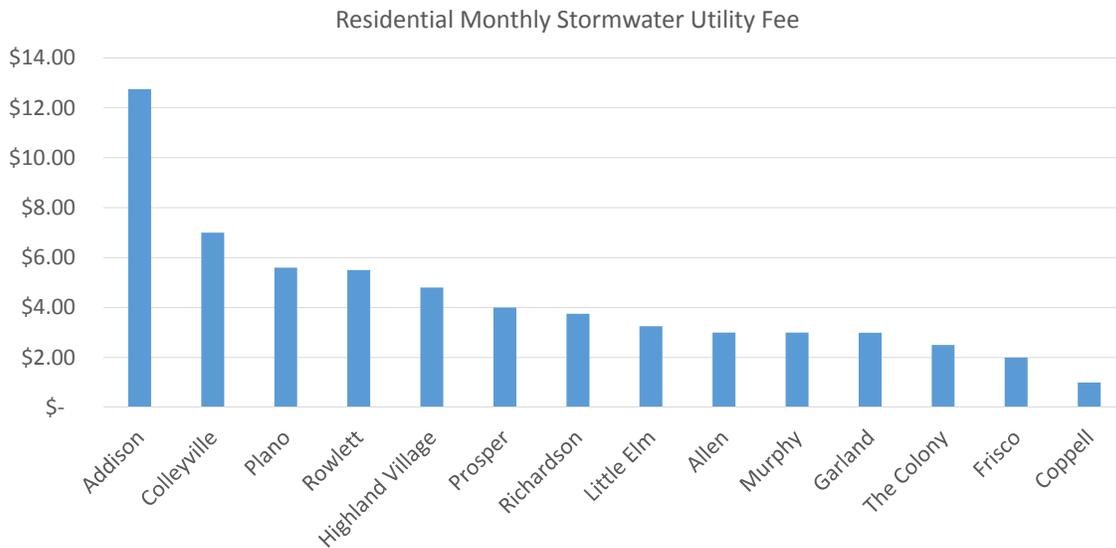


## Comparison Cities

- Allen
- Addison
- Carrollton
- Colleyville
- Coppell
- Farmers Branch
- Frisco
- Fairview
- Garland
- Highland Village
- Lewisville
- Little Elm
- McKinney
- Murphy
- Plano
- Prosper
- Richardson
- Rockwall
- Rowlett
- The Colony
- Wylie

**Green = Has a Stormwater Utility Fund**  
**Red = No Stormwater Utility Fund**

## Residential Monthly Stormwater Utility Charge for Comparison Cities



## Study Timeline

- Staff advertised a Request for Proposals (RFP) on March 4, 2016.
- Proposals were accepted until April 7, 2016.
- 7 proposals were received from consultant teams.
- Staff is in the process of reviewing the proposals and selecting finalists to interview.
- Council will be presented with a recommended consultant team in May, to consider authorizing to move forward with the study.
- The study will begin this summer, with a more detailed timeline for the study being provided to the City Council in May.

## Rate Study Stakeholders

- Citizens of Sachse (steering committee)
- Local business owners
- Developers
- City Council
- City Staff (Public Works, Engineering, Finance)
- Consultant Team

## Rate Study Goals

- The primary goal of the study is to review drainage systems and the desired level of service to determine appropriate rate structures for the implementation of a Stormwater Utility Fund.
- Secondary goals include reviewing City policies and procedures in regards to Stormwater systems and include recommendations for any policy and procedural changes that may improve Sachse's drainage systems.

## Proposed Study Tasks

- Public outreach – solicit feedback/ideas, and provide education
- Review of existing drainage systems and cost of service
- Review of drainage standards and City ordinances
- Study and preparation of utility rate options
- Implementation of rate structures with Finance Department staff, if approved by the City Council
- Implementation of policy changes, if approved by the City Council

## Additional Rate Study Options

Red = staff recommended options

- Review of stormwater quality policies, and procedures
- Development of a drainage Capital Improvement Project list/cost estimate
- Review & Comparison of maintenance procedures (internal staffing versus private contractor)
- GIS System integration with detailed storm system mapping
- Webpage development with citizen portal to stormwater information
- Long-term assistance on data maintenance and account review

## Next Steps

- Staff to interview consultant teams over the next two weeks, and select a consultant team to recommend for the study.
- City Council to consider awarding the study to the selected consultant at the May 16<sup>th</sup> Council Meeting.
- Staff to work with the selected consultant to identify a timeline for the study and begin the work.