



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Minutes - Full Report Parks and Recreation Board

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Thursday, November 20, 2014

7:00 PM

Council Chambers

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The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Thursday, November 20, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

**Also present: City Council Liaison Brett Franks, Youth Advisor Jeremiah Stewart, Youth Advisor Adrienne Hibbs, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.**

**1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags**

The meeting was called to order at 7:00 PM. The invocation was led by Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Park Board Chairman Cyndi Mitchell.

**2. Introduction of new board member.**

New Board Member Terry Bennett introduced himself to the board.

**3. Regular Agenda Items:**

Consider approval of the minutes of the October 9, 2014 meeting.

*Executive Summary*

*Review of the minutes of the most recent meeting.*

A motion was made by Diana Smith and seconded by Michael Kellam to accept the minutes as written. Motion passed unanimously.

**4. Discuss the Firefighters Park Ribbon Cutting held on October 18, 2014.**

Mr. Whitworth reported that the event went well. We had between 80-100 people there. The Cub Scouts led the event with the pledge to the flags. We had hot dogs served by the Sachse High School Varsity Cheerleaders, and speakers including retired Chief Doug Kendrick, Park Board Chair Cyndi Mitchell, Mayor Mike Felix and others.

**5. Discuss and consider an update on the Friends of Sachse Parks and Recreation.**

Michael Kellam gave an update on the progress of the Friends of Sachse Parks and Recreation. To date they have raised \$2,487. Currently the group is working on a Memorandum of Understanding (MOU) with the City.

**6. Discuss and consider a potential safety hazard at Salmon Park as it pertains to spectators and the distance to Williford Road.**

Mr. Whitworth met with the City Engineer and the Police Chief on this issue. Mr. Whitworth asked if the board is concerned more about cars going into the park or pedestrians going from the park out into the street. Mr. Marquez stated he was more concerned about cars going into the park. Mr. Whitworth stated that if this is a main concern, then it requires a study to see if a guard rail is necessary. Niloufer Watkins asked how much the study would cost and how much the guard rail would cost? Ms. Smith asked what would be the option if she was concerned with children going into the street? Mr. Whitworth said possibly signage, and/or split rail fencing if the concern is children going into the street and he would have to do more research to find out the cost of these items. Mr. Marquez would like to see the study done to determine if a guard rail or speed bump is necessary. Or if something like a split rail fence would work. Mr. Whitworth will find out if we have to hire someone to do a study or if it can be done in house and what the cost is to do the study versus the cost of doing something such as putting up signage or split rail fencing.

**7. Discuss and consider the upcoming Christmas Parade and Cookies with Santa event(s) on December 13, 2014.**

Ms. Wiseman went over the list of events and activities that will be held on December 13, 2014, at the Christmas Parade and Cookies with Santa event. Activities include performances by: the Wylie High School Show Choir, Park Lake Church Praise Team, Teresa Stephenson's Vocal Students, and Red Door Dance Academy. There will be cookies, bounce houses, vendors, and Santa. The parade lineup will begin and 8:30 AM and the parade will begin at 9:30 AM.

**8. Recieve staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth reported on the Pumpkin Prowl. We had a great turnout and the Parks Crew decorated the hayride trail. We added a movie this year at the end of the event. Volunteers included the Pleasant Valley First United Methodist Church, Jeremiah Stewart, Sachse High School BETA Club, Cyndi Mitchell, Diana Smith, Sports Clips, Firewheel Modern Dentistry, Mad Science, My Cupcake Garden and the Sachse Baseball Association sold concessions. Sachse CERT members assisted with parking at the event. The Veteran's Day Ceremony was held on November 8, 2014. Diana Smith thanked Park Maintenance Tech Michael Hughes for helping out with the set up that day and said that it was a great turnout. Mr. Whitworth reported that Eagle Scout Alex Liehr completed the installation of a Veteran's Reflecting bench at Dave Sanford Park. The Daddy/Daughter Dance is coming up on December 5. The elections of board officers will be held in January 2015.

**9. Request for future agenda items.**

Requests were made to keep the Salmon Park/Williford road item on the agenda.

**10. Set upcoming Parks and Recreation Board meeting date.**

The board discussed not having a meeting in December 2014. A motion was made by Michael Kellam and seconded by Diana Smith to cancel the December 2014 meeting. Motion passed unanimously. The next meeting was set for

January 8, 2015.

11. Adjournment.

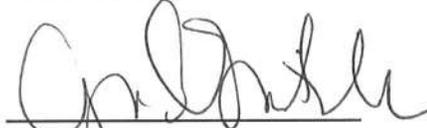
A motion to adjourn was made by Niloufer Watkins and seconded by Michael Kellam at 7:49 PM.

ATTEST:



Secretary

APPROVED:

  
Chairman