

Library Board
Library Meeting Room
3815 Sachse Road, Building C
Regular Meeting Minutes
Monday, November 9, 2015, 7:00 p.m.

Attendees: Billy Ketner, Dia Rhoden, Ruth Glover, Dixie Scogin, Sean French, and Mignon Morse

Absent: Sean Hunt

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The meeting was called to order at 7:00 PM by Billy Ketner, vice Chairperson

1. Invocation and Pledge of Allegiance to U.S. Flag and Texas flag

2. Regular Agenda Items

15-3111 Consider approval of the minutes of the October 12, 2015 meeting.

Ruth Glover made a motion to accept the minutes as printed. Sean French seconded. The minutes were unanimously approved.

15-3109 Discuss, consider, and make a recommendation regarding a Computer Use Policy.

Library Manager, Mignon Morse presented a Power Point on the Computer Use Policy. Library usage is anticipated to increase which could result in an increase in computer usage. New desktop computers will be added the lab soon. These computers were purchased with Hancher Grant funds. Currently, the average computer usage is 500 sessions per month.

The new Computer Use Policy will streamline the process of computer use at the Sachse Public Library. Users who have Library fines of \$5.00 or more must clear their fines in order to gain computer access. Users may not disrupt or interfere with the library's network. Texas residents are required to get a library card, and others can get a guest pass. Violation of the computer policy may result in ending computer usage for a day or indefinitely as determined by the Library Manager.

Dia Rhoden made a recommendation to submit the Sachse Public Library Computer Use Policy to City Council for approval. The recommendation was seconded by Dixie Scogin. The recommendation was unanimously approved.

15-3110 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

- There was a 19% increase in circulation for November 2015 compared to November 2014.
- Mignon announced that Robert Rogers has rolled off the board and mentioned that he would be recognized at the Board Appreciation Dinner.
- RFID has been installed. Patrons are responding well to the self checks.

- The color copier will be installed in December.
- Credit Cards will be accepted at the circulation desk in the near future.
- December 3, 2015 is the annual Christmas Tree Lighting program.
- Other December events at the library include a visit from Santa and the Nutcracker performance.
- Board offices will be elected in January.

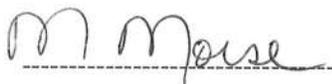
3. Receive and discuss Library Board announcements regarding special events, current activities, and local achievements.

4. Adjournment

The meeting adjourned at 7:21 p.m.

Attest:

Approve:



Secretary



Chairman