

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JANUARY 4, 2016

The City Council of the City of Sachse held a regular meeting on Monday, January 4, 2016 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Brett Franks, Council Members Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Parks and Recreation Director, Lance Whitworth; Human Resources Director, Stacy Buckley; Fire Chief, Rick Coleman; Police Chief, Bryan Sylvester, and Finance Director, Teresa Savage.

Mayor Felix opened the meeting at 7:39 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Bickerstaff.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **16-3165** Approve the minutes of the December 7, 2015 workshop meeting. **16-3166** Approve the minutes of the December 7, 2015 regular meeting. **16-3168** Consider approval of the Monthly Revenue and Expenditure Report for the period ending November 30, 2015. **16-3171** Consider a resolution authorizing the purchase of a one-ton Ford F350 extended cab pickup truck for the Parks Department through the Buy Board Cooperative Purchasing Program via Sam Pack's Five Star Ford in the amount not to exceed \$28,869.69.

Councilman King made a motion to approve items 16-3165, 16-3166, 16-3168, and 16-3171 as submitted. Councilman Watkins seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,

Councilman Ross noted that the Library on January 12 will be hosting an all things *Frozen* party at 6:00 p.m. and on January 26 at 6:00 p.m. there will be a *Star Wars* celebration. Councilman Ross stated the Library is conducting a Teen Art Challenge. Registration is required and entries are due by January 23. The winners will be announced on January 27.

Councilman King thanked all the Public Safety for their help during the tornado, the Emergency Response Teams who volunteered at the Animal Shelter helping lost animals as well as all the volunteers who helped aided.

Mayor Felix stated that he reached out to the surrounding cities after the events and is proud of everyone who reached out and helped. Mayor Felix asked everyone to keep all those affected in their prayers.

16-3167 Recognize employees for their service to the City of Sachse.

Mayor Felix recognized the following city employees:

- Scott Potter – ten years of service with the Fire Department.
- Clay Hodges – ten years of service with the Fire Department. (not in attendance)
- Lorraine Massie – twenty years of service as a Dispatcher.
- Katie Saturnino – employee of the quarter.
- Chris Hall – employee of the year.

CITIZENS INPUT:

No comments were made.

REGULAR AGENDA ITEMS:

15-3160 Consider a request for the installation of a temporary traffic calming device in accordance with the Citizen's Handbook for Requesting Traffic Calming Device.

Mr. Peters briefed the Council on the item by stating that the City Council adopted the Handbook in January, 2015 and provides guidelines for citizens to request a traffic calming device, a review process for City Staff and Council. Mr. Peters stated the request tonight has followed this process and is before Council to request a traffic calming device on Mustang Drive. Staff analyzed the traffic count and speed, the geometry of the road, and if the road is a critical or non-critical route. The traffic study conducted did indicate that 25% of vehicles were traveling above the posted speed limit and the 85% percentile of speed is 31.8 mph. Staff also considers the road to be a critical route due to the public safety vehicles accessing portions of the Jackson Hills subdivision; therefore would recommend that any traffic calming device considered for use have minimal impact for fire apparatus. The applicant as part of the request returned the completed petition which included signatures of 80% of the 30 residences in the area, which meets the 75% requirement. Staff is recommending that a trial speed cushion device is placed on Mustang Drive between Lee Hutson Drive and Mane Drive. Mr. Peters stated that if approved, once the device has been installed for 60 days, another traffic study will be conducted to determine effectiveness. A mail back ballot will also be sent to property owners in the primary affected area. If 75% respond and

are in favor, a permanent device will be considered by Council to be installed. The device would have a cost match of 50% City and 50% property owners.

Jonathan Carter, 4103 Lee Huston Drive, applicant stated that he lives on the corner of Lee Hutson and is concerned over the speeds of the vehicles traveling in the neighborhood due to the safety of the children.

Council discussed the location and type of device that would be used as well as the durability and cost effectiveness of rubber versus asphalt speed cushion(s). The Council also discussed public safety vehicles and how and if they would be affected by the device(s). Mayor Pro Tem Franks asked if any of devices were considered other than the speed cushions. Mr. Peters responded that a radar speed sign was considered, but was more expensive.

Councilman King made a motion to approve the request for the installation of a temporary calming device on Mustang Drive. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

15-3161 Discuss and consider an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to change the maximum prima facie speed limit from 45 miles per hour to 40 miles per hour for Pleasant Valley Road from the west City limits to the east City limits; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two hundred (\$200.00) for each offense; and providing an effective date.

Mr. Peters briefed the Council by reviewing the MUTCD Guidelines, which considers other factors when establishing or reevaluating speed limits including road characteristics, shoulder conditions, grade, alignment, and sight distance. The current speed limit is 45 mph from Elm Grove to the President George Bush Turnpike. Mr. Peters also discussed traffic count data, road composition and geometry, and the finding from the speed study, which included recommended speed limit of 45 mph, two 90-degree curves, two 45-degree curves, payment condition to be a 2 on the PASER rating system, and the road has no shoulders and has bar ditches on each side of the road, which vary in depth and width. Staff is recommending a 40 mph speed limit from Miles Road to Elm Grove Road, with an advisory speed of 25 mph at the two 90-degree curves, and additional warning signs and chevron signs at all curves.

Council discussed where the warning signs would be placed and asked staff to consider the residential driveways and placement of the advisory signs.

Janice Trice, 3021 Pleasant Valley Road, stated that her concern is the traffic and trash trucks that use this road, and the safety of getting out of the drive-way. She would like to the speed limit at 30 mph.

Emily Donnelly, 6302 Ben Road, stated her concern is the trash trucks and would also like to see the speed limit at 30 mph.

Chris Benator, 3605 Pleasant Valley Road, stated that since the City of Garland will not make improvements, she would like to see the speed reduced to 30 mph due to the trash trucks.

Mr. Wilson, 3605 Pleasant Valley Road, stated the bare minimum should be 35 mph on this road.

Mayor Felix stated that he would be open to 30 or 35 mph. Mayor Pro Tem Franks added that he would entertain 30 mph, but minimum reduction to 35 mph. Councilman King commented that the road condition is the main issue and is okay with 35 mph, but open to 30 mph as well.

Councilman Watkins made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to change the maximum prima facie speed limit from 45 miles per hour to 30 miles per hour for Pleasant Valley Road from the west City limits to the east City limits. Councilman Ross seconded that motion and the motion was unanimously approved.

15-3162 Discuss and consider an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to change the maximum prima facie speed limit from 30 miles per hour to 40 miles per hour for Ranch Road from Maxwell Creek Road to State Highway 78; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two hundred (\$200.00) for each offense; and providing an effective date.

Mr. Peters stated that the current speed limit is 30 mph from Maxwell Creek Road to State Highway 78. The traffic count data recommends that the 85% speed limit to be 44 mph. Mr. Peters also discussed the road composition, geometry, and characteristics. The road has one significant curve near the intersection of SH 78, is classified as a minor arterial road, and does have an elementary school. The findings of the speed study recommends the speed limit at 44 mph, includes one 45-degree curve, and pavement condition to be a nine (9) on the PASER Rating system. Staff is recommending that the speed limit on Ranch Road be increased based upon the improved road condition resulting from the completion of the road as a four lane divided roadway. Therefore, recommending 40 mph or 35 mph as the speed limit on Ranch Road.

Mayor Pro Tem Franks stated that his main concern is the pedestrian traffic.

Councilman Bickerstaff made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to change the maximum prima facie speed limit from 30 miles per hour to 40 miles per hour for Ranch Road from Maxwell Creek Road to State Highway 78. Councilman Adams seconded that motion and the motion was unanimously approved.

15-3163 Discuss and consider an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to amend the school zone on a portion of Ranch Road eastbound and westbound from a point three hundred feet west of Woodcreek Way to a point one thousand and twenty feet east of Woodcreek Way; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty or fine not to exceed the sum of two hundred (\$200.00) for each offense; and providing an effective date.

Mr. Peters stated that staff is recommending that the Ranch Road school zone be extended to adequately include the new crosswalk.

Councilman King made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titles "Speed Limits" to amend the school zone on a portion of Ranch Road eastbound and westbound from a point three hundred feet west of Woodcreek Way to a point one thousand and twenty feet east of Woodcreek Way. Mayor Pro Tem Franks seconded that motion and the motion was unanimously approved.

16-3169 Discuss and consider conducting an independent audit on the City's utility billing processes and procedures.

Mrs. Savage updated Council on August/September 2015 billing disputes, actions and steps that were taken along with findings that were made. Upon internal investigation, there is no wide spread problems and have confirmed meter accuracy. Mrs. Savage noted that contributing issues included loosening of water restrictions by NTMWD, alternating severe weather patterns which created large swings in water use, lack of knowledge of automatic sprinkler systems operations, and rate and tier changes implemented in October, 2014. Mrs. Savage stated that with the completion of the internal audit, staff is looking for direction from Council upon proceeding with an independent audit of the water billing process and direction on water efficiency education programs available.

The Council discussed educational programs including discount/rebate programs, having a weather station, having regularly scheduled topics related to water and saving money, and utilizing Agri-Life extension services to hold a water expo and/or citizen's water academy.

Councilman Adams thanked staff for being thorough and cannot see spending monies for an independent audit.

Councilman Bickerstaff stated that no audit is needed. Staff has done a great job and should pursue exploring having a weather station.

Mayor Pro Tem Franks asked if any surrounding or neighboring cities found any issues. Mrs. Savage responded that no cities in North Texas found anything. The only city that had a problem was near Houston, which turned out to be a reading process with their meters.

Councilman Watkins stated that he does not believe that an independent audit would not give the city any different results.

Councilman Ross asked about the number of leaks found and would like to see the staff provide education to the citizen's on automatic sprinklers especially how they operate and how much water they use.

The consensus of Council was that no independent audit was needed.

16-3170 Consider approval of a Chapter 380 Grant Agreement made by and between the City of Sachse, Texas and Highland Homes – Dallas, LLC.

Mrs. Savage stated that on October 19, 2015, the City Council adopted a 380 agreement with First Texas Homes granting a rebate of 0.8% of the total local use tax of 1.75% back to the Company. Highland Homes is now seeking a similar agreement with the City under the same terms. The City would gain a total of .95% net use tax on building materials delivered to Sachse. The rebates would be issued twice a year and required minimal work/record keeping by the City. Staff is recommending approval.

Councilman Bickerstaff made a motion to approve a Chapter 380 Grant Agreement made by and between the City of Sachse, Texas and Highland Homes – Dallas, LLC. Councilman Adams seconded that motion and the motion was unanimously approved.

15-3164 Consider a resolution authorizing the City Manager to enter into a Development Agreement with Paul Taylor Homes, LTD for the development of Malone Estates, and take any necessary action.

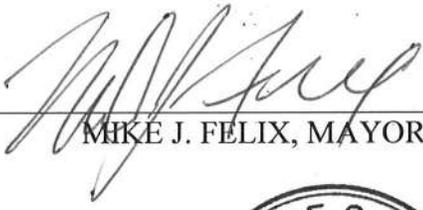
Mr. Peters introduced this item stating that the Malone Estates development is comprised of 13.56 acres consisting of 37 residential lots with 500 feet of frontage on Merritt Road. Mr. Peters discussed the anticipated impact fees for the development, standard street requirements, state law regarding infrastructure, development of public roads and the roadway impact of Merritt Road. Merritt road is considered to be a two lane minor arterial road that is shown in the Sachse Thoroughfare Plan to be built as a four lane divided roadway in the future. Mr. Peters stated that staff applied the traffic impact of the development to the estimated cost to design and construct Merritt Road to determine the proportional share of the construction cost to construct Merritt Road. Mr. Peters stated that the developer has agreed to pay the additional cost in Roadway Impact Fees for the development, for the proportional share of roadway impact as a result of the development and prior to the City releasing the construction documents for the development. Staff is recommending approval.

Councilman King made a motion to approve and authorize the City Manager to enter into a Development Agreement with Paul Taylor Homes, LTD for the development of Malone Estates. Councilman Ross seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

At 10:05 p.m. Councilman Adams made a motion to adjourn the meeting. Councilman King seconded the motion and the motion was unanimously approved.

Mayor Felix adjourned the meeting.


MIKE J. FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary



