

## CITY COUNCIL OF THE CITY OF SACHSE

### MEETING MINUTES

November 16, 2015

The City Council of the City of Sachse held a regular meeting on Monday, November 16, 2015 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Brett Franks, Council Members Charlie Ross, Paul Watkins, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Community Development Director, Dustin McAfee; Parks and Recreation Director, Lance Whitworth; Economic Development Director, Leslyn Blake; Human Resources Director, Stacy Buckley; Fire Chief, Rick Coleman; Police Chief, Bryan Sylvester; and Finance Director, Teresa Savage.

Mayor Felix opened the meeting at 7:30 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG:** The invocation was offered by Councilman King and the pledges by Councilman Ross.

**CONSENT AGENDA:** All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests. **15-3130** Approve the minutes of the November 2, 2015 workshop meeting. **15-3131** Approve the minutes of the November 2, 2015 regular meeting. **15-3135** Consider acceptance of the Quarterly Investment Report for the quarter ending September 30, 2015. **15-3121** Consider canceling the December 21, 2015 City Council Workshop and Meeting.

Councilman Watkins made a motion to approve items 15-3130, 15-3131, 15-3135, and 15-3121 as submitted. Councilman King seconded that motion and the motion was unanimously approved.

### **MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES AND LOCAL ACHIEVEMENTS:**

Mayor Felix announced that Thursday, November 19 the Library will be hosting Thanksgiving Storytime at 11:00 a.m. and on Monday, December 14 will host the children's Nutcracker Ballet at 6:00 p.m. The Park Department will be hosting the Daddy/Daughter Dance on Friday, December 4 at 7:00 p.m. at the Senior Center and on Saturday, December 12 the annual Christmas Parade and cookies with Santa; Thursday, November 26 the Sachse High School is hosting the annual Turkey Trot; City offices will be closed on Thursday, November 26 and Friday, November 27 for the Thanksgiving Holiday; Thursday, December 3 at 6:30 p.m. will be the annual Tree Lighting at City Hall; Saturday, December 5 the Firefighter's Association will have Pancakes with Santa, and Saturday, December 12 the annual Christmas Parade and Cookies with Santa.

**15-3117 Administer Oath of Office to newly appointed Board and Commission members.**

Mayor Felix administered the oath of office to the following:

- **Animal Shelter Board:** Barbara Johnson, Michelle Briggs, and Becky Rodriguez.
- **Board of Adjustments:** Aaron McCarty, Michelle Howarth, and David Landis.
- **EDC:** Marcia Harris-Daniel and Lyndsey Rhode.
- **Library Board:** Billy Ketner.
- **Parks and Recreation Board:** Lindsay Buhler and Terry Bennett.
- **Planning and Zoning Commission:** Scott Everett, Chance Lyndsey, and Louie Carter.

**CITIZENS INPUT:**

No comments were made.

**REGULAR AGENDA ITEMS:**

**15-3113 Consider a resolution casting votes for member(s) of the Board of Directors of the Collin Central Appraisal District.**

Councilman Bickerstaff made a motion to approve a resolution casting the City's ten (10) votes to Wayne Mayo for the Board of Directors of the Collin Central Appraisal District. Councilman Watkins seconded that motion and the motion was unanimously approved.

**15-3123 Discuss appointments to the City's Boards and Commission and take any action necessary.**

City Council discussed the current Boards and Commissions. Mrs. Lewis Sirianni informed council that they have three vacancies. One on the Library Board, one on the Parks and Recreation Board and one on the Animal Shelter Board due to a current appointment respectively declining the position.

Councilman Ross made a motion to appoint Jermaine McDaniel to the Parks and Recreation Board. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

**15-3128 Consider appointment(s) of Council liaisons to the City's Boards and Commissions.**

City Council discussed current liaisons to the City's Boards and Commissions. Councilman Bickerstaff respectively passed the Library Board to Councilman Ross and Councilman King stepped down from the SH 78 Advisory Committee to allow Councilman Watkins serve in his place.

The appointments are as follows:

Mayor Felix: SH 78 Advisory Committee, NTTA, and NCTCOG voting member.

Mayor Pro Tem Franks: Parks and Recreation Board

Councilman Ross: TIF Board, SH 78 Advisory Committee, and Library Board

Councilman Watkins: WISD and SH 78 Advisory Committee

Councilman Adams: Planning and Zoning Commission and Alternate to SH 78 Advisory Committee.

Councilman King: Animal shelter Board and Animal Shelter Advisory Committee.

Councilman Bickerstaff: EDC and GISD.

Councilman Bickerstaff made a motion to approve as noted. Councilman Adams seconded that motion and the motion was unanimously approved.

**15-3134 Consider approval of a Preliminary Plat for Woodbridge Village Addition, Lots 1-2, Block A, being a total of 13.86 acres.**

Mr. Peters introduced this item providing an overview of the subject property including the project location and the current zoning designation being Planned Development -11, which provides for a variety of land uses including commercial retail. Mr. Peters reminded Council that a Special Use Permit for retail sales with gas pumps was approved in October, 2015. The proposed project information for Lot 1 includes a single story building (3,010 square feet) and six fuel pumps. Lot 2 will remain undeveloped at this time. Mr. Peters indicated that the existing landscaping and pond entrance located at the corner of Woodbridge Parkway and SH 78 are on a separate tract of land owned by the Woodbridge HOA, and will not be altered by the proposed project. The proposed Preliminary Plat meets the requirements of the Subdivision Ordinance and the City's Code of Ordinances; therefore, staff recommends approval.

The Council discussed the landscaping entrance owned by the HOA and drainage. Don Herzog, President of the HOA noted that the HOA will maintain the landscaping and Mr. Peters commented that any drainage improvements will be done in phases.

Councilman Adams made a motion to approve a Preliminary Plat for Woodbridge Village Addition, Lots 1-2, Block A, consisting of 13.860 acre tract of land located at southeast corner of Woodbridge Parkway and SH 78. Councilman Watkins seconded that motion and the motion was unanimously approved.

**15-3134 Consider an ordinance amending the Code of Ordinances by amending Chapter 9, “Traffic Regulations” by amending Section 9-6, “Parking”, to provide for no parking areas.**

Mr. Peters stated that staff has drafted an ordinance that will add two more sections into the no parking areas within the City. The first location being Miles Road in front of Sachse High School. The amendment will include ‘no stopping, standing, leaving, or parking of motor vehicles’. Mr. Peters stated that there has been safety concerns during peak traffic times to drop off and pick up students causing increased potential for vehicle/pedestrian and vehicle/vehicle conflicts. The staff did meet with the Principal of the high school and received support from him as well as Garland ISD. The second location is on Cody Lane in front of the Mansions Development. The amendment will be for ‘no parking’ due to limited sight distance from the road geometry and parked vehicles near the drive entrances. The staff including the Police Department has discussed the concern with the property management staff at the Mansions. The staff at the Mansions has recommended to their patrons to park inside the property. However, the Sachse Police Department has determined that a no parking zone is necessary to deter parking in areas where sight distance is limited. Therefore, staff recommends approval of the ordinance amendment.

The Council discussed ensuring that this information would be communicated to ensure safety and made public and at any time could re-evaluate the concerns regarding these two areas.

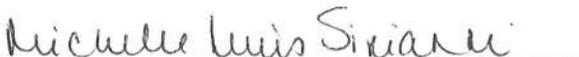
Councilman Adams made a motion to approve an ordinance amending Chapter 9, “Traffic Regulations” by amending Section 9-6 “Parking” to provide for no parking areas as presented. Mayor Pro Tem Franks seconded that motion and the motion was unanimously approved.

**ADJOURNMENT:**

At 8:52 p.m. Mayor Felix adjourned the meeting.

  
MIKE FELIX, MAYOR

ATTEST:

  
Michelle Lewis Sirianni, City Secretary

