

CITY COUNCIL OF THE CITY OF SACHSE

SPECIAL MEETING MINUTES

July 7, 2015

The City Council of the City of Sachse held a special meeting on Tuesday, July 7, 2015 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Brett Franks, Council Members Charlie Ross, Paul Watkins, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; Interim City Secretary, Michelle Lewis Sirianni; City Engineer, Greg Peters; Interim Community Development Director, Michael Spencer; Parks and Recreation Director, Lance Whitworth; Human Resources Manager, Stacy Buckley; Fire Chief, Rick Coleman; Interim Police Chief, Todd Renshaw; Public Works Director, Joe Crase; and, Finance Director, Teresa Savage. Councilman Bill Adams was absent.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Franks.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a council member or citizen so requests. 15-2877 Consider approval of the minutes of the June 15, 2015 regular meeting; 15-2879 Consider approval of the minutes of the June 22, 2015 Special Meeting; 15-2890 Consider receiving the Monthly Revenue and Expenditure Report for the period ending May 31, 2015.

Councilman Bickerstaff made a motion to approve items 15-2877, 15-2879, and 15-2890 as submitted. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES AND LOCAL ACHIEVEMENTS:

Councilman Franks stated that the Parks and Recreation Department will have their next movie in the park on Saturday, August 15 with the showing of Paddington. Councilman Franks thanked all city staff and employees involved in the Red, White, and Blue Blast event.

Mayor Felix also thanked all city staff, the partnership with the Chamber of Commerce, sponsors, and all who helped make the Red, White and Blue Blast a successful event.

15-2891 Recognize employees for their service to the City of Sachse. Lt. Steve Norris was recognized for ten years of service, Officer Jerry Fox for fifteen years of service, and Judy Hudson for Employee of the Quarter.

15-2880 Staff Briefing: Sachse Parks and Recreation Department. Lance Whitworth, Parks and Recreation Director gave an update regarding the Parks and Recreation Department.

Mr. Whitworth highlighted the following items: Divisions of the Parks and Recreation Department including the Parks, Recreation, Senior Activity Center, and Facility Maintenance; Additions made within 2014-2015; Goals, Strategies, and Tasks, and the 2015 Red, White and Blue Blast Event.

CITIZENS INPUT:

Chance Lindsey, 3718 Rock House Road, requested removal of the speed limit on Hudson Road from Miles to Heritage Park that is currently 20 mph. Mr. Lindsey stated that now that the road is a four lane boulevard, that the speed limit should be higher. Mr. Lindsey also suggested flashing school zone signs at this location.

Christy Benator, 3605 Pleasant Valley Road, stated that her concerns are the trucks that continue to travel to the Hinton Landfill. Mrs. Benator stated that neighboring cities have the same dumping privileges as Sachse to use the Hinton Landfill, but all trash accepted at the Hinton Landfill goes through Sachse's city limits to get there.

REGULAR AGENDA ITEMS:

15-2885 Consider and take any necessary action on drainage policies in the City of Sachse. Mayor Felix stated the council provided direction within the workshop and asked if there were any further questions or comments.

Ben Peacock, 5108 Brookhollow Drive, stated that his major concern is the drainage at his residence. Mr. Peacock stated that he has major runoff from the street above his. He noted that the city has been out to his property several times for this issue, as well as for the existing erosion problem. Mr. Peacock requested assistance from the city in regards to this concern.

15-2882 Consider the application of Woodbridge Properties, LLC for approval of a Preliminary Plat for Woodbridge Phase 20B, being 10 single-family residential lots on approximately 2.32 acres, on the south side of Country Club Drive, just east of State Highway 78.

Michael Spencer, Interim Community Development Director, stated that Woodbridge Properties, LLC has submitted a Preliminary Plat for Phase 20 B consisting of 10 single-family residential lots on approximately 2.322 acres of land which is located at County Club Drive and east of SH 78. Mr. Spencer stated that the surrounding zoning is PD-11 and PD-10, and existing zoning on the parcel is PD-10 with a base zoning of R-7.0, which indicates that the minimum lot size is 7,000 square feet. The Planning and Zoning Commission unanimously approved this item at their June 22, 2015 meeting. Mr. Spencer stated that the plat meets all the city requirements and code of ordinance standards; therefore, staff recommends approval of the Preliminary Plat for Woodbridge Phase 20B.

Councilman Bickerstaff made a motion to approve item 15-2882 as submitted. Councilman Ross seconded that motion and the motion was unanimously approved.

15-2875 Consider a resolution awarding the Bank Depository Service Agreement between the City and American National Bank (Option 1) for the initial period October 1, 2015, and continuing through May 31, 2017 with provision to renew for three additional one-year periods; authorizing the Mayor to execute the agreement and all related documents thereto; and providing for an effective date.

Teresa Savage, Finance Director, stated that the city's current bank depository services agreement ends September 30, 2015. The city's current agreement with American National Bank (ANB) began in October 1, 2010. Mrs. Savage stated that ANB has been supportive and responsive to the city's needs as well as complying with the terms of the agreement. The city used Valley View Consulting, LLC to assist in soliciting and selecting a primary depository bank as a service included in the Investment Advisory Agreement. Mrs. Savage noted that all four financial institutions within the city limits were contacted and invited to submit proposals. However, only the incumbent bank submitted a proposal with two options. Mrs. Savage stated that out of those two options, staff recommends option one since it provides for additional investment income with no loss of service. The initial term would begin October 1, 2015 and continue through May 31, 2017 with an option to renew for three additional one-year periods.

The council discussed the differences between option one and option two.

Councilman Bickerstaff made a motion to approve item 15-2875 as submitted with Option One. Councilman King seconded that motion and the motion was unanimously approved.

15-2887 Consider a resolution approving the terms and conditions of the project specific agreement to the master agreement governing major capital transportation improvement projects between the City of Sachse and Dallas County, for MCIP Project 22804, the reconstruction of approximately 0.75 miles of an existing roadway located within the city.

Greg Peters, City Engineer stated that city has partnered with Dallas County for the widening of 5th Street and Sachse Road from SH 78 to the eastern city limit. The schematic design identified four potential phases of design and construction. Mr. Peters stated that tonight's proposed project specific agreement is for Phase 1 out of the four identified phases. The scope, limits, and number of future phases will be determined in the future based upon available funds and direction from both the city and Dallas County. Mr. Peters stated that Dallas County will be the project lead, and will oversee the design and construction of the project with input from city staff. Mr. Peters noted that the project includes a 50% funding match which includes the cost of final design, right-of-way acquisition, and construction of paving and drainage improvements. Mr. Peters stated that staff recommends approval of the terms and conditions of the project specific agreement as submitted.

Councilman Watkins made a motion to approve item 15-2887 as submitted. Mayor Pro Tem Franks seconded that motion and the motion was unanimously approved.

15-2884 Consider a resolution awarding the bid for the 6th Street Paving Improvements from State Highway 78 to Boone Street as a Community Development Block Grant (CDBG) project to Reynolds Asphalt & Construction Company, Inc., in the amount not to exceed eighty two thousand five hundred ninety nine dollars and no cents (\$82,599.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney.

Mr. Peters stated that the Community Development Block Grant project was identified in the 2014-2015 Capital Improvement Plan (CIP) update as 6th Street from SH 78 to Boone Street. The CDBG program provides annual funding for infrastructure projects. Mr. Peters stated that the project was advertised with a base bid and an alternate bid. The base bid was identified as the original project in the 2014-15 CIP plan for 6th Street from SH 78 to Boone Street. The alternate bid was for 6th Street and Alexander Street from Boone Street to 5th Street. The alternate bid was included to allow flexibility for the City to complete additional street re-construction based upon bid prices received and final available CDBG funds as determined by Dallas County. The project was advertised and three bids were received. The lowest qualified bid was received from Reynolds Asphalt & Construction Company, Inc., who submitted a base and alternate bid. Since the alternate bid exceeds the total available for the CDBG funding for the project, inclusion of the alternate bid in the project scope would require additional monies in the project to be funded by the city. Therefore, only the base bid is being recommended. However, the alternate bid is eligible for consideration as a future CDBG project. Mr. Peters stated that staff recommends awarding the bid to Reynolds Asphalt & Construction Company, Inc in the amount not to exceed \$82,599.00.

Councilman Bickerstaff asked if the alternate bid would be considered for a future CDBG program next year or could an alleyway project be considered a CDBG project. Mr. Peters responded that the CDBG program has recently changed their funding guidelines to every other year versus every year. However, based on their change, the city will received project funding next year and then would change to every other year thereafter.

Councilman King made a motion to approve item 15-2884 as submitted. Councilman Watkins seconded that motion and the motion was unanimously approved.

15-2886 Conduct Executive Session pursuant to Section 551.087 of the Texas Government code to discuss and consider providing economic development incentives to Haynes Development Company for a proposed development within the City.

15-2881 Conduct Executive Session pursuant to Section 551.074 of the Texas Government Code to discuss the appointment, employment and duties for the City Secretary position.

At 8:47 p.m. a motion was made by Councilman Ross to adjourn into executive session. Councilman Watkins seconded that motion and the motion was unanimously approved.

At 9:48 a motion was made by Councilman Ross to return to open session. Councilman King seconded that motion and the motion was unanimously approved.

No action was taken on items 15-2886 and 15-2881.

ADJOURNMENT:

At 9:49 p.m. Councilman Bickerstaff made a motion to adjourn the meeting. Councilman Watkins seconded that motion and the motion was unanimously approved.


MIKE FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, Interim City Secretary

