



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, October 21, 2013

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, October 21, 2013, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.**

**B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

### 1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[13-1844](#) Consider approval of the minutes of the October 7, 2013, regular meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Attachments:** [Min. 10.07.13.pdf](#)

[13-1854](#) Consider approval of the minutes of the October 16, 2013, special meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Attachments:** [Min.SP.10.16.13.pdf](#)

[13-1842](#) Consider a resolution of the City Council of the City of Sachse, Texas, amending the Sachse Public Library Circulation Policy.

*Executive Summary*

*The Library Manager is recommending approval of the amended circulation policy. The amendment will modify the policy to include e-books.*

**Attachments:** [Circpolicyebooksrev101413pdf](#)  
[Circpolicyebooks102113pdf](#)

**2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[13-1845](#) Recognition of service to the for City for Charlie Ross.

*Executive Summary*

*Charlie Ross has resigned his seat on the Planning & Zoning Commission and this item is to recognize his service to the City.*

**Attachments:** [Charlie Ross. recognition..pdf](#)

[13-1856](#) Staff briefing by the Fire Chief.

*Executive Summary*

*Department Heads provide the City Council with periodic updates on activities in various city departments. This month the Fire Chief will update the Council on activities in Sachse Fire Rescue.*

**Attachments:** [Fire Briefing.pdf](#)

**3. CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

**4. REGULAR AGENDA ITEMS.**

[13-1839](#) Approve a resolution of the City Council of the City of Sachse, Texas, establishing positions for two youths who shall serve as non-voting advisor members on the Sachse Parks and Recreation Board; establishing guidelines for the youth advisors.

*Executive Summary*

*The City Council has discussed junior advisors to serve on the Parks and Recreation Board to gain input from the youth of Sachse on matters pertaining to park facilities, events, and programs. This*

*resolution provides an opportunity for two junior advisors that are high school age to actively serve on a advisory board and work hand and hand with a board that has direct influence on the activities and facilities associated with the youth in Sachse.*

**Attachments:** [Resolution Re Appointment of 2 Yourths to Parks Recreation Commission6307! YouthAdvisorpres10-21-13pdf](#)

[13-1840](#)

Discuss changes to the public transportation services in Collin County

*Executive Summary*

*City of Sachse residents that live in Collin County are eligible to use the TAPS (Texoma Area Paratransit System) program for rides to and from communities in their service area. Fees are reduced so Collin County residents can afford to use TAPS. There is also a reduced rate for disabled individuals and seniors over 60. TAPS recently took over the transportation program from CCART (Collin County Area Regional Transportation) public transportation system. The program is funded by federal funds that NCTCOG (North Central Texas Council of Government) issues to the program. NCTCOG has enough federal money to fund the program through September 30, 2014. After September 2014, federal funds will continue to partially fund TAPS, and the remainder of the funds will come from cities that use the TAPS service in Collin County. NCTCOG and TAPS plan on meeting with city officials to discuss this funding requirement within the next several months.*

**Attachments:** [CCART-TAPSpres10-21-13 \(2\)](#)

[13-1843](#)

Discuss provisions in Chapter 3, Building Regulations pertaining to permitted fence materials.

*Executive Summary*

*The current building regulations prohibit “sheet metal or similar materials” as a permitted fence material. The purpose of this agenda item is to discuss alternate types of metal fencing to be used in both commercial and residential applications.*

**Attachments:** [CD - METAL FENCING DISC CC - ATTACHMENT 1.pdf](#)

[13-1850](#)

Discuss the potential extension of Country Club Drive to the south of Sachse Road.

*Executive Summary*

*A zoning request was submitted for property generally located east*

of Ben Road and north of Pleasant Valley Road, which would include the extension of Country Club Drive to the south to provide access. This discussion item will not address the zoning request, but focus on the extension of Country Club Drive and its impact on nearby City of Sachse property and water service facilities.

**Attachments:** [CD - COUNTRY CLUB DR DISC CC - PRESENTATION.pdf](#)  
[CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 1.pdf](#)  
[CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 2.pdf](#)  
[CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 3.pdf](#)  
[CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 4.pdf](#)

[13-1853](#) Discuss State Highway 78 Visioning Process.

*Executive Summary*

The Community Development Director will present a tentative outline of the process and seek feedback from City Council regarding the process.

**Attachments:** [CD - SH78 VISION DISC CC - ATTACHMENT 1.pdf](#)

[13-1851](#) The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, Section § 551.072 deliberation regarding real property; discussion of potential leasing of land located southeast of the intersection of Sachse Road and Country Club Drive in Sachse, Texas.

Consider any action necessary as a result of executive session.

*Executive Summary*

*Closed Executive Session as provided by State Law.*

[13-1852](#) Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Manager.

Consider any action necessary as a result of Executive Session regarding the annual evaluation of the City Manager.

*Executive Summary*

*Annual review of the City Manager.*

**5. ADJOURNMENT.**

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: October 18, 2013; 5:00 p.m.  
Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

**File #:** 13-1844      **Version:** 1      **Name:** Consider approval of the minutes of the October 7, 2013, regular meeting.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 10/14/2013      **In control:** City Council

**On agenda:** 10/21/2013      **Final action:**

**Title:** Consider approval of the minutes of the October 7, 2013, regular meeting.

Executive Summary  
Minutes from the recent Council meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Min. 10.07.13.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider approval of the minutes of the October 7, 2013, regular meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Background**

Minutes from a recent Council meeting on October 7, 2013, for review and approval.

**Policy Considerations**

Not applicable.

**Budgetary Considerations**

Not applicable.

**Staff Recommendations**

Approval of the minutes of the October 7, 2013, regular meeting, as a Consent Agenda Item.

**REGULAR MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**

**OCTOBER 7, 2013**

The City Council of the City of Sachse held a Regular Meeting on Monday, October 7, 2013 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Bill Adams  
Councilman Brett Franks  
Councilman Todd Ronnau  
Councilman Cullen King  
Councilman Jeff Bickerstaff  
Councilman-elect Charles Ross

and all were present.

Staff present: City Manager Billy George, City Secretary Terry Smith, Project Coordinator Denise Vice, Community Development Director Marc Kurbansade, Police Chief Dennis Veach, Human Resources Manager Laura Morrow, Parks and Recreation Director Lance Whitworth, Library Manager Mignon Morse, City Engineer Greg Peters, Sachse EDC Director Carlos Vigil, Public Works Director Joe Crase, Finance Director Teresa Savage, Fire Chief Rick Coleman.

**Invocation and Pledge of Allegiance to U.S. and Texas Flags:**

The invocation was offered by Councilman King and the pledges were led by Councilman Franks.

**1. Consent Agenda:**

Mayor Pro tem Adams requested to remove No. 13-1828 and 13-1831 for discussion.

Councilman Franks moved to approve the Consent Agenda consisting of: 13-1807 Consider approval of the minutes of the September 16, 2013, regular meeting; 13-1815 Consider approval of the minutes of the September 30, 2013, special meeting; 13-1816 Consider the acceptance of the resignation of Charlie Ross from the Planning and Zoning Commission; 13-1806 Consider receiving the Monthly Revenue and Expenditure Report for the period ending August 31, 2013; 13-1801 Consider the application of Plano ARS, LP for a Preliminary Plat for Westgate Shopping Center Addition, Lots 1 - 3, Block A, being a total of 9.599 acres; The motion was seconded by Councilman Bickerstaff and passed unanimously.

13-1828 Resolution No. 3531 of the City Council of the City of Sachse, Texas, approving the terms and conditions of an agreement by and between Dallas County and the City of Sachse for fire protection and fire fighting services to be provided by the City of Sachse in the unincorporated areas of Dallas County; and 13-1831 Resolution No. 3532 of the City Council of the City of Sachse, Texas, approving the terms and conditions of an agreement by and between Dallas County and the City of Sachse for ambulance services to be provided by the City of Sachse in the unincorporated areas of Dallas County.

Following discussion, Mayor Pro Tem Adams moved to approve No. 13-1828 and 13-1831 with the term on both contracts to read: October 1, 2013 to September 30, 2014 and October 1, 2015 to September 30, 2016. The motion was seconded by Councilman Franks and carried unanimously.

**2. Mayor and City Council Announcements regarding special events, current activities and local achievements:**

13-1820 Recognize employees for their service to the City of Sachse.

13-1809 Proclamation declaring October, 2013, as Breast Cancer Awareness month.

13-1810 Proclamation declaring October, 2013, as Male and Female Breast Cancer Awareness month

Councilman Bickerstaff noted the upcoming Library Events: on Thursday, at 11:00 a.m. will be story time with the Firemen. The Friends of the Library will have a booth at Fallfest.

Councilman King noted Saturday is Fallfest. It's open from 10:00 a.m. until 6:00 p.m. This is also National Sensory Awareness Month and noted that Equest will have their LifeFest soon.

Councilman Franks noted the Pumpkin Prowl on October 26<sup>th</sup> at Salmon Park. He stated the Sachse Historical Society will conduct a Veterans Day event on November 2<sup>nd</sup>, and they are accepting items that have military significance on loan for the event.

Police Chief Veach noted the department received a grant for \$2,222 for a 50% grant toward the purchase of bullet proof vests.

Mayor Felix noted the upcoming events: October 19<sup>th</sup> from 10:00 a.m. until 2:00 p.m. is the low cost pet shot clinic at the Animal Shelter. On October 26<sup>th</sup> at 2:00 p.m. is the Police Department's annual drug take back program.

**3. Citizen Input:**

Tiry Williams 3116 Lance Lane, invited all to the 28<sup>th</sup> annual Fallfest on Saturday, at Heritage Park. There are 15 food vendors and 8 bounce houses along with children's games.

**4. Regular Agenda Items:**

**13-1808 Administer Oath of Office to Councilman-elect Charlie Ross:**

Mayor Felix administered the Oath of Office to Charlie Ross.

**13-1803 Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of an economic development agreement by and between the Sachse Economic Development Corporation and Lizzie Bee's Flowers, a subsidiary of Teleflora LLC, a Delaware Limited Liability Company.**

Following discussion, Councilman Bickerstaff moved to approve Resolution No. 3533 approving the terms and conditions of an economic development agreement by and between the Sachse Economic Development Corporation and Lizzie Bee's Flowers, a subsidiary of Teleflora LLC, a Delaware Limited Liability Company. The motion was seconded by Councilman Franks and carried unanimously.

**13-1833 Consider an ordinance of the City Council of the City of Sachse, Texas, approving a negotiated resolution between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2013 Annual Rate Review Mechanism ("RRM") filing in all cities exercising original jurisdiction; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; requiring the company to reimburse cities' reasonable ratemaking expenses; repealing conflicting resolutions or ordinances; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a Savings Clause; declaring an Effective Date; providing a Most Favorable Nations Clause; and requiring delivery of this ordinance to the Company and the Steering Committee's legal counsel:**

Following discussion, Mayor Pro Tem Adams moved to approve Ordinance No. 3534 approving a negotiated resolution between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2013 Annual Rate Review Mechanism ("RRM") filing in all cities exercising original jurisdiction; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; requiring the company to reimburse cities' reasonable ratemaking expenses; repealing conflicting resolutions or ordinances; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a Savings Clause; declaring an Effective Date; providing a Most Favorable Nations Clause; and requiring delivery of this ordinance to the Company and the Steering Committee's legal counsel. The motion was seconded by Councilman King and carried with Councilman Franks voting no.

**13-1819 Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the project specific interlocal agreement for the purpose of transportation-related maintenance, between the City of Sachse, Texas and Dallas County, Texas:**

Following discussion, Councilman Franks moved to approve Resolution No. 3535 approving the terms and conditions of the project specific interlocal agreement for the purpose of transportation-related maintenance, between the City of Sachse, Texas and Dallas County, Texas. The motion was seconded by Councilman King and carried unanimously.

**13-1762 Consider an Ordinance of the City of Sachse, Texas, amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titled "speed limits" to amend the maximum prima facie speed limits for 5th Street, Dewitt Road, and McCreary Road; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two hundred dollars (\$200.00) for each offense:**

Following discussion, Councilman Franks moved to approve Ordinance No. 3536 amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titled "speed limits" to amend the maximum prima facie speed limits for 5th Street, Dewitt Road, and Maxwell Creek Road; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two hundred dollars (\$200.00) for each offense, with the amendment to insert Maxwell Creek Road in the place of McCreary Road. The motion was seconded by Councilman Bickerstaff and carried unanimously.

**13-1818 Discuss roadway lighting projects for 5th Street & Dewitt Road, State Highway 78, and the Sachse Industrial Park:**

City Engineer Peters lead the discussion of the 3 projects. Following discussion, no formal action was taken.

**13-1827 Discuss the employee evaluation form and format that the City Council currently uses to evaluate the City Manager:**

Following discussion, Council members expressed as preference for Alternative B, with the questions from format "C". Following discussion no formal action was taken.

**13-1832 The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, Section § 551.087 (Economic Development) to deliberate on economic development incentives with the Trull Foundation for property located northwest, northeast, southwest, and southeast of the intersection of the President George Bush Turnpike and Miles Road.**

**Consider any action necessary as a result of executive session.**

At 10:28 p.m. Councilman Bickerstaff moved to recess to executive session. The motion was seconded By Councilman Franks and carried unanimously.

At 10:49 p.m. Mayor Pro Tem Adams moved to return to open session. The motion was seconded by Councilman King and carried unanimously.

**Consider any action necessary as the result of executive session:**

Mayor Felix stated no action was being taken.

**5. Adjournment:**

There being no further business, Councilman Ross made a motion to adjourn. The motion was seconded by Councilman Franks and carried unanimously. The meeting adjourned at 10:50 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY SECRETARY

\_\_\_\_\_  
MAYOR



Legislation Details (With Text)

**File #:** 13-1854      **Version:** 1      **Name:** Consider approval of the minutes of the October 16, 2013, special meeting.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 10/18/2013      **In control:** City Council

**On agenda:** 10/21/2013      **Final action:**

**Title:** Consider approval of the minutes of the October 16, 2013, special meeting.

Executive Summary  
Minutes from the recent Council meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Min.SP.10.16.13.pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Consider approval of the minutes of the October 16, 2013, special meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Background**

Minutes from a recent Council meeting on October 16, 2013, for review and approval.

**Policy Considerations**

Not applicable.

**Budgetary Considerations**

Not applicable.

**Staff Recommendations**

Approval of the minutes of the October 16, 2013, special meeting, as a Consent Agenda Item.

**SPECIAL MEETING**  
**OF THE**  
**CITY COUNCIL OF THE CITY OF SACHSE**  
**OCTOBER 16, 2013**

The City Council of the City of Sachse held a Special Meeting on Wednesday October 16, 2013, at 6:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council members was called which members are as follows, to wit:

Mayor Mike Felix  
Mayor Pro Tem Bill Adams  
Councilman Charles Ross  
Councilman Brett Franks  
Councilman Todd Ronnau  
Councilman Cullen King  
Councilman Jeff Bickerstaff

and all were present except Councilman Ronnau.

Staff present: City Secretary Terry Smith.

**1. Open Special Meeting:** Mayor Felix opened the special meeting at 6:30 p.m.

**2. Agenda Items:**

**12-1817 Conduct interviews for board and commission applicants:**

Interviews were conducted with J.D. Pruitt, Dixie Scogin, Niloufer Watkins, Paul Watkins, Ken Thomas, Michele Briggs, David Darr, David Landis, Jack Bickler, Mark Hibbs, Terri Hibbs, Steve Oliver, Wendy Stewart and Michael Kellam.

**3. Adjournment:**

There being no further business, Mayor Felix adjourned the meeting at 8:41 p.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY SECRETARY



Legislation Details (With Text)

**File #:** 13-1842      **Version:** 1      **Name:** Discuss, consider and make a recommendation to City Council for an amendment to the Library Circulation Policy to include E-books.

**Type:** Agenda Item      **Status:** Agenda Ready

**File created:** 10/14/2013      **In control:** City Council

**On agenda:** 10/21/2013      **Final action:**

**Title:** Consider a resolution of the City Council of the City of Sachse, Texas, amending the Sachse Public Library Circulation Policy.

Executive Summary

The Library Manager is recommending approval of the amended circulation policy. The amendment will modify the policy to include e-books.

Sponsors:

Indexes:

Code sections:

**Attachments:** [Circpolicyebooksrev101413pdf](#)  
[Circpolicyebooks102113pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, amending the Sachse Public Library Circulation Policy.

*Executive Summary*

*The Library Manager is recommending approval of the amended circulation policy. The amendment will modify the policy to include e-books.*

Background

The City Council approved the Library Circulation Policy on March 19, 2012, and approved Resolution No. 3473 amending the policy in regards to Library usage and borrowing procedures on May 6, 2013. With the addition of e-books to the Library's inventory in December 2013, it is necessary to consider another amendment to the Library Circulation Policy. The first proposed change is in Item 5. regarding Loan Periods. E-books will checkout for two weeks. It is proposed that the loan period for e-books is added. The second proposed change is to Item 6. regarding renewals. It is proposed that the following statements are added: *Once the loan period is over, the e-book file(s) will no longer work. Patrons may renew an e-book one time unless another patron has placed a hold on it* The third proposed change is in Item 7. regarding holds placed on items. The proposed change would add the following statements: *E-books have a limit of three holds. Patrons will receive a message when their e-book is available. They will have three days from that date to download the e-book.*

### Policy Considerations

Policy reviewed by the Library Board on October 14, 2013, and the Board unanimously recommended the policy go to the Council for approval. The revised policy will allow e-books as an item for checkout and defines the checkout periods and limitations for number of checkouts. Renewals will be allowed if the item is not on hold by another patron.

### Budgetary Considerations

N/A

### Staff Recommendations

Approval of a resolution of the City Council of the City of Sachse, Texas, amending the Sachse Public Library Circulation Policy, as a Consent Agenda Item.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE SACHSE PUBLIC LIBRARY CIRCULATION POLICY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Sachse, Texas, desires to provide effective and efficient library services to meet the needs of its citizens; and

**WHEREAS**, the Library Board and staff recognized the need to amend Resolution No. 3372 modifying the circulation policy to provide for e-book checkouts.

**WHEREAS**, the Library Board reviewed the amended policy and recommends it to Council for approval.

**WHEREAS**, the City Council of the City of Sachse has been presented with the revised Sachse Public Library Circulation Policy (the "Policy") that was reviewed by the Library Board on October 21, 2013, to provide guidelines for library usage and borrowing procedures; and

**WHEREAS**, upon full review and consideration of the revised Policy and all matters related thereto, the City Council is of the opinion and finds that the revised Policy should be approved and adopted by the Sachse Public Library.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:**

**SECTION 1.** The Circulation Policy attached hereto as Exhibit "A," is hereby approved and adopted.

**SECTION 2.** This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary

### **3372Sachse Public Library Circulation Policy**

Approved by City Council March 19, 2012, amended **April 8, 2013** and October 14

Recommended changes from the Library Board are marked in red

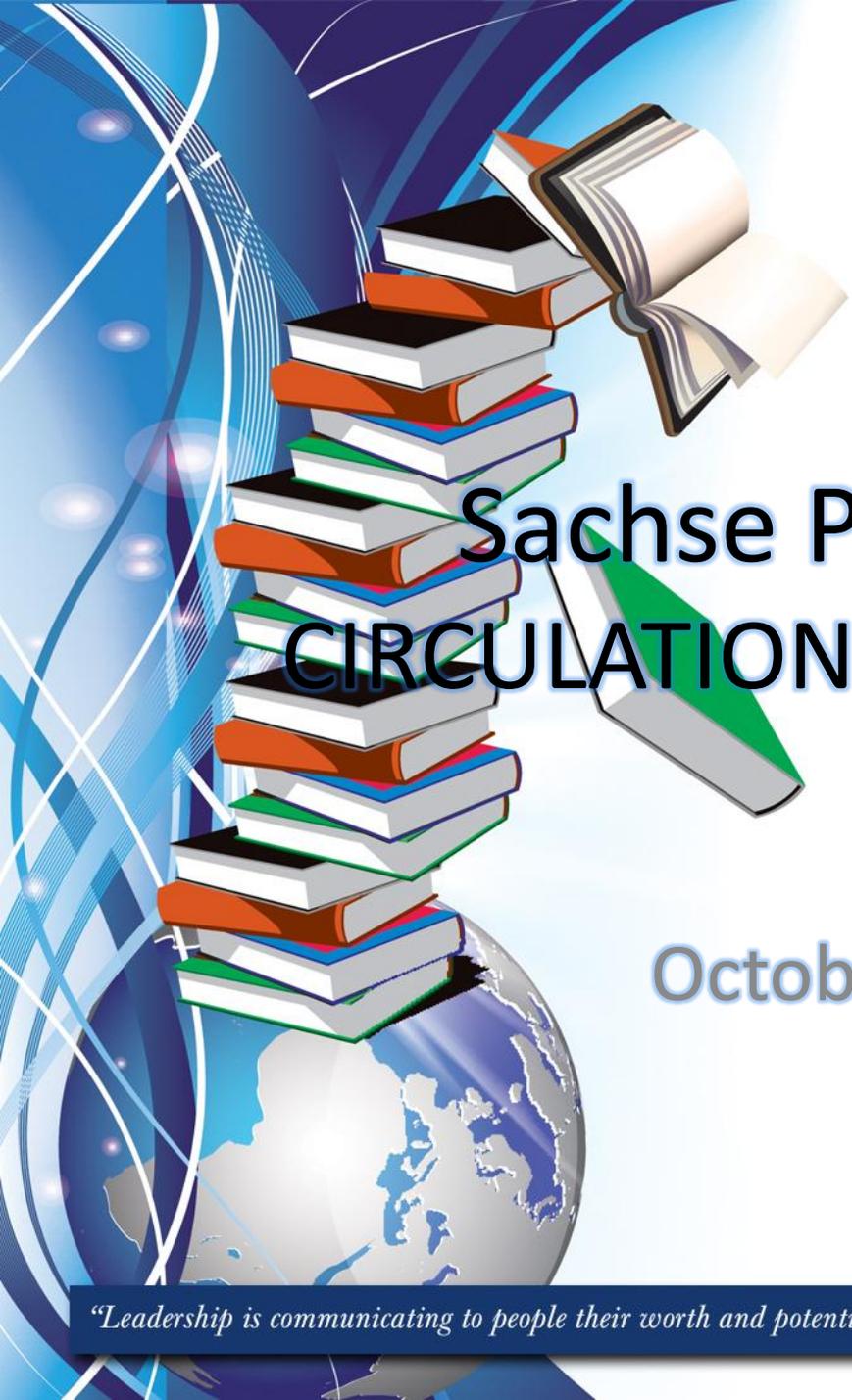
October 21, 2013

1. Borrowers must have a valid library card to check out materials. (A driver's license or other appropriate identification may be used on occasion if the card is forgotten, but should not be used as a permanent substitute for the actual library card.)
2. To apply for a library card:
  - a. Persons 16 and older are to present a photo I.D. and proof of current address – e.g. current driver's license, student I.D., employment identification card, printed personal check, recent utility bill, car registration, etc.
  - b. Persons under 16 are to be accompanied by a parent or guardian who must present proper identification and sign the application form at the time of registration. This parent or guardian is responsible for any fees incurred by the minor.
  - c. First time borrowers may only check out a maximum of 5 items.
3. There is no charge to apply for a library card; a replacement card will cost \$1.00. Identification will be requested before a replacement card is issued.
4. Each patron should use his/her own library card when checking out library material.
5. Loan Periods:

DVDS	7 DAYS (LIMIT SEVEN PER CARD)
BOOKS	21 DAYS
BOOKS ON CD/MP3	21 DAYS
E-BOOK READERS (NOTE: THERE IS AN E-BOOK READER POLICY THAT DEFINES THESE GUIDELINES.)	14 DAYS
<b>E-BOOKS</b>	<b>14 DAYS (LIMIT OF 3 E-BOOKS)</b>
ALL OTHER MEDIA	21 DAYS

6. Items may be renewed for the same length of time as the original check-out unless another patron has placed a hold on it. Items may be renewed through the library website, by presenting them at the circulation desk, or by phone. DVD's may be renewed one time. **Once the loan period is over, the e-book file(s) will no longer work. Patrons may renew an e-book one time unless another patron has placed a hold on it.**
7. A hold may be placed on any item that is able to be checked out (excluding videos & DVD's). **E-books have a limit of three holds. Patrons will receive a message when their e-book is available, and will have three days from that date to download the e-book.**
8. Reference materials, newspapers and magazines may not be checked out.
9. Any type of item or particular subject area may be placed on in-house reserve or limited in number of checked out items in a particular subject at the discretion of the library staff.
10. The library assumes no responsibility for damage caused to a borrower's audiovisual or computer equipment.
11. Copyright laws limit videocassettes, CDs, MP3 audio materials and DVDs to home viewing only and prohibit their duplication. Copyright laws also protect most books, magazines, and other Library media. Do not copy, reproduce, rebroadcast, tamper with, or alter any copyrighted materials in any manner.
12. Overdue material: Any item kept after the return date is overdue and is subject to fines.
13. Overdue Fines shall be set by City Council Resolution.
  - a. 10 cents per day per item – includes all items except videos and DVDs which are \$1.00 per day
  - b. The maximum fine per item is \$5.00.
  - c. E-book readers \$5.00 a day (Patrons are asked to sign an agreement before checking out an e-book reader.)
  - d. Overdue fines will not be charged for days when the library is closed.
  - e. Materials more than 120 days overdue will be deemed lost.
  - f. A patron may not check out any additional materials until all overdue items are returned or replaced.
14. Each patron will be responsible for materials checked out on his/her card as well as fines for late returns, lost items, and items damaged beyond repair. For lost and damaged items, the actual cost of a new or an exact replacement item will be charged. A lost or damaged item may also be replaced with an exact, new copy of the item unless the item had special value above a new item.

15. The Sachse Public Library will make every reasonable attempt to obtain interlibrary loan (ILL) requests. Usually this service is free of charge, though some libraries will charge for ILL loans. The borrower is responsible for any charges.
16. Parents and/or legal guardians are responsible for supervising the materials viewed and selected by their minor children. The Library will not be responsible to determine what materials may or may not be appropriate for children based on their individual circumstances.

A stack of approximately 15 books in various colors (orange, white, blue, green, red) is positioned on top of a globe showing the Americas. A green mouse cursor arrow points towards the stack. In the background, there are abstract blue and white lines and a glowing blue sphere.

# Sachse Public Library CIRCULATION POLICY REVISION

October 21, 2013

*"Leadership is communicating to people their worth and potential so clearly that they are inspired to see it in themselves."* – Melissa Graves

# PURPOSE OF CIRCULATION POLICY AND ORDINANCES

- 
- Provide guidelines and checkout periods for all types of materials.
  - Protect library property from theft.
  - Gives the library staff authority to charge fines for materials that are overdue or not returned.
  - Ordinances support the policy and provide the staff with the ability to charge fines.
  - Establish Library fees.

*“Leadership is communicating to people their worth and potential so clearly that they are inspired to see it in themselves.”* – Melissa Graves

A stack of approximately 15 books in various colors (orange, blue, green, red) is positioned on top of a globe showing the Americas. The background is a blue and white digital pattern with glowing lines and spheres. An open book is shown floating above the stack, and another book is shown floating to the right.

# E-Book Revisions

- E-books will checkout for fourteen days.
- Limit of three e-books per card.
- Hold can be placed on items and will be available for three days.
- Patrons may renew e-books one time if a hold is not on the item.

*“Leadership is communicating to people their worth and potential so clearly that they are inspired to see it in themselves.”* – Melissa Graves

# SUMMARY

- Revisions reviewed by the Library Board and recommended for Council approval at October 14, 2013 Library Board meeting.
- Staff recommends approval of revisions.



Legislation Details (With Text)

**File #:** 13-1845      **Version:** 1      **Name:** Recognition of service to the for City for Charlie Ross.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 10/14/2013      **In control:** City Council  
**On agenda:** 10/21/2013      **Final action:**  
**Title:** Recognition of service to the for City for Charlie Ross.

**Executive Summary**  
Charlie Ross has resigned his seat on the Planning & Zoning Commission and this item is to recognize his service to the City.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Charlie Ross. recognition..pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**  
Recognition of service to the for City for Charlie Ross.

*Executive Summary*  
Charlie Ross has resigned his seat on the Planning & Zoning Commission and this item is to recognize his service to the City.

**Background**  
Mr. Ross has served recently on the Planning & Zoning Commission. Staff will have a plaque of appreciation to present to him. Please see attached.

**Policy Considerations**  
None.

**Budgetary Considerations**  
None.

**Staff Recommendations**  
Recognition of service to the for City for Charlie Ross



# **CERTIFICATE OF APPRECIATION**

IN THE NAME AND BY THE AUTHORITY

OF THE CITY OF SACHSE, TEXAS

is presented to

**Charlie Ross**

In grateful recognition of Outstanding  
Public Service faithfully rendered to the  
City of Sachse

**Planning and Zoning Commission**

**2010-2013**

**Chairman 2013**

**PRESENTED BY:  
MAYOR, CITY COUNCIL AND STAFF  
OF THE CITY OF SACHSE, TEXAS  
OCTOBER 21, 2013**



Legislation Details (With Text)

<b>File #:</b>	13-1856	<b>Version:</b>	1	<b>Name:</b>	Staff Briefing from the Fire Chief
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/18/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	10/21/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Staff briefing by the Fire Chief.				

Executive Summary  
Department Heads provide the City Council with periodic updates on activities in various city departments. This month the Fire Chief will update the Council on activities in Sachse Fire Rescue.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Fire Briefing.pdf](#)

Date	Ver.	Action By	Action	Result
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Title  
Staff briefing by the Fire Chief.

*Executive Summary*  
*Department Heads provide the City Council with periodic updates on activities in various city departments. This month the Fire Chief will update the Council on activities in Sachse Fire Rescue.*

Background  
City departments provide periodic updates to the City Council.

Policy Considerations  
None.

Budgetary Considerations  
N/A

Staff Recommendations  
Receive the Sachse Fire Rescue update.



City of Sachse Fire Rescue Department

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# Staff Briefing for City Council

## 2012-2013

Presented by Chief Rick Coleman

10/21/2013

# Staff Briefing for City Council

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- The Department
- Operations
- Emergency Medical Services
- Fire Marshal's Office
- Code Compliance
- Emergency Management
- CERT

10/21/2013

## The Department

---

- Rick Coleman promoted to Chief on August 1<sup>st</sup>.
- 3 Full Time firefighters and 6 Part Time firefighters left this year.
- Adding several tools to enhance inventory management and staffing solutions.
- In the process of renewing the Dallas County fire and EMS contract.

10/21/2013

## The Department continued

---

- Training –We are constantly striving to better the department through internal and external training that is guided by a new Professional Development Matrix. The following is a snap shot of the training completed this year so far.

-4 Hazardous Materials Technicians	-3 TDSHS Instructors
-3 EMS Instructors completed training	-4 TDSHS Skill Examiners
-Certified 4 Fire Service Instructors Level 1	-15 Driver Operators
-Certified 1 Fire Service Instructors Level 2	-5 with Intermediate Fire Certification
-Certified 4 Incident Safety Officers	-3 with Advanced Fire Certification

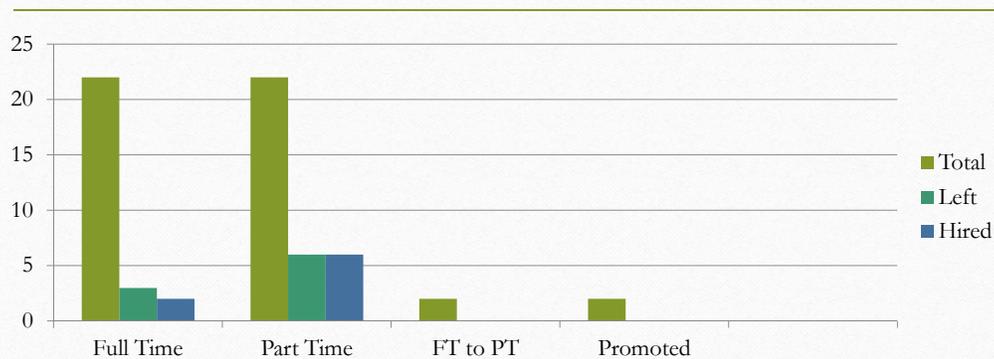
10/21/2013

## Operations

- New Command Vehicle to be deployed at all incidents: tornados, HAZMAT, etc.
- Adopted the North Texas Fire Chief's apparatus numbering system to better align us the departments that we respond with.
- Placed Truck 422 at Station 2 to better serve the expanded commercial growth north of highway 78.

10/21/2013

## Operations Personnel



10/21/2013

## Emergency Medical Service

---

- Placed 2 new Lifepak 15 Monitor Defibrillators in service.
- Contracted with Emergicon billing services resulting in a 40% increase in collections.
- Changed Electronic Patient Care Reporting to ESO Solutions.
- EMS team recently attended a QA/QI conference sponsored by ESO solutions and we are implement our new QA/QI program.

10/21/2013

## Emergency Medical Service cont.

---

- Started implementing IQ Operative for EMS inventory management. In the future, IQ Operative will be used to manage uniforms, bunker gear and SCBA.
- Participating in a regional exercise called Urban Shield in November 2013.

10/21/2013

## Total Number of Runs “It’s all about the numbers”



## Fire Marshal’s Office

- Fire Inspections
  - Only State Certified Inspectors can perform Fire Inspections in the state. Code Enforcement is training to assist with Fire Inspections.
  - We have incorporated an aggressive Pre-fire Plan program.
- Public Safety Education
  - Expanded education for the Elementary Schools and programs attended by many citizens. (Fall Fest, Red White & Blue Blast).
  - New state of the art “Sparky” costume.
  - Seasonal Fire and Safety Tips on the City Website.

10/21/2013

## Code Compliance

---

- **2012** average cases per month: **325** (3899 total). **2013** average cases per month: **330**.
- Implementing a new part time code officer.
- Planning to be more aggressive next year for irrigation and high grass compliance. Citations will be issued earlier to assist with getting compliance during any future water restrictions.

10/21/2013

## Emergency Management

---

- Organized and held 2 Emergency Management drills this year. We are planning another drill early next year.
- Completing the Hazardous Mitigation Plan for Dallas County. This project is due in November.
- Registered for an Emergency Management Intern from the University of North Texas to assist with the next drill and Emergency Management Plan updating/implementation.

10/21/2013

## Citizen's Emergency Response Team

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- 30 CERT responders.
- Conducted a FEMA G-137 Basic CERT "Train the Trainer" course in June and 15 Sachse residents received certificates along with others.
- Combined training and operations in Sachse, Rowlett, Wylie, Garland, McKinney and Fate.
- Participated in city sponsored events like Fallfest, Red White and Blue Blast, parades and the pumpkin prowl
- Participating in the regional exercise called Urban Shield at DFW airport

10/21/2013

## Citizen's Emergency Response Team

---

- Received a 2011 Emergency Management funding grant for equipment.
- Assisted with 3 structure fires, severe weather and several public events drove a total of 568 man-hours with an assigned value of \$12,575 according to the Independent Sector Website.

10/21/2013



## City of Sachse Fire Rescue Department

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Chief Rick Coleman

3815-D Sachse Road  
Sachse, Texas 75048  
972-495-0975

[rcoleman@cityofsachse.com](mailto:rcoleman@cityofsachse.com)

10/21/2013



Legislation Details (With Text)

**File #:** 13-1839      **Version:** 1      **Name:** Junior advisors to server on Parks and Recreation Commission  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 10/9/2013      **In control:** City Council  
**On agenda:** 10/21/2013      **Final action:**

**Title:** Approve a resolution of the City Council of the City of Sachse, Texas, establishing positions for two youths who shall serve as non-voting advisor members on the Sachse Parks and Recreation Board; establishing guidelines for the youth advisors.

**Executive Summary**

The City Council has discussed junior advisors to serve on the Parks and Recreation Board to gain input from the youth of Sachse on matters pertaining to park facilities, events, and programs. This resolution provides an opportunity for two junior advisors that are high school age to actively serve on a advisory board and work hand and hand with a board that has direct influence on the activities and facilities associated with the youth in Sachse.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Resolution Re Appointment of 2 Yourths to Parks Recreation Commission63075 YouthAdvisorpres10-21-13pdf](#)

Date	Ver.	Action By	Action	Result
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**Title**

Approve a resolution of the City Council of the City of Sachse, Texas, establishing positions for two youths who shall serve as non-voting advisor members on the Sachse Parks and Recreation Board; establishing guidelines for the youth advisors.

*Executive Summary*

*The City Council has discussed junior advisors to serve on the Parks and Recreation Board to gain input from the youth of Sachse on matters pertaining to park facilities, events, and programs. This resolution provides an opportunity for two junior advisors that are high school age to actively serve on a advisory board and work hand and hand with a board that has direct influence on the activities and facilities associated with the youth in Sachse.*

**Background**

At the February 4, 2013, City Council meeting, the Council discussed having a Sachse Youth Advisory Council or adding non-voting youth advisors to the Sachse Parks and Recreation Board for the City of Sachse. After discussion, the City Council directed staff to pursue the option of adding one or two junior advisors to the Parks and Recreation Board. The youth advisors will be non-voting members but will be involved and engaged in discussion on the Parks and Recreation Board agenda items.

The Parks and Recreation Advisory Board were in agreement at the October 10, 2013, meeting in adding junior advisors to the board with the recommendations as listed.

1. Resident of Sachse
2. Actively enrolled in 9th, 10th, 11th, or 12th grade
3. Have two youth advisors
4. One year term
5. Attendance requirement the same as the Parks and Recreation Board
6. The Parks and Recreation Board would review applications and forward their recommendations to City Council for final approval
7. Actively involved in city events and functions

#### Policy Considerations

Adding two non-voting junior advisors to serve on the Parks and Recreation Board would allow the youth of the Sachse to have input on Parks and Recreation matters that would have an impact on our youth in the City.

#### Budgetary Considerations

None.

#### Staff Recommendations

Staff recommends approving a resolution of the City Council of the City of Sachse, Texas, establishing positions for two youths who shall serve as non-voting advisor members on the Sachse Parks and Recreation Board; establishing guidelines for the youth advisors.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ESTABLISHING POSITIONS FOR TWO YOUTHS WHO SHALL SERVE AS NON-VOTING ADVISOR MEMBERS ON THE SACHSE PARKS & RECREATION BOARD; ESTABLISHING GUIDELINES FOR THE YOUTH ADVISORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Sachse encourages youths to become involved in local government; and

**WHEREAS**, the City Council has determined that the Sachse Parks & Recreation Board would benefit by having youths serve on the Board as non-voting; advisory members; and

**WHEREAS**, the City Charter states that the Parks & Recreation Board shall be composed of seven (7) voting members who are qualified voters of the City of Sachse and shall serve a two (2) year term; and

**WHEREAS**, the City Council finds that the appointment of two (2) non-voting youth advisor members to the Parks & Recreation Board would not conflict with Article VIII of the City Charter; and

**WHEREAS**, the City Council finds that two (2) non-voting youth advisors shall serve on the City of Sachse Parks & Recreation Board; and

**WHEREAS**, the youth advisors shall participating shall be consultative in nature and shall they will be charged with evaluating issues relevant to youths and submitting recommendations to the Parks & Recreation Board; and

**WHEREAS**, the Parks & Recreation Board has previously agreed unanimously to add two non-voting youth advisory members to serve on the Parks & Recreation Board;

**WHEREAS**, the youth advisors' behavior shall be respectful and in keeping fully with the spirit of the Parks & Recreation Board;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS AS FOLLOWS:**

**SECTION 1.** That two (2) youth advisors shall serve one (1) year terms from the start of the school year in August and shall complete the one (1) year term following the scheduled Parks & Recreation Board meeting in July.

**SECTION 2.** That the youth advisors shall be Sachse residents who are attending high school and are in in the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade.

**SECTION 3.** That the youth advisors shall cooperatively work with the Sachse Parks & Recreation Board on projects of mutual interest.

**SECTION 4.** That the youth advisors shall provide input on City projects and/or programs upon request of the Parks & Recreation Board or the City Council.

**SECTION 5.** That the youth advisors shall follow the same attendance guidelines that are set forth for all members of the Parks & Recreation Board.

**SECTION 6.** That this Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Sachse, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF SACHSE, TEXAS

\_\_\_\_\_  
Mike Felix, Mayor

ATTEST:

\_\_\_\_\_  
Terry Smith, City Secretary



**YOUTH ADVISORS TO SERVE ON  
THE SACHSE PARKS AND  
RECREATION BOARD  
OCTOBER 21, 2013**

# **PURPOSE**

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**•THE PURPOSE OF THE YOUTH ADVISORS TO THE PARKS AND RECREATION BOARD IS TO PROVIDE PARTICIPATION BY LOCAL YOUTH IN MUNICIPAL GOVERNMENT AND TO ROUTINELY REPORT TO THE PARKS AND RECREATION BOARD. THE ADVISORS SHALL BE CHARGED WITH EVALUATING ISSUES RELEVANT TO YOUTH AND SUBMITTING RECOMMENDATIONS TO THE PARKS AND RECREATION BOARD AND CITY COUNCIL FOR ADVISEMENT OR CONSIDERATION.**

# REQUIREMENTS

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- RESIDENT OF SACHSE
- ACTIVELY ENROLLED IN 9<sup>TH</sup>, 10<sup>TH</sup>, 11<sup>TH</sup>, OR 12<sup>TH</sup> GRADE
- HAVE TWO ADVISORS SERVING
- ONE YEAR TERMS
- ATTENDANCE REQUIREMENT THE SAME AS THE PARKS AND RECREATION BOARD
- THE PARKS AND RECREATION BOARD WOULD REVIEW APPLICATIONS AND FORWARD THEIR RECOMMENDATIONS TO CITY COUNCIL FOR FINAL APPROVAL
- ACTIVELY INVOLVED IN CITY EVENTS AND FUNCTIONS

# STAFF RECOMMENDATION

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- STAFF RECOMMENDS THAT CITY COUNCIL APPROVE THE RESOLUTION TO ADD ONE OR TWO NON-VOTING JUNIOR ADVISORS TO SERVE ON THE SACHSE PARKS AND RECREATION BOARD.

# THANK YOU

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# QUESTIONS



Legislation Details (With Text)

<b>File #:</b>	13-1840	<b>Version:</b>	3	<b>Name:</b>	Changes to public transportation services in Collin County
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/11/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	10/21/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Discuss changes to the public transportation services in Collin County				

Executive Summary

City of Sachse residents that live in Collin County are eligible to use the TAPS (Texoma Area Paratransit System) program for rides to and from communities in their service area. Fees are reduced so Collin County residents can afford to use TAPS. There is also a reduced rate for disabled individuals and seniors over 60. TAPS recently took over the transportation program from CCART (Collin County Area Regional Transportation) public transportation system. The program is funded by federal funds that NCTCOG (North Central Texas Council of Government) issues to the program. NCTCOG has enough federal money to fund the program through September 30, 2014. After September 2014, federal funds will continue to partially fund TAPS, and the remainder of the funds will come from cities that use the TAPS service in Collin County. NCTCOG and TAPS plan on meeting with city officials to discuss this funding requirement within the next several months.

Sponsors:

Indexes:

Code sections:

Attachments: [CCART-TAPSpres10-21-13 \(2\)](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss changes to the public transportation services in Collin County

*Executive Summary*

*City of Sachse residents that live in Collin County are eligible to use the TAPS (Texoma Area Paratransit System) program for rides to and from communities in their service area. Fees are reduced so Collin County residents can afford to use TAPS. There is also a reduced rate for disabled individuals and seniors over 60. TAPS recently took over the transportation program from CCART (Collin County Area Regional Transportation) public transportation system. The program is funded by federal funds that NCTCOG (North Central Texas Council of Government) issues to the program. NCTCOG has enough federal money to fund the program through September 30, 2014. After September 2014, federal funds will continue to partially fund TAPS, and the remainder of the funds will come from cities that use the TAPS service in Collin County. NCTCOG and TAPS plan on meeting with city officials to discuss this funding requirement within the next several months.*

Background

On July 1, 2013 TAPS (Texoma Area Paratransit System) took over the CCART (Collin

County Area Regional Transportation) public transportation system. The program offers transportation to Collin County residents and to communities in TAPS service area. The program is funded through federal funds that NCTCOG (North Central Texas Council of Government) issues to the program. The funding for the program is secure through September 30, 2014. TAPS and NCTCOG will be meeting with cities throughout Collin County to discuss contributing funds after September 2014 to maintain the transportation services for each community. It is understood that funding by cities will be based upon the usage rate of that city.

#### Policy Considerations

Begin discussing a services and a funding source for TAPS after September of 2014 so they can continue to provide transportation services for those residents in Sachse that live in Collin County.

#### Budgetary Considerations

No budgetary considerations at this time. Once TAPS and NCTCOG meet with City of Sachse officials and we understand the fee structure, the City can start discussion on future funding sources for the program.

#### Staff Recommendations

Staff recommends to continue to use the TAPS service for the Collin County residents in Sachse and to be prepared to discuss services and funding options prior to the deadline date of September 30, 2014.



**CHANGES TO PUBLIC  
TRANSPORTATION SERVICES  
IN COLLIN COUNTY  
OCTOBER 21, 2013**

# **CCART (COLLIN COUNTY AREA REGIONAL TRANSIT)**

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- CCART NO LONGER PROVIDES  
TRANSPORTATION**
- TAPS (TEXOMA AREA  
PARATRANSIT SYSTEM) IS NOW  
THE SERVICE FOR COLLIN COUNTY  
IN SACHSE**

# PHASING IN TAPS

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- TAPS TOOK OVER THE CCART ROUTES FOR SACHSE ON JULY 1<sup>ST</sup> OF THIS YEAR
- OFFERS THE SAME SERVICES AS CCART
- FUNDING IS STABLE THROUGH SEPTEMBER 2014
- ONLY COLLIN COUNTY RESIDENTS CAN USE TAPS

# **TAPS WORKING WITH NCTCOG (NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENT)**

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- **FEDERAL FUNDING COMES THROUGH NCTCOG**
- **NCTCOG AND TAPS WILL VISIT WITH SURROUNDING COLLIN COUNTY CITIES TO DISCUSS FUTURE CONTRIBUTIONS TO THE TAPS PROGRAM**
- **CITY FUNDING WILL BE BASED ON A USAGE RATE**
- **USAGE FOR SACHSE FROM MAY 2012 TO APRIL 2013 WAS 8 RIDERS FOR 32 TRIPS.**
- **USAGE FOR SACHSE FROM JULY 2013 TO OCTOBER 8, 2013 WAS 3 RIDERS FOR 6 TRIPS**

# RATES FOR RIDERS

FARE TYPE	IN TOWN	OUT OF TOWN	OUT OF COUNTY
INDIVIDUAL TRIP	ONE-WAY	ONE-WAY	ONE-WAY
GENERAL PUBLIC	\$2.00	\$3.00	\$4.00
DISABLED & SENIORS (60+)	\$1.00	\$1.50	\$2.00

Out of county is to only counties that are in TAPS service area.

THERE ARE MONTHLY PASSES AVAILABLE FOR BOTH THE GENERAL PUBLIC AND THE DISABLED AND SENIORS.

TAPS WILL BE PROVIDING A PARK AND RIDE ON HWY 78 IN WYLIE THAT WILL TRANSPORT INDIVIDUALS TO THE PARKER ROAD DART RAIL STATION STARTING AROUND FEBRUARY 2014. RATES FOR THAT TRIP WILL BE THE SAME AS LISTED.



# TAPS SERVICE AREA



Where  
do you  
live?

# CONCLUSION

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TAPS IS WORKING CLOSELY WITH NCTCOG IN PROVIDING A SOLUTION FOR FUTURE TRANSPORTATION IN COLLIN COUNTY. THEY WILL COME TOGETHER AND MEET WITH CITY OFFICIALS TO DISCUSS SERVICE FEES FOR CITIES BASED UPON USAGE RATE FOR THAT COMMUNITY.

# THANK YOU

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# QUESTIONS

# **COLLIN COUNTY COMMUNITIES**

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**ALLEN, LAVON, PARKER, ANNA, LOWRY  
CROSSING, PRINCETON, BLUE RIDGE,  
LUCAS, PROSPER, CELINA, MCKINNEY,  
ROYSE CITY, FAIRVIEW, MELISSA,  
SACHSE, FARMERSVILLE, MURPHY,  
SAINT PAUL, FRISCO, NEVADA,  
WESTON, JOSEPHINE, NEW HOPE,  
WYLIE**



Legislation Details (With Text)

<b>File #:</b>	13-1843	<b>Version:</b>	1	<b>Name:</b>	CD - METAL FENCING DISC CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/14/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	10/21/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Discuss provisions in Chapter 3, Building Regulations pertaining to permitted fence materials.				

Executive Summary

The current building regulations prohibit "sheet metal or similar materials" as a permitted fence material. The purpose of this agenda item is to discuss alternate types of metal fencing to be used in both commercial and residential applications.

Sponsors:

Indexes:

Code sections:

Attachments: [CD - METAL FENCING DISC CC - ATTACHMENT 1.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss provisions in Chapter 3, Building Regulations pertaining to permitted fence materials.

*Executive Summary*

*The current building regulations prohibit "sheet metal or similar materials" as a permitted fence material. The purpose of this agenda item is to discuss alternate types of metal fencing to be used in both commercial and residential applications.*

Background

To provide background, fencing materials are regulated in Chapter 3, Building Regulations, of the Code of Ordinances. Specifically, Section 3-9.B states the following

B. *Materials.*

- (1) *Permitted materials.* Permitted materials include stone, masonry, brick, wood, chainlink and other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.
- (2) *Prohibited materials.* Sheet metal or any other similar material shall be prohibited.

The types of “Permitted Materials” listed in Section 3-9.B(1) explicitly includes “stone, masonry, brick, wood and chainlink.” However, there is additional language that includes “other materials of like kind having the same quality, appearance and durability and which have been approved by the chief building official.” Furthermore, Section 3-9.B(2) explicitly prohibits “sheet metal or any other similar material.”

The impetus for discussing these regulations is a Board of Adjustment determination made on June 20, 2013. In this case, a City resident had inquired whether or not a fencing material constructed of sheet metal could be utilized as a “permitted material”. Although this material was constructed to be textured to increase its aesthetic appeal, it was still a “sheet metal or other similar material” as defined by City Code. Staff made the interpretation that the item was prohibited. The homeowner appealed staff’s decision to the Board of Adjustment and the Board of Adjustment concurred with staff’s decision.

The prohibition of sheet metal fencing is fairly common in many municipalities. The basis for this prohibition is to prevent typical corrugated sheet metal fencing materials that were commonly associated with scrapyards/junkyards in the past. The proposed type of fencing (See Attachment 1 for examples) is clearly a departure from this type of fencing. In the images, it is apparent that this fencing provides texturized finishes and it is painted to be aesthetically more appealing than corrugated sheet metal fencing. Furthermore, when maintained, the durability of this fencing material is greater than typical wood fencing.

The objective of this discussion item is to determine whether the language as it exists in our current Code of Ordinances should be refined to contemplate these types of alternate fencing materials. The inclusion of these alternate fencing materials could be accomplished by expanding the language in both the “Permitted Materials” and “Prohibited Materials” sections as well as providing reference images for these types of fencing materials.

#### Policy Considerations

The purpose of this item is only to discuss alternate types of metal fencing materials. Should City Council direct staff to bring back an amendment for formal consideration, this amendment would expand the types of fencing materials currently permitted, and refine the definition of those types of fencing materials currently prohibited.

#### Budgetary Considerations

None.

#### Staff Recommendations

None. This is only a Discussion Item.



**ATTACHMENT 1**





Legislation Details (With Text)

<b>File #:</b>	13-1850	<b>Version:</b>	1	<b>Name:</b>	CD - COUNTRY CLUB DR DISC CC
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Agenda Ready
<b>File created:</b>	10/16/2013	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	10/21/2013	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Discuss the potential extension of Country Club Drive to the south of Sachse Road.				

Executive Summary

A zoning request was submitted for property generally located east of Ben Road and north of Pleasant Valley Road, which would include the extension of Country Club Drive to the south to provide access. This discussion item will not address the zoning request, but focus on the extension of Country Club Drive and its impact on nearby City of Sachse property and water service facilities.

Sponsors:

Indexes:

Code sections:

- Attachments:**
- [CD - COUNTRY CLUB DR DISC CC - PRESENTATION.pdf](#)
  - [CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 1.pdf](#)
  - [CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 2.pdf](#)
  - [CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 3.pdf](#)
  - [CD - COUNTRY CLUB DR DISC CC - ATTACHMENT 4.pdf](#)

Date	Ver.	Action By	Action	Result
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*Title*

Discuss the potential extension of Country Club Drive to the south of Sachse Road.

*Executive Summary*

*A zoning request was submitted for property generally located east of Ben Road and north of Pleasant Valley Road, which would include the extension of Country Club Drive to the south to provide access. This discussion item will not address the zoning request, but focus on the extension of Country Club Drive and its impact on nearby City of Sachse property and water service facilities.*

*Background*

On August 28, 2013, Herzog Development Corporation submitted a zoning application for a single-family residential development consisting of approximately 175 acres (See Attachment 1 - Aerial Location Map). This property would have multiple access points, one of which would be the extension of Country Club Drive to the south of Sachse Road. The extension of Country Club Drive would impact City of Sachse property as well as other adjacent private property.

This focus of this discussion item will be the alignment of Country Club Drive, particularly its impact on City of Sachse property. The zoning request will not be discussed as this is being

processed as a separate request. The zoning request is currently scheduled to proceed Planning and Zoning Commission on October 28, 2013 for a formal recommendation and City Council on November 18, 2013 for final consideration.

As part of preliminary analysis, Staff has evaluated the Major Thoroughfare Plan (Attachment 2) and the Plan indicates that a Proposed Collector thoroughfare is anticipated in this area. As is often the case with Thoroughfare Plans, the alignments of thoroughfares traversing private property are fairly "broad brush" with regard to location. The intent of these types of Plans is to indicate the vicinity where larger classification thoroughfares will be needed to serve the long-term needs of the City. Based on the City of Sachse Major Thoroughfare Plan, it is clear that a Collector thoroughfare is anticipated to connect two Minor Arterial thoroughfares-Sachse Road and Pleasant Valley Road. The proposed Country Club Drive extension would serve this need as it relates to the Thoroughfare Plan.

City staff has met both internally as well as with Mr. Herzog directly regarding potential alignment scenarios of Country Club Drive. The latest proposed alignment submitted by Mr. Herzog (Attachment 3) will impact approximately 1.5 acres of City of Sachse property (Attachment 4). In order to offset the property that Mr. Herzog would require to construct the thoroughfare, Mr. Herzog would dedicate land to the City of Sachse to the south of the existing Public Works yard.

The proposed Country Club Drive thoroughfare would be a typical collector cross-section. The road would be designed with 37-feet of concrete pavement located within 60-feet of right-of-way. The cross-section would include sidewalks and parkway buffers.

#### *Policy Considerations*

At such time when the alignment is finalized, a determination will need to be made regarding the appropriate dedication of new property to the City needed to offset the City property needed for the future road construction.

#### *Budgetary Considerations*

None.

#### *Staff Recommendations*

None. This is a Discussion Item.



## **CITY COUNCIL**

OCTOBER 21, 2013

### **DISCUSSION OUTLINE**

- I. Property Location
- II. Relationship to Zoning Request
- III. Master Thoroughfare Plan / Alignment
- IV. Impact to City Property / Associated Dedication
- V. What's Next



# BACKGROUND

## LOCATION MAP (ASSOCIATED ZONING CASE)



# BACKGROUND

## AERIAL LOCATION MAP

City of Sachse  
Public Works



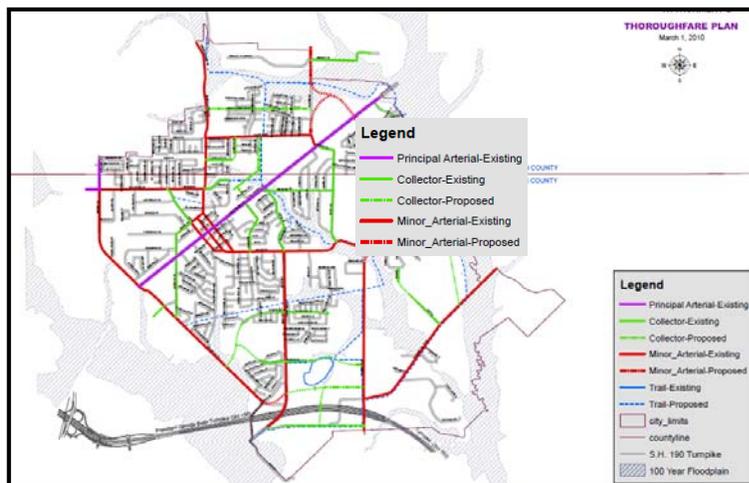
# ZONING REQUEST

## BACKGROUND/SCHEDULE

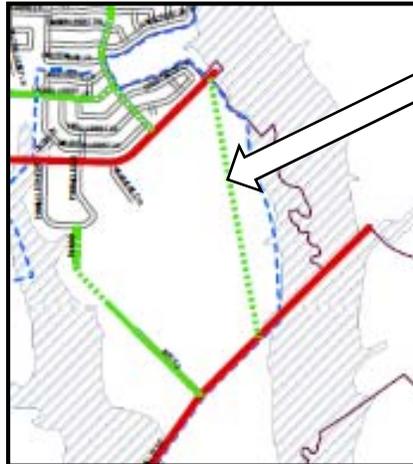
- ❑ October 28<sup>th</sup>: Planning & Zoning Commission Public Hearing and Recommendation
- ❑ November 18<sup>th</sup>: City Council Public Hearing and Final Consideration



# MASTER THOROUGHFARE PLAN



# MASTER THOROUGHFARE PLAN

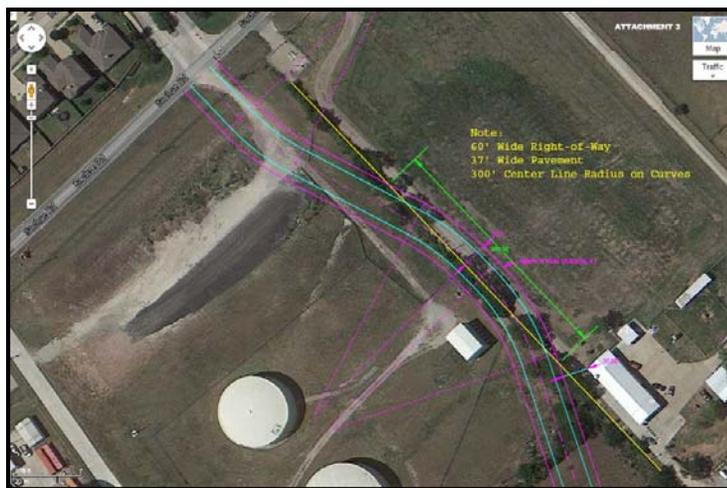


## Legend

- Principal Arterial-Existing
- Collector-Existing
- Collector-Proposed
- Minor\_Arterial-Existing
- Minor\_Arterial-Proposed



# COUNTRY CLUB EXTENSION ROAD ALIGNMENT



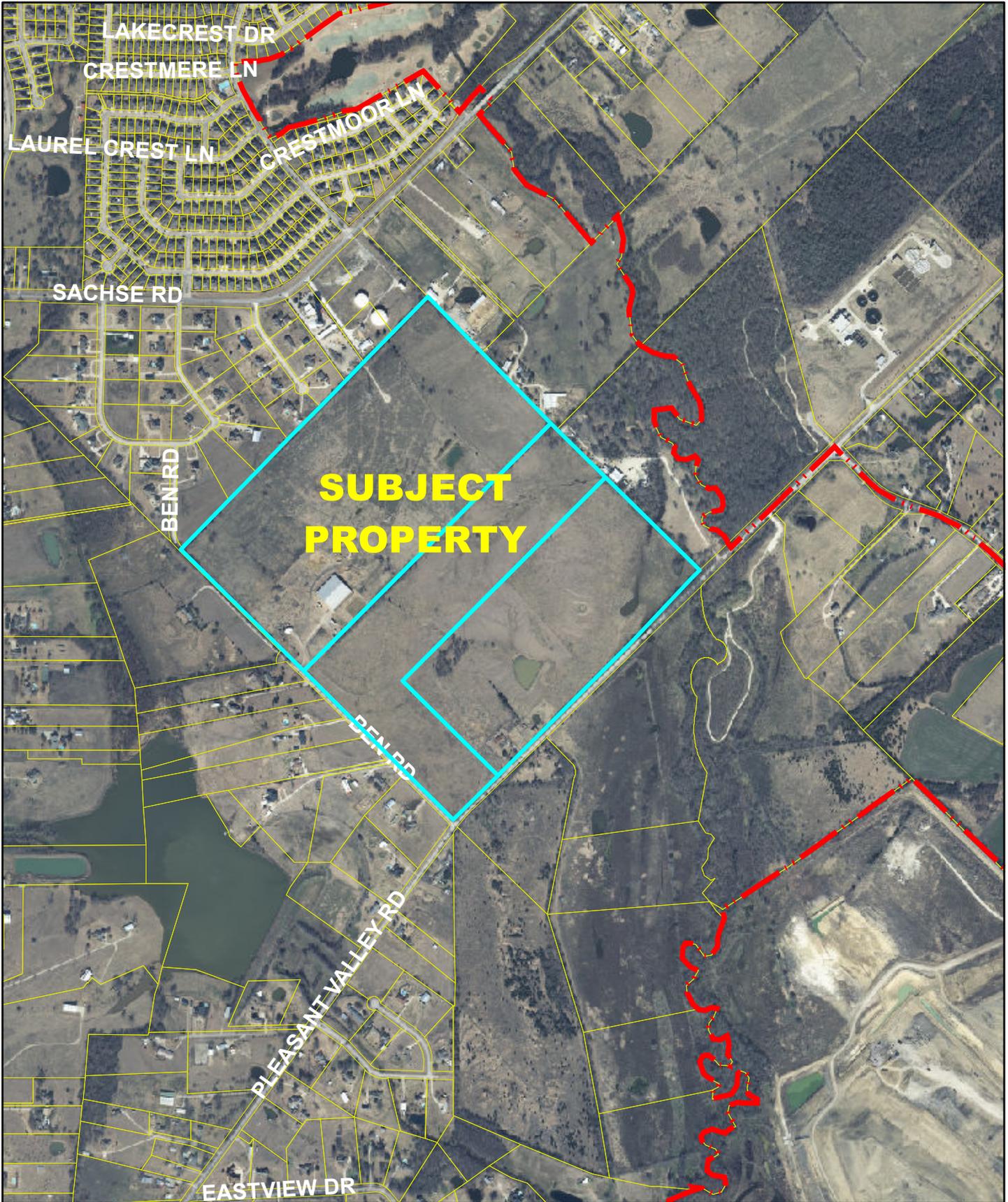
## COUNTRY CLUB EXTENSION IMPACT TO CITY PROPERTY



## WHAT'S NEXT

- Associated Zoning Case
- Discuss dedication of land to City to offset right-of-way





**AERIAL LOCATION MAP**  
*Woodbridge - Future Development*

*Map Created: October 16, 2013*

THOROUGHFARE PLAN

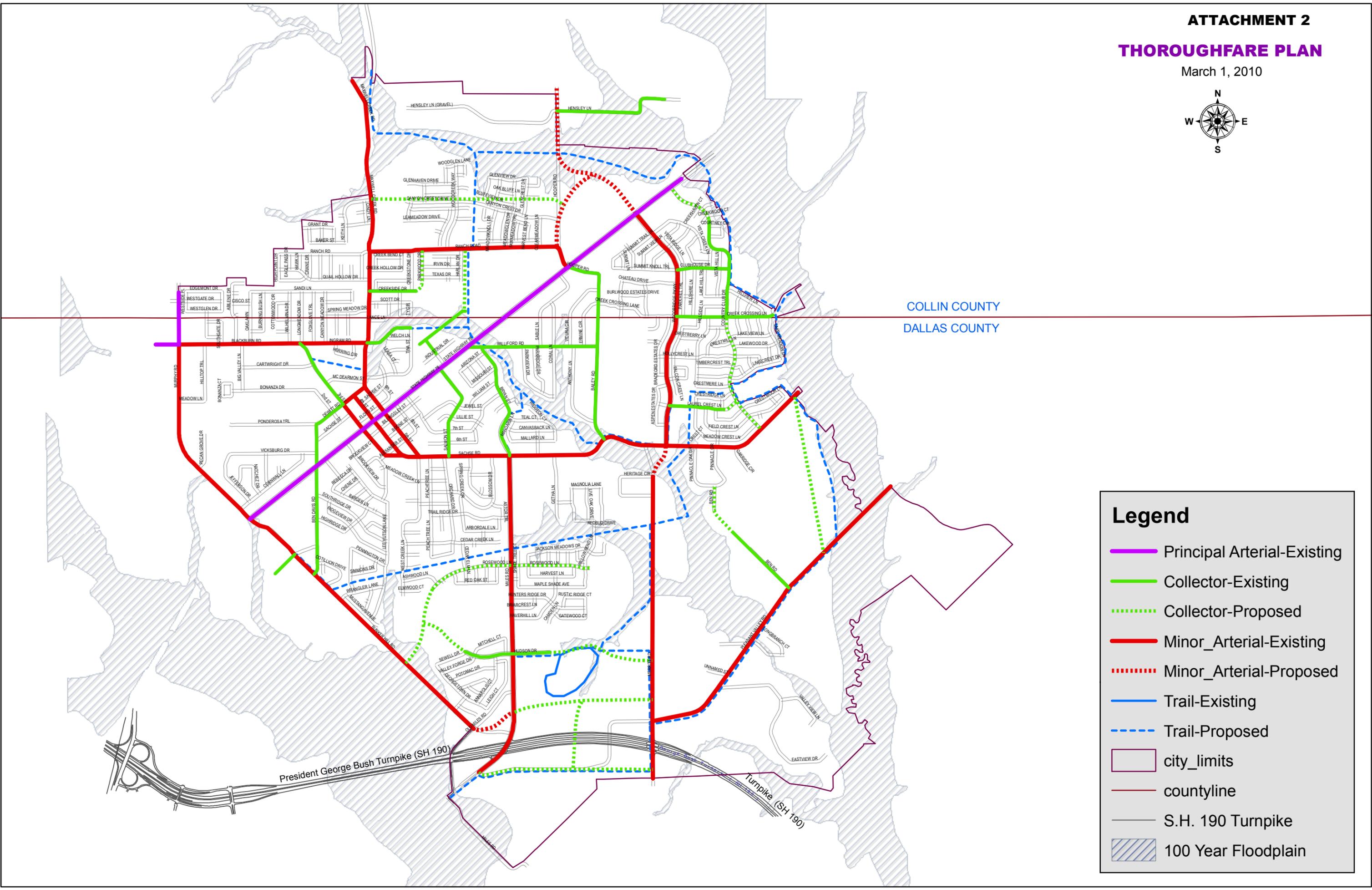
March 1, 2010



COLLIN COUNTY  
DALLAS COUNTY

Legend

- Principal Arterial-Existing
- Collector-Existing
- Collector-Proposed
- Minor\_Arterial-Existing
- Minor\_Arterial-Proposed
- Trail-Existing
- Trail-Proposed
- city\_limits
- countyline
- S.H. 190 Turnpike
- 100 Year Floodplain





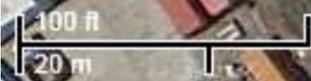
Note:  
60' Wide Right-of-Way  
37' Wide Pavement  
300' Center Line Radius on Curves

35.5'

339.58'

Approx. 0.19 Ac. (8,404 sq. ft.)

35.00'







## Legislation Details (With Text)

**File #:** 13-1853      **Version:** 1      **Name:** CD - SH78 VISION DISC CC  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 10/17/2013      **In control:** City Council  
**On agenda:** 10/21/2013      **Final action:**  
**Title:** Discuss State Highway 78 Visioning Process.

### Executive Summary

The Community Development Director will present a tentative outline of the process and seek feedback from City Council regarding the process.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [CD - SH78 VISION DISC CC - ATTACHMENT 1.pdf](#)

Date	Ver.	Action By	Action	Result
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### Title

Discuss State Highway 78 Visioning Process.

### *Executive Summary*

*The Community Development Director will present a tentative outline of the process and seek feedback from City Council regarding the process.*

### Background

State Highway 78 serves as a major corridor through the City of Sachse. On September 18, 2013, the Economic Development Corporation and City Council conducted a Joint Meeting to discuss “real estate market analysis, urban development and vision building.” At the conclusion of this meeting, staff was directed to move forward with outlining the visioning process for State Highway 78.

It is understood that this Plan will have a certain amount of fluidity throughout the process in order to adapt to changing variables; however, defining the major stages and milestones is appropriate.

A tentative outline to be used for discussion purposes is included as Attachment 1. It is being proposed that the Advisory Committee meet regularly on the Thursday evenings following City Council meetings.

The major discussion points where specific feedback is being requested include the following items:

- Phase 1 Milestones

- Advisory Committee Meeting Schedule
- Stakeholder/Public Meetings, surveys
- Inclusion of specialty consultants

#### Policy Considerations

There are no policy considerations at this point in the process. However, the future directives that result from this process will have obvious policy implications.

#### Budgetary Considerations

None.

#### Staff Recommendations

None. Discussion Item only.

# STATE HIGHWAY 78 VISIONING PROCESS

## ESTABLISH ADVISORY COMMITTEE

- October 21 – Discussion of State Highway 78 Visioning Process Outline with City Council
- October 28 – Planning & Zoning Commission to recommend three members to be appointed to Advisory Committee
- November 13 – Economic Development Corporation to recommend three members to be appointed to Advisory Committee
- November 18 – City Council to appoint Advisory Committee, including three City Council members

## PHASE 1

*Purpose: The purpose of Phase 1 is to establish the Advisory Committee and begin gathering data. Phase 1 will be comprised of several Advisory Committee meetings and possible Stakeholder meetings. Different target development areas within the overall Study Area will be considered and development scenarios for each will be contemplated. The main goal of this Phase will be to prioritize target areas for detailed analysis.*

### *Interim Staff Preparation*

- Create Base Map of Corridor Study Area

### *Advisory Committee Meeting #1*

- Kickoff Meeting
- Review of prior work done (e.g., EDC SH78 Inventory, Mixed Use Zoning District)
- Discuss Schedule (bi-monthly standing meetings to start; may have less meetings)
- Show Study Area and potential Target Areas
- **Exercise #1 – SWOT Analysis**  
(corridor in general and specific to each target area)
- May consider performing web-based surveys, outreach/open house style meetings, public events as part of determining what data the Committee would like to gather.
- Use SWOT feedback to start thinking about Vision for Corridor and/or target areas.
- Deliverable: SWOT Analysis documented; Corridor/Target Area Vision Goals

### *Interim Staff Preparation*

- Create Base Maps of Corridor
  1. Study Area with Target Areas
  2. Existing Land Uses
  3. Appraised Values showing undeveloped parcels
  4. Development Characteristics #1 – Site Depth
  5. Development Characteristics #2 – Site Parking
  6. Development Characteristics #3 – Site Access
- Prepare memorandum of SWOT Analysis for Advisory Committee members

### *Advisory Committee Meeting #2*

- Review SWOT Analysis from Meeting #1
- Staff to present base maps to familiarize Advisory Committee members of corridor characteristics
- Identify target areas for consideration
- Discuss City/EDC participation in incentivizing development
- Further refine Vision for Corridor

### *Stakeholder Meetings (if desired)*

- *Conducted by City staff*
- *Separate meetings with property owner(s) for each target area*
- *Goals:*
  1. *Differentiate real/perceived barriers to development/redevelopment*
  2. *Provide forum for adjacent property owners/business owners to meet*
  3. *Discuss potential incentives that would bridge gap for development/redevelopment*

### *Interim Staff Preparation*

- Prepare memorandum for Advisory Committee summarizing Stakeholder Meetings (if Stakeholder Meetings are conducted)

### *Advisory Committee Meeting #3*

- **Exercise #2 – Visual Preference Survey**  
Seek feedback from Advisory Committee on development types per individual Target Areas
- Advisory Committee to discuss “raw” results from Visual Preference Survey
- Further refine Vision

### *Interim Staff Preparation*

- Analyze “preferences” versus existing Zoning/Subdivision Regulations
- Identify what needs to be done to allow “preferences” to be built

### *Advisory Committee Meeting #4*

- Begin to limit target areas; perhaps down to 3-4 areas
- Show what development/redevelopment could look like at key areas (opportunity to show rough sketches/renderings of progressive change)
- Prepare economic analysis consisting of property tax & sales tax projected impact (*discuss potential of involving consultant at this point*)
- Finalize Vision

### *Interim Staff and Consultant (Optional) Preparation*

- Preparation of refined target areas with both qualitative and quantitative data

### *Advisory Committee Meeting #5*

- Present each area and development/redevelopment potential
- Decide on final sites

**\*\*\*Phase 1 Final Deliverable: 1-2 Sites for further study/analysis in Phase 2\*\*\***

## OTHER ITEMS FOR DISCUSSION:

- Implementation Strategy
  - Zoning
  - Urban Design (Landscape, Pedestrian Amenities, Signage, Building Façade)
  - Transportation
  - Infrastructure (Water/Sewer)
  
- Phase 2 – Small Area Plan
  - Charettes (optional)
  - Planning / Landscape Architect / Architect involvement to offer visual perspectives of potential future development/redevelopment
  - Refined economic analysis
  
- Scenario Planning as a tool

DRAFT



Legislation Details (With Text)

**File #:** 13-1851      **Version:** 1      **Name:** Trull Foundation Econ Dev Exec Session  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 10/17/2013      **In control:** City Council  
**On agenda:** 10/21/2013      **Final action:**

**Title:** The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, Section § 551.072 deliberation regarding real property; discussion of potential leasing of land located southeast of the intersection of Sachse Road and Country Club Drive in Sachse, Texas.

Consider any action necessary as a result of executive session.

Executive Summary  
Closed Executive Session as provided by State Law.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title**

The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, Section § 551.072 deliberation regarding real property; discussion of potential leasing of land located southeast of the intersection of Sachse Road and Country Club Drive in Sachse, Texas.

Consider any action necessary as a result of executive session.

*Executive Summary*

*Closed Executive Session as provided by State Law.*

**Background**

This agenda item is provided for the City Council to meet in executive session to deliberate potential leasing of land, in accordance with Texas Government Code.

**Policy Considerations**

None.

**Budgetary Considerations**

None.

**Staff Recommendations**

Conduct executive session and take any action appropriate.



## Legislation Details (With Text)

**File #:** 13-1852      **Version:** 1      **Name:** 2012 City Manager Evaluation  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 10/17/2013      **In control:** City Council  
**On agenda:** 10/21/2013      **Final action:**

**Title:** Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Manager.

Consider any action necessary as a result of Executive Session regarding the annual evaluation of the City Manager.

Executive Summary  
Annual review of the City Manager.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Title**

Adjourn to Executive Session pursuant to the provisions of the Texas Government Code, Section 551.074: To discuss the annual evaluation of the City Manager.

Consider any action necessary as a result of Executive Session regarding the annual evaluation of the City Manager.

*Executive Summary*  
*Annual review of the City Manager.*

**Background**

The City Council will evaluate the City Manager annually. Revised review forms were distributed to the City Council electronically on October 15, 2013.

**Policy Considerations**

None.

**Budgetary Considerations**

None.

**Staff Recommendations**

To conduct the Executive Session as appropriate.