

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

December 7, 2015

The City Council of the City of Sachse held a regular meeting on Monday, December 7, 2015 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Brett Franks, Council Members Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Parks and Recreation Director, Lance Whitworth; Economic Development Director, Leslyn Blake; Human Resources Director, Stacy Buckley; Fire Chief, Rick Coleman; Police Chief, Bryan Sylvester; Finance Director, Teresa Savage; and City Attorney, Joe Gorfida.

Mayor Felix opened the meeting at 7:34 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Watkins and the pledges by Councilman King.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **15-3137** Approve the minutes of the November 16, 2015 workshop meeting. **15-3140** Approve the minutes of the November 16, 2015 regular meeting. **15-3148** Consider approval of the Monthly Revenue and Expenditure Report for the period ending October 31, 2015. **15-3147** Consider a resolution authorizing the purchase of a Case 580N T4 Loader/Backhoe from ASCO Equipment through the Houston-Galveston Area Council (“HGAC”) Purchasing Program in the amount not to exceed eighty five thousand dollars (\$85,000) for the City of Sachse Public Works Department; and providing an effective date.

Councilman Bickerstaff made a motion to approve items 15-3137, 15-3140, 15-3148, and 15-3147 as submitted. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS,

Mayor Pro Tem Franks stated that the Daddy/Daughter Dance was a great event again this year and had a great turnout.

Councilman Ross stated that the City held its annual tree lighting event followed by Storytime with Santa at the Library, which had over 300 people in attendance. Councilman Ross thanked staff for doing an outstanding job.

Councilman Ross noted that the Library will be hosting on December 8 a Wonder Workshop presented by Explore Horizons at 6:00 p.m.; on December 14 the children's ballet will have the Nutcracker presented by Harmonic Motion at 6:00 p.m.; on December 17 Christmas Storytime at 11:00 a.m.; and the Library will be closed on December 18, 24, 25, and 26. Lastly, Councilman Ross commented that e-books/audio books are available 24 hours a day and encouraged residents to check them out.

Mayor Felix stated that Saturday, December 12 the annual Christmas Parade and Cookies with Santa will take place at City Hall with the parade beginning at 9:30 a.m.

15-3149 Administer Oath of Office to Board and Commission member(s).

Mayor Felix administered the oath of office to the following:

- **EDC:** Niloufer Watkins.
- **Parks and Recreation Board:** Jermaine McDaniel.

15-3142 Introduction of new public safety employees.

Chief Sylvester introduced the following new employees:

- Chris Hanks – Animal Control Officer
- Stephani Angeli – Police recruit.
- Paul Robison – Police recruit.

Chief Coleman introduced the following new employees:

- Seth Day – Firefighter (not in attendance)
- Billy Martin – Firefighter
- Joseph Martin – Firefighter
- Ricky Patrick – Fire Rescue Specialist
- Hunter Willard – Fire Rescue Specialist

15-3144 Presentation of Life Saving Awards

Chief Coleman stated that on July 9th, 2015 Firefighter/Paramedics Brian Crutcher and John Morris responded to a 911 call for possible seizures. Upon arrival, the men quickly ascertained that the citizen was in cardiac and respiratory arrest. Acting quickly, the men administered CPR and Advanced Life support to the victim. As soon as they could, they loaded the patient into the ambulance and transported to the hospital. During transport, the patient had a return of spontaneous heart beat and began to improve. The patient had a good blood pressure when he arrived at the hospital. These two men's actions saved this citizen's life. Chief Coleman presented Brian Crutcher and John Morris with Life Saving Awards.

CITIZENS INPUT:

Michael Feucht, 7121 Abilene Drive, stated that he currently has a storm sewer behind his residence. His concern is the erosion that is occurring and with all the rain they have seen, it has been getting worse. Mr. Feucht noted that his easement lies within the City of Sachse as well as the City of Murphy. Mr. Feucht asked if the City could take time to look at his property and provide assistance if possible.

REGULAR AGENDA ITEMS:

15-3143 Discuss a Special Events Policy.

Mr. Whitworth stated that staff presented the recommendations from the City Council to the Parks and Recreation Board at the November 12th board meeting. Park Board members discussed and made the changes recommended by Council as well as additional recommendations made by the Board. Mr. Whitworth stated that staff is seeking feedback again tonight and will continue the discussion on the Special Events Policy.

Mr. Whitworth stated the following recommendations were made by the City Council and the Parks and Recreation Board:

- Fees will be assessed on an hourly basis according to the standard rates that the city sets for each type of personnel needed.
- The fee or portion of the fee may be waived as determined by City Staff, Parks and Recreation Board, or City Council.
- City staff shall determine the type of notification needed for the event.
- Applications should be submitted at least three months prior to the event.
- Individuals or organizations submitting the application must reside in the City of Sachse.
- Staff will determine, based on the event and location, the number and type of personnel needed for the event.
- This process may take several weeks to determine approval or denial of the special event request.

Mr. Whitworth asked for feedback and direction from Council regarding the recommendations stated above and specifically to those the Parks and Recreation Board proposed.

The Council discussed whether the individual or organization shall reside in the City. The Council agreed that as long as a liaison with the organization or a citizen affiliated with the City submits the application, they are okay with having within the policy. Councilman Watkins suggested that events be prioritized if same dates are requested. Council was in agreement with allowing staff to determine the number and type of personnel needed for the event. Mayor Felix commented that the policy should be a tool used to keep communication lines open with the applicants so that the events can be handled effectively and safely.

Council consensus was to continue moving forward with the policy.

Corrine Smith, 4008 Blossom Drive, asked what qualifies how the city staff determines the fees or portions of fees that can be waived, type of notifications sent out, and factors they are using such as a checklist to determine such. Mr. Whitworth responded that each applicant will be looked at individually. The staff understands the relationships that the City has with area businesses, schools, and individuals and will look at those cautiously. The City is not trying to profit from these, but merely trying to establish a way to keep events organized and well managed.

15-3132 Discuss and consider approval of a resolution for the Sachse Library Computer Use Policy.

Mignon Morse, Library Manager introduced this item by stating that the original policy was an Internet Use Policy written in 2007. With the changes in technology and the requirements for security, this current policy is outdated. The staff did review policies from other cities and created a policy that is more specific to Sachse. The proposed policy has been expanded from the Internet Use Policy to a Computer Use Policy. Staff believes that usage will increase with the installation of new computers and this is a good time to put a more formal policy in place. Staff created a more detailed policy to encompass all computer usage.

The proposed policy states that out-of-state guests are eligible for a guest pass. Texas residents need to apply for a library card to use the computers. It requires people who have a library card to be in good standing with the library and not have fines over \$5.00 on their library cards. This is in compliance with the circulation policy which states users can not have over \$5.00 on their cards to checkout items in the library. The proposed policy has been rewritten to establish computer access rules and define illegal activity that will be prohibited on the library's computers. In addition, the policy gives staff the authority to restrict time limits on users to allow more citizens access to the library's computers. The proposed policy gives staff the authority to terminate computer usage and/or initiate suspension from the facility as determined by the library manager if the policy is violated.

Councilman King asked if the Library still has the Kindles/tablets and recommended adding them within the policy.

Councilman Bickerstaff made a motion to approve the Library Computer Use Policy. Mayor Pro Tem Franks seconded that motion and the motion was unanimously approved.

15-3138 Consider and act on a plat application for Malone Estates, Preliminary Plat, from Paul Taylor Homes, generally located on the west side of Merritt Road and south of Heritage Circle, within city limits.

Mr. McAfee stated that the proposed Preliminary Plat consists of 37 residential lots and one HOA lot on approximately 13.563 acres. Mr. McAfee stated that the current zoning is a PD with a base zoning of R-10. The Planning and Zoning Commission unanimously recommended approval at their November 9, 2015 meeting. Staff has reviewed the proposed plat and it is in compliance with the City's subdivision regulations and zoning ordinance; therefore, staff recommends approval.

Councilman Adams made a motion to approve the Preliminary Plat for Malone Estates as submitted. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

15-3139 Discussion of the Comprehensive Plan's project scope.

Mr. McAfee introduced this item stating that the project scope includes an objective, public participation, plan components, and a timeline. The objective is to seek assistance of a professional planning consultant to develop a new Comprehensive Plan focusing on specific areas of need as identified by City Council as well as public engagement. Mr. McAfee noted a variety of approaches, mediums, and tools used to survey and engage the community. Public participation is the most important component, but is also time and labor intensive, but the staff wants to ensure that the Plan is uniquely designed for Sachse. Mr. McAfee highlighted the plan components, which included the Future Land Use Plan (FLUP), visual preference surveys, a Parks Facilities Plan, Master Trails Plan, Thoroughfare Plan, SH 78 Corridor Plan, financial and population forecasts, Commercial design standards, the role of Mixed-Use, and Programs. Mr. McAfee briefed council on the proposed timeline of the project and is looking at a Fall 2016/ Winter 2017 completion date.

Mr. McAfee asked Council for their feedback regarding the Plan components as well as the proposed timeline.

Council agreed on the Plan components presented as well as the timeline.

15-3106 Hear, discuss, and consider an appeal by Sachse 95 LP, regarding the construction of public infrastructure for the proposed development located at the northeast corner of Ben Road and Pleasant Valley Road.

Mr. Peters introduced this item providing an overview of the property location and developer information. The developer has requested an appeal to the City Council regarding the construction of public improvements for the project, specifically the proposed collector road. Mr. Peters refreshed Council on standard requirements for streets as well as state law regarding infrastructure. In order to determine the proper infrastructure obligations of the Developer, City staff engaged Kimley Horn & Associates to conduct a proportionality study regarding the City requirements for street improvements related to the development. The Licensed Professional Engineer for Kimley-Horn has experience in reviewing and preparing proportionality studies related to land development and infrastructure for municipalities. The proportionality study recommended the following: The Developer should construct the 36-foot wide collector road through the development and receive impact fee reimbursement for the difference between the City standard street (31') and the collector road (36'). The Developer disagrees with the findings of the proportionality study related to the collector road. The Developer is requesting that the City Council consider reimbursing impact fees for the difference between the local street section of the PD (24') and the collector street (36') (anticipated reimbursement of \$175,752.000. Mr. Peters stated that staff finds that the proportionality study prepared by Kimley-Horn should be used for preparing a Development Agreement for the project; therefore, recommends denial of the Developer appeal.

Ron Haynes, Developer, presented City Council with his appeal. Mr. Hanes emphasized that since a collector street is not needed for the proposed community and the standard street width is 24', he feels that it seems reasonable that the road impact fee reimbursement to the developer for building an oversized collector street should be the difference between its approved street width (24') and the width of the collector street, which is 36'. Therefore, the reimbursement in his opinion should be calculated by the difference of 12' width rather than 5' as recommended by the City. Mr. Hanes asked why the developer couldn't use 100% of its road impact fees to help build the extra 12' of pavement required for the collector street.

The Council discussed the monies involved with the road impact fees, the difference within the standard width of the streets versus what was granted, and why the proportionality study was completed.

Councilman Bickerstaff made a motion to deny the appeal by Sachse 95 LP. Councilman King seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION:

15-3141 The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel regarding the six month review of the City Manager.

At 9:33 p.m. the City Council adjourned into Executive Session.

At 10:37 p.m. a motion was made by Councilman King to return to open session. Councilman Watkins seconded that motion and the motion was unanimously approved.

No action was taken.

ADJOURNMENT:

At 10:38 p.m. Mayor Felix adjourned the meeting.


MIKE J. FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary

