



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, September 11, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, September 11, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 5 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Terri Hibbs, and Board Member Nieves Marquez Jr.

Absent 2 - Board Member J. D. Pruitt, and Board Member Niloufer Watkins

Also present: City Council Liaison Brett Franks, Youth Advisor Adrienne Hibbs, Youth Advisor Jeremiah Stewart, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**

The meeting was called to order at 7:00 PM. The invocation was led by Parks and Recreation Director Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Michael Kellam.

2. **Regular Agenda Items:**

3. **Introduction of Youth Advisors**

Youth Advisors Adrienne Hibbs and Jeremiah Stewart introduced themselves to the board. The Park and Recreation Board members and City Staff introduced themselves to the Youth Advisors.

4. **Consider approval of the minutes of the August 14, 2014 meeting.**

Executive Summary

Review of the minutes of the most recent meeting.

A motion was made by Diana Smith and seconded by Michael Kellam to accept the minutes as written. Motion passed unanimously.

5. **Discuss and consider a recommendation to City Council for the Friends of Sachse Parks & Recreation to use donated funds to construct a tribute to former volunteer Sachse Firefighters at Firefighter's Park.**

President of the Friends of Sachse Parks & Recreation, Michael Kellam, briefly went over the plans with the board on their plans to raise funds in order to

construct a pathway that will be a tribute to the Sachse Volunteer Fire Department and Ladies Auxiliary at Firefighters Park in Sachse. A motion was made by Nieves Marquez and seconded by Diana Smith to recommend to the City Council to allow the Friends of Sachse Parks & Recreation to use donated funds to construct a tribute to former volunteer Sachse Firefighters at Firefighters Park. Motion passed unanimously with Michael Kellam abstaining.

6. Discuss and Consider Parks and Recreation Board involvement in upcoming events.

Mr. Whitworth asked for volunteers from the Park Board to assist with upcoming events such as the Pumpkin Prowl on October 25 and the Christmas Parade/Cookies with Santa event on December 13. Ms. Wiseman will send out an email to the board members requesting volunteers.

7. Discuss and Consider the City's involvement in Fallfest.

The Parks Department will support the Sachse Chamber in the Annual Fallfest Event on October 11, by providing manpower to keep the grounds clean during the event, assist with setup, and keeping restrooms clean during the event.

8. Discuss progress on Firefighter's Park located at 2837 5th Street.

Mr. Whitworth went over the work that has been completed at Firefighters Park to date and showed the board some photos. The walking trail, and parking lot is complete. Trees have been planted. Supplies have been ordered for the fencing. The shelter will be in on September 22. The Ribbon Cutting is scheduled for October 18 at 10 AM.

9. Discuss and Consider America Recycles campaign

Ms. Wiseman reported on the America Recycles campaign. The webpage is up regarding the month long campaign that will begin on October 13. A display will be setup at the library with books and informational materials on recycling. Daily recycling tips will be posted on the Facebook page. On November 3, 2014, the Mayor will read an America Recycles Day Proclamation. Then on Thursday, November 13, there will be a special storytime at the library where Park Board members will read stories to children on recycling.

10. Discuss and Consider Arbor Day/Cleanup Date.

Ms. Wiseman proposed Saturday, April 11, 2015, as the Arbor Day/Cleanup date. This is also the statewide Don't Mess with Texas Trash Off date. We will have the same activities as last year. There will be a proclamation read by the Mayor, groups will volunteer to clean, there will be bounce houses and hot dogs served.

11. Staff updates regarding current activities, special events and personnel.

Mr. Whitworth reported that the Firefighters Park ribbon cutting is on October 18, we have hired a new Recreation Aide, Judy Hudson, and we have a new Park Maintenance Technician, Kevin Privett.

12. Requests for future agenda items

Requests were made to discuss the safety of children at Salmon Park and the location of bleachers and where children play in comparison to the road, Friends of the Parks update, discuss a recreation center, and discuss survey.

13. Set upcoming Parks and Recreation meeting date.

The meeting was set for October 9, 2014.

14. Adjournment.

Attest:



Secretary

Approved:



Chairman

A motion to adjourn was made by Diana Smith and seconded by Terri Hibbs at 8:01 PM.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: September 5, 2014; 5:00 p.m. Lance Whitworth, Parks Director _____

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.