



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, November 18, 2013

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, November 18, 2013, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.**

**B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

### 1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[13-1897](#) Consider approval of the minutes of the November 4, 2013, regular meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Attachments:** [Minutes. 11.4.13.pdf](#)

[13-1900](#) Consider acceptance of the Quarterly Budget and Investment Reports for the quarter ended September 30, 2013.

*Executive Summary*

*Cash on hand at 9/30/2013 was \$25,141,152 in all funds; of this amount \$20,151,152 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest/yield on all investments was .25%, and investment earnings totaled*

\$14,106.

*General Fund revenues are at 103% of budget, and expenditures are at 95% as of 9/30/2013. Utility Fund revenues are at 97% of budget and expenditures are at 94%. These are unaudited figures for the final quarter of the fiscal year and could change after year-end closing.*

**Attachments:** [4th Quarter 2013 Budget Report.pdf](#)  
[4th Qtr Investment Report 2013.pdf](#)

[13-1901](#)

Consider a Resolution of the City Council of the City of Sachse, Texas, amending authorized representatives with the Texas Local Government Pool ("TexPool/TexPool *Prime*").

*Executive Summary*

*The City of Sachse is a Participant in the Texas Local Government Investment Pool (Texpool), and in order to conduct investment transactions with Texpool, must designate authorized representatives. Changes to the City's authorized representatives due to changes in employment status or duties may be made by an Amending Resolution.*

**Attachments:** [Resolution Amending Authorized Representatives November 2013.pdf](#)

[13-1902](#)

Consider the postponement of an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from an Agricultural District (AG) to a Planned Development District (PD) on an approximately 174.82-acre tract of land, more particularly described in Exhibit "A" and located on the northeast corner of Pleasant Valley Road and Ben Road, City of Sachse, Dallas County, Texas; providing for the approval of the Zoning Exhibit attached as Exhibit "B"; providing for the approval of Development Standards attached as Exhibit "C"; providing for the approval of the Zoning Concept Plan approved as Exhibit "D", until December 2, 2013.

*Executive Summary*

*A public hearing was held by Planning and Zoning Commission for this item on October 28, 2013. This item was originally advertised to be considered at this meeting on November 18, 2013; however, Planning and Zoning Commission recommended denial of this*

*request thus prompting additional legal advertisement requirements dictated by the City of Sachse Zoning Ordinance. The legal advertisement requirements as dictated by the Zoning Ordinance were not able to be completed in sufficient time to permit this item to be considered by City Council on November 18, 2013; therefore, this item is being postponed to December 2, 2013.*

[13-1903](#)

Consider the postponement of an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan until December 2, 2013.

*Executive Summary*

*This Future Land Use Map amendment request is a companion item to Item 13-1902 on the Agenda. Due to the postponement of the companion zoning request, this item is being requested to be postponed to the December 2, 2013 City Council meeting.*

[13-1910](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the professional services agreement by and between the Sachse Economic Development Corporation ("SEDC") and the Water Consulting Group, Inc. ("WCG") providing for professional services for the recruitment of an Executive Director for the SEDC.

*Executive Summary*

*The SEDC carried a motion authorizing executive recruitment services with the Waters Consulting Group for services related with the recruitment of a new Executive Director, subject to City Council approval. The purpose of this item is to approve an agreement with the executive recruitment firm the Waters Consulting Group.*

**Attachments:** [51SACHSE Resolution Approving Agreement with Waters Consulting Re Recruit Agreement for Services - Sachse Economic Development Corporation and WCG](#)

[13-1909](#)

Consider an ordinance of the City Council of the City of Sachse, Texas ("CITY"), authorizing certain budget amendments pertaining to the fiscal year 2013-2014 budget.

*Executive Summary*

*The Sachse Economic Development Corporation (SEDC) has authorized the City Manager to negotiate and execute a professional services agreement with the Waters Consulting*

*Group, Inc. for executive recruitment services associated with the search for a new SEDC Executive Director. The purpose of this item is to reduced the SEDC "Salaries and Wages" budget by \$21,500 and to increase the "Professional Fees" budget by \$21,500 to cover the cost of the professional services.*

**Attachments:** [ORD - Budget Amendment November 13 2013.pdf](#)

**2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[13-1899](#) Proclamation declaring November 18, 2013, as Salvation Army Red Kettle Kickoff Day.

*Executive Summary*

*Mayor and City Council to recognize Salvation Army Red Kettle Kickoff Day.*

**Attachments:** [Proclamation. Salvation Army..pdf](#)

**3. CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

**4. REGULAR AGENDA ITEMS.**

[13-1898](#) Administer Oath of Office to newly appointed Board and Commission members.

*Executive Summary*

*Mayor Felix will administer the Oath of Office to the new Board members appointed at the last meeting.*

**Attachments:** [Sample Oath.pdf](#)

[13-1911](#) Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the construction of Hudson Drive STA. 1+00 to STA. 16+00.06 between Miles Road and Merritt Road as a capital improvement project to XIT Paving and Construction, Inc.; authorizing the City Manager to execute such agreement in a form approved by the City Attorney.

*Executive Summary*

*The City of Sachse has a paving improvement project for the*

*construction of the two north lanes of Hudson Drive between Miles Road and Merritt Road. The project was designed by JBI Partners, and bids were opened on October 22, 2013. This item is to award the bid to the lowest responsible bidder, which is XIT Paving and Construction, Inc., in the amount not to exceed \$599,770.27.*

**Attachments:** [Project Map Hudson Connection PDF](#)  
[HUDSON Bid Tab PDF](#)  
[RESO AWARD OF HUDSON DRIVE EXTENSION PDF](#)  
[HUDSON DRIVE PRESENTATION PDF](#)

[13-1905](#)

Consideration of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 “Fences,” by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.

*Executive Summary*

*The proposed amendment would allow for additional flexibility in the material choices for fencing material while providing corresponding regulations to ensure quality construction.*

**Attachments:** [CD - BLDG REGS FENCING CC - PRESENTATION.pdf](#)  
[CD - BLDG REGS FENCING CC - DRAFT ORD v1.pdf](#)  
[CD - BLDG REGS FENCING CC - DRAFT ORD v2.pdf](#)  
[CD - BLDG REGS FENCING CC - ATTACHMENT 1.pdf](#)  
[CD - BLDG REGS FENCING CC - ATTACHMENT 2.pdf](#)  
[CD - BLDG REGS FENCING CC - ATTACHMENT 3.pdf](#)

[13-1904](#)

Consider the appointment of the State Highway 78 Plan Advisory Committee members.

*Executive Summary*

*The Advisory Committee members will consist of members from City Council, Planning and Zoning Commission and Economic Development Corporation. The Committee will serve to guide the direction of the Plan.*

[13-1907](#)

Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Secretary.

Consider any action necessary as a result of Executive Session

regarding the annual evaluation of the City Secretary.

*Executive Summary  
Annual review of the City Secretary.*

**5. ADJOURNMENT.**

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: November 15, 2013; 5:00 p.m.  
Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



## Legislation Details (With Text)

**File #:** 13-1897      **Version:** 1      **Name:** Consider approval of the minutes of the November 4, 2013, regular meeting.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 11/11/2013      **In control:** City Council

**On agenda:** 11/18/2013      **Final action:**

**Title:** Consider approval of the minutes of the November 4, 2013, regular meeting.

Executive Summary  
Minutes from the recent Council meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Minutes. 11.4.13.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider approval of the minutes of the November 4, 2013, regular meeting.

### *Executive Summary*

*Minutes from the recent Council meeting.*

### Background

Minutes from a recent Council meeting on November 4, 2013, for review and approval.

### Policy Considerations

Not applicable.

### Budgetary Considerations

Not applicable.

### Staff Recommendations

Approval of the minutes of the November 4, 2013, regular meeting, as a Consent Agenda Item.

**REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**  
**NOVEMBER 4, 2013**

The City Council of the City of Sachse held a Regular Meeting on Monday, November 4, 2013 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Bill Adams  
Councilman Charles Ross  
Councilman Brett Franks  
Councilman Todd Ronnau  
Councilman Cullen King  
Councilman Jeff Bickerstaff

and all were present except Councilman Ronnau.

Staff present: City Manager Billy George, City Secretary Terry Smith, Project Coordinator Denise Vice, Community Development Director Marc Kurbansade, Police Chief Dennis Veach, Human Resources Manager Laura Morrow, Parks and Recreation Director Lance Whitworth, Library Manager Mignon Morse, City Engineer Greg Peters, Public Works Director Joe Crase, Finance Director Teresa Savage, Fire Chief Rick Coleman.

**Invocation and Pledge of Allegiance to U.S. and Texas Flags:**

The invocation was offered by Councilman Franks and the pledges were led by Councilman Ross.

**1. Consent Agenda:**

Mayor Pro Tem Adams moved to approve the Consent Agenda consisting of: 13-1862 Consider approval of the minutes of the October 21, 2013, regular meeting; 13-1863 Consider approval of the minutes of the October 23, 2013, special meeting; 13-1860 Consider receiving the Monthly Revenue and Expenditure Report for the period ending September 30, 2013; 13-1864 Consider the acceptance of the resignation of Barbara Johnson from the Animal Shelter Board; 13-1875 Resolution No. 3539 of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas, and R-Delta Engineers, Inc.; and 13-1876 Resolution No. 3540 of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas, and BW2 Engineers, Inc. The motion was seconded by Councilman King and passed unanimously.

**2. Mayor and City Council Announcements regarding special events, current activities and local achievements:**

13-1874 Proclamation declaring November 15, 2013 as America Recycles Day.  
13-1861 Staff briefing by the Director of Finance.

Mayor Pro Tem Adams wished Kelley Felix a happy birthday. He also noted the Girls Volleyball Team are district champions. The Sachse High School football team is undefeated and play Naaman Forest High School, another undefeated team this week.

Councilman Franks stated last Saturday the Sachse Historical Society conducted a Veterans Day event at the museum and had memorabilia for people to view.

Councilman Bickerstaff noted the Library will roll out the e-books on December 9<sup>th</sup>.

Mayor Felix stated the Constitutional Amendment Election is November 5<sup>th</sup>; and City offices will be closed on November 28 & 29 for Thanksgiving holidays.

**3. Citizen Input:**

No comments were made.

**4. Regular Agenda Items:**

**13-1878 Discuss the application and requirements for the City of Sachse \$1,000.00 scholarship sponsored by Allied Waste:**

Parks Director Whitworth reviewed the matter with the City Council. Following discussion, no formal Council action was taken.

**13-1859 Consider a resolution of the City Council of the City of Sachse, Texas, adopting the City of Sachse, Sachse Economic Development Corporation, and President George Bush Turnpike Reinvestment Zone Tax Increment Investment Policy("Sachse Investment Policy") attached hereto as Exhibit "A"; declaring that the City Council has completed its review of the Investment Policy and investment strategies of the City and that Exhibit "A" records any changes to either the Investment Policy or investment strategies; providing a repealing clause; providing a severability clause; and providing for an effective date:**

Finance Director Savage reviewed the matter with the Council.

Following discussion, Mayor Pro Tem Adams moved to approve Resolution No. 3541 adopting the City of Sachse, Sachse Economic Development Corporation, and President George Bush Turnpike Reinvestment Zone Tax Increment Investment Policy("Sachse Investment Policy") attached hereto as Exhibit "A"; declaring that the City Council has completed its review of the Investment Policy and investment strategies of the City and that Exhibit "A" records any changes to either the Investment Policy or investment strategies; providing a repealing clause; providing a severability clause; and providing for an effective date. The motion was seconded by Councilman King and carried unanimously.

**13-1865 Consider appointments to Boards and Commissions:**

Following discussion, Councilman King moved to appoint Jack Bickler, Paul Watkins, Scott Everett and Wendy Stewart to the Planning and Zoning Commission. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Councilman King moved to appoint David Darr, Kevin Quinn, Steve Oliver, and David Landis, as an alternate member, to the Board of Adjustments. The motion was seconded by Councilman Bickerstaff and carried unanimously.

Following discussion, Councilman King moved to appoint Niloufer Watkins, J.D. Pruitt, Michael Kellam, Terri Hibbs and Nieves Marquez to the Parks and Recreation Commission. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Councilman King moved to appoint Dixie Scogin, Robert Rodgers and Billy Ketner to the Library Board. The motion was seconded by Councilman Bickerstaff and carried unanimously.

Following discussion, Councilman King moved to appoint Susan Politz, Ken Thomas, Marcia Harris-Daniel and Jeff Bickerstaff to the Economic Development Corporation. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Councilman King moved to appoint Michele Briggs, Erica Goetz, Jennifer Gower and Marc Hibbs to the Animal Shelter Board. The motion was seconded by Councilman Bickerstaff and carried unanimously.

**13-1877 Discuss Railroad Quiet Zone Update:**

City Engineer Peters briefed the City Council on the matter. Following discussion, no formal Council action was taken.

**13-1881 The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section § 551.072 deliberation regarding real property; discussion of potential leasing of land located southeast of the intersection of Sachse Road and Country Club Drive in Sachse, Texas. Consider any action necessary as a result of executive session:**

**13-1880 Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074 relating to personnel matters: Discuss duties of the City Manager: Consider any action necessary as a result of Executive Session:**

At 8:30 p.m. Councilman King moved to recess to executive session. The motion was seconded by Councilman Ross and carried unanimously.

At 8:58 p.m. Councilman King moved to return to open session. The motion was seconded by Councilman Bickerstaff and carried unanimously.

**13-1881 Consider any action necessary as the result of executive session:**

Councilman King moved to authorize the City Manager to negotiate and execute a license or lease agreement on behalf of the City with Verizon for the location of a telecommunications tower on property located southeast of the intersection of Sachse Road and Country Club Drive in Sachse, Texas and to initiate any necessary zoning change or take other actions necessary in connection with such license or lease. The motion was seconded by Councilman Ross and carried unanimously.

**13-1880 Consider any action necessary as the result of executive session:**

Mayor Felix stated no action was being taken.

**5. Adjourment:**

There being no further business, Councilman Bickerstaff made a motion to adjourn. The motion was seconded by Councilman King and carried unanimously. The meeting adjourned at 8:59 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

**File #:** 13-1900      **Version:** 1      **Name:** 4th Quarter 2013 Budget and Investment Reports  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 11/11/2013      **In control:** City Council  
**On agenda:** 11/18/2013      **Final action:**  
**Title:** Consider acceptance of the Quarterly Budget and Investment Reports for the quarter ended September 30, 2013.

Executive Summary

Cash on hand at 9/30/2013 was \$25,141,152 in all funds; of this amount \$20,151,152 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest/yield on all investments was .25%, and investment earnings totaled \$14,106.

General Fund revenues are at 103% of budget, and expenditures are at 95% as of 9/30/2013. Utility Fund revenues are at 97% of budget and expenditures are at 94%. These are unaudited figures for the final quarter of the fiscal year and could change after year-end closing.

Sponsors:

Indexes:

Code sections:

**Attachments:** [4th Quarter 2013 Budget Report.pdf](#)  
[4th Qtr Investment Report 2013.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider acceptance of the Quarterly Budget and Investment Reports for the quarter ended September 30, 2013.

Executive Summary

*Cash on hand at 9/30/2013 was \$25,141,152 in all funds; of this amount \$20,151,152 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest/yield on all investments was .25%, and investment earnings totaled \$14,106.*

*General Fund revenues are at 103% of budget, and expenditures are at 95% as of 9/30/2013. Utility Fund revenues are at 97% of budget and expenditures are at 94%. These are unaudited figures for the final quarter of the fiscal year and could change after year-end closing.*

Background

Every quarter, the Finance Department releases a report on the City's finances. The report is divided into two sections: Budget and Investments. The Budget section generally includes revenues and expenditures for the General, Utility, Debt Service, and Special Revenue

Funds, as well as a summary of Capital Project expenditures. The Investment Report provides investment activity details for the Money Market, Investment Pool, and Certificate of Deposit accounts.

It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act (PFIA) and City policy.

#### Policy Considerations

The PFIA requires that the Investment Officers prepare and submit quarterly a written report of investment transactions for all funds covered by the Investment Policy.

#### Budgetary Considerations

The preliminary budgetary results for the final quarter of Fiscal Year 2013 indicate that all departments of the City conducted their operations within the spending limits as authorized by the 2012-2013 approved budget.

#### Staff Recommendations

Staff recommends acceptance of the Quarterly Budget and Investment Reports for the quarter ending September 30, 2013 as a Consent Agenda item.



## Finance Department

**TO:** BILLY GEORGE, CITY MANAGER  
**FROM:** SARA WORD, ACCOUNTANT *sw*  
**SUBJ:** QUARTERLY BUDGET REPORT FOR 4<sup>th</sup> QUARTER ENDING SEPTEMBER 30, 2013  
**DATE:** NOVEMBER 5, 2013  
**CC:** MAYOR AND CITY COUNCIL

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Attached is the 4<sup>th</sup> Quarter Budget Report for the 2012-2013 fiscal year. The fiscal year for the City of Sachse is October 1<sup>st</sup> through September 30<sup>th</sup>. Twelve months, or 100% of the fiscal year was completed as of the end of September 2013. Totals may change as audit entries are completed.

Overall, the City received \$4.1 million for the 4<sup>th</sup> quarter and cumulatively received \$22.4 million for the fiscal year, representing 104% of budgeted revenues.

CITY-WIDE REVENUES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Collected</i>
<b>General Fund</b>	\$ 11,751,966	\$ 12,061,364	102.63%
<b>Utility Fund</b>	7,313,131	7,125,716	97.44%
<b>Debt Service</b>	2,492,637	2,504,386	100.47%
<b>Special Revenue</b>	111,980	746,187	666.36%
<b>Total</b>	\$ 21,669,714	\$ 22,437,653	103.54%

Expenditures totaled \$5.5 million for the 4<sup>th</sup> quarter and cumulatively totaled \$20.7 million for the fiscal year, representing 95% of budgeted expenditures.

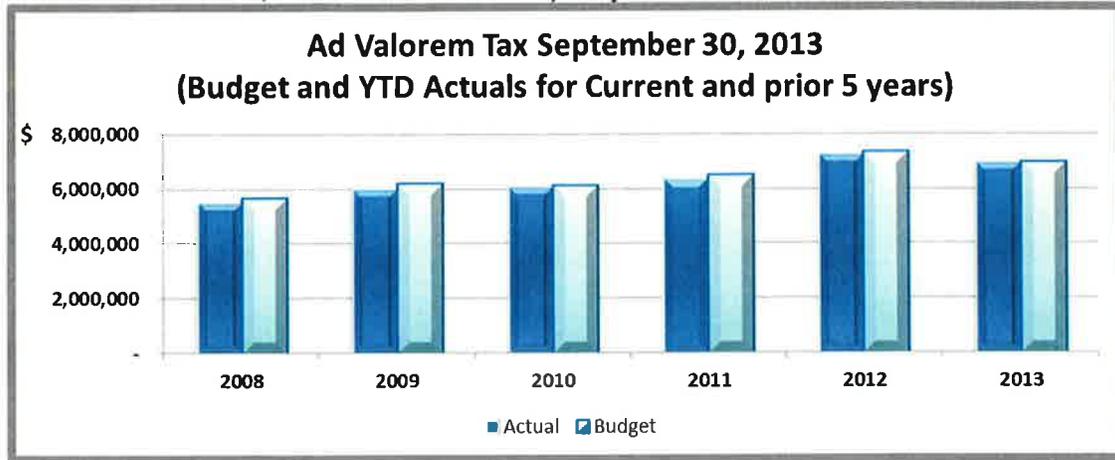
CITY-WIDE EXPENDITURES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Expended</i>
<b>General Fund</b>	\$ 11,743,365	\$ 11,132,606	94.80%
<b>Utility Fund</b>	7,130,772	6,736,055	94.46%
<b>Debt Service</b>	2,866,446	2,866,270	99.99%
<b>Special Revenue</b>	43,406	9,607	22.13%
<b>Total</b>	\$ 21,783,989	\$ 20,744,538	95.23%

The Capital Project Fund year-to-date revenues are \$1,001,011 and expenditures are \$1,532,452, not expressed as a percentage of budget.

### Revenue

- Through September, total General Fund revenues are at \$12,061,364 or 103% of expected collections. Total revenues increased \$1,000,888 from the same period last fiscal year.
- Sales tax revenues through September are at 101% of expected collections, an increase of \$83,578 over prior year.
- Franchise fees are at \$1,372,411, or 99% of budget, a \$4,400 increase over prior year.

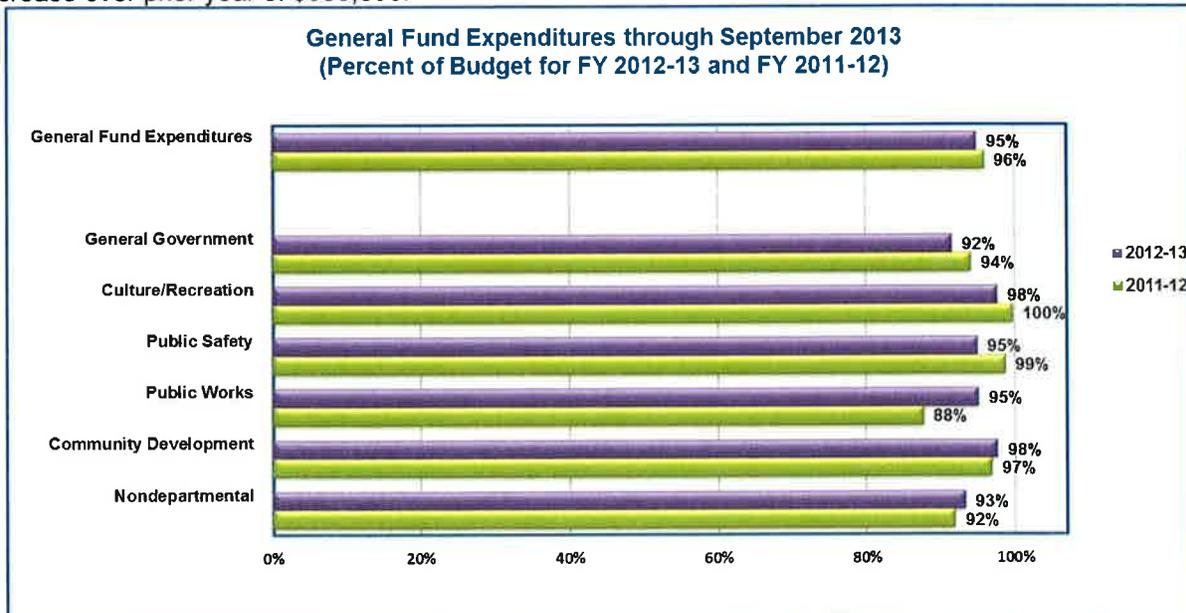
- Current General Fund ad valorem tax revenues are 100% collected at \$6,968,559, with a remaining budget of \$1,958. Due to a shift in the tax rate allocation from the General Fund to the Debt Service Fund, this is a decrease from prior year of \$311,765 in revenue.



- Through September, collections for Licenses & Permits have increased \$68,676 over prior year and are at 150% of budget. The primary increase from prior year was due to an overall rise in building permits issued this Fiscal Year. The City has issued 135 Single Family residential permits since October 1<sup>st</sup>.
- Charges for services and fees, year-to-date, are \$320,271 over prior year at \$853,358, due largely to an increase in developer fees.
- Court fine revenues finished September under budgeted projections, at \$319,652 or 97% of anticipated collections.
- Through September, Utility Fund revenues total \$7,125,716 or 97% of budget, an increase of 65,994 over prior year.

**Expenditures**

Through September, total General Fund expenditures are at \$11,132,606 or 95% expended. This is an increase over prior year of \$665,890.



Utility Fund expenditures through September are at 94% of budget at \$6,736,055.

# 4<sup>th</sup> Quarter Budget Report (Unaudited) As of September 30, 2013



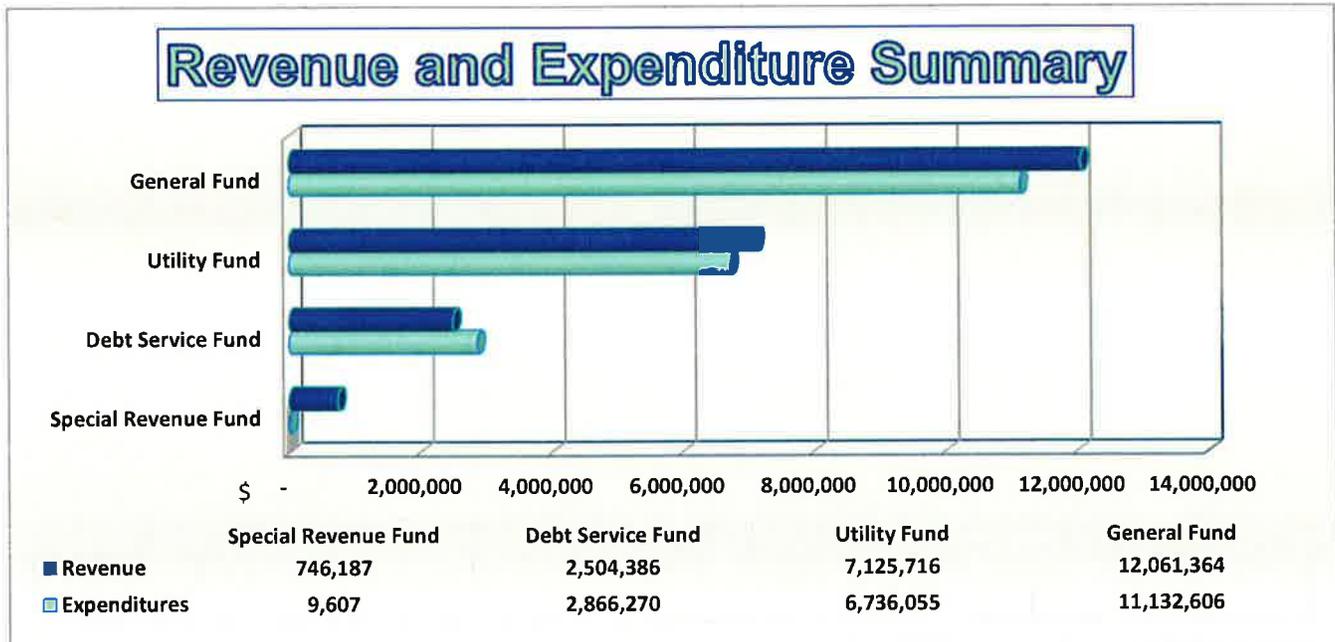
**The City of Sachse Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting.**

**The Quarterly Budget Report complies with the City Charter's quarterly financial reporting requirement and is aimed at providing our users (internal and external), with a general awareness of the City's financial position.**

**CITY OF SACHSE  
REVENUE AND EXPENDITURE SUMMARY  
AND CHANGES IN FUND BALANCE RESERVES  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	General Fund	Utility Fund	Debt Service Fund	Special Revenue Fund	Total
<b>Revenues</b>					
Budget	\$ 11,751,966	\$ 7,313,131	\$ 2,492,637	\$ 111,980	\$ 21,669,714
YTD Actual	12,061,364	7,125,716	2,504,386	746,187	22,437,653
Budget Remaining	\$ (309,398)	\$ 187,415	\$ (11,749)	\$ (634,207)	\$ (767,939)
% of Budget	102.63%	97.44%	100.47%	666.36%	103.54%
<b>Expenditures</b>					
Budget	\$ 11,743,365	\$ 7,130,772	\$ 2,866,446	\$ 43,406	\$ 21,783,989
YTD Actual	11,132,606	6,736,055	2,866,270	9,607	20,744,537
Budget Remaining	\$ 610,759	\$ 394,717	\$ 176	\$ 33,799	\$ 1,039,452
% of Budget	94.80%	94.46%	99.99%	22.13%	95.23%
Net Over/under	\$ 928,759	\$ 389,661	\$ (361,884)	\$ 736,580	\$ 1,693,116

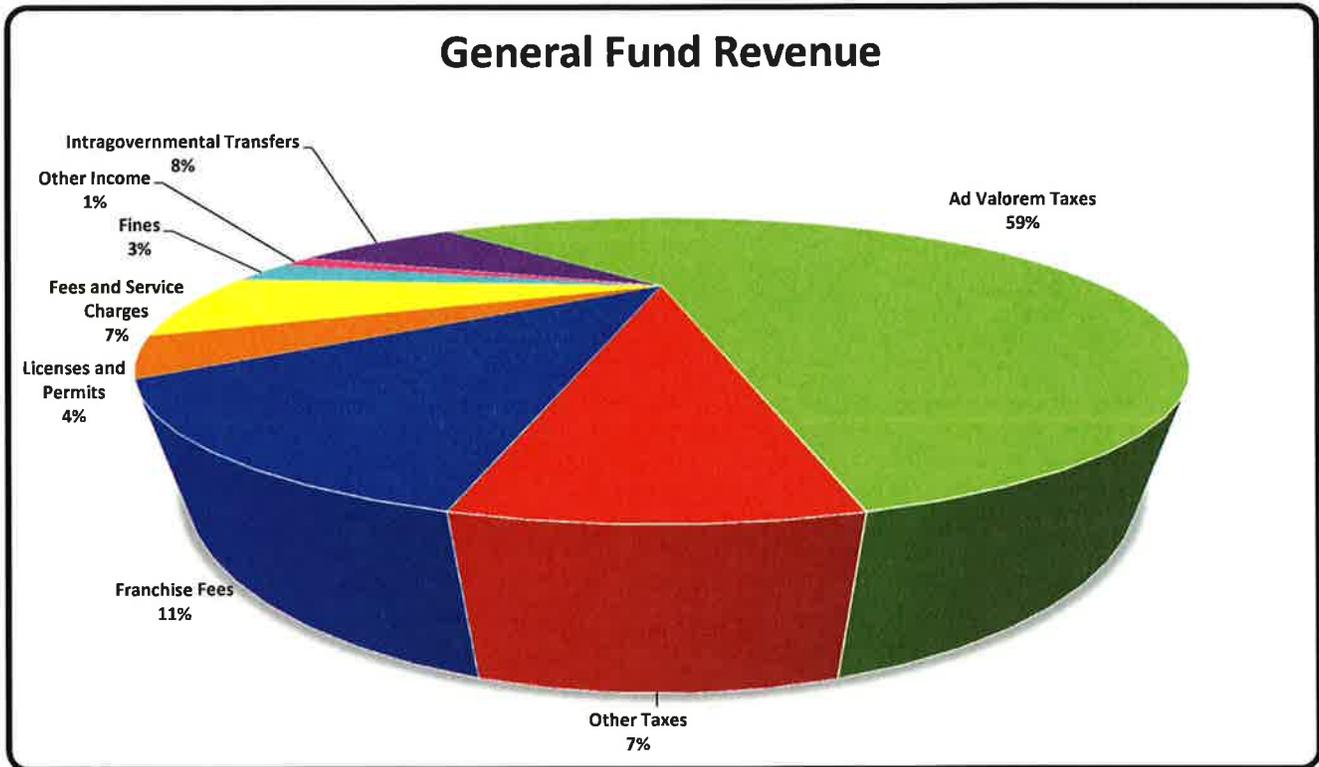
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
GENERAL FUND REVENUES  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<b>FY 2012 BUDGET</b>	<b>FY 2012 YEAR- TO-DATE</b>	<b>FY 2013 BUDGET</b>	<b>FY 2013 YEAR- TO-DATE</b>	<b>BUDGET REMAINING</b>	<b>% OF BUDGET</b>
Ad Valorem Taxes	\$ 7,424,670	\$ 7,358,100	\$ 7,036,517	\$ 7,060,996	\$ (24,479)	100.35%
Other Taxes	828,394	757,239	833,553	843,161	(9,608)	101.15%
Franchise Fees	1,463,163	1,368,011	1,385,412	1,372,411	13,001	99.06%
Licenses and Permits	324,400	415,514	323,775	484,191	(160,416)	149.55%
Fees and Service Charges	436,850	533,087	734,341	853,358	(119,017)	116.21%
Fines	250,000	339,572	330,000	319,652	10,348	96.86%
Other Income	183,672	143,873	148,097	166,092	(17,995)	112.15%
Intragovernmental Transfers	145,317	145,080	960,271	961,504	(1,233)	100.13%
<b>TOTAL REVENUES</b>	<b>\$ 11,056,466</b>	<b>\$ 11,060,476</b>	<b>\$ 11,751,966</b>	<b>\$ 12,061,364</b>	<b>\$ (309,398)</b>	<b>102.63%</b>

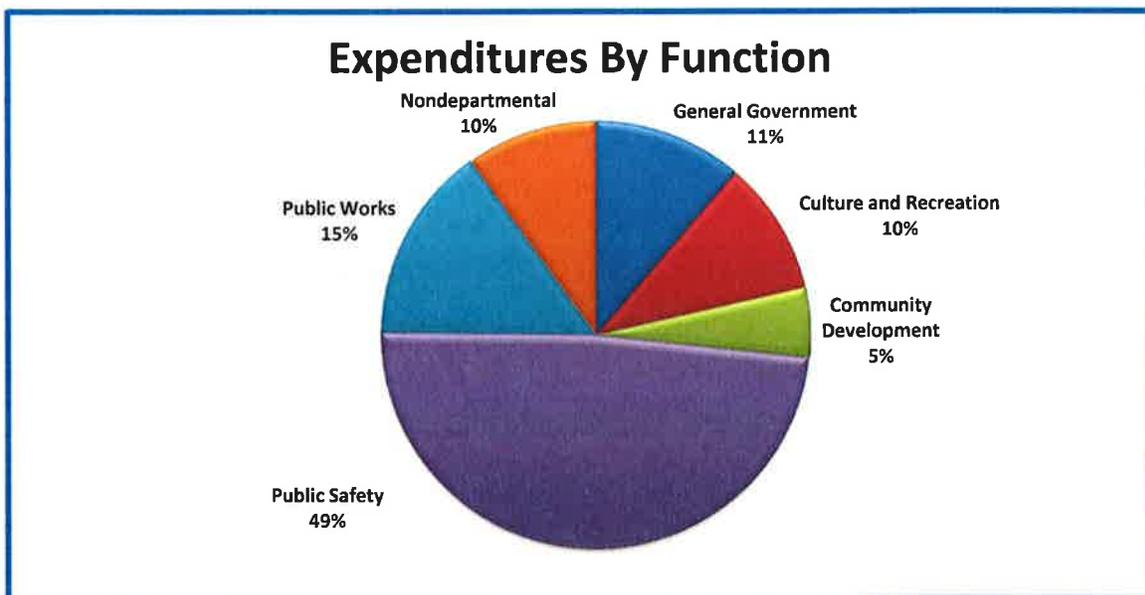
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
GENERAL FUND EXPENDITURES  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2012 BUDGET</u>	<u>FY 2012 YEAR- TO-DATE</u>	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
<b>General Government</b>						
City Manager	\$ 315,743	\$ 296,892	\$ 309,558	\$ 297,065	\$ 12,493	95.96%
City Secretary	147,833	154,746	171,241	167,192	4,049	97.64%
Human Resources	244,145	204,468	248,104	214,805	33,299	86.58%
Finance	478,648	449,881	478,268	414,992	63,276	86.77%
Municipal Court	161,989	162,446	166,610	163,060	3,550	97.87%
	<u>1,348,358</u>	<u>1,268,433</u>	<u>1,373,781</u>	<u>1,257,114</u>	<u>116,667</u>	<u>91.51%</u>
<b>Culture and Recreation</b>						
Parks and Recreation	724,257	737,493	762,643	748,045	14,598	98.09%
Senior Citizen Programs	102,018	101,168	104,312	100,170	4,142	96.03%
Library Services	281,048	265,143	291,436	282,701	8,735	97.00%
	<u>1,107,323</u>	<u>1,103,804</u>	<u>1,158,391</u>	<u>1,130,916</u>	<u>27,475</u>	<u>97.63%</u>
<b>Public Safety</b>						
Police	2,982,277	2,926,374	3,262,153	3,146,758	115,395	96.46%
Animal Control	131,902	133,398	137,201	135,386	1,815	98.68%
Fire and Ambulance	2,098,024	2,081,340	2,282,631	2,113,652	168,979	92.60%
	<u>5,212,203</u>	<u>5,141,113</u>	<u>5,681,985</u>	<u>5,395,796</u>	<u>286,189</u>	<u>94.96%</u>
<b>Public Works</b>						
Streets and Drainage	914,809	799,172	1,138,483	1,159,703	-21,220	101.86%
Facility Maintenance	297,906	275,202	336,581	284,508	52,073	84.53%
City Engineer	253,075	211,011	274,155	218,846	55,309	79.83%
	<u>1,465,790</u>	<u>1,285,385</u>	<u>1,749,219</u>	<u>1,663,056</u>	<u>86,163</u>	<u>95.07%</u>
<b>Community Development</b>						
	593,853	574,998	603,315	588,698	14,617	97.58%
<b>Nondepartmental</b>						
	1,190,102	1,092,984	1,176,674	1,097,025	79,649	93.23%
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 10,917,629</b></u>	<u><b>\$ 10,466,715</b></u>	<u><b>\$ 11,743,365</b></u>	<u><b>\$ 11,132,606</b></u>	<u><b>\$ 610,759</b></u>	<u><b>94.80%</b></u>

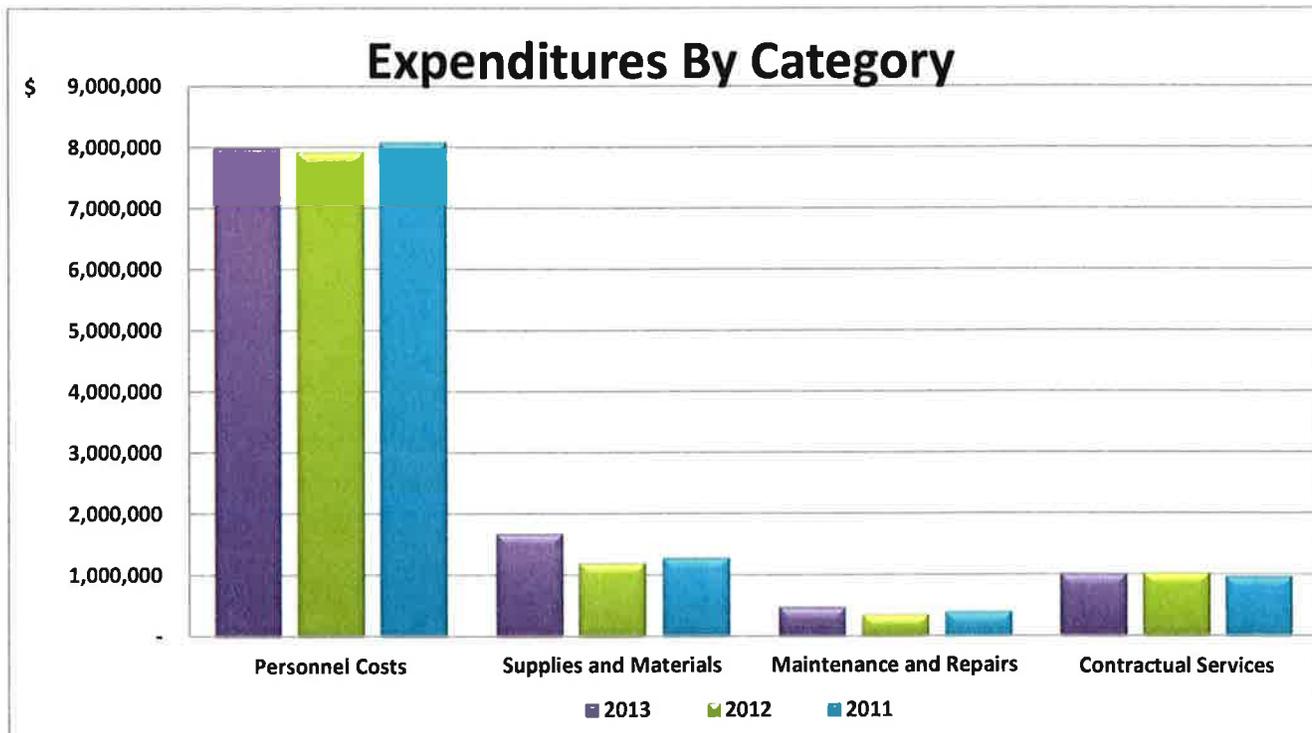
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
GENERAL FUND EXPENDITURES BY CATEGORY  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<b>FISCAL YEAR</b>	<b>BUDGET</b>	<b>YEAR-TO-DATE</b>	<b>BUDGET REMAINING</b>	<b>% OF BUDGET</b>
<b>Personnel Costs</b>	2013	\$ 8,415,736	\$ 7,986,759	\$ 428,977	94.90%
	2012	8,182,588	7,915,045	267,543	96.73%
	2011	8,289,789	8,076,417	213,372	97.43%
<b>Supplies and Materials</b>	2013	1,732,810	1,671,693	61,117	96.47%
	2012	1,139,007	1,188,624	(49,617)	104.36%
	2011	1,280,287	1,270,470	9,817	99.23%
<b>Maintenance and Repairs</b>	2013	456,247	465,210	(8,963)	101.96%
	2012	441,704	343,329	98,375	77.73%
	2011	383,070	388,481	(5,411)	101.41%
<b>Contractual Services</b>	2013	1,138,572	1,008,944	129,628	88.61%
	2012	1,151,439	1,019,717	131,722	88.56%
	2011	1,013,814	960,495	53,319	94.74%
<b>TOTAL EXPENDITURES</b>	2013	11,743,365	11,132,606	610,760	94.80%
	2012	10,914,738	10,466,715	448,023	95.90%
	2011	\$ 10,966,960	\$ 10,695,863	\$ 271,097	97.53%

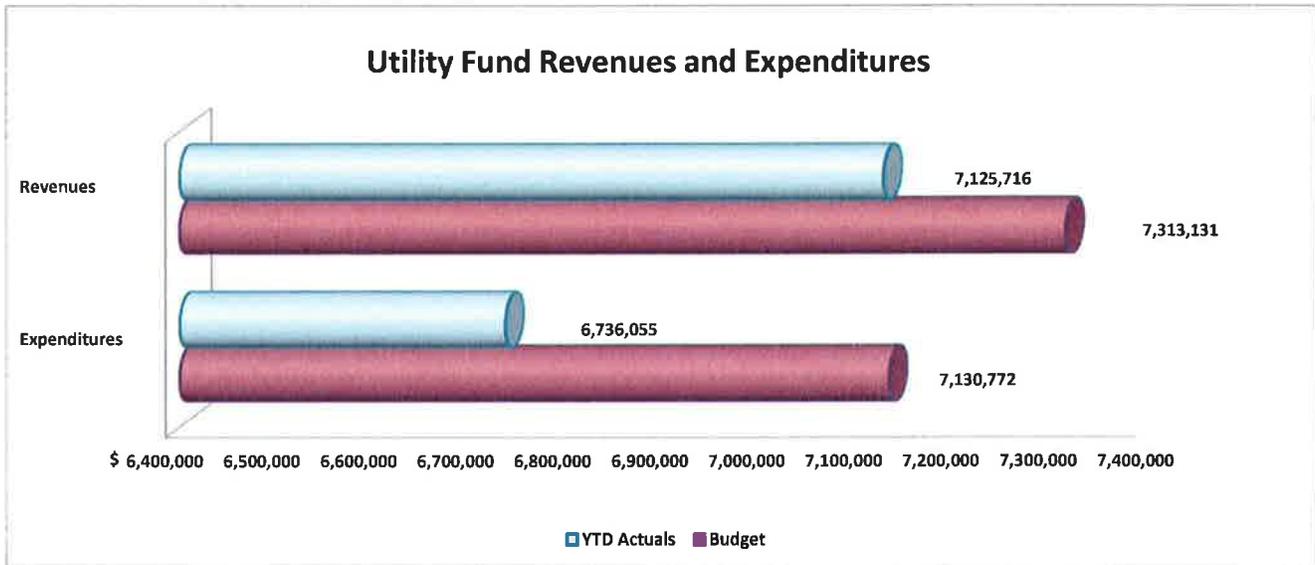
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
UTILITY FUND SUMMARY  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2012 BUDGET</u>	<u>FY 2012 YEAR- TO-DATE</u>	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
<b>REVENUES</b>						
Water Revenue	\$ 4,059,425	\$ 3,911,533	\$ 4,034,949	\$ 3,857,386	\$ 177,563	95.60%
Sewer Revenue	2,734,753	2,810,143	2,974,482	2,825,959	148,523	95.01%
Fees and Service Charges	157,200	183,360	155,100	197,482	(42,382)	127.33%
Other Gov'ts & Sources	25,000	21,262	22,000	21,646	354	98.39%
Other Income	14,500	18,203	6,600	5,639	961	85.45%
Impact Fees	152,500	115,221	120,000	217,605	(97,605)	181.34%
<b>TOTAL REVENUES</b>	<b>\$ 7,143,378</b>	<b>\$ 7,059,722</b>	<b>\$ 7,313,131</b>	<b>\$ 7,125,716</b>	<b>\$ 187,415</b>	<b>97.44%</b>
<b>EXPENDITURES</b>						
Utility Administration	\$ 255,526	\$ 261,017	\$ 250,758	\$ 225,071	\$ 25,687	89.76%
Water Operations	3,703,858	4,665,069	3,823,654	3,776,548	47,106	98.77%
Sewer Operations	2,941,190	2,642,093	2,934,366	2,605,831	328,535	88.80%
Meter Reading	115,554	126,399	121,994	128,604	(6,610)	105.42%
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,016,129</b>	<b>\$ 7,694,579</b>	<b>\$ 7,130,772</b>	<b>\$ 6,736,055</b>	<b>\$ 394,717</b>	<b>94.46%</b>

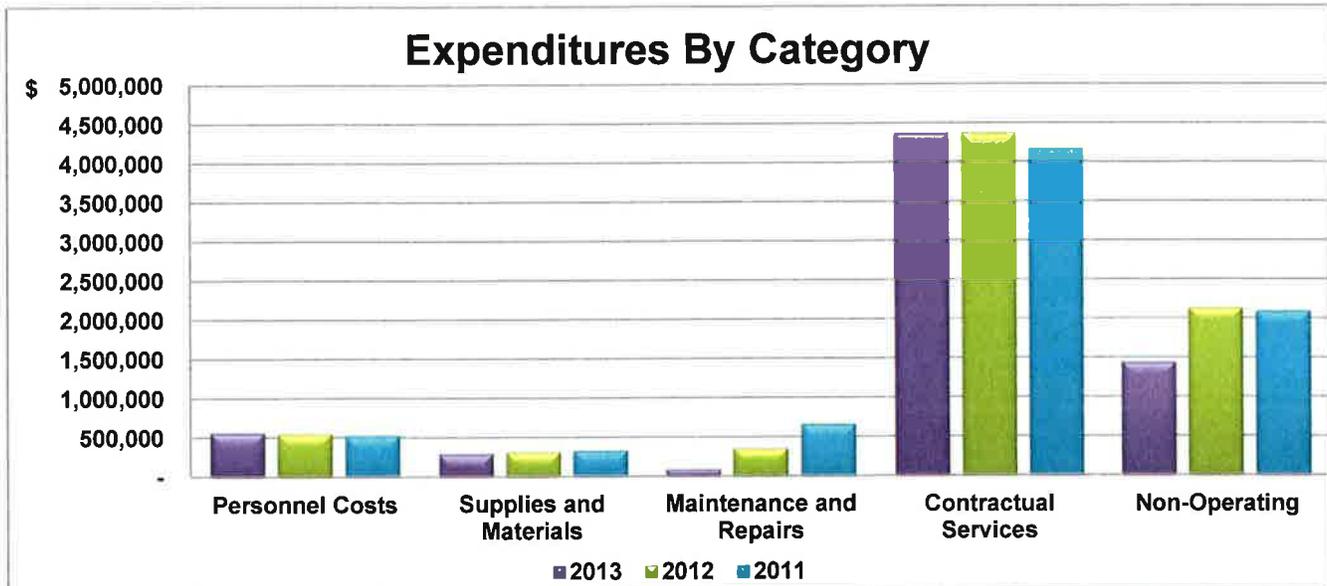
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
UTILITY FUND EXPENDITURES BY CATEGORY  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<b>FISCAL YEAR</b>	<b>BUDGET</b>	<b>YEAR-TO-DATE</b>	<b>BUDGET REMAINING</b>	<b>% OF BUDGET</b>
<b>Personnel Costs</b>	2013	\$ 603,708	\$ 555,543	\$ 48,165	92.02%
	2012	591,778	541,331	50,447	91.48%
	2011	591,302	518,263	73,039	87.65%
<b>Supplies and Materials</b>	2013	295,907	288,279	7,628	97.42%
	2012	292,023	305,581	(13,558)	104.64%
	2011	295,924	321,979	(26,055)	108.80%
<b>Maintenance and Repairs</b>	2013	148,850	86,544	62,306	58.14%
	2012	213,750	348,609	(134,859)	163.09%
	2011	895,140	657,960	237,180	73.50%
<b>Contractual Services</b>	2013	4,995,092	4,367,013	628,079	87.43%
	2012	4,486,996	4,370,646	116,350	97.41%
	2011	3,747,709	4,172,253	(424,544)	111.33%
<b>Non-Operating</b>	2013	1,087,215	1,438,677	(351,462)	132.33%
	2012	1,431,582	2,128,412	(696,830)	148.68%
	2011	1,147,904	2,088,723	(940,819)	181.96%
<b>TOTAL EXPENDITURES</b>	2013	7,130,772	6,736,055	394,717	94.46%
	2012	7,016,129	7,694,579	(678,450)	109.67%
	2011	\$ 6,677,979	\$ 7,759,177	\$ (1,081,198)	116.19%

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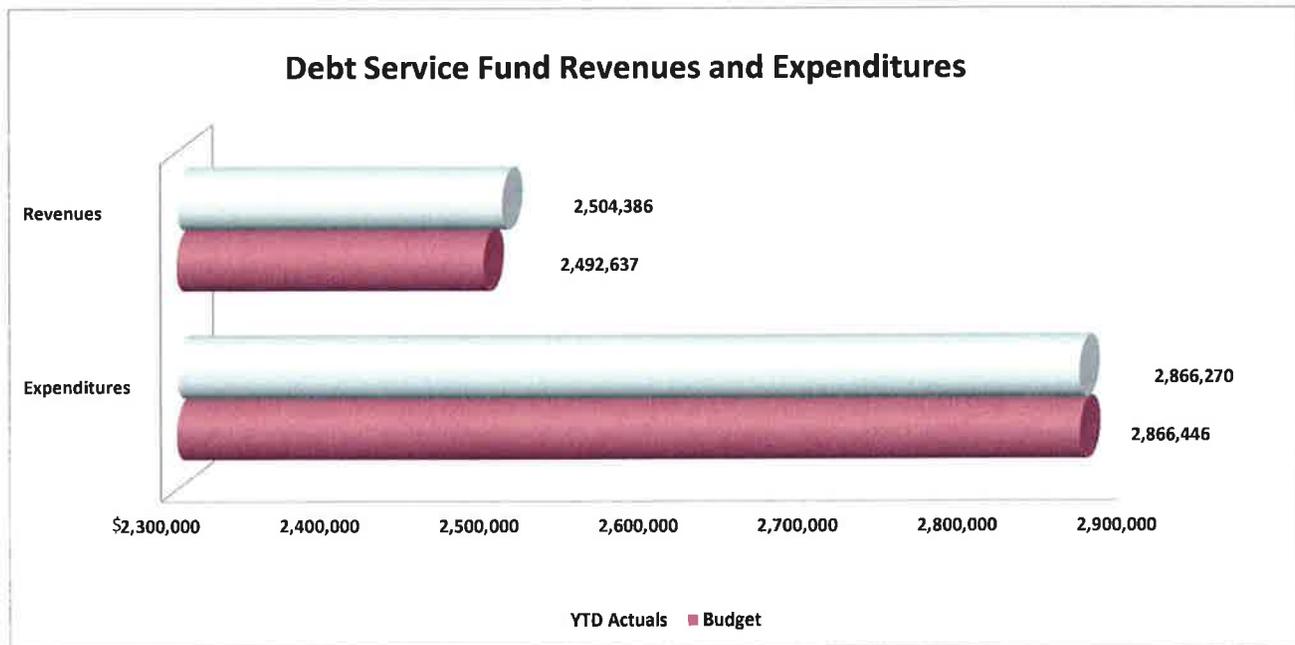


**CITY OF SACHSE  
DEBT SERVICE FUND SUMMARY  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<b>FY 2012 BUDGET</b>	<b>FY 2012 YEAR-TO-DATE</b>	<b>FY 2013 BUDGET</b>	<b>FY 2013 YEAR-TO-DATE</b>	<b>BUDGET REMAINING</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>						
Ad Valorem Taxes	\$ 2,115,209	\$ 2,114,668	\$ 2,492,137	\$ 2,502,651	\$ (10,514)	100.42%
Other Income	500	1,260	500	1,735	(1,235)	347.03%
Intragovernmental Transfers	750,000	750,000	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 2,865,709</b>	<b>\$ 2,865,928</b>	<b>\$ 2,492,637</b>	<b>\$ 2,504,386</b>	<b>\$ (11,749)</b>	<b>100.47%</b>

	<b>FY 2012 BUDGET</b>	<b>FY 2012 YEAR-TO-DATE</b>	<b>FY 2013 BUDGET</b>	<b>FY 2013 YEAR-TO-DATE</b>	<b>BUDGET REMAINING</b>	<b>% OF BUDGET</b>
<b>EXPENDITURES</b>						
Principal	\$ 2,006,006	\$ 945,000	\$ 1,035,000	\$ 1,035,000	\$ -	100.00%
Interest	800,555	1,861,561	1,830,446	1,830,446	(0)	100.00%
Agent Fees	3,500	823	1,000	823	177	82.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,810,061</b>	<b>\$ 2,807,385</b>	<b>\$ 2,866,446</b>	<b>\$ 2,866,270</b>	<b>\$ 176</b>	<b>99.99%</b>

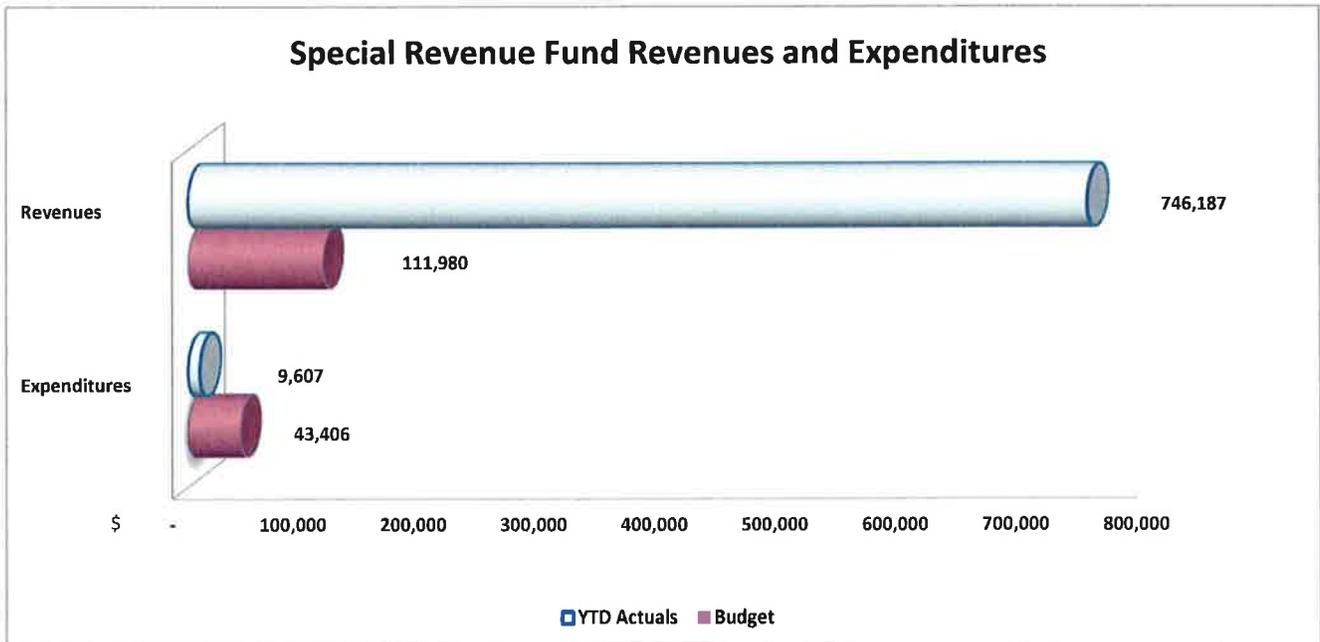
\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
SPECIAL REVENUE FUND SUMMARY  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2012 BUDGET</u>	<u>FY 2012 YEAR- TO-DATE</u>	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
<b>REVENUES</b>						
Fees	\$ 102,700	\$ 95,472	\$ 109,200	\$ 690,792	\$ (581,592)	632.59%
Other Income	4,060	2,188	2,780	5,214	(2,434)	187.54%
Grants and Donations	-	24,747	-	50,181	(50,181)	100.00%
<b>TOTAL REVENUES</b>	<u>\$ 106,760</u>	<u>\$ 122,407</u>	<u>\$ 111,980</u>	<u>\$ 746,187</u>	<u>\$ (634,207)</u>	<u>666.36%</u>
<b>EXPENDITURES</b>						
City Manager	\$ -	\$ 10,693	\$ -	\$ -	\$ -	0.00%
Finance	-	-	-	60	(60)	0.00%
Municipal Court	5,500	6,518	5,500	3,462	2,038	62.95%
Parks and Recreation	-	-	17,906	1,400	16,506	7.82%
Senior Citizen Programs	-	-	-	-	-	0.00%
Library Services	-	5,107	-	2,373	(2,373)	0.00%
Streets and Drainage	35,000	72,938	15,000	2,000	13,000	13.33%
Police	1,500	-	1,500	-	1,500	0.00%
Animal Control	-	266	-	311	(311)	0.00%
Fire and Ambulance	-	1,534	3,500	-	3,500	0.00%
Municipal Center	20,041	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<u>\$ 62,041</u>	<u>\$ 97,055</u>	<u>\$ 43,406</u>	<u>\$ 9,607</u>	<u>\$ 33,859</u>	<u>22.13%</u>

\*Audit entries may cause YTD totals to change



**CITY OF SACHSE  
CAPITAL PROJECT FUND SUMMARY\*  
QUARTER ENDED 9/30/2013 - 100% OF YEAR COMPLETE (UNAUDITED)**

	<u>PRIOR YEAR EXPENDITURES</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>PROJECT-TO-DATE</u>
<b>Capital Projects</b>			
Street CIP - Bunkerhill Road	\$ 8,928,478	\$ 220,710	\$ 9,149,188
Street CIP - Merritt Road	740,302	652,477	1,392,779
CIP Roads and Impact Fee Study	58,938	4,635	63,573
Lighting Projects	-	13,275	13,275
Holly Crest Pavement	4,320	123,618	127,938
Merritt Rd Realignment	64,984	28,434	93,418
Haverhill Paving Improvements	29,800	256,110	285,910
Major Asphalt Repairs	-	-	-
Orchard Grove Wall	-	3,850	3,850
Brookhollow Drive	33,582	110,994	144,576
Sachse Quite Zone	-	15,684	15,684
CDBG PROJECTS	76,006	45,792	121,798
	<u>\$ 9,936,409</u>	<u>\$ 1,475,579</u>	<u>\$ 11,411,988</u>
<b>Municipal Campus</b>			
Municipal Campus Features	\$ 5,345,342	\$ 23,255	\$ 5,368,596
Sachse/Miles Signalization	165,588	35,056	200,644
	<u>\$ 5,510,930</u>	<u>\$ 58,311</u>	<u>\$ 5,569,240</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 15,447,339</u></u>	<u><u>\$ 1,533,889</u></u>	<u><u>\$ 16,981,228</u></u>

\*Includes projects funded by 2006 Bond, RCC, Roadway Impact Fees, and Community Development Block Grant.

# Memo

To: **Billy George, City Manager**  
 From: Berna Fitzpatrick, Finance Manager   
 CC: Mayor and City Council  
 Date: November 7, 2013  
 Re: **Investment Report for period ending September 30, 2013**

Attached is the Quarterly Investment Report for the quarter ending September 30 of the fiscal year 2012-2013. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For the period ending September 30, 2013, the City's portfolio<sup>1</sup> consisted of the following investments:

<b>Portfolio at Quarter Close:</b>	<b>Rate at 09/30/2013</b>	<b>% Total</b>	<b>Total Investment</b>
Money Market Account –ANB	.25%	61.2%	15,390,444
Money Market Account(EDC)-ANB	.07%	4.1%	1,038,023
Investment Pool – Tex Pool	.0394%	2.0%	502,739
CD—Comerica Bank	.42%	3.8%	1,003,712
CD—Comerica Bank	.50%	3.8%	1,003,118
CD—Comerica Bank	.46%	4.8%	1,203,116
Analysis Checking-ANB	0.00%	19.9%	5,000,000
<b>Total Invested City Funds:</b>		100.0%	<b>\$25,141,152</b>

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit with American National Bank, Comerica Bank, and Investment Pools are fully secured and safeguarded. **Total investment interest earned for the quarter ending Sept 30 was \$14,106.**

Citywide cash and investments for the period ending September 30, 2013 was \$25,141,152. Of this amount, \$4,009,806 is for the Sachse EDC; also included is \$5,000,000.00 which is held in a non-interest bearing analysis account. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

87% of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .25%. The Texpool Prime Fund interest rate was .06568% and the Texpool interest rate was .0394% at September 30, 2013. The 90 day T-bill rate was .02% with the 180 day T-bill at .04%.

<sup>1</sup> Includes the Sachse Economic Development Corporation

Portfolio Summary  
City of Sachse, TX  
September 30, 2013

Safety - Investment Type

Investment Type	Book Value	Percent
Money Market Account*	\$ 21,428,467	85.2%
Investment Pools	502,739	2.0%
CD's	3,209,946	12.8%
<b>Total*</b>	<b>\$ 25,141,152</b>	<b>100%</b>

\*(Includes Sachse EDC Money Market)

Liquidity - Investments by Maturity Date

Under 30 days	\$ 21,931,206	87%
30 - 90 days	0	0%
91 - 180 days	0	0%
180 - 365 days	2,006,831	8%
366 - 640 days	1,203,116	5%
<b>Total Principal Invested</b>	<b>\$ 25,141,152</b>	<b>100%</b>

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD) Percent of total
<b>Portfolio</b>			
Debt Service	\$ 2,419	\$ 450	3.94%
General Fund	\$ 8,273	1,627	13.46%
Water and Sewer Fund	\$ 5,313	1,328	8.64%
Capital Project Fund	\$ 30,304	7,723	49.29%
Special Revenue Fund	\$ 3,440	890	5.60%
TIF Zone	\$ -	0	0.00%
Sachse EDC	\$ 11,728	2,088	19.08%
<b>Total Portfolios</b>	<b>\$ 61,477</b>	<b>\$ 14,106</b>	<b>100.00%</b>

Portfolio Balance	Beginning Balances	Ending Book Balances	Change
<b>Portfolio</b>			
Debt Service	\$ 1,153,786	\$ 275,196	\$ (878,590)
General Fund	6,017,178	4,852,761	(1,164,417)
Water and Sewer Fund	2,376,647	2,765,085	388,439
Capital Project Fund	11,376,129	11,172,812	(203,317)
Special Revenue Fund	1,447,552	2,065,492	617,941
TIF Fund	0	0	0
Sachse EDC	3,987,338	4,009,806	22,469
<b>Total Portfolios</b>	<b>\$ 26,358,629</b>	<b>\$ 25,141,152</b>	<b>\$ (1,217,476)</b>

Historical Interest Rates

	July	August	September
Pooled Money Market Account	2013	0.2500%	0.2500%
	2012	0.2500%	0.2500%
	2011	0.2500%	0.2500%
Tex Pool	2013	0.0531%	0.0437%
	2012	0.1316%	0.1313%
	2011	0.0665%	0.0851%

City of Sachse, TX  
Investment Portfolios  
July 31, 2013

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change
GO Bond I&S Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	1,153,786	1,153,786	9,707	1,153,493	9,707	1,163,493
<b>Total</b>							1,153,786	1,153,786	9,707	1,153,493	9,707	1,163,493
General Fund	TexPool	1111-000	7/31/2013	8/1/2013	0.0531%	1	136,730	136,730	6	136,736	6	136,736
General Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	5,880,448	5,880,448	(242,602)	5,637,846	(242,602)	5,637,846
<b>Total</b>							6,017,178	6,017,178	(242,596)	5,774,582	(242,596)	5,774,582
Water and Sewer Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	1,473,626	1,473,626	(37,709)	1,435,917	(37,709)	1,435,917
W/S Impact Fee Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	162,617	162,617	0	162,617	0	162,617
W/S Restricted Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	740,403	740,403	97,710	838,113	97,710	838,113
W/S Operations	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	2,376,647	2,376,647	60,001	2,436,647	60,001	2,436,647
<b>Total</b>							4,753,293	4,753,293	119,211	4,872,507	119,211	4,872,507
Capital Project Funds	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	2,467,362	2,467,362	(24,907)	2,442,455	(24,907)	2,442,455
Special Sales Tax	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	1,629,090	1,629,090	(2,115)	1,626,975	(2,115)	1,626,975
Capital Project Funds	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	688,260	688,260	140	688,400	140	688,400
Capital Project Funds-TXDOT	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	365,952	365,952	17	365,969	17	365,969
2009 GO Bonds	TexPool	1111-000	7/31/2013	8/1/2013	0.0531%	1	1,002,479	1,002,479	0	1,002,479	0	1,002,479
2009 GO Bonds	CD		12/31/2012	9/30/2014	0.5000%	426	1,000,000	1,002,479	0	1,002,479	0	1,002,479
2009 GO Bonds	CD		12/31/2012	6/30/2014	0.4200%	334	1,000,000	1,002,083	0	1,002,083	0	1,002,083
2009 GO Bonds	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	4,220,903	4,220,903	(57,300)	4,163,603	(57,300)	4,163,603
<b>Total</b>							11,371,566	11,371,566	(84,765)	11,291,964	(84,765)	11,291,964
Special Revenue Funds	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	1,014,849	1,014,849	2,731	1,017,579	2,731	1,017,579
Restricted Street Impact Fee Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	2,213	2,213	0	2,213	0	2,213
Restricted Park Development Fee Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	430,490	430,490	8,730	439,220	8,730	439,220
Restricted General Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	1,447,552	1,447,552	11,461	1,459,013	11,461	1,459,013
<b>Total</b>							2,905,084	2,905,084	12,922	2,918,025	12,922	2,918,025
TIF Fund	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	0	0	0	0	0	0
GBTP TIF Zone #1	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	0	0	0	0	0	0
EDC Fund	CD		3/6/2013	12/6/2014	0.4600%	493	1,200,000	1,201,755	0	1,201,755	0	1,201,755
EDC	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	2,785,583	2,785,583	(3,803)	2,781,781	(3,803)	2,781,781
EDC PMMKTK	Money Market	114512	7/31/2013	8/1/2013	0.2500%	1	3,983,583	3,987,338	(3,803)	3,983,535	(3,803)	3,983,535
<b>Total</b>							5,188,666	5,188,666	(3,803)	5,184,863	(3,803)	5,184,863

Summary of Portfolios by Security Type  
07/31/13

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	85.79%	1	0.2500%	22,649,630	22,649,630	-249,418	22,400,212	22,649,630	-249,418	22,400,212
TexPool	1.93%	1	0.0531%	502,682	502,682	23	502,704	502,682	23	502,704
CD's	12.28%	418	0.4600%	3,206,317	3,206,317	0	3,206,317	3,206,317	0	3,206,317
<b>Total</b>	<b>100.00%</b>			<b>26,358,629</b>	<b>26,358,629</b>	<b>(249,395)</b>	<b>26,109,234</b>	<b>26,358,629</b>	<b>(249,395)</b>	<b>26,109,234</b>

1 Change = Investment activity including earnings/deposits and withdrawals

City of Sachse, TX  
Investment Portfolios  
August 31, 2013

Source	Description	CUSIP/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change
GO Bond I&S Fund Total	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	1,163,493	1,163,493	(898,326)	265,167	(898,326)	265,167
General Fund	TexPool	1111-000	8/31/2013	9/1/2013	0.0437%	1	136,736	136,736	5	136,741	5	136,741
General Fund Total	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	5,637,846	5,637,846	(583,685)	5,054,161	(583,685)	5,054,161
Water and Sewer Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	5,774,582	5,774,582	(583,680)	5,190,902	(583,680)	5,190,902
WS Impact Fee Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	1,435,917	1,435,917	(2,357)	1,435,561	(2,357)	1,435,561
WS Restricted Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	162,617	162,617	0	162,617	0	162,617
WS Operations Total	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	838,113	838,113	58,070	896,183	58,070	896,183
Capital Project Funds	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	2,442,455	2,442,455	(111,426)	2,331,029	(111,426)	2,331,029
Special Sales Tax	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	1,626,975	1,626,975	2,643	1,629,617	2,643	1,629,617
Capital Project Funds	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	688,400	688,400	149	688,549	149	688,549
Capital Project Fund-TXDOT	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	365,968	365,968	14	365,982	14	365,982
2009 GO Bonds	TexPool	1111-000	8/31/2013	9/1/2013	0.0437%	1	1,000,000	1,002,479	0	1,002,479	0	1,002,479
2009 GO Bonds	CD	1231/2012	9/30/2014	0.5000%	395		1,000,000	1,002,479	0	1,002,479	0	1,002,479
2009 GO Bonds	CD	1231/2012	6/30/2014	0.4200%	303		1,000,000	1,002,083	0	1,002,083	0	1,002,083
2009 GO Bonds Total	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	4,163,603	4,163,603	903	4,164,507	903	4,164,507
Special Revenue Funds	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	11,287,402	11,291,964	(107,718)	11,184,246	(107,718)	11,184,246
Restricted Street Impact Fee Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	1,017,579	1,017,579	14,133	1,031,712	14,133	1,031,712
Restricted Park Development Fee Fur	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	2,214	2,214	(0)	2,214	(0)	2,214
Restricted General Fund Total	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	439,220	439,220	24,697	463,917	24,697	463,917
TIF Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	1,459,013	1,459,013	38,829	1,497,843	38,829	1,497,843
GBT/P TIF Zone #1	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	0	0	0	0	0	0
EDC Fund	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	0	0	0	0	0	0
EDC	CD	3/6/2013	12/6/2014	0.4600%	462		1,201,755	1,201,755	0	1,201,755	0	1,201,755
EDC PMMKT	Money Market	114512	8/31/2013	9/1/2013	0.2500%	1	2,781,781	2,781,781	18,456	2,800,237	18,456	2,800,237
Total Portfolio at 8/31/2013							3,981,781	3,983,535	18,456	4,001,991	18,456	4,001,991
							26,102,917	26,109,234	(1,476,725)	24,632,509	(1,476,725)	24,632,509

Summary of Portfolios by Security Type  
08/31/13

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	84.94%	1	0.2500%	22,400,212	22,400,212	-1,476,744	20,923,469	22,400,212	-1,476,744	20,923,468
TexPool	2.04%	1	0.0437%	502,704	502,704	19	502,723	502,704	19	502,723
CDs	13.02%	387	0.4600%	3,200,000	3,206,317	0	3,206,317	3,206,317	0	3,206,317
Total	100.00%			26,102,917	26,109,234	-1,476,725	24,632,509	26,109,234	-1,476,725	24,632,509

1 Change = Investment activity including earnings, deposits and withdrawals

City of Sachse, TX  
Investment Portfolios  
September 30, 2013

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change <sup>1</sup>	End of Month	Beginning of Month	Change
GO Bond I&S Fund Total	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	265,167	265,167	-10,029	275,196	10,029	275,196
General Fund	TexPool	1111-000	9/30/2013	10/1/2013	0.0394%	1	136,741	136,741	4	136,745	4	136,745
General Fund Total	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	5,054,161	5,054,161	(338,145)	4,716,016	(338,145)	4,716,016
Water and Sewer Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	1,433,561	1,433,561	63,545	1,497,106	63,545	1,497,106
WS Impact Fee Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	162,617	162,617	18,055	180,672	18,055	180,672
WS Restricted Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	896,183	896,183	191,125	1,087,308	191,125	1,087,308
WS Operations Total	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	2,492,360	2,492,360	272,725	2,765,085	272,725	2,765,085
Capital Project Funds	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	2,331,029	2,331,029	(11,024)	2,320,004	(11,024)	2,320,004
Special Sales Tax	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	1,629,617	1,629,617	303	1,629,921	303	1,629,921
Capital Project Funds	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	688,549	688,549	128	688,677	128	688,677
Capital Project Fund-TXDOT	Money Market	1111-000	9/30/2013	10/1/2013	0.2500%	1	365,982	365,982	12	365,994	12	365,994
2009 GO Bonds	TexPool	1111-000	9/30/2013	10/1/2013	0.0394%	1	1,000,000	1,002,479	1,233	1,003,712	1,233	1,003,712
2009 GO Bonds	CD	11429814	12/31/2012	9/30/2014	0.5000%	365	1,000,000	1,002,063	1,036	1,003,118	1,036	1,003,118
2009 GO Bonds	CD	11429176	12/31/2012	6/30/2014	0.4200%	273	1,000,000	1,002,063	1,036	1,003,118	1,036	1,003,118
2009 GO Bonds Total	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	4,164,507	4,164,507	(3,121)	4,161,386	(3,121)	4,161,386
Special Revenue Funds	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	11,179,684	11,184,246	(11,433)	11,172,812	(11,433)	11,172,812
Restricted Street Impact Fee Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	1,031,486	1,031,486	474,906	1,506,392	474,906	1,506,392
Restricted Park Development Fee Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	2,213	2,213	80,301	82,514	80,301	82,514
Restricted General Fund Total	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	445,800	445,800	30,786	476,586	30,786	476,586
TIF Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	1,479,499	1,479,499	585,993	2,065,492	585,993	2,065,492
GBTTP TIF Zone #1	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	0	0	0	0	0	0
EDC Fund	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	0	0	0	0	0	0
EDC	CD	11201955	3/6/2013	12/6/2014	0.4600%	432	1,200,000	1,201,755	1,361	1,203,116	1,361	1,203,116
EDC PIMMKT	Money Market	114512	9/30/2013	10/1/2013	0.2500%	1	2,800,237	2,800,237	6,454	2,806,691	6,454	2,806,691
Total Portfolio at 9/30/2013							4,000,237	4,000,992	7,815	4,008,806	7,815	4,008,806
Total Portfolio at 8/31/2013							24,607,849	24,614,166	526,988	25,141,152	526,988	25,141,152

Summary of Portfolios by Security Type  
09/30/13

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value			
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	85.23%	1	0.2500%	20,905,126	20,905,126	523,343	21,428,469	20,905,126	523,343	21,428,469
TexPool	2.00%	1	0.0394%	502,723	502,723	16	502,739	502,723	16	502,739
CD's	12.77%	357	0.4600%	3,200,000	3,206,317	3,630	3,209,946	3,206,317	3,630	3,209,946
Total	100.00%			24,607,849	24,614,166	526,988	25,141,152	24,614,166	526,988	25,141,152

<sup>1</sup>Change = Investment activity including earnings, deposits and withdrawals



## QUARTERLY INVESTMENT REPORT

**For the Quarter Ended**

**September 30, 2013**

**Prepared by  
Valley View Consulting, L.L.C.**

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.



Director of Finance



Finance Manager

**Disclaimer:** These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

## City of Sachse, Texas Annual Comparison of Portfolio Performance

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded +/- 10 bps). The FOMC shifted the Quantitative Easing (QE3) focus to target unemployment below 6.5% and inflation between 2.0% and 2.5%. International and domestic economic and employment data posted modest but erratic growth. Overall US economic activity remains low to moderate with GDP +/-2.0%. The US stock markets maintained their bullish tone, pushing to new highs. During the summer the FOMC discussed a tapered reduction of the monthly QE3 security purchases - although they chose not to at the September meeting. The market reacted quickly by pushing interest rates higher. The partial Federal Government shutdown and debt ceiling issues have increased uncertainty. Financial institution deposits and laddering targeted cash flows still provide the best interest earnings opportunity.

### FYE Results by Investment Category:

	September 30, 2013			September 30, 2012		
<u>Asset Type</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>
Bank/Pool	0.25%	\$ 21,931,206	\$ 21,931,206	0.25%	\$ 21,947,491	\$ 21,947,491
CDs / Securities	0.46%	3,209,946	3,209,946	0.52%	3,211,230	3,211,230
<b>Totals</b>		<b>\$ 25,141,152</b>	<b>\$ 25,141,152</b>		<b>\$ 25,158,721</b>	<b>\$ 25,158,721</b>
			Total Portfolio	<u>2013</u>	<u>2012</u>	<u>Change</u>
				0.28%	0.27%	0.01%
			Rolling Three Mo. Treas. Yield	0.07%	0.07%	0.00%
			Rolling Six Mo. Treas. Yield	0.09%	0.11%	-0.02%
			Quarterly TexPool Yield	0.09%	0.12%	-0.04%

(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

## Strategy Summary:

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range between 0.00% and 0.25% (actual Fed Funds traded <10 bps). The FOMC continued Quantitative Easing (QE3), but openly discussed the potential tapering of the monthly security purchases. The fixed income market reacted quickly, raising 10 year rates over 1.00% to +/-2.75%. Mortgage rates also jumped quickly and dramatically. Domestic employment posted erratic, uninspiring growth. Overall economic activity remains moderate with second quarter GDP of 2.5%. The US stock markets touched new highs. The partial Federal Government shut down and debt ceiling cap increase uncertainty. Financial institution deposits and laddering targeted cash flows still provide the best interest earnings opportunity.

### Quarter End Results by Investment Category:

Asset Type	Ave. Yield	September 30, 2013		June 30, 2013	
		Book Value	Market Value	Book Value	Market Value
Bank/Pool	0.25%	\$ 21,931,206	\$ 21,931,206	\$ 23,314,132	\$ 23,314,132
CDs / Securities	0.46%	3,209,946	3,209,946	3,206,317	3,206,317
<b>Totals</b>		<b>\$ 25,141,152</b>	<b>\$ 25,141,152</b>	<b>\$ 26,520,448</b>	<b>\$ 26,520,448</b>

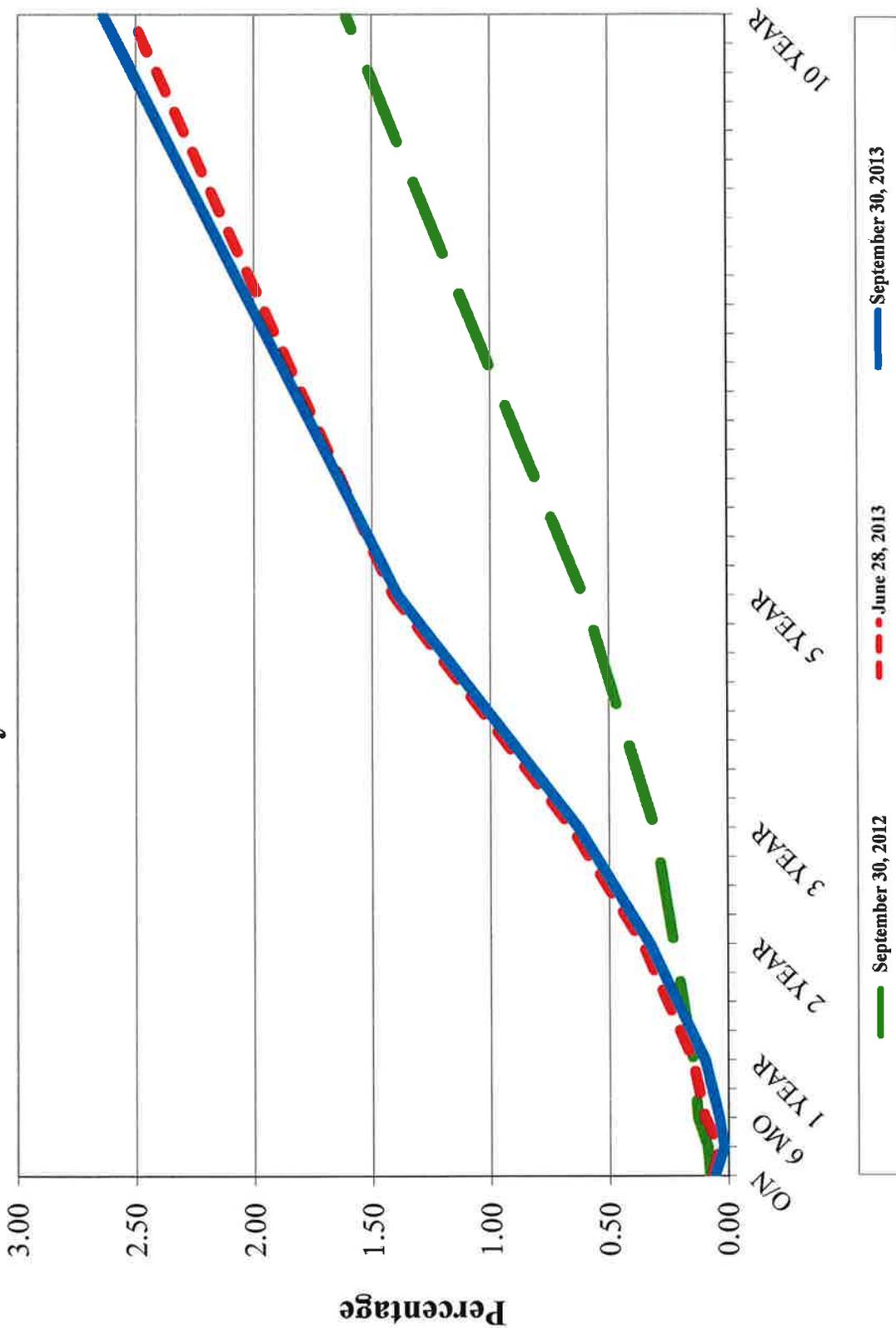
Average Yield (1)	Total Portfolio	0.27%	Fiscal Year-to-Date Average Yield (2)	Total Portfolio	0.28%
Rolling Three Mo. Treas. Yield		0.03%	Rolling Three Mo. Treas. Yield		0.07%
Rolling Six Mo. Treas. Yield		0.08%	Rolling Six Mo. Treas. Yield		0.09%
			Average Quarterly TexPool Yield		0.09%

	City	EDC
Interest Earnings QTR	\$ 12,017	\$ 2,088
Interest Earnings YTD	\$ 49,749	\$ 11,728

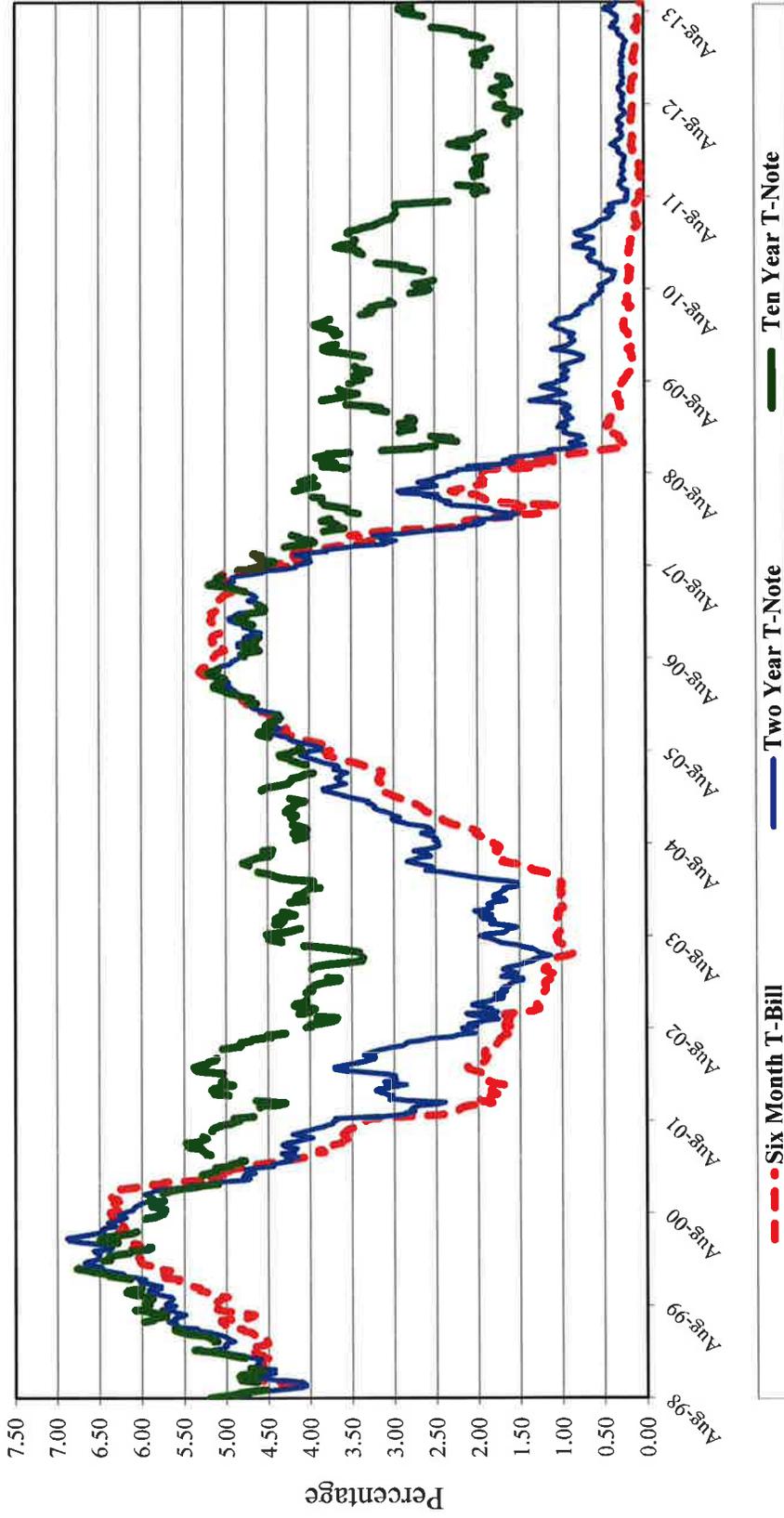
(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

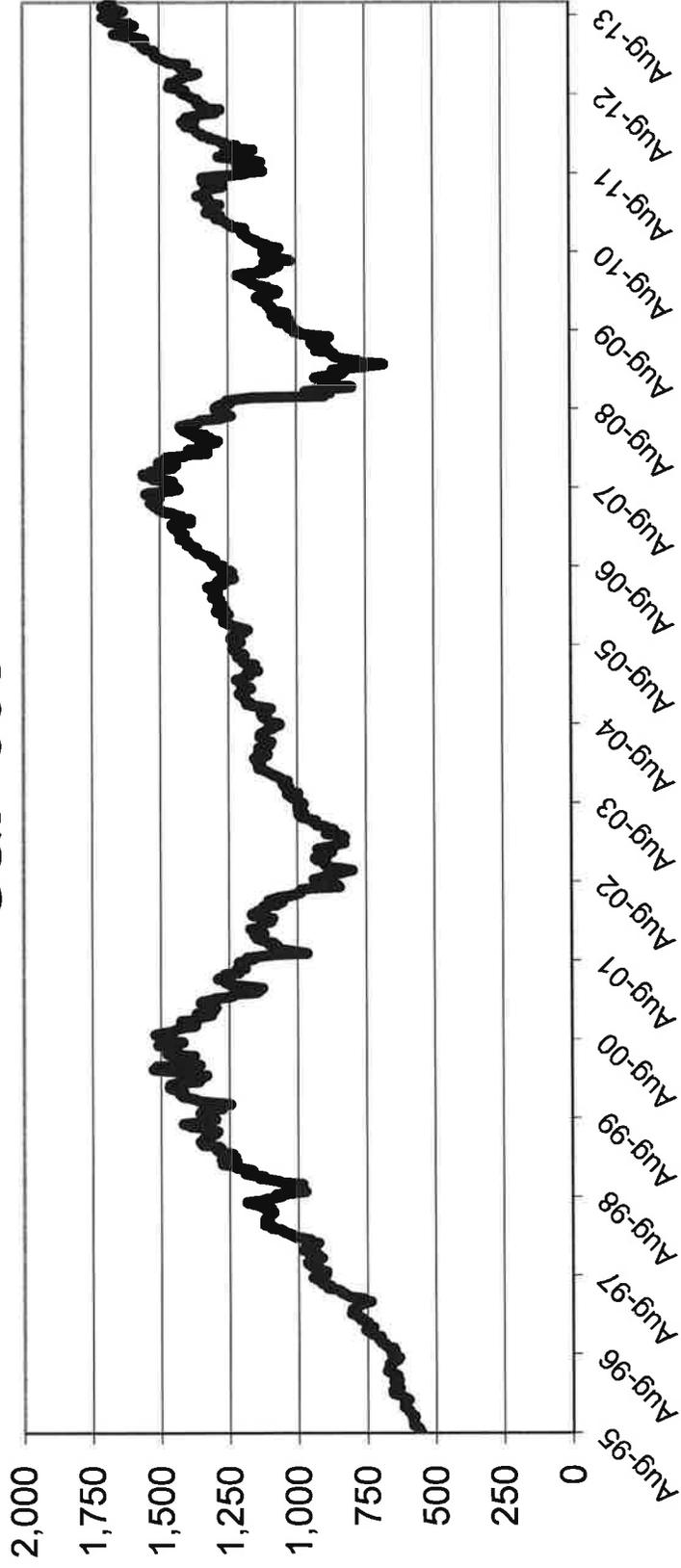
# Treasury Yield Curves



# US Treasury Historical Yields



# S&P 500



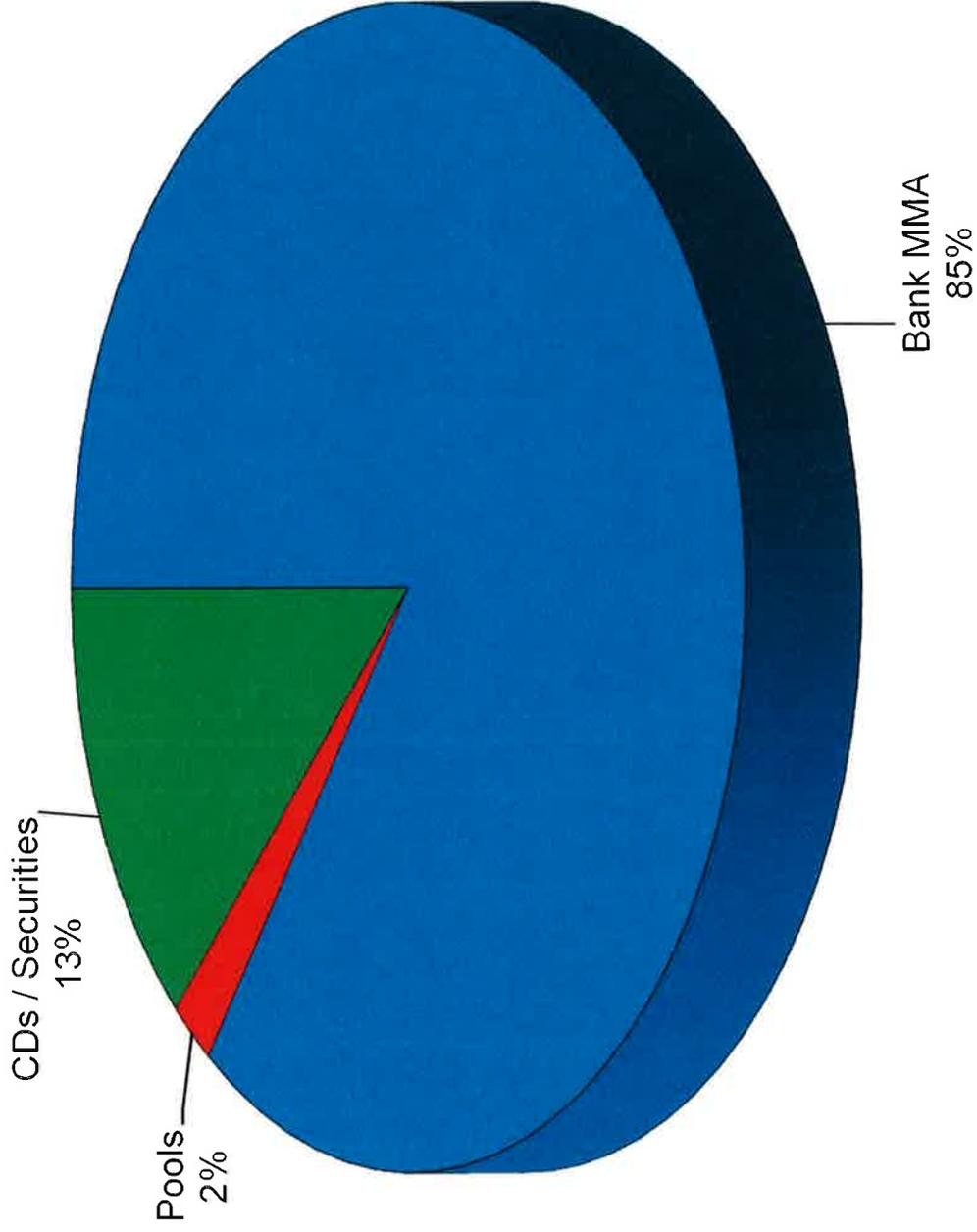
## Detail of Investment Holdings September 30, 2013

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Bank MIMA		0.25%	10/01/13	09/30/13	\$ 21,428,467	\$ 21,428,467	1.00	\$ 21,428,467	1	0.25%
TexPool	AAA	0.04%	10/01/13	09/30/13	502,739	502,739	1.00	502,739	1	0.04%
Comerica CD		0.42%	06/30/14	12/31/12	1,000,000	1,003,118	100.00	1,003,118	273	0.42%
Comerica CD		0.50%	09/30/14	12/31/12	1,000,000	1,003,712	100.00	1,003,712	365	0.50%
Comerica CD		0.46%	12/06/14	03/06/13	1,200,000	1,203,116	100.00	1,203,116	432	0.46%
						<b>\$ 25,131,206</b>		<b>\$ 25,141,152</b>		
								<b>\$ 25,141,152</b>	<b>47</b>	<b>0.27%</b>
									<b>(1)</b>	<b>(2)</b>

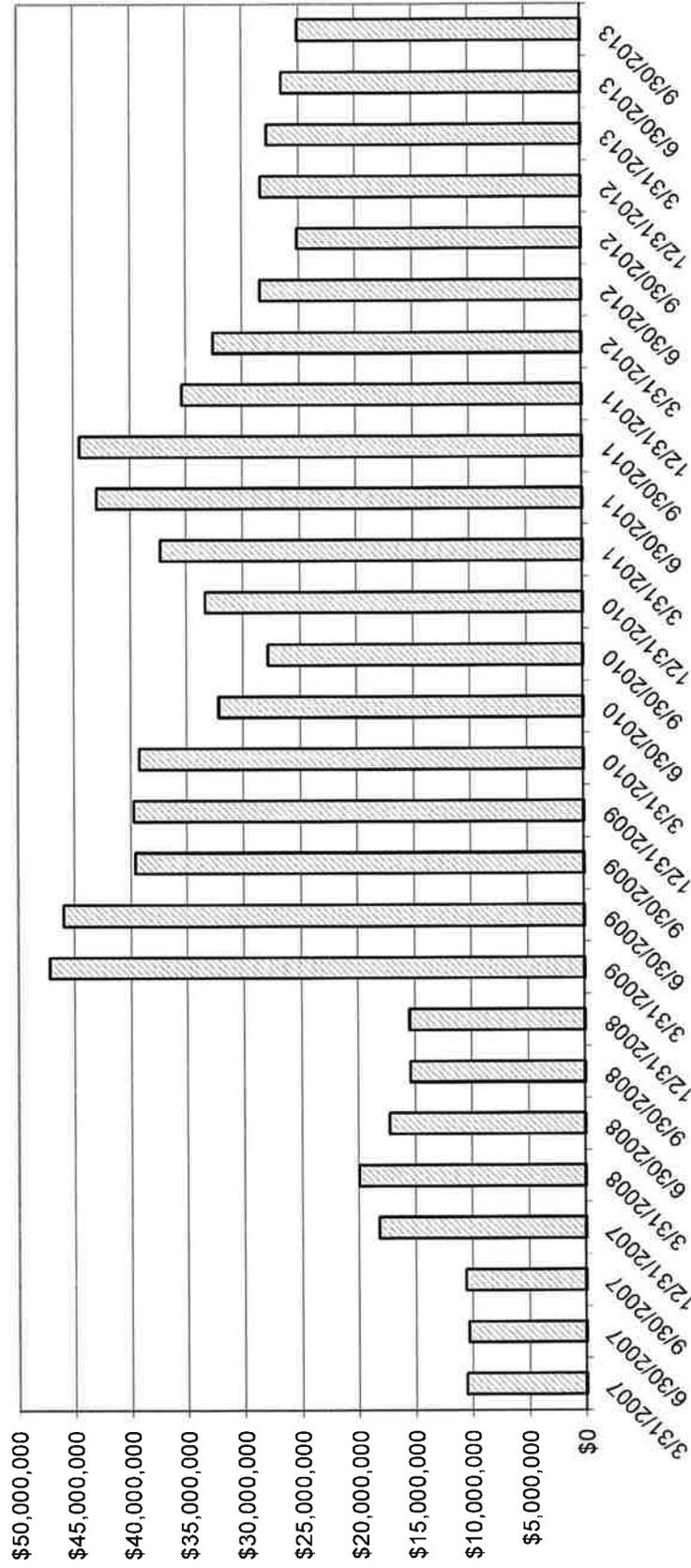
(1) **Weighted average life** - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

# Portfolio Composition



# Total Portfolio



Quarter End Book Value

## Book Value Comparison

June 30, 2013

September 30, 2013

Description	Coupon/ Discount	Maturity Date	Original Face/Par Value	Book Value	Purchases/ Accretions	Amortizations/ Sales/Maturities	Original Face/Par Value	Book Value
Bank MMA TexPool	0.25% 0.04%	10/01/13 10/01/13	\$ 22,811,450 502,681	\$ 22,811,450 502,681	- 58	\$(1,382,984)	\$ 21,428,467 502,739	\$ 21,428,467 502,739
Comerica CD	0.42%	06/30/14	1,000,000	1,002,083	1,036		1,000,000	1,003,118
Comerica CD	0.50%	09/30/14	1,000,000	1,002,479	1,233		1,000,000	1,003,712
Comerica CD	0.46%	12/06/14	1,200,000	1,201,755	1,361		1,200,000	1,203,116
<b>TOTAL</b>			<b>\$ 26,514,132</b>	<b>\$ 26,520,448</b>	<b>\$ 3,688</b>	<b>\$(1,382,984)</b>	<b>\$ 25,131,206</b>	<b>\$ 25,141,152</b>

## Market Value Comparison

June 30, 2013

September 30, 2013

Description	Coupon/ Discount	Original Face/Par Value	Market Price	Market Value	Qtr to Qtr Change	Original Face/Par Value	Market Price	Market Value
Bank MMA TexPool	0.25% 0.04%	\$ 22,811,450 502,681	1.00 1.00	\$ 22,811,450 502,681	\$(1,382,984) 58	\$ 21,428,467 502,739	1.00 1.00	\$ 21,428,467 502,739
Comerica CD	0.42%	1,000,000	100.00	1,002,083	1,036	1,000,000	100.00	1,003,118
Comerica CD	0.50%	1,000,000	100.00	1,002,479	1,233	1,000,000	100.00	1,003,712
Comerica CD	0.46%	1,200,000	100.00	1,201,755	1,361	1,200,000	100.00	1,203,116
<b>TOTAL</b>		<b>\$ 26,514,132</b>		<b>\$ 26,520,448</b>	<b>\$(1,379,296)</b>	<b>\$ 25,131,206</b>		<b>\$ 25,141,152</b>

**Allocation  
September 30, 2013**

<b>Book &amp; Market Value</b>	<b>Total</b>	<b>GO I&amp;S</b>	<b>General Fund</b>	<b>W/S Impact Fee</b>	<b>W/S Restricted</b>	<b>W/S Operations</b>	<b>Special Sales Tax</b>
Bank MMA	\$ 21,428,467	\$ 275,196	\$ 4,716,015	\$ 1,497,106	\$ 180,672	\$ 1,087,308	\$ 2,320,004
Texpool	502,739		136,745				
06/30/14	1,003,118						
09/30/14	1,003,712						
12/06/14	1,203,116						
<b>Totals</b>	<b>\$ 25,141,152</b>	<b>\$ 275,196</b>	<b>\$ 4,852,761</b>	<b>\$ 1,497,106</b>	<b>\$ 180,672</b>	<b>\$ 1,087,308</b>	<b>\$ 2,320,004</b>

**Allocation  
September 30, 2013**

<b>Book &amp; Market Value</b>	<b>Capital Project</b>	<b>2009 GO Bonds</b>	<b>TXDOT</b>	<b>Restricted Street Impact</b>	<b>Restricted Park Development</b>	<b>Restricted General</b>	<b>EDC</b>
Bank MMA	\$ 1,629,921	\$ 4,161,385	\$ 688,677	\$ 1,506,392	\$ 82,514	\$ 476,586	\$ 2,806,691
Texpool		365,994					
06/30/14		1,003,118					
09/30/14		1,003,712					
12/06/14							1,203,116
<b>Totals</b>	<b>\$ 1,629,921</b>	<b>\$ 6,534,209</b>	<b>\$ 688,677</b>	<b>\$ 1,506,392</b>	<b>\$ 82,514</b>	<b>\$ 476,586</b>	<b>\$ 4,009,806</b>

**Allocation**  
**June 30, 2013**

<b>Book &amp; Market Value</b>	<b>Total</b>	<b>GO I&amp;S</b>	<b>General Fund</b>	<b>W/S Impact Fee</b>	<b>W/S Restricted</b>	<b>W/S Operations</b>	<b>Special Sales Tax</b>
Bank MMA	\$ 22,811,450	\$ 1,153,786	\$ 5,880,448	\$ 1,475,258	\$ 162,617	\$ 900,593	\$ 2,467,362
Texpool	502,681		136,730				
06/30/14	1,002,083						
09/30/14	1,002,479						
12/06/14	1,201,755						
<b>Totals</b>	<b>\$ 26,520,448</b>	<b>\$ 1,153,786</b>	<b>\$ 6,017,178</b>	<b>\$ 1,475,258</b>	<b>\$ 162,617</b>	<b>\$ 900,593</b>	<b>\$ 2,467,362</b>

**Allocation  
June 30, 2013**

<b>Book &amp; Market Value</b>	<b>Capital Project</b>	<b>2009 GO Bonds</b>	<b>TXDOT</b>	<b>Restricted Street Impact</b>	<b>Restricted Park Development</b>	<b>Restricted General</b>	<b>EDC</b>
Bank MMA	\$ 1,629,090	\$ 4,402,554	\$ 506,609	\$ 1,014,849	\$ 2,213	\$ 430,489	\$ 2,785,583
Texpool		365,952					
06/30/14		1,002,083					
09/30/14		1,002,479					
12/06/14							1,201,755
<b>Totals</b>	<b>\$ 1,629,090</b>	<b>\$ 6,773,068</b>	<b>\$ 506,609</b>	<b>\$ 1,014,849</b>	<b>\$ 2,213</b>	<b>\$ 430,489</b>	<b>\$ 3,987,338</b>



## Legislation Details (With Text)

<b>File #:</b>	13-1901	<b>Version:</b>	1	<b>Name:</b>	Resolution Amending Authorized Representatives with TexPool
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/11/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider a Resolution of the City Council of the City of Sachse, Texas, amending authorized representatives with the Texas Local Government Pool ("TexPool/TexPool Prime").

### Executive Summary

The City of Sachse is a Participant in the Texas Local Government Investment Pool (Texpool), and in order to conduct investment transactions with Texpool, must designate authorized representatives. Changes to the City's authorized representatives due to changes in employment status or duties may be made by an Amending Resolution.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [Resolution Amending Authorized Representatives November 2013.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider a Resolution of the City Council of the City of Sachse, Texas, amending authorized representatives with the Texas Local Government Pool ("TexPool/TexPool *Prime*").

### Executive Summary

*The City of Sachse is a Participant in the Texas Local Government Investment Pool (Texpool), and in order to conduct investment transactions with Texpool, must designate authorized representatives. Changes to the City's authorized representatives due to changes in employment status or duties may be made by an Amending Resolution.*

### Background

This item is a housekeeping measure recommending an amendment to the authorized representatives who have authority to conduct transactions, including deposits, withdrawals and transfers between accounts. The authorized representatives will be Director of Finance Teresa Savage, Finance Manager Berna Fitzpatrick, and City Manager Billy George. Texpool requires that one authorized representative be designated as having primary responsibility for performing transactions and receiving confirmations and monthly statements; Teresa Savage, Director of Finance, is to be listed as the primary representative.

The City of Sachse Investment Policy, in compliance with the Public Funds Investment Act (PFIA), designates the City's Investment Officers to be the Director of Finance and the Finance Manager. The PFIA requires that all Investment Officers receive ten hours of

instruction within twelve months of assuming investment-related responsibilities; and shall then receive not less than ten hours of investment-related instruction within each subsequent two-year period. Ms. Savage completed a ten-hour course in April 2013; Ms. Fitzpatrick assumed the position of Finance Manager in September 2013, and is scheduled to complete instruction early in 2014.

#### Policy Considerations

The recommended resolution is consistent with the rules of TexPool, City of Sachse Investment Policy, and the Public Funds Investment Act.

#### Budgetary Considerations

None.

#### Staff Recommendations

Staff recommends approval of a Resolution of the City Council of the City of Sachse, Texas amending authorized representatives with the Texas Local Government Pool ("TexPool/TexPool *Prime*") as a consent agenda item.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING AUTHORIZED REPRESENTATIVES WITH THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL (“TEXPOOL/TEXPOOL PRIME”).**

**WHEREAS**, City of Sachse, Texas, location number 77347(“Participant”) is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS**, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS**, the Texas Local Government Investment Pool (“TexPool/Textpool *Prime* “), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act..

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/Textpool *Prime* and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

**SECTION 2.** That an Authorized Representative of the Participant may be deleted by a written instrument signed by all remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant’s TexPool/Textpool *Prime* account or (2) is no longer employed by the Participant; and

**SECTION 3.** That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representatives of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Name: Teresa C. Savage Title: Director of Finance  
Phone/Fax/Email: 469-429-4772 / 972-495-9356 / tsavage@cityofsachse.com  
Signature: \_\_\_\_\_

- 2. Name: Berna D. Fitzpatrick Title: Finance Manager  
 Phone/Fax/Email: 469-429-4760 / 972-495-9356 / bfitzpatrick@cityofsachse.com  
 Signature: \_\_\_\_\_
- 3. Name: William K. George Title: City Manager  
 Phone/Fax/Email: 469-429-4770 / 972-530-0426 / bgeorge@cityofsachse.com  
 Signature: \_\_\_\_\_

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name: Teresa C. Savage Email: [tsavage@cityofsachse.com](mailto:tsavage@cityofsachse.com) FAX: 972-495-9356

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

- 4. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone/Fax/Email: \_\_\_\_\_

**SECTION 4.** That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular meeting held on the 18<sup>th</sup> day of November, 2013.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
 Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
 Terry Smith, City Secretary





## Legislation Details (With Text)

<b>File #:</b>	13-1902	<b>Version:</b>	1	<b>Name:</b>	CD - WB SOUTH PD ZONING POSTPONE CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/13/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider the postponement of an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from an Agricultural District (AG) to a Planned Development District (PD) on an approximately 174.82-acre tract of land, more particularly described in Exhibit "A" and located on the northeast corner of Pleasant Valley Road and Ben Road, City of Sachse, Dallas County, Texas; providing for the approval of the Zoning Exhibit attached as Exhibit "B"; providing for the approval of Development Standards attached as Exhibit "C"; providing for the approval of the Zoning Concept Plan approved as Exhibit "D", until December 2, 2013.

### Executive Summary

A public hearing was held by Planning and Zoning Commission for this item on October 28, 2013. This item was originally advertised to be considered at this meeting on November 18, 2013; however, Planning and Zoning Commission recommended denial of this request thus prompting additional legal advertisement requirements dictated by the City of Sachse Zoning Ordinance. The legal advertisement requirements as dictated by the Zoning Ordinance were not able to be completed in sufficient time to permit this item to be considered by City Council on November 18, 2013; therefore, this item is being postponed to December 2, 2013.

### Sponsors:

### Indexes:

### Code sections:

### Attachments:

Date	Ver.	Action By	Action	Result
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### Title

Consider the postponement of an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from an Agricultural District (AG) to a Planned Development District (PD) on an approximately 174.82-acre tract of land, more particularly described in Exhibit "A" and located on the northeast corner of Pleasant Valley Road and Ben Road, City of Sachse, Dallas County, Texas; providing for the approval of the Zoning Exhibit attached as Exhibit "B"; providing for the approval of Development Standards attached as Exhibit "C"; providing for the approval of the Zoning Concept Plan approved as Exhibit "D", until December 2, 2013.

### Executive Summary

*A public hearing was held by Planning and Zoning Commission for this item on October 28, 2013. This item was originally advertised to be considered at this meeting on November 18, 2013; however, Planning and Zoning Commission recommended denial of this request thus*

*prompting additional legal advertisement requirements dictated by the City of Sachse Zoning Ordinance. The legal advertisement requirements as dictated by the Zoning Ordinance were not able to be completed in sufficient time to permit this item to be considered by City Council on November 18, 2013; therefore, this item is being postponed to December 2, 2013.*

#### Background

This item was considered by Planning and Zoning Commission (Item 13-1858) and was recommended for denial by a vote of 4-2. Section 11-3.C.4 of the City of Sachse Zoning Ordinance states that any recommendation of denial by Planning and Zoning Commission shall trigger additional legal advertisement requirements that are not required for a recommendation of approval. A legal advertisement was published in the Sachse News on November 7, 2013, to meet these requirements.

#### Policy Considerations

The policy considerations associated with this item were contained in the staff report that was presented to Planning and Zoning Commission on October 28, 2013. Furthermore, the policy implications of this request will be fully detailed in the forthcoming staff report that will be prepared for the City Council meeting on December 2, 2013.

#### Budgetary Considerations

None.

#### Staff Recommendations

Staff recommends the postponement of an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from an Agricultural District (AG) to a Planned Development District (PD) on an approximately 174.82-acre tract of land, more particularly described in Exhibit "A" and located on the northeast corner of Pleasant Valley Road and Ben Road, City of Sachse, Dallas County, Texas; providing for the approval of the Zoning Exhibit attached as Exhibit "B"; providing for the approval of Development Standards attached as Exhibit "C"; providing for the approval of the Zoning Concept Plan approved as Exhibit "D", until December 2, 2013 as a Consent Agenda Item.



Legislation Details (With Text)

<b>File #:</b>	13-1903	<b>Version:</b>	1	<b>Name:</b>	CD - WB SOUTH PD FLUA POSTPONE CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/13/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider the postponement of an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan until December 2, 2013.

**Executive Summary**

This Future Land Use Map amendment request is a companion item to Item 13-1902 on the Agenda. Due to the postponement of the companion zoning request, this item is being requested to be postponed to the December 2, 2013 City Council meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title**

Consider the postponement of an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan until December 2, 2013.

*Executive Summary*

*This Future Land Use Map amendment request is a companion item to Item 13-1902 on the Agenda. Due to the postponement of the companion zoning request, this item is being requested to be postponed to the December 2, 2013 City Council meeting.*

**Background**

This item was considered by Planning and Zoning Commission (Item 13-1866) and was recommended for denial by a vote of 6-0. This item is not similar to the companion zoning request in that there are no additional legal advertisement requirements due to the recommendation of denial. This item is being requested to be postponed to allow the two companion items to be considered at the same meeting.

**Policy Considerations**

The policy considerations associated with this item were contained in the staff report that was presented to Planning and Zoning Commission on October 28, 2013. Furthermore, the policy

implications of this request will be fully detailed in the forthcoming staff report that will be prepared for the City Council meeting on December 2, 2013.

#### Budgetary Considerations

None.

#### Staff Recommendations

Staff recommends the postponement of an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan until December 2, 2013 as a Consent Agenda Item.



## Legislation Details (With Text)

**File #:** 13-1910      **Version:** 1      **Name:** 2013 SEDC Executive Director Recruitment Services  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 11/14/2013      **In control:** City Council  
**On agenda:** 11/18/2013      **Final action:**

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the professional services agreement by and between the Sachse Economic Development Corporation ("SEDC") and the Water Consulting Group, Inc. ("WCG") providing for professional services for the recruitment of an Executive Director for the SEDC.

### Executive Summary

The SEDC carried a motion authorizing executive recruitment services with the Waters Consulting Group for services related with the recruitment of a new Executive Director, subject to City Council approval. The purpose of this item is to approve an agreement with the executive recruitment firm the Waters Consulting Group.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [51SACHSE Resolution Approving Agreement with Waters Consulting Re Recruitment of Executive Agreement for Services - Sachse Economic Development Corporation and WCG.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the professional services agreement by and between the Sachse Economic Development Corporation ("SEDC") and the Water Consulting Group, Inc. ("WCG") providing for professional services for the recruitment of an Executive Director for the SEDC.

### Executive Summary

*The SEDC carried a motion authorizing executive recruitment services with the Waters Consulting Group for services related with the recruitment of a new Executive Director, subject to City Council approval. The purpose of this item is to approve an agreement with the executive recruitment firm the Waters Consulting Group.*

### Background

Mr. Vigil tendered his resignation during the October 9, 2013 SEDC meeting effective October 31, 2013.

At the November 13, 2013 SEDC meeting, the Board heard presentations from The Waters Consulting Group, Inc. and Johnson & Associates for executive recruitment services. After discussing the services of both firms, the Board carried a motion to execute an agreement with the Waters Consulting Group, Inc. subject to City Council approval.

The fee for the WCG services is \$21,500.

#### Policy Considerations

The SEDC By-Laws permit the Corporation to employ a full-time Executive Director.

#### Budgetary Considerations

A budget amendment to fund the recruitment services will result in no net increase of the SEDC budget. Funds for professional services may be transferred from Salaries and Wages to Professional Fees in order to pay for the services.

#### Staff Recommendations

Approve a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the professional services agreement by and between the Sachse Economic Development Corporation ("SEDC") and the Water Consulting Group, Inc. ("WCG") providing for professional services for the recruitment of an Executive Director for the SEDC as a Consent Agenda Item.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE SACHSE ECONOMIC DEVELOPMENT CORPORATION (“SEDC”) AND THE WATERS CONSULTING GROUP, INC. (“WCG”) PROVIDING FOR PROFESSIONAL SERVICES FOR THE RECRUITMENT OF AN EXECUTIVE DIRECTOR FOR THE SEDC; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the SEDC has determined that it is in its best interest to contract with WCG for the purposes of providing recruitment services for the SEDC Executive Director position; and

**WHEREAS**, the SEDC, at its November 13, 2013 Board meeting, recommended the approval of the Professional Services Agreement with WCG; and

**WHEREAS**, the City Council hereby approves the terms and conditions of the Professional Services Agreement with WCG (the “Agreement”), and the City Manager shall be authorized to execute any and all necessary documents relating to the Agreement on behalf of the City of Sachse, Texas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute any and all necessary documents relating to the Agreement, attached hereto as Exhibit “A”, with WCG to provide professional services for the recruitment of an Executive Director for the SEDC.

**SECTION 2.** That this resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary

**Exhibit "A"**  
**Professional Services Agreement with The Waters Consulting Group, Inc.**  
**(to be attached)**

## AGREEMENT FOR SERVICES

Agreement made this 14<sup>th</sup> day of November 2013, between Sachse Economic Development Corporation, Texas, hereafter referred to as “the Client”, and The Waters Consulting Group, Inc., hereafter referred to as “WCG”.

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### RECITALS

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The Client has its principal place of business at 3815 Sachse Road, Sachse, Texas 75048. WCG has its principal place of business at 5050 Quorum Drive, Suite 625, Dallas, Texas 75254. WCG provides services to clients across the nation in the field of wage and salary system development, performance assessment and management, executive recruitment and other related human resource services; therefore, the Client engages the executive recruitment services of WCG; and in consideration of the promises herein contained, both parties agree to the following:

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### TERM

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1. This Agreement shall be for the period necessary for successful completion of the project, commencing on November 14, 2013 and may not be terminated by the Client unless WCG’s services are no longer desired. If the Client terminates, WCG is entitled to any portion of its fee so earned. If any of these provisions apply, the terminating party must provide 30 days written notice to the other party.
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### SCOPE OF PROFESSIONAL SERVICES

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WCG will provide professional services in the area of an executive recruitment for the position of Executive Director. This Agreement includes WCG’s commitment to provide all elements of the recruitment process, services, and conditions described in our proposal dated October 30, 2013.

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### ALL-INCLUSIVE PROFESSIONAL PRICE

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2. The all-inclusive professional price to conduct the recruitment is \$21,500.00 as a not-to-exceed amount and includes the cost of professional services by the Lead Consultant and the project support staff, and all project-related expenses such as advertising, printing, candidate background and reference checks, and travel expenses for on-site visits by the Lead Consultant. Travel expenses incurred by candidates for on-site interviews with the client are not the responsibility of

WCG and are handled directly by the client organization. The Client will make payments for the project upon receipt of an invoice submitted by WCG. Payment to WCG is due upon receipt. All invoices will be forwarded to the Client for processing unless otherwise directed. For reporting purposes, WCG's tax identification number is 75-2272138.

The all-inclusive professional price will be billed in four installments; 30% of the fee will be billed at the beginning of the recruitment; 30% at the implementation of Phase I; 30% at the implementation of Phase II; and the final 10% upon acceptance of offer by the candidate.

<i>PHASE</i>	<i>DESCRIPTION OF PROFESSIONAL SERVICES</i>
Phase I	Task 1 – Candidate Profile Development/Advertising/Marketing (includes one day on site by Lead Consultant). Task 2 – Identify Quality Candidates.
Phase II	Task 3 – Screening of Applications and Submission of Recommended Semi-Finalists to Client. (includes one day on-site by Lead Consultant) Task 4 – Reference Checks, Background Checks, and Academic Verifications.
Phase III	Task 5 – Final Process/On-Site Interviews with Finalists (includes two days on site by Lead Consultant).
Conclusion	Acceptance of offer by candidate.
<b>TOTAL ALL-INCLUSIVE PROFESSIONAL FEE</b>	
<b>\$21,500.00</b>	

<i>OPTIONAL SERVICES FOR CONSIDERATION</i>	<i>FEEES</i>
Additional work related to the recruitment process and as specifically requested by the client which is outside of the scope of this project (i.e. additional onsite visits) is additional. The fixed professional fee for this recruitment anticipates no more than three onsite visits which include four consulting days with one consultant. However, we would be pleased to provide additional onsite consulting visits for our standard daily rate of \$1500 plus expenses.	\$1,500.00 per day plus expenses

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**ADDITIONAL PLACEMENTS**

3. If candidates from this recruitment process are selected for another position by the Client, within one year of the close of the recruitment, a fee of 50% of the above mentioned fee amount will be due to WCG.

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**TRIPLE GUARANTEE**

4. A commitment to remain with the recruitment assignment until you have made an appointment for the fees and tasks quoted in this proposal. If you are unable to make a selection from the initial group of finalists, WCG will work to identify a supplemental group until you find a candidate to hire; (2) Your executive recruitment is guaranteed for 24 months against termination for cause. Within the first year, the replacement recruitment will be repeated with no additional

professional fee, but only for project-related expenses. During the second year, the replacement recruitment is reduced to 50% of the professional fee plus project-related expenses. Candidates appointed from within your organization do not qualify for this guarantee. This guarantee is subject to further limitations and restrictions of your state laws. Additional services include a performance appraisal and review after 12 months of service of the appointed candidate, with no professional fee charged to you. If you elect to use this service, the only cost you would incur would be the reimbursement for any project-related expenses; and (3) WCG will not solicit any candidates selected under this contract for any other position while the candidate is employed with your organization.

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#### **DEVOTION OF TIME**

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5. WCG shall devote such time to the performance of its duties under this Agreement as is necessary for the completion of all project phases.
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#### **ENTIRE AGREEMENT**

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6. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement that is not contained herein shall be valid or binding.
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#### **AMENDMENT**

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7. This Agreement may be amended by the mutual agreement of the parties hereto in writing and must be attached to and incorporated into this Agreement.
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#### **LEGAL CONSTRUCTION**

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8. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be constructed as if such invalid, illegal, or unenforceable provision had never been contained herein.

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**INDEPENDENT CONTRACTOR**

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9. It is understood and agreed by and between the parties that WCG in satisfying the conditions of this Agreement, is acting independently, and that the Client assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by WCG pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the Client. WCG shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement.
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**INSURANCE**

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10. (a) WCG shall during the term hereof maintain in full force and effect the following insurance:
- (i) a comprehensive general liability policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the WCG's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000.00 per occurrence for injury to persons (including death), and for property damage;
  - (ii) policy of automobile liability insurance covering any vehicles owned and/or operated by WCG, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than \$500,000.00 combined single limit and aggregate for bodily injury and property damage; and (iii) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of WCG's employees involved in the provision of services under this Agreement with policy limit of not less than \$500,000.00.
- (b) All insurance shall be endorsed to provide the following provisions: (1) name the Client, its officers, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; and (2) provide for at least thirty (30) days prior written notice to the Client for cancellation or non-renewal of the insurance; (3) provide for a waiver of subrogation against the Client for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance. WCG shall provide written notice to the Client of any material change of or to the insurance required herein.
- (c) All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service.
- (d) A certificate of insurance and copies of the policy endorsements evidencing the required insurance shall be submitted prior to commencement of services.

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**INDEMNIFICATION**

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11. CLIENT SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF THE WCG PURSUANT TO THIS AGREEMENT. WCG HEREBY WAIVES ALL CLAIMS AGAINST CLIENT, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CLIENT") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CLIENT OR BREACH OF CLIENT'S OBLIGATIONS HEREUNDER. WCG AGREES TO INDEMNIFY AND SAVE HARMLESS CLIENT FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE WCG'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF WCG, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO NEGLIGENCE OF THE CLIENT, IN WHOLE OR IN PART, IN WHICH CASE WCG SHALL INDEMNIFY CLIENT ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO WCG AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION). THE WCG'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY WCG UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

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**COUNTERPARTS**

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12. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together

constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

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**NOTICE**

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13. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City:

Attn: City Manager  
SEDC  
3915-B Sachse Road  
Sachse, Texas 75048

With Copy to:

Peter G. Smith  
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.  
1800 Lincoln Plaza  
500 North Akard  
Dallas, Texas 75201

If intended for WCG:

Attn: Donald G. Rainville  
Chief Financial Officer  
The Waters Consulting Group, Inc.  
5050 Quorum, Suite 625  
Dallas, Texas 75254  
Telephone: 972.481.1950

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**EXHIBITS**

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14. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

Executed on the day and the year first written in this Agreement.

SACHSE ECONOMIC DEVELOPMENT  
CORPORATION

THE WATERS CONSULTING GROUP, INC.

By: x \_\_\_\_\_  
Name: WILLIAM K. GEORGE  
Title: CITY MANAGER

By: x \_\_\_\_\_  
Name: DONALD G. RAINVILLE  
Title: CHIEF FINANCIAL OFFICER



## Legislation Details (With Text)

**File #:** 13-1909      **Version:** 1      **Name:** Budget Amendment: EDC Executive Recruitment  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 11/14/2013      **In control:** City Council  
**On agenda:** 11/18/2013      **Final action:**

**Title:** Consider an ordinance of the City Council of the City of Sachse, Texas ("CITY"), authorizing certain budget amendments pertaining to the fiscal year 2013-2014 budget.

### Executive Summary

The Sachse Economic Development Corporation (SEDC) has authorized the City Manager to negotiate and execute a professional services agreement with the Waters Consulting Group, Inc. for executive recruitment services associated with the search for a new SEDC Executive Director. The purpose of this item is to reduced the SEDC "Salaries and Wages" budget by \$21,500 and to increase the "Professional Fees" budget by \$21,500 to cover the cost of the professional services.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [ORD - Budget Amendment November 13 2013.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider an ordinance of the City Council of the City of Sachse, Texas ("CITY"), authorizing certain budget amendments pertaining to the fiscal year 2013-2014 budget.

### Executive Summary

*The Sachse Economic Development Corporation (SEDC) has authorized the City Manager to negotiate and execute a professional services agreement with the Waters Consulting Group, Inc. for executive recruitment services associated with the search for a new SEDC Executive Director. The purpose of this item is to reduced the SEDC "Salaries and Wages" budget by \$21,500 and to increase the "Professional Fees" budget by \$21,500 to cover the cost of the professional services.*

### Background

Mr. Vigil tendered his resignation during the October 9, 2013 SEDC meeting effective October 31, 2013.

At the November 13, 2013 SEDC meeting, the Board heard presentations from The Waters Consulting Group, Inc. and Johnson & Associates for executive recruitment services. After discussing the services of both firms, the Board carried a motion to execute an agreement with the Waters Consulting Group, Inc. subject to City Council approval.

The fee for recruiting services is \$21,500.

### Policy Considerations

The SEDC By-Laws permit the Corporation to employ a full-time Executive Director.

### Budgetary Considerations

The budget amendment will result in no net increase of the SEDC budget. Funds for professional services will be transferred from Salaries and Wages to Professional Fees in order to pay for the services.

### Staff Recommendations

Approve an ordinance of the City Council of the City of Sachse, Texas ("CITY"), authorizing certain budget amendments pertaining to the fiscal year 2013-2014 budget as a Consent Agenda Item.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS (“CITY”), AUTHORIZING CERTAIN BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2013-2014 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City is required by the City Charter to approve a budget amendment by ordinance and upon approval such amendment shall become an attachment to the original budget; and

**WHEREAS,** a budget amendment has been prepared for certain appropriations and expenditures in the 2013-2014 Budget and submitted to the City Council for approval and a true and correct copy is attached as Exhibit A.

**NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS THAT:**

**Section 1.** Pursuant to the City Charter requirements of the City of Sachse, Texas, in the fiscal year 2013-2014, a Budget Amendment attached as Exhibit A is hereby authorized and approved.

**Section 2.** This Ordinance shall become effective immediately from and after its passage as the law in such cases provides.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

\_\_\_\_\_  
MIKE FELIX, Mayor

DULY ENROLLED:

\_\_\_\_\_  
Terry Smith, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter G. Smith, City Attorney

**EXHIBIT A**

Sachse Economic Development Corporation

Expenditures:

06-019-50000	Salaries and Wages	Economic Development	\$-21,500.00
06-019-53002	Professional Fees	Economic Development	\$ 21,500.00



## Legislation Details (With Text)

**File #:** 13-1899      **Version:** 1      **Name:** Proclamation declaring November 18, 2013, as Salvation Army Red Kettle Kickoff Day.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 11/11/2013      **In control:** City Council

**On agenda:** 11/18/2013      **Final action:**

**Title:** Proclamation declaring November 18, 2013, as Salvation Army Red Kettle Kickoff Day.

Executive Summary  
Mayor and City Council to recognize Salvation Army Red Kettle Kickoff Day.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Proclamation. Salvation Army..pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Proclamation declaring November 18, 2013, as Salvation Army Red Kettle Kickoff Day.

### *Executive Summary*

*Mayor and City Council to recognize Salvation Army Red Kettle Kickoff Day.*

### Background

Captain Laars Ljungholm with the Salvation Army will be here to receive the proclamation and explain how their programs can help citizens of Sachse. Please see attached proclamation.

### Policy Considerations

None.

### Budgetary Considerations

None.

### Staff Recommendations

Mayor Felix present the proclamation recognizing November 18, 2013, as Salvation Army Red Kettle Kickoff Day.

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# PROCLAMATION

**WHEREAS**, the Salvation Army was founded in Great Britain in 1865 and in Texas in 1889; and,

**WHEREAS**, the Salvation Army provides humanitarian relief and spiritual guidance to people; and,

**WHEREAS**, the Salvation Army is an international movement and an evangelical part of the universal Christian Church; and,

**WHEREAS**, the lack of adequate income prevents many families in Sachse from providing Christmas gifts for their children; The Salvation Army provides Christmas assistance to individuals and families; and,

**WHEREAS**, the Salvation Army Kettles will be located in grocery and retail stores and other locations in Sachse.

**NOW, THEREFORE**, by the powers vested in me as Mayor of the great City of Sachse, Texas: **I DO HEREBY PROCLAIM November 18, 2013 as**

## Salvation Army Red Kettle Campaign in Sachse

and call upon the residents of the Sachse community to support this special service through contributions and volunteering so that the real meaning of the season is not forgotten.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed this the 18th day of November, 2013.



\_\_\_\_\_  
Mayor Mike J. Felix



Legislation Details (With Text)

<b>File #:</b>	13-1898	<b>Version:</b>	1	<b>Name:</b>	Administer Oath of Office
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/11/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Administer Oath of Office to newly appointed Board and Commission members.				
	Executive Summary Mayor Felix will administer the Oath of Office to the new Board members appointed at the last meeting.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Sample Oath.pdf</a>				

Date	Ver.	Action By	Action	Result
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Title  
Administer Oath of Office to newly appointed Board and Commission members.

*Executive Summary*  
Mayor Felix will administer the Oath of Office to the new Board members appointed at the last meeting.

Background  
At the November 4, 2013 meeting, the Council made the annual appointments to boards and commissions. Tonight, they will receive the Oath of Office, to enable the new members to assume their office. Staff members will follow up with the appointees before their next board meeting.

Policy Considerations  
None.

Budgetary Considerations  
None.

Staff Recommendations  
Mayor Felix administer the Oath of Office to the newly appointed board members.

In the name and by the authority of

*THE STATE OF TEXAS*

*OATH OF OFFICE*

SAMPLE

I, Scott Everett do solemnly swear, that I will faithfully execute the duties of the office of the Planning & Zoning Commissioner, of the City of Sachse, State of Texas, and will, to the best of my ability preserve, protect and defend the Constitution and laws of the United States and of this State, so help me God.

X  
Affiant

SWORN TO and subscribed before me by affiant on the 18th day of November, 2013.

\_\_\_\_\_  
Signature of person administering oath

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title



## Legislation Details (With Text)

<b>File #:</b>	13-1911	<b>Version:</b>	1	<b>Name:</b>	Award Bid for the construction of Hudson Drive Pavement Replacement
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/14/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the construction of Hudson Drive STA. 1+00 to STA. 16+00.06 between Miles Road and Merritt Road as a capital improvement project to XIT Paving and Construction, Inc.; authorizing the City Manager to execute such agreement in a form approved by the City Attorney.

### Executive Summary

The City of Sachse has a paving improvement project for the construction of the two north lanes of Hudson Drive between Miles Road and Merritt Road. The project was designed by JBI Partners, and bids were opened on October 22, 2013. This item is to award the bid to the lowest responsible bidder, which is XIT Paving and Construction, Inc., in the amount not to exceed \$599,770.27.

### Sponsors:

### Indexes:

### Code sections:

- Attachments:** [Project Map Hudson Connection PDF](#)  
[HUDSON Bid Tab PDF](#)  
[RESO AWARD OF HUDSON DRIVE EXTENSION PDF](#)  
[HUDSON DRIVE PRESENTATION PDF](#)

Date	Ver.	Action By	Action	Result
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### Title

Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the construction of Hudson Drive STA. 1+00 to STA. 16+00.06 between Miles Road and Merritt Road as a capital improvement project to XIT Paving and Construction, Inc.; authorizing the City Manager to execute such agreement in a form approved by the City Attorney.

### Executive Summary

*The City of Sachse has a paving improvement project for the construction of the two north lanes of Hudson Drive between Miles Road and Merritt Road. The project was designed by JBI Partners, and bids were opened on October 22, 2013. This item is to award the bid to the lowest responsible bidder, which is XIT Paving and Construction, Inc., in the amount not to exceed \$599,770.27.*

### Background

The City's Capital Improvement Plan (CIP) and the City's Thoroughfare Plan includes the construction of Hudson Drive from Miles Road to Merritt Road (see Attachment 1 - Project Map). The existing road is partially built east of Miles Road and west of Merritt Road, but the

two sides do not connect.

#### Policy Considerations

The project is in the Capital Improvements Program and will be funded through a public-private partnership. Partial funding from the City of Sachse, in the amount of \$350,000.00, has been allocated for the project from Roadway Impact Fees. There is also \$23,100.00 in escrow funds available for the project. In addition, a private developer has agreed to contribute monetary funds toward the project in the sum of \$226,670.27. The private developer is also providing earthen fill needed for roadway construction, engineering and surveying services related to the design, and FEMA coordination for the floodplain of the existing creek channel that crosses the proposed roadway.

Notice to bidders was published in the *Sachse News* on April 25, 2013 and May 2, 2013. Sealed bids were received in the City Secretary's Office until 2:00 pm, October 22, 2013 and then publicly read aloud in the City Hall Council Chambers in accordance with the Texas Local Government Code.

Seven bids were received (see attached bid tabulation Attachment 2). The low bid was received from XIT Paving and Construction, Inc., from Waxahachie, TX. The references for XIT Paving and Construction, Inc. were checked and found to be satisfactory. XIT Paving and Construction, Inc. has adequate resources to complete the project in a timely manner. City staff recommends awarding the contract to XIT Paving and Construction Inc.

#### Budgetary Considerations

Partial funding from the City of Sachse, in the amount of \$350,000.00, has been allocated for the project from Roadway Impact Fees. There is also \$23,100.00 in escrow funds available for the project. In addition, a private developer has agreed to contribute monetary funds toward the project in the sum of \$226,670.27. The low bid was determined by the contractor submitting the low bid. The low bid was received from XIT Paving and Construction, Inc. in the amount of \$637,881.93. Staff has determined that bid items SL.1 "30' Standard Street Light", SL.4 "Electrical Wiring", and SL.5 "Pull Boxes" will be removed from the project scope with a change order following the award of the project. Items SL.2 "Concrete Street Light Foundation, and SL.3 "2" Schedule 40 PVC Conduit" will remain in the project scope to allow for the installation of street lights in the future. A budget number of \$599,770.27 is being requested for the project based upon this anticipated change order.

#### Staff Recommendations

Staff recommends the City Council approve a resolution of the City Council of the City of Sachse, Texas, awarding the bid for construction of Hudson Drive STA. 1+00 to STA. 16+00.06 between Miles Road and Merritt Road as a capital improvement project to XIT Paving and Construction, Inc.; authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

# Hudson Drive Connection Between Miles Road and Merritt Road



**TABLE 1  
CONTRACT BASE BID SCHEDULE**

**HUDSON DRIVE (Station 1+00 to Station 16+00.06)  
Revised for ADDENDUM NO.1 on October 16, 2013**

ITEM NO.	NO. OF UNITS	UNITS	ITEM AND UNIT PRICE	XIT Paving and Construction		RKM Construction		FAIN Construction		GM Construction		PAVECON Construction		McMahon Construction		Ed Bell Construction	
				UNIT PRICE	Total Amount	UNIT PRICE	Total Amount	UNIT PRICE	Total Amount	UNIT PRICE	Total Amount	UNIT PRICE	Total Amount	UNIT PRICE	Total Amount	UNIT PRICE	Total Amount
P.1	15	Sta	Preparation of Right of Way	\$4,592.72	\$68,890.80	\$1,000.00	\$15,000.00	\$1,403.49	\$21,052.35	\$4,500.00	\$67,500.00	\$1,816.00	\$27,240.00	\$5,595.88	\$83,938.20	\$1,000.00	\$15,000.00
P.2	1	Ea	Remove and Dispose of Existing Headwall	\$519.37	\$519.37	\$700.00	\$700.00	\$95.29	\$95.29	\$545.00	\$545.00	\$548.00	\$548.00	\$1,323.32	\$1,323.32	\$750.00	\$750.00
P.3	56	LF	Remove and Dispose of Existing 24" RCP and CMP Pipe	\$11.65	\$652.40	\$16.00	\$896.00	\$6.35	\$355.60	\$17.00	\$952.00	\$16.85	\$943.60	\$24.27	\$1,359.12	\$15.00	\$840.00
P.4	47	LF	Remove and Dispose of Existing Two 10" PVC Pipes	\$8.48	\$398.56	\$16.00	\$752.00	\$6.35	\$298.45	\$17.00	\$799.00	\$16.85	\$791.95	\$16.31	\$766.57	\$15.00	\$705.00
P.5	25	LF	Remove and Dispose of Existing Type III Barricades	\$10.85	\$271.25	\$35.00	\$875.00	\$3.04	\$76.00	\$3.50	\$87.50	\$25.11	\$627.75	\$22.80	\$570.00	\$10.00	\$250.00
P.6	240	LF	Remove and Replace Existing Chain Link Fence	\$13.34	\$3,201.60	\$25.00	\$6,000.00	\$22.63	\$5,431.20	\$20.00	\$4,800.00	\$33.81	\$8,114.40	\$27.93	\$6,703.20	\$22.00	\$5,280.00
P.7	245	CY	Unclassified Roadway Excavation	\$7.66	\$1,876.70	\$17.00	\$4,165.00	\$3.33	\$815.85	\$8.40	\$2,058.00	\$8.66	\$2,121.70	\$6.01	\$1,472.45	\$15.00	\$3,675.00
P.7A	3570	CY	Strip 4" Topsoil at Borrow Site and Replace	\$0.00	\$0.00	\$3.50	\$12,495.00	\$1.95	\$6,961.50	\$4.15	\$14,815.50	\$9.37	\$33,450.90	\$3.00	\$10,710.00	\$1.50	\$5,355.00
P.8	9010	CY	Transport Approved Fill From Adjacent Site	\$4.44	\$40,004.40	\$5.20	\$46,852.00	\$7.33	\$66,043.30	\$5.80	\$52,258.00	\$4.54	\$40,905.40	\$6.45	\$58,114.50	\$0.50	\$4,505.00
P.9	9010	CY	Compaction of All Fill Areas	\$2.55	\$22,975.50	\$2.00	\$18,020.00	\$3.75	\$33,787.50	\$2.90	\$26,129.00	\$3.63	\$32,706.30	\$1.63	\$14,686.30	\$10.00	\$90,100.00
P.10	4386	SY	8" Lime Treated Subgrade	\$2.81	\$12,324.66	\$3.50	\$15,351.00	\$1.59	\$6,973.74	\$5.00	\$21,930.00	\$4.43	\$19,429.98	\$3.17	\$13,903.62	\$3.00	\$13,158.00
P.11	96	Tons	Type B Commercial Lime Slurry, 44 lbs/ SY	\$136.74	\$13,127.04	\$100.00	\$9,600.00	\$184.23	\$17,686.08	\$150.00	\$14,400.00	\$149.94	\$14,394.24	\$159.60	\$15,321.60	\$200.00	\$19,200.00
P.12	4192	SY	7" Reinforced Concrete with 6" Curb (#4 rebar at 18" ocev)	\$29.39	\$123,202.88	\$40.00	\$167,680.00	\$37.27	\$156,235.84	\$36.40	\$152,588.80	\$37.86	\$158,709.12	\$35.68	\$149,570.56	\$53.00	\$222,176.00
P.13	65	LF	Connect to Existing Street Header	\$4.87	\$316.55	\$15.00	\$975.00	\$9.79	\$636.35	\$7.00	\$455.00	\$5.00	\$325.00	\$12.87	\$836.55	\$10.00	\$650.00
P.14	10	LF	Install Type III Barricades	\$99.00	\$990.00	\$100.00	\$1,000.00	\$127.56	\$1,275.60	\$64.00	\$640.00	\$94.74	\$947.40	\$102.60	\$1,026.00	\$100.00	\$1,000.00
P.15	1	LS	Street Signs	\$2,970.00	\$2,970.00	\$2,400.00	\$2,400.00	\$3,016.00	\$3,016.00	\$2,500.00	\$2,500.00	\$8,290.00	\$8,290.00	\$2,479.50	\$2,479.50	\$10,000.00	\$10,000.00
P.16	1	LS	Pavement Striping	\$6,210.00	\$6,210.00	\$7,500.00	\$7,500.00	\$10,857.99	\$10,857.99	\$8,900.00	\$8,900.00	\$7,176.00	\$7,176.00	\$7,771.10	\$7,771.10	\$10,000.00	\$10,000.00
P.17	1	Ea	Adjust Existing Sanitary Sewer Manholes	\$1,592.89	\$1,592.89	\$500.00	\$500.00	\$5,717.41	\$5,717.41	\$2,300.00	\$2,300.00	\$2,332.00	\$2,332.00	\$1,765.32	\$1,765.32	\$1,000.00	\$1,000.00
P.18	1	Ea	Adjust Existing Water Valves	\$0.00	\$0.00	\$500.00	\$500.00	\$444.69	\$444.69	\$310.00	\$310.00	\$316.00	\$316.00	\$229.81	\$229.81	\$300.00	\$300.00
S.1	280	LF	21" RCP Storm Pipe	\$40.17	\$11,247.60	\$63.00	\$17,640.00	\$46.48	\$13,014.40	\$45.50	\$12,740.00	\$45.79	\$12,821.20	\$42.99	\$12,037.20	\$52.50	\$14,700.00
S.2	21	LF	30" RCP Storm Pipe	\$59.40	\$1,247.40	\$98.00	\$2,058.00	\$85.00	\$1,785.00	\$63.00	\$1,323.00	\$63.16	\$1,326.36	\$81.60	\$1,713.60	\$70.00	\$1,470.00
S.3	46	LF	36" RCP Storm Pipe	\$76.90	\$3,537.40	\$118.00	\$5,428.00	\$100.34	\$4,615.64	\$78.50	\$3,611.00	\$78.95	\$3,631.70	\$82.65	\$3,801.90	\$100.00	\$4,600.00
S.4	199	LF	42" RCP Storm Pipe	\$95.03	\$18,910.97	\$144.00	\$28,656.00	\$109.83	\$21,856.17	\$101.00	\$20,099.00	\$102.11	\$20,319.89	\$103.58	\$20,612.42	\$125.00	\$24,875.00
S.5	74	LF	Three Barrel 10'x5' RCB Storm Sewer	\$1,220.52	\$90,318.48	\$1,425.00	\$105,450.00	\$837.30	\$61,960.20	\$1,307.00	\$96,718.00	\$1,313.69	\$97,213.06	\$1,012.32	\$74,911.68	\$1,500.00	\$111,000.00
S.6	1	Ea	10' Standard Inlet	\$3,300.32	\$3,300.32	\$3,200.00	\$3,200.00	\$3,176.34	\$3,176.34	\$2,900.00	\$2,900.00	\$2,895.00	\$2,895.00	\$2,850.00	\$2,850.00	\$2,500.00	\$2,500.00
S.7	1	Ea	12' Standard Inlet	\$3,665.21	\$3,665.21	\$4,000.00	\$4,000.00	\$3,493.97	\$3,493.97	\$3,250.00	\$3,250.00	\$3,274.00	\$3,274.00	\$3,192.00	\$3,192.00	\$3,000.00	\$3,000.00
S.8	1	Ea	4'x4' Wye Inlet	\$2,815.03	\$2,815.03	\$3,700.00	\$3,700.00	\$1,588.16	\$1,588.16	\$2,500.00	\$2,500.00	\$2,548.00	\$2,548.00	\$3,534.00	\$3,534.00	\$3,300.00	\$3,300.00
S.9	1	Ea	4'x4' Storm Manhole	\$3,471.37	\$3,471.37	\$4,800.00	\$4,800.00	\$4,002.18	\$4,002.18	\$2,900.00	\$2,900.00	\$2,895.00	\$2,895.00	\$3,192.00	\$3,192.00	\$3,000.00	\$3,000.00
S.10	1	Ea	TxDOT Type B 42" Concrete Headwall	\$4,269.27	\$4,269.27	\$6,000.00	\$6,000.00	\$4,003.06	\$4,003.06	\$2,900.00	\$2,900.00	\$2,895.00	\$2,895.00	\$2,223.00	\$2,223.00	\$1,800.00	\$1,800.00
S.11	2	Ea	TxDOT PW-1 for a 3-10'x5' Concrete Headwall	\$24,450.91	\$48,901.82	\$25,000.00	\$50,000.00	\$33,585.68	\$67,171.36	\$28,400.00	\$56,800.00	\$28,600.00	\$57,200.00	\$36,993.00	\$73,986.00	\$25,000.00	\$50,000.00
S.12	204	SY	12" dia Rock Rip-rap	\$41.11	\$8,386.44	\$60.00	\$12,240.00	\$62.97	\$12,845.88	\$75.00	\$15,300.00	\$75.27	\$15,355.08	\$68.40	\$13,953.60	\$70.00	\$14,280.00
S.13	2	Ea	Connect to Existing RCP	\$287.58	\$575.16	\$500.00	\$1,000.00	\$444.69	\$889.38	\$680.00	\$1,360.00	\$695.00	\$1,390.00	\$431.75	\$863.50	\$1,000.00	\$2,000.00
S.14	3	Ea	Provide Inlet Protection (2 Stages)	\$66.00	\$198.00	\$125.00	\$375.00	\$279.52	\$838.56	\$57.00	\$171.00	\$116.00	\$348.00	\$91.20	\$273.60	\$300.00	\$900.00
S.15	1	LS	Final Grade Around Proposed Storm Sewer Lines	\$1,593.48	\$1,593.48	\$1,500.00	\$1,500.00	\$1,152.93	\$1,152.93	\$920.00	\$920.00	\$937.00	\$937.00	\$2,944.85	\$2,944.85	\$6,000.00	\$6,000.00
S.16	620	LF	Trench Safety	\$0.88	\$545.60	\$1.00	\$620.00	\$1.27	\$787.40	\$0.51	\$316.20	\$0.53	\$328.60	\$1.93	\$1,196.60	\$1.00	\$620.00
SW.1	850	SY	5' reinforced concrete sidewalk	\$30.48	\$25,908.00	\$36.60	\$31,110.00	\$33.74	\$28,679.00	\$36.00	\$30,600.00	\$35.30	\$30,005.00	\$35.91	\$30,523.50	\$29.00	\$24,650.00
SW.2	1	Ea	Barrier Free Ramp	\$762.27	\$762.27	\$1,250.00	\$1,250.00	\$809.99	\$809.99	\$1,500.00	\$1,500.00	\$1,257.00	\$1,257.00	\$969.00	\$969.00	\$900.00	\$900.00
SL.1	8	Ea	30' Standard Street Light	\$2,797.20	\$22,377.60	\$2,000.00	\$16,000.00	\$3,176.34	\$25,410.72	\$2,700.00	\$21,600.00	\$2,727.00	\$21,816.00	\$2,952.60	\$23,620.80	\$3,000.00	\$24,000.00
SL.2	8	Ea	Concrete Street Light Foundation	\$783.00	\$6,264.00	\$1,500.00	\$12,000.00	\$825.85	\$6,606.80	\$750.00	\$6,000.00	\$764.00	\$6,112.00	\$826.50	\$6,612.00	\$800.00	\$6,400.00
SL.3	1500	LF	2" Schedule 40 PVC Conduit	\$4.05	\$6,075.00	\$6.00	\$9,000.00	\$10.16	\$15,240.00	\$3.90	\$5,850.00	\$3.95	\$5,925.00	\$4.28	\$6,420.00	\$4.00	\$6,000.00
SL.4	1500	LF	Electrical Wiring	\$3.46	\$5,190.00	\$8.00	\$12,000.00	\$10.90	\$16,350.00	\$3.30	\$4,950.00	\$3.37	\$5,055.00	\$3.65	\$5,475.00	\$3.50	\$5,250.00
SL.5	8	Ea	Pull Boxes	\$486.00	\$3,888.00	\$500.00	\$4,000.00	\$635.27	\$5,082.16	\$460.00	\$3,680.00	\$474.00	\$3,792.00	\$513.00	\$4,104.00	\$500.00	\$4,000.00
M.1	2155	LF	Silt Fence	\$1.31	\$2,823.05	\$1.80	\$3,879.00	\$1.51	\$3,254.05	\$1.21	\$2,607.55	\$1.26	\$2,715.30	\$2.92	\$6,292.60	\$1.80	\$3,879.00
M.2	3	Ea	Rock Berm	\$495.00	\$1,485.00	\$700.00	\$2,100.00	\$571.74	\$1,715.22	\$470.00	\$1,410.00	\$474.00	\$1,422.00	\$513.00	\$1,539.00	\$700.00	\$2,100.00
M.3	1515	LF	4' Wide Curlex at Back of Curb	\$0.57	\$863.55	\$1.00	\$1,515.00	\$0.66	\$999.90	\$0.60	\$909.00	\$0.55	\$833.25	\$0.59	\$893.85	\$1.50	\$2,272.50
M.4	1.8	Ac	Hydromulch	\$2,310.00	\$4,158.00	\$2,200.00	\$3,960.00	\$5,177.19	\$9,318.94	\$1,400.00	\$2,520.00	\$5,778.00	\$10,400.40	\$1,026.00	\$1,846.80	\$6,000.00	\$10,800.00
M.5	1	LS	SWPPP	\$2,199.00	\$2,199.00	\$2,400.00	\$2,400.00	\$3,176.34	\$3,176.34	\$4,100.00	\$4,100.00	\$3,358.00	\$3,358.00	\$5,403.60	\$5,403.60	\$6,000.00	\$6,000.00
M.6	1	LS	Traffic Control Plan	\$3,380.31	\$3,380.31	\$1,500.00	\$1,500.00	\$1,905.81	\$1,905.81	\$2,200.00	\$2,200.00	\$9,427.00	\$9,427.00	\$3,313.24	\$3,313.24	\$30,000.00	\$30,000.00
M.7	1	LS	Contingency	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Total Bid					\$637,881.93		\$708,642.00		\$709,490.30		\$735,702.55		\$736,865.58		\$740,847.06		\$824,240.50

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE BID FOR THE AWARDED THE BID FOR THE CONSTRUCTION OF HUDSON DRIVE STA. 1+00 TO STA. 16+00.06 BETWEEN MILES ROAD AND MERRITT ROAD AS A CAPITAL IMPROVEMENT PROJECT TO XIT PAVING AND CONSTRUCTION, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT IN A FORM APPROVED BY THE CITY ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary for a contractor to construct roadway improvements for Hudson Drive; and

**WHEREAS**, the project is funded through a public-private partnership; and

**WHEREAS**, the City has previously identified the primary funding source for the City portion of funds to be Roadway Impact Fees for the project; and

**WHEREAS**, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting specifications; and

**WHEREAS**, the City Council of the City of Sachse, Texas desires to award the contract.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;**

**Section 1:** That the Bid for the construction of Hudson Drive STA. 1+00 to STA. 16+00.06 between Miles Road and Merritt Road as a capital improvement project is hereby awarded to XIT Paving and Construction, Inc.

**Section 2:** That the City Manager is authorized, after approval of the City Attorney, to execute a contract with XIT Paving and Construction, Inc.

**Section 3:** That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

**RESOLVED** this 18<sup>th</sup> day of November, 2013. CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary

# HUDSON DRIVE EXTENSION

SACHSE CITY COUNCIL 11.18.2013

## OVERVIEW

- PROJECT DESCRIPTION
- PROJECT LIMITS
- BID PROCESS
- PROJECT BUDGET
- CONSTRUCTION BUDGET
- STAFF RECOMMENDATIONS

## PROJECT DESCRIPTION

- HUDSON DRIVE IS SHOWN IN THE CITY OF SACHSE THOROUGHFARE PLAN AS A PROPOSED COLLECTOR ROAD FROM MERRITT ROAD TO MILES ROAD
- THIS PROJECT INCLUDES THE CONSTRUCTION OF THE REMAINING 1500 LINEAR FEET OF THE NORTHERN TWO LANES OF ROADWAY COMPLETING A CONNECTION FROM MERRITT ROAD TO MILES ROAD
- THE REMAINING 2 SOUTHERN LANES AND ASSOCIATED SIDEWALK WILL BE CONSTRUCTED AS A FUTURE CIP PROJECT

## PROJECT LIMITS



## BID PROCESS

- BIDS WERE OPENED ON OCTOBER 22, 2013 AT 2PM
- 7 BIDS WERE RECEIVED
- THE LOWEST QUALIFIED BIDDER WAS XIT PAVING AND CONSTRUCTION, INC., WITH A BID OF:
  - \$587,881.93 FOR BID ITEMS
  - \$50,000.00 OF CONTINGENCY ALLOWANCE (PER CITY REQUEST)

## PROJECT BUDGET

### PUBLIC / PRIVATE PARTNERSHIP

- | PUBLIC (CITY OF SACHSE)                      | PRIVATE DEVELOPER                        |
|--|--|
| • \$350,000.00 FROM ROADWAY IMPACT FEES      | • \$226,670.27 IN FUNDS FOR CONSTRUCTION |
| • \$23,100.00 FROM ESCROW                    | • SURVEYING & ENGINEERING DESIGN         |
| • BID PROCESS                                | • FLOOD PLAIN STUDY & FEMA REVISIONS     |
| • CONSTRUCTION INSPECTION & PROJECT DELIVERY | • DIRT FOR FILL OF THE ROADWAY CORRIDOR  |

TOTAL CONSTRUCTION BUDGET OF \$599,770.27

## CONSTRUCTION BUDGET

- STAFF IS RECOMMENDING THE FOLLOWING IN ORDER TO BRING THE PROJECT WITHIN BUDGET:
- REDUCE CONTINGENCY ALLOWANCE FROM \$50,000.00 TO \$43,343.94
- EXECUTE A CHANGE ORDER WITH THE CONTRACTOR TO REMOVE THE FOLLOWING BID ITEMS FROM THE SCOPE OF THE PROJECT:
  - SL.1 - STREET LIGHT POLE & FIXTURE
  - SL.4 - ELECTRICAL WIRING
  - SL.5 - PULL BOXES

NOTE: LIGHT POLE FOUNDATIONS AND ELECTRICAL CONDUIT ARE INCLUDED IN THE SCOPE OF THE PROJECT, TO ALLOW FOR FUTURE STREET LIGHTING TO BE INSTALLED.

## STAFF RECOMMENDATIONS

- CITY STAFF RECOMMENDS THAT THE CITY COUNCIL CONSIDER A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING THE BID FOR CONSTRUCTION OF HUDSON DRIVE BETWEEN MILES ROAD AND MERRITT ROAD AS A CAPITAL IMPROVEMENT PROJECT TO XIT PAVING AND CONSTRUCTION.





## Legislation Details (With Text)

<b>File #:</b>	13-1905	<b>Version:</b>	1	<b>Name:</b>	CD - BLDG REGS FENCING CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/13/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consideration of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 "Fences," by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.				

### Executive Summary

The proposed amendment would allow for additional flexibility in the material choices for fencing material while providing corresponding regulations to ensure quality construction.

### Sponsors:

### Indexes:

### Code sections:

- Attachments:**
- [CD - BLDG REGS FENCING CC - PRESENTATION.pdf](#)
  - [CD - BLDG REGS FENCING CC - DRAFT ORD v1.pdf](#)
  - [CD - BLDG REGS FENCING CC - DRAFT ORD v2.pdf](#)
  - [CD - BLDG REGS FENCING CC - ATTACHMENT 1.pdf](#)
  - [CD - BLDG REGS FENCING CC - ATTACHMENT 2.pdf](#)
  - [CD - BLDG REGS FENCING CC - ATTACHMENT 3.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Consideration of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 "Fences," by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.

### Executive Summary

*The proposed amendment would allow for additional flexibility in the material choices for fencing material while providing corresponding regulations to ensure quality construction.*

### Background

The regulations pertaining to Fencing were most recently amended on July 21, 2008 via Ordinance Number 3069. The reason for this amendment was to provide clarification in the language of the ordinance whereby permitting metal reinforced vinyl fencing.

The impetus for the current proposed amendment is a Board of Adjustment determination

made on June 20, 2013. In this case, a City resident had inquired whether or not a fencing material constructed of sheet metal could be utilized as a “permitted material”. Although this material was constructed to be textured to increase its aesthetic appeal, it was still a “sheet metal or other similar material” as defined by City Code. Staff made the interpretation that the item was prohibited. The homeowner appealed staff’s decision to the Board of Adjustment and the Board of Adjustment concurred with staff’s decision.

The prohibition of sheet metal fencing is fairly common in many municipalities. The basis for this prohibition is to prevent typical corrugated sheet metal fencing materials that is commonly associated with scrapyards/junkyards.

City staff presented a Discussion Item to City Council on October 21, 2013 to receive direction and feedback regarding potential amendments to the Building Regulations pertaining to Fencing (See Attachment 1 for a copy of the slides presented to City Council).

#### Policy Considerations

The proposed amendment will provide further fencing options for residents and business while still maintaining standards for an expected level of quality. Below is the language being inserted into the Building Regulations that would provide standards for construction of metal panel fences.

*“Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall vertical support posts spaced at a maximum of eight feet on center. The metal panels should be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials.”*

There is additional language also added to the Prohibited Materials section for clarification. The added language simply clarifies the specific fencing materials prohibited as well as stating that other materials not manufactured as fencing materials are also prohibited.

There are two versions of the proposed Ordinance. The language pertaining to the construction materials is identical in both; the difference is the approval body. Version 1 of the Ordinance requires City Council approval for metal fencing materials, while Version 2 stipulates that the Building Official may approve metal fencing materials. Strikeout/Underline versions of the differing language for Version 1 and Version 2 are provided as Attachment 2 and Attachment 3, respectively.

It should be noted that City Council will need to make their motion specific to which version of the Ordinance that they wish to adopt.

#### Budgetary Considerations

None.

#### Staff Recommendations

Staff recommends approval of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 "Fences," by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.



## **CITY COUNCIL**

NOVEMBER 18, 2013

### **REQUEST**

Consideration of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 "Fences," by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.



## **BACKGROUND**

### **HISTORY**

- ❑ July 21, 2008 – Amendment to permit vinyl fencing (Ord. No. 3069).
- ❑ June 20, 2013 – Board of Adjustment concurred with staff's decision that metal panel fencing would not be permitted.
- ❑ October 21, 2013 – City Council Discussion Item regarding metal fencing.
- ❑ November 18, 2013 – Consideration of item.



## **BACKGROUND**

### **EXAMPLE FENCE MATERIALS**



# BACKGROUND

## EXAMPLE FENCE MATERIALS



# BACKGROUND

## EXAMPLE FENCE MATERIALS



## BACKGROUND

### EXAMPLE FENCE MATERIALS



## POLICY CONSIDERATIONS

### EXISTING CODE LANGUAGE

- B. *Materials.*
- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.
  - (2) *Prohibited materials.* Sheet metal or any other similar material shall be prohibited.



## POLICY CONSIDERATIONS

### PROPOSED CODE (BLDG OFFICIAL APPROVAL)

B. *Materials.*

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink, vinyl, metal panels and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.



## POLICY CONSIDERATIONS

### PROPOSED CODE (BLDG OFFICIAL APPROVAL)

B. *Materials.*

...

Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall vertical support posts spaced at a maximum of eight feet on center. The metal panels should be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials.



## POLICY CONSIDERATIONS

### PROPOSED CODE (BLDG OFFICIAL APPROVAL)

B. *Materials.*

...

- (1) *Prohibited materials.* Sheet metal, corrugated metal panels, plywood; or fiberglass panels, or any other similar materials that are not manufactured specifically as fencing materials shall be prohibited.



## POLICY CONSIDERATIONS

### PROPOSED CODE (CITY COUNCIL APPROVAL)

B. *Materials.*

...

Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall vertical support posts spaced at a maximum of eight feet on center. The metal panels should be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials. Prior to installation, each application for a metal panel fence shall be approved by the City Council in accordance with the requirements contained in this Section.



## POLICY CONSIDERATIONS

### PROPOSED CODE (CITY COUNCIL APPROVAL)

- L. Approval process for fences containing metal panels. City Council approval is required for fences containing metal panels. The City Council will consider the effect and impact of the fence upon the neighboring properties and their owners; and, if approved, may attach such conditions to its approval that would ensure that it would not be harmful to the health safety, welfare or value of the neighboring properties or their owners.



## STAFF RECOMMENDATION

Staff recommends approval of an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances, Chapter 3, Section 3-9 “Fences,” by amending Section 3-9.B.(1), Permitted Materials, to allow metal panel fencing as an alternate material; by amending Section 3-9.B.(2), Prohibited Materials, to provide clarification.

*Note: City Council must stipulate Version #1 or Version #2 in motion.*



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 3, SECTION 3-9 “FENCES,” BY AMENDING SECTION 3-9.B.(1), PERMITTED MATERIALS, TO ALLOW METAL PANEL FENCING AS AN ALTERNATE MATERIAL; BY AMENDING SECTION 3-9.B.(2), PROHIBITED MATERIALS, TO PROVIDE CLARIFICATION; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED (\$500.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council recognizes that alternative fencing materials exist that have the same quality, durability and appearance as those materials expressly permitted by the City of Sachse Fence Ordinance; and

**WHEREAS**, the City Council has determined that allowing for high quality alternative fencing materials will offer flexibility to the citizens of Sachse while at the same time will conserve, protect, and enhance the aesthetic quality of the City and protect property values.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That Chapter 3, Section 3-9, of the Sachse Code of Ordinances is hereby amended in part to read as follows:

**“Sec. 3-9. Fences.**

...

**B. *Materials.***

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink, vinyl, metal panels and other materials of like kind having the same quality, appearance and durability and which have been approved by the building official.

Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall include vertical support posts spaced at a maximum of eight (8) feet on center. The metal panels shall be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials. Prior to installation, each application for a metal panel fence shall be approved by the City Council in accordance with the requirements contained in this Section.

- (2) *Prohibited materials.* Sheet metal, corrugated metal panels, plywood; or fiberglass panels, or any other similar materials that are not manufactured specifically as fencing materials shall be prohibited.

...

- L. *Approval process for fences containing metal panels.* City Council approval is required for fences containing metal panels. The City Council will consider the effect and impact of the fence upon the neighboring properties and their owners; and, if approved, may attach such conditions to its approval that would ensure that it would not be harmful to the health safety, welfare or value of the neighboring properties or their owners.”

**SECTION 2.** That all ordinances of the City of Sachse, Dallas County, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 3.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, or the Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** That an offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 5.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 6.** That this ordinance shall take effect immediately from and after its passage, and publication of the caption, as the law and charter in such cases provide.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

---

Mike Felix  
Mayor

DULY ENROLLED:

---

Terry Smith  
City Secretary

APPROVED AS TO FORM:

---

Peter G. Smith  
City Attorney  
(11-11-13/63513)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 3, SECTION 3-9 “FENCES,” BY AMENDING SECTION 3-9.B.(1), PERMITTED MATERIALS, TO ALLOW METAL PANEL FENCING AS AN ALTERNATE MATERIAL; BY AMENDING SECTION 3-9.B.(2), PROHIBITED MATERIALS, TO PROVIDE CLARIFICATION; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED (\$500.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council recognizes that alternative fencing materials exist that have the same quality, durability and appearance as those materials expressly permitted by the City of Sachse Fence Ordinance; and

**WHEREAS**, the City Council has determined that allowing for high quality alternative fencing materials will offer flexibility to the citizens of Sachse while at the same time will conserve, protect, and enhance the aesthetic quality of the City and protect property values.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:**

**SECTION 1.** That Chapter 3, Section 3-9, of the Sachse Code of Ordinances is hereby amended in part to read as follows:

**“Sec. 3-9. Fences.**

...

**B. *Materials.***

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink, vinyl, metal panels and other materials of like kind having the same quality, appearance and durability and which have been approved by the building official.

Metal panel fences shall be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall include vertical support posts spaced at a maximum of eight feet on center. The metal panels shall be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials.

- (2) *Prohibited materials.* Sheet metal, corrugated metal panels, plywood; or fiberglass panels, or any other similar materials that are not manufactured specifically as fencing materials shall be prohibited.”

**SECTION 2.** That all ordinances of the City of Sachse, Dallas County, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 3.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, or the Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**SECTION 4.** That an offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 5.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 6.** That this ordinance shall take effect immediately from and after its passage, and publication of the caption, as the law and charter in such cases provide.

**PASSED AND APPROVED** by the City Council of the City of Sachse, Texas this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED:

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Mike Felix  
Mayor

DULY ENROLLED:

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Terry Smith  
City Secretary

APPROVED AS TO FORM:

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Peter G. Smith  
City Attorney  
(10-04-13/63515)



**CITY COUNCIL**

OCTOBER 21, 2013

**DISCUSSION OUTLINE**

- I. Existing Language
- II. Prior BOA Case
- III. Sample Pictures of Alternate Metal Fences
- IV. Proposed Code Amendment Language
- V. What's Next



## EXISTING CODE LANGUAGE

### B. *Materials.*

(1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.

(2) *Prohibited materials.* Sheet metal or any other similar material shall be prohibited.



## EXAMPLE FENCE MATERIALS



## EXAMPLE FENCE MATERIALS



## EXAMPLE FENCE MATERIALS



## EXAMPLE FENCE MATERIALS



## EXISTING CODE LANGUAGE

B. *Materials.*

(1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.

Fences constructed of sheet metal shall be considered a permitted material provided the fence consists of a textured and painted surface, and is constructed with support columns of similar quality (see image below).

(2) *Prohibited materials.* Sheet metal or any other similar material shall be prohibited.



## **WHAT'S NEXT**

- **Consideration of Ordinance Amendment**  
    >November 18, 2013



*Sec. 3-9. Fences.*

...

B. *Materials.*

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink, vinyl, metal panels and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.

Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall vertical support posts spaced at a maximum of eight feet on center. The metal panels should be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials. Prior to installation, each application for a metal panel fence shall be approved by the City Council in accordance with the requirements contained in this Section.

- (2) *Prohibited materials.* Sheet metal, corrugated metal panels, plywood; or fiberglass panels, or any other similar materials that are not manufactured specifically as fencing materials shall be prohibited.

...

- L. Approval process for fences containing metal panels. City Council approval is required for fences containing metal panels. The City Council will consider the effect and impact of the fence upon the neighboring properties and their owners; and, if approved, may attach such conditions to its approval that would ensure that it would not be harmful to the health safety, welfare or value of the neighboring properties or their owners.”

*Sec. 3-9. Fences.*

...

B. *Materials.*

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink, vinyl, metal panels and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.

Metal panel fences should be constructed with individual panels oriented in a vertical manner, with such panels not being individually wider than 18 inches. The construction method of metal panel fences shall vertical support posts spaced at a maximum of eight feet on center. The metal panels should be painted in a professional manner (e.g., powder coated) and contain an embossed texture to resemble wood or other natural materials.

- (2) *Prohibited materials.* Sheet metal, corrugated metal panels, plywood; or fiberglass panels, or any other similar materials that are not manufactured specifically as fencing materials shall be prohibited.

...

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Legislation Details (With Text)

<b>File #:</b>	13-1904	<b>Version:</b>	1	<b>Name:</b>	CD - SH78 ADV CMTE APPT CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	11/13/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/18/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider the appointment of the State Highway 78 Plan Advisory Committee members.				

Executive Summary

The Advisory Committee members will consist of members from City Council, Planning and Zoning Commission and Economic Development Corporation. The Committee will serve to guide the direction of the Plan.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Consider the appointment of the State Highway 78 Plan Advisory Committee members.

*Executive Summary*

*The Advisory Committee members will consist of members from City Council, Planning and Zoning Commission and Economic Development Corporation. The Committee will serve to guide the direction of the Plan.*

Background

City Staff presented a discussion item to City Council on October 21, 2013 outlining a tentative framework for a State Highway 78 planning exercise. At this meeting, City staff was asked to seek three members each from Planning and Zoning Commission and Economic Development Corporation to serve on the Advisory Committee for this plan. These six members would be accompanied by three additional members from City Council to make up the entire nine-member Committee.

Similar to the discussion item presented to City Council on October 21, 2013, City staff presented a similar background discussion of the process to both Planning and Zoning Commission on October 28, 2013 and Economic Development Corporation on November 13, 2013. At these meetings, these bodies recommended the following members serve on the Advisory Committee.

Planning and Zoning Commission

- Warren Becker
- David Hock
- Paul Watkins

Economic Development Corporation

- Mark Caldwell
- Eric Dumois
- Ken Thomas

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Staff recommends that City Council appoint the desired members to serve on State Highway 78 Planning Advisory Committee.



Legislation Details (With Text)

**File #:** 13-1907      **Version:** 1      **Name:** City Secretary Evaluation  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 11/13/2013      **In control:** City Council  
**On agenda:** 11/18/2013      **Final action:**

**Title:** Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Secretary.

Consider any action necessary as a result of Executive Session regarding the annual evaluation of the City Secretary.

Executive Summary  
Annual review of the City Secretary.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Title

Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Secretary.

Consider any action necessary as a result of Executive Session regarding the annual evaluation of the City Secretary.

*Executive Summary*  
*Annual review of the City Secretary.*

Background

The City Council will evaluate the City Secretary annually. Revised review forms were distributed to the City Council electronically on November 5, 2013.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

To conduct the Executive Session as appropriate.