



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Minutes Parks and Recreation Board

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Thursday, May 14, 2015

7:00 PM

Council Chambers

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The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, May 14, 2015, at 7:00 p.m. at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

**Present** 6 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Nieves Marquez Jr., and Board Member Terry Bennett

**Absent** 1 - Board Member Terri Hibbs

**Also present:** City Council Liaison Brett Franks, and Parks & Recreation Director Lance Whitworth.

### 1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**

The meeting was called to order at 7:00 PM by Chairman Cyndi Mitchell. The invocation and pledge to the U.S. and Texas Flags was led by Brett Franks.

### 2. **Regular Agenda Items:**

**Consider approval of the minutes of the April 16, 2015 meeting.**

A motion was made by Terry Bennett and seconded by Diana Smith to accept the minutes as written. Niloufer Watkins abstained from the vote because she was not present at the meeting. Motion passed.

### 3. **Discuss and consider Sachse Amateur Radio Association's overnight use of Salmon Park June 27-June 28.**

John Briggs, Chairman of the Field Day Committee, at 1407 Westgate Dr. in Sachse spoke regarding the Sachse Amateur Radio Association's overnight use of Salmon Park on June 27-June 28. There will usually be 5-7 members present during the overnight hours. They would like to request use of the park overnight for the field day event. Ms. Mitchell wanted to make sure the group knows there is a no smoking ordinance in all of the parks now. A motion was made by Niloufer Watkins and seconded by Nieves Marquez to approve the overnight use of Salmon Park on June 27-June 28 for the Amateur Radio Group. The motion passed unanimously.

### 4. **Discuss and receive an update on the Friends of Sachse Parks and Recreation.**

Tricia Lindsey, 3718 Rockhouse Road, spoke regarding the group's activities. They did not receive the recycle bin grant for the parks but will try again next year. Father's Day weekend will be the last weekend that they will be taking orders for the Firefighters Park pavers. There is someone that would like to purchase a bench in honor of Ann Hall, who was a member of the Ladies Auxiliary group from 1982-1987.

**5. Discuss and consider a potential safety hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.**

Mr. Whitworth reported that signs have been installed on Williford Road. Williford Road is on schedule for improvements and when they do that, they will add the buttons along the park side.

**6. Discuss and consider the Park Needs Assessment Survey results.**

Mr. Whitworth reported that we have the results from the survey. Compared to the previous survey, the top 5 are exactly the same with Trails, Recreation Center, Picnic Area with Pavilion, Playground Area, and Swimming Pool. After looking at the previous master plan, there are quite a few updates that need to be made. We have requested the funds in the next fiscal year budget to have the previous consultant update the current master plan. If that is approved, then we will have Duncan Simms and Stoffels update the master plan. If it is not approved, then staff will do the updates in house. Mr. Whitworth may try and find an intern that could try and work on it for about 6 months to put everything together.

**7. Discuss the July 3 Red, White, and Blue Blast.**

Mr. Whitworth reported that staff had their first planning meeting on the event and staff has met with the Sachse Chamber. The deadline for taking sponsors just ended. We received the same sponsorship as last year minus \$500. This year Metroplex United Pipe Band will lead the parade into the park and up to the stage. We will need help with the games and judging of the parade from the Park Board.

**8. Discuss the Great American Cleanup/Arbor Day Celebration.**

The results have come in from the cleanup event and Mr. Whitworth reported the information to the board. The shredding and HHW collection increased, e-waste collection decreased a little, and we collected less trash at the Great American Cleanup Event. Ms. Watkins suggested marketing more to individuals that would like to help but may not have a group.

**9. Receive Staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth reported that the budget has been submitted. We have a new City Manager starting on June 1. We are hosting the DFW Parks & Recreation Directors meeting on May 15 at City Hall.

**10. Request for future agenda items.**

No additional agenda items have been requested.

**11. Set upcoming Parks and Recreation Board meeting date.**

The board meeting was set for June 11, 2015.

**12. Adjournment.**

A motion to adjourn was made at 7:40 PM by Terry Bennett and seconded by Niloufer Watkins.

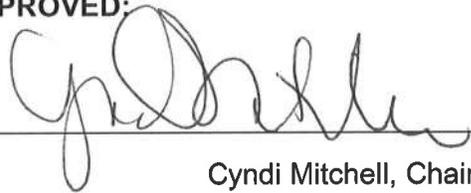
**ATTEST:**



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Diana Smith, Secretary

**APPROVED:**



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Cyndi Mitchell, Chairman