



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda City Council

---

Tuesday, July 7, 2015

7:30 PM

Council Chambers

---

*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Special Meeting on Tuesday, July 7, 2015, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.**

**B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

### 1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[15-2877](#) Consider approval of the minutes of the June 15, 2015 regular meeting.

Executive Summary

Minutes from the recent Council meeting.

**Attachments:** [Minutes 06.15.15.pdf](#)

[15-2879](#) Consider approval of the minutes of the June 22, 2015 Special Meeting.

Executive Summary

Minutes of the Special Meeting on June 22, 2015 .

**Attachments:** [Minutes 06.22.15.pdf](#)

[15-2890](#) Consider receiving the Monthly Revenue and Expenditure Report for the period ending May 31, 2015.

Executive Summary

The Finance Department will prepare a report each month to update the

City Council regarding revenues and expenditures for the City. The attached reports are for the month ended May 31, 2015.

**Attachments:** [GF 5-30-15.pdf](#)

[UF 5-30-15.pdf](#)

[DS 5-30-15.pdf](#)

[SEDC 5-30-15.pdf](#)

[Sales Tax Analysis July 2015.pdf](#)

**2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[15-2891](#) Recognize employees for their service to the City of Sachse.

Executive Summary

Each quarter the City Council recognizes employee milestones.

[15-2880](#) Staff Briefing: Sachse Parks and Recreation Department.

Executive Summary

Each month a briefing is given to City Council providing an update of activities and events for a specific department. This month the Parks and Recreation Department will brief the council on Parks, Recreation and the Senior Center.

**Attachments:** [StaffBriefing7-7-2015](#)

**3. CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

**4. REGULAR AGENDA ITEMS.**

[15-2885](#) Consider and take any necessary action on drainage policies in the City of Sachse.

Executive Summary

This item is a continuation of the Council Workshop Item "15-2883 Discuss Drainage Policies in the City of Sachse". The City Council may discuss and consider any action necessary as a result of the workshop.

[15-2882](#) Consider the application of Woodbridge Properties, LLC for approval of a Preliminary Plat for Woodbridge Phase 20B, being 10 single-family residential lots on approximately 2.32 acres, on the south side of Country Club Drive, just east of State Highway 78.

**Executive Summary**

The applicant is requesting to subdivide an approximately 2.32-acre tract to consist of 10 single-family residential lots, located on the south side of Country Club Drive, just east of State Highway 78.

**Attachments:** [CD - WB 20B PP CC - PRESENTATION-color.pdf](#)

[CD - WB 20B PP CC - ATTACHMENT 1.pdf](#)

[CD - WB 20B PP CC - ATTACHMENT 2.pdf](#)

[CD - WB 20B PP CC - ATTACHMENT 3.pdf](#)

**[15-2875](#)**

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the Bank Depository Service Agreement between the City and American National Bank (Option 1) for the initial period October 1, 2015, and continuing through May 31, 2017 with provision to renew for three additional one-year periods; authorizing the Mayor to execute the agreement and all related documents thereto; and providing for an effective date.

**Executive Summary**

The current banking depository agreement ends September 30, 2015.

**Attachments:** [Recap\\_Analysis 2015 06 26 15M.pdf](#)

[Resolution 2015 Depository Award Option 1.pdf](#)

[Resolution 2015 Depository Award Option 2.pdf](#)

[Council July 7 2015.pdf](#)

**[15-2887](#)**

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the project specific agreement to the master agreement governing major capital transportation improvement projects between the City of Sachse and Dallas County, for MCIP Project 22804, the reconstruction of approximately 0.75 miles of an existing roadway located within the City of Sachse; and providing for an effective date.

**Executive Summary**

In 2014, Dallas County began designing the widening of 5th Street and Sachse Road to a 4-lane roadway from State Highway 78 to the eastern city limits. The preliminary design of phase 1, from State Highway 78 to Miles Road, is now complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so that phase 1 of the project can continue into final design and construction.

**Attachments:** [Exhibit A - Project Map](#)

[Exhibit B - Resolution and PSA](#)

[Exhibit C - Project Timeline](#)

**[15-2884](#)**

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 6th Street Paving Improvements from State

Highway 78 to Boone Street as a Community Development Block Grant project to Reynolds Asphalt & Construction Company, Incorporated in the amount not to exceed eighty two thousand five hundred ninety nine dollars and no cents (\$82,599.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

Executive Summary

This item is to award the bid for the reconstruction of 6th Street from State Highway 78 to Boone Street, the 2014-2015 Community Development Block Grant project in the City of Sachse. (Community Development Block Grant FY 2012 Program Grant No. B-14-UC-480003)

**Attachments:** [Project Map](#)

[Resolution to award 6th Street CDBG to Reynolds Asphalt](#)

[15-2886](#)

Conduct Executive Session pursuant to Section 551.087 of the Texas Government Code to discuss and consider providing economic development incentives to Haynes Development Company for a proposed development within the City.

Consider any action as a result of executive session.

Executive Summary

Closed session as provided by State Law.

[15-2881](#)

Conduct Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074:

To discuss the appointment, employment and duties for the City Secretary position.

Consider any action necessary as a result of Executive Session.

Executive Summary

Closed session as provided by state law.

## 5. ADJOURNMENT.

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: July 3, 2015 5:00 p.m.

---

Michelle Lewis Sirianni, Interim City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, Interim City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

**File #:** 15-2877      **Version:** 1      **Name:** Minutes of the recent Council meeting.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/22/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**  
**Title:** Consider approval of the minutes of the June 15, 2015 regular meeting.  
Executive Summary  
Minutes from the recent Council meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Minutes 06.15.15.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title  
Consider approval of the minutes of the June 15, 2015 regular meeting.

*Executive Summary*  
*Minutes from the recent Council meeting.*

Background  
Minutes from a recent Council meeting on June 15, 2015, for review and approval.

Policy Considerations  
Not applicable.

Budgetary Considerations  
Not applicable.

Staff Recommendations  
Approval of the minutes of the June 15, 2015, regular meeting as a Consent Agenda Item.

**REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**

**JUNE 15, 2015**

The City Council of the City of Sachse held a Regular Meeting on Monday, June 15, 2015 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Brett Franks  
Councilman Charles Ross  
Councilman Bill Adams  
Councilman Paul Watkins  
Councilman Cullen King  
Councilman Jeff Bickerstaff

and all were present.

Staff present: City Manager Gina Nash, City Secretary Terry Smith, Executive Assistant Michelle Sirianni, Interim Community Development Director Michael Spencer, Interim Police Chief Todd Renshaw, Human Resources Manager Stacy Buckley, Parks and Recreation Director Lance Whitworth, Library Manager Mignon Morse, City Engineer Greg Peters, Public Works Director Joe Crase, Fire Chief Rick Coleman, and Finance Director Teresa Savage.

**Invocation and Pledge of Allegiance to U.S. and Texas Flags:**

The invocation was offered by Councilman Watkins and the pledges were led by Councilman Bickerstaff.

**1. Consent Agenda:**

Councilman King moved to approve the Consent Agenda as presented, consisting of: 15-2862 Consider approval of the minutes of the June 1, 2015 regular meeting; and 15-2869 Consider a resolution authorizing the purchase of a one-ton Ford F350 crew cab utility bed pickup truck for the Water Department through the BuyBoard Cooperative Purchasing Program via Sam Pack's Five Star Ford in an amount not to exceed \$33,124.88. The motion was seconded by Councilman Ross and carried unanimously.

**2. Mayor and City Council Announcements regarding special events, current activities and local achievements:**

15-2863 Proclamation recognizing Hudson Middle School Principal Robert Clare.  
15-2867 Recognition of service to the City for Mr. Terry Smith.  
15-2871 Staff Briefing: Sachse Economic Development Corporation

Mayor Pro Tem Franks stated the Movie in the Park will be Paddington on August 15<sup>th</sup> at 8:15 p.m.

Councilman King stated the Friends of the Parks is having a fundraiser that ends this month for Firefighters Park. He also noted CERT is having training on June 20<sup>th</sup> and 27<sup>th</sup>.

Councilman Bickerstaff stated the Library is showing a movie on Wednesday: Big Hero 6 and on Thursday at 11:00 a.m. is the program Wildlife on Move.

Mayor Felix noted the following upcoming events: the Amateur Radio Association will conduct a field day on June 27<sup>th</sup>, at 1:00 p.m. at Salmon Park; July 3<sup>rd</sup> is the Red, White & Blue Blast at Heritage Park; and July 26<sup>th</sup> is the Chamber's Cars under the Stars at Kroger.

**3. Citizen Input:**

James Bond 4014 Enclave Lane, stated he lives in an unincorporated area of Dallas County that is served Police, Fire and EMS services thru a contract with Dallas County. He requested a review of the contract since response times vary from a few minutes to an hour for an emergency.

**4. Regular Agenda Items:**

**15-2812 Conduct a Public Hearing and consider the application of Wal-Mart Real Estate Business Trust requesting variances from the Code of Ordinances, Chapter 3, Building Regulations, Section 3-10.C (4) and Section 3-10. Table 1. General Sign Provisions to modify two (2) existing monument signs into off-premise signs and to exceed the maximum sign area of the monument sign on Blackburn Road by 5.16 square feet, for the property located at the northeast corner of Murphy Road and Blackburn Road:**

Mayor Felix opened the public hearing. No comments were made.

Mayor Pro Tem Franks moved to close the public hearing. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Councilman King moved to approve 15-2812 for both variances as presented. The motion was seconded by Councilman Adams and carried with Mayor Pro Tem Franks and Councilman Bickerstaff voting no.

**15-2868 Discuss drainage policies in the City of Sachse:** Following staff briefing, no formal Council action was taken.

**15-2864 Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the appointment, employment and duties for the City Secretary position. Consider any action necessary as a result of Executive Session:**

At 9:43 p.m. Councilman Ross moved to recess to Executive Session. The motion was seconded by Councilman Watkins and carried unanimously.

At 10:17 p.m. Councilman Ross moved to return to open session. The motion was seconded by Mayor Pro Tem Franks and carried unanimously.

Councilman Bickerstaff moved to appoint Michelle Lewis Sirianni as Interim City Secretary effective July 1, 2015. The motion was seconded by Councilman Watkins and carried unanimously.

**5. Adjournment:**

There being no further business, Mayor Pro Tem Franks moved to adjourn. The motion was seconded by Councilman Ross and carried unanimously. The meeting adjourned at 10:19 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

**File #:** 15-2879      **Version:** 1      **Name:** Consider approval of the minutes of the recent Special Meeting.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 6/23/2015      **In control:** City Council

**On agenda:** 7/7/2015      **Final action:**

**Title:** Consider approval of the minutes of the June 22, 2015 Special Meeting.

Executive Summary  
Minutes of the Special Meeting on June 22, 2015 .

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Minutes 06.22.15.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Title**  
Consider approval of the minutes of the June 22, 2015 Special Meeting.

*Executive Summary*  
*Minutes of the Special Meeting on June 22, 2015 .*

**Background**  
Minutes of the June 22, 2015, Special Meeting.

**Policy Considerations**  
None.

**Budgetary Considerations**  
None.

**Staff Recommendations**  
Approval of the minutes of the June 22, 2015, Special Meeting, as a Consent Agenda Item.

**SPECIAL MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**

**JUNE 22, 2015**

The City Council of the City of Sachse held a Special Meeting on Monday, June 22, 2015, at 6:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Brett Franks  
Councilman Charles Ross  
Councilman Jeff Bickerstaff  
Councilman Paul Watkins  
Councilman Cullen King  
Councilman Bill Adams

and all were present.

Staff present: City Manager Gina Nash; City Secretary Terry Smith.

**1. Open Special Meeting**-----**Mayor**  
15-2872 Adjourn to Executive Session pursuant to the provisions of Texas Government Code Section 551.072: a. Discuss potential purchase, exchange, lease or value of real property.  
Consider any action necessary as the result of executive session.

At 6:31 p.m. Councilman King moved to recess to executive session. The motion was seconded by Councilman Bickerstaff and carried unanimously.

At 7:47 p.m. Councilman Ross moved to return to open session. The motion was seconded by Councilman Bickerstaff and carried unanimously.

Mayor Felix stated that no action was necessary.

**2. Adjourn:**

There being no further business, Mayor Felix adjourned the meeting at 7:48 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

**File #:** 15-2890      **Version:** 1      **Name:** Monthly Revenue and Expenditure Reports  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/30/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**  
**Title:** Consider receiving the Monthly Revenue and Expenditure Report for the period ending May 31, 2015.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached reports are for the month ended May 31, 2015.

Sponsors:

Indexes:

Code sections:

- Attachments:** [GF 5-30-15.pdf](#)  
[UF 5-30-15.pdf](#)  
[DS 5-30-15.pdf](#)  
[SEDC 5-30-15.pdf](#)  
[Sales Tax Analysis July 2015.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider receiving the Monthly Revenue and Expenditure Report for the period ending May 31, 2015.

Executive Summary

*The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached reports are for the month ended May 31, 2015.*

Background

Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and Sachse Economic Development Corporation, for the period ended May 31, 2015, as well as an analysis of sales tax receipts for the first nine months of the fiscal year.

Policy Considerations

City Charter requires that the City Manager submit monthly a report covering revenues and expenditures.

Budgetary Considerations

None.

### Staff Recommendations

Staff recommends that the City Council receive the Monthly Revenue and Expenditure Report for the period ending May 31, 2015 as a Consent Agenda item.

**City of Sachse**  
 Monthly Revenue and Expenditure Report  
 May 31, 2015  
 (Unaudited)

**GENERAL FUND**

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 67%
<b>Revenue Summary</b>					
Property Tax	\$ 7,700,541	\$ 12,401	\$ 7,658,801	99.46%	
Sales Tax	1,184,444	129,217	849,605	71.73%	
Franchise Fees	1,486,816	127,952	1,217,015	81.85%	
Licenses and Permits	527,220	20,823	407,775	77.34%	
Service Fees	614,027	72,485	594,536	96.83%	
Fines	250,000	28,084	173,891	69.56%	
Interest Income	5,000	(803)	6,467	129.34%	
Miscellaneous Income	154,613	11,876	123,212	79.69%	
Intergovernmental Revenue	899,864	74,989	599,909	66.67%	
<b>Total Revenue</b>	<b>\$ 12,822,525</b>	<b>\$ 477,025</b>	<b>\$ 11,631,211</b>	<b>90.71%</b>	
<b>Expenditure Summary</b>					
City Manager	\$ 345,708	\$ 37,470	\$ 247,998	71.74%	
City Secretary	169,012	10,101	105,771	62.58%	
Human Resources	292,304	25,186	170,158	58.21%	
Finance	552,435	48,397	374,918	67.87%	
Municipal Court	185,400	13,374	105,373	56.84%	
Parks & Recreation	899,087	63,346	531,147	59.08%	
Senior Programs	115,061	7,203	73,044	63.48%	
Library Services	327,083	28,937	209,814	64.15%	
Community Development	677,969	56,096	441,499	65.12%	
Streets & Drainage	1,057,273	71,005	691,588	65.41%	
Facility Maintenance	389,947	24,300	231,452	59.35%	
Police	3,808,914	280,959	2,394,751	62.87%	
Animal Control	177,431	13,709	116,682	65.76%	
Fire/EMS	2,869,257	183,988	1,952,042	68.03%	
Combined Services	561,690	19,350	425,610	75.77%	
City Engineer	290,568	20,156	173,002	59.54%	
<b>Total Expenditures</b>	<b>\$ 12,719,139</b>	<b>\$ 903,577</b>	<b>\$ 8,244,849</b>	<b>64.82%</b>	
<b>Total Revenue Over/Under Expenses</b>	<b>\$ 103,386</b>	<b>\$ (426,552)</b>	<b>\$ 3,386,362</b>		

**Explanation of Major Variances:**

# City of Sachse

## Monthly Revenue and Expenditure Report

May 31, 2015

(Unaudited)

### UTILITY FUND

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
<b>Revenue Summary</b>					
Water Revenue	\$ 4,135,178	\$ 358,152	\$ 2,529,651	61.17%	
Sewer Revenue	3,712,681	305,557	2,416,594	65.09%	
Fees	168,200	14,210	119,734	71.19%	
Interest Income	2,000	32	1,224	61.19%	
Miscellaneous Income	-	-	-		
<b>Total Revenue</b>	<b>\$ 8,018,059</b>	<b>\$ 677,950</b>	<b>\$ 5,067,203</b>	<b>63.20%</b>	
<b>Expenditure Summary</b>					
Utility Administration	\$ 262,207	\$ 12,247	\$ 164,931	62.90%	
Water Operations	4,252,457	313,357	2,870,269	67.50%	
Sewer Operations	3,061,482	317,688	2,001,449	65.38%	
Meter Reading	217,977	16,391	138,104	63.36%	
<b>Total Expenditures</b>	<b>\$ 7,794,123</b>	<b>\$ 659,683</b>	<b>\$ 5,174,753</b>	<b>66.39%</b>	
<b>Total Revenue Over/Under Expenses</b>	<b>\$ 223,936</b>	<b>\$ 18,267</b>	<b>\$ (107,549)</b>		

Explanation of Major Variances:

Monthly Revenue and Expenditure Report  
 May 31, 2015  
 (Unaudited)

**Debt Service Fund**

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
<b>Revenue Summary</b>					
Property Tax	\$ 2,964,058	\$ 4,742	\$ 2,953,999	99.66%	
Miscellaneous Receipts		\$ -	\$ 2,610		
Interest Income	1,500	(68)	934	62.24%	
<b>Total Revenue</b>	<b>\$ 2,965,558</b>	<b>\$ 4,674</b>	<b>\$ 2,957,542</b>	<b>99.73%</b>	
<b>Expenditure Summary</b>					
Fees	\$ 1,000	\$ -	\$ 806	80.63%	
Principal	1,195,000		1,195,000	100.00%	
Interest	1,762,191	-	1,010,570	57.35%	A
<b>Total Expenditures</b>	<b>\$ 2,958,191</b>	<b>\$ -</b>	<b>\$ 2,206,376</b>	<b>74.59%</b>	
<b>Total Revenue Over/Under Expenses</b>	<b>\$ 7,367</b>	<b>\$ 4,674</b>	<b>\$ 751,166</b>		

**City of Sachse**  
 Monthly Revenue and Expenditure Report  
 May 31, 2015  
 (Unaudited)

**SACHSE ECONOMIC DEVELOPMENT CORPORATION**

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 67%
<b>Revenue Summary</b>					
Sales Tax	\$ 583,222	\$ 64,609	\$ 416,372	71.39%	
Other Income	\$ -	\$ -			
Interest Income	7,500	(287)	4,885	65.13%	
<b>Total Revenue</b>	<b>\$ 590,722</b>	<b>\$ 64,322</b>	<b>\$ 421,257</b>	<b>71.31%</b>	
<b>Expenditure Summary</b>					
Expenditures	586,553	31,942	245,870	41.92%	
<b>Total Expenditures</b>	<b>\$ 586,553</b>	<b>\$ 31,942</b>	<b>\$ 245,870</b>	<b>41.92%</b>	
<b>Total Revenue Over/Under Expenses</b>	<b>\$ 4,169</b>	<b>\$ 32,379</b>	<b>\$ 175,387</b>		

**Explanation of Major Variances:**

**CITY OF SACHSE  
2014/2015 SALES TAX ANALYSIS**

<b>FY 2014</b>	<b>Total Sales Tax</b>	<b>General Fund Sales Tax</b>	<b>General Fund Year-To-Date</b>	<b>YTD Percent of Budget</b>	<b>FY 2015</b>	<b>Total Sales Tax</b>	<b>General Fund Sales Tax</b>	<b>General Fund Year-To-Date</b>	<b>YTD Percent of Budget</b>
October	93,523	62,349	62,349	7.25%	October	149,053	85,169	85,169	7.30%
November	151,568	101,046	163,395	19.01%	November	227,089	129,759	214,928	18.43%
December	99,161	56,661	220,055	25.60%	December	162,100	92,624	307,552	26.37%
January	107,510	61,431	281,486	32.75%	January	158,992	90,848	398,400	34.16%
February	189,230	108,126	389,612	45.33%	February	257,209	146,969	545,369	46.75%
March	104,381	59,643	449,256	52.26%	March	141,655	80,941	626,311	53.69%
April	97,372	55,638	504,894	58.74%	April	135,136	77,217	703,527	60.31%
May	187,319	107,034	611,928	71.19%	May	226,142	129,217	832,745	71.39%
June	153,599	87,766	699,694	81.40%	June	166,541	95,162	927,907	79.55%
July	129,621	74,065	773,760	90.02%	July				
August	199,329	113,897	887,656	103.27%	August				
September	141,803	81,026	968,683	112.69%	September				
<b>TOTAL</b>	<b>1,654,417</b>	<b>968,683</b>			<b>TOTAL</b>	<b>1,623,917</b>	<b>927,907</b>		
<b>BUDGET</b>		<b>859,583</b>			<b>BUDGET</b>		<b>1,166,444</b>		



Legislation Details (With Text)

**File #:** 15-2891      **Version:** 1      **Name:** Employee Recognition 2nd Quarter 2015  
Employee Recognition 4th Quarter 2013

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 6/30/2015      **In control:** City Council

**On agenda:** 7/7/2015      **Final action:**

**Title:** Recognize employees for their service to the City of Sachse.

Executive Summary  
Each quarter the City Council recognizes employee milestones.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title  
Recognize employees for their service to the City of Sachse.

*Executive Summary*  
*Each quarter the City Council recognizes employee milestones.*

Background

**Fifteen Years**

Jerry Fox started his police career with the City of Sachse in July 2000 as a patrol officer. During his tenure within the Patrol Division, he has been a Field Training Officer, participated on the Special Response Team and was most recently promoted to Sergeant in 2008. In addition to his many years of experience, Sergeant Fox holds an Advanced Peace Officer certification. Sachse is very lucky to have such an amazing supervisor who not only walks the talk but also helps mentor the younger officers.

**Ten Years**

Steve Norris started his police career with the City of Sachse in July 2005 as a patrol officer. During his tenure in the City, he has obtained his Master Peace Officer certification, became a hostage negotiator in 2006, was promoted to Sergeant in 2007 and was most recently promoted to Lieutenant in 2008. He is currently the Lieutenant over the patrol division and recently celebrated 25 years in law enforcement. Under his leadership and guidance, Lt. Norris has helped create a patrol division that the City can be extremely proud

of.

### **Employee of the Quarter**

Judy Hudson is our Employee of the Quarter for June. Judy has been with Sachse for nearly a year and has been invaluable in her role as Recreation Aide. She has gone above and beyond by helping the City work with Spanish speaking residents and customers. Judy is a friendly, dependable and trustworthy employee willing to help anyone in need. Whether she is helping to throw out thousands of pumpkins on the field for the Annual Pumpkin Prowl or popping bags of popcorn and wrapping up goody bags for kids waiting to see Santa, Judy is always eager to do her job well and strives to always go above and beyond. We are lucky to have such a great employee such as Judy on our staff.

### **Policy Considerations**

None

### **Budgetary Considerations**

None

### **Staff Recommendations**

Staff recommends that the presentations be made by Mayor Felix.



Legislation Details (With Text)

<b>File #:</b>	15-2880	<b>Version:</b>	1	<b>Name:</b>	Staff Briefing Parks and Recreation
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	6/25/2015	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	7/7/2015	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Staff Briefing: Sachse Parks and Recreation Department.				

Executive Summary

Each month a briefing is given to City Council providing an update of activities and events for a specific department. This month the Parks and Recreation Department will brief the council on Parks, Recreation and the Senior Center.

Sponsors:

Indexes:

Code sections:

Attachments: [StaffBriefing7-7-2015](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Staff Briefing: Sachse Parks and Recreation Department.

*Executive Summary*

*Each month a briefing is given to City Council providing an update of activities and events for a specific department. This month the Parks and Recreation Department will brief the council on Parks, Recreation and the Senior Center.*

Background

*Each month a briefing is given to City Council providing an update of activities and events for a specific department. This month the Parks and Recreation Department will brief the council on Parks, Recreation, Senior Center, and Facility Maintenance.*

Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations

Not Required



**CITY OF SACHSE PARKS AND  
RECREATION DEPARTMENT  
JULY 7, 2015**



**OUR DEPARTMENT WANTS TO  
EXPRESS OUR THANKS!**



# **DIVISIONS OF THE PARKS AND RECREATION DEPARTMENT**

---

**PARKS**

**RECREATION**

**SENIOR ACTIVITY CENTER**

**FACILITY MAINTENANCE (ADDED THIS  
YEAR)**

# ADDITIONS 2014/ 15

---

## •FIREFIGHTERS PARK

- VERY POPULAR PARK – ANOTHER ARTICLE IN A JUNE ISSUE OF THE SACHSE NEWS
- RIBBON CUTTING ON OCTOBER 18, 2014
- WALKING TRAIL, DRINKING FOUNTAIN, PLAYGROUND, PAVILION, SHADE STRUCTURE

## •YOUTH ADVISORS – “VERY SUCCESSFUL”

## •CITY SCHOLARSHIP – TWO RECIPIENTS

- ROBERT FOSTER – 2014
- KEVIN CLARDY - 2015

## •EAGLE SCOUT PROJECTS

## •ADDITIONAL TABLES TO CAMPUS AND JOE AND PATRICIA STONE PARK

# SACHSE PARKS AND RECREATION BOARD – YOUTH ADVISORS

## ADRIENNE HIBBS AND JEREMIAH STEWART



# FIREFIGHTERS PARK



# RECREATION DIVISION

---

- **STAFF:**

- RECREATION SUPERVISOR AND ONE PART TIME RECREATION AIDE

- **AVERAGE MONTHLY CLASS REGISTRATIONS 2014/ 15 – 96**

- **TWO “GUIDE TO FUN” BROCHURES EACH YEAR**

- **CLASSES OFFERED IN 2014/ 15 – 215**

- **SPECIAL EVENTS IN 2014 - 13**

- **NEW THIS YEAR-**

- **ADDED A MOVIE AT THE ANNUAL PUMPKIN PROWL IN OCTOBER AND A MOVIE AT THE END OF THE SUMMER IN AUGUST.**
- **GOODWILL CAME TO THE CITYWIDE COLLECTION AND RECYCLING EVENT IN APRIL AND COLLECTED CLOTHING AND TOYS**

# SPECIAL EVENTS AND CLASSES

D  
A  
D  
D  
Y  
  
D  
A  
U  
G  
H  
T  
E  
R



K  
A  
R  
A  
T  
E



**BABY BALLET**



C  
L  
E  
A  
N  
U  
P

# PARKS DIVISION

---

- **STAFF:**
  - **ONE PARKS FOREMAN AND FIVE PARK MAINTENANCE TECHNICIANS**
- **DO MORE THAN JUST PARKS**
- **GREAT STAFF**
- **RESPONSIBLE FOR 132 ACRES**
- **ADDED SOME MAINTENANCE THIS YEAR, MEDIANS ON MAXWELL CREEK ROAD**
- **IRRIGATION ADDED TO FIREFIGHTERS PARK**

# PARKS MAINTENANCE



# **LAURIE SCHWENK SENIOR ACTIVITY CENTER**

---

- **STAFF:**

- **SENIOR CENTER MANAGER AND ONE PART TIME  
BUS DRIVER**

- **SENIOR CENTER PROJECTS**

- **SOUND SYSTEM**
- **GENERATOR**
- **SIGNAGE**

- **TOTAL MEMBERS IN 2014/ 15 - 234**

- **TOTAL MEMBERS IN 2004 - 42**

- **RENTALS AT THE SENIOR CENTER – 16**

- **ATTENDANCE IS UP THIS YEAR 5% THIS YEAR!**

# LAURIE SCHWENK SENIOR ACTIVITY CENTER



**GOOD TIMES AT THE  
SACHSE SENIOR CENTER!**

# FACILITY MAINTENANCE

---

- **STAFF:**

- **ONE BUILDING MAINTENANCE SUPERVISOR, ONE CUSTODIAL COORDINATOR, ONE BUILDING MAINTENANCE TECHNICIAN AND TWO PART TIME CUSTODIANS**

- **RESPONSIBLE FOR MAINTENANCE IN 16 CITY FACILITIES**

- **PROJECTS:**

- **INSTALLATION OF GENERATORS AT THE SENIOR CENTER AND THE ANIMAL SHELTER**
- **INSTALLATION OF EMERGENCY EXIT DOOR AT THE LIBRARY**
- **CONSTRUCTION OF A INTERIOR WALL AT THE LIBRARY**

- **CONTRACTED THE INSTALLATION OF THE CHRISTMAS LIGHTS HERE ON THE CAMPUS**

# JOB WELL DONE!

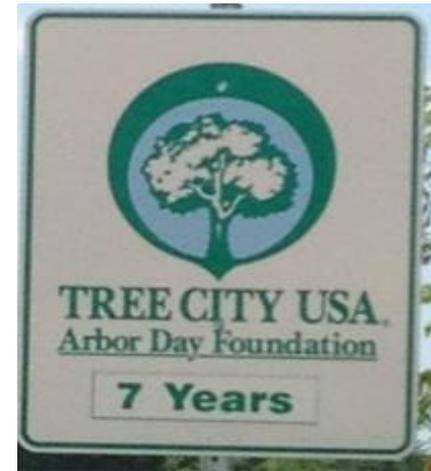
## TRAPS EXCELLENCE IN PROGRAMMING



## KEEP TEXAS BEAUTIFUL



## TREE CITY USA



## WII BOWLING CHAMPS



## TRAPS MAINTENANCE RODEO

# GOALS, STRATEGIES, AND TASKS

## Goal 3: Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

Strategy 1: Maintain an inviting community atmosphere for families					
	<u>Task/Action</u>	<u>Dept</u>	<u>Progress/Update</u>	<u>Target Date</u>	<u>Completion Date</u>
	Complete a city-wide parks and recreation survey for an update to the Parks Master Plan.	PK	The Parks Master Plan is updated every five years.	2015	5/2015
	Develop a promotional video highlighting the Sachse Parks and Recreation offerings.	PK	A promotional video will leverage electronic media to keep citizens informed about various opportunities.	2015	6/15
	Maintain Tree City USA recognition for the 8 <sup>th</sup> year.	PK	Continue Sachse's environmental stewardship.	2015	3/2015
	Add an additional playground safety checks every year.	PK	Ensure the safety of the city's playground equipment and facilities.	2015	1/2015
	Expand volunteer engagement and registration program.	PK/HR	Volunteers are key to having successful events in Sachse. Improving the volunteer program will provide additional opportunities for citizens to engage with their city.	2015	On-going

# GOALS, STRATEGIES, AND TASKS

## Goal 3: Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

Strategy 2: Offer exceptional community events.					
	<u>Task/Action</u>	<u>Dept</u>	<u>Progress/Update</u>	<u>Target Date</u>	<u>Completion Date</u>
	Implement two additional community events.	PK	Continue with Sachse's tradition of offering best in class events.	2015	2015
	Continue the partner with the SEDC and Chamber of Commerce to host the Red, White & Blue Blast.	PK/CM / EDC	Collaboration with the city's partners had led to the Red, White & Blue Blast being a marquee event for the city.	2015	7/2015
	Include volunteer opportunities to enhance every community event.	PK/HR	Incorporating more volunteer opportunities where possible will strengthen community involvement and improve opportunities in the community.	2015	On-going
Strategy 3: Expand recreational amenities within the community.					
	<u>Task/Action</u>	<u>Dept</u>	<u>Progress/Update</u>	<u>Target Date</u>	<u>Completion Date</u>
	Determine future parks facility needs during an update to the Parks Master Plan.	PK/CC	The Parks Master Plan is being updated.	2016	2016
	Identify next major recreation amenity to pursue.	PK/CC	Targeting the next major amenity will align efforts and focus attention on accomplishing the project.	2016	2016

# 2014 RED WHITE AND BLUE BLAST



---

# THANK YOU FOR THIS OPPORTUNITY



02 - MASTER\_PROJECT\_15029.mpg





Legislation Details (With Text)

**File #:** 15-2885      **Version:** 1      **Name:** Consider action on Drainage Policies in the City of Sachse  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/29/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**  
**Title:** Consider and take any necessary action on drainage policies in the City of Sachse.

Executive Summary

This item is a continuation of the Council Workshop Item "15-2883 Discuss Drainage Policies in the City of Sachse". The City Council may discuss and consider any action necessary as a result of the workshop.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider and take any necessary action on drainage policies in the City of Sachse.

*Executive Summary*

*This item is a continuation of the Council Workshop Item "15-2883 Discuss Drainage Policies in the City of Sachse". The City Council may discuss and consider any action necessary as a result of the workshop.*

Background

The City Council has held a discussion regarding drainage policies for the City. This item is for any action that the City Council seeks to take as a result of the discussion. Please see item "15-2883 Discuss Drainage Policies in the City of Sachse" for additional information and attachments.

Policy Considerations

City Ordinance 1733 defines the responsibility of property owners regarding the maintenance of drainage easements on private property. The City of Sachse has historically funded drainage improvement projects through the General Fund, as identified in annual updates to the Capital Improvement Plan and approved by the City Council. Changes to current policy or establishment of a new policy would require approval by the City Council.

Budgetary Considerations

None at this time. Changes to the current policy may have budgetary implications.

Staff Recommendations  
None.



## Legislation Details (With Text)

**File #:** 15-2882      **Version:** 1      **Name:** CD - WB 20B PP CC - PRELIMINARY PLAT  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/26/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**  
**Title:** Consider the application of Woodbridge Properties, LLC for approval of a Preliminary Plat for Woodbridge Phase 20B, being 10 single-family residential lots on approximately 2.32 acres, on the south side of Country Club Drive, just east of State Highway 78.

### Executive Summary

The applicant is requesting to subdivide an approximately 2.32-acre tract to consist of 10 single-family residential lots, located on the south side of Country Club Drive, just east of State Highway 78.

### Sponsors:

### Indexes:

### Code sections:

- Attachments:** [CD - WB 20B PP CC - PRESENTATION-color.pdf](#)  
[CD - WB 20B PP CC - ATTACHMENT 1.pdf](#)  
[CD - WB 20B PP CC - ATTACHMENT 2.pdf](#)  
[CD - WB 20B PP CC - ATTACHMENT 3.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Title

Consider the application of Woodbridge Properties, LLC for approval of a Preliminary Plat for Woodbridge Phase 20B, being 10 single-family residential lots on approximately 2.32 acres, on the south side of Country Club Drive, just east of State Highway 78.

### Executive Summary

*The applicant is requesting to subdivide an approximately 2.32-acre tract to consist of 10 single-family residential lots, located on the south side of Country Club Drive, just east of State Highway 78.*

### Background

The 2.32-acre (approximately 101,059 square feet) subject property is located on the south side of Country Club Drive, just east of State Highway 78. The applicant is proposing to subdivide the subject property into 10 single-family residential lots.

The proposed subdivision will have primary access from Country Club Drive, which is a collector street. Country Club Drive is accessed by a minor residential street, Street A (not yet named street), which is a cul-de-sac right-of-way.

The subject property is zoned Planned Development District (PD-10), which was approved by

City Council on February 17, 1997. PD-10 is intended for single-family dwellings on minimum 6,000, 6,500, 7,000, 9,000, 10,000, 13,500, 15,000 and 87,000 square foot lots. The PD also permits additional uses such as private or public recreation facilities, religious institutions, day care facilities, parks, fire stations and public safety facilities. The applicant has indicated that all of the residential lots in this subdivision will be subject to the R-7.0 Single Family zoning standards as indicated in Section 2.11 of the PD Ordinance.

Planning and Zoning Commission approved the Preliminary Plat on June 22, 2015.

#### Policy Considerations

The proposed Preliminary Plat meets the standards of the City of Sachse Code of Ordinances and of Ordinance No. 1443, a Planned Development (PD-10) and is designed in accordance with the zoning of the property.

#### Budgetary Considerations

N/A

#### Staff Recommendations

Staff recommends approval of the Preliminary Plat for Woodbridge Phase 20B.



## **CITY COUNCIL**

JULY 7, 2015

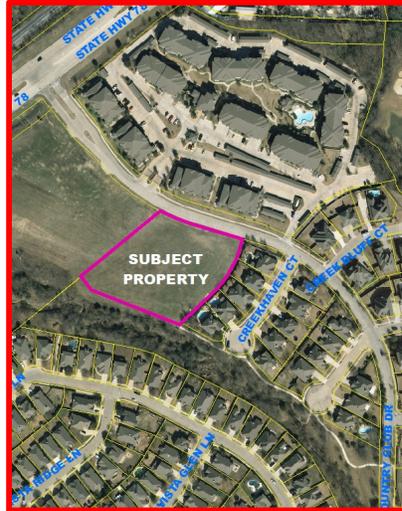
### **REQUEST**

Consider an application from Woodbridge Properties, LLC, for approval of a Preliminary Plat for Woodbridge Phase 20B, being 10 single-family residential lots on approximately 2.322 acres or 101,138 square feet.



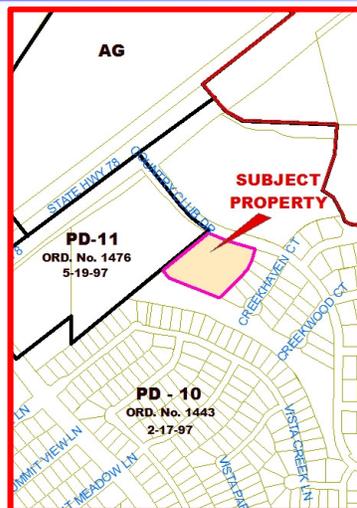
# BACKGROUND

## AERIAL LOCATION MAP



# BACKGROUND

## ZONING MAP



# BACKGROUND

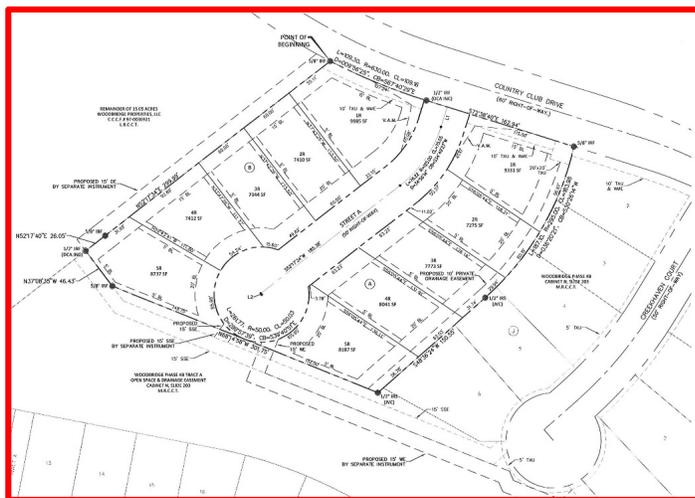
## SITE INFORMATION

- ❑ Site Area: 2.322 acres
- ❑ # Lots: 10 Single-Family Lots
- ❑ Proposed Use: Single-Family Residential
- ❑ Existing Zoning: PD-10
- ❑ Base Zoning: R-7.0



# BACKGROUND

## LOT LAYOUT



## **BACKGROUND**

Planning and Zoning Commission approved the Preliminary Plat on June 22, 2015.



## **STAFF RECOMMENDATION**

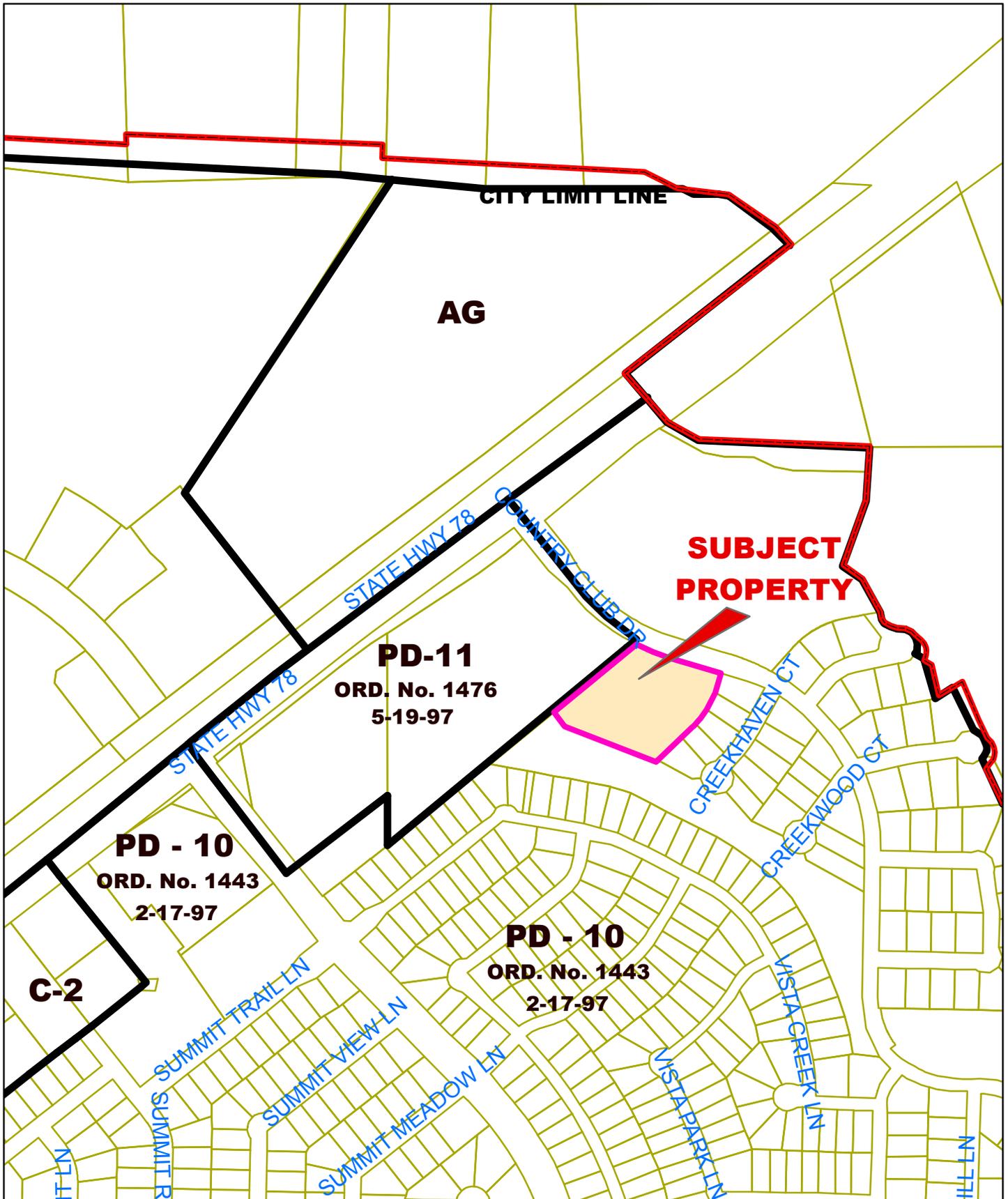
Staff recommends approval of the Preliminary Plat for Woodbridge Phase 20B.





**AERIAL LOCATION MAP**

*WOODBRIDGE PH 20B  
FILE: P 15-07 - PRELIMINARY PLAT  
Map Created: June 10, 2015*



**ZONING IDENTIFICATION MAP**

**WOODBIDGE PH 20B**  
**FILE: P 15-07 - PRELIMINARY PLAT**  
**Map Created: June 10, 2015**



WOODBRIDGE VILLAS  
DOCUMENT NO. 2004-0147716  
M.R.C.C.T.

REMAINDER OF 15.05 ACRES  
WOODBRIDGE PROPERTIES, LLC  
C.C.C.# 97-0036921  
L.R.C.C.T.

WOODBRIDGE PHASE 4B TRACT A  
OPEN SPACE & DRAINAGE EASEMENT  
CABINET N, SLIDE 203  
M.R.C.C.T.

WOODBRIDGE PHASE 1  
DOCUMENT NO. 98 - 0015004  
M.R.C.C.T.

WOODBRIDGE PHASE 4B  
CABINET N, SLIDE 203  
M.R.C.C.T.

**BENCH MARK LIST**

- BM 1 CITY OF SACHSE STATION 103 - LOCATED IN CENTER OF GRASS MEDIAN OF SACHSE ROAD 110'± WEST OF THE CENTERLINE OF MILES ROAD. ELEV=523.37
- BM 2 CITY OF SACHSE STATION 101 - LOCATED ACROSS THE STREET FROM 3400 EASTVIEW DRIVE AND 290'± EAST OF INTERSECTION OF EASTVIEW DRIVE AND PLEASANT VALLEY ROAD. ELEV=510.31
- BM 3 "X" SET ON BACK OF CURB ON NORTH SIDE OF RANCH ROAD 24'± EAST OF THE WEST RIGHT-OF-WAY LINE OF PARKVIEW LANE AND 37'± NORTH OF THE SOUTH RIGHT-OF-WAY LINE OF RANCH ROAD. ELEV=545.36
- BM 4 "X" SET ON THE NORTHEAST CORNER OF A WYE INLET 6'± NORTH OF THE NORTH RIGHT-OF-WAY LINE OF RANCH ROAD 64'± EAST OF THE EAST RIGHT-OF-WAY LINE OF PARKWOOD DRIVE. ELEV=537.39

**LINE TABLE**

LINE	BEARING	LENGTH
L1	S17° 21' 20"W	22.00'
L2	S37° 42' 26"E	1.49'

**NOTES:**

- SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY SUBDIVISION ORDINANCE AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
- ALL CORNERS ARE 5/8-INCH IRON RODS WITH A PLASTIC CAP STAMPED "PBS&J" FOUND UNLESS OTHERWISE NOTED.
- ALL WALL AND WALL MAINTENANCE EASEMENTS AND ALL HOMEOWNERS ASSOCIATION TRACT/LOT ARE TO BE CONVEYED TO AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
- THE PROPERTY IS NOT LOCATED IN THE 100-YEAR FLOOD PLAIN (FIRM COMMUNITY PANEL NUMBER 0530, MAP NUMBER 48085C0530J, DATED JUNE 2, 2009).
- THERE SHALL BE A ONE FOOT DRAINAGE EASEMENT ON EITHER SIDE OF ALL SIDE-YARD LOT LINES.

**ZONING**

R-7.0	BLOCK A	LOTS 1R-5R
	BLOCK B	LOTS 1R-5R

**LEGEND**

- IRF = IRON ROD FOUND
- IRFC = IRON ROD FOUND CAPPED
- H.O.A. = HOME OWNERS ASSOCIATION
- V.C.C.E. = VISIBILITY CORNER CLIP EASEMENT
- VAM = VISIBILITY, ACCESS, & MAINTENANCE EASEMENT
- TYP. = TYPICAL
- B.L. = BUILDING LINE
- U.E. = UTILITY EASEMENT
- D.E. = DRAINAGE EASEMENT
- L.R.C.C.T. = LAND RECORDS OF COLLIN COUNTY, TEXAS
- D.R.C.C.T. = DEED RECORDS OF COLLIN COUNTY, TEXAS
- M.R.C.C.T. = MAP RECORDS OF COLLIN COUNTY TEXAS
- W.M.E. = WALL MAINTENANCE EASEMENT
- (A) = BLOCK NUMBER

**LEGAL DESCRIPTION**

BEING A TRACT OF LAND SITUATED IN THE RICHARD NEWMAN SURVEY, ABSTRACT NO. 660, CITY OF SACHSE, COLLIN COUNTY, TEXAS AND BEING ALL OF LOT 1, BLOCK J OF WOODBRIDGE PHASE 4B, AN ADDITION TO THE CITY OF SACHSE, COLLIN COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN CABINET N, SLIDE 203, MAP RECORDS, COLLIN COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8 INCH IRON ROD WITH A RED PLASTIC CAP STAMPED "PBS&J" FOUND IN THE SOUTHWEST LINE OF COUNTRY CLUB DRIVE, A VARIABLE WIDTH RIGHT-OF-WAY, FOR THE NORTH CORNER OF SAID LOT 1, SAID POINT BEING AT THE BEGINNING OF A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 09 DEGREES 56 MINUTES 25 SECONDS, A RADIUS 630.00 FEET AND A CHORD BEARING AND DISTANCE OF SOUTH 67 DEGREES 40 MINUTES 29 SECONDS EAST, 109.16 FEET:

THENCE SOUTHEASTERLY, WITH SAID SOUTHWEST LINE AND SAID CURVE TO THE LEFT, AN ARC DISTANCE OF 109.30 FEET TO A 1/2 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "DCA INC" FOUND FOR CORNER;

THENCE SOUTH 72 DEGREES 38 MINUTES 40 SECONDS EAST, CONTINUING WITH SAID SOUTHWEST LINE, A DISTANCE OF 162.94 FEET TO A 5/8 INCH IRON ROD WITH A RED PLASTIC CAP STAMPED "PBS&J" FOUND FOR THE COMMON NORTHEAST CORNER OF SAID LOT 1 AND MOST NORTHERLY NORTHWEST CORNER OF LOT 2, BLOCK J OF SAID ADDITION, SAID POINT BEING AT THE BEGINNING OF A NON-TANGENT CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 36 DEGREES 20 MINUTES 21 SECONDS, A RADIUS OF 295.00 FEET AND A CHORD BEARING AND DISTANCE OF SOUTH 30 DEGREES 26 MINUTES 14 SECONDS WEST, 183.98 FEET;

THENCE SOUTHWESTERLY, LEAVING SAID SOUTHWEST LINE AND WITH SAID CURVE TO THE RIGHT, AN ARC DISTANCE OF 187.10 FEET TO A 1/2 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "JVC" SET FOR CORNER;

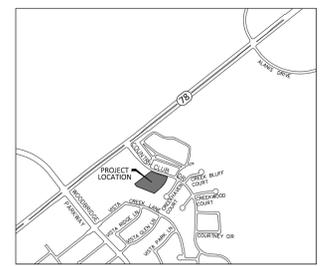
THENCE SOUTH 48 DEGREES 36 MINUTES 24 SECONDS WEST, A DISTANCE OF 150.55 FEET TO A 1/2 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "JVC" SET FOR THE SOUTHEAST CORNER OF SAID LOT 1;

THENCE NORTH 68 DEGREES 14 MINUTES 58 SECONDS WEST, WITH THE SOUTH LINE OF SAID LOT 1, A DISTANCE OF 301.75 FEET TO A 5/8 INCH IRON ROD WITH A RED PLASTIC CAP STAMPED "PBS&J" FOUND FOR CORNER;

THENCE NORTH 37 DEGREES 08 MINUTES 35 SECONDS WEST, CONTINUING WITH SAID SOUTH LINE, A DISTANCE OF 46.43 FEET TO A 1/2 INCH IRON ROD WITH A YELLOW PLASTIC CAP STAMPED "DCA INC" FOUND FOR THE MOST WESTERLY SOUTHWEST CORNER OF SAID LOT 1;

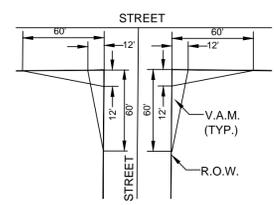
THENCE NORTH 52 DEGREES 17 MINUTES 40 SECONDS EAST, WITH THE WEST LINE OF SAID LOT 1, A DISTANCE OF 26.05 FEET TO A 5/8 INCH IRON ROD WITH A RED PLASTIC CAP STAMPED "PBS&J" FOUND FOR CORNER;

THENCE NORTH 52 DEGREES 17 MINUTES 34 SECONDS EAST, CONTINUING WITH SAID WEST LINE, A DISTANCE OF 299.99 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.322 ACRES OF LAND, MORE OR LESS.



VICINITY MAP  
N.T.S.

**VISIBILITY, ACCESS, & MAINTENANCE EASEMENT DETAIL**



**PRELIMINARY PLAT**  
Approved for preparation of final plat for the subdivision shown on this plat.

APPROVED BY: Planning and Zoning Commission  
City of Sachse

Chairman, Planning and Zoning Commission \_\_\_\_\_ Date \_\_\_\_\_

ATTEST: \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & Title \_\_\_\_\_

APPROVED BY: City Council  
City of Sachse

Mayor \_\_\_\_\_ Date \_\_\_\_\_

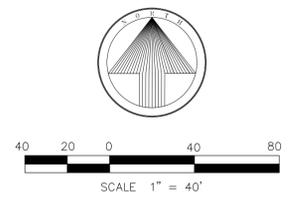
ATTEST: \_\_\_\_\_ Date \_\_\_\_\_

City Secretary \_\_\_\_\_ Date \_\_\_\_\_

**WOODBRIDGE PHASE 20B  
PRELIMINARY PLAT**

LOTS 1R-5R, BLOCK A  
LOTS 1R-5R, BLOCK B  
A REPLAT OF LOT 1, BLOCK J  
OF WOODBRIDGE PHASE 4B  
10 RESIDENTIAL LOTS  
RICHARD NEWMAN SURVEY, ABSTRACT NO. 660  
CITY OF SACHSE, COLLIN COUNTY, TEXAS  
2.322 ACRES (101,138 SQUARE FEET)  
JUNE 10, 2015  
SHEET 1 OF 1

"PRELIMINARY PLAT - FOR INSPECTION PURPOSES ONLY AND IN NO WAY OFFICIAL OR APPROVED FOR RECORD PURPOSES."

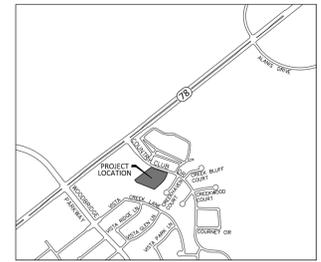


**Surveyor:**  
J. Volk Consulting, Inc.  
830 Central Parkway East, Suite 300  
Plano, Texas 75074  
Contact: Ryan Reynolds  
Phone: 972-201-3100

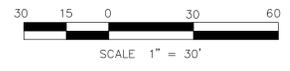
**Owner/Applicant:**  
Woodbridge Properties, LLC  
800 E. Campbell Road, Suite 130  
Richardson, TX 75081  
Contact: Don Herzog  
Phone: 214-348-1300



830 Central Parkway East, Suite 30  
Plano, Texas 75074  
972.201.3100 Texas Registration No. F-11962

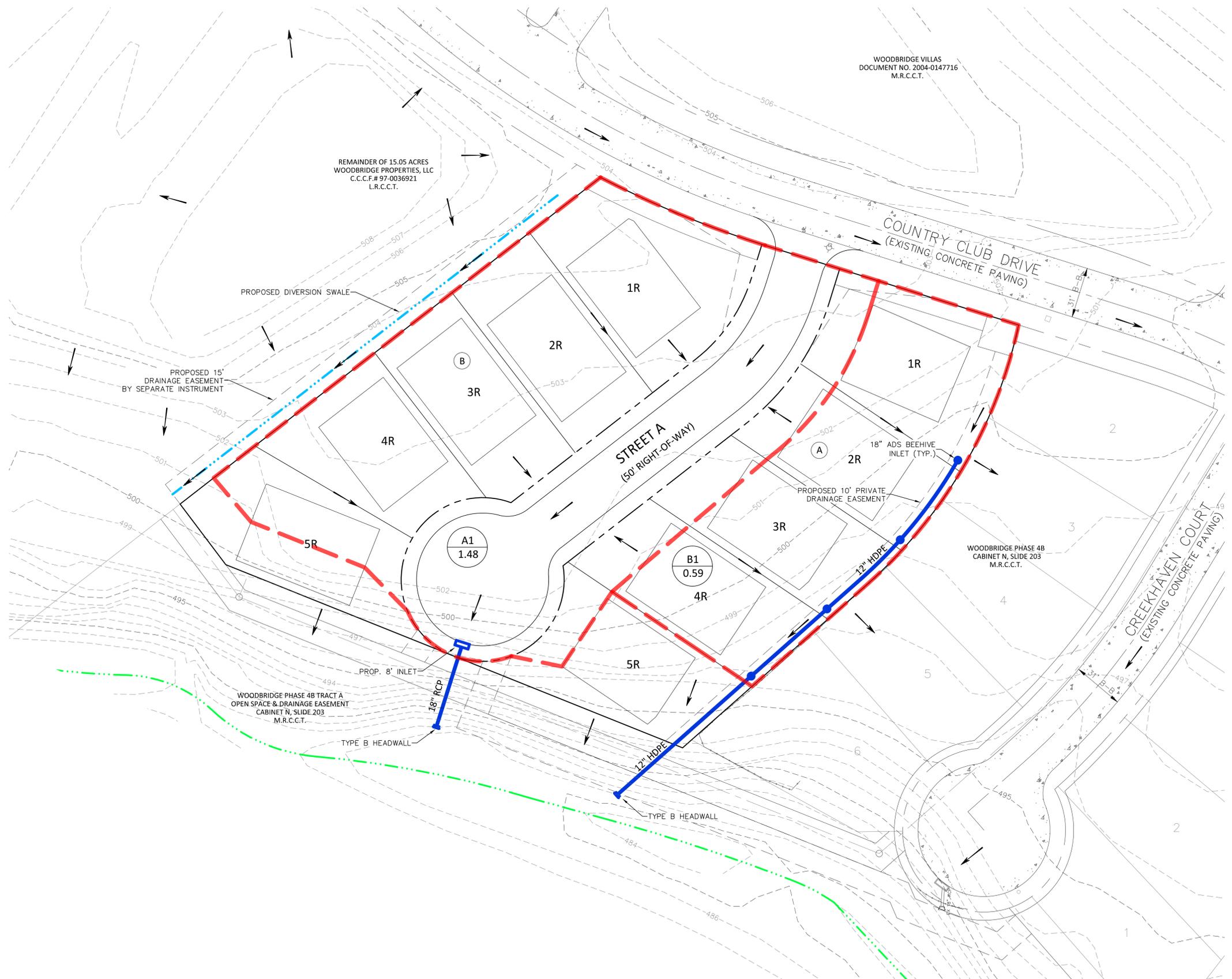


VICINITY MAP  
N.T.S.



WOODBIDGE VILLAS  
DOCUMENT NO. 2004-0147716  
M.R.C.C.T.

REMAINDER OF 15.05 ACRES  
WOODBIDGE PROPERTIES, LLC  
C.C.C.F.# 97-0036921  
L.R.C.C.T.



RUNOFF CALCULATIONS

DRAINAGE AREA I.D.	SIZE (ac)	RUNOFF COEFFICIENT	CxA	TIME OF CONCENTRATION (min)	100-YEAR	
					RAINFALL INTENSITY (in/hr)	RUNOFF (cfs)
A1	1.48	0.50	0.7	15	7.52	5.6
B1	0.59	0.50	0.3	15	7.52	2.2

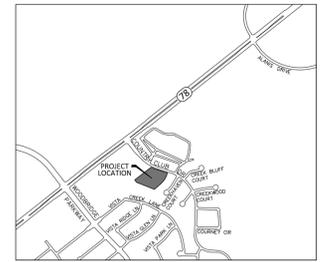
**LEGEND**

- A1  
2.14 DRAINAGE AREA DESIGNATION  
DRAINAGE AREA SIZE (AC.)
- DRAINAGE AREA DIVIDE
- DIRECTION OF FLOW
- PROPOSED STORM DRAIN  
W/CURB INLET
- EXISTING STORM DRAIN  
EX 42" RCP
- CREEK FLOWLINE

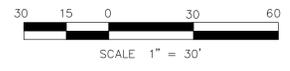
NOTE:  
THE PROPERTY IS NOT LOCATED IN THE 100-YEAR FLOOD  
PLAIN (FIRM COMMUNITY PANEL NUMBER 0530,  
MAP NUMBER 48085C0530), DATED JUNE 2, 2009)

DRAINAGE AREA MAP  
PRELIMINARY DRAINAGE ANALYSIS  
**WOODBIDGE  
PHASE 20B**  
CITY OF SACHSE  
COLLIN COUNTY, TEXAS  
JUNE 10, 2015  
SHEET SD-1

WOODBIDGE VILLAS  
DOCUMENT NO. 2004-0147716  
M.R.C.C.T.



VICINITY MAP  
N.T.S.



LEGEND	
	EXISTING SANITARY SEWER
	EXISTING WATER LINE
	PROPOSED SANITARY SEWER
	PROPOSED WATER LINE
	PROPOSED STORM DRAIN W/CURB INLET
	EXISTING STORM DRAIN
	CREEK FLOWLINE



REMAINDER OF 15.05 ACRES  
WOODBIDGE PROPERTIES, LLC  
C.C.C.F.# 97-0036921  
L.R.C.C.T.

WOODBIDGE PHASE 4B TRACT A  
OPEN SPACE & DRAINAGE EASEMENT  
CABINET N, SLIDE 203  
M.R.C.C.T.

WOODBIDGE PHASE 1  
DOCUMENT NO. 98 - 0015004  
M.R.C.C.T.

WOODBIDGE PHASE 4B  
CABINET N, SLIDE 203  
M.R.C.C.T.

PRELIMINARY  
WATER/SEWER PLAN  
WOODBIDGE  
PHASE 20B  
CITY OF SACHSE  
COLLIN COUNTY, TEXAS  
JUNE 10, 2015  
SHEET WS-1



Legislation Details (With Text)

**File #:** 15-2875      **Version:** 1      **Name:** Bank Depository Award 2015  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/18/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**  
**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, awarding the Bank Depository Service Agreement between the City and American National Bank (Option 1) for the initial period October 1, 2015, and continuing through May 31, 2017 with provision to renew for three additional one-year periods; authorizing the Mayor to execute the agreement and all related documents thereto; and providing for an effective date.

**Executive Summary**  
The current banking depository agreement ends September 30, 2015.

**Sponsors:**

**Indexes:**

**Code sections:**

- Attachments:** [Recap\\_Analysis 2015 06 26 15M.pdf](#)  
[Resolution 2015 Depository Award Option 1.pdf](#)  
[Resolution 2015 Depository Award Option 2.pdf](#)  
[Council July 7 2015.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Title**

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the Bank Depository Service Agreement between the City and American National Bank (Option 1) for the initial period October 1, 2015, and continuing through May 31, 2017 with provision to renew for three additional one-year periods; authorizing the Mayor to execute the agreement and all related documents thereto; and providing for an effective date.

**Executive Summary**

*The current banking depository agreement ends September 30, 2015.*

**Background**

The City's current Bank Depository Agreement with American National Bank (ANB) began October 1, 2010. ANB has been supportive and responsive to the City of Sachse's needs as well as complying with the terms of the agreement. Various processes have been automated during the current bank depository agreement (i.e. positive pay, bank reconciliation file download, direct deposit capture services)

The City used Valley View Consulting. L.L.C to assist in soliciting and selecting a primary depository bank as a service included in the Investment Advisory agreement. All four financial institutions with facilities located within the city limits were contacted and invited to submit

proposals. Only the incumbent bank, American National Bank of Texas, submitted a proposal, and they offered two options. Option 1 provides for fees to be assessed for services rendered, with those fees offset by an earnings credit on all non-interest bearing accounts. Under Option 2, ANB will provide all banking services free of charge, so long as the City maintains a monthly average of \$5 million in Non-Interest bearing compensating balances. Based upon specifications and ANB's overall proposal, staff and City investment consultants recommend Option #1. The fee based option will allow investment options for the \$5 million when not committed to a non-interest bearing compensating balance.

#### Policy Considerations

Compliance with contract terms and conditions.

#### Budgetary Considerations

None

#### Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, awarding the Bank Depository Service Agreement between the City and American National Bank (Option 1) for the initial period October 1, 2015, and continuing through May 31, 2017 with provision to renew for three additional one-year periods; authorizing the Mayor to execute the agreement and all related documents thereto; and providing for an effective date.



June 26, 2015

Ms. Teresa Savage  
Finance Director  
City of Sachse  
3815 B Sachse Road  
Sachse, TX 75048

Dear Ms. Savage:

Thank you for the opportunity to assist the City of Sachse (the "City") and the Sachse Economic Development Corporation (the "EDC"), collectively (the "CITY"), with this Primary Bank Depository Services Request for Applications (the "RFA") project. This assistance was provided to the CITY as a service included in the Investment Advisory agreement.

The objective of this engagement was to assist the CITY in soliciting for and selecting a primary depository bank following the expiration of the current contract September 30, 2015, with no remaining extension options.

### **Procedure**

The project began with the establishment of a Calendar of Events to ensure that the required project steps were performed in a timely and sequential manner. The new contract termination date will be twenty months (May 31, 2017) to better accommodate future solicitation process timing by not having it in conflict with the fiscal year end audit activities.

The process for selecting a depository bank is governed by the State of Texas Local Government Code: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to understand and comply with the CITY'S financial and purchasing policies and Investment Policy.

The RFA project was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Established the minimum required banking services and potential additional services.
3. Developed a list of potential financial institutions within the City's municipal boundaries:
  - a. American National (the incumbent Bank)
  - b. Bank of America Merrill Lynch
  - c. Colonial Savings
  - d. Prosperity Bank

4. Contacted the identified financial institutions.
5. Drafted the RFA for CITY review and approval.
6. Advertised as required.
7. Distributed the RFAs to the identified and receptive financial institutions.
8. Held a non-mandatory pre-application conference that was attended by representatives of:
  - a. American National Bank
9. No additional RFA requests were received as a result of the advertisement.
10. By the deadline, one application was received:
  - a. American National Bank

This process resulted in one bank submitting an application with two options. The evaluation of the application was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services,
2. Reputation of applicant and quality of services,
3. Cost of services,
4. Transition cost, retention and transition offers and incentives,
5. Funds availability,
6. Interest paid on interest bearing accounts and deposits,
7. Earnings credit calculation on compensating balances,
8. Completeness of application and agreement to points in the RFA,
9. Physical location within City's municipal boundaries,
10. Convenience of locations,
11. Previous service relationship with the CITY, and
12. Financial strength and stability of the institution.

### **Response Analysis**

The analysis began with an overall review of the responding bank's general financial strength and ability to provide the bank services necessary to meet the CITY'S current and future service needs. As the incumbent, the responding bank exhibited acceptable financial strength and adequately passed the bank service test.

### **Fees**

American National Bank (the "Bank"), as the incumbent, offered to continue providing the services that the CITY requested with all fees offset by maintaining a non-interest bearing average account balance of \$5 million in the same structure of the current contract. The Bank also offered an alternative fee structure, based on current estimated services and volumes, of \$1,171 per month.

### **Earnings**

The CITY recognized that in addition to bank service charges, the bank's desire to pay for bank balances augments a relationship. The CITY'S recent monthly average operating bank balances approximate \$10,000,000. Those balances fluctuate month-to-month and within individual months.

The following summary table compares the two proposed options after application of the earnings credit for the initial 20 month contract term:

	<b>Option 1</b> <b><u>Fee Based</u></b>	<b>Option 2</b> <b><u>Minimum Required Balance</u></b>
<b>Historical Operating Balances</b>	\$ 10,000,000	\$ 10,000,000
<b>Required Compensating Balance</b>	0	5,000,000
<b>Monthly Bank Fees</b>	(1,171)	0
<b>Net Monthly Fees</b>	All Fees Covered w/Earnings Credit	All Fees Waived
<b>Monthly Investible Balance</b>	5,000,000	0
<b>Monthly Interest w/12 Month CD @ 0.50%</b>	2,083	0
<b>20 Month Income/(Cost)</b>	<u>\$ 41,667</u>	<u>\$0</u>

**Conclusion**

Although the CITY only received an application from one bank, the two options proposed are consistent with applications offered elsewhere in the existing market environment and represent competitive alternatives.

Based on the CITY'S evaluation criteria listed above, the attached analysis and the potential for overall interest rate increases the next five years, we concur with Staff's findings that the fee based option is the better choice for the CITY. The initial contract term will commence on October 1, 2015 for twenty months, with three additional twelve month extension options.

Please contact Tom or me to discuss any questions or additional information needs. Thank you for this opportunity to serve the CITY.

Sincerely,



William J Koch  
Valley View Consulting, L.L.C.  
972.682.6900

Attachment

# City of Sachse Bank RFA Analysis - \$15,000,000 Total Balances

June 25, 2015	American National Bank of Texas #1	American National Bank of Texas #2
<b><u>Proposed Fees</u></b>		\$5MM Minimum Compensating Balance - Operating Fees Waived
Monthly Fee Estimate	(1,171)	-
Monthly Estimated Assessment Fee	-	-
Fees for Twenty Month Term	(23,417)	-
<b><u>Contract Incentives</u></b>		
Waived Fees	-	-
Conversion Costs (Cash Payment)	-	-
Supply Allowance	1,500	1,500
Other	-	-
<b>Total Fees for Twenty Month Term less Incentives</b>	<b>(23,417)</b>	<b>-</b>
<b><u>Earnings Credit</u></b>		
	Managed Rate with 0.25% floor	N/A
Earnings Credit Rate	0.25%	N/A
Operating Account Balance	10,000,000	10,000,000
Required Compensating Balance		5,000,000
Monthly Earnings Credit less Reserve	1,875	-
Earnings Credit for Twenty Month Term	37,500	-
Reserve Requirement	Yes - 10%	N/A
<b>Net Fees for Twenty Month Term</b>	<b>All Fees Covered</b>	<b>All Fees Covered</b>
	<b>0</b>	<b>0</b>
<b><u>Interest Income Estimate</u></b>		
Investment Option	Laddered Investment Strategy (e.g. One Year CD @ 0.50%)	PFMM (0.05%) Rate + 0.15% = 0.20% with 0.20% Floor
Interest Rate	0.50%	0.20%
Investment Balance	5,000,000	-
Monthly Investment Income	2,083	-
Twenty Month Investment Income	41,667	-

# City of Sachse Bank RFA Analysis - \$15,000,000 Total Balances

June 25, 2015

American National Bank of Texas #1

American National Bank of Texas #2

**Twenty Month Income/(Cost)**

41,667

-

**As of 4/28/15 Submission Date**

91-Day T-Bill Discount Rate	0.01%
26-Week T-Bill Discount Rate	0.07%
Fed Funds Rate Actual	0.12%
Fed Funds Rate Target	0.25%
Local Government Investment Pool	0.06%
One Month LIBOR	0.18%

## DETAIL RESPONSE ANALYSIS

**"Best Value" Criteria**

- 1 Ability to perform and provide the required and requested services
- 2 Reputation of applicant and quality of services
- 3 Cost of services
- 4 Transition cost; retention and transition offers and incentives
- 5 Funds availability
- 6 Interest paid on interest bearing accounts and deposits
- 7 Earnings credit calculation on compensating balances
- 8 Completeness of application and agreement to points in the RFA
- 9 Physical location within 5 miles of City Hall
- 10 Convenience of locations
- 11 Previous service relationship with the City
- 12 Financial Strength and stability of institution

**Responses**

- |  |     |
|--|-----|
| 1 On-Line Banking Services <b>(R)</b>              | Yes |
| 2 Positive Pay & Account Reconciliation <b>(R)</b> | Yes |
| 3 Reverse Positive Pay Service <b>(R)</b>          | Yes |
| 4 ACH <b>(R)</b>                                   | Yes |

# City of Sachse Bank RFA Analysis - \$15,000,000 Total Balances

June 25, 2015	American National Bank of Texas #1	American National Bank of Texas #2
5 ACH Debit Blocking (R)	Yes	
6 Remote Deposit Capture (R)	Yes	
7 Post No Checks (R)	Yes	
8 Funds Availability (R)	Yes	
9 Employee Check Cashing (R)	Yes	
10 Returned Check Reprocessing (R)	Yes	
11 Account Analysis (R)	Yes	
12 Bank Statements (R)	Yes	
13 Payment for Services (R)	Yes	
14 Account Settlement (R)	Yes	
15 Research (R)	Yes	
16 Bank Errors (R)	Yes	
17 Safekeeping Custody Services (R)	Yes	
18 Sweep / Investment Account (R)	Yes	
19 Audit Confirmations (R)	Yes	
20 Balance Assessment (R)	Waived	
21 Reserve Requirement (R)	Yes - 10%	
 <b><u>Services That May be Considered</u></b>		
1 Integrated Disbursement Services	No	
 <b><u>Collateral Requirements</u></b>		
1 Collateralization	Yes	
2 Collateral Amount	Yes	
3 Custody/Safekeeping	FHLB - Dallas	
4 Collateral Substitution	Yes	
5 Collateral Report	Yes	
6 Board Resolution	Yes	
 <b><u>Investment Activities</u></b>		
1 Direct Investment Alternative	Yes	
2 Certificates of Deposit	Yes	

# City of Sachse Bank RFA Analysis - \$15,000,000 Total Balances

June 25, 2015	American National Bank of Texas #1	American National Bank of Texas #2
---------------	------------------------------------	------------------------------------

3 Certificates of Deposit => \$250,000	Yes	
--	-----	--

**Overdraft Provisions**

1 Net Overdraft Defined	Yes	
2 Notification	Yes	
3 Stipulations	Case by Case, WSJ Prime + 3%	

**Other Stipulations**

1 Notifications	Yes	
2 Notifications of Incoming Wires	Yes	
3 Right to Cancel under Federal & State Law Rulings	Yes	
4 Access to Bank Records	Yes	
5 Right to open and maintain other accounts	Yes	
6 Secondary Bank Depository	Yes	
7 Right to terminate	Yes	
8 Terms Fixed	Yes	
9 One Relationship Officer	Anita Collins, Sachse Market President 214-542-5930	

**Miscellaneous**

1 Semi-Annual Meeting	Yes	
2 Formal Agreement Required	Yes	
3 Advertisement Acknowledged	Yes	

**Application Submission**

Provided

**Fee Schedule**

Yes

**Information Requirements Response Attachments**

1 Account Analysis	Provided	
2 Rate Basis		
3 Sample Depository Services Agreement	Provided	

# City of Sachse Bank RFA Analysis - \$15,000,000 Total Balances

June 25, 2015	American National Bank of Texas #1	American National Bank of Texas #2
4 Sample Collateral Agreement		
5 Security Measures		
6 Technology Specifications		
7 Sample Safekeeping Report		
8 Sweep/Investment Account Information		
9 Summary Business Continuity Plan		
10 References	Provided	
11 Sample FIRREA Compliant Document		
<b><u>Other Considerations</u></b>		
1 Waived Fees		
2 Conversion Costs (Cash Payment)		
3 Supply allowance		1,500
4 Other Incentive (alternate to waiver option)		
5 Minimum balance requirement		5,000,000
6 Maximum balance limitation		
7 List of branch locations	Provided	
8 Availability Schedule		
9 Bankrate.com Rating	4 Star	
10 Employee Banking Program		
11 Safekeeping Services	Provided	
12 Sample Bank Service Agreements	Provided	
13 Sample Collateral Report		
14 Additional Services		
15 Bank Relationship Team	Provided	
16 Financial Information	Provided	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE BANK DEPOSITORY SERVICE AGREEMENT BETWEEN THE CITY AND AMERICAN NATIONAL BANK FOR THE INITIAL PERIOD OCTOBER 1, 2015 AND CONTINUING THROUGH MAY 31, 2017 WITH PROVISION TO RENEW FOR THREE ADDITIONAL ONE-YEAR PERIODS; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL RELATED DOCUMENTS THERETO; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, The City of Sachse and American National Bank current bank depository services agreement expires on September 30, 2015; and

**WHEREAS**, staff has advertised for and received proposals from local banks; and

**WHEREAS**, staff reviewed all proposals and finds that American National Bank Option #1 has the best overall proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** That the City Council hereby awards the City's bank depository contract to American National Bank, Option #1, based upon specifications and their overall proposal for the initial period October 1, 2015 to May 31, 2017, and with the provision to renew for three additional one-year periods.

**SECTION 2.** The Mayor is authorized to execute the Bank Depository Service Agreement and all related documents thereto on behalf of the City;

**SECTION 3.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the 7th day of July, 2015.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Lewis Sirianni, Interim City Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE BANK DEPOSITORY SERVICE AGREEMENT BETWEEN THE CITY AND AMERICAN NATIONAL BANK FOR THE INITIAL PERIOD OCTOBER 1, 2015 AND CONTINUING THROUGH MAY 31, 2017 WITH PROVISION TO RENEW FOR THREE ADDITIONAL ONE-YEAR PERIODS; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL RELATED DOCUMENTS THERETO; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, The City of Sachse and American National Bank current bank depository services agreement expires on September 30, 2015; and

**WHEREAS**, staff has advertised for and received proposals from local banks; and

**WHEREAS**, staff reviewed all proposals and finds that American National Bank Option #2 has the best overall proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** That the City Council hereby awards the City’s bank depository contract to American National Bank, Option #2, based upon specifications and their overall proposal for the initial period October 1, 2015 to May 31, 2017, and with the provision to renew for three additional one-year periods.

**SECTION 2.** The Mayor is authorized to execute the Bank Depository Service Agreement and all related documents thereto on behalf of the City;

**SECTION 3.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the 7th day of July, 2015.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Lewis Sirianni, Interim City Secretary



# CITY OF SACHSE BANK DEPOSITORY SERVICES AGREEMENT

Presented by the Finance Department

July 7, 2015



## TIMELINE

- March 8—RFA distributed to financial institutions
- April 7—Pre-application conference
- April 28—Responses due to City
- July 7—City Council consideration of contract award
- July 14—EDC Board consideration of contract award
- October 1—New Depository Services Agreement begins

## FINANCIAL INSTITUTIONS

- American National Bank(incumbent)
- Bank of America
- Colonial Savings
- Prosperity Bank

## PROPOSALS RECEIVED

- American National Bank
  - Option 1—City pays fees incurred, Premium Earnings Credit Rate of 0.25% on all non-interest bearing balances and 0.20% on interest bearing balances.
  - Option 2—Maintain \$5 million balance in non-interest bearing compensating balances, and all banking services provided free of charge.

## COMPARISON OF OPTIONS

	Potential Interest Earned per month	Potential Interest Earned per 20-Month Initial Term	Estimated Fees Incurred per Month	Estimated Fees Incurred per 20-Month Initial Term	Net Interest Earned/20-month Initial Term
Option 1	\$2,055	\$41,100	\$1,171	\$23,420	\$17,680
Option 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## STAFF RECOMMENDATION

- Overall highly satisfied with services and convenience offered by ANB.
- Desire to move renewal date away from beginning of fiscal year.
- Initial term of 20 months expiring at May 31, 2017 with option for three 1-year renewals.
- Option 1 provides potential for additional investment income with no loss of service.



## Legislation Details (With Text)

<b>File #:</b>	15-2887	<b>Version:</b>	1	<b>Name:</b>	Resolution for Dallas County PSA - Sachse Road
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	6/29/2015	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	7/7/2015	<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the project specific agreement to the master agreement governing major capital transportation improvement projects between the City of Sachse and Dallas County, for MCIP Project 22804, the reconstruction of approximately 0.75 miles of an existing roadway located within the City of Sachse; and providing for an effective date.

### Executive Summary

In 2014, Dallas County began designing the widening of 5th Street and Sachse Road to a 4-lane roadway from State Highway 78 to the eastern city limits. The preliminary design of phase 1, from State Highway 78 to Miles Road, is now complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so that phase 1 of the project can continue into final design and construction.

### Sponsors:

### Indexes:

### Code sections:

- Attachments:** [Exhibit A - Project Map](#)  
[Exhibit B - Resolution and PSA](#)  
[Exhibit C - Project Timeline](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Title

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the project specific agreement to the master agreement governing major capital transportation improvement projects between the City of Sachse and Dallas County, for MCIP Project 22804, the reconstruction of approximately 0.75 miles of an existing roadway located within the City of Sachse; and providing for an effective date.

### Executive Summary

*In 2014, Dallas County began designing the widening of 5th Street and Sachse Road to a 4-lane roadway from State Highway 78 to the eastern city limits. The preliminary design of phase 1, from State Highway 78 to Miles Road, is now complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so that phase 1 of the project can continue into final design and construction.*

### Background

The City of Sachse submitted 5th Street and Sachse Road to Dallas County as a potential MCIP Project in 2012. Dallas County Commissioner Mike Cantrell and the staff of Dallas County Public Works agreed to participate in the project as a partner with Sachse.

Dallas County completed the schematic design for the widening of 5th Street and Sachse Road from State Highway 78 to the eastern City limit earlier this year. The schematic design identified four potential phases of design and construction.

This Project Specific Agreement (PSA) is for phase 1 of the four identified phases. The project map is provided in Exhibit "A". The PSA is provided in Exhibit "B", and a schematic timeline for the project is provided in Exhibit "C".

The scope, limits and number of future phases (phases 2-4) will be determined in the future based upon available funds and direction from both the City of Sachse and Dallas County.

Dallas County will be the project lead, and will oversee the design and construction of the project, with input from City staff.

Sachse's funding obligation for the project includes 50% of the cost of final design, right-of-way acquisition, and construction of paving and drainage improvements. The City may include additional City scope items, including utilities and landscaping, at the sole cost of the City.

The cost sharing for the project is shown below.

City of Sachse	\$ 2,990,000
<u>Dallas County</u>	<u>\$ 2,990,000</u>
Project Total	\$ 5,980,000

#### Policy Considerations

This agreement is for the widening a section of 5th Street and Sachse Road to a 4-lane, divided roadway. The agreement is consistent with Sachse's Thoroughfare Plan and formalizes the project obligations of both the City and the County.

#### Budgetary Considerations

The project funding will be shown in the FY 2015-2016 Budget, in the Capital Improvement Plan Update for approval by the City Council later this year. The funds will be shown to be paid out of the 2006 Transportation Bond proceeds.

#### Staff Recommendations

Approve a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the project specific agreement to the master agreement governing major capital transportation improvement projects between the City of Sachse and Dallas County, for MCIP Project 22804, the reconstruction of approximately 0.75 miles of an existing roadway located within the City of Sachse; and providing for an effective date.

# Project Phasing



Phase 1 – County funding is available, final design to begin this year  
Phases 2-4 – will require future final design & funding

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE PROJECT SPECIFIC AGREEMENT TO THE MASTER AGREEMENT GOVERNING MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS BETWEEN THE CITY OF SACHSE AND DALLAS COUNTY, FOR MCIP PROJECT 22804, THE RECONSTRUCTION OF APPROXIMATELY 0.75 MILES OF AN EXISTING ROADWAY LOCATED WITHIN THE CITY OF SACHSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Sachse, Texas, and Dallas County, Texas, entered into a Master Agreement Governing Major Capital Transportation Improvement Projects on or about May 17, 2011 (“Master Agreement”), for the purpose of transportation improvements on roads inside Dallas County; and

**WHEREAS**, the City Council has been presented with a proposed Project Specific Agreement (“PSA”) to the Master Agreement, for MCIP Project 22804, which is reconstruction of approximately 0.75 miles of an existing roadway beginning at the intersection of 5<sup>th</sup> Street and SH 78, extending east along 5<sup>th</sup> Street to its intersection with Sachse Road, continuing eastward along Sachse Road to its intersection with Miles Road, located within the City; and

**WHEREAS**, upon full review and consideration of the PSA and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the PSA on behalf of the City of Sachse, Texas;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute the PSA, attached hereto as Exhibit “A”.

**SECTION 2.** That this Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mike Felix, Mayor

\_\_\_\_\_  
Michelle Lewis Sirianni, Interim City Secretary

**EXHIBIT "A"**  
**Project Specific Agreement to the Master Agreement Governing Major Capital  
Transportation Improvement Projects**

**DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM  
PROJECT SPECIFIC AGREEMENT  
TO THE MASTER AGREEMENT GOVERNING  
MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS**

This Project Specific Agreement hereinafter called “PSA” to the Master Agreement Governing Transportation Major Capital Improvement Projects (“Master Agreement”) is made by and between the City of Sachse, Texas, hereinafter "City", and the County of Dallas, Texas, hereinafter "County", acting by and through its duly authorized officials, for the purpose of Transportation Improvements on the Sachse Road MCIP Project 22804 from SH-78 to Miles Road, hereinafter called “Project”.

**WHEREAS**, the City and County entered into a Master Agreement Governing Transportation Major Capital Improvement Projects on May 17, 2011 by Commissioner Court Order 2011-896 for the purpose of transportation improvements on roads inside Dallas County; and

**WHEREAS**, the County has requested that it be designated as the Lead Agency for the project and will provide the Project Manager; and

**WHEREAS**, Chapter 791 of The Texas Government Code and Texas Transportation Code Section 472.001 provides authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of road construction or improvements of road or street projects.

**NOW THEREFORE THIS PSA** is made by and entered into by the City, and the County, for the mutual consideration stated herein.

**Witnesseth**

**Article I.**

**Project Specific Agreement**

This PSA is to specifically identify the project, changes in the rights and responsibilities of each of the parties as set forth in the Master Agreement and additions thereto as incorporated herein. This PSA will be an addition to the Master Agreement and incorporate each of its terms and conditions. All terms of the Master Agreement remain in full force and effect except as modified herein. In the event of any conflict between the Master Agreement and this PSA, this PSA shall control.

**Article II**

**Incorporated Documents**

This PSA incorporates, as if fully reproduced herein word for word and number for number, the following items:

1. Master Agreement authorized by County Commissioners Court Order; 2011-896 dated May 17, 2011, and additions thereto as incorporated herein.
2. Describing the Project Scoping Sheets as shown in Attachment A”.
3. Current Cost Estimates and Funding Sources, as shown in Attachment “B”.

### **Article III**

#### **Term of Agreement**

This PSA becomes effective when signed by the last party whose signature makes the respective agreement fully executed and shall terminate upon the completion and acceptance of the Project by Dallas County Commissioners Court or upon the terms and conditions in the Master Agreement, Article IV.

### **Article IV**

#### **Project Description**

This PSA is entered into by the parties for public transportation improvements within the City of Sachse, Texas. The MCIP Project 22804 is defined as the reconstruction of approximately 0.75 miles of an existing 2-lane rural asphalt roadway with a 4-lane divided reinforced concrete curb & gutter roadway and storm drainage system and hereinafter referred to as the “Project” and as more fully described in Attachment “A”. The Project will begin at the intersection of 5<sup>th</sup> Street & SH 78 extending east along 5<sup>th</sup> Street to its intersection with Sachse Road and continuing eastward along Sachse Road to its intersection with Miles Road. This project will facilitate the movement of public transportation to benefit both the City and County. The City has and hereby does give its approval for expenditure of County funds for the construction, improvement, maintenance, or repair of a street located within the municipality.

### **Article V.**

#### **Fiscal Funding**

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of County funding for each item and obligation contained herein. City shall have no right of action against the County of Dallas as regards this **PSA**, specifically including any funding by County of the Project in the event that the County is unable to fulfill its obligations under this **PSA** as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this **PSA** or failure of any funding party to budget or authorize funding for this **PSA** during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the County, at its sole discretion, may provide funds from a separate source or terminate this **PSA**. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Notwithstanding anything to the contrary herein, this **PSA** is expressly contingent upon the availability of City funding for each item and obligation contained herein. County shall have no right of action against the City as regards this **PSA**, specifically including any funding by City of the Project in the event that the City is unable to fulfill its obligations under this **PSA** as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this **PSA** or failure of any funding party to budget or authorize funding for this **PSA** during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the City, at its sole discretion, may provide funds from a separate source or terminate this **PSA**. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

### **Article VI**

#### **Agreements**

I. County and City Responsibilities:

1. County will be the Lead Agency for the Project.
2. City and County have mutually agreed that the Project limits are Sachse Road from SH-78 to Miles Road.
3. The agreed upon Standard Basic Project Design for the project is as defined in the Project Scoping Sheets, Attachment "A". Such design shall be the Standard Basic Project Design for the Project and specifically does not include Paving and Drainage Amenities or Utility Betterments as defined in the Master Agreement. If the City adds relocation or adjustment of City Utilities or Utility Betterments, the City agrees that it will pay 100% of the costs of these additions.
4. The City agrees that County may include any such item as an optional item to the construction bidding. City further agrees to review the bids submitted, the bid specifications, quantities, bid amount and any other item the City shall choose to review and furnish a written acceptance or rejection of the bid within ten (10) days. In the event the bid is accepted, City agrees to encumber an amount adequate for the total estimated project costs as indicated in Attachment "B" or same as amended to conform to the bid amounts. In the event the bid is accepted, City agrees to encumber an amount adequate for the total estimated project costs as indicated in Attachment "B".
5. The Project will require the acquisition of road right-of-way which is specifically all real property needed or convenient for roadway and/or drainage purposes as shown in the Project design or right-of-way plans and specifically includes all real property outside of the designed right-of-way needed, if applicable, or convenient to the construction, drainage, interface with adjoining streets or alleys, driveways or other access ways or other Project permanent or temporary easements which is approved by City and County. Such right-of-way acquisition shall be the responsibility of the County as Lead Agency.
6. In order to certify compliance with the expenditure of the Project funding for this Agreement, the City agrees to furnish to the County, its Auditor, or its designated representative(s) the unrestricted right to audit any and all accounting and other records regarding any funds paid or claimed under this agreement, including, but not limited to all books, records, reports, tickets, deposits, expenditure, budget or any item therein, supporting data, computer records and programs, and all items of hardware, software or firmware, or any other item utilized by the City regarding this Agreement (records). City contracts and agrees that all records shall be kept and maintained for a period of time not less than four (4) years from the date of the termination of this Agreement. Such records shall be provided to the County in Dallas County, Texas and available for any audit at any time upon request.
7. The results of any audit may be furnished to City for comment. In the event that any audit shall determine that moneys are owed to County such sums are deemed to be due and payable to Dallas County, Texas, within thirty (30) days of the date of an invoice for such cost being deposited in the US Mail, certified mail, return receipt requested.

II. City Responsibilities:

1. City shall execute the necessary agreements for the implementation design and construction of the Project mutually agreed upon and incorporated herein by this PSA.
2. This PSA is City approval of the preferred alignment and the proposed estimated budget.
3. City shall provide City Council Resolution commitment to meet the Project funding.
4. City will retain right to review plans and amendments during preparation of the deliverables under the contract.
5. City shall coordinate any necessary utility adjustments for construction of the Project.
6. City shall be responsible for maintaining the roadway after the Project is complete.

III. County Responsibilities:

1. County shall be the Lead Agency for the Project. County will provide project management of the Project from commencement of planning to completion of construction.
2. County shall advertise the Project with City funded items as optional bid items.

IV. Funding:

County and City mutually agree to proportionately fund the Direct Project and Program cost as follows:

1. Notwithstanding any provision in the Master Agreement, this PSA, any amendment thereto, or any other agreement between the parties regarding this Project, the total Project cost is estimated at Five Million, Nine Hundred Eighty Thousand Dollars and no cents (\$5,980,000.00). The County's total obligation to this Project is to provide funding in the amount not to exceed Two Million, Nine Hundred Ninety Thousand Dollars and no cents (\$2,990,000.00), reduced by all County in-house design and delivery costs of the total Project cost, estimated to be Eight Hundred Ninety Thousand Dollars and no cents (\$890,000.00).
2. Project costs may include all County project delivery costs including but not limited to preliminary scoping and research, preliminary design services, special services, primary design services, inspection, laboratory services and construction.
3. The City agrees to provide funding for the Project as indicated in the amount of Two Million, Nine Hundred Ninety Thousand Dollars and no cents (\$2,990,000.00).
4. City agrees to encumber an amount adequate for total estimated project costs as determined prior to the commencement of each Project milestone as determined by County within 30 days of notification by County. The City will pay Project costs as invoiced by the County.
5. If the total Project costs excluding paving and drainage amenities or utility betterments should exceed the total Project cost, the City and County agree to amend the project's scope to remain within the current estimated total Project Cost.

**Article VII**

**Miscellaneous:**

1. **Indemnification. County and City agree that each shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of performance of this Agreement, without waiving any governmental immunity available to County or City or their respective officials, officers, employees, or agents under Texas or other law and without waiving any available defenses under Texas or other law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.**
  
2. No Third Party Beneficiaries, The terms and provisions of this PSA are for the benefit of the parties hereto and not for the benefit of any third party. It is the express intention of City and County that any entity other than City or County receiving services or benefits under this PSA shall be deemed an incidental beneficiary only. This PSA is intended only to set forth the contractual right and responsibilities of the parties hereto.
  
3. **Applicable Law.** This PSA is and shall be expressly subject to the Sovereign Immunity of County and Governmental Immunity of City, Title 5 of the Texas Civil Practice and Remedies Code, as amended, and all applicable Federal and State Law. This PSA shall be governed by and construed in accordance with the laws and case decisions of the State of Texas. Exclusive venue for any legal action regarding this PSA filed by either City or County shall be in Dallas County, Texas.
  
4. **Notice.** Any notice provided for in this Agreement to be given by either party to the other, shall be required to be in writing and shall be deemed given when personally delivered, or two (2) business days after being deposited in the United States Mail, postage prepaid, certified, returned receipt requested, or registered addressed as follows:

To County: County of Dallas  
Mrs. Alberta L. Blair, P.E.  
Director of Public Works  
Dallas County Administration Building  
411 Elm Street, Fourth Floor  
Dallas County, Texas 75202-3389

To City: Sachse, Texas  
Greg Peters, P.E.  
City Engineer  
City of Sachse  
3815-B Sachse Road  
Sachse, Texas 75048

Either party may change its address for notice by giving the other party notice thereof.

5. **Assignment.** This PSA may not be assigned or transferred by either party without the prior written consent of the other party.

6. Binding Agreement; Parties Bound. This PSA has been duly executed and delivered by both parties and constitutes a legal, valid and binding obligation of the parties, their successors and permitted assigns.
7. Amendment. This PSA may not be amended except in a written instrument specifically referring to this PSA and signed by the parties hereto.
8. Number and Gender. Words of any gender used in this PSA shall be held and construed to include any other gender and words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise.
9. Counterparts. This PSA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
10. Severability. If one or more of the provisions in this PSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this PSA to be invalid, illegal or unenforceable, but this PSA shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this PSA, which shall remain in full force and effect.
11. Entire Agreement. This PSA embodies the complete agreement of the parties, supersedes all oral or written previous and contemporary agreements between the parties and relating to matters in the PSA.
12. Contingent. This Agreement is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and by resolution of the City Councils.

The City of Sachse, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution \_\_\_\_\_, Dated the \_\_\_\_ day of \_\_\_\_\_, 2015.

The County of Dallas, State of Texas, has executed this agreement pursuant to Commissioners Court Order Number \_\_\_\_\_ and passed on the \_\_\_\_ day of \_\_\_\_\_, 2015.

County of Dallas

City of Sachse

\_\_\_\_\_  
Clay Lewis Jenkins, County Judge

\_\_\_\_\_  
Gina Nash, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form\*:

Approved as to Form:

Susan Hawk  
District Attorney

Joe Gorfida, Jr.  
City Attorney

By: \_\_\_\_\_  
Sherri Turner  
Assistant District Attorney

\_\_\_\_\_  
Joe Gorfida, Jr.  
City Attorney

\*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

**SPECIFIC R.O.W. ALIGNMENT DESCRIPTION**

City Council approves of the Financing, Construction or Improvement on Sachse Road beginning at SH - 78 and ending at Miles Road, with an approximate width of 100 feet or as otherwise necessary and convenient for construction of the project, as more fully described in the City/NCTCOG Thoroughfare/ Transportation Plan and consent to acquire by condemnation, right of way or easement which Dallas County Commissioners Court determines is necessary or convenient to the project.

LEAD AGENCY:	Dallas County Public Works
LEAD AGENCY'S PROJECT MANAGER:	Dennis Abraham, P.E.
CONTACT INFORMATION:	(214) 653-7232
PROJECT LIMITS:	3815-B Sachse Road
PROJECT LENGTH:	3775 LF (0.715 miles)

**PAVEMENT AND ALIGNMENT TOPICS**

**PAVEMENT SECTION**

PAVING DESIGN CRITERIA

ROW WIDTH:

Existing:

Proposed:

PAVEMENT WIDTH:

Existing:

Proposed:

No. of lanes proposed:

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

PAVEMENT CROSSFALL:

PROPOSED	<input type="text" value="2.0%"/>
MINIMUM	<input type="text" value="2.0%"/>
MAXIMUM	<input type="text" value="2.0%"/>

MEDIANS

MEDIAN WIDTH

ANY MID BLOCK OPENINGS TO CONSIDER?     YES     NO

ANY SIDE STREETS TOO CLOSE FOR OPENING?     YES     NO

STANDARD TURN LANE WIDTH   

STANDARD NOSE WIDTH   

PARKWAY:

Proposed Width   

Proposed Sidewalk Width   

Parkway cross fall slope maximum   

GRADE REQUIREMENTS:

Is TC 6" below adjacent ground criteria to be followed?     YES     NO

Any deep cuts, high fills?     YES     NO

VERTICAL GRADE:

MINIMUM

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

MAXIMUM

CENTERLINE ALIGNMENT POSITION:

IN CENTER OF EXISTING ROW?  YES  NO

OFFSET FROM CENTER?  YES  NO If yes, what distance?

ON BRAND NEW ALIGNMENT?  YES  NO

LEFT TURN LANES:  YES  NO

If yes, are left turn lanes designated or continuous?  DESIGNATED  CONTINUOUS

MINIMUM LENGTH:

MINIMUM STORAGE:

WIDTH:

ANY DUAL LEFT TURN LANES?  YES  NO

ANY FREE RIGHT TURN LANES?  YES  NO

CRASH CUSHIONS/ATTENUATORS INVOLVED?  YES  NO

RAILROAD CROSSINGS INVOLVED?  YES  NO

NOTE: IF CURRENT CROSSING IS NOT USED, IS ABANDONMENT AN OPTION?  
 YES  NO  N/A

**PAVEMENT STRUCTURE**

DESIGN WHEEL LOAD

BUS AND HEAVY TRUCK TRAFFIC?  YES  NO

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

ROADWAY CLASSIFICATION	Arterial A4D
MINIMUM PAVEMENT STRUCTURE THICKNESS:	10"
MINIMUM PAVEMENT BASE OR SUBGRADE THICKNESS:	8"
DESIGN SPEED	50 mph
POSTED SPEED	40 mph

**DRIVEWAYS**

MAXIMUM RESIDENTIAL GRADE (%)	10
MAXIMUM COMMERCIAL GRADE (%)	8
MINIMUM COMMERCIAL DRIVEWAY WIDTH	24'
SIDE STREET CONSIDERATIONS:	
TURNING RADIUS, MINIMUM	30'
PAVEMENT THICKNESS	6"
COMMERCIAL DRIVEWAY THICKNESS	8"

**DRAINAGE TOPICS**

STORM SEWER DESIGN CRITERIA: 100-yr (1%) Rainfall Event  
 TxDOT       CITY       HYDRO-35       TP-40

INLET DEPTHS (APPROPRIATE FOR PAVEMENT THICKNESS) 4'

MINIMUM COVER FOR LATERALS 2'

BRIDGES/BOX CULVERTS INVOLVED?  YES       NO  
If yes, specify involvement:  BRIDGE(S)       BOX CULVERT(S)

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

100 YEAR FLOOD PLAIN CONSIDERATION?  YES  NO  
If yes, how many feet of freeboard are required?

**PERMITS**

COE 404 PERMITS NEEDED  YES  NO  
TCEQ PERMIT  YES  NO  
CDC PERMIT  YES  NO  
EIS  YES  NO  
ADA PERMIT  YES  NO

ANY OTHER PERMITS FROM OTHER AGENCIES SUCH AS TxDOT, DFW AIRPORT,  
DART, ETC.?  YES  NO

If yes, please document below:

A TxDOT permit may be required for the intersection of 5<sup>th</sup> Street and SH 78.

**UTILITIES**

LIST OF ALL KNOWN UTILITIES:

6" water, 8" water, 12" water, 16" water, 6" sanitary sewer, UG gas, OH electrical, UG electrical, UG cable, UG fiber, existing driveway and roadway culverts (various sizes)

DOCUMENT KNOWN RISKS (TRA lines, Transmission Towers, Lone Star Gas Valve Stations) FOR OUR UTILITY PARTNERS:

Low pressure and high pressure gas mains (Atmos)

ARE UTILITIES ON EXISTING STREET R.O.W.?  YES  NO

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

DO UTILITIES OWN THEIR R.O.W. OR HAVE PREVIOUS EASEMENTS?

YES      NO

If yes, please describe below:

HAS WORK ORDER BEEN ISSUED FOR SUE (Subsurface Utility Engineering)?

YES      NO

ANY UNUSUAL CONSIDERATIONS?      YES      NO

If yes, please document below:

**R-O-W ACQUISITION**

RIGHT OF WAY CONSTRAINTS, IF ANY, PROVIDE A LIST AND DESCRIPTION  
ALONG WITH DATA FOR RISK ASSESSMENT:      YES      NO

ANY NON-ROUTINE, i.e., CEMETERY, JUNK YARD, OLD CHURCHES, SERVICE  
STATIONS, CONTAMINATED SOILS, LANDFILLS, NOISE WALL CONSIDERATIONS,  
TRAILER PARKS, TREE ORDINANCES?      YES      NO

If yes, please define below:

There is a potential need for living screen/noise wall along Sachse Road at the proposed round-a-  
bout.

ANY NON-CONFORMING ISSUES?      YES      NO

R.O.W. MAP NEEDED?      YES      NO

FIELD NOTES NEEDED?      YES      NO

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

- R.O.W. PLATS NEEDED?                     YES         NO
- RELOCATION ASSISTANCE INVOLVED?                     YES         NO
- PARKING/LOSS OF PARKING CONSIDERATIONS?                     YES         NO
- HISTORICAL SITE CONSIDERATION?                     YES         NO

**USUAL CITY TOPICS OF CONCERN**

DESIGN STANDARDS TO BE USED?

City of Sachse

ORDER OF PRECEDENCE OF STANDARDS

City of Sachse, NCTCOG

AUXILIARY LANES?     YES     NO

PROVISIONS FOR FUTURE WIDENING?                     YES         NO

LANDSCAPING?                     YES     NO

EXPOSED AGGREGATE DRIVEWAYS, SIDEWALKS?                     YES         NO

STAMPED/COLORED CONCRETE?                     YES         NO

IRRIGATION?                     YES     NO

BRICK PAVERS?                     YES     NO

If yes, please define location(s):

In medians where the width is 7' or less

STREET LIGHTING?     YES     NO    LED Lights

TRAFFIC SIGNALS?     YES     NO

PAVEMENT MARKINGS?                     YES     NO

# ATTACHMENT A

## Project Supplemental Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

### PROJECT SCOPING SHEETS

**Project Name: Sachse Road  
MCIP Project 22804**

BIKE LANES (EXTRA WIDTH)?     YES     NO    If yes, specify width:

NEW SIDEWALKS?     YES     NO

BUS TURNOUTS?     YES     NO

BUS STOPS OR BUS SHELTERS?     YES     NO

WATER UTILITY BETTERMENTS?     YES     NO

WATER UTILITY RELOC.?     YES     NO

SAN. SEWER BETTERMENTS?     YES     NO

SAN. SEWER RELOC.?     YES     NO

RETAINING WALLS?     YES     NO

If yes, please specify wall type (stone, blocks, gabions, proprietary types, etc.):

Concrete, stone, or block retaining wall may be necessary at the SE corner of 5<sup>th</sup> Street and SH 78.

SOD, SEEDING, TOPSOIL?

SOD     SEEDING     TOPSOIL     OTHER: \_\_\_\_\_

DRAINAGE IMPROVEMENTS?     YES     NO

RR CROSSING IMPROVEMENTS?     YES     NO     N/A

GRADE SEPARATIONS?     YES     NO

RAMPS OR CONNECTORS TO TxDOT FACILITIES?     YES     NO

If yes, please specify facility(ies) below:

5<sup>th</sup> Street connects to State Highway 78.

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Sachse Road  
MCIP Project 22804**

**SPECIAL SCHOOL OR EMERGENCY VEHICLE  
CONSIDERATIONS**

ANY NEARBY OR ADJACENT SCHOOLS, CITY HALL, FIRE OR POLICE DEPARTMENT REQUIRING SPECIAL CONSIDERATION?  YES  NO

If yes, please list the special consideration(s) below:

City Hall and the Police and Fire Station are located on the north side of Sachse Road, and is in the project limits.

**PUBLIC INVOLVEMENT**

CITY COUNCIL APPROVAL OF ALIGNMENT REQUIRED?  YES  NO

NEIGHBORHOOD MEETING, REQUIRED?  YES  NO

HAVE ALL NEIGHBOR GROUPS PROVIDED EARLY INPUT?  
 YES  NO  N/A

IF REQUIRED WHO CONDUCTS, CITY OR COUNTY?  
 CITY  COUNTY  N/A

DOCUMENT POTENTIAL SITES FOR PUBLIC AND/OR NEIGHBORHOOD MEETINGS:

A community meeting was held on 5/6/15. City Hall and Park Lake Church are logical sites for future meetings.

**CONSTRUCTIBILITY REPORT**

FROM INSPECTION STAFF, DOCUMENT ANY AND ALL ISSUES THAT MAY AFFECT PROJECT SCOPE, BUDGET, CONSTRUCTIBILITY, THE PROJECT SCHEDULE AND/OR THE SAFETY OF PROJECT?

The construction of the proposed round-a-bout at 5<sup>th</sup> Street and Sachse Road may present a construction concern related to moving traffic through the corridor while it is being built.

**ATTACHMENT B**  
**Project Supplemental Agreement to Master Agreement Governing  
 Transportation Major Capital Improvement Projects**

**CURRENT COST ESTIMATES & FUNDING SOURCES**

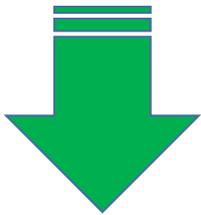
**City of Sachse (COS) and Dallas County (DC)**  
**Project Name: Sachse Road from US – 78 to Miles Road**  
**MCIP Project 22804**

<b>Project Cost</b>	
<b>Expenditure</b>	<b>Estimated Cost</b>
Design & Delivery	\$ 890,000.00
ROW, Construction & Contingency	\$ 5,090,000.00
<b>Total Cost of Project</b>	<b>\$ 5,980,000.00</b>

<b>Funding Source</b>	
<b>Source</b>	<b>Committed Amount</b>
Dallas County	\$ 2,990,000.00
City of Dallas	\$ 2,990,000.00
<b>Total</b>	<b>\$ 5,980,000.00</b>

# Phase 1 Preliminary Timeline

- Schematic Design Complete December 2014
- Preliminary Design Complete March 2015
- Final Design Contract (Dallas County) March 2015
- Community Meeting (City/County/Engineer) May 2015
- **Project Specific Agreement (City Council)** July 2015
- Final Plans Complete Fall 2016
- ROW/Easement Acquisition (Dallas County) Fall-Winter 2016/17
- Start Construction Spring-Summer 2017
- Complete Construction Fall-Winter 2018/19





Legislation Details (With Text)

**File #:** 15-2884      **Version:** 1      **Name:** Award Bid for 6th Street Paving CDBG  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/29/2015      **In control:** City Council  
**On agenda:** 7/7/2015      **Final action:**

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 6th Street Paving Improvements from State Highway 78 to Boone Street as a Community Development Block Grant project to Reynolds Asphalt & Construction Company, Incorporated in the amount not to exceed eighty two thousand five hundred ninety nine dollars and no cents (\$82,599.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

**Executive Summary**

This item is to award the bid for the reconstruction of 6th Street from State Highway 78 to Boone Street, the 2014-2015 Community Development Block Grant project in the City of Sachse. (Community Development Block Grant FY 2012 Program Grant No. B-14-UC-480003)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Project Map](#)  
[Resolution to award 6th Street CDBG to Reynolds Asphalt](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Title**

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 6th Street Paving Improvements from State Highway 78 to Boone Street as a Community Development Block Grant project to Reynolds Asphalt & Construction Company, Incorporated in the amount not to exceed eighty two thousand five hundred ninety nine dollars and no cents (\$82,599.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

*Executive Summary*

*This item is to award the bid for the reconstruction of 6<sup>th</sup> Street from State Highway 78 to Boone Street, the 2014-2015 Community Development Block Grant project in the City of Sachse. (Community Development Block Grant FY 2012 Program Grant No. B-14-UC-480003)*

**Background**

Dallas County and the City of Sachse are partners in the annual Community Development Block Grant (CDBG) program, which provides funding for infrastructure improvements in low to moderate income areas in the City.

Dallas County administers the CDBG program throughout the county each year. The CDBG program is federally funded. Project funding is provided to Dallas County, which reimburses the City for the cost of the project, up to the available funding amount, upon completion of the project.

The 2014-15 CDBG project for the City of Sachse was identified in the 2014-15 Capital Improvement Plan (CIP) update as 6<sup>th</sup> Street from State Highway 78 to Boone Street. (Community Development Block Grant FY 2012 Program Grant No. B-14-UC-480003)

The Engineering Department of the City of Sachse completed the design and prepared the construction plans, specifications, and bid documents with assistance from the City of Sachse Public Works Department and Dallas County.

The project was advertised with a base bid and an alternate bid. The base bid was identified as the original project in the 2014-15 Capital Improvement Plan, as a part of the FY14-15 Operating Budget for the City. The base bid was for 6<sup>th</sup> Street from State Highway 78 to Boone Street.

The Alternate Bid was for 6<sup>th</sup> Street and Alexander Street from Boone Street to 5<sup>th</sup> Street. The alternate bid was included to allow flexibility for the City to complete additional street reconstruction based upon bid prices received and final available CDBG funds as determined by Dallas County.

The project was advertised in the Sachse News on May 28<sup>th</sup> and June 4<sup>th</sup> of this year. The project was also posted online, at [www.civcast.com](http://www.civcast.com), an online plan room.

A non-mandatory pre-construction meeting was held on June 9<sup>th</sup>, 2015 in the City Council Chambers. One addendum was issued for the project on June 12<sup>th</sup>. Sealed bids were opened and read aloud in the City Council Chambers on June 23<sup>rd</sup>, 2015. Three bids were received.

The lowest qualified bid was received from Reynolds Asphalt & Construction Company, Incorporated with a bid of:

Base Bid - \$82,599.00

Alternate Bid - \$64,954.75

#### Policy Considerations

The Community Development Block Grant program provides annual funding for infrastructure projects in low to moderate income areas in the City.

#### Budgetary Considerations

The original project budget as shown in the 2014-15 Capital Improvement Plan is \$82,761.00. The original project budget included only the base bid.

The total available CDBG funding for the project is \$95,040.34, as provided by Dallas County to City staff via email on January 27, 2015.

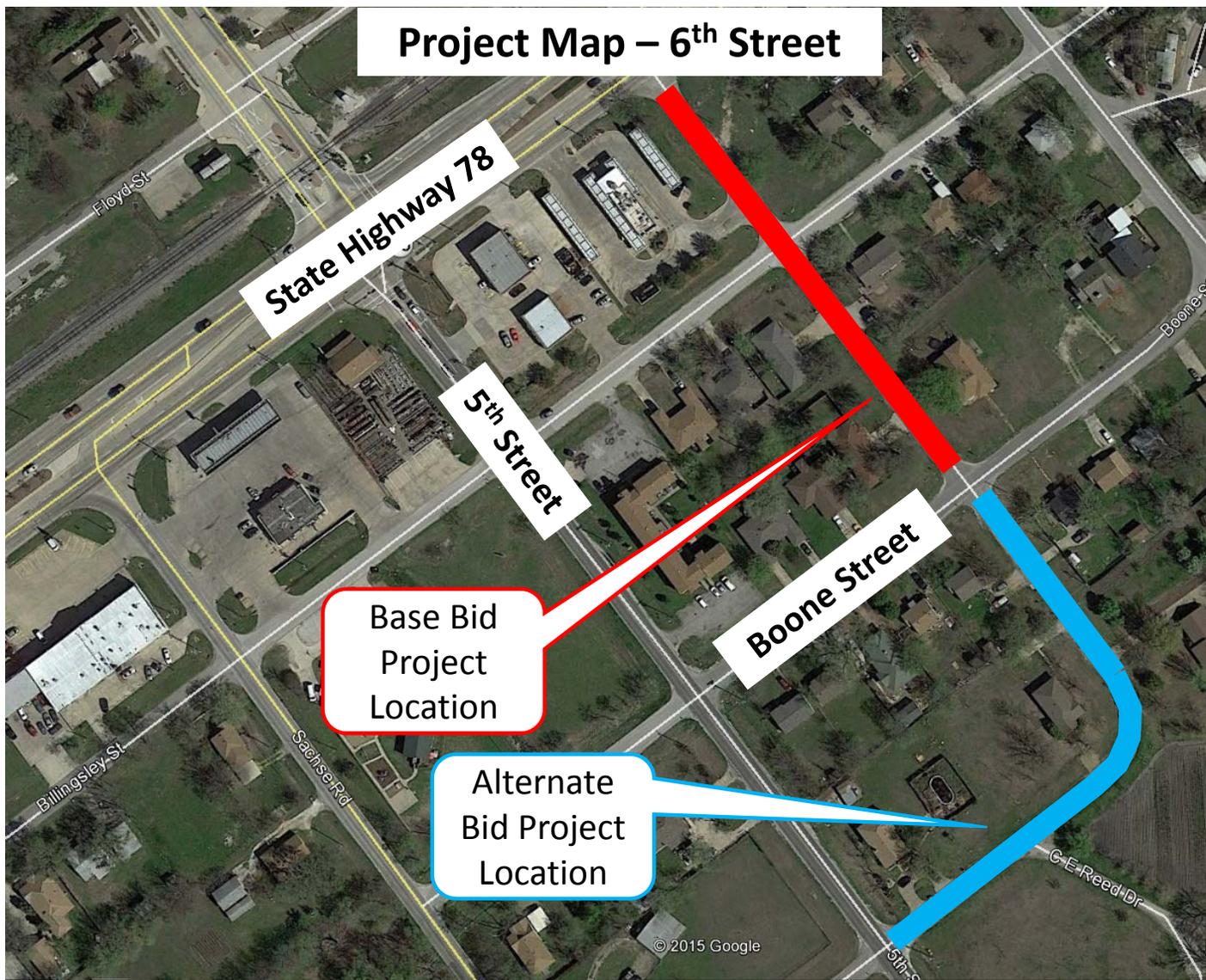
Any remaining funds upon completion of the project will be available for future CDBG projects in the City of Sachse.

Since the alternate bid exceeds the total available CDBG funding for the project, inclusion of the alternate bid in the project scope would require an additional \$52,513.41 in project funding by the City. Therefore, only the base bid is being recommended for approval. The alternate bid for the re-construction of 6<sup>th</sup> Street and Alexander Street from Boone Street to 5<sup>th</sup> Street is eligible for consideration as a future CDBG project.

#### Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the 6th Street Paving Improvements from State Highway 78 to Boone Street as a Community Development Block Grant project to Reynolds Asphalt & Construction Company, Incorporated in the amount not to exceed eighty two thousand five hundred ninety nine dollars and no cents (\$82,599.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

# Project Map – 6<sup>th</sup> Street



State Highway 78

5th Street

Boone Street

Base Bid  
Project  
Location

Alternate  
Bid Project  
Location



**RECEIVED** this 7<sup>th</sup> day of July, 2015. CITY OF SACHSE, TEXAS

---

Mike Felix, Mayor

ATTEST:

---

Michelle Lewis Sirianni, Interim City Secretary



## Legislation Details (With Text)

**File #:** 15-2886      **Version:** 1      **Name:** Convene Executive Session  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 6/29/2015      **In control:** Economic Development Corporation  
**On agenda:** 7/7/2015      **Final action:**

**Title:** Conduct Executive Session pursuant to Section 551.087 of the Texas Government Code to discuss and consider providing economic development incentives to Haynes Development Company for a proposed development within the City.

Consider any action as a result of executive session.

Executive Summary  
Closed session as provided by State Law.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Title**

Conduct Executive Session pursuant to Section 551.087 of the Texas Government Code to discuss and consider providing economic development incentives to Haynes Development Company for a proposed development within the City.

Consider any action as a result of executive session.

*Executive Summary*

*Closed session as provided by State Law.*

**Background**

Executive Session is for the purpose of discussion.

**Policy Considerations**

There is no action taken during Executive Session.

**Budgetary Considerations**

None.

**Staff Recommendations**

None.



Legislation Details (With Text)

**File #:** 15-2881      **Version:** 1      **Name:** Executive Session- Discussion of the City Secretary position.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 6/25/2015      **In control:** City Council

**On agenda:** 7/7/2015      **Final action:**

**Title:** Conduct Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074:

To discuss the appointment, employment and duties for the City Secretary position.

Consider any action necessary as a result of Executive Session.

Executive Summary  
Closed session as provided by state law.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Conduct Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074:

To discuss the appointment, employment and duties for the City Secretary position.

Consider any action necessary as a result of Executive Session.

*Executive Summary*

*Closed session as provided by state law.*

Background

None

Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations

Conduct executive session as appropriate.