

**Library Board  
Library Meeting Room  
3815 Sachse Road, Building C**

**Regular Meeting Minutes**  
Monday, October 13, 2014 at 7:00 p.m.

**Present Board Members:** Dia Rhoden, Mary Saathoff, Dixie Scogin, Robert Rogers and Billy Ketner

**Absent Board Members:** Terry Bennett

**Library Manager:** Mignon Morse

1. **Invocation:** Billy Ketner
2. **Call to Order:** Robert Rodgers
3. **Approval of Minutes:**

Billy Ketner motioned to approve the minutes from the September 8, 2014. The motion was seconded by Dia Rhoden. The minutes were unanimously approved.
4. **Friends Report:**

Mignon presented the report in the absence of a friends' member. The Friends hosted an author event on October 7 featuring Reavis Wortham. All four of his titles were added to the collection prior to the event. The next friends fundraiser is on Friday, October 27 at Painting with a Twist in Garland, TX.
5. **Discuss and Consider recommendation for approval of the Long Range Plan to the City Council:**

Library Manager, Mignon Morse presented a Power Point presentation on the long range plan for the Sachse Public Library. The long range plan is required by the Texas State Library and Archives Commission and it provides future goals and action items for the library. Billy Ketner made a motion to submit the long range plan with recommendations from the Library Board to Council for approval. Mary Saathoff seconded. The plan was unanimously approved.
6. **Discuss and consider recommending the Facility Use Policy amendment to the City Council:**

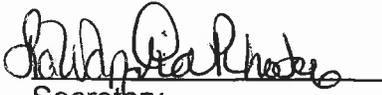
New audiovisual equipment has been installed in the library's meeting room. Library Manager, Mignon Morse, presented a proposal to charge \$15 for the use of cables to access the library's new audio equipment. Dia Rhoden made a motion to submit the amendments to the Facility Use Policy as recommended by the Library Board to City Council for approval. Billy Ketner seconded. The minutes were unanimously approved.
7. **Library Managers Report:**

Library Manager, Mignon Morse, presented highlights of the 2013-2014 Annual Report. The circulation record was broken in June with the highest number of checkouts ever in a single month (11,309). In FY 2014, the library had 101,076 checkouts, an increase of 11%. The annual report highlights library events throughout the year. The board discussed the December meeting and unanimously agreed not to have a meeting.

8. **Adjournment:**

Billy Ketner moved to adjourn at 8:09 PM.

Attest:

  
Secretary

Approve:

  
Chairman