



# Sachse, Texas

Sachse City Hall  
3815 Sachse Road  
Building B  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, November 7, 2011

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, November 7, 2011, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 1 CONSENT AGENDA.

[11-0507](#) Consider approval of the minutes of the October 17, 2011, Regular Meeting.

*Executive Summary  
Minutes of the last regular meeting.*

Attachments: [Min. 10.17.11.pdf](#)

[11-0508](#) Consider approval of the minutes of the October 20, 2011, Special Meeting.

*Executive Summary  
Minutes of the recent special meeting.*

Attachments: [Min.10.20.11.pdf](#)

[11-0509](#) Consider approval of the minutes of the October 26, 2011, Special Meeting.

*Executive Summary  
Minutes of the recent special meeting.*

**Attachments:** [Min.10.26.11.pdf](#)

**11-0506**

Consider An Ordinance Amending the Sachse Code of Ordinances, Chapter 9-4 (2)(b), Revising the School Zone Time Period for Miles Road and Hudson Drive to allow for a 6:30 a.m. start time.

*Executive Summary*

*The High School opens for students at 6:30 a.m.. The School Zone on Miles Road does not currently activate until 6:45 a.m.. This Ordinance will change the School Zone time to start at 6:30 a.m.*

**Attachments:** [Sachse High School School Zone Time Change](#)

**11-0511**

Consider a resolution approving an annual food inspection services agreement with Dallas County and authorizing the City Manager to execute the same.

*Executive Summary*

*The City of Sachse contracts with Dallas County Department of Health and Human Services for inspections of food establishments in Sachse. The agreement is renewed on an annual basis and requires City Council approval.*

**Attachments:** [Resolution](#)  
[Food Inspection Agreement](#)

**11-0516**

Consider acceptance of the City Quarterly Budget and Investment Reports as presented for the 4th quarter period ending 09/30/2011.

*Executive Summary*

*Cash on hand at 9/30/2011 was \$44,485,104 in all funds, of this amount \$39,485,104 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest rate/yield on all investments was .25% and investment earnings totaled \$24,206. It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act and City policy.*

*General Fund revenues are at 95% of budget and expenditures are at 97%, however, collections and accruals will continue until November 30th. The audited Financial Statements of the City will reflect these transactions. Tax collections are strong for the economic climate at 99%. Although the quarter ending 09/30/2011 coincides with the end of the City's fiscal year, this quarterly report is an interim report. Closing and audit adjustments will result in differences in the budgetary results and fund allocations of investment activity.*

**Attachments:** [Budget Report 9-30-2011.pdf](#)  
[Investment Report 9-30-2011.pdf](#)

- 1a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.
- 2 **MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

**11-0510** Present Citizens Commendations to Zachery Hendrickson and Mark Clark for their actions following an assault on a citizen on September 27th, 2011.

*Executive Summary*

*Hendrickson and Clark witnessed an unprovoked assault on a woman on Country Club Drive. They verbally intervened and then, from a safe distance, followed the suspect to a nearby residence. Both men waited for Police to arrive and gave statements and directed police to the suspect location.*

**Attachments:** [Hendrickson and Clark Commendations](#)

**11-0505** Proclamation declaring November 7 - 11, 2011 as Municipal Court Week.

*Executive Summary*

*The Texas Municipal Courts Education Center declares November 7th - 11th Municipal Court Week. This gives local communities the opportunity to recognize the work of local courts and personnel by celebrating Municipal Court Week.*

*Municipal Court staff present to accept the proclamation are:*

*Robert Beasley - Judge*

*Patrick Rogers - City Prosecutor*

*Officer Scott Hare - Warrant/Bailiff Officer*

*Elizabeth Labori - Court Administrator*

*Cassandra Spenter - Deputy Court Clerk*

**Attachments:** [Court Week Proclamation 11-7-2011.pdf](#)

3 **CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

#### 4 REGULAR AGENDA ITEMS.

[11-0515](#) Adjourn to Executive Session pursuant to the provisions of Texas Government Code Section 551.071 regarding contemplated litigation against the property owners for the property located at 4204 Maple Shade Avenue, 4208 Maple Shade Avenue, and 4212 Maple Shade Avenue pursuant to Section 54.013 of the Texas Local Government Code.

Consider any action necessary as a result of executive session regarding contemplated litigation.

*Executive Summary*

Closed session as provided by State Law.

[11-0502](#) Consider a resolution of the City Council of the City of Sachse, Texas, approving the policy establishing guidelines for the naming of public facilities, including park and recreation facilities and other properties managed by the Sachse parks and Recreation Department

*Executive Summary*

*This policy serves as a guide for the naming of park and recreation facilities and other properties managed by the Parks and Recreation Department. It is intended to guide the Parks and Recreation Board in their preparation of a name for consideration by the Sachse City Council. The Parks and Recreation Board will follow these guidelines in order to bring consistency to their evaluation of names. City Council has the final decision on naming of parks and recreation facilities and can overrule any name recommended by the Board.*

**Attachments:** [ResolutionNamingPublicFacilities2011](#)  
[NamingPubFac2011presentation](#)

[11-0496](#) Consider a Resolution of the City Council of The City of Sachse, Texas, amending the master fee schedule to provide for parks and recreation to include Senior Center fees for residents and non-residents and daily pick-up and drop-off fees for seniors.

*Executive Summary*

*At Council's request, the Parks and Recreation Department has*

*conducted a study of fee schedules from senior centers around the area. Staff presented the survey results and the Parks and Recreation Commission reviewed the results and approved the fee schedule proposed at the October 13, 2011 Board meeting. This proposed fee schedule would meet the transportation and membership services provided by the Senior Activity Center.*

**Attachments:** [SeniorCenterMasterFee2011](#)  
[membershiptripfeespres2011final](#)

**11-0504** Consider appointments to Boards and Commissions.

*Executive Summary*

*Council to make the annual appointments to the City's Boards and Commissions.*

**Attachments:** [Status memo.pdf](#)  
[Board applications.pdf](#)  
[Board lists.pdf](#)  
[Attendance list.pdf](#)

**11-0531** Consider a resolution approving the terms and conditions of a project specific agreement between the City of Sachse and Dallas County for improvements to Merritt Road within the City of Sachse.

*Executive Summary*

*In March of 2010, the City Council passed a resolution authorizing improvements to Merritt Road from the southern city limit to the intersection with Pleasant Valley Road utilizing 2006 transportation bond funds for the City of Sachse funding obligation of a joint project with Dallas County. After receiving that resolution, Dallas County began designing the widening of Merritt Road to a 4-Lane roadway. The project design is 90% complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so the project can continue now that it is moving beyond the design phase.*

**Attachments:** [RES Dallas Cnty Agreement](#)  
[Dallas Cnty Merritt Agreement](#)  
[Merritt Road Layout](#)  
[20111107MerrittRoad](#)

**5 ADJOURNMENT.**

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement.

Posted: November 4, 2011; 5:00 p.m. Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

**File #:** 11-0507      **Version:** 1      **Name:** Minutes of the last regular meeting.  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 10/27/2011      **In control:** City Council  
**On agenda:** 11/7/2011      **Final action:**  
**Title:** Consider approval of the minutes of the October 17, 2011, Regular Meeting.  
  
Executive Summary  
Minutes of the last regular meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Min. 10.17.11.pdf](#)

Date	Ver.	Action By	Action	Result
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Title  
Consider approval of the minutes of the October 17, 2011, Regular Meeting.

*Executive Summary*  
*Minutes of the last regular meeting.*

Background  
*Minutes of the last regular meeting.*

Policy Considerations  
None

Budgetary Considerations  
None

Staff Recommendations  
Approval of the minutes of the October 17, 2011, Regular Meeting as a consent item.

**REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**  
**OCTOBER 17, 2011**

The City Council of the City of Sachse held a Regular Meeting on Monday, October 17, 2011 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Charles W. Smith  
Councilman Jared Patterson  
Councilman Mark Timm  
Councilman Bill Adams  
Councilwoman Pat McMillan  
Councilman Todd Ronnau

and all were present.

Staff present: Interim City Manager Jeri Rainey; City Secretary Terry Smith; Community Development Director Barry Shelton; City Engineer Billy George; Human Resources Director Cheree Bontrager, Police Chief Dennis Veach, Fire Chief Doug Kendrick and Public Works Director Joe Crase.

**Invocation and Pledge of Allegiance to U.S. and Texas Flags:**

The invocation was offered by Councilman Timm and the pledges were led by Councilman Adams.

**1. Consent Agenda:**

Councilman Timm moved to approve the Consent Agenda consisting of: **11-0477** Consider approval of the minutes of the October 3, 2011 Regular Meeting; **11-0491** Resolution No. 3324 approving a construction escrow agreement for Woodbridge Commons, Phase 2 (Wal-mart) for the construction of public improvements and authorizing the City Manager to execute the same; **11-0492** Resolution No. 3325 approving a facilities agreement for Heritage Park, Phase One allowing for the filing of the final plat to permit construction of model homes and authorizing the City Manager to execute the same; and **11-0476** Resolution No. 3326 amending authorized representatives to act as custodian of investments purchased with City of Sachse Funds. The motion was seconded by Councilwoman McMillan and carried unanimously.

**2. Mayor and City Council Announcements regarding special events, current activities and local achievements:**

Councilman Timm noted that State Representative Angie Chen Button will host a Business and Economic Development Roundtable on Friday, October 21, 2011 from 2:25p.m. until 3:25 p.m. at the Richardson Civic Center. He also noted the Economic Development Workshop on Saturday with the City Council and the Planning and Zoning Commission at 8:30 a.m. at the Senior Center.

Councilman Adams noted the exit sign on East bound S.H. 190 at S.H. 78 read Wylie/Sachse was removed and after meeting with the NTTA, the City was unwilling to spend a large amount of money for the replacement. The City was able to obtain 2 supplemental signs that read Sachse on the South side of the tollway.

Mayor Felix announced the following events: National Night Out on October 4 was a success; Fallfest on October 8 was a great day and great turnout; the Pumpkin Prowl on October 22; the Sachse Historical Society's Veterans Event on November 5 at 11:00 a.m. and the Sachse High School Turkey Trot on November 24th.

Police Chief Dennis Veach announced the DEA Drug Take-Back Program on October 29<sup>th</sup> from 10:00 a.m. until 2:00 p.m. at City Hall.

Mayor Felix introduced William K. George as the new City Manager of Sachse.

**3. Citizen Input:**

No comments were made.

**4. Regular Agenda Items:**

**11-0429 Conduct a public hearing and consider an ordinance of the City of Sachse, Texas, providing for the taxation of goods-in-transit; providing a repealing clause; providing a severability clause; and providing for an effective date:**

Mayor Felix opened the public hearing.

No other comments were made.

Councilman Adams moved to close the public hearing. The motion was seconded by Councilman Timm and carried unanimously.

Following discussion, Councilman Adams moved to approve Ordinance No. 3327 providing for the taxation of goods-in-transit; providing a repealing clause; providing a severability clause; and providing for an effective date. The motion was seconded by Councilman Timm and carried unanimously.

**11-0432 Conduct a public hearing and consider an ordinance of the City of Sachse, Texas, continuing and readopting Section 12-1 "curfew for minors":**

Mayor Felix opened the public hearing.

No other comments were made.

Councilman Adams moved to close the public hearing. The motion was seconded by Mayor Pro Tem Smith and carried unanimously.

Following discussion, Councilman Timm moved to approve Ordinance No. 3328 continuing and readopting Section 12-1 "curfew for minors". The motion was seconded by Councilman Adams and carried unanimously.

**11-0490 Consider a Resolution approving the terms and conditions of an agreement by and between the Sachse Economic Development Corporation ("SEDC") and Williams Contracting DFW.Com, LLC:**

Following discussion, Councilman Timm moved to approve Resolution No. 3329 approving the terms and conditions of an agreement by and between the Sachse Economic Development Corporation ("SEDC") and Williams Contracting DFW.Com, LLC. The motion was seconded by Mayor Pro Tem Smith and carried unanimously.

**11-0482 Consider a resolution approving the terms and conditions of the Master Customer Agreement with Roland Technology to provide Information Technology Consulting Services to manage, maintain and support the City's network infrastructure for a minimum of forty (40) hours per month at \$105.00 per hour:**

Following discussion, Councilman Timm moved to approve Resolution No. 3330 approving the terms and conditions of the Master Customer Agreement with Roland Technology to provide Information Technology Consulting Services to manage, maintain and support the City's network infrastructure. The motion was seconded by Councilman Ronnau and carried unanimously.

**11-0485 Consider an ordinance of the City of Sachse, Texas, amending the code of ordinances by amending Chapter 2 "animal control" by amending Section 2-9 titled "adoption of dogs and cats"; by adding regulations related to the adoption of dogs and cats from the City of Sachse animal shelter:**

Following discussion, Councilwoman McMillan moved to approve Ordinance No. 3331 amending the code of ordinances by amending Chapter 2 "animal control" by amending Section 2-9 titled "adoption of dogs and cats"; by adding regulations related to the adoption of dogs and cats from the City of Sachse animal shelter, effective January 16, 2012. The motion was seconded by Councilman Adams and carried unanimously.

**11-0488 Consider a resolution of the city council of the City of Sachse, Texas, amending the master fee schedule to provide for animal control fees:**

Following discussion, Councilman Timm moved to approve Resolution No. 3332 amending the master fee schedule to provide for animal control fees. The motion was seconded by Councilwoman McMillan and carried unanimously.

**11-0489 Adjourn to Executive Session pursuant to the provisions of the Texas Government Code Section 551.074: Personnel Deliberation of the duties of the City Manager.**

**Consider any action necessary as a result of Executive Session regarding the duties of the City Manager.**

At 9:01 p.m. Councilman Patterson moved to recess to executive session. The motion was seconded by Councilman Timm and carried unanimously.

At 10:55 p.m. Councilman Patterson moved to return to open session. The motion was seconded by Councilman Timm and carried unanimously.

Mayor Felix stated no action was necessary.

There being no further business, Councilman Timm moved to adjourn. The motion was seconded by Councilwoman McMillan and passed unanimously. The meeting adjourned at 10:56 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

<b>File #:</b>	11-0508	<b>Version:</b>	1	<b>Name:</b>	Consider approval of the minutes of the October 20, 2011, Special Meeting.
<b>Type:</b>	Regular Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/27/2011	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/7/2011	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider approval of the minutes of the October 20, 2011, Special Meeting.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Min.10.20.11.pdf</a>				

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the October 20, 2011, Special Meeting.

*Executive Summary*

*Minutes of the recent special meeting.*

Background

*Minutes of the recent special meeting.*

Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations

Approval of the minutes of the October 20, 2011, Special Meeting as a consent item.

**SPECIAL MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**  
**OCTOBER 20, 2011**

The City Council of the City of Sachse held a Special Meeting on Thursday, October 20, 2011, at 6:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Charles W. Smith  
Councilman Bill Adams  
Councilwoman Pat McMillan  
Councilman Jared Patterson  
Councilman Todd Ronnau  
Councilman Mark Timm

and all were present except Mayor Pro Tem Smith.

Staff present: City Secretary Terry Smith.

**1. Open Special Meeting:** Mayor Felix opened the special meeting at 6:30 p.m.

**2. Agenda Items:**

**11-0478 Conduct interviews for board and commission vacancies:**

Interviews were conducted with Scott Everett, Darlene Putman, Jeff Bickerstaff, Ken Thomas, Judith Lensch, Donald Stockton, Brian Poff, Vincent Montagno, Marilyn Fouts and Catherine Pound.

**3. Adjournment:**

There being no further business, Mayor Felix adjourned the meeting at 7:56 p.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY SECRETARY



Legislation Details (With Text)

<b>File #:</b>	11-0509	<b>Version:</b>	1	<b>Name:</b>	Consider approval of the minutes of the October 26, 2011, Special Meeting.
<b>Type:</b>	Regular Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/27/2011	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/7/2011	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider approval of the minutes of the October 26, 2011, Special Meeting.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Min.10.26.11.pdf</a>				

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the October 26, 2011, Special Meeting.

*Executive Summary*

*Minutes of the recent special meeting.*

Background

*Minutes of the recent special meeting.*

Policy Considerations

None.

Budgetary Considerations

none

Staff Recommendations

Approval of the minutes of the October 26, 2011, Special Meeting, as a consent item.

**SPECIAL MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**  
**OCTOBER 26, 2011**

The City Council of the City of Sachse held a Special Meeting on Wednesday, October 26, 2011, at 6:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Charles W. Smith  
Councilman Bill Adams  
Councilwoman Pat McMillan  
Councilman Jared Patterson  
Councilman Todd Ronnau  
Councilman Mark Timm

and all were present except councilman Ronnau.

Staff present: City Secretary Terry Smith.

**1. Open Special Meeting:** Mayor Felix opened the special meeting at 6:30 p.m.

**2. Agenda Items:**

**11-0501 Conduct interviews for board and commission vacancies:**

Interviews were conducted with Steve Oliver, Robert Rodgers, Dixie Scogin, Suzanne Politz, and Wally Sparks.

The City Council recessed briefly from 7:30 p.m. until 7:35 p.m.

Interviews were continued with Scott Williams, Erica Goetz, Juanita Miller Kevin Quinn, and Brenda Sizemore.

**3. Adjournment:**

There being no further business, Mayor Felix adjourned the meeting at 8:20 p.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY SECRETARY



## Legislation Details (With Text)

**File #:** 11-0506      **Version:** 1      **Name:** Amend Section 9-4 "Speed Limits" by amending "School Zones" (2)(b) revising the time period.

**Type:** Regular Agenda Item      **Status:** Agenda Ready

**File created:** 10/27/2011      **In control:** City Council

**On agenda:** 11/7/2011      **Final action:**

**Title:** Consider An Ordinance Amending the Sachse Code of Ordinances, Chapter 9-4 (2)(b), Revising the School Zone Time Period for Miles Road and Hudson Drive to allow for a 6:30 a.m. start time.

### Executive Summary

The High School opens for students at 6:30 a.m.. The School Zone on Miles Road does not currently activate until 6:45 a.m..This Ordinance will change the School Zone time to start at 6:30 a.m.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [Sachse High School School Zone Time Change](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider An Ordinance Amending the Sachse Code of Ordinances, Chapter 9-4 (2)(b), Revising the School Zone Time Period for Miles Road and Hudson Drive to allow for a 6:30 a.m. start time.

### Executive Summary

*The High School opens for students at 6:30 a.m The School Zone on Miles Road does not currently activate until 6:45 a.m This Ordinance will change the School Zone time to start at 6:30 a.m.*

### Background

A recent accident at this location brought to staff's attention that the school was opening for students prior to the school zone being activated. The High School Administration has been asked for input and concur with this change request.

### Policy Considerations

None.

### Budgetary Considerations

None

### Staff Recommendations

Staff recommends approval of an Ordinance Amending the Sachse Code of Ordinances, Chapter 9-4 (2)(b), revising the School Zone Time Period for Miles Road and Hudson Drive to

allow for a 6:30 a.m. start time, as a Consent Agenda.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF SACHSE BY AMENDING CHAPTER 9 "TRAFFIC REGULATION" BY AMENDING SECTION 9-4 TITLED "SPEED LIMITS" BY AMENDING SECTION C TITLED "SCHOOL ZONES" BY AMENDING SUBSECTION (2)(b) TO REVISE THE SCHOOL ZONE TIME PERIOD FOR DESIGNATED PORTIONS OF MILES ROAD AND HUDSON DRIVE; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That Chapter 9 "Traffic Regulation" be, and the same is hereby amended by amending Section 9-4 "Speed Limits" by amending Section C "School Zones" by amending Subsection (2)(b) to read as follows:

**"Sec. 9-4. Speed limits.**

...

*C. School zones.*

...

(2) For the purposes of this section, school zone shall be defined to mean any of the designated areas during certain hours, as specified herein, on all official school days. The designation of the areas and effective times will be shown by use of flashing amber lights and/or supplemental signs with the effective time periods posted. At all other times the otherwise established prima facie maximum speed limits will be applicable. The designated areas and hours shall be as follows:

...

(b) The portion of Miles Road, both northbound and southbound, that falls within the area 2,395 feet north and 588 feet south of the intersection of Miles Road and Hudson Drive, during the hours of 6:30 a.m. to 9:15 a.m. and 2:00 p.m. to 4:15 p.m.

..."

SECTION 2. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other

provisions of the Ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 3.** An offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 4.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

**SECTION 5.** That any person violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense.

**SECTION 6.** This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provides.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

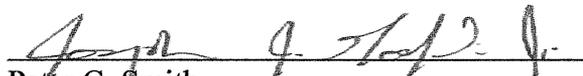
APPROVED:

\_\_\_\_\_  
Mike Felix  
Mayor

DULY ENROLLED:

\_\_\_\_\_  
Terry Smith  
City Secretary

APPROVED AS TO FORM:

  
Peter G. Smith  
City Attorney  
(JG/10-21-11/51942)



Legislation Details (With Text)

**File #:** 11-0511      **Version:** 1      **Name:** Dallas County Health Services Agreement  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 10/31/2011      **In control:** City Council  
**On agenda:** 11/7/2011      **Final action:**  
**Title:** Consider a resolution approving an annual food inspection services agreement with Dallas County and authorizing the City Manager to execute the same.

Executive Summary

The City of Sachse contracts with Dallas County Department of Health and Human Services for inspections of food establishments in Sachse. The agreement is renewed on an annual basis and requires City Council approval.

Sponsors:

Indexes:

Code sections:

**Attachments:** [Resolution](#)  
[Food Inspection Agreement](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution approving an annual food inspection services agreement with Dallas County and authorizing the City Manager to execute the same.

*Executive Summary*

*The City of Sachse contracts with Dallas County Department of Health and Human Services for inspections of food establishments in Sachse. The agreement is renewed on an annual basis and requires City Council approval.*

Background

Attached is the Food Establishment Inspection and Environmental Health Services Agreement between the City of Sachse and the Dallas County Health and Human Services Department. The Agreement is renewed on an annual basis and requires City Council approval. As indicated in the agreement, the County will perform a minimum of two (2) inspections for each food establishment and any additional follow-up inspections. The City will collect and submit to the County a minimum of \$150.00 from each food establishment and \$75.00 for each additional follow-up inspection. Additionally, the agreement also addresses the environmental health services part of the agreement which provides for vector and/or mosquito control.

Policy Considerations

None

**Budgetary Considerations**

None

**Staff Recommendations**

Staff recommends approval of a resolution approving a food inspection services agreement with Dallas County and authorizing the City Manager to execute the same.

**RESOLUTION NO. \_\_\_\_\_**

**Whereas**, the City of Sachse has a responsibility to provide inspections to its food establishments and environmental health services for the citizens; and

**Whereas**, the Dallas County Health and Human Services Department has the resources to provide these health services; and

**Whereas**, the Dallas County has adequately provided these health services in the past.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

That the City Council of the City of Sachse hereby authorizes the City Manager to execute the agreement with Dallas County to provide inspections to all food establishments and environmental health services in the City.

**PASSED AND APPROVED** this the 7th day of November, 2011.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY SECRETARY



**DALLAS COUNTY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**Environmental Health Division**

Zachary Thompson  
Director

**CERTIFIED MAIL RECEIPT #7001 0360 0001 1333 6635**

September 21, 2011

Jeri Rainey, Interim City Manager  
Attention: Billy Ho, Environmental Health Officer  
City of Sachse  
3815 Sachse Road, Building #B  
Sachse, Texas 75048

**SUBJECT: FOOD ESTABLISHMENT INSPECTION AND ENVIRONMENTAL  
HEALTH SERVICES AGREEMENT – FY '2012**

Dear Ms. Rainey:

Enclosed please find three (3) original copies of the above referenced contract between the City of Sachse and the Dallas County Health and Human Services Department. The term of the contract will be from October 1, 2011 through September 30, 2012. Please have all three (3) contracts executed and returned to our office for transmittal to Commissioners Court. Following approval by Dallas County, one fully executed copy will be returned to you.

As in the past, it has been a pleasure serving the City and citizens of Sachse. It is our desire and commitment to continue providing excellent services in order to prevent any disease outbreaks in your City. We certainly appreciate your business, and therefore, look forward to the contract being resigned.

In the meantime, should you have questions, please feel free to call me at (214) 819-2115 or 2112.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony Jenkins".

Anthony Jenkins, R.S.  
Assistant Director, Env. Health/Inspections

AJ:pk

c: Zachary Thompson, Director  
Ganesh Shivaramaiyer, Asst. Dir., Budget/Finance

Encs. 5

COURT ORDER

29

ORDER NO. 2011 1556

DATE: September 13, 2011

STATE OF TEXAS )

COUNTY OF DALLAS )

BE IT REMEMBERED, at a regular meeting of Commissioners' Court of Dallas County, Texas, held on the 13th day of September, 2011, on motion made by John Wiley Price, Comm. Dist. No. 3 and seconded by Dr. Elba Garcia, Comm. Dist. No. 4, the following Order was adopted:

WHEREAS, the Food Establishment Inspection Interlocal Agreements were briefed in Commissioners' Court on September 6, 2011; and

WHEREAS, Dallas County Health and Human Services Department/Environmental Health Division provides food establishment inspections and other environmental health services with cities within the County; and

WHEREAS, in order to provide food service inspections, the contracting cities will be charged \$150 for a minimum of (2) two inspections per year, per establishment. At the city's request additional inspections will be conducted at an additional fee of \$75 per inspection, including establishments that are closed due to non-compliance of the Health and Safety laws; and

WHEREAS, recommendations included in this briefing are consistent with the Dallas County Strategic Plan, Vision 2: Dallas County is a healthy community; and

WHEREAS, Dallas County Health and Human Services desires to enter into agreements, effective October 1, 2011 through September 30, 2012, with the cities of Balch Springs, Cockrell Hill, Glenn Heights, Highland Park, Hutchins, Lancaster, Sachse, Seagoville, Sunnyvale, University Park and Wilmer.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that the Dallas County Commissioners Court does hereby 1) approve the Food Establishment Interlocal Agreement with the cities of Balch Springs, Cockrell Hill, Glenn Heights, Highland Park, Hutchins, Lancaster, Sachse, Seagoville, Sunnyvale, University Park, and Wilmer for the provision of food service inspection services at a cost to the cities of \$150 per year for each establishment requesting inspection by the County. 2) approve an additional fee of \$75 for additional inspections, and 3) authorizes the County Judge to sign the Interlocal Agreements on behalf of Dallas County.

DONE IN OPEN COURT this the 13th day of September, 2011.

Clay Lewis Jerkins  
Clay Lewis Jerkins, County Judge

Maurine Dickey  
Maurine Dickey, District #1

Mike Cantrell  
Mike Cantrell, District #2

John Wiley Price  
John Wiley Price, District #3

Dr. Elba Garcia  
Dr. Elba Garcia, District #4

Recommended by: Zachary Thompson  
Zachary Thompson, Director



and 00/100 Dollars (\$75.00) fee for each additional inspection requested by City.

- C. City will collect Seventy Five and 00/100 Dollars (\$75.00) to be paid to the County for a re-opening or inspection fee of a food establishment that has been closed due to non-compliance of Chapter 437 of the Texas Health and Safety Code, or any other state rules and regulations.
- D. The fees are subject to change, upon prior written notice to City, if additional cost is associated with the services under this Agreement
- E. City shall pay County the stipulated fees within thirty (30) days of the monthly request for payment, or if County fails to make the payment request, then City shall pay the stipulated fees no later than the last date of this Agreement Term. Any payment not made within thirty (30) days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code.

## **5. OTHER ENVIRONMENTAL HEALTH SERVICES**

- A. Upon written request from City, County will respond to Vector and/or Mosquito Control complaints. Ground application services will include spraying for adult mosquitoes (“adulticiding”), and treating standing water (“larvaciding”) services.
- B. In the event aerial spraying is needed to control St. Louis Encephalitis or West Nile virus throughout the County, City will have the option to participate in the County’s emergency aerial mosquito spraying plan. Should City agree to participate in the plan, City must provide written notice to County and agree to the following:
  - 1) Indicate the areas and amount of acres to be sprayed; and
  - 2) Pay City’s proportioned share of the cost based upon the number of acres to be sprayed multiplied by the per-acre spraying cost.

## **6. RECORDS**

City shall have the sole responsibility of responding to requests for records of food inspection results produced under this Agreement. County will make its best effort to forward any requests for such records that it received to City within three business days after County’s receipt of such requests.

## **7. TERMINATION**

- A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon thirty (30) days prior written notice to the other party;
- B. With Cause: The County reserves the right to terminate the Agreement immediately, in whole or in part, at its sole discretion, for the following reasons:
  - 1) Lack of, or reduction in, funding or resources;
  - 2) Non-performance;
  - 3) City’s improper, misuse or inept use of funds or resources; and/or

- 4) City's submission of data, statements and/or reports that are incorrect, incomplete and/or false in any way.

## **8. CITY ORDINANCE**

In order for this Agreement to be valid, the City must have or adopt a City ordinance that provides for the inspection of food establishments by a Registered Professional Sanitarian. City must require the payment of a fee(s) by each food establishment. Ordinance enforcement shall be the responsibility of the City.

## **9. INDEMNIFICATION**

County and City, including their respective employees and elected officials, agree that each shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of performance of this Agreement, without waiving any governmental immunity available to County or City under Texas and other applicable laws, and without waiving any available defenses under Texas and other applicable laws. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.

## **10. INSURANCE**

City agrees that it will at all times during the term of this Agreement maintain in full force and effect insurance, or self-insurance, to the extent permitted by applicable law under a plan of self-insurance, that is also maintained in accordance with sound accounting practices. It is expressly agreed that City will be solely responsible for all cost of such insurance; any and all deductible amounts in any policy; and in the event that the insurance company should deny coverage.

## **11. NOTICE**

Any notice or certification required or permitted to be delivered under this Agreement shall be deemed to have been given when personally delivered, or if mailed, seventy-two (72) hours after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the contact person shown at the respective addresses set forth below, or at such other addresses as shall be specified by written notice delivered in accordance herewith:

### COUNTY

Zachary Thompson, Director  
Dallas County Health & Human Svcs.  
2377 N. Stemmons Frwy., Suite 600  
Dallas, Texas 75207-2710

### CITY OF SACHSE

Jeri Rainey, City Manager  
3815 Sachse Road, Building #B  
Sachse, Texas 75048

## **12. ENTIRE AGREEMENT AND AMENDMENT**

This Agreement, including any Exhibits and Attachments, constitutes the entire agreement between the parties and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal or other alteration of this Agreement shall be effective unless mutually agreed upon in writing and executed by the parties.

## **13. COUNTERPARTS, NUMBER/GENDER AND HEADINGS**

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Words of any gender used in this Agreement shall be held and construed to include any other gender. Any words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise. Headings are for the convenience of reference only and shall not be considered in any interpretation of this Agreement.

#### **14. SEVERABILITY**

If any provision of this Agreement is construed to be illegal, invalid, void or unenforceable, this construction will not affect the legality or validity or any of the remaining provisions. The unenforceable or illegal provision will be deemed stricken and deleted, but the remaining provisions shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

#### **15. FISCAL FUNDING CLAUSE**

Notwithstanding any provisions contained in this Agreement, the obligations of the County under this Agreement are expressly contingent upon the availability of funding for each item and obligation for the term of the Agreement and any pertinent extensions. City shall not have a right of action against County in the event County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure to budget or authorize funding for this Agreement during the current or future fiscal years. In the event that County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, County, at its sole discretion, may provide funds from a separate source or may terminate this Agreement by written notice to City at the earliest possible time prior to the end of its fiscal year.

#### **16. DEFAULT/CUMULATIVE RIGHTS/MITIGATION**

It is not a waiver of default if the non-defaulting party fails to immediately declare a default or delays in taking any action. The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance or otherwise. Both parties have a duty to mitigate damages.

#### **17. IMMUNITY**

This Agreement is expressly made subject to City's and County's Governmental Immunity, including, without limitation, Title 5 of the Texas Civil Remedies Code and all applicable State and federal laws. The parties expressly agree that no provision of this Agreement is in any way intended to constitute a waiver of any immunities from suit or from liability, or a waiver of any tort limitation, that City or County has by operation of law, or otherwise. Nothing in this Agreement is intended to benefit any third party beneficiary.

#### **18. COMPLIANCE OF LAWS AND VENUE**

In providing services required by this Agreement, City and County must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this Agreement and venue shall lie exclusively in Dallas County, Texas.

**19. RELATIONSHIP OF PARTIES**

City is an independent contractor and not an agent, servant, joint enterpriser, joint venturer or employee of County. City and County agree and acknowledge that each entity shall be responsible for its own acts, forbearance, negligence and deeds, and for those of its agents or employees in conjunction with the performance of work covered under this Agreement.

**20. SIGNATORY WARRANTY**

City and County represent that each has the full right, power and authority to enter and perform this Agreement in accordance with all of the terms and conditions, and that the execution and delivery of Agreement have been made by authorized representatives of the parties to validly and legally bind the respective parties to all terms, performances and provisions set forth in this Agreement.

**COUNTY:**

**CITY:**

\_\_\_\_\_  
BY: Clay Lewis Jenkins  
County Judge

\_\_\_\_\_  
BY: \_\_\_\_\_  
City Manager/Mayor

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Recommended:**

\_\_\_\_\_  
BY: Zachary Thompson  
Director, DCHHS

\_\_\_\_\_  
BY: \_\_\_\_\_  
Title: \_\_\_\_\_

**Approved as to Form\*:**

**Approved as to Form:**

\_\_\_\_\_  
BY: Gordon R. Hikel  
Chief, Civil Division  
Assistant District Attorney

\_\_\_\_\_  
BY: \_\_\_\_\_  
Title: \_\_\_\_\_

\*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).



Legislation Details (With Text)

**File #:** 11-0516      **Version:** 1      **Name:** 4th Quarter Budget and Investment Reports  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 11/2/2011      **In control:** Finance Department  
**On agenda:** 11/7/2011      **Final action:**  
**Title:** Consider acceptance of the City Quarterly Budget and Investment Reports as presented for the 4th quarter period ending 09/30/2011.

**Executive Summary**

Cash on hand at 9/30/2011 was \$44,485,104 in all funds, of this amount \$39,485,104 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest rate/yield on all investments was .25% and investment earnings totaled \$24,206.

It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act and City policy.

General Fund revenues are at 95% of budget and expenditures are at 97%, however, collections and accruals will continue until November 30th. The audited Financial Statements of the City will reflect these transactions. Tax collections are strong for the economic climate at 99%.

Although the quarter ending 09/30/2011 coincides with the end of the City's fiscal year, this quarterly report is an interim report. Closing and audit adjustments will result in differences in the budgetary results and fund allocations of investment activity.

**Sponsors:**

**Indexes:**

**Code sections:** Sec. 7.18 - INDEPENDENT AUDIT

**Attachments:** [Budget Report 9-30-2011.pdf](#)  
[Investment Report 9-30-2011.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider acceptance of the City Quarterly Budget and Investment Reports as presented for the 4th quarter period ending 09/30/2011.

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*these transactions. Tax collections are strong for the economic climate at 99%.*

*Although the quarter ending 09/30/2011 coincides with the end of the City's fiscal year, this quarterly report is an interim report. Closing and audit adjustments will result in differences in the budgetary results and fund allocations of investment activity.*

#### Background

Every quarter, the Finance Department releases a report on the City's finances. The report is divided into two sections: Budget and Investments. The Budget section generally includes revenue and expenditures for the General, Utility, Debt Service, Capital Projects, and Special Revenue Funds. The Investment Report provides investment fund details for the Money Market, Investment Pool, and Certificate of Deposit accounts.

#### Policy Considerations

Section 7.18 of the City Charter sets forth a requirement for the City Council to call for an independent audit to be made of all accounts of the city by a certified public accountant. In addition it is the responsibility of the City to comply with reasonable internal controls and to make representations that the City's financial statements are presented fairly and with full disclosure of any and all financial implications.

#### Budgetary Considerations

There are no significant aberrations in the budget that would require budget amendments at this time.

#### Staff Recommendations

Staff recommends acceptance of the City Quarterly Budget and Investment Reports as presented for the 4th quarter period ending 09/30/2011 as a Consent Agenda item.



## Finance Department

**TO:** BILLY GEORGE, CITY MANAGER  
**FROM:** JERI L. RAINEY, FINANCE DIRECTOR *JLR*  
ORSHEKA P. MOORE, BUDGET OFFICER  
**SUBJ:** QUARTERLY BUDGET REPORTS FOR 4TH QUARTER ENDING SEPTEMBER 30, 2011  
**DATE:** OCTOBER 25, 2011  
**CC:** MAYOR AND COUNCIL

The attached is Budget information for the 4th quarter of the fiscal year ending September 30, 2011. The 4<sup>th</sup> quarter coincides with the end of the City's fiscal year; this quarterly report is an interim report. Closing and audit adjustments will result in differences in budgetary results and fund allocations of investment activity. This period ending 09-30-2011 represents 100% of the City's fiscal year (12 months).

**Cash and Investment Position:** The City is in excellent cash position. Cash on hand at 09-30-2011 was \$44,485,104 in all funds.

**Budget:** General Fund revenues are at 95% of the budget for the end of the 4th Quarter. However, collections and accruals that will affect this will continue until November 30<sup>th</sup>.

At September 30, 2011 the budgeted expenditures are as follows for operations.

<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Used</i>
<b>General Fund</b>	\$ 10,966,960	\$ 10,659,260	97%
<b>Utility Fund</b>	6,677,979	6,503,443	97%
<b>Debt Service</b>	2,760,286	2,757,360	100%
<b>Special Revenue</b>	7,160	109,153	1,524%
<b>Total</b>	\$ 20,412,385	\$ 20,029,216	

**Property Taxes:** Year-to-date the City has posted \$8,593,450 in property tax revenue or about 99% of the City property tax revenue budget of \$8,687,618. General Fund revenue collections yielded \$6,500,521 and the Debt Service Fund collected \$2,092,929. Tax collections are strong for the economic climate.

**Municipal Court:** The Court processed 208 cases for September with a year-to-date total of 2,672 cases processed. The total fines collected and settled to the City treasury at September 30 year-to-date totaled \$268,544.

**Building Permits:** The City has issued 89 Single Family residential permits since October 1, 2010 with permitting/licenses revenue of \$287,361 or about 73% of budget. The average home taxable value is \$177,387.

**Other General Fund Revenues:** As of the report date, the City has collected \$3,369,737 in other general fund revenues or approximately 92% of budget totals.

**Interest Earnings:** The City's funds are fully invested and secure. The City has earned \$24,206 on its invested funds for the fourth quarter of Fiscal Year 2010-2011. City-wide investments at September 30, 2011 were \$39,485,104 (including EDC's portfolio). The average Quarterly Yield was .25%.

**Capital Projects:** As of September 30<sup>th</sup>, Capital Projects expenditures totaled \$4,381,392.

# Combined Budget

## Summary

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

**CITY OF SACHSE  
 COMBINED BUDGET SUMMARY  
 AND CHANGES IN FUND BALANCE RESERVES  
 YTD Actual September 30, 2011  
 Fiscal Year 2010-2011**

	General Fund	Water Sewer Fund	Debt Service Fund	Special Revenue Fund <sup>2</sup>	Total
<b>Revenues</b>	10,426,163	6,166,676	2,761,125	149,016	\$ 19,502,980
<b>Expenses</b>	10,659,260	6,503,443	2,757,360	109,153	\$ 20,029,216
<b>Net Over (under)</b>	(233,097)	(336,767)	3,765	39,863	(526,236)

	Capital Projects Fund <sup>1</sup>
<b>Revenues</b>	1,861,964
<b>Expenses</b>	4,381,392
<b>Net Over (under)</b>	(2,519,428)

Footnotes:

<sup>1</sup> Capital Project Funds: Captures General Capital Project Costs and associated capital funds from bonds, impact fees and sales tax.

<sup>2</sup> Special Revenue Funds: Court Technology, Court Security, Emergency Medical Training, Police Training, AT&T Cable Channel, Park Development Fees and Street Impact Fees.

# General Fund

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

City of Sachse  
 General Fund Summary  
 As of September 30, 2011

	Actual 2008-2009	Actual 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
<b>REVENUES:</b>					
Property taxes	\$ 6,155,273	\$ 6,228,054	\$ 6,595,117	\$ 6,500,521	99%
Permits/Licenses	371,956	378,365	391,240	287,361	73%
Franchises	1,246,016	886,829	1,222,659	1,200,687	98%
Sales Tax	705,797	665,783	783,328	721,756	92%
Charges for services	400,303	310,906	384,200	389,313	101%
Court Fines	322,745	284,327	330,000	268,544	81%
Interest and Rents	77,494	23,144	25,525	19,424	76%
Other governments	212,276	181,651	250,407	107,016	43%
Operating transfers in	589,661	699,671	934,220	922,719	99%
Miscellaneous	31,696	15,501	50,264	8,823	18%
<b>TOTAL REVENUES</b>	<b>\$ 10,113,216</b>	<b>\$ 9,674,230</b>	<b>\$ 10,966,960</b>	<b>\$ 10,426,163</b>	<b>95%</b>
<b>EXPENDITURES:</b>					
City Manager	\$ 366,794	\$ 368,776	\$ 383,006	\$ 393,848	103%
City Secretary	209,370	145,284	152,362	141,286	93%
Human Resources	240,144	221,771	241,409	216,080	90%
Finance	475,016	473,191	497,061	498,310	100%
Court	150,194	144,087	164,804	162,868	99%
Parks	693,901	647,811	672,644	702,915	105%
Seniors	88,522	88,045	95,848	104,255	109%
Library	302,841	301,663	294,324	279,193	95%
Community Development	611,220	617,895	639,568	621,713	97%
Streets	870,481	946,340	904,906	870,310	96%
Engineering	119,875	156,144	167,660	164,440	98%
Facility Maintenance	264,401	250,861	298,718	261,395	88%
Police	2,781,629	2,832,755	2,971,353	2,967,722	100%
Animal Control	122,939	255,817	132,073	129,349	98%
Fire and EMS	1,819,704	1,839,536	2,142,245	2,076,331	97%
Non-Departmental	989,802	1,054,463	1,208,979	1,069,245	88%
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,106,831</b>	<b>\$ 10,344,438</b>	<b>\$ 10,966,960</b>	<b>\$ 10,659,260</b>	<b>97%</b>

City of Sachse  
 General Fund  
 As of September 30, 2011

Schedule of Revenues by Source					
Category Descriptions	ACTUAL 2008-2009	ACTUAL 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
Property Taxes	\$ 6,155,273	\$ 6,228,054	\$ 6,595,117	\$ 6,500,521	99%
Sales Tax	688,102	646,361	761,328	698,256	92%
Franchise Tax	1,246,016	886,829	1,222,659	1,200,687	98%
Licenses and Permits	371,956	378,365	391,240	287,361	73%
Other Fees	400,303	310,906	384,200	389,313	101%
Court Fines	322,745	284,327	330,000	268,544	81%
Interest	77,494	23,144	25,525	19,424	76%
Transfers	589,661	699,671	934,220	922,719	99%
Miscellaneous	261,666	216,575	322,671	139,339	43%
<b>Total Revenue</b>	<b>\$ 10,113,216</b>	<b>\$ 9,674,230</b>	<b>\$ 10,966,960</b>	<b>\$ 10,426,163</b>	<b>95%</b>
Expenditures Category Summary					
Category Descriptions	ACTUAL 2008-2009	ACTUAL 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
Personnel Costs	\$ 7,500,221	\$ 7,766,812	\$ 8,289,789	\$ 8,063,223	97%
Supplies and Materials	1,094,403	1,045,623	1,225,521	1,253,950	102%
Maintenance & Repairs	475,845	473,366	383,070	388,805	101%
Contract Services	966,949	899,991	1,013,814	950,990	94%
Capital Outlay	69,414	152,345	60,766	2,292	4%
Contingencies/Transfers	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,106,831</b>	<b>\$ 10,338,138</b>	<b>\$ 10,972,960</b>	<b>\$ 10,659,260</b>	<b>97%</b>

# Water and Sewer Fund

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

City of Sachse  
Utility Fund Summary  
As of September 30, 2011

	Actual 2008-2009	Actual 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
<b>Operating Revenues</b>					
Water sales	\$ 2,726,348	\$ 2,930,821	\$ 3,059,935	\$ 3,728,505	122%
Sewer service	1,982,931	1,938,380	2,066,857	2,210,654	107%
Fees and charges	145,288	-	137,842	135,907	99%
Interest income	64,396	22,281	12,333	3,448	28%
Impact Fees	146,875	162,477	181,650	85,094	47%
Other Gov'ts & sources	53,560	-	-	-	0%
Other Financing Sources	1,102,607	-	-	-	0%
Miscellaneous	9,318	3,143	5,000	3,069	61%
<b>Total Revenues</b>	<b>\$ 6,231,322</b>	<b>\$ 5,057,102</b>	<b>\$ 5,463,617</b>	<b>\$ 6,166,676</b>	<b>113%</b>
<b>Operating Expenditures</b>					
Water Operations	\$ 2,205,913	\$ 2,201,009	\$ 3,291,143	\$ 2,951,411	90%
Sewer Operations	1,551,458	2,131,974	1,861,722	2,154,787	116%
Utility Billing Services	246,105	245,566	276,898	271,056	98%
Meter Reading	111,146	112,085	107,112	104,840	98%
<b>Sub-total Operating Expenditures</b>	<b>4,114,622</b>	<b>4,690,635</b>	<b>5,536,875</b>	<b>5,482,095</b>	<b>99%</b>
<b>Non-operating Expenditures:</b>					
Debt Payments	143,618	135,146	137,352	52,002	38%
Transfers Out - Charge back	1,815,961	647,814	863,752	863,752	100%
Transfers Out - Franchise	-	-	-	-	0%
Capital Outlays	2,620	105,406	140,000	105,594	75%
<b>Non-Operating Expenditures</b>	<b>1,962,199</b>	<b>888,366</b>	<b>1,141,104</b>	<b>1,021,348</b>	<b>90%</b>
<b>Total Expenditures</b>	<b>\$ 6,076,822</b>	<b>\$ 5,579,000</b>	<b>\$ 6,677,979</b>	<b>\$ 6,503,443</b>	<b>97%</b>

# Debt Service Fund

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

City of Sachse  
Debt Service Fund Summary  
As of September 30, 2011

	Actual 2008-2009	Actual 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
<b>REVENUES:</b>					
Property taxes	\$ 1,148,428	\$ 2,305,644	\$ 2,092,501	\$ 2,092,929	100%
Interest Income	4,630	2,677	1,000	1,196	120%
Intragovernmental Transfers	-	1,363,615	666,785	667,000	100%
Other Financing Sources	(856,294)	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 296,764</b>	<b>\$ 3,671,936</b>	<b>\$ 2,760,286</b>	<b>\$ 2,761,125</b>	<b>100%</b>
<b>EXPENDITURES</b>					
Principal	\$ 599,591	\$ 730,000	\$ 865,000	\$ 865,000	100%
Interest	1,232,491	1,918,371	\$ 1,891,786	1,891,786	100%
Agent Fees	(708,913)	573	3,500	573	16%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,123,169</b>	<b>\$ 2,648,944</b>	<b>\$ 2,760,286</b>	<b>\$ 2,757,360</b>	<b>100%</b>

# Special Revenue

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

City of Sachse  
Special Revenue Fund Summary  
As of September 30, 2011

		Actual 2009-2010	Actual 2009-2010	Budget 2010-2011	YTD 09/30/2011	Budget %
<b>REVENUES:</b>						
43000	Time Pay Fee (TP-L1)	\$ -	\$ -	\$ -	\$ 393	
43010	Court Security Fees	6,716	6,121	7,500	5,929	79%
43020	Court Technology Fees	8,943	8,126	8,000	7,912	99%
43040	Court - State Fees	4,188	3,711	3,200	5,879	184%
44050	Police Training Fees	2,686	2,611	3,000	2,518	0.84
41460	Emergency Medical Training Fees	8,425	-	-	4,843	-
44030	Street Impact Fees	69,892	83,756	75,000	50,373	67%
44000	Park Development Fees	-	-	-	-	0%
41480	PEG Fees	6,315	4,975	3,500	5,177	148%
46140	Forfeitures and Judgements	194	-	-	-	-
46130	Other Agency Grants	-	-	-	41,541	-
46120	Misc Grants and Donations	887	1,165	900	21,862	2429%
45000	Interest	22,971	6,220	6,425	2,591	40%
	<b>TOTAL REVENUES</b>	<b>\$ 131,218</b>	<b>\$ 116,684</b>	<b>\$ 107,525</b>	<b>\$ 149,016</b>	<b>139%</b>
<b>EXPENDITURES:</b>						
51510	City Manager - Small Tools and Equipment	\$ -	\$ -	\$ -	\$ 1,486	-
54101	Energy Efficiency Conservation	-	-	-	47,329	-
54123	Security Control Improvements	-	-	-	20,211	-
51510	Municipal Court - Court Security	1,681	423	1,000	231	23%
54022	Municipal Court - Court Technology Improvements	-	-	-	1,259	-
54050	Municipal Court - Tools and Equipment over \$50	2,660	2,660	2,660	2,660	100%
53090	Court Fees Due to State Comptroller	-	-	-	-	-
51810	Police Training	9,625	1,660	1,500	2,960	197%
51810	Fire Training	27,957	-	-	1,675	-
51880	EMS Training	-	-	-	3,482	-
54470	Park Development Fee Projects	35,651	26,334	-	2,125	-
51000	Library Utilities-Electric	-	317	-	191	-
51020	Library Utilities - Water	-	81	-	95	-
51030	Library Utilities-Communications	-	2,023	2,000	2,136	107%
51250	Library Programs	2,898	190	-	798	-
51510	Library Small Tools and Equipment	-	-	-	7,980	-
54282	CIP - Maxwell Creek Road (DA)	9,000	6,000	-	14,000	-
51510	Animal Control Center Programs	-	361	-	537	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ 89,472</b>	<b>\$ 40,049</b>	<b>\$ 7,160</b>	<b>\$ 109,153</b>	<b>1524%</b>

# Capital Project Funds

Quarter Ending  
September 30, 2011



Quarterly Report to City Council  
100% of Budget Year  
(Unaudited)

City of Sachse  
**GENERAL CAPITAL PROJECT FUND SUMMARY**<sup>1</sup>  
As of September 30, 2011

	Actual 2008-2009	Actual 2009-2010	YTD 09/30/2011
<b>REVENUES:</b>			
4005 Sales tax from 380 Agreements	\$ 1,585,642	\$ 1,216,191	\$ 1,595,782
4500 Interest Income	328,975	263,359	49,662
4607 CDBG Street Improvement Grant		(53,448)	(792)
4611 TXDOT Grant		7,614,464	-
4613 Other Agency Grants	-	180,000	180,000
4708 Miscellaneous Receipt	-	-	37,312
4901 Debt Issuance (GO Bonds)	31,631,945	-	-
<b>TOTAL REVENUES</b>	<b>\$ 33,546,561</b>	<b>\$ 9,220,566</b>	<b>\$ 1,861,964</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL PROJECTS:</b>			
5366 SH 78 & Murphy RR Crossing	\$ 28,421	\$ -	\$ -
5400 Vehicles	-	694,304	143,507
5401 Machinery	-	-	8,528
5405 Tools and Equipment	-	-	25,931
5408 Building Renovations and Add	334	-	-
5422 CIP - SH 78 & Murphy Intersection	(15,779)	-	-
5423 CIP - Bunkerhill Road	351,480	502,243	835,911
5424 CIP - 5th Street Widening	441,428	1,837,710	33,852
5425 CIP - Murphy Road to Hwy 78	1,533,117	793,810	168,290
5427 CIP - Dewitt Road	104,598	597,239	(8,506)
5428 Street CIP - Merritt Road (B	-	136,061	-
5439 CIP - SH 78 and 5th St Intersection	5,770	360,844	87,659
5458 Hwy 78 Widening Project	800,000	26	-
5555 Hwy 78 Widening Project	20,944	19,838	-
5508 Operating Transfer Out - Deb		1,363,615	667,000
5617 Financing Costs	40,965	-	-
<b>MUNICIPAL CENTER:</b>			
5451 City Hall Facility	353,123	3,437,263	386,546
5452 Public Safety Facility	800,706	4,720,453	91,183
5453 Senior Citizen Facility	70,108	396,165	166,579
5454 Library Renovations	22,764	186,684	30,141
5455 Municipal Campus Features	1,559,342	1,583,605	1,459,893
5456 Salmon Park Improvements	-	962,923	14,845
5457 Bryan Street Improvements	517,466	143,573	-
5458 Software/Hardware Upgrades	-	239,442	100,641
5461 City Hall Furnishings	-	334,792	90,318
5462 Public Safety Furnishings	-	388,329	6,700
5463 Senior Center Furnishings	-	11,484	42,682
54640 Library Furnishings	-	-	29,692
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,634,785</b>	<b>\$ 18,710,402</b>	<b>\$ 4,381,392</b>

<sup>1</sup> This Fund is a summary fund of all General Capital Project Funds with sources of funds from Issuance Developers and Debt

# Memo

To: **Billy George, City Manager**  
 From: Teresa Savage, Finance Manager *TSR*  
 CC: Mayor and City Council  
 Date: November 2, 2011  
 Re: **Investment Report for period ending September 30, 2011**

Attached is the Quarterly Investment Report for the quarter ending September 30, 2011 of the fiscal year. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For the period ending September 30, 2011, the City's portfolio<sup>1</sup> consisted of the following investments:

<b>Portfolio at Quarter Close:</b>	<b>Rate at 9/30/2011</b>	<b>% Total</b>	<b>Total Investment</b>
Money Market Account – ANB	.25%	89.5%	\$35,327,776.87
Money Market Account(EDC)-ANB	.15%	7.3%	2,881,505.83
Investment Pool – Tex Pool	.0843%	3.4%	1,275,820.86
<b>Total Invested City Funds:</b>			<b>\$39,485,103.56</b>

The City does not carry any security instrument (investment type) on its books that are traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit with American National Bank and Investment Pools are fully secured and safeguarded. **Total investment interest earned for the quarter ending September 30, 2011 was \$24,206.**

Citywide cash and investments for the period ending September 30, 2011 was \$44,485,103.56. Of this amount, \$3,364,071.03 is for the Sachse EDC, and \$13,579,560.40 is set aside for RCC rebates/accrued interest; also included is \$5,000,000.00 which is held in a non-interest bearing analysis account and is not included in investment totals. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

One hundred percent of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .25%. The Texpool Prime Fund interest rate was .0977% and the Texpool interest rate was .0843% at September 30, 2011. The 90 day T-bill rate was .03% with the 180 day T-bill at .08%.

<sup>1</sup> Includes the Sachse Economic Development Corporation



## QUARTERLY INVESTMENT REPORT

For the Quarter Ended

September 30, 2011

Prepared by  
Valley View Consulting, L.L.C.

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies:

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Director of Finance

*John D. Laney*

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Finance Manager

## Strategy Summary:

The Federal Open Market Committee (FOMC) continued the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded +/-10bps). The \$600 billion Quantitative Easing II government security purchases was completed and the FOMC announced a new initiative ("Operation Twist") to encourage lower long-term yields. Domestic and international economic and structural issues dominate market discussion, with yields and stock markets remaining volatile. Short-term bank options provide increased advantage over the local government pools. Continuing to project cash flows and laddering where appropriate will provide the best earnings opportunity.

### Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>Ave. Yield</u>	<u>September 30, 2011</u>		<u>June 30, 2011</u>	
		<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>
Bank/Pool	0.25%	\$ 44,485,103.56	\$ 44,485,103.56	\$ 42,968,978.34	\$ 42,968,978.34
CDs / Securities	0.00%	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>\$ 44,485,103.56</b>	<b>\$ 44,485,103.56</b>	<b>\$ 42,968,978.34</b>	<b>\$ 42,968,978.34</b>

### Average Yield (1)

Total Portfolio 0.25%

Rolling Three Mo. Treas. Yield -0.03%

Rolling Six Mo. Treas. Yield 0.08%

City

Interest Earnings QTR	\$ 22,775	\$ 1,431
Interest Earnings YTD	\$ 99,848	\$ 5,859

EDC

### Fiscal Year-to-Date Average Yield (2)

Total Portfolio 0.29%

Rolling Three Mo. Treas. Yield 0.08%

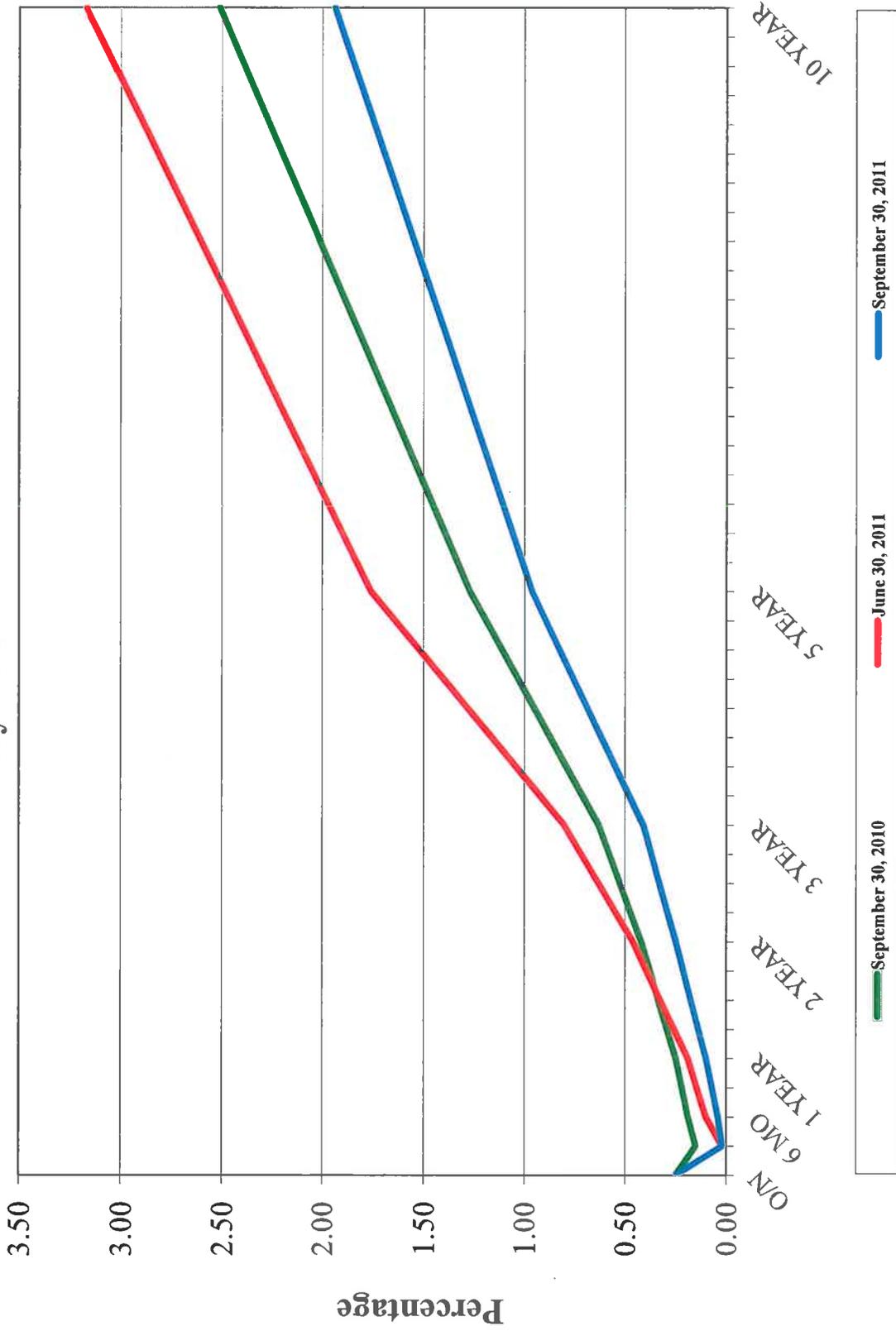
Rolling Six Mo. Treas. Yield 0.15%

Average Quarterly TexPool Yield 0.12%

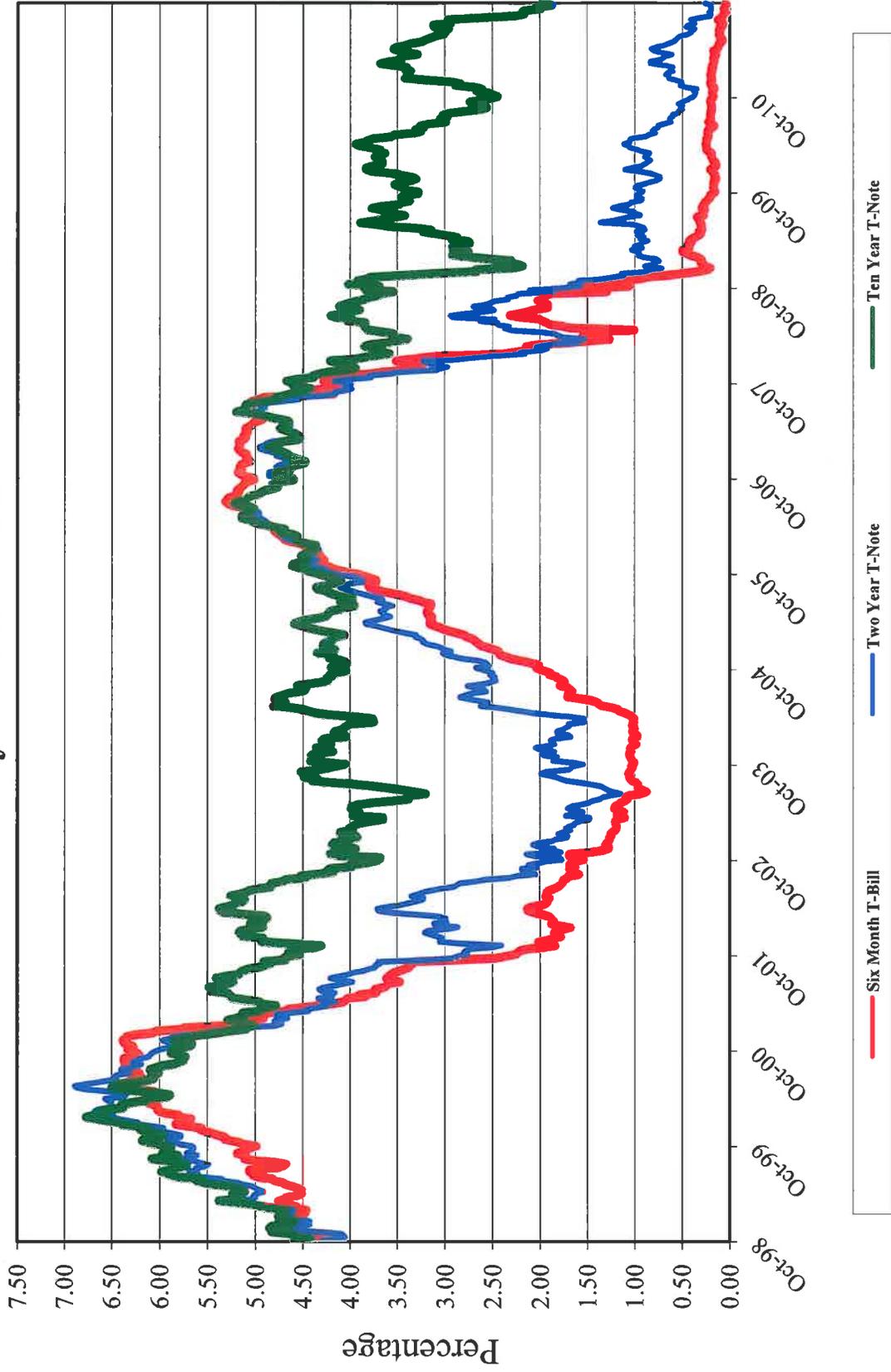
(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

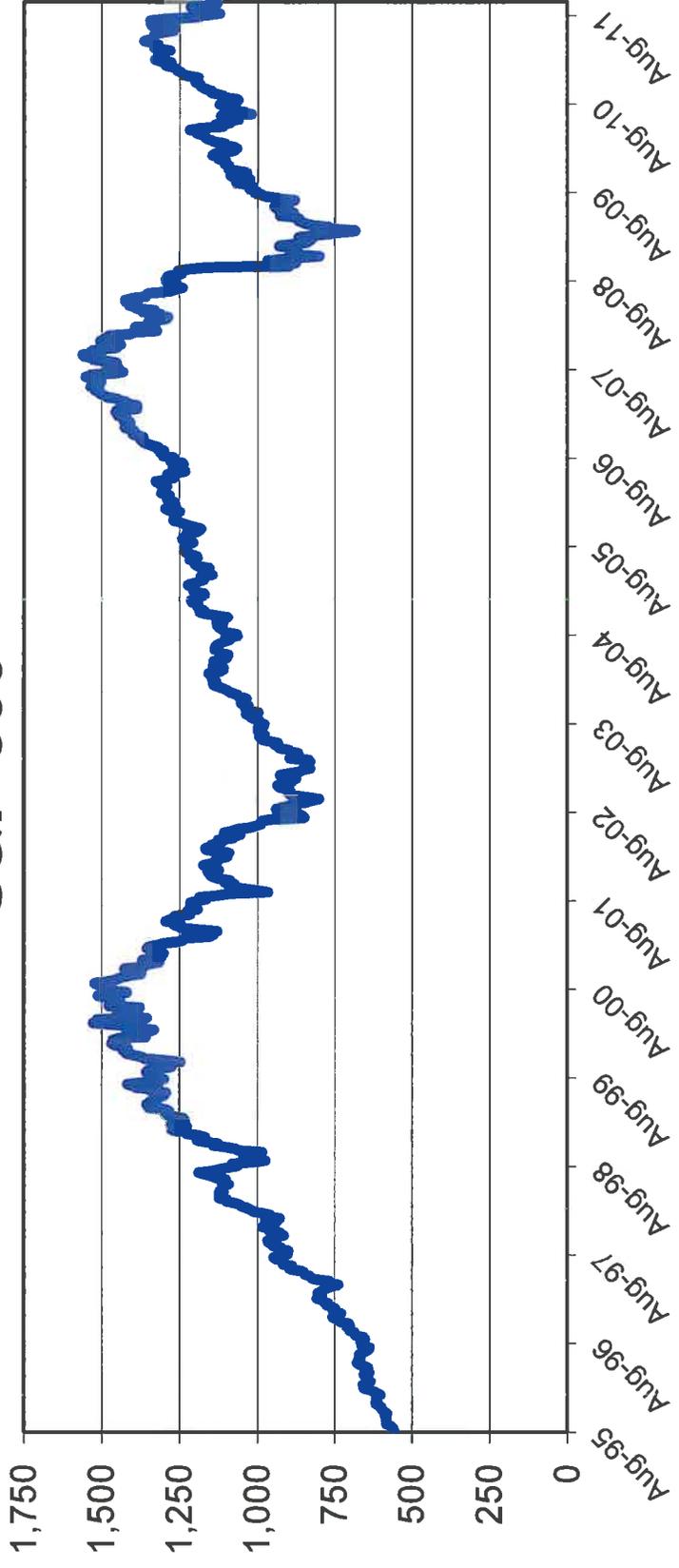
# Treasury Yield Curves



# US Treasury Historical Yields



# S&P 500



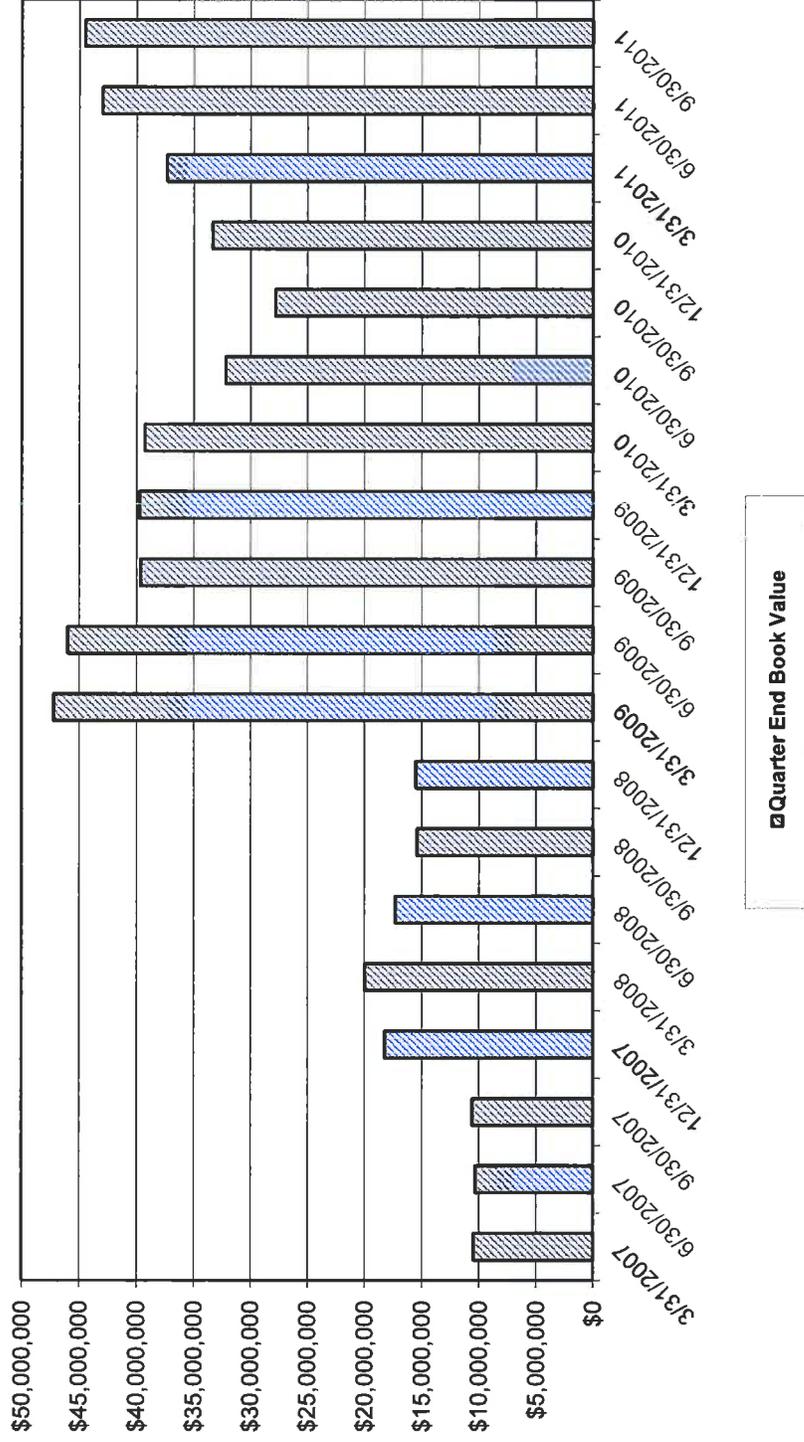
## Detail of Investment Holdings September 30, 2011

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Bank MMA		0.25%	10/1/2011	9/30/2011	\$ 43,209,282.77	\$ 43,209,282.77	1.000	\$ 43,209,282.77	1	0.25%
TexPool	AAAm	0.09%	10/1/2011	9/30/2011	1,275,820.79	1,275,820.79	1.000	1,275,820.79	1	0.09%
						<b>\$ 44,485,103.56</b>			<b>1</b>	<b>0.25%</b>
									(1)	(2)

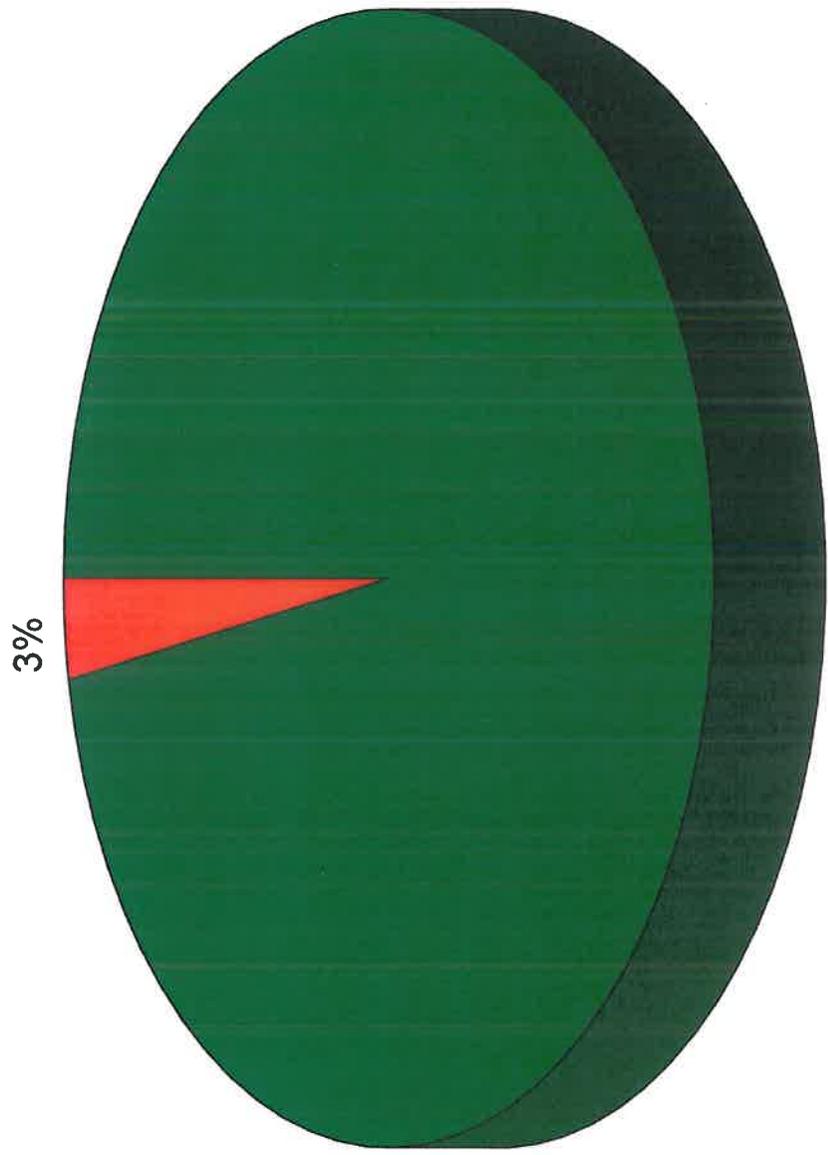
(1) **Weighted average life** - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

# Total Portfolio



# Portfolio Composition



### Book Value Comparison

Description	Coupon/ Discount	Maturity Date	June 30, 2011			September 30, 2011		
			Original Face/ Par Value	Book Value	Purchases/ Accretions	Amortizations/ Sales/Maturities	Original Face/ Par Value	Book Value
			Bank MMA	0.25%	10/1/2011	\$41,693,419.18	\$ 41,693,419.18	\$ 1,515,863.59
TexPool	0.09%	10/1/2011	1,275,559.16	1,275,559.16	261.63	-	1,275,820.79	1,275,820.79
<b>TOTAL</b>			<b>\$ 42,968,978.34</b>	<b>\$ 42,968,978.34</b>	<b>\$ 1,516,125.22</b>	<b>\$ -</b>	<b>\$ 44,485,103.56</b>	<b>\$ 44,485,103.56</b>

### Market Value Comparison

Description	Coupon/ Discount	Original Face/ Par Value	June 30, 2011			September 30, 2011		
			Market Price	Market Value	Qtr to Qtr Change	Original Face/ Par Value	Market Price	Market Value
			Bank MMA	0.25%	\$ 41,693,419.18	1.000	\$ 41,693,419.18	\$ 1,515,863.59
TexPool	0.09%	1,275,559.16	1.000	1,275,559.16	261.63	1,275,820.79	1.000	1,275,820.79
<b>TOTAL</b>		<b>\$ 42,968,978.34</b>		<b>\$ 42,968,978.34</b>	<b>\$ 1,516,125.22</b>	<b>\$ 44,485,103.56</b>		<b>\$ 44,485,103.56</b>

**Allocation**

September 30, 2011

**Book & Market Value**

	Total	GO I&S	General Fund	W/S Impact Fee	Utility Fund	W/S Restricted	W/S Operations	Special Sales Tax	Capital Project	CIP-City Property	2009 GO Bonds
Bank MMA	\$ 43,209,282.77	\$ 1,240,986.43	\$ 779,404.70	\$ 1,754,326.93	\$ -	\$ 132,571.63	\$ 139,340.46	\$ 2,171,211.98	\$ 300,757.36	\$ 140,443.94	\$ 10,603,013.47
Texpool	1,275,820.79		34,096.18	17,060.74	34,121.39			34,121.33			1,139,360.42
<b>Totals</b>	<b>\$ 44,485,103.56</b>	<b>\$ 1,240,986.43</b>	<b>\$ 813,500.88</b>	<b>\$ 1,771,387.67</b>	<b>\$ 34,121.39</b>	<b>\$ 132,571.63</b>	<b>\$ 139,340.46</b>	<b>\$ 2,205,333.31</b>	<b>\$ 300,757.36</b>	<b>\$ 140,443.94</b>	<b>\$ 11,742,373.89</b>

**Allocation**

September 30, 2011

<b>Book &amp; Market Value</b>	<b>Capital Project-TXDOT</b>	<b>Restricted Street Impact</b>	<b>Restricted Park Development</b>	<b>Restricted General</b>	<b>Street Impact</b>	<b>GBTP TIF Zone #1</b>	<b>EDC</b>	<b>RCC Tax Held</b>
Bank MMA	\$7,631,402.90	\$896,788.88	\$ 116,811.93	\$ 358,580.25	\$ -	10.48	\$3,364,071.03	\$ 13,579,560.40
Texpool	-	-	-	-	17,060.73	-	-	-
<b>Totals</b>	<b>\$7,631,402.90</b>	<b>\$ 896,788.88</b>	<b>\$ 116,811.93</b>	<b>\$ 358,580.25</b>	<b>\$ 17,060.73</b>	<b>10.48</b>	<b>\$ 3,364,071.03</b>	<b>\$ 13,579,560.40</b>

Allocation

June 30, 2011

**Book & Market Value**

	Total	GO I&S	General Fund	W/S Impact Fee	Utility Fund	W/S Restricted	W/S Operations	2007 GO	Special Sales Tax	Capital Project	CIP-City Property
Bank MMA	\$ 41,693,419.18	\$ 1,240,187.78	\$ 3,732,972.60	\$ 1,753,197.92	\$ -	\$ 131,271.63	\$ 140,465.48		\$ 2,169,936.86	\$ 300,580.73	\$ 140,361.46
Texpool	1,275,559.16	-	34,089.20	17,057.24	34,114.40	-	-		34,114.37	-	-
<b>Totals</b>	<b>\$ 42,968,978.34</b>	<b>\$ 1,240,187.78</b>	<b>\$ 3,767,061.80</b>	<b>\$ 1,770,255.16</b>	<b>\$ 34,114.40</b>	<b>\$ 131,271.63</b>	<b>\$ 140,465.48</b>		<b>\$ 2,204,051.23</b>	<b>\$ 300,580.73</b>	<b>\$ 140,361.46</b>

**Allocation**

June 30, 2011

**Book & Market Value**

	2009 GO Bonds	Capital Project-TXDOT	Restricted Street Impact	Restricted Park Development	Restricted General	Street Impact	GBTP TIF Zone #1	EDC	RCC Tax Held
Bank MMA	\$10,596,786.52	\$7,626,921.11	\$896,211.73	\$116,736.76	\$358,378.62	\$-	10.48	\$3,362,640.76	\$9,126,758.74
Texpool	1,139,126.72	-	-	-	-	17,057.23	-	-	-
<b>Totals</b>	<b>\$11,735,913.24</b>	<b>\$7,626,921.11</b>	<b>\$896,211.73</b>	<b>\$116,736.76</b>	<b>\$358,378.62</b>	<b>\$17,057.23</b>	<b>10.48</b>	<b>\$3,362,640.76</b>	<b>\$9,126,758.74</b>

***Disclaimer***

These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Portfolio Summary  
City of Sachse, TX  
September 30, 2011

Safety - Investment Type

Investment Type	Book Value	Percent
Money Market Account*	\$ 38,209,286	96.8%
Investment Pools	1,275,821	3.2%
CDARS Program	0	0.0%
<b>Total*</b>	<b>\$ 39,485,107</b>	<b>100%</b>

Liquidity - Investments by Maturity Date

Under 30 days	\$ 39,485,107	100%
30 - 90 days	0	0%
90 - 180 days	0	0%
180 - 365 days	0	0%
365 - 511 days	0	0%
<b>Total Principal Invested</b>	<b>\$ 39,485,107</b>	<b>100%</b>

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD) Percent of total
<i>Portfolio</i>			
Debt Service	\$ 1,927	\$ 798	1.82%
General Fund	\$ 21,657	7,295	20.49% *
Water and Sewer Fund	\$ 4,921	1,314	4.66%
Capital Project Fund	\$ 68,017	12,482	64.34%
Special Revenue Fund	\$ 3,324	884	3.14%
TIF Zone	\$ -	0	0.00%
Sachse EDC	\$ 5,859	1,431	5.54%
<b>Total Portfolios</b>	<b>\$ 105,707</b>	<b>\$ 24,206</b>	<b>100.00%</b>

\*includes interest on RCC rebates on hold

Portfolio Balance	Beginning Balances	Ending Book Balances	Change
<i>Portfolio</i>			
Debt Service	\$ 1,240,188	\$ 1,240,986	\$ 798
General Fund	7,893,817	9,393,034	1,499,217
Water and Sewer Fund	2,076,107	2,077,421	1,314
Capital Project Fund	22,007,828	22,020,310	12,482
Special Revenue Fund	1,388,387	1,389,271	884
TIF Fund	11	11	0
Sachse EDC	3,362,640	3,364,071	1,431
<b>Total Portfolios</b>	<b>\$ 37,968,978</b>	<b>\$ 39,485,104</b>	<b>\$ 1,516,126</b>

Historical Interest Rates

	July	August	September
Pooled Money Market Account	2011	0.2500%	0.2500%
	2010	0.4600%	0.4800%
	2009	0.5884%	0.5880%
Tex Pool	2011	0.0665%	0.0851%
	2010	0.2259%	0.2279%
	2009	0.3884%	0.3880%

City of Sachse, TX  
Investment Portfolios  
September 30, 2011

Source	Description	CUSIP/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change <sup>1</sup>	End of Month	Beginning of Month	Change	End of Month
<b>GO Bond I&amp;S Fund</b>													
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	1,240,714	1,240,714	272	1,240,986	1,240,714	272	1,240,986
	<b>Total</b>						1,240,714	1,240,714	272	1,240,986	1,240,714	272	1,240,986
<b>General Fund</b>													
	TexPool	1111-000	9/30/2011	10/1/2011	0.0929%	1	34,094	34,094	2	34,096	34,094	2	34,096
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	9,551,582	(192,644)	9,358,938	9,551,582	(192,644)	9,358,938	9,358,938
	<b>Total</b>						9,585,676	(192,642)	9,393,034	9,585,676	(192,642)	9,393,034	9,393,034
<b>Water and Sewer Fund</b>													
	Tex Pool	1111-000	9/30/2011	10/1/2011	0.0929%	1	17,059	17,059	2	17,061	17,059	2	17,061
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	34,119	34,119	2	34,121	34,119	2	34,121
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	1,753,942	1,753,942	385	1,754,327	1,753,942	385	1,754,327
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	131,272	131,272	1,300	132,572	131,272	1,300	132,572
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	140,581	(1,241)	139,340	140,581	(1,241)	139,340	139,340
	<b>Total</b>						2,076,973	2,076,973	448	2,077,421	2,076,973	448	2,077,421
<b>Capital Project Funds</b>													
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	2,170,811	2,170,811	401	2,171,212	2,170,811	401	2,171,212
	Tex Pool	1111-000	9/30/2011	10/1/2011	0.0929%	1	34,119	34,119	2	34,121	34,119	2	34,121
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	300,702	300,702	55	300,757	300,702	55	300,757
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	7,629,994	7,629,994	1,409	7,631,403	7,629,994	1,409	7,631,403
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	140,418	140,418	26	140,444	140,418	26	140,444
	TexPool	1111-000	9/30/2011	10/1/2011	0.0929%	1	1,139,273	87	1,139,360	1,139,273	87	1,139,360	1,139,360
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	10,601,056	1,957	10,603,013	10,601,056	1,957	10,603,013	10,603,013
	<b>Total</b>						22,016,373	3,937	22,020,310	22,016,373	3,937	22,020,310	22,020,310
<b>Special Revenue Funds</b>													
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	896,592	896,592	197	896,789	896,592	197	896,789
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	116,816	116,816	25	116,841	116,816	25	116,841
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	358,502	358,502	78	358,580	358,502	78	358,580
	TexPool	1111-000	9/30/2011	10/1/2011	0.0929%	1	17,059	17,059	2	17,061	17,059	2	17,061
	<b>Total</b>						1,388,969	1,388,969	302	1,389,271	1,388,969	302	1,389,271
<b>TIF Fund</b>													
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	11	11	0	11	11	0	11
	Money Market	114512	9/30/2011	10/1/2011	0.2500%	1	11	11	0	11	11	0	11
	<b>Total</b>						22	22	0	22	22	0	22
<b>EDC Fund</b>													
	Money Market	114512	9/30/2011	10/1/2011	0.1500%	1	3,363,587	3,363,587	484	3,364,071	3,363,587	484	3,364,071
	Money Market	114512	9/30/2011	10/1/2011	0.1500%	1	3,363,587	3,363,587	484	3,364,071	3,363,587	484	3,364,071
	<b>Total</b>						6,727,174	6,727,174	968	6,728,142	6,727,174	968	6,728,142
<b>Total Portfolios at 9/30/2011</b>													

Summary of Portfolios by Security Type  
09/30/11

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Principal Invested	Book Value Change	End of Month	Market Value Change	End of Month
Money Market Account	96.77%	1	0.2500%	38,396,582	-187,295	38,209,286	-187,295	38,209,286
TexPool	3.23%	1	0.0929%	1,275,724	97	1,275,821	97	1,275,821
<b>Total</b>	<b>100.00%</b>			<b>39,672,303</b>	<b>-187,198</b>	<b>39,485,104</b>	<b>-187,198</b>	<b>39,485,104</b>

<sup>1</sup>Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX  
Investment Portfolios  
August 31, 2011

Source	Description	CUSIP/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change
GO Bond I&S Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	1,240,451	1,240,451	263	1,240,714	263	1,240,714
<b>Total</b>							1,240,451	1,240,451	263	1,240,714	263	1,240,714
General Fund												
General Fund	TexPool	1111-000	8/31/2011	9/1/2011	0.0851%	1	34,091	34,091	3	34,094	3	34,094
General Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	9,984,607	9,984,607	(433,025)	9,551,582	(433,025)	9,118,557
<b>Total</b>							10,018,698	10,018,698	(433,022)	9,585,676	(433,022)	9,585,676
Water and Sewer Fund												
WS Impact Fee Fund	Tex Pool	1111-000	8/31/2011	9/1/2011	0.0851%	1	17,058	17,058	1	17,059	1	17,059
Utility Fund	Tex Pool	1111-000	8/31/2011	9/1/2011	0.0851%	1	34,116	34,116	3	34,119	3	34,119
WS Impact Fee Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	1,753,570	1,753,570	372	1,753,942	372	1,753,942
WS Restricted Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	131,272	131,272	0	131,272	0	131,272
WS Operations	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	140,523	140,523	58	140,581	58	140,581
<b>Total</b>							2,076,539	2,076,539	434	2,076,539	434	2,076,539
Capital Project Funds												
Special Sales Tax	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	2,170,391	2,170,391	420	2,170,811	420	2,170,811
Special Sales Tax	Tex Pool	1111-000	8/31/2011	9/1/2011	0.0851%	1	34,116	34,116	3	34,119	3	34,119
Capital Project Funds	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	300,644	300,644	58	300,702	58	300,702
Capital Project Fund-TXDOT	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	7,628,516	7,628,516	1,478	7,629,994	1,478	7,629,994
City-City Property	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	140,391	140,391	27	140,418	27	140,418
2009 GO Bonds	TexPool	1111-000	8/31/2011	9/1/2011	0.0851%	1	1,139,191	1,139,191	82	1,139,273	82	1,139,273
2009 GO Bonds	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	10,599,003	10,599,003	2,053	10,601,056	2,053	10,601,056
<b>Total</b>							22,012,252	22,012,252	4,121	22,016,373	4,121	22,016,373
Special Revenue Funds												
Restricted Street Impact Fee Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	896,402	896,402	190	896,592	190	896,592
Restricted Park Development Fee Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	116,791	116,791	25	116,816	25	116,816
Restricted General Fund	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	358,426	358,426	76	358,502	76	358,502
Street Impact Fees	TexPool	1111-000	8/31/2011	9/1/2011	0.0851%	1	17,058	17,058	1	17,059	1	17,059
<b>Total</b>							1,388,677	1,388,677	292	1,388,969	292	1,388,969
TIF Fund												
GBTIF TIF Zone #1	Money Market	114512	8/31/2011	9/1/2011	0.25000%	1	11	11	0	11	0	11
EDC Fund	Money Market	114512	8/31/2011	9/1/2011	0.15000%	1	3,363,119	3,363,119	468	3,363,587	468	3,363,587
<b>Total</b>							40,099,747	40,099,747	(427,444)	39,672,303	(427,443)	39,672,303

Summary of Portfolios by Security Type  
08/31/11

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	96.78%	1	0.25000%	38,824,115	38,824,115	-427,536	38,396,582	38,824,115	-427,536	38,396,582
TexPool	3.22%	1	0.0851%	1,275,632	1,275,632	93	1,275,724	1,275,632	93	1,275,724
<b>Total</b>	100.00%			40,099,747	40,099,747	-427,443	39,672,303	40,099,747	-427,443	39,672,303

1 Change = Investment activity including earnings deposits and withdrawals.

City of Sachse, TX  
Investment Portfolios  
July 31, 2011

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change <sup>1</sup>	End of Month	Beginning of Month	Change	End of Month
GO Bond I&S Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	1,240,188	1,240,188	263	1,240,451	1,240,188	263	1,240,451
<b>Total</b>							1,240,188	1,240,188	263	1,240,451	1,240,188	263	1,240,451
General Fund	TexPool	1111-000	7/31/2011	8/1/2011	0.0670%	1	34,089	34,089	2	34,091	34,089	2	34,091
General Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	7,859,728	7,859,728	2,124,879	9,984,607	7,859,728	2,124,879	9,984,607
<b>Total</b>							7,893,817	7,893,817	2,124,881	10,018,698	7,893,817	2,124,881	10,018,698
Water and Sewer Fund	WIS Impact Fee Fund	1111-000	7/31/2011	8/1/2011	0.0670%	1	17,057	17,057	1	17,058	17,057	1	17,058
Utility Fund	Tex Pool	1111-000	7/31/2011	8/1/2011	0.0670%	1	34,114	34,114	2	34,116	34,114	2	34,116
WIS Impact Fee Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	1,753,198	1,753,198	372	1,753,570	1,753,198	372	1,753,570
WIS Restricted Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	131,272	131,272	0	131,272	131,272	0	131,272
WIS Operations	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	140,466	140,466	57	140,523	140,466	57	140,523
<b>Total</b>							2,076,107	2,076,107	432	2,076,539	2,076,107	432	2,076,539
Capital Project Funds	Special Sales Tax	114512	7/31/2011	8/1/2011	0.2500%	1	2,169,937	2,169,937	454	2,170,391	2,169,937	454	2,170,391
Special Sales Tax	Tex Pool	1111-000	7/31/2011	8/1/2011	0.0670%	1	34,114	34,114	2	34,116	34,114	2	34,116
Capital Project Funds	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	300,581	300,581	63	300,644	300,581	63	300,644
Capital Project Fund-TXDOT	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	7,626,921	7,626,921	1,595	7,628,516	7,626,921	1,595	7,628,516
C/P-City Property	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	140,362	140,362	29	140,391	140,362	29	140,391
2009 GO Bonds	TexPool	1111-000	7/31/2011	8/1/2011	0.0670%	1	1,139,126	1,139,126	65	1,139,191	1,139,126	65	1,139,191
2009 GO Bonds	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	10,596,787	10,596,787	2,216	10,599,003	10,596,787	2,216	10,599,003
<b>Total</b>							22,007,928	22,007,928	4,424	22,012,252	22,007,928	4,424	22,012,252
Special Revenue Funds	Restricted Street Impact Fee Fund	114512	7/31/2011	8/1/2011	0.2500%	1	896,212	896,212	190	896,402	896,212	190	896,402
Restricted Park Development Fee Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	116,737	116,737	54	116,791	116,737	54	116,791
Restricted General Fund	Money Market	114512	7/31/2011	8/1/2011	0.2500%	1	358,381	358,381	45	358,426	358,381	45	358,426
Street Impact Fees	TexPool	1111-000	7/31/2011	8/1/2011	0.0670%	1	17,057	17,057	1	17,058	17,057	1	17,058
<b>Total</b>							1,388,387	1,388,387	290	1,388,677	1,388,387	290	1,388,677
TIF Fund	GBTP TIF Zone #1	114512	7/31/2011	8/1/2011	0.2500%	1	11	11	0	11	11	0	11
EDC Fund	EDC PMAKKT	114512	7/31/2011	8/1/2011	0.1500%	1	3,362,640	3,362,640	479	3,363,119	3,362,640	479	3,363,119
<b>Total</b>							3,362,640	3,362,640	479	3,363,119	3,362,640	479	3,363,119
<b>Total Portfolio at 7/31/2011</b>							37,968,980	37,968,978	2,130,769	40,099,747	37,968,978	2,130,770	40,099,747

Summary of Portfolios by Security Type  
07/31/11

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	96.82%	1	0.2500%	36,693,421	36,693,421	2,130,697	38,824,118	36,693,421	2,130,697	38,824,118
TexPool	3.18%	1	0.0670%	1,275,559	1,275,559	73	1,275,632	1,275,559	73	1,275,632
<b>Total</b>	<b>100.00%</b>			37,968,980	37,968,980	2,130,770	40,099,747	37,968,981	2,130,770	40,099,747

<sup>1</sup>Change = Investment activity including earnings, deposits and withdrawals.



Legislation Details (With Text)

**File #:** 11-0510      **Version:** 1      **Name:** Hendrickson and Clark Commendation Presentations  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 10/28/2011      **In control:** City Council  
**On agenda:** 11/7/2011      **Final action:**  
**Title:** Present Citizens Commendations to Zachery Hendrickson and Mark Clark for their actions following an assault on a citizen on September 27th, 2011.

Executive Summary

Hendrickson and Clark witnessed an unprovoked assault on a woman on Country Club Drive. They verbally intervened and then, from a safe distance, followed the suspect to a nearby residence. Both men waited for Police to arrive and gave statements and directed police to the suspect location.

Sponsors:

Indexes:

Code sections:

**Attachments:** [Hendrickson and Clark Commendations](#)

Date	Ver.	Action By	Action	Result
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Title

Present Citizens Commendations to Zachery Hendrickson and Mark Clark for their actions following an assault on a citizen on September 27th, 2011.

*Executive Summary*

*Hendrickson and Clark witnessed an unprovoked assault on a woman on Country Club Drive. They verbally intervened and then, from a safe distance, followed the suspect to a nearby residence. Both men waited for Police to arrive and gave statements and directed police to the suspect location.*

Background

A woman was assaulted on County Club Drive on September 27th, 2011. Several persons came to her aid, including Hendrickson and Clark who also followed the suspect and gave his location to police who later effected an arrest.

Policy Considerations

None

Budgetary Considerations

None.

Staff Recommendations

Presentation of Citizens Commendations to Zachery Hendrickson and Mark Clark for their

actions following an assault on a citizen on September 27th, 2011.



# City of Sachse



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## *Citizens Commendation*

This Commendation is presented to Zachery Hendrickson  
on this 7<sup>th</sup> Day of November, 2011.

---

**On September 27<sup>th</sup>, 2011 at approximately 7:05 p.m officers were dispatched to an assault having just occurred near the 6800 block of County Club Drive in Sachse. A female victim has been stuck by an unknown male at that location.**

**While arriving, officers were flagged down by Zachery Hendrickson and Mark Clark. Both men had been in the area of the call and had witnessed the unprovoked assault. Both men had verbally intervened by shouting at the suspect and approaching the location of the victim.**

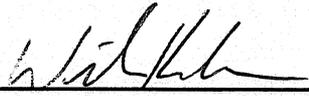
**The suspect walked away from the assault location and both Mr. Hendrickson and Mr. Clark followed the suspect from a safe distance and observed him to enter a residence nearby. Both individuals relayed this information to responding officers.**

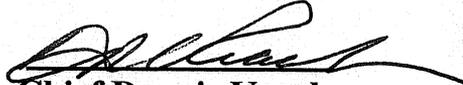
**Officers, after interviewing the victim and witnesses, went to the location given by Hendrickson and Clark, contacted and, after a brief struggle, arrested the suspect.**

**The police department is aware that several people in the area came out of their homes and assisted the victim with her injuries. This is an excellent example of a neighborhood coming together to assist someone in immediate need.**

**Mr. Hendrickson and Mr. Clark are to be commended for their efforts in this event. Their actions have made Sachse a safer place to live.**

\_\_\_\_\_  
Mayor Mike Felix

  
\_\_\_\_\_  
City Manager Billy George

  
\_\_\_\_\_  
Chief Dennis Veach



# City of Sachse



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## *Citizens Commendation*

This Commendation is presented to Mark Clark  
on this 7<sup>th</sup> Day of November, 2011.

---

**On September 27<sup>th</sup>, 2011 at approximately 7:05 p.m officers were dispatched to an assault having just occurred near the 6800 block of County Club Drive in Sachse. A female victim has been stuck by an unknown male at that location.**

**While arriving, officers were flagged down by Mark Clark and Zachery Hendrickson. Both men had been in the area of the call and had witnessed the unprovoked assault. Both men had verbally intervened by shouting at the suspect and approaching the location of the victim.**

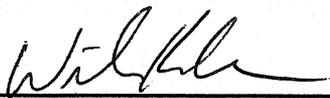
**The suspect walked away from the assault location and both Mr. Clark and Mr. Hendrickson followed the suspect from a safe distance and observed him to enter a residence nearby. Both individuals relayed this information to responding officers.**

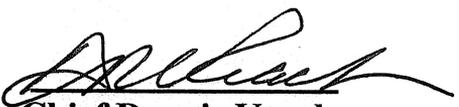
**Officers, after interviewing the victim and witnesses, went to the location given by Clark and Hendrickson, contacted and, after a brief struggle, arrested the suspect.**

**The police department is aware that several people in the area came out of their homes and assisted the victim with her injuries. This is an excellent example of a neighborhood coming together to assist someone in immediate need.**

**Mr. Clark and Mr. Hendrickson are to be commended for their efforts in this event. Their actions have made Sachse a safer place to live.**

\_\_\_\_\_  
Mayor Mike Felix

  
\_\_\_\_\_  
City Manager Billy George

  
\_\_\_\_\_  
Chief Dennis Veach



Legislation Details (With Text)

<b>File #:</b>	11-0505	<b>Version:</b>	1	<b>Name:</b>	Proclamation declaring November 7 - 11, 2011 as Municipal Court Week
<b>Type:</b>	Regular Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/26/2011	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/7/2011	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Proclamation declaring November 7 - 11, 2011 as Municipal Court Week.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Court Week Proclamation 11-7-2011.pdf</a>				

Date	Ver.	Action By	Action	Result
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Title

Proclamation declaring November 7 - 11, 2011 as Municipal Court Week.

*Executive Summary*

*The Texas Municipal Courts Education Center declares November 7th - 11th Municipal Court Week. This gives local communities the opportunity to recognize the work of local courts and personnel by celebrating Municipal Court Week.*

*Municipal Court staff present to accept the proclamation are:*

- Robert Beasley - Judge*
- Patrick Rogers - City Prosecutor*
- Officer Scott Hare - Warrant/Bailiff Officer*
- Elizabeth Labori - Court Administrator*
- Cassandra Spenter - Deputy Court Clerk*

Background

The mission of the Texas Municipal Courts Education Center is to provide high quality judicial education, technical assistance, and the necessary resource material to assist municipal judges, court support personnel and prosecutors in obtaining and maintaining professional competence.

.Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations  
None

# PROCLAMATION

Whereas, more people, citizens and non-citizens alike, come in personal contact with municipal courts than all other Texas courts combined, and

Whereas, public impression of the entire Texas judicial system is largely dependent upon the public's experience in municipal court, and

Whereas, Municipal Judges and court support personnel have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and conform to the standards set by the Canons of Judicial Conduct, and

Whereas, the Municipal Judges and Clerks continually strive to improve the administration of justice through participation in judicial education programs, seminars, workshops and the annual meetings of their state and local professional organizations.

**NOW, THEREFORE**, by the powers vested in me as Mayor of the great City of Sachse, Texas, I do hereby proclaim

**November 7-11, 2011 as "MUNICIPAL COURT WEEK"**

and further extend appreciation to Municipal Judges and court support personnel for the vital services they perform and their exemplary dedication to our community. I call upon all residents of the City of Sachse to join with the City Council in recognizing the vital service they perform and their exemplary dedication to the communities they represent.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed this the 7th day of November, 2011.



\_\_\_\_\_  
Mike J. Felix  
Mayor



Legislation Details (With Text)

**File #:** 11-0515      **Version:** 1      **Name:** Screening Wall discussion  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 11/1/2011      **In control:** City Council  
**On agenda:** 11/7/2011      **Final action:**

**Title:** Adjourn to Executive Session pursuant to the provisions of Texas Government Code Section 551.071 regarding contemplated litigation against the property owners for the property located at 4204 Maple Shade Avenue, 4208 Maple Shade Avenue, and 4212 Maple Shade Avenue pursuant to Section 54.013 of the Texas Local Government Code.

Consider any action necessary as a result of executive session regarding contemplated litigation.

Executive Summary  
Closed session as provided by State Law.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title**

Adjourn to Executive Session pursuant to the provisions of Texas Government Code Section 551.071 regarding contemplated litigation against the property owners for the property located at 4204 Maple Shade Avenue, 4208 Maple Shade Avenue, and 4212 Maple Shade Avenue pursuant to Section 54.013 of the Texas Local Government Code.

Consider any action necessary as a result of executive session regarding contemplated litigation.

*Executive Summary*

Closed session as provided by State Law.

**Background**

The City Council shall convene into executive pursuant to Section 551.071 regarding contemplated litigation against the property owners for the property located at 4204 Maple Shade Avenue, 4208 Maple Shade Avenue, and 4212 Maple Shade Avenue pursuant to Section 54.013 of the Texas Local Government Code.

**Policy Considerations**

None

**Budgetary Considerations**

None

Staff Recommendations

Take any action appropriate.



Legislation Details (With Text)

**File #:** 11-0502      **Version:** 1      **Name:** Resolution-policy regarding naming of parks and public facilities

**Type:** Regular Agenda Item      **Status:** Agenda Ready

**File created:** 10/21/2011      **In control:** City Council

**On agenda:** 11/7/2011      **Final action:**

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, approving the policy establishing guidelines for the naming of public facilities, including park and recreation facilities and other properties managed by the Sachse parks and Recreation Department

Executive Summary

This policy serves as a guide for the naming of park and recreation facilities and other properties managed by the Parks and Recreation Department. It is intended to guide the Parks and Recreation Board in their preparation of a name for consideration by the Sachse City Council. The Parks and Recreation Board will follow these guidelines in order to bring consistency to their evaluation of names. City Council has the final decision on naming of parks and recreation facilities and can overrule any name recommended by the Board.

Sponsors:

Indexes:

Code sections:

**Attachments:** [ResolutionNamingPublicFacilities2011](#)  
[NamingPubFac2011presentation](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, approving the policy establishing guidelines for the naming of public facilities, including park and recreation facilities and other properties managed by the Sachse parks and Recreation Department

*Executive Summary*

*This policy serves as a guide for the naming of park and recreation facilities and other properties managed by the Parks and Recreation Department. It is intended to guide the Parks and Recreation Board in their preparation of a name for consideration by the Sachse City Council. The Parks and Recreation Board will follow these guidelines in order to bring consistency to their evaluation of names. City Council has the final decision on naming of parks and recreation facilities and can overrule any name recommended by the Board.*

Background

In the past there have been requests to name various park and recreation facilities after individuals that have made significant contributions of property, money or services to the Parks and Recreation Department or other city departments. These requests have been honored with no policy in place. The Parks and Recreation Department felt there was a need for a policy to be instituted in order to assist in the consistency of naming public facilities.

The Parks and Recreation Commission discussed this policy at the October 13 Board meeting and by unanimous vote approved the policy to be proposed for approval to the City Council.

**Policy Considerations**

Adopt an ordinance that would establish a policy on naming of parks and public facilities for the City of Sachse.

**Budgetary Considerations**

None

**Staff Recommendations**

Staff recommends adopting the resolution of the City Council of the City of Sachse, Texas, approving the policy establishing guidelines for the naming of public facilities, including park and recreation facilities and other properties managed by the Sachse parks and Recreation Department.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE POLICY ESTABLISHING GUIDELINES FOR THE NAMING OF PUBLIC FACILITIES, INCLUDING PARK AND RECREATION FACILITIES AND OTHER PROPERTIES MANAGED BY THE SACHSE PARKS AND RECREATION DEPARTMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Sachse, Texas (“City”), has been presented a proposed policy establishing guidelines for the Naming of Public Facilities, including park and recreation facilities and other properties managed by the Sachse Parks and Recreation Department located within the City (the “Policy”); and

**WHEREAS**, upon full review and consideration of the Policy, the City Council is of the opinion and finds that the terms and conditions thereof should be approved,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The Policy, attached hereto as Exhibit “A,” having been reviewed by the City Council of the City of Sachse, Texas, and found to be acceptable and in the best interest of the City and its citizens, be, and the same is hereby, in all things approved.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary

**EXHIBIT “A”  
CITY OF SACHSE  
NAMING OF PUBLIC FACILITIES**

**Purpose:**

This policy serves as a guide for the naming of park and recreation facilities and other properties managed by the Parks and Recreation Department. It is intended to guide the Parks and Recreation Board in their preparation of a name for consideration by the Sachse City Council. The Parks and Recreation Board will follow these guidelines in order to bring consistency to their evaluation of names. City Council has the final decision on naming of parks and recreation facilities and can overrule any name recommended by the Board.

**Guidelines:**

- I. Parks and recreation facilities and other properties operated by the Parks and Recreation Department shall be named under the following guidelines:
  - A. For geographical or physical features;
  - B. For historical features/events; or,
  - C. For individuals or organizations who have made significant contributions of property, money, or services to the Parks and Recreation Department or other city departments.
- II. Geographical and physical features will include those naturally occurring, such as creeks and forested areas.
- III. Historical features will include names attached to early residents and events that were of significance to the area's development.
- IV. Significant contributions by individuals will be those that constitute more than 50% (or a major portion) of the total cost of a project, or that consist of outstanding public service of great duration and/or diligence to the community, in particular, the development of the parks and recreation system, and where City Council so approves. Contributions by individuals that do not meet the criteria established above, but that are nevertheless of major proportions will be recognized in a manner suitable to the particular facility and recommended by City Council.
- V. Naming of parks after a person(s) can be made posthumously or after a living person. If named after a living person, a background check shall be conducted to insure no improprieties have been committed.

**Rescinding Name:**

The Board may recommend to the Sachse City Council the rescinding of a name granted to a park if:

- I. The park is named after an individual who has been found guilty for any criminal act that discredits the name of the individual or organization or imposes an unfavorable image on the City.

II. The name of a park is found to be offensive in anyway to a class of citizens or an organization.

**Procedure:**

Person or persons requesting the naming of a park or recreation facility shall do so in writing to the Parks and Recreation Director. The Parks and Recreation Director will review the recommendation as to the merits of this policy. The applicant's recommendation and the director's review will be placed on the next available Parks and Recreation Board agenda. The Board will have the right to ask for any follow-up research or support of the proposal. All follow-up information will be prepared by a staff report to the Board. The Board will vote on the proposal with majority rule.

**Action:**

If the Board approves the proposed name, the recommendation will be forwarded by staff to the Sachse City Council with the recommendation of the Parks and Recreation Board. If the Board denies the proposal, the proponent may appeal the decision of the Board by requesting that the proposal be placed on the next available City Council agenda. In this case, the proposal will be forwarded to the City Council with recommendation from the Board for denial.

# Naming of Public Facilities

November 7, 2011

# Purpose

This policy serves as a guide for the naming of park and recreation facilities and other properties managed by the Parks and Recreation Department. It is intended to guide the Parks and Recreation Board in their preparation of a name for consideration by the Sachse City Council. The Parks and Recreation Board will follow these guidelines in order to bring consistency to their evaluation of names. City Council has the final decision on naming of parks and recreation facilities and can overrule any name recommended by the Board.

# Guidelines

- ▶ Geographical or physical features
  - ▶ Historical features/events
  - ▶ Individuals or organizations who have made significant contributions of property, money, or services to the Parks and Recreation Department or other city departments.
- 

# Geographical or Physical Features

- ▶ Geographical and physical features will include those naturally occurring, such as creeks and forested areas.

# Historical Features / Events

- ▶ Historical features will include names attached to early residents and events that were of significance to the area's development.

# Individual or Organizations

- ▶ Significant contributions by individuals or organizations will be those that constitute more than 50% (or a major portion) of the total cost of a project, or that consist of outstanding public service of great duration and/or diligence to the community.
- 

# Other considerations

- ▶ Naming of parks after a person(s) can be made posthumously or after a living person.
  - ▶ If named after a living person, a background check shall be conducted to insure no improprieties have been committed.
- 

# Procedure

- ▶ Person or persons requesting the naming of a park or recreation facility shall do so in writing to the Parks and Recreation Director.
  - ▶ The Parks and Recreation Director will review the recommendation as to the merits of this policy.
  - ▶ The applicant's recommendation and the Director's review will be placed on the next available Parks and Recreation Board agenda.
  - ▶ The Board will have the right to ask for any follow-up research or support of the proposal.
- 

# Procedure Continued

- ▶ All follow-up information will be prepared by a staff report to the Board. The Board will vote on the proposal with majority rule.
- 

# Action

- ▶ If the Board approves the proposed name, the recommendation will be forwarded by staff to the Sachse City Council with the recommendation of the Parks and Recreation Board.
  - ▶ If the Board denies the proposal, the proponent may appeal the decision of the Board by requesting that the proposal be placed on the next available City Council agenda. In this case, the proposal will be forwarded to the City Council with recommendation from the Board for denial.
- 

# Policy Does Not Cover

- ▶ Items donated in memory of someone, for example, trees with plaques, park benches, picnic tables, and furniture.
  - ▶ The Parks and Recreation Department will make the decision on smaller donations.
- 

**Questions ?**



## Legislation Details (With Text)

**File #:** 11-0496      **Version:** 2      **Name:** Consider Senior Center Transportaion and Membership fee schedules

**Type:** Regular Agenda Item      **Status:** Agenda Ready

**File created:** 10/18/2011      **In control:** City Council

**On agenda:** 11/7/2011      **Final action:**

**Title:** Consider a Resolution of the City Council of The City of Sachse, Texas, amending the master fee schedule to provide for parks and recreation to include Senior Center fees for residents and non-residents and daily pick-up and drop-off fees for seniors.

### Executive Summary

At Council's request, the Parks and Recreation Department has conducted a study of fee schedules from senior centers around the area. Staff presented the survey results and the Parks and Recreation Commission reviewed the results and approved the fee schedule proposed at the October 13, 2011 Board meeting. This proposed fee schedule would meet the transportation and membership services provided by the Senior Activity Center.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [SeniorCenterMasterFee2011](#)  
[membershiptripfeespres2011final](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider a Resolution of the City Council of The City of Sachse, Texas, amending the master fee schedule to provide for parks and recreation to include Senior Center fees for residents and non-residents and daily pick-up and drop-off fees for seniors.

### Executive Summary

*At Council's request, the Parks and Recreation Department has conducted a study of fee schedules from senior centers around the area. Staff presented the survey results and the Parks and Recreation Commission reviewed the results and approved the fee schedule proposed at the October 13, 2011 Board meeting. This proposed fee schedule would meet the transportation and membership services provided by the Senior Activity Center.*

### Background

During the 2011-2012 city budget meetings, City Council gave direction to Interim City Manager, Ms. Jeri Rainey, to move forward on researching and proposing a fee schedule for transportation and memberships at the Sachse Senior Activity Center. The Parks and Recreation Department, which oversees the senior center activities, conducted an in house survey of surrounding communities relating to fees associated with transportation for trips, daily pick up and drop off, and memberships. These communities included McKinney, Wylie, Lewisville, Flower Mound, Garland, Richardson and Allen. The proposed fees were

discussed at the October 13 Parks and Recreation Commission meeting. All Board members voted unanimously to propose the fee schedule for consideration by the City Council. Mr. Whitworth, the Director of Parks and Recreation, is here to present the findings of the survey and make a recommendation for a schedule of fees for the Sachse Senior Activity Center.

#### Policy Considerations

Allow the charging of fees for transportation and memberships at the Sachse Senior Activity Center.

#### Budgetary Considerations

The proposed fee schedule will allow staff to charge transportation and membership fees, which will be deposited into the general revenue fund.

#### Staff Recommendations

Staff recommends amending the master fee schedule to provide for parks and recreation to include Senior Center fees for residents and non-residents and daily pick-up and drop-off fees for seniors.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE MASTER FEE SCHEDULE TO PROVIDE FOR PARKS AND RECREATION FEES TO INCLUDE SENIOR CENTER FEES FOR RESIDENTS AND NON-RESIDENTS AND DAILY PICK-UP AND DROP-OFF FEES FOR SENIORS AS SET FORTH ON THE MASTER FEE SCHEDULE ATTACHED HERETO AS EXHIBIT "A"; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to amend the Master Fee Schedule adopted by Resolution No. 2177, by providing for Parks and Recreation Fees to include Senior Center Fees for residents and non-residents and daily pick-up and drop-off fees for seniors as set forth on the Master Fee Schedule attached hereto as Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That the Master Fee Schedule adopted by Resolution No. 2177 is hereby amended to provide for Parks and Recreation Fees to include Senior Center Fees for residents and non-residents and daily pick-up and drop-off fees for seniors as set forth on the Master Fee Scheduled attached hereto as Exhibit "A."

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY PASSED** and approved by the City Council of the City of Sachse, Texas, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary

**EXHIBIT A  
MASTER FEE SCHEDULE**

**ANIMAL CONTROL FEES**

Adoption fee for cats/kittens and dogs/puppies .....	\$80.00
(Fee includes sterilization/combo vaccine/rabies vaccine and microchip)	
Adoption fee for cats/kittens and dogs/puppies already sterilized .....	\$25.00
(Fee includes combo vaccine/rabies vaccine and microchip)	
Dangerous dog annual registration.....	\$100.00

**BUILDING PERMIT FEE SCHEDULE**

<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$25.00
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.05 for each additional \$100.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00

**Other Inspections and Fees:**

Additional plan review required by changes, additions or revisions to plans ..... 50.00 per hour  
 For use of outside consultants for plan checking and inspections or both ..... \$ Actual costs  
 Actual costs include administrative and overhead costs

Residential Plan Review fee (new single-family homes) ..... 30% of total building permit fee  
 New home construction valuation is determined at ..... \$70.00 per square foot

Plumber - Master Registration .....	\$100.00
Electrician - Master Registration .....	\$100.00
Electrician - Journeyman Registration.....	\$50.00
Electrician - Residential Specialist .....	\$25.00
Mechanical - License Holder Registration.....	\$50.00
Backflow Specialist - Testers Registration .....	\$50.00

Irrigation License Holder Registration .....	\$50.00
Sign Permit - Permanent (per sign).....	\$75.00
Sign Permit - Temporary (per sign) .....	\$25.00
Sign Permit - Repair (per sign) .....	\$25.00
Sign Variance.....	\$150.00
Swimming Pool Permit - In-ground.....	\$250.00
Swimming Pool Permit - Above-ground.....	\$100.00
Swimming Pool or Spa Permit - Above Ground.....	\$100.00
Lawn Irrigation Permit.....	\$50.00
Antenna Permit - Private Use .....	\$35.00
Electrical Permit.....	\$35.00
Plumbing Permit .....	\$35.00
Demolition of Residential Structure Permit.....	\$50.00
Demolition of Commercial Structure Permit .....	\$25.00
All other Permits (for work that increases value of the property).....	\$25.00

**BUILDING AND FIRE INSPECTION FEES**

First time Inspection Fee.....	Included in initial Permit Cost
Re-Inspection Fee .....	per inspection \$50.00
After Business Hours Inspection (2 hours min. \$50.00/hour) .....	\$100.00
Occupant Inspections .....	\$15.00
Day Care Inspections .....	\$15.00
Commercial Occupancy Inspection .....	\$50.00
All Other Inspections .....	\$50.00
Fire Sprinkler Installer Registration.....	\$50.00
Fire Alarm Installer Registration .....	\$50.00
Fire Alarm Permit .....	\$50.00

**FIRE PLAN REVIEW FEES**

Review Fire Alarm Prints .....	\$100.00
Review Fire Sprinkler Systems and Permits	
1-100 Sprinklers.....	\$275.00
101-200 Sprinklers.....	\$325.00
201-300 Sprinklers.....	\$350.00
301-400 Sprinklers.....	\$375.00
401-500 Sprinklers.....	\$425.00
Over 500 Sprinklers .....	\$500 +
\$0.33/sprinkler over 500	
Fire Watch/Standby .....	\$50/hour
for each Fire Dept. Personnel or Designee	

**PARKS & RECREATION FEES**

Senior Center (Resident).....	\$ 6.00 per year
Senior Center (Non-Resident).....	\$12.00 per year
Daily Pick-Up/Drop-Off for Seniors.....	\$0.50/one way or \$1.00 roundtrip
(Residents only and for locations only within the City)	

**PLUMBING PERMIT FEE SCHEDULE**

**Permit Issuance**

1. For issuing each permit.....	\$20.00
2. For issuing each supplemental permit.....	\$10.00

**Unit Fee Schedule (in addition to items 1 and 2 above)**

1. For each fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection device therefore) .....	\$7.00
2. For each building sewer and each trailer park sewer .....	\$15.00
3. Rainwater systems - per drain (inside building) .....	\$7.00
4. For each cesspool (where permitted) .....	\$25.00
5. For each private sewage disposal system.....	\$40.00
6. For each water heater and/or vent .....	\$7.00
7. For each gas piping system of one to five outlets .....	\$5.00
8. For each additional gas piping system outlet, per outlet.....	\$1.00
9. For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-.. type grease interceptors functioning as fixture traps .....	\$7.00
10. For each installation, alteration or repair of water piping and/or water treating equipment, each.....	\$7.00
11. For each repair or alteration of drainage or vent piping, each fixture.....	\$7.00
12. For each lawn sprinkler system on any one meter including backflow protection devices therefore .....	\$7.00
13. For atmospheric-type vacuum breakers not included in item 12:	
1 to 5 .....	\$5.00
over 5, each .....	\$1.00
14. For each backflow protective device other than atmospheric type vacuum breakers:	
2 inch diameter and smaller .....	\$7.00
Over 2 inch diameter .....	\$15.00

**MECHANICAL PERMIT FEE SCHEDULE**

**Initial Fee**

For the issuance of each permit.....	\$30.00
--------------------------------------	---------

**Additional Fees**

(Note: The following do not include permit-issuing fee.)

1. Fee for inspecting heating, ventilating, ductwork, air-conditioning, exhaust, venting, combustion air, pressure, vessel, solar, fuel oil and refrigeration systems and appliance installation shall be \$15.00 for the first \$1000.00, or thereof, of valuation of the installation plus \$5.00 for each additional \$1000.00 or fraction thereof.
  
2. Fee for inspecting repairs, alterations and additions to an existing system shall be \$10.00 plus \$3.00 for each \$1000.00 or fraction thereof.
  
3. Fee for inspecting boilers (based upon BTU input)
 

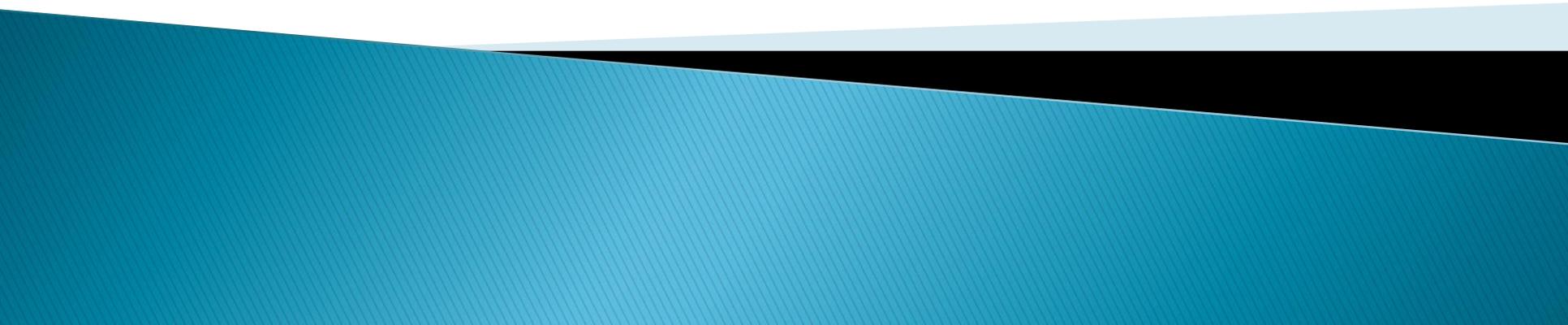
33,000 BTU (1 BHp) to 165,000 BTU (5 BHp) .....	\$15.00
165,001 BTU (5 BHp to 330,000 BTU (10 BHp) .....	\$25.00
330,001 BTU (10 BHp) to 1,165,000 BTU (52 BHp) .....	\$45.00
1,165,001 BTU (52 BHp) to 3,300,000 BTU (98 BHp) .....	\$75.00
Over 3,300,000 BTU (98 BHp) .....	\$100.00
  
4. Fee for inspecting fuel-gas piping shall be as follows:
 

For each gas-piping system of 1 to 4 outlets.....	\$8.00
For each gas-piping system, additional outlets over 5, each.....	\$2.00

# Laurie Schwenk Senior Activity Center

Transportation and Membership Fees

November 7, 2011



# Survey of Surrounding Cities

- ▶ Seven cities surveyed: Flower Mound, Allen, Wylie, Richardson, McKinney, Lewisville and Garland.
  - ▶ Questions on Membership Fees, Trip Fees and Pick up / Drop off fees.
- 

# Membership/Transportation Survey

City	Resident Membership Fee	Non-Resident Membership Fee	Daily Pick-Up/Drop off fees	Day Trips
<b>Sachse Proposed fee</b>	\$6/year	\$12/year	\$0.50/one way or \$1 roundtrip ( <sup>2</sup> this would include doctor appointments)	\$5/person + cost of where they are going
Flower Mound	\$10/year	\$20/year	<sup>1</sup> \$6.50/one way trip	\$2/person/trip (for bus snacks)
Allen	\$5/year	\$24/year	No Fee	Based on trip length, and number of people going
Garland	No Fee	No fee	Only if you buy their lunch for \$1.25	Based on trip length, and number of people going
Richardson	\$5 (one-time fee)	\$15/year	\$0.25/one-way or \$0.50 roundtrip	Based on trip length, and number of people going
McKinney	\$5/year	\$10/year	Use outside transportation company	Based on trip length, and number of people going
Lewisville	No Fee	No fee	No pick up	\$7/trip + cost of where they are going
Wylie	No Fee	No Fee	No Fee	No Fee

<sup>1</sup> Use and outside company to pick up and drop off to the center but they do have their own bus for day trips.

<sup>2</sup> Doctor appointments must be within City limits

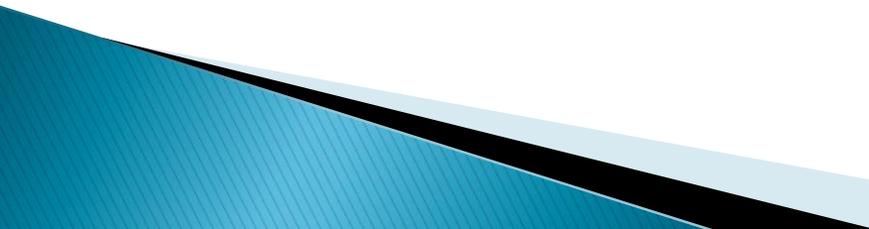
# Areas of Discussion by the Parks and Recreation Board

- ▶ Wide range of fees in all areas.
  - ▶ Affordability for those Seniors that are on a fixed income.
  - ▶ Membership and activity retention assessing the fee structure.
  - ▶ Easy to understand and assess fee schedule (membership fees of \$6 and \$12).
- 

# Membership Fees

- ▶ Resident fees ranged from no fee up to \$10.00/yr.
- ▶ Non Resident fees ranged from no fee up to \$24.00/yr.
- ▶ Current total Sachse Senior membership is 320.
- ▶ 60% of the Senior Center members are residents of Sachse and 40% are non residents.
- ▶ Parks and Recreation Board recommends a membership fee of \$6.00/yr for residents and \$12.00/yr for non residents.
- ▶ Estimated funds generated if all current members were to pay the proposed membership fee – \$2688.00.

# Trip Fees

- ▶ Trip fees ranged from no fee up to \$7.00 per trip.
  - ▶ The trip fee only covers the transportation. Participants also pay for: event, food, and activity attended.
  - ▶ All trips require a minimum of eight registrations.
  - ▶ A maximum of two trips per month will be scheduled.
  - ▶ Parks and Recreation Board recommends a \$5.00 trip fee for each Sachse Senior trip.
  - ▶ Estimated funds generated if all trips met the minimum requirement of eight registrations, for two trips per month – \$960.00.
- 

# Pick up & Drop off Fees

- ▶ Pick up and drop off is for residents of Sachse.
  - ▶ Average member use is around four per day.
  - ▶ Survey results ranged from no fee up to \$6.50 (Flower Mound Senior Center does not have a drop off/pick up service, so seniors use local public transportation).
  - ▶ Parks and Recreation Board recommends a \$.50 each way or \$1.00 round trip fee.
  - ▶ Estimated funds that would be generated at current average daily member use would be around \$1800.
- 

**QUESTIONS ?**



Legislation Details (With Text)

**File #:** 11-0504      **Version:** 1      **Name:** Consider appointments to Boards and Commissions.  
**Type:** Regular Agenda Item      **Status:** Agenda Ready  
**File created:** 10/25/2011      **In control:** City Council  
**On agenda:** 11/7/2011      **Final action:**  
**Title:** Consider appointments to Boards and Commissions.

Executive Summary  
Council to make the annual appointments to the City's Boards and Commissions.

**Sponsors:**

**Indexes:**

**Code sections:**

- Attachments:** [Status memo.pdf](#)  
[Board applications.pdf](#)  
[Board lists.pdf](#)  
[Attendance list.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**  
Consider appointments to Boards and Commissions.

*Executive Summary*  
*Council to make the annual appointments to the City's Boards and Commissions.*

**Background**  
Annually, half of each City board is up for appointment. The City Council conducted interviews on October 20th and October 26th, 2011. This agenda item is provided for the Council to make appointments as appropriate. Oaths of Office are scheduled for the November 21st Council meeting. It will help staff if the Council makes appointments one board at a time. It is suggested the Council make the appointments to each board as they are listed on the Status memo, Planning and Zoning Commission, Board of Adjustments, etc.

Board members that are not reappointed will be recognized at our annual board appreciation banquet in January.

**Policy Considerations**  
These appointments complete the process for the annual appointments.

**Budgetary Considerations**  
None

## Staff Recommendations

Council make the annual appointments to the City's Boards and Commissions as appropriate.



To: Mayor & Council Members, City Manager

From: Terry Smith, City Secretary *TS*

Date: October 21, 2011

Subject: Status - Appointments to Boards and Commissions (Total : 21 vacancies 21 total applicants)

The following information will bring you up-to-date on the status of appointments to the various boards:

<u>NAME</u>	<u>REAPPLIED</u>
<u>Planning &amp; Zoning Commission (P&amp;Z) (3)</u>	
Robert Corbin-----	No
Wally Sparks-----	Yes
Scott Everett-----	Yes, EDC, ZBA

<u>Board of Adjustments (ZBA) (3)</u>	
Kevin Quinn-----	Yes, LB, PK
Steve Oliver-----	Yes
Vacant (G. Lehmann)-----	

Note: In the past, Council has moved up alternate members and appointed new members of the Board as alternate member

<u>Parks &amp; Recreation Commission (PK) (3)</u>	
Darlene Putman-----	Yes
Juanita Miller-----	Yes, P&Z, ASB
Jeff Bickerstaff-----	Yes, P&Z, EDC

<u>Library Board (LB) (3)</u>	
Michele Carter-----	No
Robert Rodgers-----	Yes
Robbie Huddleston-----	No

<u>Economic Development Corp. (EDC) (4)</u>	
Mark Timm-----	No
Ken Thomas-----	Yes
Brian Poff-----	Yes, PK, ASB
Jared Patterson-----	Yes

<u>Animal Shelter Board (ASB) (4)</u>	
Marilyn Fouts-----	Yes
Vincent Montagno-----	Yes
Judith Lensch-----	Yes, LB, PK
Justin Ridge-----	No

Note: TIF Board terms expire in March

**NEW APPLICANTS/Board Preferences: (In order of 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Choices)**

Suzanne Politz-PK, EDC, P&Z	Erica Goetz-PK, EDC, ZBA
Catherine Pound-PK, P&Z, EDC	Brenda Sizemore-PK, P&Z, EDC
Scott Williams-EDC, P&Z, TIF	
Donald Stockton-ZBA, PK, P&Z	
Dixie Scogin-EDC, P&Z	



# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public. You will be contacted when action is taken on your appointment.

**Board or Commission of first, second and third choice:**

- |                                       |  |
|---------------------------------------|--|
| <u>1</u> Planning & Zoning Commission | <u>3</u> Animal Shelter Board                |
| <u>2</u> Park & Recreation Commission | _____ Economic Development Corporation Board |
| _____ Board of Adjustments            | _____ Other (please specify):                |
| _____ Library Board                   | _____  |

Name: WALLACE D. SPARKS (WALLY)

Address: 4903 ORCHARD DR SACHSE, TX 75048-4103

Business Phone: CELL 214 448 5913 Home Phone: 972 530 9943

Occupation: RETIRED - TELECOMMUNICATIONS & US NAVY

Education: BACHELOR DEGREE - APPLIED BUSINESS ADMINISTRATION  
DALLAS BAPTIST UNIVERSITY - 1992

Resident of Sachse for 23 Years 1 Months

Voter Registration Number: 1083788110

**List qualifications you feel make you a good candidate for this position:**

PREVIOUS EXPERIENCE ON THE P&Z

**Professional and/or Community Activities:**

BOARD COMMITTEE -  
CHAPTER REVIEW COMMITTEE

**Boards/ Commissions Previously Served on (Sachse or other city):**

SACHSE P&Z	From 1997	to 1999
SACHSE P&Z	From 2001	to 2011
BOARD OF ADJUSTMENTS	From 1999	to 2001

Signature

Date 9-15-09

PLEASE RETURN COMPLETED FORM TO:  
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CITY OF SACHSE  
5560 HIGHWAY 78  
SACHSE, TX 75048  
972-495-1212, EXT. 23 OR FAX 972-530-0426



# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

- |          |                               |          |  |
|----------|-------------------------------|----------|--|
| <u>1</u> | Planning & Zoning Commission  | _____    | Animal Shelter Board                   |
| _____    | Parks & Recreation Commission | <u>2</u> | Economic Development Corporation Board |
| <u>3</u> | Zoning Board of Adjustments   | _____    | Other (please specify): _____          |
| _____    | Library Board                 | _____    | _____                                  |

Name: Scott Everett

Address: 5205 Miles Rd

Business Phone: 972-578-6512 Home Phone: 214-686-3111

Occupation: Engineer

Education: Business Administration degree

Resident of Sachse for 15 Years \_\_\_\_\_ Months

Voter Registration Number: 10767769

**List qualifications you feel make you a good candidate for this position:**

Currently serving on P2 Commission as Chairman

**Professional and/or Community Activities:**

**Boards/ Commissions Previously Served on (Sachse or other city):**

_____	From _____	to _____
_____	From _____	to _____
_____	From _____	to _____

Signature [Handwritten Signature]

Date 9-23-11

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SACHSE, TX 75048  
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# City of Sachse

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**Board or Commission of first, second and third choice:**

- |          |                               |       |  |
|----------|-------------------------------|-------|--|
| <u>3</u> | Planning & Zoning Commission  | _____ | Animal Shelter Board                   |
| _____    | Parks & Recreation Commission | _____ | Economic Development Corporation Board |
| <u>1</u> | Zoning Board of Adjustments   | _____ | Other (please specify):                |
| <u>2</u> | Library Board                 | _____ | _____                                  |

Name: KEVIN QUINN

Address: 6613 EASTVIEW DRIVE

Business Phone: 214-578-2662 Home Phone: 214-607-4852

Occupation: PROJECT MANAGEMENT CONSULTANT

Education: B.S. MATHEMATICS

Resident of Sachse for \_\_\_\_\_ Years \_\_\_\_\_ Months

Voter Registration Number: 1087206841

List qualifications you feel make you a good candidate for this position:

*Currently Secretary of the Zoning Board of Adjustments*

Professional and/or Community Activities:

*BOY SCOUTS LEADER  
CUB SCOUTS LEADER*

Boards/ Commissions Previously Served on (Sachse or other city):

ZONING BOARD of ADJUSTMENTS From 2005 to 2011

From \_\_\_\_\_ to \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

Signature Kevin P. Quinn

Date 8/30/2011

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

- |                                     |                              |                          |  |
|-------------------------------------|------------------------------|--------------------------|--|
| <input type="checkbox"/>            | Planning & Zoning Commission | <input type="checkbox"/> | Animal Shelter Board                   |
| <input type="checkbox"/>            | Park & Recreation Commission | <input type="checkbox"/> | Economic Development Corporation Board |
| <input checked="" type="checkbox"/> | Board of Adjustments         | <input type="checkbox"/> | Other (please specify):                |
| <input type="checkbox"/>            | Library Board                |                          | _____                                  |

Name: Steve Oliver

Address: 7120 Vista Hill Lane

Business Phone: 972-205-3558 Home Phone: 972-429-5116

Occupation: Director of Street Department City of Garland

Education: Bachelor of Science in Civil Engineering - University of Tennessee, Knoxville

Resident of Sachse for 11 Years 8 Months

Voter Registration Number:

**List qualifications you feel make you a good candidate for this position:**

*I have worked for City Governments for over 27 years and I have dealt with the types of issues that are brought before the Board of Adjustments for much of that time. I have served on the Board of Adjustments for several years and have been Chair for the last couple of years.*

**Professional and/or Community Activities:** *Member of American Public Works Association and Institute of Traffic Engineers; President - Wylie East Athletic Booster Club; Stewardship Committee Chairman - Wylie United Methodist Church; Non Voting Member - National Committee on Uniform Traffic Control Devices*

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Board of Adjustments</u>	From <u>11/05 (?)</u>	to <u>Present</u>
_____	From _____	to _____
_____	From _____	to _____

Signature Steve Oliver

Date 9/26/11

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

- |   |   |
|---|---|
| <input type="checkbox"/> Planning & Zoning Commission             | <input type="checkbox"/> Animal Shelter Board                   |
| <input checked="" type="checkbox"/> Parks & Recreation Commission | <input type="checkbox"/> Economic Development Corporation Board |
| <input type="checkbox"/> Zoning Board of Adjustments              | <input type="checkbox"/> Other (please specify):                |
| <input type="checkbox"/> Library Board                            | _____   |

Name: Darlene Potman

Address: 6106 Crestmill Ln, Sachse, TX 75048

Business Phone: -

Home Phone: 972-429-7875

Occupation: Homemaker, former internal auditor

Education: BBA Accounting - Eastern Michigan University  
Certified Internal Auditor, Certified Trust Auditor

Resident of Sachse for 8 Years 9 Months

Voter Registration Number: 1087431816

**List qualifications you feel make you a good candidate for this position:**

I have served on the Parks + Recreation Commission for the past 2 years, as secretary + vice chair. I want to continue to help the city make good use of the park land for other amenities + sports, as outlined in the Parks Master Plan that I helped draft. I have played many sports, and have kids that are active in sports.

**Professional and/or Community Activities:**

Woodbridge Municipal Affairs Committee member. Regularly attended city council meetings for the past 3 years. Former Garland Volleyball Association board member. Former Institute of Internal Auditors member. Kids play for Garland Soccer Assoc.

**Boards/ Commissions Previously Served on (Sachse or other city):**

Parks + Recreation Commission	From 11/09	to present
_____	From _____	to _____
_____	From _____	to _____

Signature

Darlene Potman

Date

9/8/11

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

- |  |  |
|--|--|
| <u>2</u> Planning & Zoning Commission  | <u>3</u> Animal Shelter Advisory Committee   |
| <u>1</u> Parks & Recreation Commission | _____ Economic Development Corporation Board |
| _____ Board of Adjustments             | _____ Other (please specify):                |
| _____ Library Board                    | _____  |

Name: Juanita G. Miller

Address: 6505 Hilltop Trail, Sachse TX 75048

Business Phone: 972-822-1550 Home Phone: 972-414-3737

Occupation: Engineer

Education: ME, UTA, Civil & Environmental Engineering, December 2006  
BS, New Mexico State University, Chemical Engineering,  
May 1986

Resident of Sachse for 15 Years 3 Months

Voter Registration Number: 108111760

List qualifications you feel make you a good candidate for this position:  
Consulting engineering background enables me to advise parks and recreation staff on topics such as lighting, drainage, vandal prevention etc. Organizing rally and other events helps me understand how to work with volunteers and motivate others.

Professional and/or Community Activities: Dallas County Radio Amateur Civil Emergency Services (KACTS) unit #223, SWE, AWWA, NEAT, USGBC, SCCA, PCA, Texas Professional Engineer (PE# 102261)

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Parks and Recreation Commission</u>	From <u>August 2008</u> to <u>Present</u>
_____	From _____ to _____
_____	From _____ to _____

Signature Juanita G. Miller, P.E.

Date 09/19/11

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CITY OF SACHSE

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

<u>2</u>	Planning & Zoning Commission	_____	Animal Shelter Board
<u>1</u>	Parks & Recreation Commission	<u>3</u>	Economic Development Corporation Board
_____	Zoning Board of Adjustments	_____	Other (please specify):
_____	Library Board	_____	_____

Name: Jeff Bickesdaff

Address: 6502 Baycrest Circle, Sachse, TX 75048

Business Phone: 214-724-6332 Home Phone: 972-442-1050

Occupation: City Planner

Education: Master of Urban Planning - Urban & Regional Planning - Texas A&M University  
Bachelor of Science - Geography - Texas A&M University  
Associate of Arts and Science - Liberal Arts - Richland Community College

Resident of Sachse for 12 Years 2 Months

Voter Registration Number: 1075380132

List qualifications you feel make you a good candidate for this position: I have a thorough knowledge of planning and development issues. Specifically, I have worked on and prepared Comprehensive Plans, Park Master Plans, updated zoning ordinances and I am familiar with the functions of City Boards and Commissions

Professional and/or Community Activities: Carland Rotary Club (Past President, Secretary); New Beginnings Center Board of Directors (2003-2004); Plano ISD Strategic Plan Committee (2007)

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Parks &amp; Recreation Commission - Sachse</u>	From <u>2001</u>	to <u>Present</u>
<u>2006 Bond Committee - Sachse</u>	From <u>2006</u>	to <u>2006</u>
_____	From _____	to _____

Signature: Jeff Bickesdaff

Date: 8-31-11

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

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**Board or Commission of first, second and third choice:**

- |  |   |
|--|---|
| <input type="checkbox"/> Planning & Zoning Commission  | <input type="checkbox"/> Animal Shelter Board                   |
| <input type="checkbox"/> Parks & Recreation Commission | <input type="checkbox"/> Economic Development Corporation Board |
| <input type="checkbox"/> Zoning Board of Adjustments   | <input type="checkbox"/> Other (please specify):                |
| <input checked="" type="checkbox"/> Library Board      | _____   |

Name: Robert Rodgers

Address: 1518 Bonanza CT

Business Phone: 214 206 2581 Home Phone: 972 530 9720

Occupation: Atmos Energy - Director, Marketing

Education: BS - Business Louisiana State University

Resident of Sachse for 24 Years \_\_\_\_\_ Months

Voter Registration Number: 1083026442

List qualifications you feel make you a good candidate for this position:

- Experience on Library Board
- Interest in Books/Research

Professional and/or Community Activities:

Boards/ Commissions Previously Served on (Sachse or other city):

<u>Library Board</u>	From <u>80'</u>	to <u>Present</u>
_____	From _____	to _____
_____	From _____	to _____

Signature

Date 9-19-11

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# City of Sachse

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**Board or Commission of first, second and third choice:**

- |  |  |
|--|--|
| <input type="checkbox"/> Planning & Zoning Commission  | <input type="checkbox"/> Animal Shelter Board                              |
| <input type="checkbox"/> Parks & Recreation Commission | <input checked="" type="checkbox"/> Economic Development Corporation Board |
| <input type="checkbox"/> Zoning Board of Adjustments   | <input type="checkbox"/> Other (please specify):                           |
| <input type="checkbox"/> Library Board                 | _____  |

Name: KEN THOMAS

Address: 2204 RANCH ROAD

Business Phone: 214-683-1898 Home Phone: 972-429-5808

Occupation: DIRECTOR, FACILITIES AMX

Education: BS, INDUSTRIAL POPULATION TAXES, COMMERCIAL  
MS, HUMAN RELATIONS & BUSINESS, AMERSON UNIV

Resident of Sachse for 7 Years 1 Months

Voter Registration Number:

List qualifications you feel make you a good candidate for this position:  
TWO YEARS EXPERIENCE ON FEDC  
BOARD MEMBER, QUAIL HOLLOW HOA  
MY SON & HIS FAMILY LIVE IN SACHSE

Professional and/or Community Activities:  
ADJUNCT PROFESSOR, SMU, MASTERS PROGRAM  
FACILITY MANAGEMENT.

Boards/ Commissions Previously Served on (Sachse or other city):  
SACHSE FEDC From 2009 to 2011  
From \_\_\_\_\_ to \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_

Signature Ken Thomas Date 9/21/11

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# City of Sachse

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**Board or Commission of first, second and third choice:**

_____	Planning & Zoning Commission	<u>3</u>	Animal Shelter Board
<u>2</u>	Parks & Recreation Commission	<u>1</u>	Economic Development Corporation Board
_____	Zoning Board of Adjustments	_____	Other (please specify):
_____	Library Board	_____	_____

Name: Brian Poff

Address: 5519 Bradford Estates Ct

Business Phone: 972 690 6023 Home Phone: 972 429 8709

Occupation: CPA

Education: Bachelor - Accounting, Texas A&M  
Master of Science - Accounting, Texas A&M

Resident of Sachse for 5 Years 10 Months

Voter Registration Number: 1078578028

**List qualifications you feel make you a good candidate for this position:**

Unbiased - can independently analyze business decisions.  
Background in accounting/finance can help with budget decisions and planning for  
future projects & growth.

**Professional and/or Community Activities:**

Leadership Richardson, Leadership Richardson Advisory Board, Richardson Young Professionals  
Sachse EDC,

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Economic Development Corporation</u>	From <u>August 2010</u> to <u>current</u>
_____	From _____ to _____
_____	From _____ to _____

Signature Brian Poff

Date 9/9/11

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# City of Sachse

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**Board or Commission of first, second and third choice:**

- |  |   |
|--|---|
| <input type="checkbox"/> Planning & Zoning Commission  | <input checked="" type="checkbox"/> Animal Shelter Board        |
| <input type="checkbox"/> Parks & Recreation Commission | <input type="checkbox"/> Economic Development Corporation Board |
| <input type="checkbox"/> Zoning Board of Adjustments   | <input type="checkbox"/> Other (please specify):                |
| <input type="checkbox"/> Library Board                 | _____   |

Name: Marilyn Fouts

Address: 1600 Bonanza Dr. Sachse, Texas 75048

Business Phone: \_\_\_\_\_ Home Phone: 972-495-6645

Occupation: Retired

Education: BS Education  
Graduate Courses

Resident of Sachse for 36 Years 2 Months

Voter Registration Number: 1080772857

List qualifications you feel make you a good candidate for this position: (over)

**Professional and/or Community Activities:**

- First Methodist Church, Sachse (Founding Member)
- Fallfest
- Relay for Life Committees
- Sachse Shelter Volunteer
- Area Breast Cancer Support Groups

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Animal Shelter Boards</u>	From <u>1986</u> to <u>2011</u>
<u>Chairperson</u>	From <u>Jan 2010</u> to <u>Nov 2011</u>
_____	From _____ to _____

Signature Marilyn K. Fouts

Date 9-21-2011

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# City of Sachse

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### Board or Commission of first, second and third choice:

- |   |   |
|---|---|
| <input type="checkbox"/> Planning & Zoning Commission | <input checked="" type="checkbox"/> Animal Shelter Board        |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Economic Development Corporation Board |
| <input type="checkbox"/> Board of Adjustments         | <input type="checkbox"/> Other (please specify):                |
| <input type="checkbox"/> Library Board                | _____   |

Name: VINCENT MONTAGNO

Address: 7002 Burning Bush Sachse

Business Phone: \_\_\_\_\_ Home Phone: 972-530-5600

Occupation: RETIRED - FORMER OWNER Telephone Business

Education: Saunders High School, Yonkers, New York  
Community College

Resident of Sachse for 13 Years \_\_\_\_\_ Months

Voter Registration Number: 497355

List qualifications you feel make you a good candidate for this position: I HAVE BEEN AN ACTIVE BOARD MEMBER AND SHELTER VOLUNTEER FOR MANY YEARS. I AM FAMILIAR WITH THE DAILY OPERATIONS AND PROGRAMS OF THE SHELTER. I HAVE HOMING PIGEONS - SO I KNOW HOW TO CARE FOR ANIMALS. I WOULD LIKE TO CONTINUE MY SERVICE.

Professional and/or Community Activities: CHAMBER OF COMMERCE  
Dallas Homing Pigeon Club  
AMERICAN RACING PIGEON ASSOCIATION  
TEXAS CENTER Sports Assoc.  
FRIENDS OF THE SACHSE PUBLIC LIBRARY (FORMER OFFICER)

Boards/ Commissions Previously Served on (Sachse or other city):

<u>Animal Board</u>	From <u>2000</u> to <u>Present</u>
_____	From _____ to _____
_____	From _____ to _____

Signature: Vincent Montano Date: 9/19/2011

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# City of Sachse

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**Board or Commission of first, second and third choice:**

- |                          |                               |                                     |  |
|--------------------------|-------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | Planning & Zoning Commission  | <input checked="" type="checkbox"/> | Animal Shelter Board                   |
| <u>3</u>                 | Parks & Recreation Commission | <input type="checkbox"/>            | Economic Development Corporation Board |
| <input type="checkbox"/> | Zoning Board of Adjustments   | <input type="checkbox"/>            | Other (please specify):                |
| <u>2</u>                 | Library Board                 |                                     |  |

Name: Judith Leusch

Address: 1714 CORNWALL LANE

Business Phone: na Home Phone: 972 530 6478

Occupation: na

Education: Master Parapsychology Master Mental Health Therapist  
Master Clinical Hypnotist (MHD)

Resident of Sachse for 20 Years 9 Months

Voter Registration Number: 1281232 908

List qualifications you feel make you a good candidate for this position:  
experience - served on numerous committees as officer - served Animal Shelter Board Secretary  
previously am school board member

Professional and/or Community Activities: SCPLA V President  
Library Board Secretary Chamber Concert Director  
Friends of Library President

Boards/ Commissions Previously Served on (Sachse or other city):  
Library Board From 2010 to 2009  
Animal Shelter From 2010 to 2011

Signature: Judith Leusch Date: 09/14/2011

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# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS

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**Board or Commission of first, second and third choice:**

<u>2</u> Planning & Zoning Commission	<u>3</u> Economic Development Corporation Board
<u>1</u> Park & Recreation Commission	_____ Animal Shelter Board
_____ Board of Adjustments	_____ Other (please specify):
_____ Library Board	_____

Name: Catherine Pound

Address: 6119 Widgeon CT

Business Phone: \_\_\_\_\_ Home Phone: 972-495-9854

Occupation: retired

Education: BA @ NTSU

Resident of Sachse for 10 Years \_\_\_\_\_ Months

Voter Registration Number: 1082804483

**List qualifications you feel make you a good candidate for this position:**

I care about my city

**Professional and/or Community Activities:**

**Boards/ Commissions Previously Served on (Sachse or other city):**

<u>Animal Shelter Board</u>	From <u>2007</u>	to <u>2010</u>
_____	From _____	to _____
_____	From _____	to _____

Signature C. Pound

Date Feb 21, 2011

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3815 SACHSE RD., BLDG. B  
SACHSE, TX 75048

972-495-1212 EXT. 23 FAX 972-530-0426



# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public. You will be contacted when action is taken on your appointment.

**Board or Commission of first, second and third choice:**

- 2 Planning & Zoning Commission
- 1 Parks & Recreation Commission
- 3 Zoning Board of Adjustments
- Library Board
- Animal Shelter Board
- Economic Development Corporation Board
- Other (please specify): TIF BOARD

**Name:** Scott Williams

**Address:** 6612 Highland Crest Lane Sachse, TX 75048

**Business Phone:** 972-675-0405      **Home Phone:** 972-948-9210

**Occupation:** Business Owner

**Education:** Dallas Christian High School  
Abilene Christian University (Industrial Technology)

**Resident of Sachse for** 9 **Years** 1 **Months**

**Voter Registration Number:** DL 05998460/TX

**List qualifications you feel make you a good candidate for this position:**

- Business Experience
- Budget Forecast, Review, & Audit Experience
- Experience in Calculating Net Profitability

**Professional and/or Community Activities:**

FallFest, Banquets, Car Shows, etc.

**Boards/ Commissions Previously Served on (Sachse or other city):**

Hudson Middle School/Campus Improvement	From	9/10	to	Current
Sachse Chamber of Commerce	From	11/10	to	Current
	From		to	

**Signature**

**Date**

6/30/11

**PLEASE RETURN COMPLETED FORM TO:**

OFFICE OF THE CITY SECRETARY  
CITY OF SACHSE  
3815 SACHSE ROAD, BUILDING B  
SACHSE, TX 75048  
469-429-4775 OR FAX 972-530-0426



# City of Sachse

## APPLICATION FOR BOARDS / COMMISSIONS AND OTHER POSITIONS

As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public. You will be contacted when action is taken on your appointment.

**Board or Commission of first, second and third choice:**

- |  |   |
|--|---|
| <u>3</u> Planning & Zoning Commission  | <input type="checkbox"/> Animal Shelter Board                   |
| <u>2</u> Parks & Recreation Commission | <input type="checkbox"/> Economic Development Corporation Board |
| <u>1</u> Zoning Board of Adjustments   | <input type="checkbox"/> Other (please specify):                |
| <input type="checkbox"/> Library Board | _____   |

Name: DONALD R STOCKTON

Address: 4815 SPRINGTREE LN

Business Phone: \_\_\_\_\_ Home Phone: 972 496 1848

Occupation: RETIRED - ALTRONIC CONTROLS. 972 494-0522

Education: \_\_\_\_\_ 20 years

12 NICK COLLEGE - EASTFIELD - RICHLAND -

Resident of Sachse for 7 YEARS Years 2 Months

Voter Registration Number: 01813869

List qualifications you feel make you a good candidate for this position:  
98 TO 2004 SEAGOVILLE TX BOARD OF ADJUSTMENT  
HONEST - DEPENDABLE  
RELIABLE -

Professional and/or Community Activities:  
SHOOT POOL - SENIOR ACTIVITY

Church: DIRECTOR OF MUSIC - TEACHER

**Boards/ Commissions Previously Served on (Sachse or other city):**

BOARD OF ADJUSTMENT COMM.	From 1998	to 2004
_____	From _____	to _____
_____	From _____	to _____

Signature Donald R Stockton

Date 9-2-11

PLEASE RETURN COMPLETED FORM TO:  
OFFICE OF THE CITY SECRETARY  
CITY OF SACHSE  
3815 SACHSE ROAD, BUILDING B  
SACHSE, TX 75048  
469-429-4775 OR FAX 972-530-0426

## Terry Smith

---

**From:** support@civicplus.com  
**Sent:** Monday, September 26, 2011 10:32 AM  
**To:** Terry Smith; Denise Vice  
**Subject:** Online Form Submittal: Application for Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

### Application for Boards and Commissions

**As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public.**

Please select the Board / Commission you are applying for:

First choice: [Economic Development Corporation Board   
Second choice: [Planning and Zoning Commission   
Third choice: [Economic Development Corporation Board

#### Personal Information

Name: Dixie Scogin ✓  
Address: 1802 Vicksburg Dr  
Business Phone: Home Phone: 972-530-1725  
Email Address: [d.scogin@verizon.net](mailto:d.scogin@verizon.net)  
Occupation: retired  
Education: Masters degree in art education from University of Louisiana at Monroe (ULM)  
At the time I attended it was called Northeast Louisiana University.

#### Residency Information

How long have you lived in Sachse? 23 years  
Are you a registered voter?  Yes  No  
Voter Registration Number: 1080947777

#### Organization Membership Information

List qualifications you feel make you a good candidate for this position: I am proud of our little city and would like to do whatever I can to keep it a great place to live. My daughter and three of our grandchildren live in Sachse. I have time and energy to give to my community.

Professional and/or community activities: I participated in the first Leadership Sachse course that was offered. I vote every time and try to stay informed on everything that is relevant to our community. I am active in our church and have served on various groups and committees over the years.

Are you currently serving on a Board or Commission in Sachse?  Yes  No

If so, which one: [Planning and Zoning Commission

Service dates (from/to):

Have you ever served on a Board or Commission in Sachse?  Yes  No

If so, which one: [Planning and Zoning Commission

Service dates (from/to):

By typing my name in the box I certify the above statements to be true and correct and that this information can be used for the purpose of processing my application for service on a Sachse Board and/or Commission.  
Dixie B. Scogin

Date: September 26, 2011

## Denise Vice

---

**From:** support@civicplus.com  
**Sent:** Monday, September 26, 2011 1:04 PM  
**To:** Terry Smith; Denise Vice  
**Subject:** Online Form Submittal: Application for Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

## Application for Boards and Commissions

**As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public.**

Please select the Board / Commission you are applying for:

First choice: [Parks and Recreation Commission   
Second choice: [Economic Development Corporation Board   
Third choice: [Zoning Board of Adjustments

### Personal Information

Name: Erica Goetz ✓  
Address: 6904 Falcon Crest Ln  
Business Phone: Home Phone: 214-240-8849  
Email Address: [erica@familygoetz.com](mailto:erica@familygoetz.com)  
Occupation: Homemaker  
Education: BS Nursing from Seattle Pacific University 1996 Air Force ROTC Distinguished Graduate Det. 910 (University of Washington) 1996

### Residency Information

How long have you lived in Sachse? 3 years  
Are you a registered voter?  Yes  No  
Voter Registration Number: 1070628449

### Organization Membership Information

List qualifications you feel make you a good candidate for this position: My educational background as well as my five years serving as an Air Force officer has taught me a lot about leadership, organization and decision making. I also have 6 years of experience working in cancer research which requires the ability to communicate well with other professionals as well as patients, and a strong work ethic coupled with the ability to work independently. Now as a mother of two and the president of the MOMS Club I have a strong interest and desire to help make our community a better place for families and can provide the perspective of someone who is an at home mom whom also has experience in the professional work world to draw from.  
MOMS Club of Murphy and Sachse - president American Nurses Association

Professional and/or community activities:

Are you currently serving on a Board or Commission in Sachse?  Yes  No

If so, which one: [Planning and Zoning Commission

Service dates (from/to):

Have you ever served on a Board or Commission in Sachse?  Yes  No

If so, which one: [Planning and Zoning Commission

Service dates (from/to):

By typing my name in the box I certify the above statements to be true and correct and that this information can be used for the purpose of processing my application Erica J. Goetz

## Terry Smith

---

**From:** support@civicplus.com  
**Sent:** Thursday, October 06, 2011 9:02 AM  
**To:** Terry Smith; Denise Vice  
**Subject:** Online Form Submittal: Application for Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

### Application for Boards and Commissions

**As an applicant for a Board or Commission, your name, address, and telephone number will be available to the press and the public.**

Please select the Board / Commission you are applying for:			
First choice:	[Parks and Recreation Commission <input checked="" type="checkbox"/>		
Second choice:	[Planning and Zoning Commission <input checked="" type="checkbox"/>		
Third choice:	[Economic Development Corporation Board <input checked="" type="checkbox"/>		
<b>Personal Information</b>			
Name:	Brenda T Sizemore		
Address:	5605 Burlwood Estates Drive Sachse 75048		
Business Phone:	972-849-9654	Home Phone:	972-442-7903
Email Address:	<a href="mailto:b_sizeless@hotmail.com">b_sizeless@hotmail.com</a>		
Occupation:	Photographer		
Education:	Masters Arts - Organization Development and Human Resources		
<b>Residency Information</b>			
How long have you lived in Sachse?	3 yrs		
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Voter Registration Number: 1164555438
<b>Organization Membership Information</b>			
List qualifications you feel make you a good candidate for this position:	Local resident and mother; Interest in our local community development and growth; New Business Owner in the community; I am seeking ways to support our community. With my daughter now in school and with the time needed to commit, I am seeking volunteer opportunities to learn more and contribute to Sachse as a resident and a volunteer.		
Professional and/or community activities:	Home-based business owner - Photographer. Member of school PTA board.		
Are you currently serving on a Board or Commission in Sachse?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
If so, which one:	[Planning and Zoning Commission <input checked="" type="checkbox"/>		
Service dates (from/to):			
Have you ever served on a Board or Commission in Sachse?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If so, which one:	[Planning and Zoning Commission <input checked="" type="checkbox"/>		
Service dates (from/to):			
<i>By typing my name in the box I certify the above statements to be true and correct and that this information can be used for the purpose of processing my application for service on a Sachse Board and/or Commission.</i>	Brenda T. Sizemore		
Date:	October 6, 2011		
<b>Thank you for your interest. You will be contacted when action is taken on your application.</b>			

# PLANNING & ZONING COMMISSION

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
<b>Robert Corbin</b> 4951 Williford Road Sachse, TX 75048	<b>Vice-Chair</b>	469-348-5213 (W) 972-530-2536 (H)	<b>November 2011</b>
<b>Wally Sparks</b> 4903 Orchard Dr. Sachse, TX 75048		972-729-7599 (W) 972-530-9943 (H)	<b>November 2011</b>
<b>Scott Everett</b> 5205 Miles Rd. Sachse, TX 75048	<b>Chair</b>	972-578-6512 (W) 972-530-4851 (H)	<b>November 2011</b>
<b>Warren Becker</b> 3905 Sunrise Tr Sachse, TX 75048		214-802-0335 (W) 972-496-9076 (H)	<b>November 2012</b>
<b>David Hock</b> 2614 Pleasant Valley Sachse, TX 75048		469-867-5214 (W) 972-495-6936 (H)	<b>November 2012</b>
<b>Stephen Curtis</b> 7619 Courtney Circle Sachse, Texas 75048		972-360-2711 (W) 214-529-5066 (H)	<b>November 2012</b>
<b>Charles Ross</b> 2501 Sandi Lane Sachse, TX 75048		972-714-6206 (W) 972-530-1857 (H)	<b>November 2012</b>
<b>Bill Adams</b>	<b>City Council Liaison</b>		<b>214-502-4998</b>

# BOARD OF ADJUSTMENTS

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
Vacant (G. Lehmann) Sachse, TX 75048		(W) (H)	<b>November 2012</b>
<b>Kevin Quinn</b> 6613 Eastview Dr. Sachse, TX 75048		214-578-2662 (W) 214-607-4852 (H) 214-578-2662 (C)	<b>November 2011</b>
<b>Steve Oliver</b> 7120 Vista Hill Lane Sachse, TX 75048	<b>Chairman</b>	972-205-3558 (W) 972-429-5116 (H)	<b>November 2011</b>
<b>Corey Hill</b> 7527 Vista Ridge Ln. Sachse, Texas 765048		(W) 972-849-4729 (H)	<b>November 2012</b>
<b>Ken Danker</b> 3125 Angie Place Sachse, TX 75048		972-495-3886 (H)	<b>November 2012</b>
<b>Stephen Klash</b> 2209 Ranch Road Sachse, TX 75048	<b>Alternate</b>	(W) 972-442-0840 (H)	<b>November 2012</b>
<b>Jordan Dean</b> 2109 Quail Hollow Dr. Sachse, Texas 75048	<b>Alternate</b>	972-948-6327 (W) 972-948-6327 (H)	<b>November 2012</b>

# PARKS & RECREATION COMMISSION

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
<b>Kirsten Hill</b> 7505 Harvest Bend Ln. Sachse, TX 75048		214-334-9001 (W) 972-442-0839 (H)	<b>November 2012</b>
<b>Brett Franks</b> 4811 West Creek Lane Sachse, TX 75048		214-957-3313 (H)	<b>November 2012</b>
<b>Diana Smith</b> 4802 Sachse Road Sachse, TX 75048	<b>Secretary</b>	972-495-7847 (H)	<b>November 2012</b>
<b>Darlene Putman</b> 6106 Crestmill Ln. Sachse, TX 75048	<b>Vice-Chair</b>	972-429-7875 (H)	<b>November 2011</b>
<b>Juanita Miller</b> 6505 Hilltop Trail Sachse, TX 75048		972-414-3737 (H) 214-346-2831 (W)	<b>November 2011</b>
<b>Jeff Bickerstaff</b> 6502 Baycrest Circle Sachse, TX 75048	<b>Chairman</b>	214-724-6222 (W) 972-442-1050 (H)	<b>November 2011</b>
<b>Spencer Hauenstein</b> 6619 Baycrest Cir. Sachse, TX 75048		214-717-9894 (W) 972-429-3559 (H)	<b>November 2012</b>
<b>Jared Patterson</b>	<b>City Council Liaison</b>	<b>214-869-1357</b>	

# LIBRARY BOARD

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
<b>Michele Carter</b> 2941 Tina St. Sachse, TX 75048	<b>Secretary</b>	940-349-1713 (H) 469-569-5624 (W)	<b>November 2011</b>
<b>Robert Rodgers</b> 1518 Bonanza Court Sachse, TX 75048		214-206-2581 (W) 972-530-9720 (H)	<b>November 2011</b>
<b>Robbie Huddleston</b> 3619 Cedar Creek Lane Sachse, TX 75048		972-495-7862 (H)	<b>November 2011</b>
<b>Michael Ewing</b> 6820 Falcon Crest Ln. Sachse, TX 75048		214-676-8524 (W) 972-429-1310 (H)	<b>November 2012</b>
<b>Dia Rhoden</b> 7008 Oak Lawn Sachse, TX 75048		972-800-2427 (W) 972-495-7059 (H)	<b>November 2012</b>
<b>Patrece King</b> 3404 Potomac Drive Sachse, TX 75048		214-417-6185 (W) 972-496-5482 (H)	<b>November 2012</b>
<b>Amos Pettis</b> 4420 Canvasback Ln. Sachse, TX 75048	<b>Chairman</b>	214-698-8036 (W) 972-414-1196 (H)	<b>November 2012</b>
<b>Cullen King</b>	<b>City Council Liaison</b>	<b>972-672-0320</b>	

# ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
Mark Timm 4417 Briarcrest Ln. Sachse, TX 75048	<b>President</b>	972-495-8939 (H)	<b>November 2011</b>
Ken Thomas 2204 Ranch Road Sachse, Texas 75048		972-429-5808 (H) 214-683-1898 (W)	<b>November 2011</b>
Brian Poff 5519 Bradford Estates Ct. Sachse, Texas 75048		214-403-5201 (H) 972-690-6023 (W)	<b>November 2011</b>
Jared Patterson 2728 Wrangler Ln. Sachse, Texas 75048		214-869-1357	<b>November 2011</b>
Eric Dumois 7008 Royal Oaks Estates Dr Sachse, TX 75048		214-438-7888 (H) 214-570-5259	<b>November 2012</b>
Darrell Lensch 1714 Cornwall Lane Sachse, TX 75048		972-530-6478 (H) 214-442-6560 (W) Ext. 204	<b>November 2012</b>
Mark Caldwell 7518 Clearmeadow Sachse, TX 75048		972-429-3655 (H) 972-991-7700 (W)	<b>November 2012</b>

**NOTE:**

Terms for Board Members are two years.

Terms for Officers are one year.

Resolution No. 1366, 5/20/96.

# ANIMAL SHELTER BOARD

<u>MEMBERS</u>	<u>TITLE</u>	<u>CONTACT INFO</u>	<u>TERM EXPIRES</u>
<b>Marilyn Fouts</b> 1600 Bonanza Sachse, TX 75048	<b>Chairperson</b>	972-495-6645 (H)	<b>November 2011</b>
<b>Vincent Montagno</b> 7002 Burning Bush Sachse, TX 75048	<b>Vice-Chariman</b>	972-530-5600 (H))	<b>November 2011</b>
<b>Judith Lensch</b> 1714 Cornwall Sachse, TX 75048	<b>Secretary</b>	972-530-6478 (H)	<b>November 2011</b>
<b>Justin Ridge</b> 5604 Summit Knoll Trail Sachse, TX 75048		972-442-3222 (W) 972-442-3222 (H)	<b>November 2011</b>
<b>Lesley Pettengill</b> 7619 Courtney Circle Sachse, TX 75048		972-665-1150 (W) 214-334-9265 (H)	<b>November 2012</b>
<b>Debbie Langham</b> 6802 Southgate Dr. Sachse, Texas 75048		972-675-3954 (H)	<b>November 2012</b>
<b>Shellye Ross Joseph</b> 3420 Irvin Dr. Sachse, TX 75048		972-836-4036 (W)	<b>November 2012</b>
<b>Pat McMillan</b>	<b>City Council Liaison</b>	972-495-0648 (H)	



**Library Board**

<u>NAME</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>
Michele Carter	A	NM		NM	A	A		A			A	
Patrece King						A		A				
Dia Rhoden							A					
Michael Ewing								A				
Robert Rodgers									A			
Amos Pettis							A					
Robbie Huddleston (11/09)											A	

**BOARD OF ADJUSTMENT** (meets 3rd Thursday-as called)

<u>NAME</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>
Vacant G. Lehmann	NM											
Steve Oliver												
Ken Danker												
Kevin Quinn												
Corey Hill												
Jordan Dean, alternate												
Stephen Klash, Alternate												

**ANIMAL SHELTER BOARD**

<u>NAME</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>
Marilyn Fouts		NM										
Vincent Montagno												
Judith Lensch									A			
Leslie Pettenhill					A							
Debbie Langham	A			A	A		A		A			
Shelyle R. Joseph				A	A			A				
Justin Ridge				A	A			A		A		









Legislation Details (With Text)

<b>File #:</b>	11-0531	<b>Version:</b>	1	<b>Name:</b>	Merritt Road Agreement
<b>Type:</b>	Regular Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/2/2011	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>		<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider a resolution approving the terms and conditions of a project specific agreement between the City of Sachse and Dallas County for improvements to Merritt Road within the City of Sachse.

**Executive Summary**

In March of 2010, the City Council passed a resolution authorizing improvements to Merritt Road from the southern city limit to the intersection with Pleasant Valley Road utilizing 2006 transportation bond funds for the City of Sachse funding obligation of a joint project with Dallas County. After receiving that resolution, Dallas County began designing the widening of Merritt Road to a 4-Lane roadway. The project design is 90% complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so the project can continue now that it is moving beyond the design phase.

**Sponsors:**

**Indexes:**

**Code sections:**

- Attachments:** [RES Dallas Cnty Agreement](#)  
[Dallas Cnty Merritt Agreement](#)  
[Merritt Road Layout](#)  
[20111107MerrittRoad](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider a resolution approving the terms and conditions of a project specific agreement between the City of Sachse and Dallas County for improvements to Merritt Road within the City of Sachse.

*Executive Summary*

*In March of 2010, the City Council passed a resolution authorizing improvements to Merritt Road from the southern city limit to the intersection with Pleasant Valley Road utilizing 2006 transportation bond funds for the City of Sachse funding obligation of a joint project with Dallas County. After receiving that resolution, Dallas County began designing the widening of Merritt Road to a 4-Lane roadway. The project design is 90% complete. This item proposes a project agreement, under the existing Master Agreement between the City and Dallas County, so the project can continue now that it is moving beyond the design phase.*

**Background**

At the August 3, 2009 Council meeting, the City Council carried a resolution authorizing the City Manager “to pursue discussions with area governmental agencies for constructing Merritt Road improvements.”

At the March 1, 2010 Council meeting, the City Council carried a resolution "authorizing improvements to Merritt Road from the southern city limit to the intersection with Pleasant Valley Road utilizing 2006 transportation bond funds for the City of Sachse's funding obligation of a joint project with Dallas County to improve the roadway from a 2-lane roadway to a 4-lane divided thoroughfare as shown on the City's Thoroughfare Plan."

After the 2009 Council resolution, staff met with Dallas County Commissioner Mike Cantrell and requested the County's participation widening Merritt Road to a 4-Lane, Divided roadway. At the time, the City of Rowlett had a project under way to improve Merritt Road within their city limits. In order to complete an improved roadway from Rowlett's city limit to the President George Bush Turnpike, the sections of Merritt Road in Garland (a 100 FT wide strip) and Sachse would require widening as well.

Staff discussed the project with Commissioner Cantrell and expressed a desire to extend the widening project north to the intersection with Pleasant Valley Road. Commissioner Cantrell agreed to participate in the project (the Sachse portion) as a partner with Sachse. The cost sharing that was agreed to is summarized below. Sachse's \$2,580,000 participation rate was presented to Council at the March 1, 2010 meeting.

City of Sachse	\$ 2,580,000
<u>Dallas County</u>	<u>\$ 1,420,000</u>
Project Total	\$ 4,000,000

#### Policy Considerations

This item widens a section of Merritt Road to a 4-Lane, Divided roadway which is consistent with Sachse's Thoroughfare Plan and formalizes the funding obligations required to construct the project.

#### Budgetary Considerations

The March 1, 2010 resolution authorizing the project requires the funds be paid out of the 2006 Transportation Bond proceeds.

#### Staff Recommendations

Approve a resolution approving the terms and conditions of a project specific agreement between the City of Sachse and Dallas County for improvements to Merritt Road within the City of Sachse.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE PROJECT SPECIFIC AGREEMENT TO THE MASTER AGREEMENT GOVERNING TRANSPORTATION MAJOR CAPITAL IMPROVEMENT PROJECTS BY AND BETWEEN THE CITY OF SACHSE AND DALLAS COUNTY, FOR TRANSPORTATION IMPROVEMENTS ON THE MERRITT ROAD MCIP PROJECT 22805 LOCATED WITHIN THE CITY OF SACHSE, TEXAS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Sachse, Texas (“City”), has been presented a proposed Project Specific Agreement to the Master Agreement Governing Transportation Major Capital Improvement Projects (“Master Agreement”) by Dallas County, Texas, for the purpose of transportation improvements on the Merritt Road MCIP Project 22804 located within the City; and

**WHEREAS**, upon full review and consideration of the Project Specific Agreement to the Master Agreement and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute the Project Specific Agreement on behalf of the City of Sachse, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The Project Specific Agreement to the Master Agreement for transportation improvements on the Merritt Road MCIP Project 22805 located within the City, attached hereto as Exhibit “A,” having been reviewed by the City Council of the City of Sachse, Texas, and found to be acceptable and in the best interest of the City and its citizens, be, and the same is hereby, in all things approved, and the Mayor is hereby authorized to execute the Project Specific Agreement on behalf of the City of Sachse, Texas.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF SACHSE, TEXAS

---

Mike Felix, Mayor

ATTEST:

---

Terry Smith, City Secretary

**EXHIBIT "A"**  
**DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT SPECIFIC AGREEMENT TO MASTER AGREEMENT GOVERNING**  
**MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS**

**DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM  
PROJECT SPECIFIC AGREEMENT  
TO THE MASTER AGREEMENT GOVERNING  
MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS**

This Project Specific Agreement hereinafter called "PSA" to the Master Agreement Governing Transportation Major Capital Improvement Projects ("Master Agreement") is made by and between the City of Sachse, Texas, hereinafter "City", and the County of Dallas, Texas, hereinafter "County", acting by and through its duly authorized officials, for the purpose of Transportation Improvements on the Merritt Road MCIP Project 22805 from Garland/Rowlett City Limits to Pleasant Valley Road, hereinafter called "Project".

**WHEREAS**, the County has requested that it be designated as the Lead Agency for the project and will provide the Project Manager; and

**WHEREAS**, Chapter 791 of The Texas Government Code and Texas Transportation Code Article 472.001 provides authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of road construction or improvements of road or street projects.

**NOW THEREFORE THIS PSA** is made by and entered into by the City, and the County, for the mutual consideration stated herein.

**Witnesseth**

**Article I.**

**Project Specific Agreement**

This PSA is to specifically identify the project, changes in the rights and responsibilities of each of the parties as set forth in the Master Agreement and additions thereto as incorporated herein. This PSA will be an addition to the Master Agreement and incorporate each of its terms and conditions. All terms of the Master Agreement remain in full force and effect except as modified herein. In the event of any conflict between the Master Agreement and this PSA, this PSA shall control.

**Article II**

**Incorporated Documents**

This PSA incorporates, as if fully reproduced herein word for word and number for number, the following items:

1. Master Agreement authorized by County Commissioners Court Order; 2011-896 dated May 17, 2011, and additions thereto as incorporated herein.
2. Describing the Project Scoping Sheets as shown in Attachment A".
3. The Pre-Design Charrette Memorandum of Agreement between City and County, as shown in Attachment "B"; The Memorandum of Agreement between the City and County was produced by the collective effort of all parties at the Pre-Design

- Charrette held for this project on December 2, 2010.
4. Current Cost Estimates and Funding Sources, as shown in Attachment “C”.
  5. Proposed Project Schedule, as shown in Attachment “D”.
  6. Pre-Design Charrette Sign-In Sheet, Attachment “E”.

### **Article III**

#### **Term of Agreement**

This PSA becomes effective when signed by the last party whose signature makes the respective agreement fully executed and shall terminate upon the completion and acceptance of the Project by Dallas County Commissioners Court or upon the terms and conditions in the Master Agreement, Article IV.

### **Article IV**

#### **Project Description**

This PSA is entered into by the parties for public transportation improvements within the City of Dallas, Texas. The project is defined as the Improvements to Merritt Road from Garland/Rowlett City Limits to Pleasant Valley Road, including MCIP Project 22805, and hereinafter referred to as the “Project” and as more fully described in Attachment “A”. This project will facilitate the movement of public transportation to benefit both the City and County.

### **Article V.**

#### **Fiscal Funding**

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of County funding for each item and obligation contained herein. City shall have no right of action against the County of Dallas as regards this PSA, specifically including any funding by County of the Project in the event that the County is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the County, at its sole discretion, may provide funds from a separate source or terminate this PSA. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon the availability of City funding for each item and obligation contained herein. County shall have no right of action against the City as regards this PSA, specifically including any funding by City of the Project in the event that the City is unable to fulfill its obligations under this PSA as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this PSA or failure of any funding party to budget or authorize funding for this PSA during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the City, at its sole discretion, may provide funds from a separate source or terminate this PSA. In the

event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791, Texas Government Code.

**Article VI**  
**Agreements**

I. **County and City Responsibilities:**

1. County will be the Lead Agency for the Project. In the absence of a County Representative, the City reserves the right to stop work due to material defects in construction, in which case the City representative will notify the County Project Manager immediately. City agrees to pay all costs associated with delays where work is stopped where not material defect exists.
2. City and County have mutually agreed that the Project limits are Merritt Road from Garland/Rowlett City Limits to Pleasant Valley Road.
3. The agreed upon Standard Basic Project Design for the project is as defined in the Project Scoping Sheets, Attachment "A". Such design shall be the Standard Basic Project Design for the Project and specifically does not include Paving and Drainage Amenities or Utility Betterments as defined in the Master Agreement. If the City adds relocation or adjustment of City Utilities or Utility Betterments, the City agrees that it will pay 100% of the costs of these additions.
4. Results from the Pre-Design Charrette are included in the Memorandum of Agreement as attached hereto as Attachment "B".
5. The Project will require the acquisition of road right-of-way which is specifically all real property needed or convenient for roadway and/or drainage purposes as shown in the Project design or right-of-way plans and specifically includes all real property outside of the designed right-of-way needed, if applicable, or convenient to the construction, drainage, interface with adjoining streets or alleys, driveways or other access ways or other Project permanent or temporary easements which is approved by City and County. Such right-of-way acquisition shall be the responsibility of the County as Lead Agency.
6. In order to certify compliance with the expenditure of the Project funding for this Agreement, the City agrees to furnish to the County, its Auditor, or its designated representative(s) the unrestricted right to audit any and all accounting and other records regarding any funds paid or claimed under this agreement, including, but not limited to all books, records, reports, tickets, deposits, expenditure, budget or any item therein, supporting data, computer records and programs, and all items of hardware, software or firmware, or any other item utilized by the City regarding this Agreement (records). City contracts and agrees that all records shall be kept and maintained for a period of time not less than four (4) years from the date of the termination of this Agreement. Such records shall be provided to the County in Dallas County, Texas and available for any audit at any time upon request.
7. The results of any audit may be furnished to City for comment. In the event that any audit shall determine that moneys are owed to County such sums are deemed to be

due and payable to Dallas County, Texas, within thirty (30) days of the date of an invoice for such cost being deposited in the US Mail, certified mail, return receipt requested.

II. City Responsibilities:

1. City shall execute the necessary agreements for the implementation design and construction of the Project mutually agreed upon and incorporated herein by this PSA.
2. This PSA is City approval of the preferred alignment, proposed estimated budget and funding as shown in the Current Cost Estimates and Funding Sources, Attachment "C", and commitment to meet Project funding for each milestone as specified in the attached Memorandum of Agreement.
3. City shall provide City Council Resolution commitment to meet the Project funding.
4. City will retain right to review plans and amendments during preparation of the deliverables under the contract.
5. City shall coordinate any necessary utility adjustments for construction of the Project. If the City requests the County to add relocation or adjustment of City Utilities or Utility Betterments, as defined in the Master Agreement, City covenants and agrees that it will pay 100% of the costs of these additions.
6. The City agrees that the County may include any such item as an optional item to the construction bidding. City further agrees to review the bids submitted, the bid specifications, quantities, bid amount and any other item the City shall choose to review and furnish a written acceptance or rejection of the bid within ten (10) days. In the event the bid is accepted, City agrees to encumber an amount adequate for the total estimated project costs as indicated in Attachment "C". No optional Paving and Drainage Amenities, relocation or adjustment of City Utilities or Utility Betterment construction contract or bid will be accepted without full payment of the bid amount by City. In the event the Paving and Drainage Amenities or Utility Betterments bid is rejected, it will not be included in the construction contract.
7. City shall be responsible for maintaining the roadway after the Project is complete.

III. County Responsibilities:

1. County shall be the Lead Agency for the Project. County will provide project management of the Project from commencement of planning to completion of construction.
2. County shall advertise the Project with City funded items as optional bid items.

IV. Funding:

County and City mutually agrees to proportionately fund the Direct Project and Program cost as follows:

1. Notwithstanding any provision in the Master Agreement, this PSA, any amendment thereto, or any other agreement between the parties regarding this Project, the total

Project cost is estimated at Four Million Dollars and no cents (\$4,000,000.00). The County's total obligation to this Project, as indicated in Attachment "C", is to provide funding in the amount not to exceed One Million, Four Hundred Twenty Thousand Dollars and no cents (\$1,420,000.00), reduced by all County in-house delivery costs of the total Project cost.

2. Project costs may include all County project delivery costs including but not limited to preliminary scoping and research, preliminary design services, special services, primary design services, inspection, laboratory services and construction.
3. The City agrees to provide funding for the Project as indicated in Attachment "C" in the Not to Exceed amount of Two Million, Five Hundred Eighty Thousand Dollars and no cents (\$2,580,000.00), with funds to be due prior to award of construction contract.
4. City agrees to encumber an amount adequate for total estimated project costs as determined prior to the commencement of each Project milestone as determined by County within 30 days of notification by County. The City will pay Project costs as invoiced by the County in accordance with the Texas Prompt Payment Act.
5. If the total Project costs excluding paving and drainage amenities or utility betterments should exceed the total Project cost, the City and County agree to amend the project's scope to remain within the current estimated total Project cost or to be responsible for their respective estimated share of all County Commissioners Court approved additional Project Cost.

## **Article VII**

### **Miscellaneous:**

- I. **No Third Party Beneficiaries.** The terms and provisions of this PSA are for the benefit of the parties hereto and not for the benefit of any third party. It is the express intention of City and County that any entity other than City or County receiving services or benefits under this PSA shall be deemed an incidental beneficiary only. This PSA is intended only to set forth the contractual right and responsibilities of the parties hereto.
- II. **Applicable Law.** This PSA is and shall be expressly subject to the Sovereign Immunity of County and Governmental Immunity of City, Title 5 of the Texas Civil Practice and Remedies Code, as amended, and all applicable Federal and State Law. This PSA shall be governed by and construed in accordance with the laws and case decisions of the State of Texas. Exclusive venue for any legal action regarding this PSA filed by either City or County shall be in Dallas County, Texas.
- III. **Notice.** Any notice provided for in this Agreement to be given by either party to the other, shall be required to be in writing and shall be deemed given when personally delivered, or two (2) business days after being deposited in the United States Mail, postage prepaid, certified, returned receipt requested, or registered addressed as follows:

To County: County of Dallas  
Mrs. Alberta L. Blair, P.E.

Director of Public Works  
Dallas County Administration Building  
411 Elm Street, Fourth Floor  
Dallas County, Texas 75202-3389

To City: City of Sachse  
Billy George  
City Engineer  
3815-B Sachse Road  
Sachse, Texas 75048

Either party may change its address for notice by giving the other party notice thereof.

- IV. Assignment. This PSA may not be assigned or transferred by either party without the prior written consent of the other party.
- V. Binding Agreement; Parties Bound. This PSA has been duly executed and delivered by both parties and constitutes a legal, valid and binding obligation of the parties, their successors and permitted assigns.
- VI. Amendment. This PSA may not be amended except in a written instrument specifically referring to this PSA and signed by the parties hereto.
- VII. Number and Gender. Words of any gender used in this PSA shall be held and construed to include any other gender and words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise.
- VIII. Counterparts. This PSA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- IX. Severability. If one or more of the provisions in this PSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this PSA to be invalid, illegal or unenforceable, but this PSA shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this PSA, which shall remain in full force and effect.
- X. Entire Agreement. This PSA embodies the complete agreement of the parties, supersedes all oral or written previous and contemporary agreements between the parties and relating to matters in the PSA.
- XI. Contingent. This Agreement is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and by resolution of the City Councils.

The City of Sachse, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution \_\_\_\_\_, Dated the \_\_\_\_ day of \_\_\_\_\_, 2011.

The County of Dallas, State of Texas, has executed this agreement pursuant to

Commissioners Court Order Number \_\_\_\_\_ and passed on the \_\_\_\_ day of \_\_\_\_\_, 2011.

County of Dallas

City of Sachse

\_\_\_\_\_  
Clay Lewis Jenkins, County Judge

\_\_\_\_\_  
By:

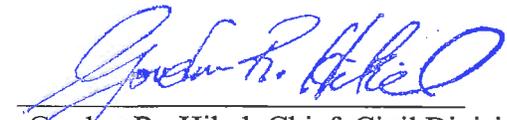
Title: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form\*:

Attest:

  
\_\_\_\_\_  
\*Gordon R. Hikel, Chief, Civil Division  
Dallas County District Attorney

\_\_\_\_\_  
City Secretary / Attorney

\*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**

**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

**SPECIFIC R.O.W. ALIGNMENT DESCRIPTION**

City Council approves of the Financing, Construction or Improvement on Merritt Road beginning at Garland/Rowlett City Limits and ending at Pleasant Valley Road, with an approximate width of 90' – 120' or as otherwise necessary and convenient for construction of the project, as more fully described in the City/NCTCOG Thoroughfare/Transportation Plan and consent to acquire by condemnation, right of way or easement which Dallas County Commissioners Court determines is necessary or convenient to the project.

<b>LEAD AGENCY:</b>	Dallas County
<b>LEAD AGENCY'S PROJECT MANAGER:</b>	John L. Mears, P.E.
<b>CONTACT INFORMATION:</b>	411 Elm Street, 4 <sup>th</sup> floor, Dallas Texas 75202 214-653-6407; 214-653-6445 (Fax) Email: <a href="mailto:john.mears@dallascounty.org">john.mears@dallascounty.org</a>
<b>PROJECT LIMITS:</b>	Garland/Rowlett City Limits to Pleasant Valley Road
<b>PROJECT LENGTH:</b>	Approximately 0.43 Miles

**PAVEMENT AND ALIGNMENT TOPICS**

**PAVEMENT SECTION**

**PAVING DESIGN CRITERIA**

TxDOT, City Standards

**ROW WIDTH:**

Existing:

60' - 65'

Proposed:

90' – 100'

**PAVEMENT WIDTH:**

Existing:

25' Asphalt

Proposed:

2 x 24' F-F

No. of lanes proposed:

Four (4) divided lanes

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**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

**PAVEMENT CROSSFALL:**

PROPOSED	<input foot"="" per="" type="text" value="1/4"/>
MINIMUM	<input foot"="" per="" type="text" value="1/4"/>
MAXIMUM	<input foot"="" per="" type="text" value="1/4"/>

**MEDIANS**

MEDIAN WIDTH

ANY MID BLOCK OPENINGS TO CONSIDER?       YES       NO

ANY SIDE STREETS TOO CLOSE FOR OPENING?       YES       NO

STANDARD NOSE WIDTH

**PARKWAY:**

Proposed Width

Proposed Sidewalk Width

Parkway cross fall slope maximum

**GRADE REQUIREMENTS:**

Is TC 6" below adjacent ground criteria to be followed?       YES       NO

Any deep cuts, high fills?       YES       NO

**VERTICAL GRADE:**

MINIMUM

MAXIMUM

# ATTACHMENT A

## Project Supplemental Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

### PROJECT SCOPING SHEETS

Project Name: Merritt Road  
MCIP Project 22805

CENTERLINE ALIGNMENT POSITION:

IN CENTER OF EXISTING ROW?  YES  NO

OFFSET FROM CENTER?  YES  NO If yes, what distance?

ON BRAND NEW ALIGNMENT?  YES  NO

LEFT TURN LANES:  YES  NO

If yes, are left turn lanes designated or continuous?  DESIGNATED  CONTINUOUS

MINIMUM LENGTH:

MINIMUM STORAGE:

WIDTH:

ANY DUAL LEFT TURN LANES?  YES  NO

ANY FREE RIGHT TURN LANES?  YES  NO

SIDE STREET CONSIDERATION  
TURNING RADIUS, MINIMUM

PAVEMENT THICKNESS

CRASH CUSHIONS/ATTENUATORS INVOLVED?  YES  NO

RAILROAD CROSSINGS INVOLVED?  YES  NO

NOTE: IF CURRENT CROSSING IS NOT USED, IS ABANDONMENT AN OPTION?

YES  NO  N/A

### PAVEMENT STRUCTURE

DESIGN WHEEL LOAD

# ATTACHMENT A

## Project Supplemental Agreement to Master Agreement Governing Transportation Major Capital Improvement Projects

### PROJECT SCOPING SHEETS

Project Name: Merritt Road  
MCIP Project 22805

BUS AND HEAVY TRUCK TRAFFIC?  YES  NO

ROADWAY CLASSIFICATION

MINIMUM PAVEMENT STRUCTURE THICKNESS:

MINIMUM PAVEMENT BASE OR SUBGRADE THICKNESS:

DESIGN SPEED

POSTED SPEED

#### DRIVEWAYS

MAXIMUM RESIDENTIAL GRADE (%)

MAXIMUM COMMERCIAL GRADE (%)

MINIMUM COMMERCIAL DRIVEWAY WIDTH

COMMERCIAL DRIVEWAY THICKNESS

COMMERCIAL DRIVEWAY STRENGTH

#### DRAINAGE TOPICS

STORM SEWER DESIGN CRITERIA:

TxDOT  CITY  HYDRO-35  TP-40

INLET DEPTHS (APPROPRIATE FOR PAVEMENT THICKNESS)

MINIMUM COVER FOR LATERALS

BRIDGES/BOX CULVERTS INVOLVED?  YES  NO

If yes, specify involvement:  BRIDGE(S)  BOX CULVERT(S)

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
Transportation Major Capital Improvement Projects**  
**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

100 YEAR FLOOD PLAIN CONSIDERATION?  YES  NO  
If yes, how many feet of freeboard are required?

**PERMITS**

COE 404 PERMIT  YES  NO  
TCEQ PERMIT  YES  NO  
ADA PERMIT  YES  NO *(If >\$50,000 of ped. facilities)*  
ANY OTHER PERMITS FROM OTHER AGENCIES?  YES  NO  
If yes, please document below:

**UTILITIES**

LIST OF ALL KNOWN UTILITIES:

TBD – Oncor Electric, GP&L Electric, Atmos Gas, Verizon, Time Warner, City Water and Sewer, NTMWD Water, GISD

DOCUMENT KNOWN RISKS FOR OUR UTILITY PARTNERS:

ARE UTILITIES IN EXISTING STREET R.O.W.?  YES  NO

DO UTILITIES OWN THEIR R.O.W. OR HAVE PREVIOUS EASEMENTS?

YES  NO  TBD

If yes, please describe below:

GP&L Transmission, NTMWD

**ATTACHMENT A**  
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**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

HAS WORK ORDER BEEN ISSUED FOR SUE (Subsurface Utility Engineering)?

YES       NO

Investigation of utilities will determine if there is a need for SUE.

ANY UNUSUAL CONSIDERATIONS?

YES       NO       TBD

If yes, please document below:

Subgrade

**R-O-W ACQUISITION**

RIGHT OF WAY CONSTRAINTS, IF ANY, PROVIDE A LIST AND DESCRIPTION ALONG WITH DATA FOR RISK ASSESSMENT:

YES       NO

NTMWD

ANY NON-ROUTINE, i.e., CEMETERY, JUNK YARD, OLD CHURCHES, SERVICE STATIONS, CONTAMINATED SOILS, LANDFILLS, NOISE WALL CONSIDERATIONS, TRAILER PARKS, TREE ORDINANCES?

YES       NO

If yes, please define below:

ANY NON-CONFORMING ISSUES?

YES       NO

R.O.W. MAP NEEDED?

YES       NO

FIELD NOTES NEEDED?

YES       NO

R.O.W. PLATS NEEDED?

YES       NO

RELOCATION ASSISTANCE INVOLVED?\*

YES       NO

PARKING/LOSS OF PARKING CONSIDERATIONS?

YES       NO

**ATTACHMENT A**  
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**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

HISTORICAL SITE CONSIDERATION?                       YES                       NO

**USUAL CITY TOPICS OF CONCERN**

DESIGN STANDARDS TO BE USED?

TxDOT, City

ORDER OF PRECEDENCE OF STANDARDS

TxDOT, City

AUXILIARY LANES?

YES                       NO

PROVISIONS FOR FUTURE WIDENING?

YES                       NO

LANDSCAPING?

YES                       NO                       POSSIBLE

EXPOSED AGGREGATE DRIVEWAYS, SIDEWALKS?

YES                       NO

STAMPED/COLORED CONCRETE?

YES                       NO

IRRIGATION?

YES                       NO                       POSSIBLE

BRICK PAVERS?

YES                       NO                       POSSIBLE

If yes, please define location(s):

STREET LIGHTING?

YES                       NO

TRAFFIC SIGNALS?

YES                       NO

PAVEMENT MARKINGS?

YES                       NO

BIKE LANES (EXTRA WIDTH)?

YES                       NO

If yes, specify width:

NEW SIDEWALKS?

YES                       NO

**ATTACHMENT A**

**Project Supplemental Agreement to Master Agreement Governing  
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**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

DART BUS TURNOUTS?

YES  NO

BUS STOPS OR BUS SHELTERS?

YES  NO

WATER UTILITY BETTERMENTS?

YES  NO  POSSIBLE

WATER UTILITY RELOC.?

YES  NO

SAN. SEWER BETTERMENTS?

YES  NO  POSSIBLE

SAN. SEWER RELOC.?

YES  NO

RETAINING WALLS?

YES  NO

If yes, please specify wall type (stone, blocks, gabions, proprietary types, etc.):

SOD, SEEDING, TOPSOIL?

SOD  SEEDING  TOPSOIL  OTHER:

Sod in ROW, Slopes, Developed  
Property

DRAINAGE IMPROVEMENTS?

YES  NO

RR CROSSING IMPROVEMENTS?

YES  NO

GRADE SEPARATIONS?

YES  NO

STREAM CROSSING?

YES  NO

RAMPS OR CONNECTORS TO TxDOT FACILITIES?

YES  NO

If yes, please specify facility(ies) below:

PGBT

**ATTACHMENT A**  
**Project Supplemental Agreement to Master Agreement Governing  
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**PROJECT SCOPING SHEETS**

**Project Name: Merritt Road  
MCIP Project 22805**

**SPECIAL SCHOOL OR EMERGENCY VEHICLE CONSIDERATIONS**

ANY NEARBY OR ADJACENT SCHOOLS; FIRE OR POLICE DEPARTMENT REQUIRING SPECIAL CONSIDERATION?  YES  NO

If yes, please list the special consideration(s) below:

**PUBLIC INVOLVEMENT**

CITY COUNCIL APPROVAL OF ALIGNMENT REQUIRED?  YES  NO

HAVE ADJACENT PROPERTY OWNERS PROVIDED EARLY INPUT?  YES  NO  N/A

NEIGHBORHOOD MEETING, REQUIRED? POSSIBLE

IF REQUIRED WHO CONDUCTS, CITY OR COUNTY?  
 CITY  COUNTY  N/A

DOCUMENT POTENTIAL SITES FOR PUBLIC AND/OR NEIGHBORHOOD MEETINGS:

**CONSTRUCTIBILITY REPORT**

FROM INSPECTION STAFF, DOCUMENT ANY AND ALL ISSUES THAT MAY AFFECT PROJECT SCOPE, BUDGET, CONSTRUCTIBILITY, THE PROJECT SCHEDULE AND/OR THE SAFETY OF PROJECT?

**ATTACHMENT "B"**

**MEMORANDUM OF AGREEMENT  
MERRITT ROAD PROJECT 22805  
(Garland/Rowlett City Limits to Pleasant Valley Road)**

**The following representatives were present for the discussion and consensus formed at the Pre-Design Charrette held December 2, 2010 at the City of Sachse.**

**DALLAS COUNTY**

**Alberta Blair  
Traci Enna  
John Mears  
Lloyd Denman  
Carter Ferguson  
Craig Marek  
Selas Camarillo**

**CITY OF SACHSE**

**Billy George  
Joe Crase  
Michael Spencer  
Jeremy Wiseman  
Dennis Veach  
Doug Kendrick**

**VERIZON**

**Dan Dancer**

**ATMOS ENERGY**

**George Melendez**

**TIME WARNER**

**Jorge Barrera**

**FREESE & NICHOLS**

**Trish Hatley  
Kevin Johnson  
Caleb Thornhill  
Scott Maughn**

1. The Scope for the Merritt Road Project is defined in the attached Charrette Design Criteria (Scope Items).
2. Dallas County will be the LEAD AGENCY for the project and provide project management including management of the design engineering consultant contract for the project. The Dallas County Project Managers for the project will be John L. Mears, P.E. and Lloyd Denman, P.E.
3. A consensus regarding Merritt Road typical section(s), alignment and known issues was reached at the Pre-Design Charrette.
4. Funding allocations will be as specified in the attached "Current Cost Estimates and Funding Sources." In the event that the estimated costs need to be revised, the percentages reflected in the dollar amounts shown will remain constant, and be subject to approval from the City of Sachse and Dallas County.
5. The proposed schedule was established in the attached "Proposed Project Schedule."

# Current Cost Estimates and Funding

## Sources

• Paving & Drainage Construction	\$2,100,000
• ROW	\$1,000,000
• Design & Project Delivery	\$632,000
• Materials Testing	\$20,000
• Contingencies	\$248,000
• City Requested Construction	\$+
• <b>Project Cost</b>	<b>\$4,000,000</b>
• Dallas County	\$1,420,000
• City of Sachse	\$2,580,000+
• <b>Project Funding</b>	<b>\$4,000,000</b>

# Proposed Project Schedule

• Schematic Design Complete	DEC	2010
• <i>Pre-Design Charrette</i>	<i>DEC</i>	<i>2010</i>
• Preliminary Design Complete	JAN	2011
• Primary Design Contract	MAR	2011
• ROW Documents Complete	MAY	2011
• Project Specific Agreement	AUG	2011
• Final Plans Complete	DEC	2011
• ROW Acquisition Complete	DEC	2011
• Open Bids	MAR	2012
• Award Contract	MAY	2012
• Utility Relocations Complete	MAY	2012
• Construction Complete	MAR	2013

ATTACHMENT "E"

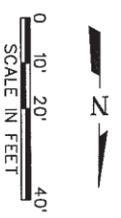
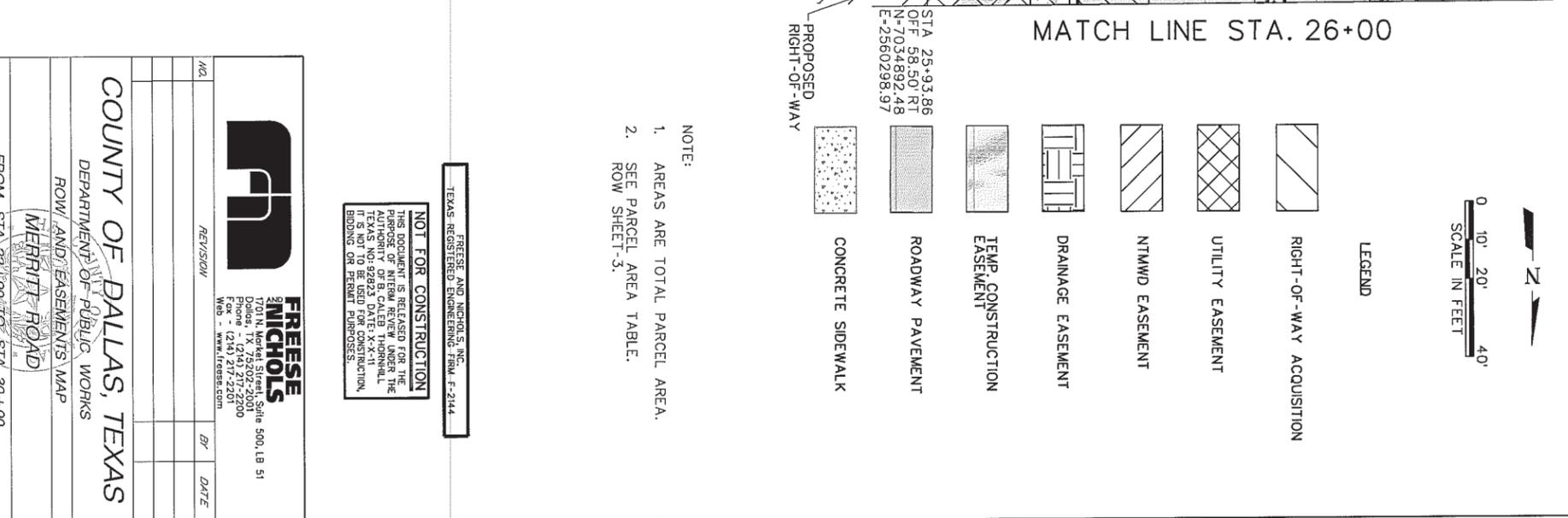
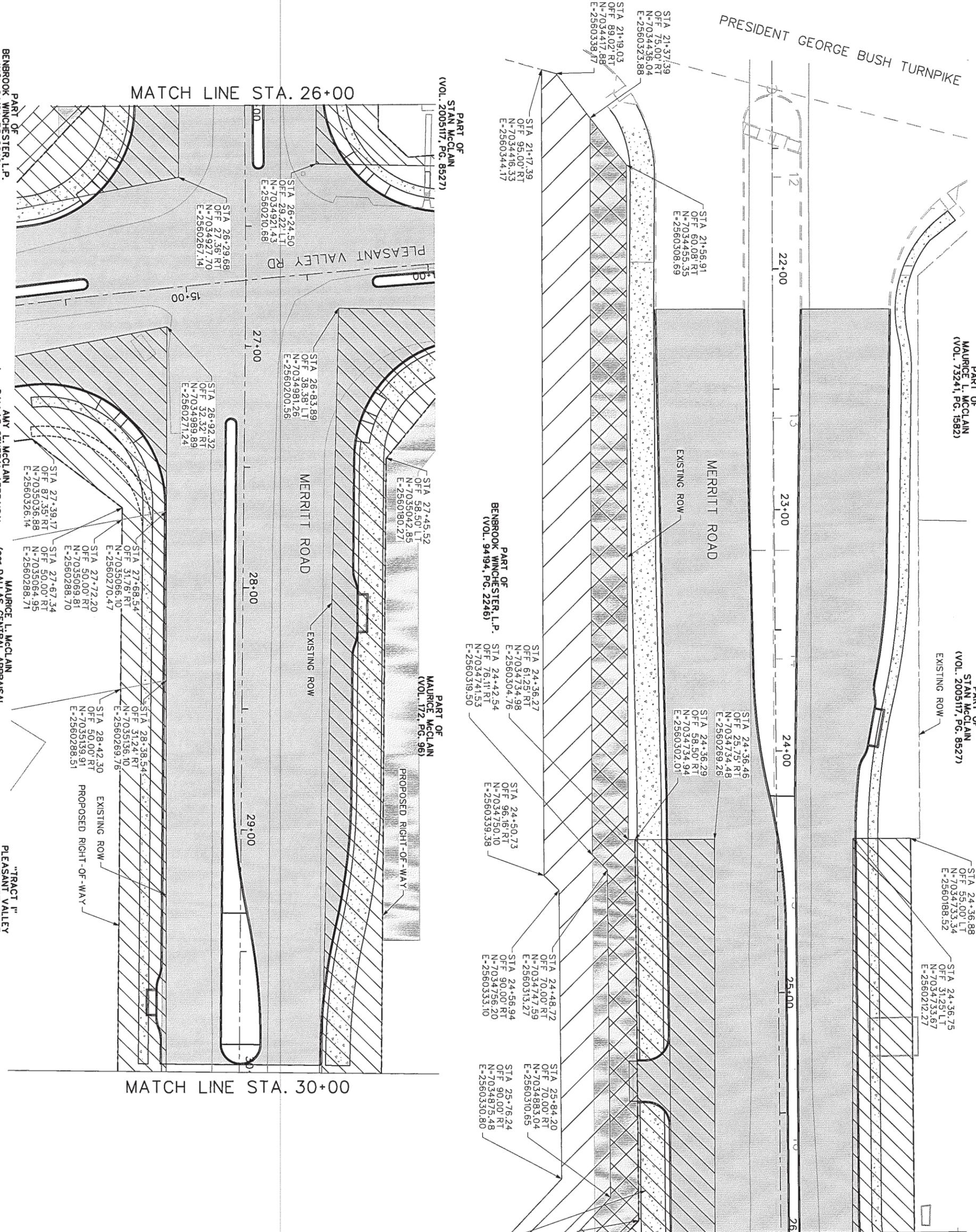
MERRITT ROAD MCIP PROJECT 22805  
 PRE-DESIGN CHARRETTE MEETING  
 DECEMBER 2, 2010

SIGN-IN SHEET

NAME	ORGANIZATION	TELEPHONE	FAX	EMAIL
JOHN L. MEARS	DALLAS COUNTY	214-653-6407	214-653-6445	jmcars@dallascounty.org
Billy George	Sachse	469-422-4792		bgeorge@cityofsachse.com
Dennis Abraham	Rowlett	972-463-3910		dabraham@rowlett.com
PAW DANCEK	VERIZON	972-841-4651		ded465@verizon.net
George Melendez	Atmos Energy	972-485-6204	972-485-6267	georgemelendez@atmosenergy.com
Michael Spencer	Sachse	469-429-4781		mshelton@cityofsachse.com
Jorge Barrera	TWC	214-320-5443		jorge.barrera@twcable.com
JOE CRASE	C. of Sachse	972-495-7600	972-495-4104	jcrase@cityofsachse.com
SCOTT MAUGHAN	FRESE & NICHOLS	214-217-2260	214-217-2201	asm@freese.com
CLAYTON BAERNARD	FRESE & NICHOLS	214-217-2240	214-217-2201	ccb@freese.com
Jeremy Wiseman	Sachse	972-495-7600	972-495-4104	wiseman@cityofsachse.com
CAROL HOBENMILL	FRESE & NICHOLS	214-217-2282		bet@freese.com
KEVIN JOHNSON	FRESE & NICHOLS	214-217-2291		KRJ@freese.com
Traci Enna	Comm Cantrell	814-589-7060	214-589-7090	tenna@dallascounty.org







**LEGEND**

- RIGHT-OF-WAY ACQUISITION
- UTILITY EASEMENT
- NTMWD EASEMENT
- DRAINAGE EASEMENT
- TEMP CONSTRUCTION EASEMENT
- ROADWAY PAVEMENT
- CONCRETE SIDEWALK
- PROPOSED RIGHT-OF-WAY

- NOTE:**
1. AREAS ARE TOTAL PARCEL AREA.
  2. SEE PARCEL AREA TABLE.

**NOT FOR CONSTRUCTION**

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**FREESSE AND NICHOLS**

REGISTERED ENGINEERING FIRM - F-2144  
 TEXAS REGISTERED ENGINEERING FIRM - F-2144

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**REVISION**

NO.	DATE	DESCRIPTION

**FREESSE AND NICHOLS**

7701N Market Street, Suite 500, LB 51  
 Dallas, TX 75207-2001  
 Phone (214) 217-2200  
 Fax (214) 217-2200  
 Web - www.freese.com

**COUNTY OF DALLAS, TEXAS**

DEPARTMENT OF PUBLIC WORKS

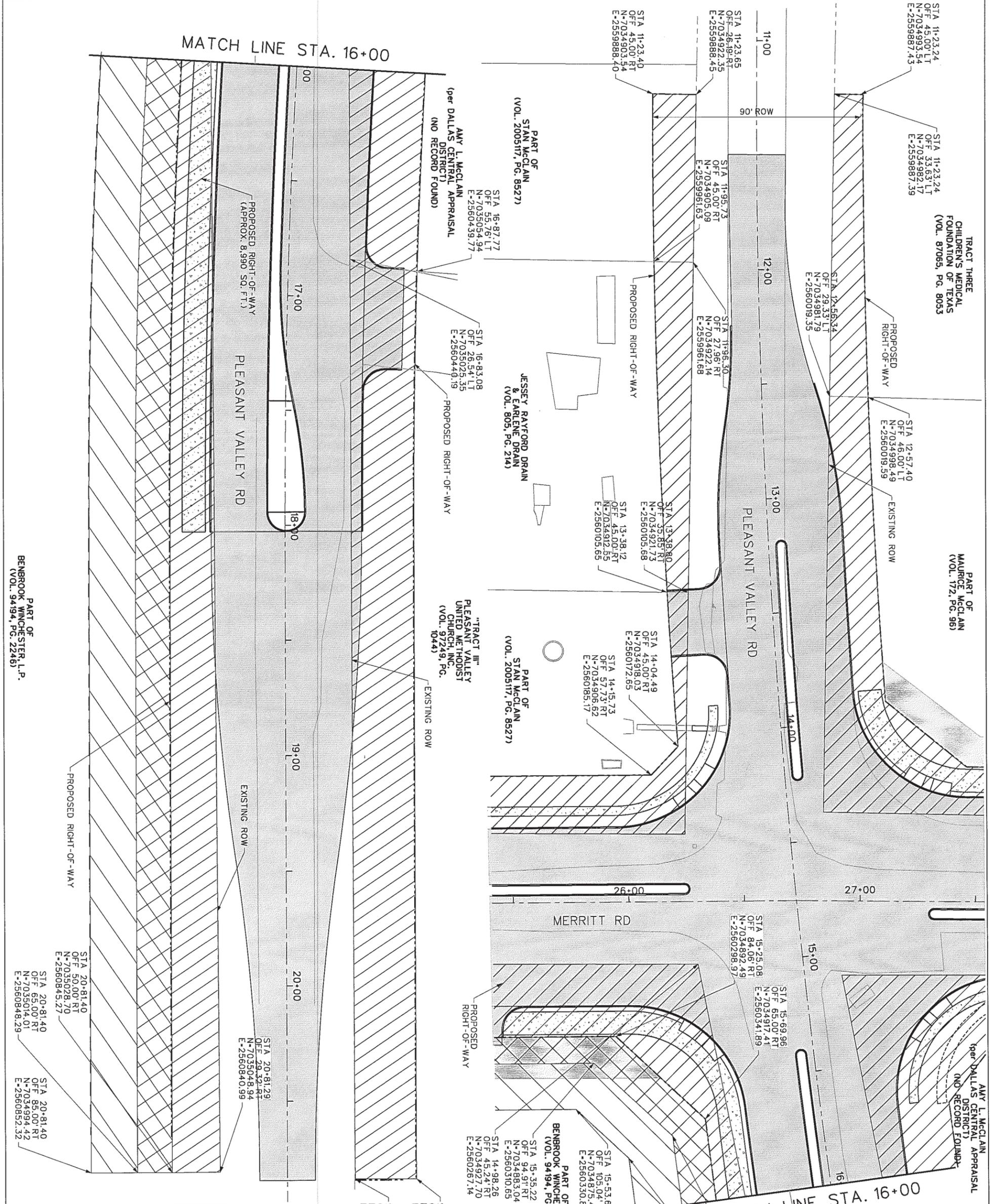
ROW AND EASEMENTS MAP

**MERRITT ROAD**

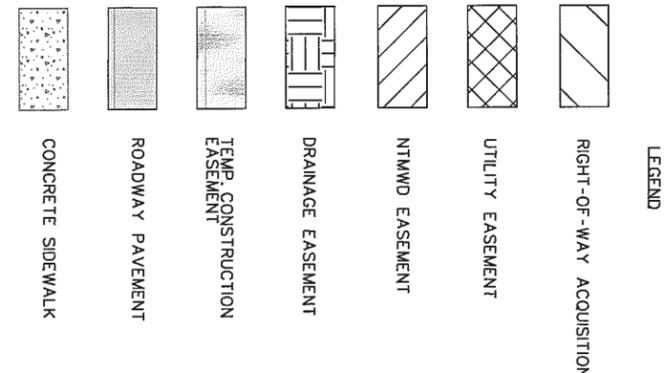
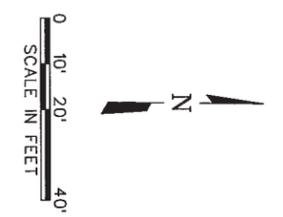
FROM STA. 26+00 TO STA. 30+00

APPROVED BY	DATE	FILE





NOTE:  
 1. AREAS ARE TOTAL PARCEL AREA.  
 2. SEE PARCEL AREA TABLE.  
 ROW SHEET-3.



TEXAS REGISTERED ENGINEERING FIRM F-2244  
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**FREESSE AND NICHOLS, INC.**  
 2100 Ross Street, Suite 500, LB 51  
 Dallas, TX 75202-2000  
 Phone: (214) 217-2200  
 Fax: (214) 217-2201  
 Web: www.freeseandnichols.com

**COUNTY OF DALLAS, TEXAS**  
 DEPARTMENT OF PUBLIC WORKS  
 ROW AND EASEMENTS MAP  
 PLEASANT VALLEY ROAD  
 FROM STA 11+00 TO END

NO.	REVISION	BY	DATE

DESIGNED BY: [Signature] DATE: JAN 2011 FILE: [Signature]  
 APPROVED BY: [Signature] CHECKED BY: [Signature] SCALE: SHEET

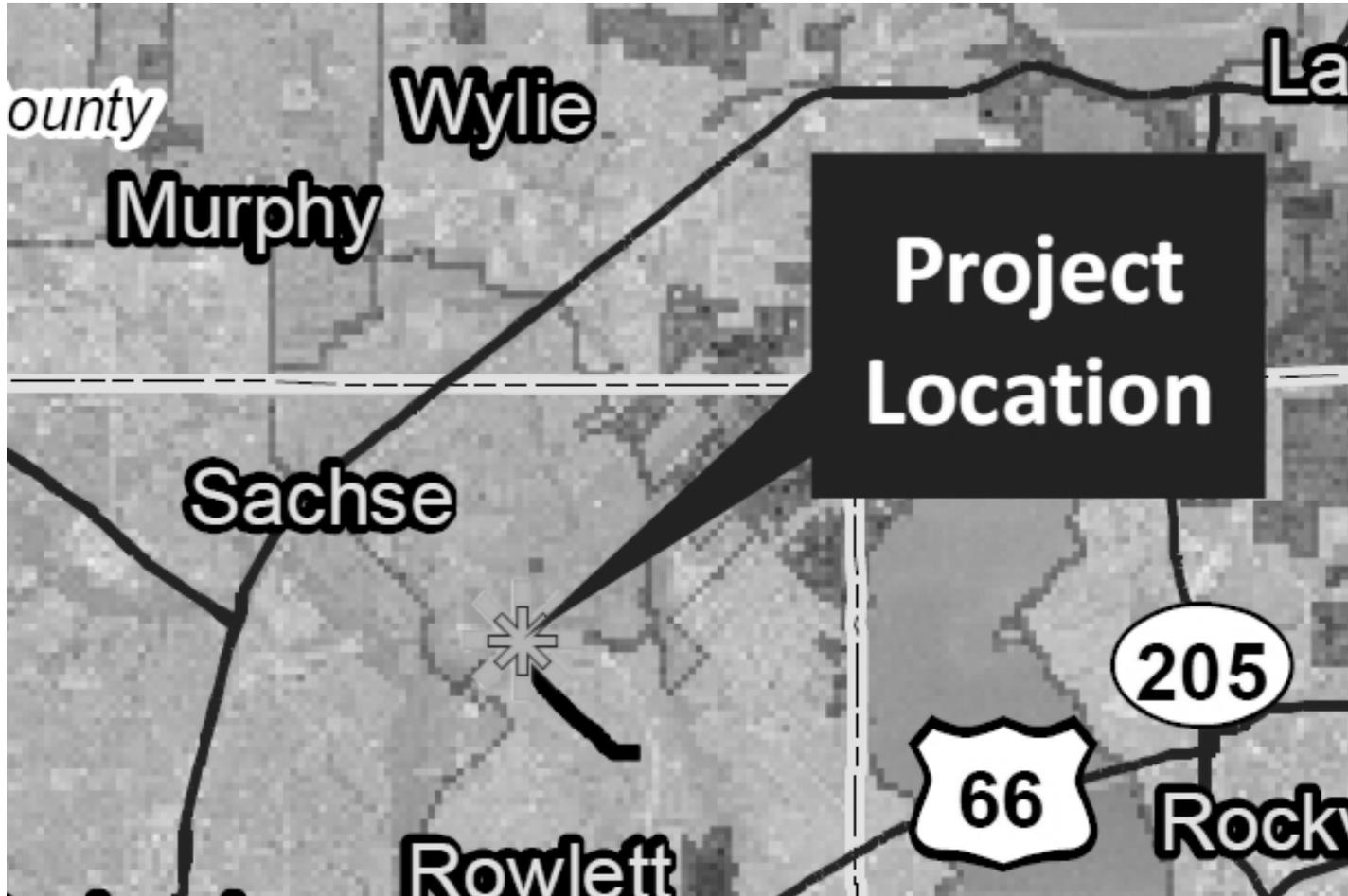
**NOVEMBER 7, 2011**

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**SACHSE CITY COUNCIL MEETING**

# MERRITT ROAD

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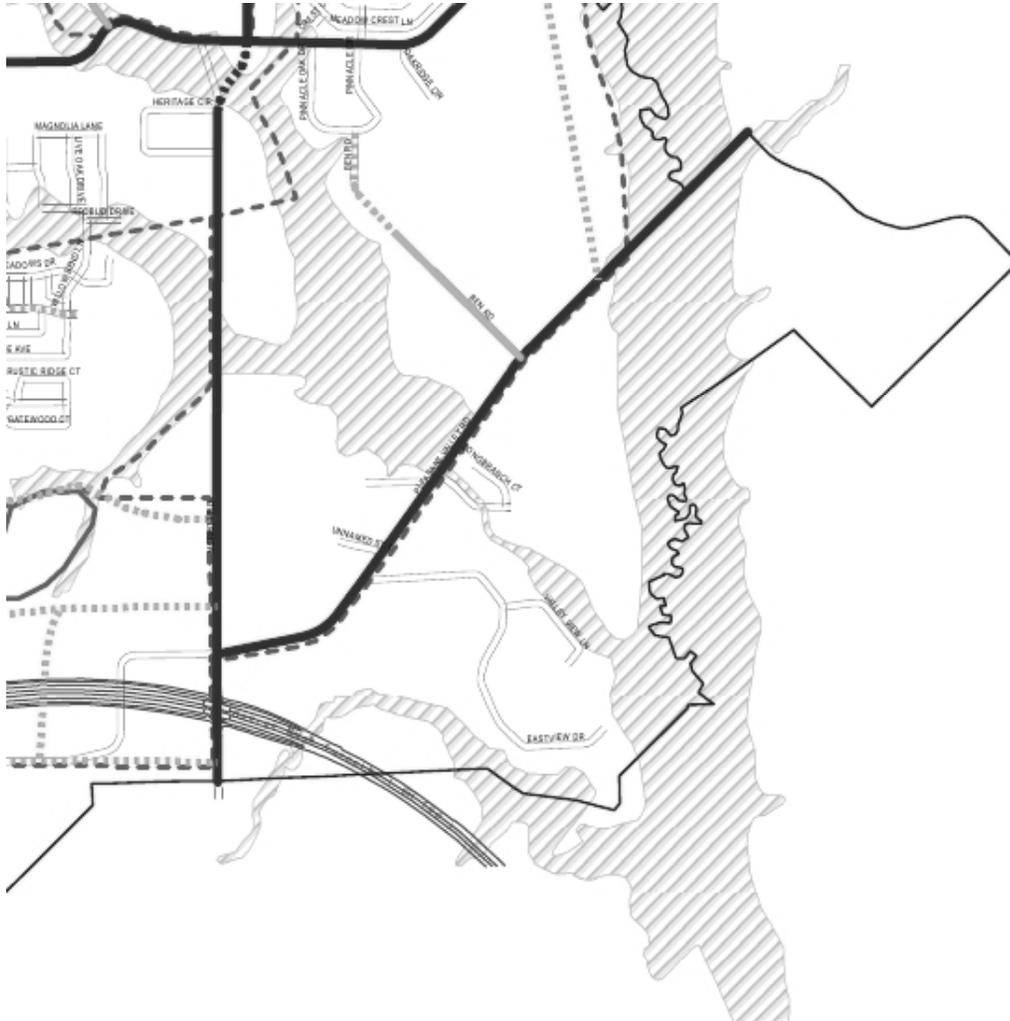


# MERRITT ROAD

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# MERRITT ROAD

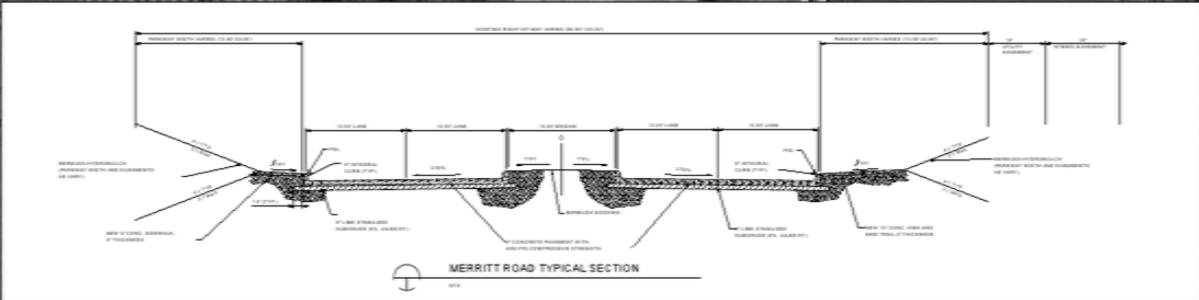
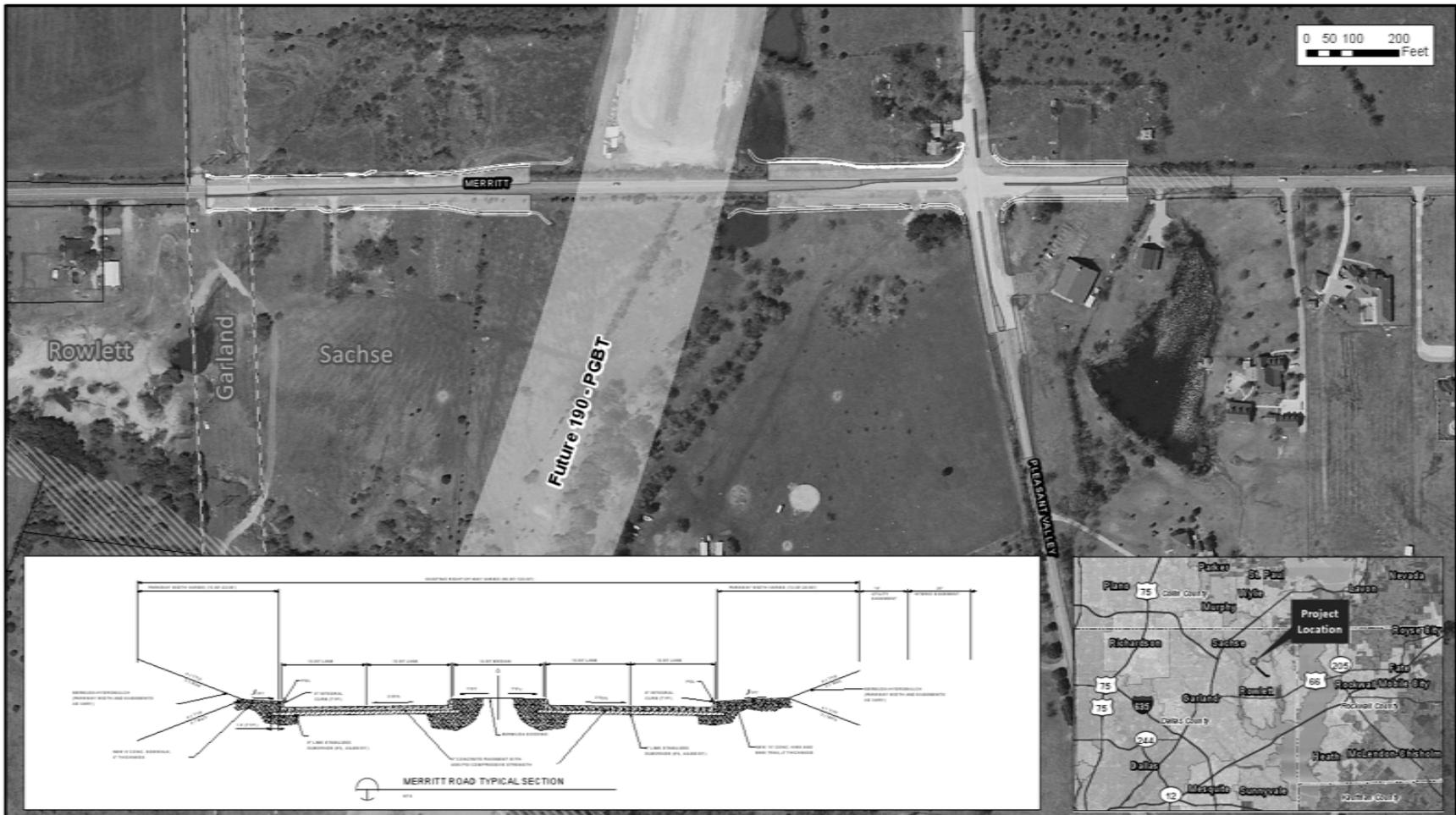


## Legend

- Principal Arterial-Existing
- Collector-Existing
- Collector-Proposed
- Minor\_Arterial-Existing
- Minor\_Arterial-Proposed
- Trail-Existing
- Trail-Proposed
- city\_limits
- countyline
- S.H. 190 Turnpike
- 100 Year Floodplain



# MERRITT ROAD



1711 North Market Street - Suite 500 LB 11  
 Dallas, Texas 75202  
 214-217-2288



Dallas County, Texas

## Merritt Road Reconstruction

PN JOB NO.	DCW 10159
FILE	W:\Transportation\Roads, Transportation, Intermodal and
DATE	January 2011
SCALE	1:2,400
DESIGNED	BC/T
DRAFTED	BLG

1  
 FIGURE

# MERRITT ROAD

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## × Funding:

+ Sachse	\$ 2,580,000	(2006 Bond)
+ <u>Dallas Cnty</u>	<u>\$ 1,420,000</u>	
+ Total	\$ 4,000,000	