



# Sachse, Texas

Sachse City Hall  
3815 Sachse Road  
Building B  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, February 6, 2012

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, February 6, 2012, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.**

**B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

### 1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[12-0668](#) Consider approval of the minutes of the January 16, 2012, regular meeting.

*Executive Summary*

*Consider minutes of the last regular meeting.*

Attachments: [Min.01.16.12.pdf](#)

[12-0671](#) Consider a resolution rejecting all sealed bids provided in response to the City's request for annual contract for city wrecker and impound services that were due on November 18th, 2011.

*Executive Summary*

*Bids for Wrecker Towing Service were requested for a Bid Opening on November 18th, 2011. Two bids were received and were rejected in the best interest of the City.*

**Attachments:** [0015 001](#)  
[November Tabulation of Towing Bids](#)

- 12-0670** Consider a resolution approving the terms and conditions of the agreement for wrecker and impound services between the City of Sachse and Martin Services, INC. D/B/A Big Bass Towing, to provide wrecker and impound services for tows of vehicles for the City of Sachse.

*Executive Summary*

*Consider a resolution authorizing the City Manager to execute the Agreement with Big Bass Towing to provide wrecker and impound services for the City of Sachse, Texas.*

**Attachments:** [0014 001](#)  
[0016 001](#)  
[0018 001](#)

- 12-0677** Consider acceptance of the City Quarterly Budget and Investment Reports as presented for the 1st quarter period ending 12/31/2011.

*Executive Summary*

*Cash and Invested Funds at 12/31/2011 totaled \$35,353,479 in all funds; of this amount \$30,353,479 (Cash on hand at \$28,352,025 and CO investments at \$2,001,454) was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest rate/yield on all investments was .25% and investment earnings totaled \$22,587.*

*It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act and City policy.*

*General Fund revenues are at 49% of budget and expenditures are at 23%.*

**Attachments:** [Combined Report Budget Report](#)

**2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

- 12-0669** Staff Briefing; Sachse Police Department

*Executive Summary*

*Staff Briefing on Activites of the Sachse Police Department*

**Attachments:** [2011 End of Year Powerpoint](#)

### 3. CITIZEN INPUT.

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

### 4. REGULAR AGENDA ITEMS.

- [12-0663](#) Consider a resolution requesting discretionary funds from Collin County for the design and construction of Woodbridge Parkway from Hensley Lane to State Highway 78.

*Executive Summary*

The extension of Woodbridge Parkway north of State Highway 78 to Hensley Lane in Wylie has been planned for both the City of Sachse and the City of Wylie. This extension will connect FM 544 to SH 78 and will promote economic benefits for both cities and improve mobility for southeast Collin County. This resolution supports the extension and the partnership between the City of Sachse, Wylie, and Collin County and requests Collin County to appropriate discretionary funds to help fund 50% of the cost of the extension.

**Attachments:** [location map](#)  
[Exhibit A](#)

- [12-0666](#) Discuss asphalt reconstruction projects, procurement alternatives, and project funding considerations.

*Executive Summary*

*Present update of upcoming road reconstruction projects and future projects.*

**Attachments:** [Eastview area](#)  
[Ponderosa area](#)  
[Asphalt ReconProj attach.pdf](#)

### 5. ADJOURNMENT.

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement.

Posted: February 3, 2012; 5:00 p.m. Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

**File #:** 12-0668      **Version:** 1      **Name:** Consider approval of the minutes of the January 16, 2012, regular meeting.

**Type:** Regular Agenda Item      **Status:** Agenda Ready

**File created:** 1/30/2012      **In control:** City Council

**On agenda:** 2/6/2012      **Final action:**

**Title:** Consider approval of the minutes of the January 16, 2012, regular meeting.

Executive Summary  
Consider minutes of the last regular meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Min.01.16.12.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider approval of the minutes of the January 16, 2012, regular meeting.

*Executive Summary*

*Consider minutes of the last regular meeting.*

**Background**

Minutes from the last regular meeting on January 16, 2012.

**Policy Considerations**

None.

**Budgetary Considerations**

None.

**Staff Recommendations**

Council approve the minutes of the January 16, 2012, regular meeting, as a consent agenda item.

**REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**

**JANUARY 16, 2012**

The City Council of the City of Sachse held a Regular Meeting on Monday, January 16, 2012 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Charles W. Smith  
Councilman Bill Adams  
Councilwoman Pat McMillan  
Councilman Jared Patterson  
Councilman Todd Ronnau  
Councilman Mark Timm

and all were present.

Staff present: City Manager Billy George, Finance Director Jeri Rainey; Interim Community Development Director Michael Spencer; Fire Chief Doug Kendrick, Police Chief Dennis Veach, Sachse EDC Director Carlos Vigil, and City Secretary Terry Smith.

**Invocation and Pledge of Allegiance to U.S. and Texas Flags:**

The invocation was offered by Councilman Timm and the pledges were led by Councilwoman McMillan.

**1. Consent Agenda:**

Councilman Patterson requested to pull Agenda Item No. 11-063 for discussion.

Councilman Timm moved to approve the Consent Agenda Items No. **12-0660** Consider and take action by Resolution regarding Guidelines and Criteria for Tax Abatement and Economic Development Incentive Program adopted by the City; and No. **12-0639** Consider a resolution approving the terms and conditions of a mowing services agreement between the City of Sachse and McCrary's Mow Time based on their bid of \$56,931.50 to provide mowing and maintenance services for the city's parks, medians, rights-of-way and open spaces. The motion was seconded by Councilwoman McMillan and passed unanimously.

Following discussion, Councilman Patterson moved to approve Agenda Item No. **11-0632** Minutes of the January 3, 2012 Special Meeting, with the changes as noted. The motion was seconded by Councilman Adams and passed unanimously.

**2. Mayor and City Council Announcements regarding special events, current activities and local achievements:**

Mayor Felix noted the upcoming events: January 28<sup>th</sup> from 10:00 a.m. until 2:00 p.m. is the Sachse Sports Association baseball registration at the old city hall; January 28<sup>th</sup> from 2:00 p.m. until 4:00 p.m. is the Fire Station open house at Station No. 1 to celebrate 50 years of service; February 7<sup>th</sup> until April 10<sup>th</sup> is free income tax service at the Senior Center; and February 14<sup>th</sup> is the Valentine's Day party at 4:00 p.m. at the Library.

**3. Citizen Input:**

Dave Sanford 3718 Trail Ridge Drive, asked the Council to review the pavilion rental fees, since taxpayers paid for the facility, then they are being double taxed to pay a rental fee.

**4. Regular Agenda Items:**

**11-0603 Discuss Merritt Road improvements:**

City Engineer Shawn Poe briefed the Council on the matter. No formal action was taken.

**11-0635 Adjourn to Executive Session pursuant to the Texas Government Code Section 51.074 To deliberate the duties of the City Secretary:**

At 8:08 p.m. Councilman Patterson moved to recess to executive session. The motion was seconded by Councilman Timm and carried unanimously.

At 8:54 p.m. Councilman Timm moved to return to open session. The motion was seconded by Mayor Pro Tem Smith and carried unanimously.

Mayor Felix stated there was no action to be taken.

There being no further business, Mayor Pro Tem Smith moved to adjourn. The motion was seconded by Councilman Timm and passed unanimously. The meeting adjourned at 8:55 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

**File #:** 12-0671      **Version:** 1      **Name:** Resolution Rejecting Bids - Wrecker Service  
11-18-2011  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 1/31/2012      **In control:** City Council  
**On agenda:** 2/6/2012      **Final action:**

**Title:** Consider a resolution rejecting all sealed bids provided in response to the City's request for annual contract for city wrecker and impound services that were due on November 18th, 2011.

**Executive Summary**

Bids for Wrecker Towing Service were requested for a Bid Opening on November 18th, 2011. Two bids were received and were rejected in the best interest of the City.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [0015\\_001](#)  
[November Tabulation of Towing Bids](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider a resolution rejecting all sealed bids provided in response to the City's request for annual contract for city wrecker and impound services that were due on November 18th, 2011.

*Executive Summary*

*Bids for Wrecker Towing Service were requested for a Bid Opening on November 18th, 2011. Two bids were received and were rejected in the best interest of the City.*

**Background**

Bids were received from two companies for Tow Service and bid prices in both bids were identical. Bids were considered to not be competitive.

**Policy Considerations**

It is in the City's interests to receive competitive bids.

**Budgetary Considerations**

None.

**Staff Recommendations**

Approve a resolution of the City Council of the City of Sachse, Texas, rejecting all sealed bids provided in response to the City's request for annual contract for city wrecker and impound services that were due on November 18th, 2011; and providing an effective date, as a

consent agenda item.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, REJECTING ALL SEALED BIDS PROVIDED IN RESPONSE TO THE CITY'S REQUEST FOR ANNUAL CONTRACT FOR CITY WRECKER AND IMPOUND SERVICES THAT WERE DUE ON NOVEMBER 18, 2011; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council for the City of Sachse desires to provide safe and reliable wrecker and impound services for consent and non-consent tows of vehicles for the City; and

**WHEREAS**, the City solicited bids for City wrecker and impound services and the bids were to be received by November 18, 2012; and

**WHEREAS**, the City received two responses to the bid proposal and staff evaluated the bids and pursuant to section 1.8 of the bid documents, staff determined that the bids did not meet the minimum requirements;

**WHEREAS**, the City has determined that it is in the best interest of the City to reject all bids received; and

**WHEREAS**, the City has since re-solicited the bids with a closing date of January 13, 2012.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The City Council hereby rejects the bids received from Big Bass Towing and Wylie Towing that were received in response to the request for Annual Contract for City Wrecker and Impound Services that has a bid closing date of November 18, 2012.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF SACHSE, TEXAS

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Mike Felix, Mayor

ATTEST:

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Terry Smith, City Secretary

City of Sachse, Texas Wrecker Service Contract <b>BID TABULATION</b>			Light Duty Wrecker - Flat Rate	Light Duty Recovery - Flat Rate	Flatbed Wrecker - Flat Rate	Dollies	Use & Cleanup of Absorbent Material	Storage Fee Per Day	Storage Fee Over 25'	Impound Fee	Letter of Notification	Medium Duty Wrecker (Hourly Rate)	Cargo Clean UP (Hourly Rate)	Heavy Duty Wrecker (Hourly Rate)
Bid #1	Wylie/Nevada	Wylie Towing	95.00	\$100 per/hr	95.00	25.00	40.00	20.00	35.00	20.00	50.00	150.00	\$100 per person	250.00
Bid # 2	Garland	Big Bass Towing	95.00	\$100 per/hr	95.00	25.00	40.00	20.00	35.00	20.00	50.00	150.00	\$100 per person	250.00
Bid #3	Rowlett	Private tow company in Rowlett. Did not Bid.												
Comparison	City of Sachse	Sachse PD - Current Contract Fees with Big Bass - Due to expire. First set in 2005/7?	45.00	45.00	45.00	25.00	n/a	15.00	20.00	10.00	25.00	60.00	125.00	\$95 Hr.
Comparison	City of Allen	Allen Wrecker Contract. Prices appear to be from 2011.	85.00			35.00	40.00					\$97.50 hr.		\$150 hr.
Comparison	City of Wylie	Wylie Towing - Has current contract with City of Wylie. Prices appear to be from 2007	95.00					20.00	35.00	20.00	50.00	\$150 hr.		\$250 hr.
Comparison	City of Rowlett	Appears to be older pricing.	40.00					10.00						75 hr.

City of Sachse, Texas Wrecker Service Contract <b>BID TABULATION</b>			Heavy Duty Recovery (Hourly Rate)	Motorcycles (Flat Rate)	Lock-Outs (Flat Rate)	Trailers (Flat Rate)	Mileage Fee	Incident Management Fee
Bid #1	Wylie/Nevada	Wylie Towing	250.00	125.00	95.00	\$95 - Not HD	\$3 per mile	\$200 Per Hour
Bid # 2	Garland	Big Bass Towing	250.00	125.00	95.00	\$95 - Not HD	\$3 per mile	\$200 Per Hour
Bid #3	Rowlett	Private tow company in Rowlett. Did not Bid.						
Comparison	City of Sachse	Sachse PD - Current Contract Fees with Big Bass - Due to expire. First set in 2005/7?	\$125 Hr.	60.00	n/a	n/a	\$2 per mile	n/a
Comparison	City of Allen	Allen Wrecker Contract. Prices appear to be from 2011.		75.00		\$125 Hr.	\$3 if outside City	\$100 (\$200 if more resources needed)
Comparison	City of Wylie	Wylie Towing - Has current contract with City of Wylie. Prices appear to be from 2007						
Comparison	City of Rowlett	Appears to be older pricing.						



Legislation Details (With Text)

**File #:** 12-0670      **Version:** 1      **Name:** Resolution for Towing Service Contract  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 1/31/2012      **In control:** City Council  
**On agenda:** 2/6/2012      **Final action:**

**Title:** Consider a resolution approving the terms and conditions of the agreement for wrecker and impound services between the City of Sachse and Martin Services, INC. D/B/A Big Bass Towing, to provide wrecker and impound services for tows of vehicles for the City of Sachse.

**Executive Summary**

Consider a resolution authorizing the City Manager to execute the Agreement with Big Bass Towing to provide wrecker and impound services for the City of Sachse, Texas.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [0014\\_001](#)  
[0016\\_001](#)  
[0018\\_001](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider a resolution approving the terms and conditions of the agreement for wrecker and impound services between the City of Sachse and Martin Services, INC. D/B/A Big Bass Towing, to provide wrecker and impound services for tows of vehicles for the City of Sachse.

*Executive Summary*

*Consider a resolution authorizing the City Manager to execute the Agreement with Big Bass Towing to provide wrecker and impound services for the City of Sachse, Texas.*

**Background**

Bids were first advertised for in November of 2011 for these services. The City rejected the bids as being not competitive. Bids were advertised for again and were opened on Friday, January 13th, 2012. After the bid opening, both Chief Veach and Lt. Norris visited both vendor locations, contacted references and evaluated the vendors, based on the criteria in the bid document. The four criteria were weighed and were as follows: Cost of towing (60%); Background & history of company (10%); References (10%); Capacity to Best meet the needs of the City (20%). When totaled, Wylie Towing received a score of 8 on a scale of 10. Big Bass Towing received a score of 9.2 on a scale of 10.

One significant difference in this tow contract and the City's previous one is that this contract calls for free towing of all City owned or leased vehicles, within a fifty mile radius of Sachse. Only police vehicles were covered before.

Based on the vendor location visits; references and bid prices, staff recommends that Big Bass Towing be awarded the contract as a consent item. Big Bass is in a position to best serve both the citizens and the City. This is due, in part, to the size of their fleet, number of employees and distance from the City, as well as being the lower cost tow for the majority of tows.

#### Policy Considerations

Authorize City Manager to execute an agreement to provide wrecker and impound services.

#### Budgetary Considerations

Tows for City vehicles are included in the agreement at no cost to the City.

#### Staff Recommendations

Approve a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for wrecker and impound services, by and between the City of Sachse and Martin Services, Inc. D/B/A Big Bass Towing, to provide wrecker and impound services for consent and non-consent tows of vehicles for the City of Sachse; and providing an effective date, as a consent agenda item.

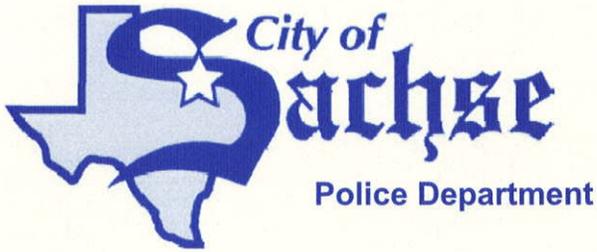
**TO: Billy George CM**  
**From: Dennis Veach, Police Chief**  
**Subject: Wrecker Service Bid Opening Fee Totals**  
**Date: 1-13-12, 3 p.m.**

**SECTION VI**  
**BID PRICING SHEET**  
**CITY OF SACHSE WRECKER FEES**

	<b>BIG BASS</b>	<b>WYLIE TOWING</b>
1. Light Duty Wrecker (Flat Rate)	_____ \$75 _____	_____ \$95 _____
2. Light Duty Recovery (Flat Rate)	\$75 per hr	\$100 per hr
3. Flatbed Wrecker (Flat Rate)	_____ \$75 _____	_____ \$95 _____
4. Dollies (Flat Rate)	_____ \$25 _____	_____ \$25 _____
5. Use and Clean-Up of Absorbent Material	_____ \$30 _____	_____ \$40 _____
6. Storage Fee P/Day	_____ \$20 _____	_____ \$20 _____
7. Storage Fee Over 25'	_____ \$35 _____	_____ \$35 _____
8. Impound Fee	_____ \$20 _____	_____ \$20 _____
9. Letter of Notification	_____ \$50 _____	_____ \$50 _____
10. Medium Duty Wrecker (Hourly Rate)	_____ \$125 _____	_____ \$125 _____
11. Cargo Clean-Up (Hourly Rate)	_____ \$100 _____	_____ \$100 _____
12. Heavy Duty Wrecker (Hourly Rate)	_____ \$250 _____	_____ \$250 _____
13. Heavy Duty Recovery (Hourly Rate)	_____ \$250 _____	_____ \$250 _____
14. Motorcycles (Flat Rate)	_____ \$95 _____	_____ \$125 _____
15. Lock-Outs (Flat Rate)	_____ \$95 _____	_____ \$95 _____
16. Trailers (Flat Rate)	_____ \$75 Lt duty only _____	_____ \$95 Not heavy duty _____
17. Mileage Fee	_____ \$3 per mile _____	_____ \$3 per mile _____
18. Incident Management Fee (Incident Management Fee is allowed on crashes or incidents that require the tow company to summon an incident manager of the tow company to the scene to manage or call in additional resources. This shall be a flat per hour fee prorated in fifteen minute increments.)	_____ \$200 per hr _____	_____ \$200 per hr _____

**Incomplete fee schedules will be cause for rejection: Please indicate a fee or N/A where applicable.**

**Charges for additional fees should be submitted as an additional attachment to the Bid Pricing Sheet.**



Sachse Police

Wrecker Service Bids (January 2012)

1. Cost of Towing (lines 1-19 on Bid Pricing Page) (value-60%)

Big Bass: 9 Bid is as low as any other service working on an updated contract.  
Wylie Towing: 8 Bid matches many tows but is high on normal tows.

2. Background & History of Company (value-10%)

Big Bass: 10 Have 30 employees. Has been in business 13 years. Has many years of experience in the towing industry.  
Wylie Towing: 8 Have 6 employees. Has been incorporated for 8 years and has many years of experience. In the towing industry.

3. References: (value-10%)

Big Bass: 10 All police references are positive.  
Wylie Towing: 10 All police references are positive

4. Capacity to Best Meet the Needs of the City of Sachse (value-20%)

Big Bass: 9 Has 14 wreckers, is 5.3 miles from Sachse PD.  
Wylie Towing: 7 Has 9 wreckers, is 12.1 miles from Sachse PD.

On a scale of 1-10 of the weighted criteria, Big Bass received a 9.2 and Wylie Towing received an 8.0.

Towing Bids	Company Name	Wylie Towing	
weight	Score	weighted Score	
Factor 1	0.60	8.00	4.8000
Factor 2	0.10	8.00	0.8000
Factor 3	0.10	10.00	1.0000
Factor 4	0.20	7.00	1.4000
	TOTAL SCORE		8.0000

Towing Bids	Company Name	Big Bass	
weight	Score	weighted Score	
Factor 1	0.60	9.00	5.4000
Factor 2	0.10	10.00	1.0000
Factor 3	0.10	10.00	1.0000
Factor 4	0.20	9.00	1.8000
	TOTAL SCORE		9.2000

# BIG BASS CUSTOMER PARKING



© 2011 Google  
© 2012 Google

32° 54' 55.26" N 96° 36' 58.15" W elev 537 ft

Google earth

Eye alt 523 ft

# BIG BASS OVERVIEW



Imagery Date: 3/31/2011

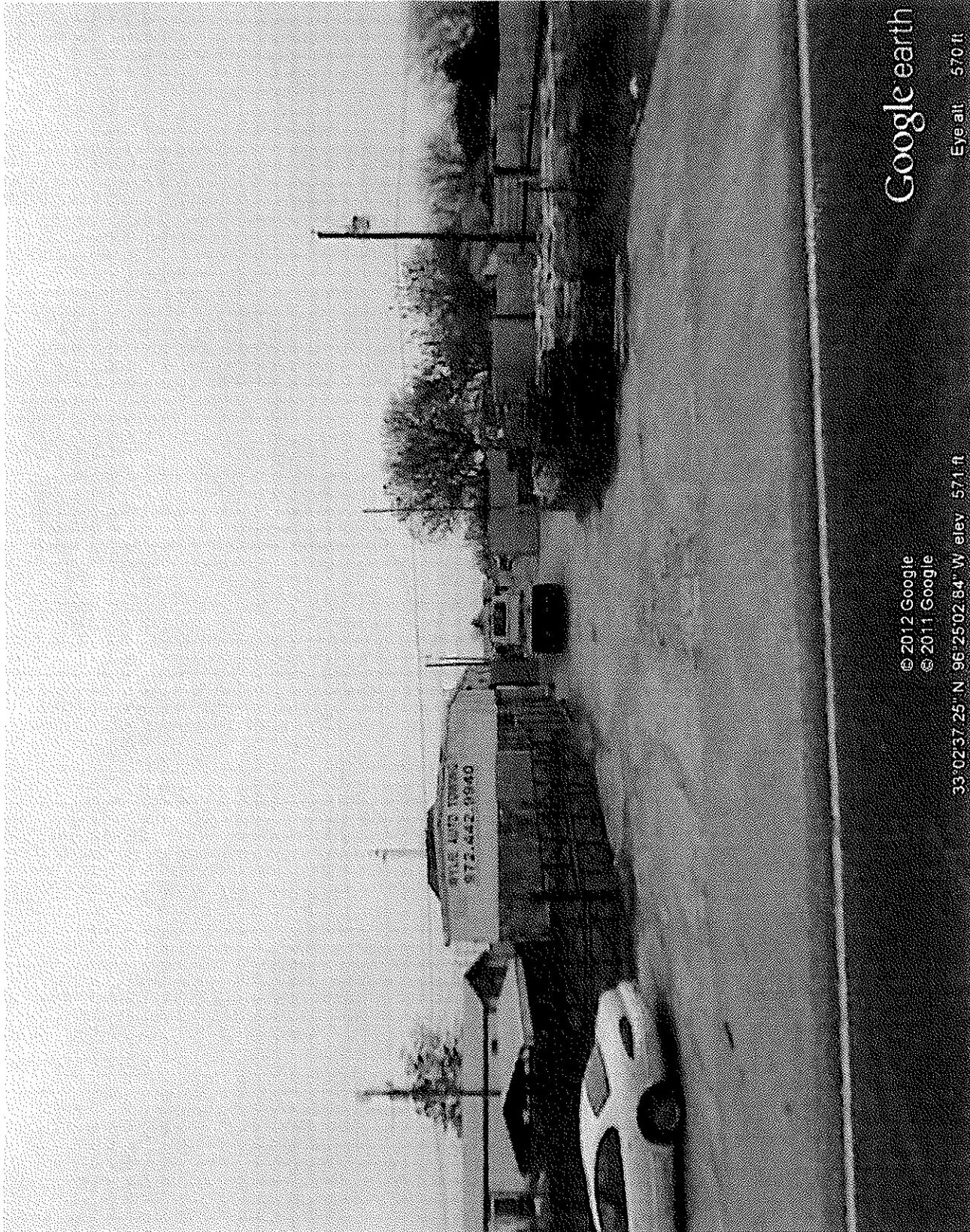
© 2012 Google

32°54'53.52" N 96°36'57.17" W elev. 515 ft

Eye alt. 922 ft

Google earth

WYLIE AUTO TOWING FRONT ENTRANCE



© 2012 Google  
© 2011 Google

33°02'37.25" N 96°25'02.84" W elev 571 ft

Google earth

Eye alt 570 ft

# WYLIE AUTO TOWING OVERVIEW



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE AGREEMENT FOR WRECKER AND IMPOUND SERVICES, BY AND BETWEEN THE CITY OF SACHSE AND MARTIN SERVICES, INC. D/B/A BIG BASS TOWING, TO PROVIDE WRECKER AND IMPOUND SERVICES FOR CONSENT AND NON-CONSENT TOWS OF VEHICLES FOR THE CITY OF SACHSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council for the City of Sachse desires to provide safe and reliable wrecker and impound services for consent and non-consent tows of vehicles for the City; and

**WHEREAS**, the City requested bids for City wrecker and impound services; and

**WHEREAS**, the City has evaluated the bids and has determined that Big Bass Towing will offer the best value to the City; and

**WHEREAS**, upon full review and consideration of the Agreement and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the Agreement on behalf of the City of Sachse, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The City Manager is hereby authorized to execute the Agreement, attached hereto as Exhibit "A," with Big Bass Towing to provide wrecker and impound services .

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF SACHSE, TEXAS

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Mike Felix, Mayor

ATTEST:

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Terry Smith, City Secretary



Legislation Details (With Text)

**File #:** 12-0677      **Version:** 2      **Name:** 1st Quarter Budget and Investment Reports  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 2/1/2012      **In control:** Finance Department  
**On agenda:** 2/6/2012      **Final action:**  
**Title:** Consider acceptance of the City Quarterly Budget and Investment Reports as presented for the 1st quarter period ending 12/31/2011.

**Executive Summary**

Cash and Invested Funds at 12/31/2011 totaled \$35,353,479 in all funds; of this amount \$30,353,479 (Cash on hand at \$28,352,025 and CO investments at \$2,001,454) was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest rate/yield on all investments was .25% and investment earnings totaled \$22,587.

It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act and City policy.

General Fund revenues are at 49% of budget and expenditures are at 23%.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Combined Report Budget Report](#)

Date	Ver.	Action By	Action	Result
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**Title**

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**Executive Summary**

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*General Fund revenues are at 49% of budget and expenditures are at 23%.*

**Background**

Every quarter, the Finance Department releases a report on the City's finances. The report is divided

into two sections: Budget and Investments. The Budget section generally includes revenue and expenditures for the General, Utility, Debt Service, Capital Projects, and Special Revenue Funds. The Investment Report provides investment fund details for the Money Market, Investment Pool, and Certificate of Deposit accounts.

#### Policy Considerations

Section 7.18 of the City Charter sets forth a requirement for the City Council to call for an independent audit to be made of all accounts of the city by a certified public accountant. In addition it is the responsibility of the City to comply with reasonable internal controls and to make representations that the City's financial statements are presented fairly and with full disclosure of any and all financial implications.

#### Budgetary Considerations

There are no significant aberrations in the budget that would require budget amendments at this time.

#### Staff Recommendations

Staff recommends acceptance of the City Quarterly Budget and Investment Reports as presented for the 1st quarter period ending 12/31/2011 as a Consent Agenda item.



## Finance Department

**TO:** BILLY GEORGE, CITY MANAGER  
**FROM:** ORSHEKA P. MOORE, BUDGET OFFICER *OPM*  
**SUBJ:** QUARTERLY BUDGET REPORTS FOR 1ST QUARTER ENDING DECEMBER 31, 2011  
**DATE:** JANUARY 24, 2012  
**CC:** MAYOR AND COUNCIL

The enclosed Quarterly Budget Report is for the 1st quarter of the fiscal year ending September 30, 2012. At January 24<sup>th</sup>, this report reflects the unaudited year end accruals for Fiscal Year 2010 – 2011. The audited year end accruals will be reflected in the annual audited financial statements and subsequent reports will be updated. This period ending 12-31-2011 represents 25% of the City's fiscal year (3 months).

**Cash and Investment Position:** The City is in excellent cash position. Cash on hand at 12-31-2011 was \$33,352,025 in all funds.

**Budget:** General Fund revenues are at 49% of the budget for the end of the 1<sup>st</sup> Quarter.

At December 31, 2011 the budgeted expenditures are as follows for operations.

<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Used</i>
<b>General Fund</b>	\$ 10,917,630	\$ 2,551,543	23%
<b>Utility Fund</b>	7,016,129	1,596,563	23%
<b>Debt Service</b>	2,810,061	0	0%
<b>Special Revenue</b>	62,041	12,852	21%
<b>Total</b>	\$ 20,805,861	\$ 4,160,958	

**Property Taxes:** Year-to-date the City has posted \$6,168,086 in property tax revenue or about 65% of the City property tax revenue budget of \$9,539,879. The General Fund revenue collections yielded \$4,791,858 and the Debt Service Fund collected \$1,376,228.

**Municipal Court:** The Court processed 291 cases for December with a year-to-date total of 945 cases processed. The total fines collected and settled to the City treasury at the December 31 year-to-date totaled \$76,867.

**Building Permits:** The City has issued 21 Single Family residential permits since October 1 with permitting/licenses revenue of \$63,757 or about 20% of budget. The average home taxable value is \$177,973.

**Other General Fund Revenues:** As of the report date, the City has collected \$494,840 in other general fund revenues or approximately 16% of budget totals.

**Interest Earnings:** The City's funds are fully invested and secure. The City has earned \$22,589 on its invested funds for the first quarter of Fiscal Year 2011-2012. City-wide invested funds at December 31, 2011 were \$30,353,479 (including EDC's portfolio). The average Quarterly Yield was .25%.

**Capital Projects:** As of December 31st, Capital Projects expenditures totaled \$582,243.

# Combined Budget

## Summary

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

**CITY OF SACHSE  
COMBINED BUDGET SUMMARY  
AND CHANGES IN FUND BALANCE RESERVES  
YTD Actual September 30, 2011  
Fiscal Year 2010-2011**

	General Fund	Water Sewer Fund	Debt Service Fund	Special Revenue Fund <sup>2</sup>	Total
<b>Revenues</b>	5,427,321	1,650,661	1,376,606	20,451	\$ 8,475,039
<b>Expenses</b>	2,551,543	1,596,563	0	12,852	\$ 4,160,958
<b>Net Over (under)</b>	2,875,778	54,098	1,376,606	7,599	4,314,081

	Capital Projects Fund <sup>1</sup>
<b>Revenues</b>	11,953
<b>Expenses</b>	582,243
<b>Net Over (under)</b>	(570,290)

Footnotes:

<sup>1</sup> Capital Project Funds: Captures General Capital Project Costs and associated capital funds from bonds, impact fees and sales tax.

<sup>2</sup> Special Revenue Funds: Court Technology, Court Security, Emergency Medical Training, Police Training, AT&T Cable Channel; Park Development Fees and Street Impact Fees.

# General Fund

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

City of Sachse  
 General Fund Summary  
 As of December 31, 2011

	Actual 2009-2010	Actual 2010 - 2011	Budget 2011-2012	YTD 12/31/2011	Budget %
<b>REVENUES:</b>					
Property taxes	\$ 6,222,249	\$ 6,490,418	\$ 7,424,670	\$ 4,791,858	65%
Permits/Licenses	378,365	280,855	324,400	63,757	20%
Franchises	1,083,810	1,624,050	1,463,163	90,100	6%
Sales Tax	665,926	752,635	828,394	45,612	6%
Charges for services	396,102	400,414	436,850	98,711	23%
Court Fines	284,327	270,011	250,000	76,867	31%
Interest and Rents	17,142	19,651	22,975	4,046	18%
Other governments	210,445	145,560	140,697	32,126	23%
Operating transfers in	915,609	922,719	895,317	223,770	25%
Miscellaneous	15,501	8,823	(730,000)	475	0%
<b>TOTAL REVENUES</b>	<b>\$ 10,189,476</b>	<b>\$ 10,915,137</b>	<b>\$ 11,056,466</b>	<b>\$ 5,427,321</b>	<b>49%</b>
<b>EXPENDITURES:</b>					
City Manager	\$ 373,275	\$ 396,175	\$ 315,743	\$ 80,479	25%
City Secretary	146,575	142,213	147,484	33,188	23%
Human Resources	223,956	216,840	244,495	39,007	16%
Finance	487,986	488,181	478,648	98,812	21%
Court	145,372	163,100	161,989	35,491	22%
Parks	653,122	699,599	724,257	157,430	22%
Seniors	89,036	104,747	102,018	23,648	23%
Library	304,561	280,616	281,048	57,344	20%
Community Development	625,773	628,741	593,853	145,698	25%
Streets	954,172	873,303	914,809	201,499	22%
Engineering	158,214	164,532	253,075	18,883	7%
Facility Maintenance	252,892	263,052	297,906	58,671	20%
Police	2,870,539	2,982,273	2,982,277	735,117	25%
Animal Control	257,337	130,009	131,902	30,864	23%
Fire and EMS	1,865,500	2,085,817	2,098,024	497,666	24%
Non-Departmental	1,026,246	1,072,760	1,190,102	337,744	28%
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,434,554</b>	<b>\$ 10,691,959</b>	<b>\$ 10,917,630</b>	<b>\$ 2,551,543</b>	<b>23%</b>

City of Sachse  
 General Fund  
 As of December 31, 2011

Schedule of Revenues by Source					
Category Descriptions	Actual 2009-2010	Actual 2010-2011	Budget 2011-2012	YTD 12/31/2011	Budget %
Property Taxes	\$ 6,222,249	\$ 6,490,418	\$ 7,424,670	\$ 4,791,858	65%
Sales Tax	646,361	735,478	799,394	45,612	6%
Franchise Tax	1,083,810	1,624,050	1,463,163	90,100	6%
Licenses and Permits	378,365	280,855	324,400	63,757	20%
Other Fees	396,102	400,414	436,850	98,711	23%
Court Fines	284,327	270,011	250,000	76,867	31%
Interest	17,142	19,651	22,975	4,046	18%
Transfers	915,609	922,719	895,317	223,770	25%
Miscellaneous	245,512	171,540	(560,303)	32,600	-6%
<b>Total Revenue</b>	<b>\$ 10,189,476</b>	<b>\$ 10,915,137</b>	<b>\$ 11,056,466</b>	<b>\$ 5,427,321</b>	<b>49%</b>
Expenditures Category Summary					
Category Descriptions	ACTUAL 2009-2010	ESTIMATED 2010-2011	Budget 2010-2011	YTD 09/30/2011	Budget %
Personnel Costs	\$ 7,853,488	\$ 8,074,702	\$ 8,182,589	\$ 1,918,451	23%
Supplies and Materials	1,045,623	1,269,565	1,137,840	235,280	21%
Maintenance & Repairs	473,366	389,301	441,704	79,313	18%
Contract Services	903,431	956,099	1,143,830	318,005	28%
Capital Outlay	152,345	2,292	11,667	495	4%
Contingencies/Transfers	6,300	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,434,554</b>	<b>\$ 10,691,959</b>	<b>\$ 10,917,630</b>	<b>\$ 2,551,543</b>	<b>23%</b>

# Water and Sewer Fund

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

City of Sachse  
Utility Fund Summary  
As of September 30, 2011

	Actual 2009-2010	Actual 2010-2011	Budget 2011-2012	YTD 12/31/2011	Budget %
<b>Operating Revenues</b>					
Water sales	\$ 3,094,499	\$ 3,799,382	\$ 4,090,625	\$ 860,501	21%
Sewer service	2,027,354	2,240,823	2,734,753	720,548	26%
Fees and charges	148,958	128,405	152,500	47,734	31%
Interest income	22,281	3,010	8,000	1,236	15%
Impact Fees	162,477	83,943	152,500	20,612	14%
Other Gov'ts & sources	-	-	-	-	-
Other Financing Sources	223,382	-	-	-	-
Miscellaneous	3,143	3,069	5,000	30	1%
<b>Total Revenues</b>	<b>\$ 5,682,094</b>	<b>\$ 6,258,633</b>	<b>\$ 7,143,378</b>	<b>\$ 1,650,661</b>	<b>23%</b>
<b>Operating Expenditures</b>					
Water Operations	\$ 2,237,322	\$ 3,087,189	\$ 2,775,944	\$ 908,143	33%
Sewer Operations	2,158,987	2,183,652	2,442,522	380,767	16%
Utility Billing Services	248,936	271,625	255,527	56,118	22%
Meter Reading	97,254	105,572	115,554	21,883	19%
<b>Sub-total Operating Expenditures</b>	<b>4,742,498</b>	<b>5,648,037</b>	<b>5,589,547</b>	<b>1,366,911</b>	<b>24%</b>
<b>Non-operating Expenditures:</b>					
Debt Payments	56,327	52,002	143,992	-	-
Transfers Out - Charge back	2,013,563	2,010,678	839,256	209,754	25%
Capital Outlays	3,598	-	443,334	19,898	4%
<b>Non-Operating Expenditures</b>	<b>2,073,488</b>	<b>2,062,680</b>	<b>1,426,582</b>	<b>229,652</b>	<b>16%</b>
<b>Total Expenditures</b>	<b>\$ 6,815,986</b>	<b>\$ 7,710,718</b>	<b>\$ 7,016,129</b>	<b>\$ 1,596,563</b>	<b>23%</b>

# Debt Service Fund

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

City of Sachse  
Debt Service Fund Summary  
As of December 31, 2011

	Actual 2009-2010	Actual 2010-2011	Budget 2011-2012	YTD 12/31/2011	Budget %
<b>REVENUES:</b>					
Property taxes	\$ 2,306,135	\$ 2,092,378	\$ 2,115,209	\$ 1,376,228	65%
Interest Income	2,677	934	500	378	76%
Intragovernmental Transfers	1,363,615	667,000	750,000	-	0%
Other Financing Sources	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,672,427</b>	<b>\$ 2,760,312</b>	<b>\$ 2,865,709</b>	<b>\$ 1,376,606</b>	<b>48%</b>
<b>EXPENDITURES</b>					
Principal	\$ 730,000	\$ 865,000	\$ 945,000	\$ -	0%
Interest	1,918,371	1,891,786	1,861,561	-	0%
Agent Fees	573	573	3,500	-	0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,648,944</b>	<b>\$ 2,757,360</b>	<b>\$ 2,810,061</b>	<b>\$ -</b>	<b>0%</b>

# Capital Project Funds

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

City of Sachse  
**GENERAL CAPITAL PROJECT FUND SUMMARY <sup>1</sup>**  
As of December 31, 2011

	Actual 2009-2010	Actual 2010-2011	YTD 12/31/2011
<b>REVENUES:</b>			
4005 Sales tax from 380 Agreements	\$ 1,216,191	\$ 1,737,691	\$ -
4500 Interest Income	263,359	45,114	11,953
4607 CDBG Street Improvement Grant	(16,316)	(792)	-
4611 TXDOT Grant	-	-	-
4613 Other Agency Grants	180,000	180,000	-
4708 Miscellaneous Receipt	-	180	-
4808 Operating Transfers In - Special Revenue	-	111,769	-
4901 Debt Issuance (GO Bonds)	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,643,234</b>	<b>\$ 2,073,962</b>	<b>\$ 11,953</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL PROJECTS:</b>			
5366 SH 78 & Murphy RR Crossing	\$ -	\$ -	\$ -
5400 Vehicles	810,279	27,532	60,704
5401 Machinery	-	8,528	-
5405 Tools and Equipment	-	25,931	-
5408 Building Renovations and Add	-	-	-
5422 CIP - SH 78 & Murphy Intersection	-	-	-
5423 CIP - Bunkerhill Road	512,143	834,391	427,577
5424 CIP - 5th Street Widening	1,840,882	30,680	334
5425 CIP - Murphy Road to Hwy 78	984,654	(22,554)	-
5427 CIP - Dewitt Road	597,239	(8,506)	-
5428 Street CIP - Merritt Road (B	136,061	-	-
5439 CIP - SH 78 and 5th St Intersection	432,464	16,039	2,466
5458 Hwy 78 Widening Project	26	-	-
5555 Misc Projects (RCC Funds)	19,838	-	-
5508 Operating Transfer Out - Deb	1,363,615	667,000	-
5617 Financing Costs	-	-	-
<b>MUNICIPAL CENTER:</b>			
5451 City Hall Facility	3,519,047	304,762	-
5452 Public Safety Facility	4,720,453	91,183	199
5453 Senior Citizen Facility	396,165	166,579	-
5454 Library Renovations	186,684	30,141	-
5455 Municipal Campus Features	1,602,417	1,437,323	88,914
5456 Salmon Park Improvements	962,923	14,845	-
5457 Bryan Street Improvements	143,573	-	-
5458 Software/Hardware Upgrades	239,442	100,641	2,050
5461 City Hall Furnishings	378,302	46,807	-
5462 Public Safety Furnishings	388,349	6,700	-
5463 Senior Center Furnishings	11,484	42,682	-
54640 Library Furnishings	-	29,692	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,246,040</b>	<b>\$ 3,850,396</b>	<b>\$ 582,243</b>

<sup>1</sup> This Fund is a summary fund of all General Capital Project Funds with sources of funds from Issuance Developers and Debt

# Special Revenue

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

City of Sachse  
Special Revenue Fund Summary  
As of September 30, 2011

		Actual 2009-2010	Actual 2010-2011	Budget 2011-2012	YTD 12/31/2011	Budget %
<b>REVENUES:</b>						
43000	Time Pay Fee (TP-L1)	\$ -	\$ 401	\$ -	\$ 95	-
43010	Court Security Fees	6,121	5,977	7,500	1,928	26%
43020	Court Technology Fees	8,122	7,976	8,000	2,574	32%
43040	Court - Child Safety Program Fees	3,711	5,879	4,000	2,800	70%
43060	State Traffic Fee	-	-	200	-	-
44050	Police Training Fees	2,611	2,518	3,000	-	-
41460	Emergency Medical Training Fees	-	-	-	-	-
44030	Street Impact Fees	83,756	49,528	75,000	10,884	15%
44000	Park Development Fees	-	-	-	-	-
41480	PEG Fees	4,975	5,788	5,000	-	-
46140	Forfeitures and Judgements	-	-	-	-	-
46130	Other Agency Grants	-	41,140	-	800.00	-
46120	Misc Grants and Donations	1,115	21,862	-	487	-
45000	Interest	6,782	2,241	4,060	882	22%
	<b>TOTAL REVENUES</b>	<b>\$ 117,192</b>	<b>\$ 143,310</b>	<b>\$ 106,760</b>	<b>\$ 20,451</b>	<b>19%</b>
<b>EXPENDITURES:</b>						
51510	City Manager - Small Tools and Equipment	\$ -	\$ -	\$ -	\$ -	-
54101	Energy Efficiency Conservation	-	47,689	-	10,693	-
54123	Security Control Improvements	-	-	-	-	-
51510	Municipal Court - Court Security	423	231	2,500	-	-
54022	Municipal Court - Court Technology Improvements	-	1,259	-	100	-
54050	Municipal Court - Tools and Equipment over \$50	2,660	2,660	3,000	-	-
53090	Court Fees Due to State Comptroller	-	-	-	-	-
51810	Police Training	1,660	2,960	1,500	-	-
51810	Fire Training	-	-	-	-	-
54190	Fire and Ambulance	-	-	-	-	-
51880	EMS Training	-	-	-	-	-
54470	Park Development Fee Projects	23,092	-	-	-	-
51000	Library Utilities-Electric	2,611	191	-	35	-
51020	Library Utilities - Water	-	95	-	24	-
51030	Library Utilities-Communications	-	-	-	-	-
51250	Library Programs	-	-	-	-	-
51510	Library Small Tools and Equipment	-	-	-	-	-
54282	CIP - Maxwell Creek Road (DA)	6,000	14,000	-	2,000	-
55001	Operating Transfer Out	-	-	20,041	-	-
55050	Operating Transfer Out - Park Development Fees	-	-	35,000	-	-
51510	Animal Control Center Programs	361	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 36,807</b>	<b>\$ 69,085</b>	<b>\$ 62,041</b>	<b>\$ 12,852</b>	<b>21%</b>

# Investment Report

Quarter Ending  
December 31, 2011



Quarterly Report to City Council  
25% of Budget Year  
(Unaudited)

# Memo

To: **Billy George, City Manager**  
 From: Teresa Savage, Finance Manager *TS*  
 CC: Mayor and City Council  
 Date: January 24, 2012  
 Re: **Investment Report for period ending December 31, 2011**

Attached is the Quarterly Investment Report for the quarter ending December 31, 2011 of the fiscal year 2011-2012. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For the period ending December 31, 2011, the City's portfolio<sup>1</sup> consisted of the following investments:

<b>Portfolio at Quarter Close:</b>	<b>Rate at 12/31/2011</b>	<b>% Total</b>	<b>Total Investment</b>
Money Market Account – ANB	.25%	68.5%	\$24,193,447.14
Money Market Account(EDC)-ANB	.15%	8.2%	2,882,465.13
Investment Pool – Tex Pool	.0843%	3.6%	1,276,112.89
CD – Comerica Bank	.37%	2.8%	1,000,618.36
CD—Comerica Bank	.50%	2.8%	1,000,835.62
Analysis Checking-ANB	0.00%	14.1%	5,000,000.00
<b>Total Invested City Funds:</b>		<b>100.0%</b>	<b>\$35,353,479.14</b>

The City does not carry any security instrument (investment type) on its books that are traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit with American National Bank, Comerica Bank, and Investment Pools are fully secured and safeguarded. **Total investment interest earned for the quarter ending December 31, 2011 was \$22,586.74.**

Citywide cash and investments for the period ending December 31, 2011 was \$35,353,479.14. Of this amount, \$3,727,914.77 is for the Sachse EDC; also included is \$5,000,000.00 which is held in a non-interest bearing analysis account. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

94.34% of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .25%. The Texpool Prime Fund interest rate was .0806% and the Texpool interest rate was .0461% at December 31, 2011. The 90 day T-bill rate was .02% with the 180 day T-bill at .06%.

<sup>1</sup> Includes the Sachse Economic Development Corporation



## QUARTERLY INVESTMENT REPORT

**For the Quarter Ended**

**December 31, 2011**

**Prepared by  
Valley View Consulting, L.L.C.**

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.

Director of Finance

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Finance Manager

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## Strategy Summary:

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded below 10bps). The European Union crisis has been the main market focus. Continuing deterioration and uncertainty of individual country credit ratings, and the political and financial costs of stabilization, dampened any positive domestic news. The FOMC initiated Operation Twist in an attempt to reduce longer-term interest rates by selling shorter securities and buying longer securities. There is also discussion of a potential QE3. Overnight pool yields provide limited earnings. Projecting cash flows and laddering, where appropriate, still provides the best earnings opportunity.

### Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>Ave. Yield</u>	<u>December 31, 2011</u>		<u>September 30, 2011</u>	
		<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>
Bank/Pool	0.24%	\$ 33,352,024	\$ 33,352,024	\$ 44,485,104	\$ 44,485,104
CDs / Securities	0.44%	2,001,454	2,001,454	-	-
<b>Totals</b>		<b>\$ 35,353,478</b>	<b>\$ 35,353,478</b>	<b>\$ 44,485,104</b>	<b>\$ 44,485,104</b>

Average Yield (1) Total Portfolio 0.25% Fiscal Year-to-Date Average Yield (2) Total Portfolio 0.25%

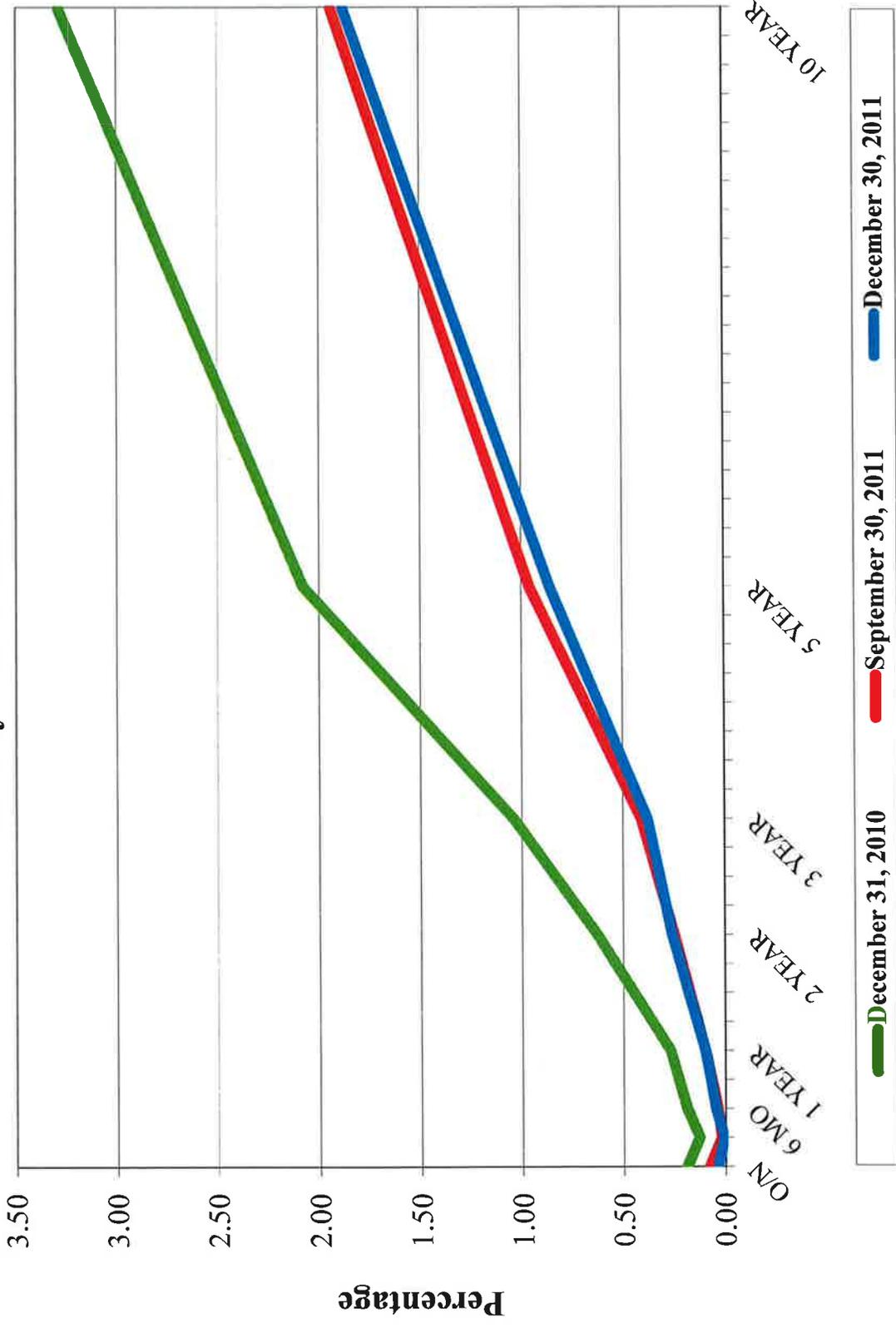
Rolling Three Mo. Treas. Yield 0.02% Rolling Three Mo. Treas. Yield 0.02%  
 Rolling Six Mo. Treas. Yield 0.06% Rolling Six Mo. Treas. Yield 0.06%  
 Average Quarterly TexPool Yield 0.08% Average Quarterly TexPool Yield 0.08%

	<u>City</u>	<u>EDC</u>
Interest Earnings QTR	\$ 15,262	\$ 7,327
Interest Earnings YTD	\$ 15,262	\$ 7,327

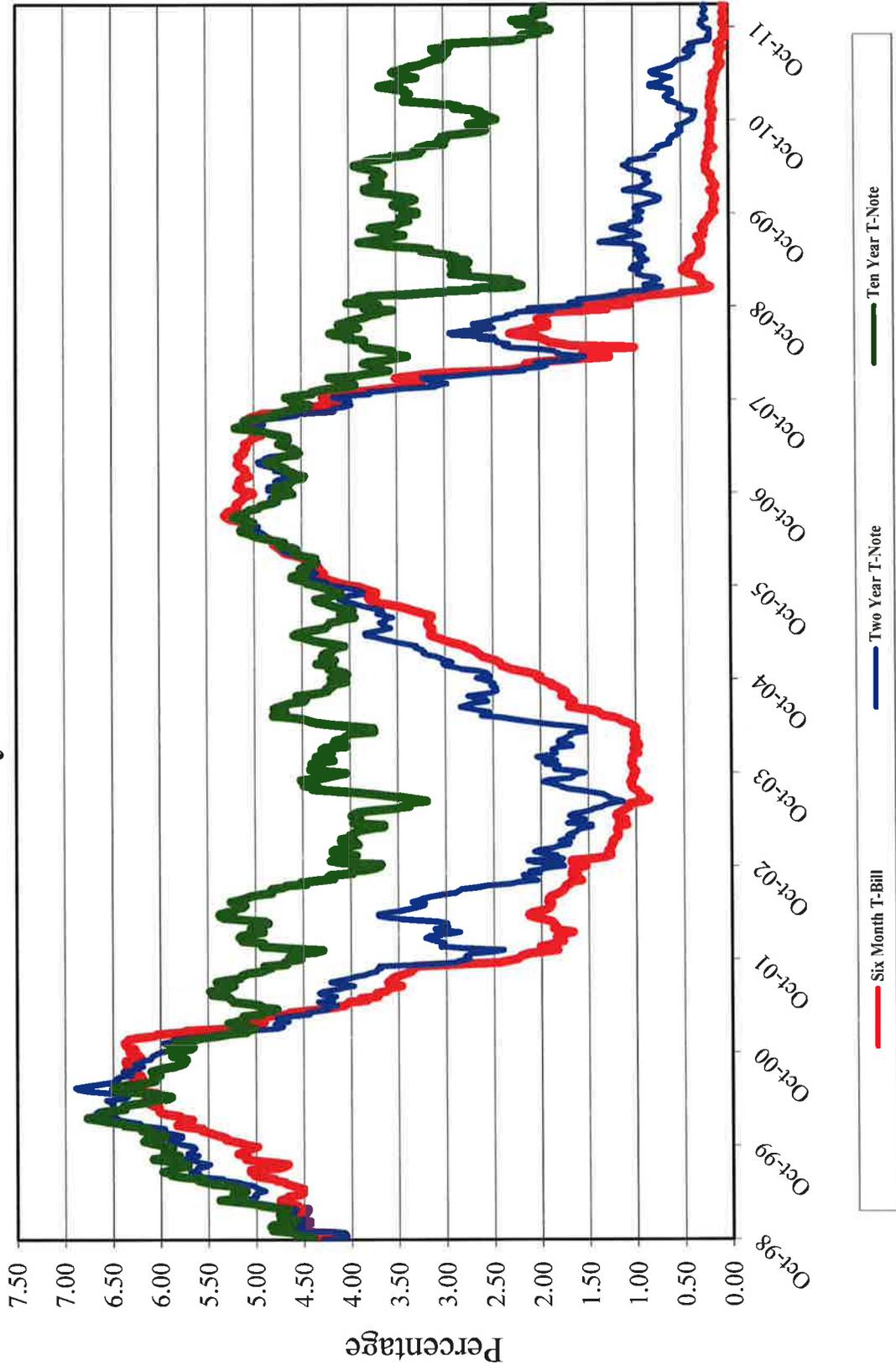
(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

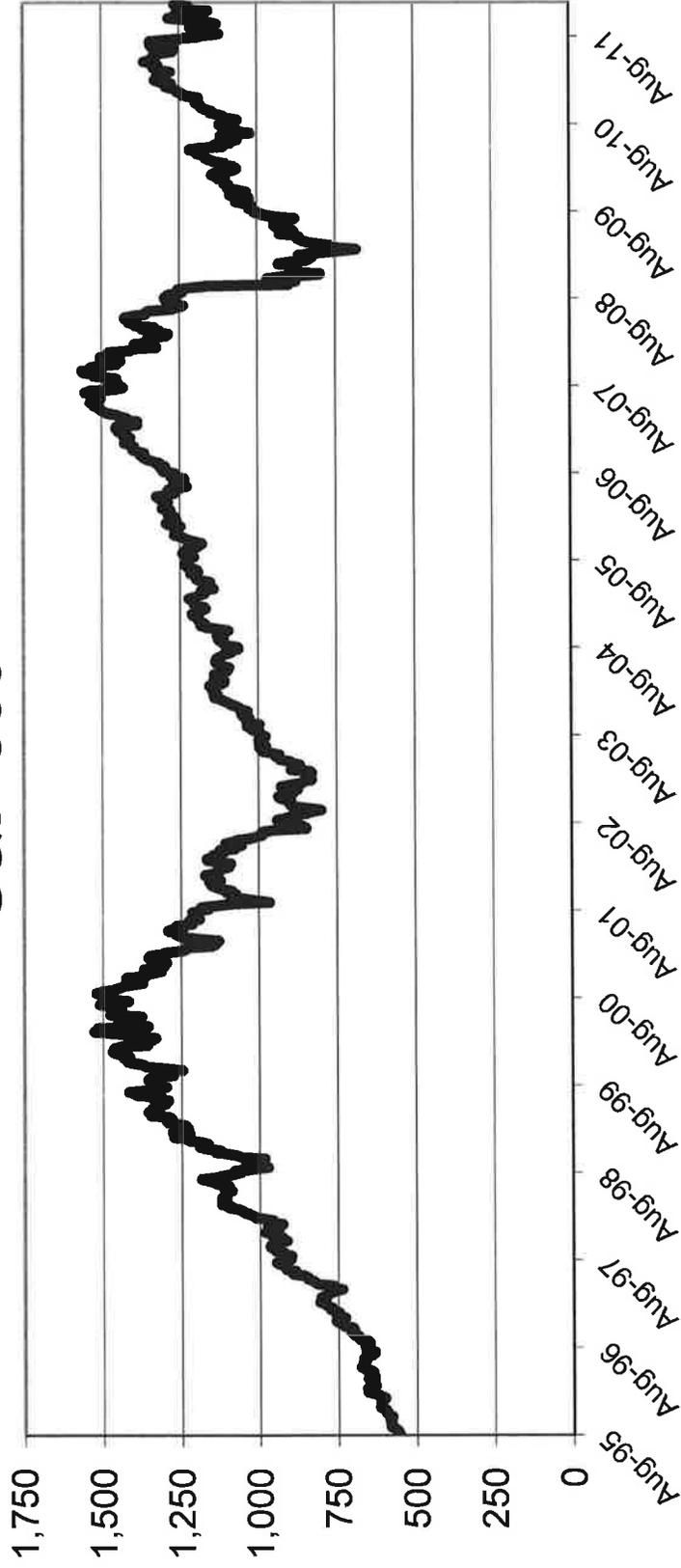
# Treasury Yield Curves



# US Treasury Historical Yields



# S&P 500



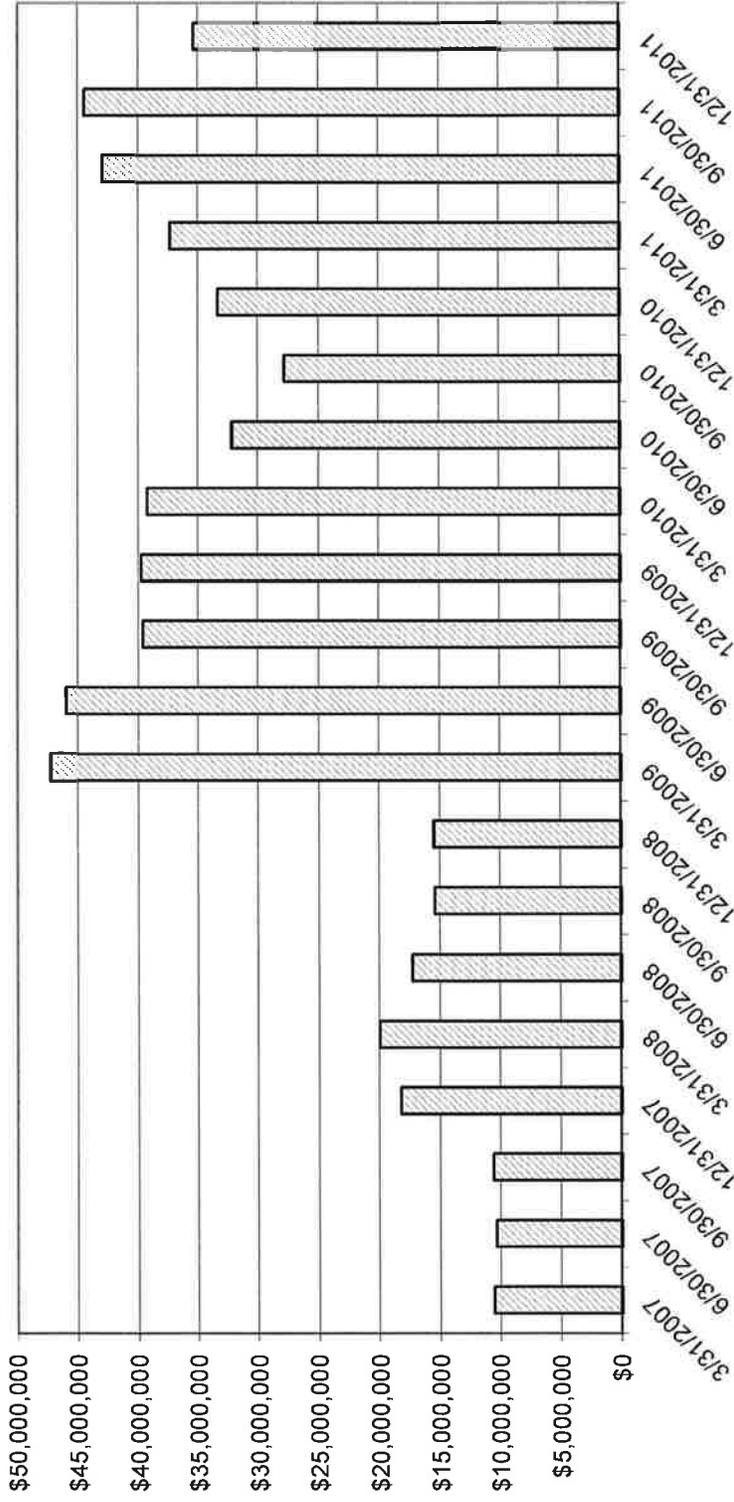
## Detail of Investment Holdings December 31, 2011

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Bank MMA		0.25%	1/1/2012	12/31/2011	\$ 32,075,911	\$ 32,075,911	1.00	\$ 32,075,911	1	0.25%
TexPool	AAA/m	0.08%	1/1/2012	12/31/2011	1,276,113	1,276,113	1.00	1,276,113	1	0.08%
Comerica CD		0.37%	8/1/2012	11/1/2011	1,000,000	1,000,618	100.00	1,000,618	214	0.37%
Comerica CD		0.50%	11/1/2012	11/1/2011	1,000,000	1,000,836	100.00	1,000,836	306	0.50%
						<b>\$ 35,352,024</b>		<b>\$ 35,353,478</b>	<b>16</b>	<b>0.25%</b>
									<b>(1)</b>	<b>(2)</b>

**(1) Weighted average life** - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

**(2) Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

# Total Portfolio



Quarter End Book Value

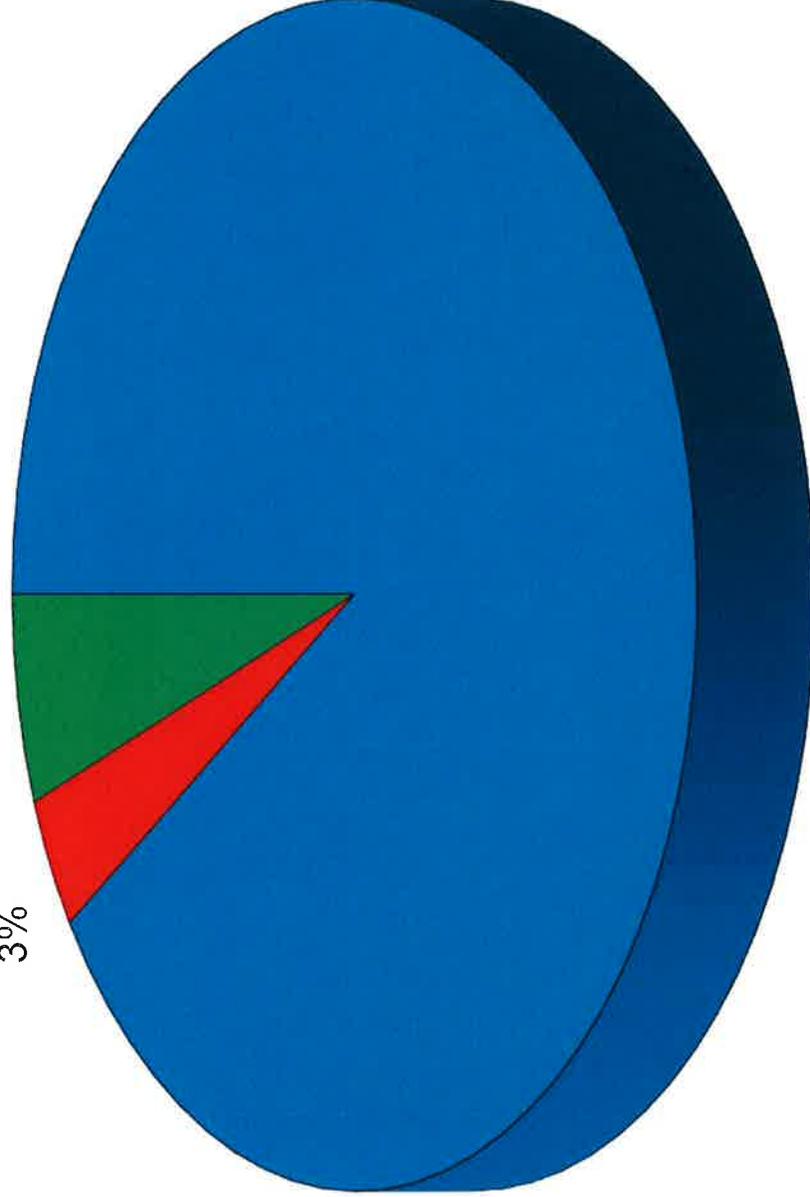
# Portfolio Composition

CDs / Securities

6%

Pools

3%



Bank MMA

91%

### Book Value Comparison

Description	Coupon/ Discount	Maturity Date	September 30, 2011		Purchases/ Accretions	Amortizations/ Sales/Maturities	December 31, 2011	
			Original Face/ Par Value	Book Value			Original Face/ Par Value	Book Value
Bank MMA	0.25%	1/1/2012	\$ 43,209,283	\$ 43,209,283	-	\$ (11,133,372)	\$ 32,075,911	\$ 32,075,911
TexPool	0.08%	1/1/2012	1,275,821	1,275,821	292		1,276,113	1,276,113
Comerica CD	0.37%	8/1/2012			1,000,618		1,000,000	1,000,618
Comerica CD	0.50%	11/1/2012			1,000,836		1,000,000	1,000,836
<b>TOTAL</b>			<b>\$ 44,485,104</b>	<b>\$ 44,485,104</b>	<b>2,001,746</b>	<b>\$ (11,133,372)</b>	<b>\$ 35,352,024</b>	<b>\$ 35,353,478</b>

### Market Value Comparison

Description	Coupon/ Discount	Original Face/ Par Value	September 30, 2011		Qtr to Qtr Change	December 31, 2011		
			Market Price	Market Value		Original Face/ Par Value	Market Price	
Bank MMA	0.25%	\$ 43,209,283	1.000	\$ 43,209,283	\$ (11,133,372)	\$ 32,075,911	1.00	\$ 32,075,911
TexPool	0.08%	1,275,821	1.000	1,275,821	292	1,276,113	1.00	1,276,113
Comerica CD	0.37%			1,000,000	1,000,000	1,000,000	100.00	1,000,618
Comerica CD	0.50%			1,000,000	1,000,000	1,000,000	100.00	1,000,836
<b>TOTAL</b>		<b>\$ 44,485,104</b>		<b>\$ 44,485,104</b>	<b>\$ (9,133,080)</b>	<b>\$ 35,352,024</b>		<b>\$ 35,353,478</b>

**Allocation**

December 31, 2011

<b>Book &amp; Market Value</b>	<b>Total</b>	<b>GO I&amp;S</b>	<b>General Fund</b>	<b>W/S Impact Fee</b>	<b>Utility Fund</b>	<b>W/S Restricted</b>	<b>W/S Operations</b>	<b>Special Sales Tax</b>	<b>Capital Project</b>
Bank MMA	\$ 32,075,911	\$ 1,951,617	\$ 5,742,451	\$ 1,599,483	\$ -	\$ 132,572	\$ 273,344	\$ 2,948,016	\$ 480,396
Texpool	1,276,113		34,105	17,064	34,129			34,129	
8/1/2012	1,000,618								
11/1/2012	1,000,836								
<b>Totals</b>	<b>\$ 35,353,478</b>	<b>\$ 1,951,617</b>	<b>\$ 5,776,556</b>	<b>\$ 1,616,547</b>	<b>\$ 34,129</b>	<b>\$ 132,572</b>	<b>\$ 273,344</b>	<b>\$ 2,982,145</b>	<b>\$ 480,396</b>

**Allocation**

December 31, 2011

<b>Book &amp; Market Value</b>	<b>CIP-City Property</b>	<b>2009 GO Bonds</b>	<b>Capital Project-TXDOT</b>	<b>Restricted Street Impact</b>	<b>Restricted Park Development</b>	<b>Restricted General</b>	<b>Street Impact</b>	<b>GBTTP TIF Zone #1</b>	<b>EDC</b>	<b>RCC Tax Held</b>
Bank MMA	\$ 140,517	\$ 6,123,209	\$ 7,635,392	\$ 932,943	\$ 5,047	\$ 369,014	\$ -	\$ 13,995	\$ 3,727,915	\$ -
Texpool		1,139,621					17,065			
8/1/2012		1,000,618								
11/1/2012		1,000,836								
<b>Totals</b>	<b>\$ 140,517</b>	<b>\$ 9,264,284</b>	<b>\$ 7,635,392</b>	<b>\$ 932,943</b>	<b>\$ 5,047</b>	<b>\$ 369,014</b>	<b>\$ 17,065</b>	<b>\$ 13,995</b>	<b>\$ 3,727,915</b>	<b>\$ -</b>

**Allocation**

September 30, 2011

<b>Book &amp; Market Value</b>	<b>Total</b>	<b>GO I&amp;S</b>	<b>General Fund</b>	<b>W/S Impact Fee</b>	<b>Utility Fund</b>	<b>W/S Restricted</b>	<b>W/S Operations</b>	<b>Special Sales Tax</b>	<b>Capital Project</b>
Bank MMA	\$ 43,209,282.77	\$ 1,240,986.43	\$ 779,404.70	\$ 1,754,326.93	\$ -	\$ 132,571.63	\$ 139,340.46	\$ 2,171,211.98	\$ 300,757.36
Texpool	1,275,820.79		34,096.18	17,060.74	34,121.39			34,121.33	
<b>Totals</b>	<b>\$ 44,485,103.56</b>	<b>\$ 1,240,986.43</b>	<b>\$ 813,500.88</b>	<b>\$ 1,771,387.67</b>	<b>\$ 34,121.39</b>	<b>\$ 132,571.63</b>	<b>\$ 139,340.46</b>	<b>\$ 2,205,333.31</b>	<b>\$ 300,757.36</b>

**Allocation**

September 30, 2011

<b>Book &amp; Market Value</b>	<b>CIP-City Property</b>	<b>2009 GO Bonds</b>	<b>Capital Project: TXDOT</b>	<b>Restricted Street Impact</b>	<b>Restricted Park Development</b>	<b>Restricted General</b>	<b>Street Impact</b>	<b>GBTP TIF Zone #1</b>	<b>EDC</b>	<b>RCC Tax Held</b>
Bank MMA	\$ 140,443.94	\$ 10,603,013.47	\$ 7,631,402.90	\$ 896,788.88	\$ 116,811.93	\$ 358,580.25	\$ -	10.48	\$ 3,364,071.03	\$ 13,579,560.40
Texpool		1,139,360.42	-				17,060.73	-	-	-
<b>Totals</b>	<b>\$ 140,443.94</b>	<b>\$ 11,742,373.89</b>	<b>\$ 7,631,402.90</b>	<b>\$ 896,788.88</b>	<b>\$ 116,811.93</b>	<b>\$ 358,580.25</b>	<b>\$ 17,060.73</b>	<b>10.48</b>	<b>\$ 3,364,071.03</b>	<b>\$ 13,579,560.40</b>

***Disclaimer***

These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

**Portfolio Summary**  
**City of Sachse, TX**  
**December 31, 2011**

Safety - Investment Type

Investment Type	Book Value	Percent
Money Market Account*	\$ 32,075,911	90.7%
Investment Pools	1,276,113	3.6%
CD's	2,001,454	5.7%
<b>Total*</b>	<b>\$ 35,353,478</b>	<b>100%</b>

Liquidity - Investments by Maturity Date

Under 30 days	\$ 33,352,024	94%
30 - 90 days	0	0%
90 - 180 days	0	0%
180 - 365 days	2,001,454	6%
365 - 511 days	0	0%
<b>Total Principal Invested</b>	<b>\$ 35,353,478</b>	<b>100%</b>

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD)
			Percent of total
<i>Portfolio</i>			
Debt Service	\$ 378	\$ 378	1.67%
General Fund	\$ 804	804	3.56%
Water and Sewer Fund	\$ 1,236	1,236	5.47%
Capital Project Fund	\$ 11,953	11,953	52.93%
Special Revenue Fund	\$ 882	882	3.91%
TIF Zone	\$ 6	6	0.03%
Sachse EDC	\$ 7,327	7,327	32.44% *
<b>Total Portfolios</b>	<b>\$ 22,589</b>	<b>\$ 22,589</b>	<b>100.00%</b>

\*includes interest on RCC rebates on hold

Portfolio Balance	Beginning Balances	Ending Book Balances	Change
	<i>Portfolio</i>		
Debt Service	\$ 575,273	\$ 1,951,617	\$ 1,376,344
General Fund	2,679,528	5,776,555	3,097,027
Water and Sewer Fund	1,907,374	2,056,593	149,219
Capital Project Fund	20,782,869	20,502,734	(280,135)
Special Revenue Fund	1,325,049	1,324,069	(980)
TIF Fund	13,990	13,995	5
Sachse EDC	17,218,053	3,727,915	(13,490,138)
<b>Total Portfolios</b>	<b>\$ 44,502,137</b>	<b>\$ 35,353,478</b>	<b>\$ (9,148,658)</b>

Historical Interest Rates

		October	November	December
Pooled Money Market Account	2011	0.2500%	0.2500%	0.2500%
	2010	0.1500%	0.2500%	0.3000%
	2009	0.4595%	0.4612%	0.4590%
Tex Pool	2011	0.0839%	0.1080%	0.0810%
	2010	0.2259%	0.2279%	0.2165%
	2009	0.2095%	0.2112%	0.2090%

City of Sachse, TX  
Investment Portfolios  
December 31, 2011

Source	Description	CUSIP/Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
GO Bond I&S Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	612,952	677,498	1,274,119	1,951,617	677,497	1,274,119	1,951,616
Total							612,952	677,498	1,274,119	1,951,617	677,497	1,274,119	1,951,616
General Fund	TexPool	1111-000	12/31/2011	1/1/2012	0.0461%	1	34,102	34,102	2	34,104	34,101	2	34,103
General Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	1,915,795	1,949,897	3,826,656	5,742,451	1,915,795	3,826,656	5,742,451
Total							1,949,897	1,949,897	3,826,656	5,776,555	1,949,896	3,826,658	5,776,554
Water and Sewer Fund	Tex Pool	1111-000	12/31/2011	1/1/2012	0.0461%	1	17,063	17,063	2	17,065	17,063	2	17,065
Utility Fund	Tex Pool	1111-000	12/31/2011	1/1/2012	0.0461%	1	34,127	34,127	2	34,129	34,127	2	34,129
WS Impact Fee Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	1,599,124	1,599,124	359	1,599,483	1,599,124	359	1,599,483
WS Restricted Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	132,572	132,572	0	132,572	132,572	0	132,572
WS Operations	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	409,301	409,301	(135,957)	273,344	409,301	(135,957)	273,344
Total							2,192,187	2,192,187	(135,594)	2,056,593	2,192,187	(135,594)	2,056,593
Capital Project Funds	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	2,947,449	2,947,449	567	2,948,016	2,947,449	567	2,948,016
Special Sales Tax	Tex Pool	1111-000	12/31/2011	1/1/2012	0.0461%	1	34,127	34,127	2	34,129	34,127	2	34,129
Special Sales Tax	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	480,299	480,299	97	480,396	480,299	97	480,396
Capital Project Funds	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	7,633,850	7,633,850	1,542	7,635,392	7,633,850	1,542	7,635,392
Capital Project Fund-TXDOT	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	140,189	140,189	28	140,517	140,189	28	140,517
CIP-City Property	TexPool	114512	12/31/2011	1/1/2012	0.0461%	1	1,139,543	1,139,543	78	1,139,621	1,139,543	78	1,139,621
2009 GO Bonds	CD	1111-000	12/31/2011	1/1/2012	0.3700%	214	1,000,000	1,000,000	314	1,000,618	1,000,000	314	1,000,618
2009 GO Bonds	CD	1111-000	11/1/2011	1/1/2012	0.5000%	294	1,000,000	1,000,411	425	1,000,836	1,000,411	425	1,000,836
2009 GO Bonds	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	8,460,947	8,399,677	(276,469)	6,123,209	8,399,677	(276,469)	6,123,208
Total							22,836,704	20,776,149	(273,416)	20,502,734	20,776,149	(273,416)	20,502,733
Special Revenue Funds	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	932,725	932,725	218	932,943	932,725	218	932,943
Restricted Street Impact Fee Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	5,047	5,047	0	5,047	5,047	0	5,047
Restricted Park Development Fee Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	363,079	363,079	5,935	369,014	363,079	5,935	369,014
Restricted General Fund	TexPool	1111-000	12/31/2011	1/1/2012	0.0461%	1	17,063	17,063	2	17,065	17,063	2	17,065
Total							1,317,914	1,317,914	6,155	1,324,069	1,317,914	6,155	1,324,069
TIF Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	13,991	13,991	4	13,995	13,991	4	13,995
GBTTP TIF Zone #1	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	13,991	13,991	4	13,995	13,991	4	13,995
EDC Fund	Money Market	114512	12/31/2011	1/1/2012	0.2500%	1	14,786,742	14,789,781	(14,789,781)	(0)	14,789,781	(14,789,781)	0
RCC Rebate Due to Ryan	Money Market	114512	12/31/2011	1/1/2012	0.1500%	1	3,695,468	3,725,933	1,982	3,727,915	3,725,933	1,982	3,727,915
EDC PMMKKT	Money Market	114512	12/31/2011	1/1/2012	0.1500%	1	18,472,210	18,515,714	(14,787,799)	3,727,915	18,515,714	(14,787,799)	3,727,915
Total							47,395,655	45,443,350	(10,069,873)	35,353,478	45,443,348	(10,069,873)	35,353,475

Summary of Portfolios by Security Type

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	90.73%	1	0.2500%	42,166,610	42,166,610	-10,090,700	32,075,911	42,166,610	793,372	32,075,909
TexPool	3.61%	1	0.0810%	1,276,025	1,276,025	88	1,276,113	1,276,025	91	1,276,112
CD's	5.66%	1	0.4400%	2,000,000	2,000,715	739	2,001,454	2,000,715	739	2,001,454
Total	100.00%			45,442,635	45,443,350	-10,069,873	35,353,478	45,443,350	794,202	35,353,475

1 Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX  
Investment Portfolios  
November 30, 2011

Source	Description	Cusip/Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change1	End of Month	Beginning of Month	Change	End of Month
GO Bond I&S Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	612,952	612,952	64,545	677,498	612,952	64,545	677,497
	Total						612,952	612,952	64,545	677,498	612,952	64,545	677,497
General Fund	Tex.Pool	1111-000	11/30/2011	12/1/2011	0.1218%	1	34,099	34,099	3	34,102	34,098	3	34,101
General Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	2,096,808	2,096,808	(181,013)	1,915,795	2,096,808	(181,013)	1,915,795
	Total						2,130,907	2,130,906	(181,010)	1,949,897	2,130,906	(181,010)	1,949,896
Water and Sewer Fund	Tex.Pool	1111-000	11/30/2011	12/1/2011	0.1218%	1	17,062	17,062	1	17,063	17,062	1	17,063
Utility Fund	Tex.Pool	1111-000	11/30/2011	12/1/2011	0.1218%	1	34,124	34,124	3	34,127	34,124	3	34,127
WS Impact Fee Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	1,598,823	1,598,823	301	1,599,124	1,598,823	301	1,599,124
WS Restricted Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	132,572	132,572	0	132,572	132,572	0	132,572
WS Operations	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	331,585	331,585	77,716	409,301	331,585	77,716	409,301
	Total						2,114,166	2,114,166	78,021	2,192,187	1,907,742	78,021	2,192,187
Capital Project Funds	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	2,947,003	2,947,003	446	2,947,449	2,947,003	446	2,947,449
Special Sales Tax	Tex.Pool	1111-000	11/30/2011	12/1/2011	0.1218%	1	34,124	34,124	3	34,127	34,124	3	34,127
Special Sales Tax	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	480,223	480,223	76	480,299	480,223	76	480,299
Capital Project Funds	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	7,632,639	7,632,639	1,211	7,633,850	7,632,639	1,211	7,633,850
Capital Project Fund-TXDOT	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	140,467	140,467	22	140,489	140,467	22	140,489
CIP-City Property	Tex.Pool	114512	11/30/2011	12/1/2011	0.1218%	1	1,139,441	1,139,441	102	1,139,543	1,139,441	102	1,139,543
2009 GO Bonds	CD	1111-000	11/12/2011	8/1/2012	0.3700%	243	1,000,000	0	1,000,304	1,000,304	0	1,000,304	
2009 GO Bonds	CD	1111-000	11/12/2011	11/1/2012	0.5000%	325	1,000,000	0	1,000,411	1,000,411	0	1,000,411	
2009 GO Bonds	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	8,460,947	8,460,947	(2,061,270)	6,399,677	8,460,947	(2,061,270)	6,399,677
	Total						22,834,844	20,834,844	(58,689)	20,776,149	20,834,847	(58,689)	20,776,149
Special Revenue Funds	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	932,524	932,524	201	932,725	932,524	201	932,725
Restricted Street Impact Fee Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	5,046	5,046	1	5,047	5,046	1	5,047
Restricted Park Development Fee Fur	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	368,318	368,318	(5,239)	363,079	368,318	(5,239)	363,079
Restricted General Fund	Tex.Pool	1111-000	11/30/2011	12/1/2011	0.1218%	1	17,062	17,062	1	17,063	17,062	1	17,063
	Total						1,322,950	1,322,950	(5,036)	1,317,914	1,322,950	(5,036)	1,317,914
TIF Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	13,991	13,991	0	13,991	13,991	0	13,991
GBTTP TIF Zone #1	Money Market	114512	11/30/2011	12/1/2011	0.1500%	1	13,991	13,991	0	13,991	13,991	0	13,991
EDC Fund	Money Market	114512	11/30/2011	12/1/2011	0.2500%	1	14,786,742	14,786,742	3,039	14,789,781	14,786,742	3,039	14,789,781
RCC Rebate Due to Ryan	Money Market	114512	11/30/2011	12/1/2011	0.1500%	1	3,685,468	3,685,468	-40,465	3,725,933	3,685,468	-40,465	3,725,933
EDC PMMKT	Money Market	114512	11/30/2011	12/1/2011	0.1500%	1	18,472,210	18,472,210	43,504	18,515,714	18,455,177	43,504	18,515,714
	Total						47,502,020	45,502,020	(58,671)	45,443,350	45,278,585	(58,671)	45,443,348

Total Portfolios as 11/30/2011

Summary of Portfolios by Security Type

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	92.79%	1	0.2500%	43,208,283	44,226,109	-2,059,499	42,166,610	44,226,109	793,372	42,166,609
Tex.Pool	2.81%	1	0.1080%	1,275,912	1,275,912	113	1,276,025	1,275,911	91	1,276,024
CD's	4.40%	0	0.4400%	2,000,000	0	2,000,715	2,000,715	0	2,000,715	2,000,715
Total	100.00%			46,484,195	45,502,021	-58,671	45,443,350	45,502,020	2,794,178	45,443,348

1Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX  
Investment Portfolios  
October 31, 2011

Source	Description	Custp/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change <sup>1</sup>	End of Month	Beginning of Month	Change
GO Bond I&S Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	575,273	575,273	37,679	612,952	37,679	612,952
<b>Total</b>							575,273	575,273	37,679	612,952	37,679	612,952
General Fund	TexPool	1111-000	10/31/2011	11/1/2011	0.1103%	1	34,096	34,096	2	34,098	2	34,098
General Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	2,645,432	2,645,432	(548,624)	2,096,808	(548,624)	2,096,808
<b>Total</b>							2,679,528	2,679,528	(546,622)	2,130,906	(546,622)	2,130,906
Water and Sewer Fund	Tex Pool	1111-000	10/31/2011	11/1/2011	0.1103%	1	17,061	17,061	1	17,062	1	17,062
WS Impact Fee Fund	Tex Pool	1111-000	10/31/2011	11/1/2011	0.1103%	1	34,121	34,121	3	34,124	3	34,124
Utility Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	1,598,510	1,598,510	313	1,598,823	313	1,598,823
WS Impact Fee Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	132,572	132,572	0	132,572	0	132,572
WS Restricted Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	125,110	125,110	206,475	331,585	206,475	331,585
WS Operations	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	1,907,374	1,907,374	206,792	2,114,166	206,792	2,114,166
<b>Total</b>							1,907,374	1,907,374	206,792	2,114,166	206,792	2,114,166
Capital Project Funds	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	2,808,241	2,808,241	138,762	2,947,003	138,762	2,947,003
Special Sales Tax	Tex Pool	1111-000	10/31/2011	11/1/2011	0.1103%	1	34,121	34,121	3	34,124	3	34,124
Special Sales Tax	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	480,145	480,145	78	480,223	78	480,223
Capital Project Funds	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	7,631,403	7,631,403	1,236	7,632,639	1,236	7,632,639
Capital Project Fund-TXDOT	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	140,444	140,444	23	140,467	23	140,467
CIP-City Property	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	1,139,360	1,139,360	81	1,139,441	81	1,139,441
2009 GO Bonds	TexPool	1111-000	10/31/2011	11/1/2011	0.1103%	1	8,549,155	8,549,155	(88,208)	8,460,947	(88,208)	8,460,947
2009 GO Bonds	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	20,782,869	20,782,869	51,975	20,834,844	51,975	20,834,844
<b>Total</b>							20,782,869	20,782,869	51,975	20,834,844	51,975	20,834,844
Social Revenue Funds	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	932,317	932,317	207	932,524	207	932,524
Restricted Street Impact Fee Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	5,043	5,043	3	5,046	3	5,046
Restricted Park Development Fee Fur.	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	370,828	370,828	(2,310)	368,518	(2,310)	368,518
Restricted General Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	17,061	17,061	1	17,062	1	17,062
Street Impact Fees	TexPool	1111-000	10/31/2011	11/1/2011	0.1103%	1	1,325,049	1,325,049	(2,099)	1,322,950	(2,099)	1,322,950
<b>Total</b>							1,325,049	1,325,049	(2,099)	1,322,950	(2,099)	1,322,950
TIF Funds	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	13,990	13,990	1	13,991	1	13,991
GBTP TIF Zone #1	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	13,990	13,990	1	13,991	1	13,991
EDC Fund	Money Market	114512	10/31/2011	11/1/2011	0.2500%	1	13,608,089	13,608,089	1,178,653	14,786,742	1,178,653	14,786,742
RCC Rebate Due to Ryan	Money Market	114512	10/31/2011	11/1/2011	0.1500%	1	3,609,964	3,609,964	75,504	3,685,468	75,504	3,685,468
EDC PMMKT	Money Market	114512	10/31/2011	11/1/2011	0.1500%	1	17,218,053	17,218,053	1,254,157	18,472,210	1,254,157	18,472,210
<b>Total</b>							44,502,137	44,502,136	999,884	45,502,020	999,883	45,502,019

Summary of Portfolios by Security Type

10/31/11

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	97.20%	1	0.2500%	43,209,283	43,226,316	999,793	44,226,109	43,209,283	783,372	44,226,108
TexPool	2.80%	1	0.0839%	1,275,820	1,275,820	91	1,275,911	1,275,820	91	1,275,911
<b>Total</b>	100.00%			44,485,103	44,502,136	999,884	45,502,020	44,485,103	783,463	45,502,019

<sup>1</sup>Change = Investment activity including earnings, deposits and withdrawals



Legislation Details (With Text)

**File #:** 12-0669      **Version:** 1      **Name:** Staff Briefing - Sachse Police Department  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 1/31/2012      **In control:** City Council  
**On agenda:** 2/6/2012      **Final action:**  
**Title:** Staff Briefing; Sachse Police Department  
  
Executive Summary  
Staff Briefing on Activites of the Sachse Police Department

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2011 End of Year Powerpoint](#)

Date	Ver.	Action By	Action	Result
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Title  
Staff Briefing; Sachse Police Department

*Executive Summary*  
*Staff Briefing on Activites of the Sachse Police Department*

Background  
Briefing will discuss the 2011 activities of the Department.

Policy Considerations  
none

Budgetary Considerations  
none

Staff Recommendations  
none

# Sachse Police Department

2011 Report

# Crime & Accident Highlights

- 16% Reduction in Vehicle accidents.
- 49% Reduction in residential burglaries.
- 17% Reduction in business burglaries.
- Overall 12% Reduction in FBI Part 1 Reported Crimes (rape, robbery, murder, aggravated assault, burglary, theft and auto theft)

## **Enforcement:**

- 100% increase in Driving While Intoxication Arrests. (75)
- 30% Increase in adult arrests.
- 6% Increase in traffic citations.
- 6% Increase in Sachse Arrest Warrants served.
- 22% Increase in Arrest Warrants served for other Departments.
- 21% Increase in written warnings.

- What Does it Mean?
- What I didn't tell you:
- ALL crime, including drunkenness, liquor law violations, weapon offenses, criminal mischief, etc, is up 14% overall.
- Total Calls for Service is up 10%. 25,484 calls in 2011, compared to 23,140 calls in 2010.
- Many of these are quality of life issues that we watch very closely and try to be very responsive to.

## Community Programs

- The majority of our Community Policing Efforts continue to grow and lead us towards stronger partnerships with our citizens and neighborhoods.
- We have migrated to Nixel as the primary foundation for e-Watch. Users won't really notice a difference, but it allows us to utilize Texting, Nixel, Facebook, Twitter and Yahoo groups simultaneously.

- In 2011 we reached over 2200 e-Watch contacts. Because of the addition of texting and other formats, this program continues to grow. It really does offer timely knowledge and information to our citizens and goes a long way towards our being the most transparent police agency we can be.
- The actual use of e-Watch remains strong with between 100 and 150 different messages shared with our citizens.

- Being only the 41<sup>st</sup> Agency in Texas to Achieve Best Practices in Law Enforcement Recognition by the Texas Police Chiefs Association was a very important milestone for the Sachse Police Department

- Many, many officers and staff worked intensely for two years to reach this goal.

- The Sachse Animal Shelter continues to be busy, maintaining almost exactly the same number of calls for service as the previous year.
- The addition of the Wind Generator continues to be a point of study validate it's usage.
- The Communication Section remains in transition. We have hired a supervisor and are working to hire three dispatchers.

- As we move into 2012 we expect to continue building on our partnership with the community while at the same time working towards excelling at traditional police skills.

- Remember: Our goal is nothing less than being The Best Small Police Department in North Texas.



Legislation Details (With Text)

**File #:** 12-0663      **Version:** 2      **Name:** Request for funds from Collin County for Woodbridge  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 1/20/2012      **In control:** City Council  
**On agenda:** 2/6/2012      **Final action:**

**Title:** Consider a resolution requesting discretionary funds from Collin County for the design and construction of Woodbridge Parkway from Hensley Lane to State Highway 78.

*Executive Summary*

The extension of Woodbridge Parkway north of State Highway 78 to Hensley Lane in Wylie has been planned for both the City of Sachse and the City of Wylie. This extension will connect FM 544 to SH 78 and will promote economic benefits for both cities and improve mobility for southeast Collin County. This resolution supports the extension and the partnership between the City of Sachse, Wylie, and Collin County and requests Collin County to appropriate discretionary funds to help fund 50% of the cost of the extension.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [location map](#)  
[Exhibit A](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider a resolution requesting discretionary funds from Collin County for the design and construction of Woodbridge Parkway from Hensley Lane to State Highway 78.

*Executive Summary*

The extension of Woodbridge Parkway north of State Highway 78 to Hensley Lane in Wylie has been planned for both the City of Sachse and the City of Wylie. This extension will connect FM 544 to SH 78 and will promote economic benefits for both cities and improve mobility for southeast Collin County. This resolution supports the extension and the partnership between the City of Sachse, Wylie, and Collin County and requests Collin County to appropriate discretionary funds to help fund 50% of the cost of the extension.

**Background**

Woodbridge Parkway currently extends from FM 544 to Hensley Lane in Wylie. Woodbridge Parkway starts again at the intersection of SH 78 in Sachse and extends through the Woodbridge Subdivision and extends to Sachse Road (see attached Location Map). The extension of Woodbridge Parkway from SH 78 to Hensley Lane is shown on the Master Thoroughfare Plans for both the City of Sachse and City of Wylie. In 2002, the City Council approved Resolution No. 1967 submitting a project to be included in the Collin County May 2003 bond election. The project submitted was for the cost of the portion of the bridge

crossing Maxwell Creek within the City of Sachse.

The extension of Woodbridge Parkway will cross the Kansas City Southern Railroad (KCS) just north of SH 78. The City of Sachse condemned the right to extend the road across the KCS right-of-way. The extension of Woodbridge Parkway from SH 78 to Hensley Lane has been divided into two phases. Herzog Development platted and sold land to Wal-Mart for construction of a Wal-Mart Supercenter located just north of SH 78. Access to this development will be provided by Phase 1 of the Woodbridge Parkway extension. The City has entered into an Escrow Agreement with Herzog Development which provided means for the developer to escrow funds to pay for the paving, drainage, and utility costs for Woodbridge Parkway, Phase 1 along with the construction of Cody Lane so the property could be platted and sold to Wal-Mart prior to construction of the development. The Escrow Agreement totals \$2,779,143.07 (\$2,595,380.29 by Herzog and \$183,762.78 by Wal-Mart). Phase 2 of the extension extends from the end of Phase 1 to Hensley Lane.

The extension of Woodbridge Parkway from SH 78 to Hensley Lane will improve mobility for the residents of Sachse located in Collin County to attend schools in Wylie. Furthermore, this improved north-south access will promote economic development in the region by providing access to the Wal-Mart development in Sachse along with planned developments in Wylie. Access for southeast Collin County residents to the President George Bush Turnpike (PGBT) will also improve with the Woodbridge Parkway extension.

#### Policy Considerations

Officials from the City of Sachse met with officials from the City of Wylie and Collin County to discuss the delivery of the Woodbridge Parkway extension. Resolutions will be considered by both cities to request Collin County to participate in the partnership to deliver this project given the importance of the project to southeast Collin County (see attached Exhibit A resolution).

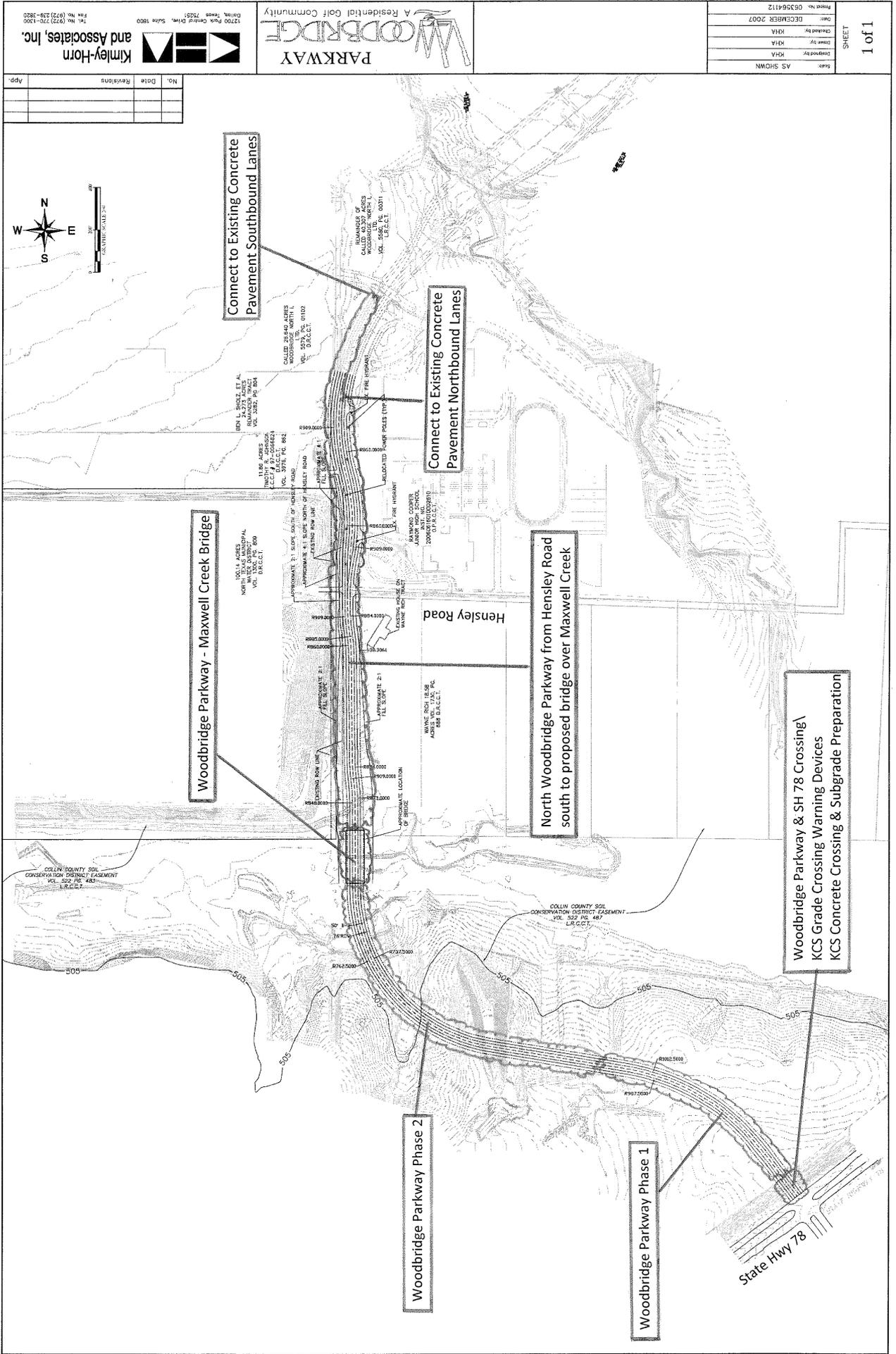
#### Budgetary Considerations

The City of Wylie is prepared to fund \$2 million of the project with the City of Sachse providing delivery of Phase 1 of the project as part of the Wal-Mart development totaling an estimated \$1.87 million. The cities of Sachse and Wylie will request funding from Collin County to fund \$4.5 million of the project using discretionary bond funds.

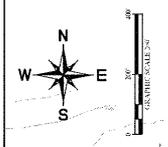
#### Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, requesting discretionary funds from Collin County for the design and construction of Woodbridge Parkway from Hensley Lane to State Highway 78 and providing an effective date.

# LOCATION MAP



No.	Date	Revisions	App.



Kimley-Horn and Associates, Inc.  
 12700 Riva Centre Drive, Suite 1800  
 Dallas, Texas 75251  
 Tel. No. (972) 770-1300  
 Fax No. (972) 239-3820

WOODBRIDGE PARKWAY  
 A Residential Golf Community

Sheet No.	082564112
Date	DECEMBER 2007
Checked by	KHA
Drawn by	KHA
Designed by	KHA
Scale	AS SHOWN

NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER OF RECORD.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, REQUESTING DISCRETIONARY FUNDS FROM COLLIN COUNTY FOR THE DESIGN AND CONSTRUCTION OF WOODBRIDGE PARKWAY FROM HENSLEY LANE TO STATE HIGHWAY 78; AND PROVING AN EFFECTIVE DATE.**

**WHEREAS**, Woodbridge Parkway serves as a major north-south thoroughfare for the Cities of Sachse and Wylie; and

**WHEREAS**, the construction of Woodbridge Parkway is shown on the City of Sachse Thoroughfare Plan and included in the 10-year Thoroughfare Capital Improvements Plan; and

**WHEREAS**, the construction of the roadway will provide economic impact to the City of Sachse and provide development opportunity along the roadway; and

**WHEREAS**, the construction of the roadway will provide a direct connection between SH 78 and FM 544, and

**WHEREAS**, the construction of the roadway will provide a direct route to Draper Intermediate and Cooper Junior High School for the attendance area located in the City of Sachse for the Wylie Independent School District; and

**WHEREAS**, the total project cost for Woodbridge Parkway from SH 78 to Hensley Lane is projected to be \$8.5 million; and

**WHEREAS**, funds have been placed in escrow to deliver a portion of the Woodbridge extension in the City of Sachse estimated to cost \$1.87 million;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1:** The City Council requests that Collin County commit funds for the design and construction of Woodbridge Parkway not to exceed 50% of the total project cost or \$4.25 million.

**SECTION 2:** This Resolution shall take effect immediately from and after its passage, and it is, accordingly, so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this 6<sup>th</sup> day of February, 2012.

CITY OF SACHSE, TEXAS

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Mike Felix, Mayor

ATTEST:

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Terry Smith, City Secretary



## Legislation Details (With Text)

**File #:** 12-0666      **Version:** 1      **Name:** Discuss asphalt reconstruction projects.  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 1/27/2012      **In control:** City Council  
**On agenda:** 2/6/2012      **Final action:**  
**Title:** Discuss asphalt reconstruction projects, procurement alternatives, and project funding considerations.  
 Executive Summary  
 Present update of upcoming road reconstruction projects and future projects.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Eastview area](#)  
[Ponderosa area](#)  
[Asphalt ReconProj attach.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**  
 Discuss asphalt reconstruction projects, procurement alternatives, and project funding considerations.

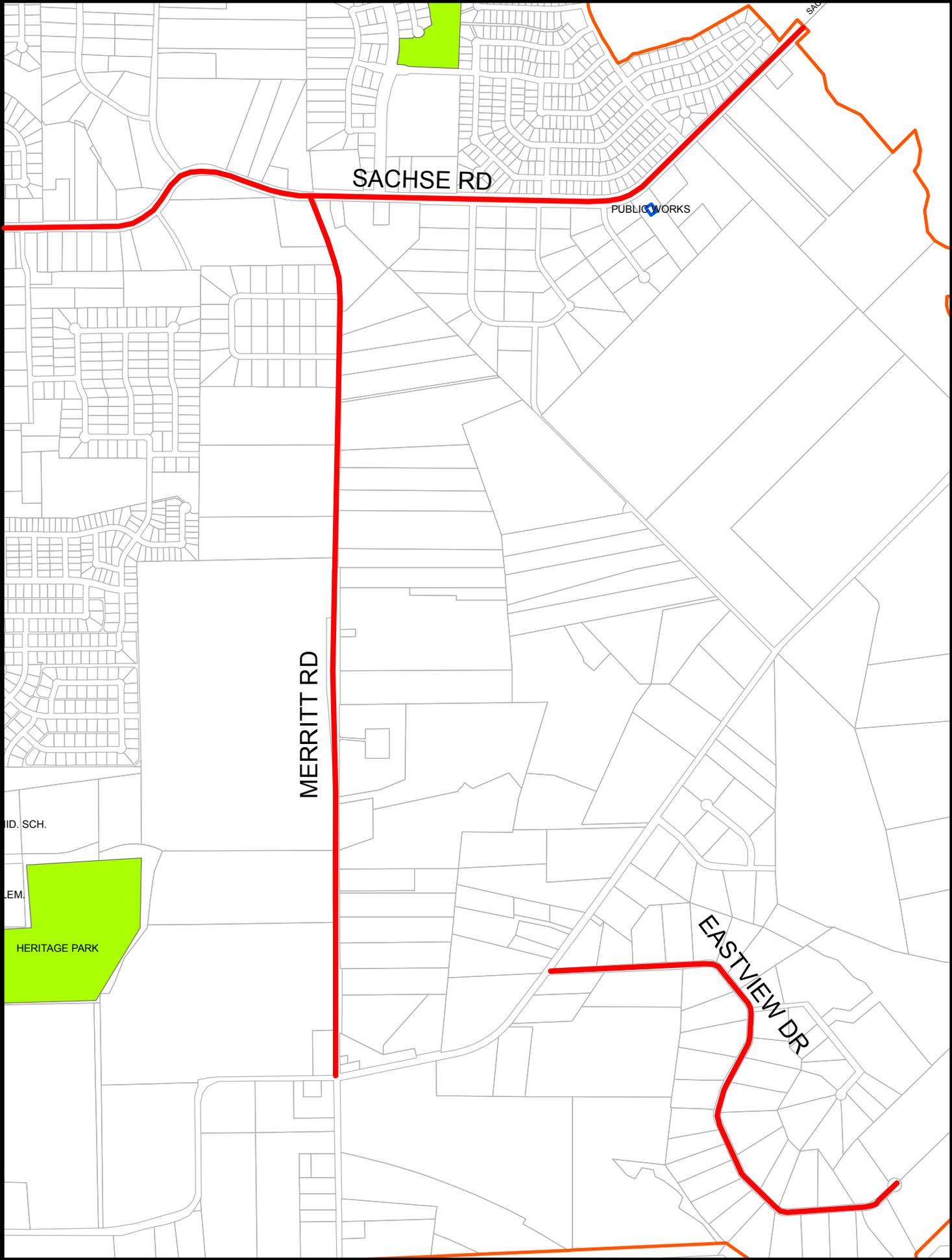
*Executive Summary*  
 Present update of upcoming road reconstruction projects and future projects.

**Background**  
 Update City Council on background, steps taken, funding, and current status of road reconstruction projects and future projects within Sachse.

**Policy Considerations**  
 These projects adhere to the city's policy of providing safe and effective roadways throughout the city.

**Budgetary Considerations**  
 These projects are in line with the funds allotted in the 2011-2012 budget.

**Staff Recommendations**  
 No recommendations necessary on this item.



SACHSE RD

PUBLIC WORKS

MERRITT RD

EASTVIEW DR

HERITAGE PARK

ID. SCH.

LEM.



BIG VALLEY LN

CARTWRIGHT DR

BONANZA DR

PONDEROSA TRL

2nd ST

BOONE ST

7th St

SACHSE RD

OLD CITY HALL

ARMSTRONG ELEM.

PUBLIC SAFETY

LIBRARY

CITY HALL SENIOR CENTER

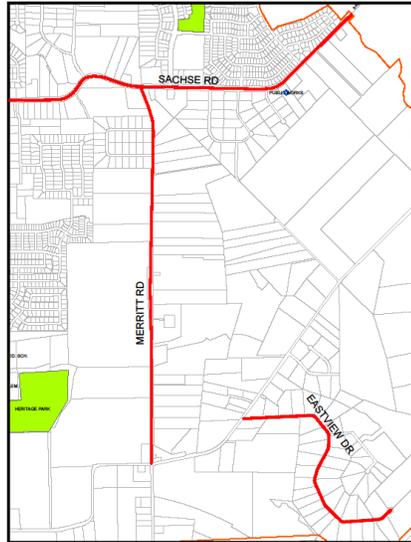
SACHSE HIGH

ASPHALT ROADS RECONSTRUCTION PROJECT UPDATE  
**FEBRUARY 6, 2011**  
**SACHSE CITY COUNCIL MEETING**

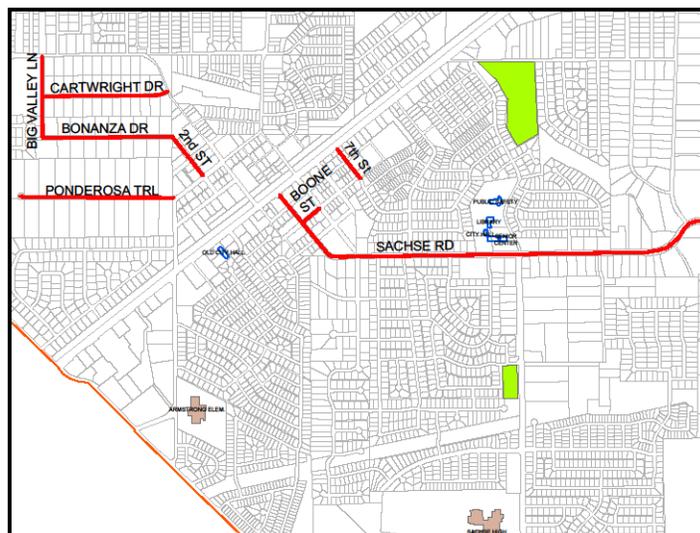
**CIP BUDGET**

- ✦ 2011-2012 CIP budget included funds to reconstruct several asphalt streets
  - + Ingram/Blackburn - \$391,000
  - + Merritt Road - \$295,000 City/\$125,000 County
  - + Eastview - \$250,000
  - + Major Asphalt Repairs for Sachse Road, Ponderosa, 2<sup>nd</sup> Street, Bonanza, Big Valley, Cartwright - \$200,000
  - + 7<sup>th</sup> Street (CDBG Project) - \$54,766 CDBG funds

## PROJECT LOCATIONS



## PROJECT LOCATIONS



## PROCUREMENT ALTERNATIVES

- × Conventional design-bid
  - + Engineer designs project
  - + City solicits competitive bids
  - + Lead time and costs for engineering can delay delivery
- × Interlocal Cooperative Purchasing Agreement
  - + “Piggy-back” on bids received for projects in other cities
  - + Saves time and money since project already bid
    - × Pricing typically lower due to the economies of scale
    - × Contractor already known so City knows the quality of work of contractor

## PROCUREMENT ALTERNATIVES

- × City has used Interlocal Cooperative Agreements on other purchasing goods and services
  - + Vehicles through the Houston-Galveston Area Council
  - + Asphalt road reconstruction with Dallas County

## PROCUREMENT ALTERNATIVES

- ✘ City of Grand Prairie recently received bids:
  - + Asphalt rehabilitation (\$4M contract)
  - + Concrete repair and replacement (\$9M contract)
- ✘ Staff recommends City entering into an agreement to utilize the contractor and pricing of these projects for asphalt rehabilitation work budgeted in the CIP
  - + A Master ILA will be on the February 20 agenda if Council concurs with staffs recommendation

## ASPHALT ROADS RECONSTRUCTION PROJECT UPDATE

- ✘ QUESTIONS?