



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda City Council

Monday, May 5, 2014

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 5, 2014, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[14-2191](#) Consider approval of the minutes of the April 21, 2014, regular meeting.

Executive Summary

Minutes from the recent Council meeting.

Attachments: [Minutes 04.21.14.pdf](#)

[14-2198](#) Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2014.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached reports are for the month ended March 31, 2014.

Attachments: [GF 03-31-2014.pdf](#)
[UF 03-31-2014.pdf](#)
[DS 03-31-2014.pdf](#)
[SEDC 03-31-2014.pdf](#)

[14-2183](#)

Consider acceptance of the Quarterly Budget and Investment Reports for the quarter ended March 31, 2014.

Executive Summary

Cash on hand at 3/31/2014 was \$27,380,082 in all funds; of this amount \$22,380,082 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest/yield on all investments was .27%, and investment earnings totaled \$15,557.

General Fund revenues are at 83% of budget and expenditures are at 49% as of 03/31/2014. Utility Fund revenues are at 43% of budget and expenditures are at 60%(Expenditures include \$1,168,528 in capital projects budgeted in previous years--excluding those, the expenditures would be at 44%). The year-to-date budget status for both funds is typical for this point in the fiscal year.

Attachments: [2nd Quarter 2014 Budget Report.pdf](#)
[2nd Quarter 2014 Investment Report.pdf](#)

[14-2181](#)

Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the application for the 2014 Hancher Foundation grant for library materials.

Executive Summary

Library Manager is requesting consideration and approval for the resolution to write a Hancher Library Foundation grant. The grant will be for \$39,403 for new computers for the public (online catalog) and circulation desk, audio-visual equipment for the library's meeting room, and to purchase books and e-books.

Attachments: [RESO 2014 Hancher Library Grant.pdf](#)
[Presentation 2014 Hancher Grant.pdf](#)

[14-2201](#)

Consider a resolution of the City Council of the City of Sachse, Texas, denying the rate increase requested by Atmos Energy Corp., Mid-Tex Division under the company's 2014 annual rate review mechanism filing in all cities exercising original jurisdiction; requiring the company to reimburse cities' reasonable ratemaking

expenses pertaining to review of the RRM; authorizing the City's participation with Atmos Cities Steering Committee in any appeal filed at the Railroad Commission of Texas by the company; requiring the company to reimburse cities' reasonable ratemaking expenses in any such appeal to the Railroad Commission; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; and requiring delivery of this resolution to the company and the steering committee's legal counsel.

Executive Summary

In June 2013, City Council approved an ordinance approving and adopting rate schedule "RRM-Rate Review Mechanism" for Atmos Energy Corporation. The RRM, which was created collaboratively by the Atmos Cities Steering Committee(ACSC) and Atmos Mid-Tex, allows for a more comprehensive rate review and annual adjustment than the legislatively approved Gas Reliability Infrastructure Program(GRIP). Consultants working on behalf of ACSC Cities have investigated the Company's requested rate increase, and do not feel that the evidence supports the requested amount of \$45.7 million, but a much lesser amount of \$19 million. The ACSC Executive Committee authorized a settlement value considerably above the consultants' recommendation, but it was rejected by the company. They have not been able to reach a compromise, so the remaining option is to deny the rate increase.

Attachments: [51SACHSE Resolution Denying Rate Increase Requested by Atmos Energy659 2014.04.28 Model Staff Report \(denial\)ACSC.pdf](#)

[14-2190](#)

Consider a resolution of the City of Sachse, Texas, approving the terms and conditions of the Project Specific Agreement to the Master Interlocal Agreement for Dallas County to provide partial funding for mowing along duly qualified "Type B" public roadways.

Executive Summary

The City of Sachse has historically utilized the Services of Dallas County to maintain eligible rights of way along Type B public roadways on a 50-50 cost sharing basis. The Project Specific Agreement identifies a total amount not to exceed \$6,500.00. The city's portion is fifty percent of this amount, not to exceed \$3,250.00.

Attachments: [ROW mowing ILA](#)
[ROW Mowing Map 4-2014](#)
[Resolution Dallas County mowing.pdf](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

[14-2203](#) Present the City of Sachse \$1,000 scholarship to Sachse High School Senior and Sachse resident Robert Foster.

Executive Summary

This is the first year that the City of Sachse is offering a \$1,000 scholarship to a young man or young woman who is currently enrolled at the 12th grade level and lives in the City of Sachse. The City Council reviewed scholarship applications at the March 17th meeting and selected Robert Foster, a senior at Sachse High School to be the recipient of this distinguished award.

Attachments: [ScholarshipCertificateBorder2014.pdf](#)

[14-2204](#) Recognize employees for their service to the City of Sachse.

Executive Summary

Each quarter the City Council recognizes employee milestones and the Employee of the Quarter.

[14-2200](#) Staff Briefing: Engineering Department Update

Executive Summary

City Engineer will update the Sachse City Council on the status of the Engineering Department.

Attachments: [Engineering Department Update PDF](#)

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

4. REGULAR AGENDA ITEMS.

[14-2177](#) Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map so as to grant a Special Use Permit for an Automotive

Repair, Major Use on an approximately 0.361 acre tract of land located at 6609 Industrial Drive, more particularly described in Exhibit "A", and located in a restricted manufacturing / warehousing ("I-1") district; providing special conditions; providing for the approval of the Site Plan attached as Exhibit "B".

Executive Summary

The applicant is requesting a Special Use Permit for a Major Automotive Repair use for the 0.361-acre (15,733 square feet) property located at 6609 Industrial Drive. The tenant currently has a Certificate of Occupancy to conduct Minor Automotive Repair Uses.

Attachments: [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - PRESENTATION.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 1.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 2.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 3.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 4.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 5.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD - EXHIBIT A.pdf](#)
[CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD - SITE PLAN - EXI](#)

14-2176

Consider the application of Woodbridge XVII, Ltd. for approval of a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four (4) Homeowner's Association (HOA) lots, on approximately 52.486 acres, on the east side of Maxwell Creek Road, just north of Ranch Road.

Executive Summary

The applicant is requesting to subdivide an approximately 52.486-acre tract to consist of 148 single-family residential lots and four (4) HOA lots, located on the east side of Maxwell Creek Road, just north of Ranch Road.

Attachments: [CD - WB19 PP CC - PRESENTATION.pdf](#)
[CD - WB19 PP CC - ATTACHMENT 1.pdf](#)
[CD - WB19 PP CC - ATTACHMENT 2.pdf](#)
[CD - WB19 PP CC - ATTACHMENT 3.pdf](#)
[CD - WB19 PP CC - PRELIMINARY PLAT.pdf](#)

14-2199

Discuss and consider a resolution of the City Council of the City of Sachse, Texas, establishing a voluntary fund for the Library, a

voluntary fund for Parks and Recreation, and a voluntary fund for Animal Control.

Executive Summary

The purpose of this resolution is to authorize the City to collect donations for specific programs through the billing and collection process for water, sewer, and refuse services. Participation is voluntary, and the funds are to be used for the purposes outlined: Library-to build the E-book collection, Park-tree planting and maintenance, Animal Control-animal care during special situations such as outbreaks or illness or overpopulation as well as future expansion of the facility.

Attachments: [VOLUNTARY UTILITY BILL DONATIONS PRESENTATION.pdf](#)
[51SACHSE Resolution Establishing Voluntary Funds for Library Parks Rec Anit](#)
[Voluntary Donation Authorization Form.pdf](#)

[14-2153](#)

Discuss contracting with a new Emergency Medical Service (EMS) Medical Control and EMS Continuing Education provider for the Sachse Fire Department.

Executive Summary

On November 6, 2013 Sachse Fire Department received notification that the current provider of EMS Medical Control and EMS Continuing Education, Biocare, will cease operations on September 30, 2014. The ability to provide basic and advanced life support and emergency transport is a requirement through EMS Medical Control. EMS Medical Control provides physician oversight, Quality Assurance/Quality Insurance medical record review and the ongoing development and management of on and off line patient care protocols all of which are required by the Texas Department of State Health Services.

Attachments: [Sachse Fire Statement of Work 2014](#)
[Medical Control Contract.pdf](#)
[Medical Control Presentation.pdf](#)

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: May 2, 2014; 5:00 p.m. Terry Smith, City Secretary _____.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2191 **Version:** 1 **Name:** Consider approval of the minutes of the April 21, 2014, regular meeting.

Type: Agenda Item **Status:** Agenda Ready

File created: 4/24/2014 **In control:** City Council

On agenda: 5/5/2014 **Final action:**

Title: Consider approval of the minutes of the April 21, 2014, regular meeting.

Executive Summary
Minutes from the recent Council meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [Minutes 04.21.14.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the April 21, 2014, regular meeting.

Executive Summary

Minutes from the recent Council meeting.

Background

Minutes from a recent Council meeting on April 21, 2014, for review and approval.

Policy Considerations

Not applicable.

Budgetary Considerations

Not applicable.

Staff Recommendations

Approval of the minutes of the April 21, 2014, regular meeting, as a Consent Agenda Item.

REGULAR MEETING
OF THE
CITY COUNCIL OF THE CITY OF SACHSE

APRIL 21, 2014

The City Council of the City of Sachse held a Regular Meeting on Monday, April 21, 2014 at 7:30 p.m. at the Sachse City Hall after proper notice. The roll of the duly constituted City Council Members was called which members are as follows, to wit:

Mayor Mike Felix
Mayor Pro Tem Bill Adams
Councilman Charles Ross
Councilman Brett Franks
Councilman Todd Ronnau
Councilman Cullen King
Councilman Jeff Bickerstaff

and all were present.

Staff present: City Manager Billy George, City Secretary Terry Smith, Cathy Cade, Administrative Assistant, Community Development Interim Director Michael Spencer, Police Chief Dennis Veach, Human Resources Manager Laura Morrow, Parks and Recreation Director Lance Whitworth, Library Manager Mignon Morse, City Engineer Greg Peters, Public Works Director Joe Crase, Finance Director Teresa Savage and Fire Chief Rick Coleman.

Invocation and Pledge of Allegiance to U.S. and Texas Flags:

The invocation was offered by Councilman King and the pledges were led by Boy Scout Troop # 100.

1. Consent Agenda:

Councilman Franks requested to remove Agenda Item # 14-2175 for discussion.

Councilman King moved to approve the Consent Agenda consisting of: 14-2171 Consider approval of the minutes of the April 7, 2014, regular Meeting. The motion was seconded by Councilman King and passed unanimously.

14-2175 Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas, and Lee Engineering.

Following discussion, Councilman King moved to approve Ordinance No. 3582. The motion was seconded by Mayor Pro Tem Adams and carried with Councilman Franks voting no.

2. Mayor and City Council Announcements regarding special events, current activities and local achievements:

Councilman Franks noted the upcoming Parks Program: Movie in the park "Frozen" on Saturday, May 3rd in the amphitheater. A costume contest is at 8:15 p.m. and the movie is at 8:30 p.m.

Mayor Felix noted the upcoming events: April 26th is the Drug Take Back Program at City Hall; May 2nd is the Relay for Life at 6 pm at Schaffer Stadium in Wylie and also on May 2nd is the Men Who Cook event at 6:30 p.m. at Woodbridge Golf Club.

3. Citizen Input:

No comments were made.

4. Regular Agenda Items:

14-2119 Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan:

Mayor Felix opened the public hearing.

Don Herzog, applicant, made a presentation about the development.

Michael Wheeler 6310 Ben Road, requested the land be kept the way it is with acreage tracts.

Mike Kellam 5619 Pinnacle Oaks Circle, stated nearby cities has acreage tract developments. He prefers the zoning stay the same.

Christie Benator 3605 Pleasant Valley Road, lives on a 7 acre tract. Fairview and Lucas have nice developments with acreage. She cringes at the number of cars the development will generate. Wylie has 974 homes in a nearby development that will also put traffic on Pleasant Valley Road.

David Benator 3605 Pleasant Valley Road, stated the proposed development is incompatible with the area. Any roads need to be improved first. More city services will be required by the development.

Kevin Quinn 6613 Eastview, stated Pleasant Valley is a terrible road and would be expensive to repair. He is opposed to a change in the land use.

Emily Donnelly 6302 Ben Road, stated Sachse is unique and different from its neighbors. It has a small town feel. She requested to keep the land rural residential.

Amy Black 6306 Ben Road, moved here because of the rural residential character. She encouraged the Council to vote no.

Allen Baxter 5604 Pinnacle Circle, stated he has 2.5 acres and would prefer the land be kept rural residential. He requested a vote against the change.

Ron Hawk 6306 Ben Road, is concerned for safety on Pleasant Valley Road. Rural is the way to go.

Sheryl Baxter 5604 Pinnacle Circle, stated that with water restrictions we do not need more homes. Please consider this piece of Sachse special.

Ari Yallon 5515 Oakridge Circle, stated he is in a nice neighborhood, please keep it that way.

Councilman Franks moved to close the public hearing. The motion was seconded by Mayor Pro Tem Adams and carried unanimously.

Following discussion, Mayor Pro Tem Adams moved to deny an Ordinance of the City of Sachse, Texas, amending Figure 3-3 Future Land Use Plan of the Sachse Comprehensive Plan; amending Table 3-2 Future Land Use Plan Acreage of the Sachse Comprehensive Plan. The motion was seconded by Councilman Bickerstaff and carried unanimously.

14-2122 Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending Figure 4-1, Thoroughfare Plan of the Sachse Comprehensive Plan:

Mayor Felix opened the public hearing.

Sandra Newman 5508 Pinnacle Oak, prefers this item be removed from the Thoroughfare Plan. The extra traffic will ruin the character of the neighborhood. The street is not designed for that much traffic.

Allen Baxter 5604 Pinnacle Circle, stated his street has no sidewalks, so they walk in street. He requested it be removed from the Master Plan.

Bobby Tillman 6314 Ben Road, requested the Council keep the neighborhood the way that it is. Ben Road is not a through street.

Tony Maham 5610 Pinnacle Oaks, stated new residents locate here because of location and lot size. Keep it simple.

Emily Donnelly 6302 Ben Road, stated the existing residential streets of Ben Road and Pinnacle Oaks and not set up for all the traffic. Please take it off the Master Thoroughfare Plan.

Mike Kellam 5619 Pinnacle Oaks Circle, doesn't want a collector street going into a residential neighborhood. Please develop appropriately.

Mayor Pro Tem Adams moved to close the public hearing. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Mayor Pro Tem Adams moved to approve Ordinance No. 3583 of the City of Sachse, Texas, amending Figure 4-1, Thoroughfare Plan of the Sachse Comprehensive Plan. The motion was seconded by Councilman Franks and carried with Councilman Ronnau voting no.

14-2124 Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; to grant a change of zoning from an Agricultural District (AG) to a Planned Development District (PD) on an approximately 174.82-acre tract of land, more particularly described in Exhibit "A" and located on the northeast corner of Pleasant Valley Road and Ben Road, City of Sachse, Dallas County, Texas; providing for the approval of the Zoning Exhibit attached as Exhibit "B"; providing for the approval of Development Standards attached as Exhibit "C"; providing for the approval of the Zoning Concept Plan approved as Exhibit "D":

Mayor Felix opened the public hearing.

Don Herzog, applicant, requested this agenda item be withdrawn.

Following discussion, Mayor Pro Tem Adams moved to accept the developer's request to withdraw this item. The motion was seconded by Councilman Ross and carried unanimously

14-2180 Conduct a public hearing and consider an ordinance of the City Council of the City of Sachse, Texas, amending the Code of Ordinances by amending Chapter 10, "Utilities" by amending: Section 10-7 "Water Conservation and Drought Contingency and Water Emergency Response Plan"; by adopting the May 2014 Water Conservation Plan and the May 2014 Water Resource Management Plan and providing for enforcement provisions; providing for the delayed effective date for the May 2014 Water Conservation and Water Resource Management Plan; providing a repealing clause; providing a severability clause; providing a savings clause; providing for a penalty or fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and providing for an effective date:

Mayor Felix opened the public hearing. No comments were made.

Councilman Franks moved to close the public hearing. The motion was seconded by Councilman Ross and carried unanimously.

Following discussion, Councilman Bickerstaff moved to approve Ordinance 3584 as presented. The motion was seconded by Councilman Franks and carried unanimously

14-2174 Discuss and consider a recipient for the City of Sachse \$1,000 scholarship:

Mayor Felix stated it was a difficult decision as all the applicants were qualified and the scoring of the applications was close.

Following discussion, Councilman King moved to award the Allied Sachse Scholarship to Robert Foster. The motion was seconded by Councilman Ross and carried unanimously

5. Adjournment:

There being no further business, Councilman Ronnau moved to adjourn. The motion was seconded by Councilman King and carried unanimously. The meeting adjourned at 9:14 p.m.

ATTEST:

APPROVED:

CITY SECRETARY

MAYOR



Legislation Details (With Text)

File #: 14-2198 **Version:** 1 **Name:** Monthly Revenue and Expenditure Reports
Type: Agenda Item **Status:** Agenda Ready
File created: 4/29/2014 **In control:** City Council
On agenda: 5/5/2014 **Final action:**
Title: Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2014.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached reports are for the month ended March 31, 2014.

Sponsors:

Indexes:

Code sections:

- Attachments:** [GF 03-31-2014.pdf](#)
[UF 03-31-2014.pdf](#)
[DS 03-31-2014.pdf](#)
[SEDC 03-31-2014.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider receiving the Monthly Revenue and Expenditure Report for the period ending March 31, 2014.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached reports are for the month ended March 31, 2014.

Background

Included in this report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and Sachse Economic Development Corporation for the period ended March 31, 2014.

Policy Considerations

City Charter requires that the City Manager submit a report covering revenues and expenditures monthly.

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends that the City Council receive the Monthly Revenue and Expenditure Reports for the period ending March 31, 2014 as a Consent Agenda Item.

City of Sachse
 Monthly Revenue and Expenditure Report
 March 31, 2014
 (Unaudited)

GENERAL FUND

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Property Tax	\$ 6,866,469	\$ 41,233	\$ 6,858,746	99.89%	A
Sales Tax	875,193	59,643	458,853	52.43%	
Franchise Fees	1,431,811	207,141	833,356	58.20%	
Licenses and Permits	531,650	33,980	364,790	68.61%	
Service Fees	531,173	98,968	533,765	100.49%	B
Fines	365,000	21,427	102,227	28.01%	
Interest Income	5,000	1,028	3,881	77.63%	
Miscellaneous Income	141,097	1,165	70,013	49.62%	
Intergovernmental Revenue	945,617	78,801	472,808	50.00%	
Total Revenue	\$ 11,693,010	\$ 543,387	\$ 9,698,440	82.94%	
Expenditure Summary					
City Manager	\$ 316,601	\$ 21,387	\$ 158,398	50.03%	
City Secretary	161,036	13,466	83,227	51.68%	
Human Resources	238,777	13,503	107,260	44.92%	
Finance	488,373	33,196	250,775	51.35%	
Municipal Court	171,190	16,108	77,446	45.24%	
Parks & Recreation	778,069	55,440	357,759	45.98%	
Senior Programs	106,526	6,774	51,549	48.39%	
Library Services	295,001	22,793	148,870	50.46%	
Community Development	612,651	48,153	298,087	48.66%	
Streets & Drainage	1,060,526	52,330	406,010	38.28%	
Facility Maintenance	319,638	25,761	146,039	45.69%	
Police	3,165,608	218,394	1,571,918	49.66%	
Animal Control	154,026	11,951	76,437	49.63%	
Fire/EMS	2,274,839	180,883	1,107,710	48.69%	
Combined Services	1,217,006	100,269	717,163	58.93%	
City Engineer	263,883	18,532	117,685	44.60%	
Total Expenditures	\$ 11,623,750	\$ 838,939	\$ 5,676,330	48.83%	
Total Revenue Over/Under Expenses	\$ 69,260	\$ (295,552)	\$ 4,022,111		

Explanation of Major Variances:

- A** Property tax collections peak in December and January
- B** As of March 31st, Developer Fees collected have exceeded budget by \$150,494.22.

City of Sachse
Monthly Revenue and Expenditure Report
 March 31, 2014
 (Unaudited)

UTILITY FUND

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Water Revenue	\$ 4,062,949	\$ 211,250	\$ 1,455,646	35.83%	A
Sewer Revenue	3,092,342	267,693	1,589,472	51.40%	
Fees	162,200	15,774	108,530	66.91%	
Impact Fees	-	-	-		B
Interest Income	3,500	68	362	10.34%	
Miscellaneous Income	1,000	-	-	0.00%	
Total Revenue	\$ 7,321,991	\$ 494,785	\$ 3,154,011	43.08%	
Expenditure Summary					
Utility Administration	\$ 268,754	\$ 11,438	\$ 115,609	43.02%	
Water Operations	3,990,717	290,339	1,981,359	49.65%	
Sewer Operations	3,006,735	451,498	2,364,664	78.65%	C
Meter Reading	126,110	19,126	88,089	69.85%	D
Total Expenditures	\$ 7,392,316	\$ 772,400	\$ 4,549,721	61.55%	
Total Revenue Over/Under Expenses	\$ (70,325)	\$ (277,615)	\$ (1,395,710)		

Explanation of Major Variances:

- A** Water Revenue is at 35.83% of budget through March, compared to 39.85% in the previous year.
- B** Impact Fees are no longer reported in the Utility Fund
- C** Sewer Operations includes \$1,168,528 in capital projects budgeted in previous years.
- D** Year-to-date Meters Purchased are at 122% of budget as of March 31st(includes 111 meters set for new construction-\$23,088).

Monthly Revenue and Expenditure Report
 March 31, 2014
 (Unaudited)

Debt Service Fund

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Property Tax	\$ 2,915,826	\$ 18,004	\$ 2,894,961	99.28%	A
Interest Income	1,500	150	863	57.55%	
Total Revenue	\$ 2,917,326	\$ 18,154	\$ 2,895,824	99.26%	
Expenditure Summary					
Fees	\$ 1,000	\$ -	\$ 538	53.75%	
Principal	1,125,000	-	1,125,000	100.00%	B
Interest	1,798,531		907,576	50.46%	B
Total Expenditures	\$ 2,924,531	\$ -	\$ 2,033,113	69.52%	
Total Revenue Over/Under Expenses	\$ (7,205)	\$ 18,154	\$ 862,711		

A Property tax collections peak in the months of December and January

C Principal payments are due in February and interest payments in February and August

City of Sachse
 Monthly Revenue and Expenditure Report
 March 31, 2014
 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

50% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 50%
Revenue Summary					
Sales Tax	\$ 429,796	\$ 29,822	\$ 224,628	52.26%	
Other Income	\$ -	\$ -	\$ 10,000		A
Interest Income	7,500	1,639	5,983	79.77%	
Total Revenue	\$ 437,296	\$ 31,460	\$ 240,610	55.02%	
Expenditure Summary					
Expenditures	507,757	27,602	98,465	19.39%	
Total Expenditures	\$ 507,757	\$ 27,602	\$ 98,465	19.39%	
Total Revenue Over/Under Expenses	\$ (70,461)	\$ 3,859	\$ 142,145		

Explanation of Major Variances:

A Garland ISD Contribution



Legislation Details (With Text)

File #: 14-2183 **Version:** 1 **Name:** 2nd Quarter Budget and Investment Report
Type: Agenda Item **Status:** Agenda Ready
File created: 4/22/2014 **In control:** City Council
On agenda: 5/5/2014 **Final action:**
Title: Consider acceptance of the Quarterly Budget and Investment Reports for the quarter ended March 31, 2014.

Executive Summary

Cash on hand at 3/31/2014 was \$27,380,082 in all funds; of this amount \$22,380,082 was available for investing. The remaining \$5,000,000 is held in a non-interest bearing analysis account per contract with American National Bank. The average interest/yield on all investments was .27%, and investment earnings totaled \$15,557.

General Fund revenues are at 83% of budget and expenditures are at 49% as of 03/31/2014. Utility Fund revenues are at 43% of budget and expenditures are at 60%(Expenditures include \$1,168,528 in capital projects budgeted in previous years--excluding those, the expenditures would be at 44%). The year-to-date budget status for both funds is typical for this point in the fiscal year.

Sponsors:

Indexes:

Code sections:

Attachments: [2nd Quarter 2014 Budget Report.pdf](#)
[2nd Quarter 2014 Investment Report.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

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Background

Every quarter, the Finance Department releases a report on the City's finances. The report is

divided into two sections: Budget and Investments. The Budget section generally includes revenues and expenditures for the General, Utility, Debt Service, and Special Revenue Funds, as well as a summary of Capital Project expenditures. For fiscal year 2013-14, year-to-date revenues and expenditures have also been included for the newly created funds Impact Fees, Street Maintenance Tax, and Health Insurance.

The Investment Report provides investment activity details for the Money Market, Investment Pool, and Certificate of Deposit accounts. It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act (PFIA) and City policy.

Policy Considerations

The PFIA requires that the Investment Officers prepare and submit quarterly a written report of investment transactions for all funds covered by the Investment Policy.

Budgetary Considerations

There are no significant aberrations in the budget that would require budget amendments at this time.

Staff Recommendations

Staff recommends acceptance of the Quarterly Budget and Investment Reports for the quarter ending March 31, 2014 as a Consent Agenda item.



Finance Department

TO: BILLY GEORGE, CITY MANAGER
FROM: SARA WORD, ACCOUNTANT
SUBJ: QUARTERLY BUDGET REPORT FOR 1ST QUARTER ENDING MARCH 31, 2014
DATE: APRIL 21, 2014
CC: MAYOR AND CITY COUNCIL

Attached is the 2nd Quarter Budget Report for the 2013-2014 fiscal year. The fiscal year for the City of Sachse is October 1st through September 30th. Six months, or 50% of the fiscal year was completed as of the end of March 2014.

Overall, the City received \$8 million for the 2nd quarter and cumulatively received \$16.5 million for the fiscal year, representing 70% of budgeted revenues.

CITY-WIDE REVENUES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Collected</i>
General Fund	\$ 11,693,010	\$ 9,710,922	83.05%
Utility Fund	7,321,991	3,154,011	43.08%
Debt Service	2,917,326	2,895,824	99.26%
Special Revenue	301,065	288,181	95.72%
Impact Fee	238,000	5,936	2.49%
Street Maint. Tax	215,400	71,508	33.20%
Health Ins	765,503	381,771	49.87%
Total	\$ 23,452,295	\$ 16,508,153	70.39%

Expenditures totaled \$7.4 million for the 2nd quarter and cumulatively totaled \$12.4 for the fiscal year, representing 53% of budgeted expenditures.

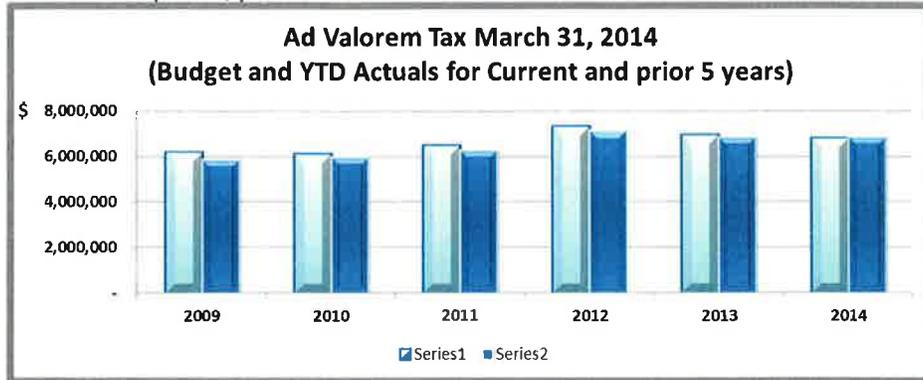
CITY-WIDE EXPENDITURES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Expended</i>
General Fund	\$ 11,623,750	\$ 5,659,129	48.69%
Utility Fund	7,392,316	4,425,114	59.86%
Debt Service	2,924,531	2,033,113	69.52%
Special Revenue	206,499	35,903	17.39%
Impact Fee	350,000	-	0.00%
Street Maint. Tax	210,000	-	0.00%
Health Ins	765,503	324,921	42.45%
Total	\$ 23,472,599	\$ 12,478,180	53.16%

The Capital Project Fund year-to-date revenues are \$235,760 and expenditures are \$1,455,409, not expressed as a percentage of budget.

Revenue

- Through March, total General Fund revenues are at \$9,710,922 or 83% of expected collections. Total revenues increased \$144,399 compared to the same period last fiscal year.

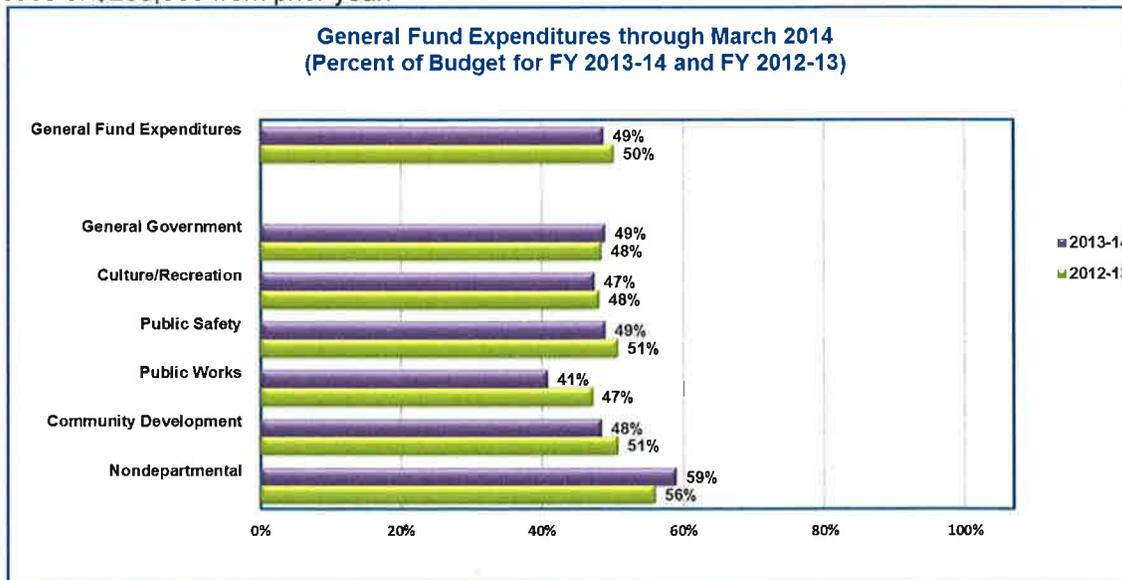
- Sales tax revenues through March are at 52% of expected collections, an increase of \$15,813 over prior year.
- Franchise fees are at \$598,455, or 58% of budget, a \$49,333 increase over prior year.
- Current General Fund ad valorem tax revenues are 100% collected at \$6,894,693, resulting in an increase of \$6,739 over prior year. This includes \$92,949 of TIF funds that are to be transferred to the TIF Fund April 1st, per Ordinance.



- Through March, collections for Licenses & Permits have increased \$184,926 over prior year and are at 69% of budget. The primary increase over prior year is due to an overall rise in building permits issued this fiscal year. The City has issued 108 Single Family residential permits since October 1st.
- Charges for services and fees, year-to-date, are \$510,804 at 96% of budget. This is a decrease of \$23,766 from the same period in the prior year due to a decrease in Developer Fees.
- Court fine revenues finished March under budgeted projections, at \$102,227 or 28% of anticipated collections.
- Through March, Utility Fund revenues total \$3,154,011 or 43% of budget, an increase of \$20,628 ahead of prior year.

Expenditures

Through March, total General Fund expenditures are at \$5,659,129 or 48.7% expended. This is a decrease of \$235,538 from prior year.



Utility Fund expenditures through March are at 59.9% of budget at \$4,425,114.

2nd Quarter Budget Report (Unaudited)

As of March 31, 2014

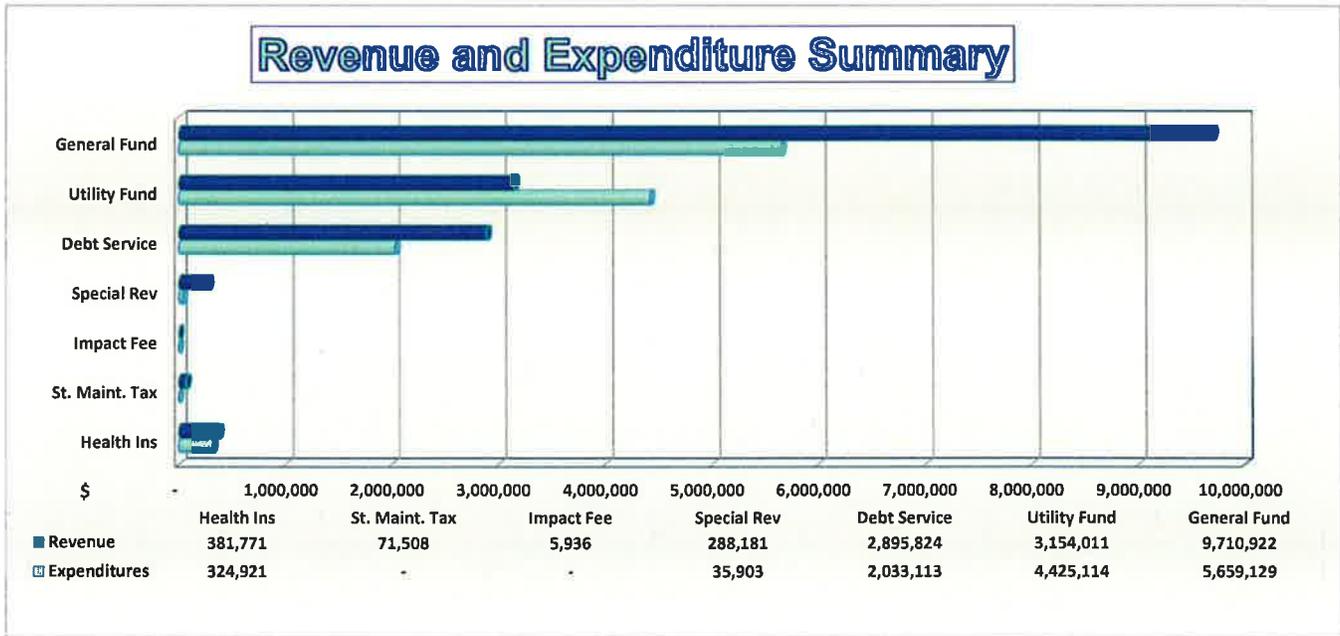


The City of Sachse Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance and reporting.

The Quarterly Budget Report complies with the City Charter's quarterly financial reporting requirement and is aimed at providing our users (internal and external), with a general awareness of the City's financial position.

**CITY OF SACHSE
REVENUE AND EXPENDITURE SUMMARY
AND CHANGES IN FUND BALANCE RESERVES
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

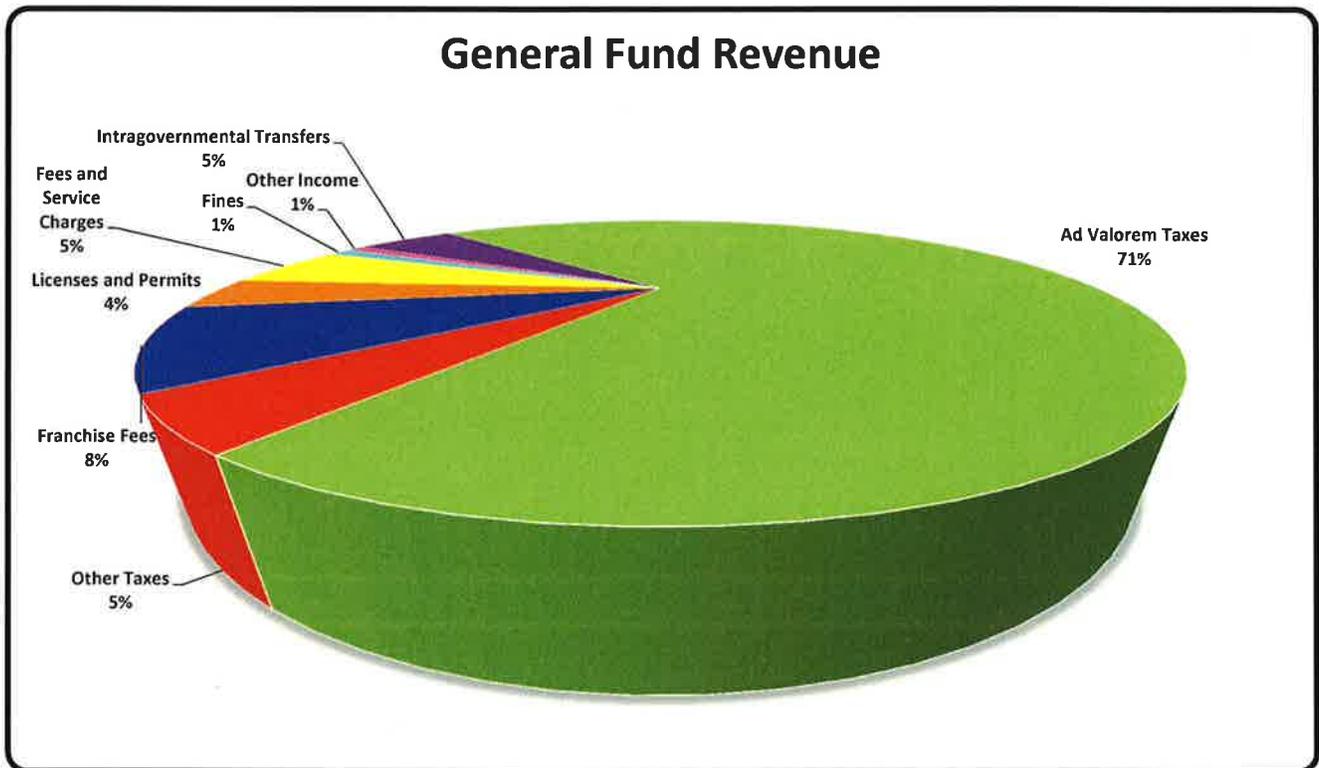
	General Fund	Utility Fund	Debt Service Fund	Special Revenue Fund	Impact Fee Fund	Street Maintenance Tax Fund	Health Insurance Fund	Total
Revenues								
Budget	\$ 11,693,010	\$ 7,321,991	\$ 2,917,326	\$ 301,065	\$ 238,000	\$ 215,400	\$ 765,503	\$ 23,452,295
YTD Actual	9,710,922	3,154,011	2,895,824	288,181	5,936	71,508	381,771	16,508,152
Budget Remaining	\$ 1,982,088	\$ 4,167,980	\$ 21,502	\$ 12,884	\$ 232,064	\$ 143,892	\$ 383,732	\$ 6,944,143
% of Budget	83.05%	43.08%	99.26%	95.72%	2.49%	33.20%	49.87%	70.39%
Expenditures								
Budget	\$ 11,623,750	\$ 7,392,316	\$ 2,924,531	\$ 206,499	\$ 350,000	\$ 210,000	\$ 765,503	\$ 23,472,599
YTD Actual	5,659,129	4,425,114	2,033,113	35,903	-	-	324,921	12,478,179
Budget Remaining	\$ 5,964,621	\$ 2,967,202	\$ 891,418	\$ 170,596	\$ 350,000	\$ 210,000	\$ 440,582	\$ 10,994,420
% of Budget	48.69%	59.86%	69.52%	17.39%	0.00%	0.00%	42.45%	53.16%
Net Over/under	\$ 4,051,793	\$ (1,271,103)	\$ 862,711	\$ 252,278	\$ 5,936	\$ 71,508	\$ 56,850	\$ 4,029,973



**CITY OF SACHSE
GENERAL FUND REVENUES
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

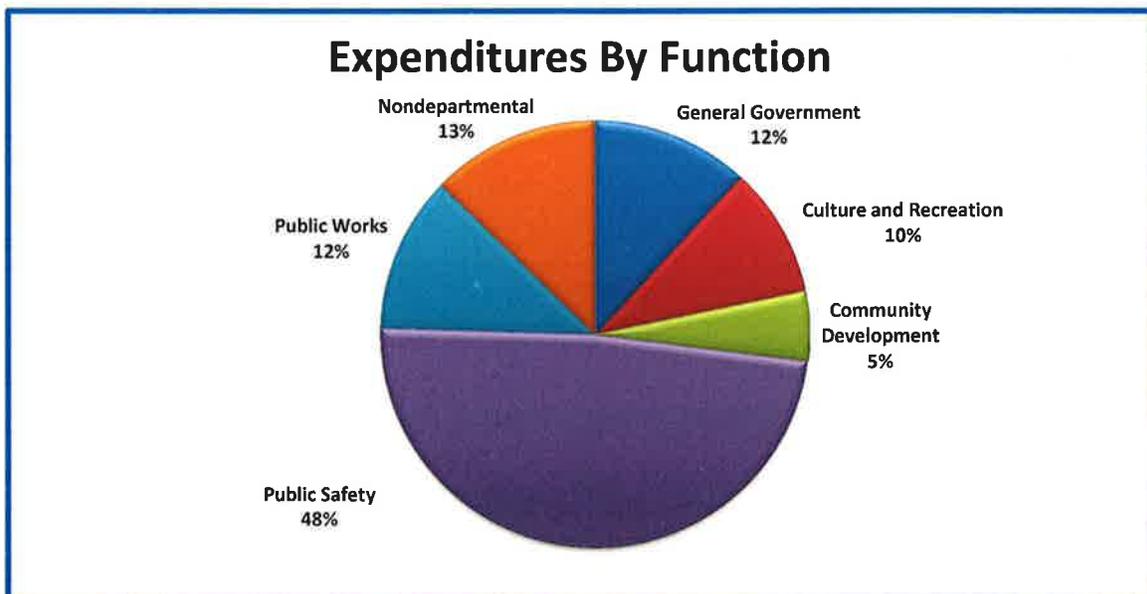
	FY 2013 BUDGET	FY 2013 YEAR- TO-DATE	FY 2014 BUDGET	FY 2014 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
Ad Valorem Taxes	\$ 7,036,517	\$ 6,887,954	\$ 6,866,469	\$ 6,894,693	\$ (28,224)	100.41%
Other Taxes	833,553	440,949	875,193	458,853	416,340	52.43%
Franchise Fees	1,385,412	784,023	1,431,811	833,356	598,455	58.20%
Licenses and Permits	323,775	179,864	531,650	364,790	166,860	68.61%
Fees and Service Charges	734,341	534,571	531,173	510,804	20,369	96.17%
Fines	330,000	177,878	365,000	102,227	262,773	28.01%
Other Income	148,097	79,708	146,097	73,390	72,707	50.23%
Intragovernmental Transfers	960,271	481,576	945,617	472,808	472,809	50.00%
TOTAL REVENUES	\$ 11,751,966	\$ 9,566,523	\$ 11,693,010	\$ 9,710,922	\$ 1,982,088	83.05%

*Ad Valorem Taxes include TIF revenue of \$92,949 not transferred until April 1st per Ordinance



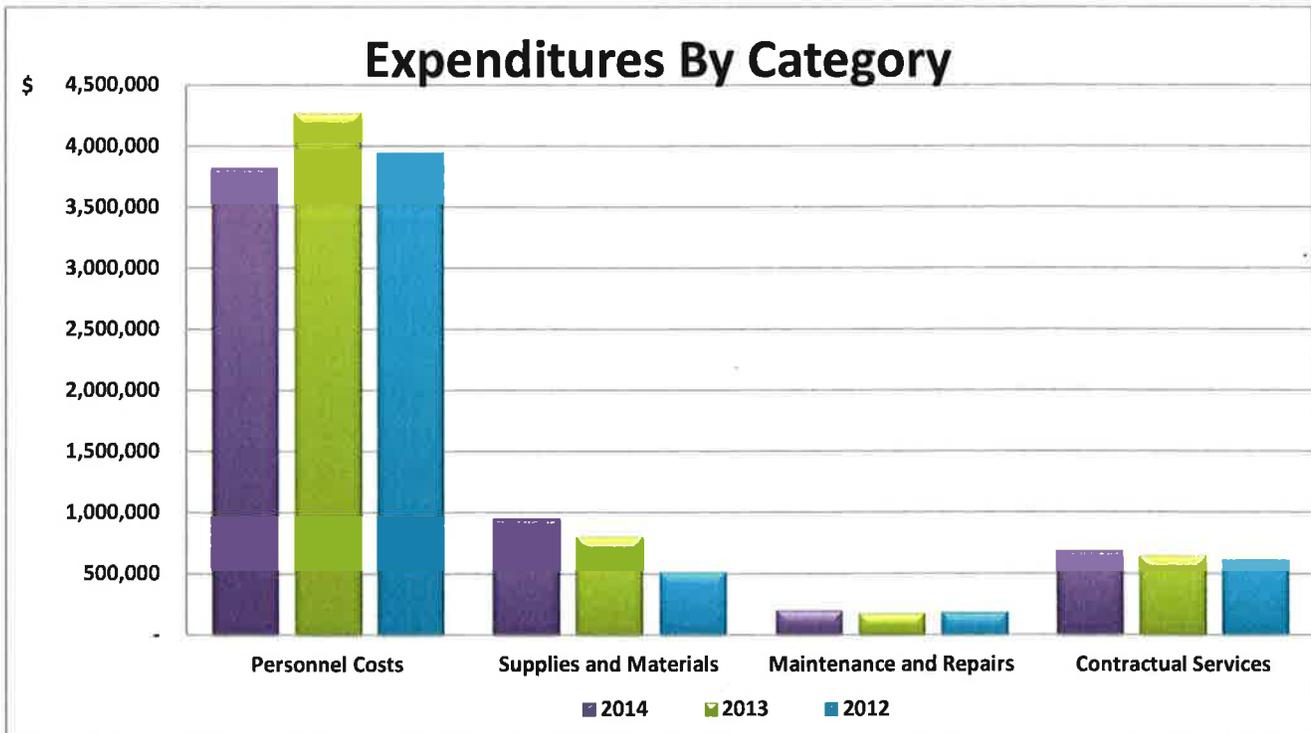
**CITY OF SACHSE
GENERAL FUND EXPENDITURES
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
General Government						
City Manager	\$ 309,558	\$ 157,667	\$ 316,601	\$ 158,087	\$ 158,514	49.93%
City Secretary	171,241	72,134	161,036	82,562	78,474	51.27%
Human Resources	248,104	110,540	238,777	106,893	131,884	44.77%
Finance	478,268	248,461	488,373	249,309	239,064	51.05%
Municipal Court	166,610	76,074	171,190	77,307	93,883	45.16%
	<u>1,373,781</u>	<u>664,877</u>	<u>1,375,977</u>	<u>674,157</u>	<u>701,820</u>	<u>48.99%</u>
Culture and Recreation						
Parks and Recreation	762,643	353,940	778,069	354,659	423,410	45.58%
Senior Citizen Programs	104,312	52,669	106,526	51,303	55,223	48.16%
Library Services	291,436	149,797	295,001	153,632	141,369	52.08%
	<u>1,158,391</u>	<u>556,407</u>	<u>1,179,596</u>	<u>559,593</u>	<u>620,003</u>	<u>47.44%</u>
Public Safety						
Police	3,262,153	1,714,564	3,165,608	1,570,757	1,594,851	49.62%
Animal Control	137,201	72,311	154,026	75,860	78,166	49.25%
Fire and Ambulance	2,282,631	1,097,429	2,274,839	1,094,244	1,180,595	48.10%
	<u>5,681,985</u>	<u>2,884,304</u>	<u>5,594,473</u>	<u>2,740,861</u>	<u>2,853,612</u>	<u>48.99%</u>
Public Works						
Streets and Drainage	1,138,483	587,080	1,060,526	405,040	655,486	38.19%
Facility Maintenance	336,581	135,453	319,638	148,314	171,324	46.40%
City Engineer	274,155	101,925	263,883	117,043	146,840	44.35%
	<u>1,749,219</u>	<u>824,458</u>	<u>1,644,047</u>	<u>670,397</u>	<u>973,650</u>	<u>40.78%</u>
Community Development						
	603,315	306,014	612,651	296,590	316,061	48.41%
Nondepartmental						
	1,176,674	658,608	1,217,006	717,531	499,475	58.96%
TOTAL EXPENDITURES	<u><u>\$ 11,743,365</u></u>	<u><u>\$ 5,894,667</u></u>	<u><u>\$ 11,623,750</u></u>	<u><u>\$ 5,659,129</u></u>	<u><u>\$ 5,964,621</u></u>	<u><u>48.69%</u></u>



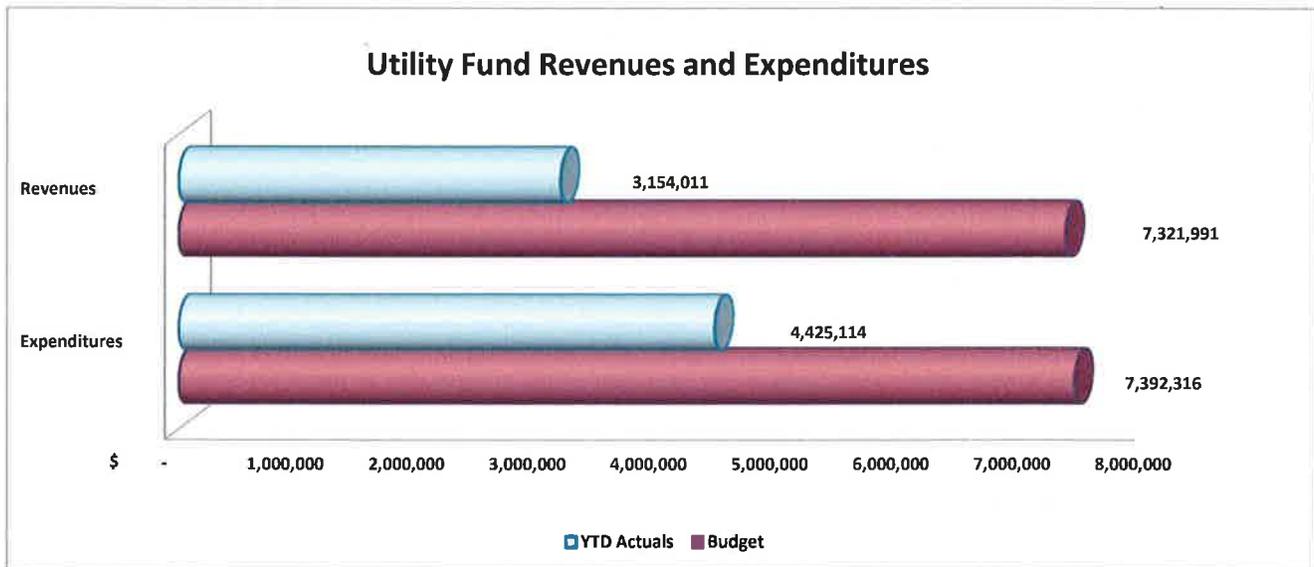
**CITY OF SACHSE
GENERAL FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2014	\$ 7,876,666	\$ 3,821,670	\$ 4,054,996	48.52%
	2013	8,415,736	4,270,004	4,145,732	50.74%
	2012	8,182,588	3,941,254	4,241,334	48.17%
Supplies and Materials	2014	2,171,763	949,156	1,222,607	43.70%
	2013	1,732,810	803,217	929,593	46.35%
	2012	1,149,507	513,283	636,224	44.65%
Maintenance and Repairs	2014	469,084	199,204	269,880	42.47%
	2013	456,247	174,548	281,699	38.26%
	2012	441,704	183,914	257,790	41.64%
Contractual Services	2014	1,106,237	689,099	417,138	62.29%
	2013	1,138,572	646,899	491,673	56.82%
	2012	1,151,439	616,407	535,032	53.53%
TOTAL EXPENDITURES	2014	11,623,750	5,659,129	5,964,621	48.69%
	2013	11,743,365	5,894,667	5,848,698	50.20%
	2012	\$ 10,925,238	\$ 5,254,859	\$ 5,670,380	48.10%



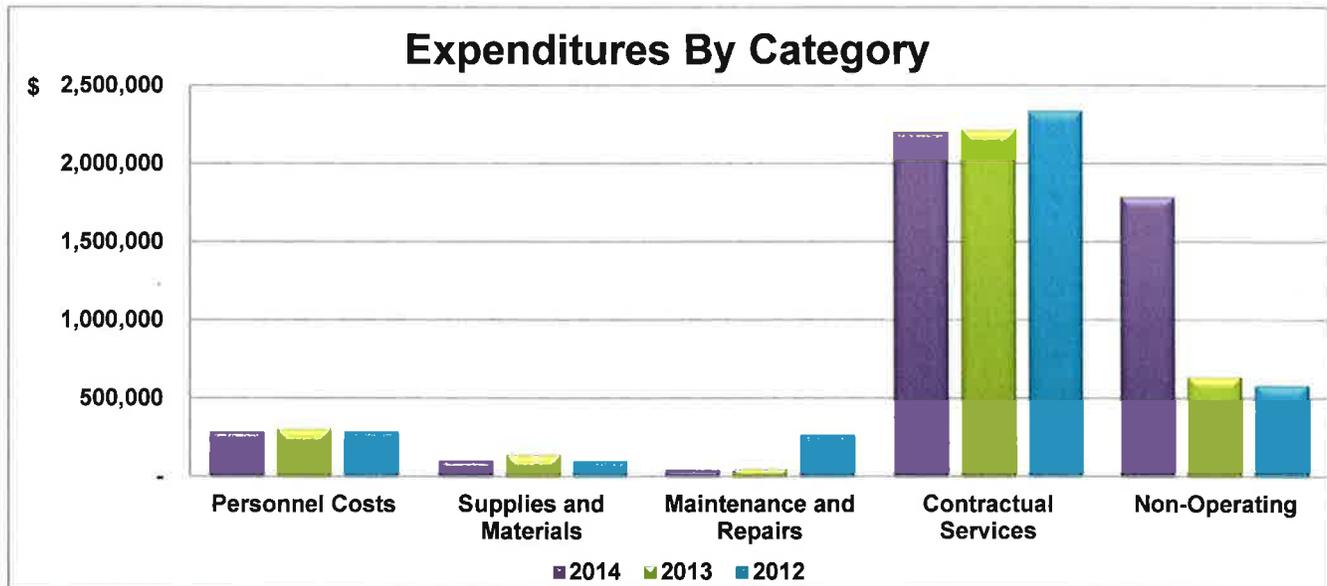
**CITY OF SACHSE
UTILITY FUND SUMMARY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Water Revenue	\$ 4,034,949	\$ 1,608,495	\$ 4,034,949	\$ 1,428,176	\$ 2,606,773	35.40%
Sewer Revenue	2,974,482	1,384,663	3,092,242	1,589,322	1,502,920	51.40%
Fees and Service Charges	155,100	92,477	166,500	124,681	41,819	74.88%
Other Gov'ts & Sources	22,000	10,746	22,000	10,979	11,021	49.90%
Other Income	6,600	3,062	6,300	852	5,448	13.52%
Impact Fees	120,000	33,939	-	-	-	0.00%
TOTAL REVENUES	\$ 7,313,131	\$ 3,133,383	\$ 7,321,991	\$ 3,154,011	\$ 4,167,980	43.08%
EXPENDITURES						
Utility Administration	\$ 250,758	\$ 117,237	\$ 268,754	\$ 115,337	\$ 153,417	42.92%
Water Operations	3,823,654	1,871,444	3,990,717	1,980,629	2,010,088	49.63%
Sewer Operations	2,934,366	1,283,169	3,006,735	2,237,249	769,486	74.41%
Meter Reading	121,994	73,252	126,110	91,898	34,212	72.87%
TOTAL EXPENDITURES	\$ 7,130,772	\$ 3,345,102	\$ 7,392,316	\$ 4,425,114	\$ 2,967,202	59.86%



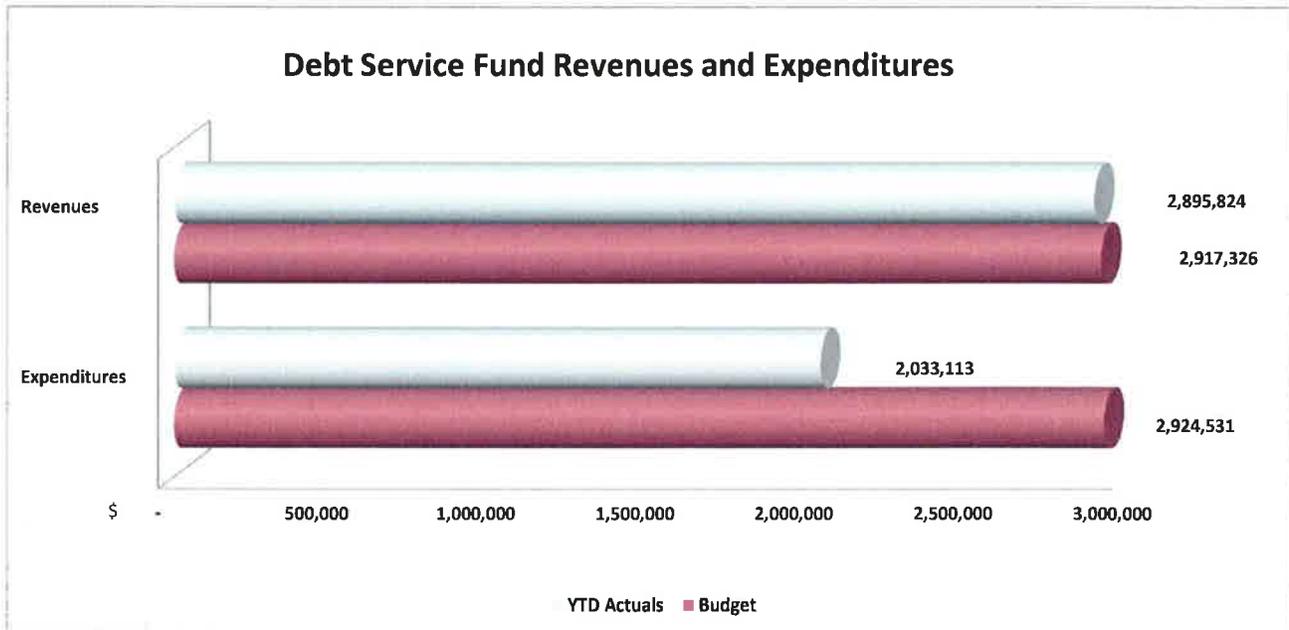
**CITY OF SACHSE
UTILITY FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2014	\$ 572,937	\$ 286,106	\$ 286,831	49.94%
	2013	603,708	303,053	300,655	50.20%
	2012	591,778	286,913	304,865	48.48%
Supplies and Materials	2014	300,838	102,884	197,954	34.20%
	2013	295,907	138,396	157,512	46.77%
	2012	292,023	103,759	188,264	35.53%
Maintenance and Repairs	2014	175,850	48,075	127,775	27.34%
	2013	148,850	51,923	96,927	34.88%
	2012	213,750	267,741	(53,991)	125.26%
Contractual Services	2014	5,285,342	2,200,026	3,085,316	41.63%
	2013	4,995,092	2,215,214	2,779,878	44.35%
	2012	4,486,996	2,339,505	2,147,491	52.14%
Non-Operating	2014	1,057,349	1,788,023	(730,674)	169.10%
	2013	1,087,215	636,517	450,698	58.55%
	2012	1,431,582	582,725	848,857	40.70%
TOTAL EXPENDITURES	2014	7,392,316	4,425,114	2,967,202	59.86%
	2013	7,130,772	3,345,102	3,785,670	46.91%
	2012	\$ 7,016,129	\$ 3,580,642	\$ 3,435,487	51.03%



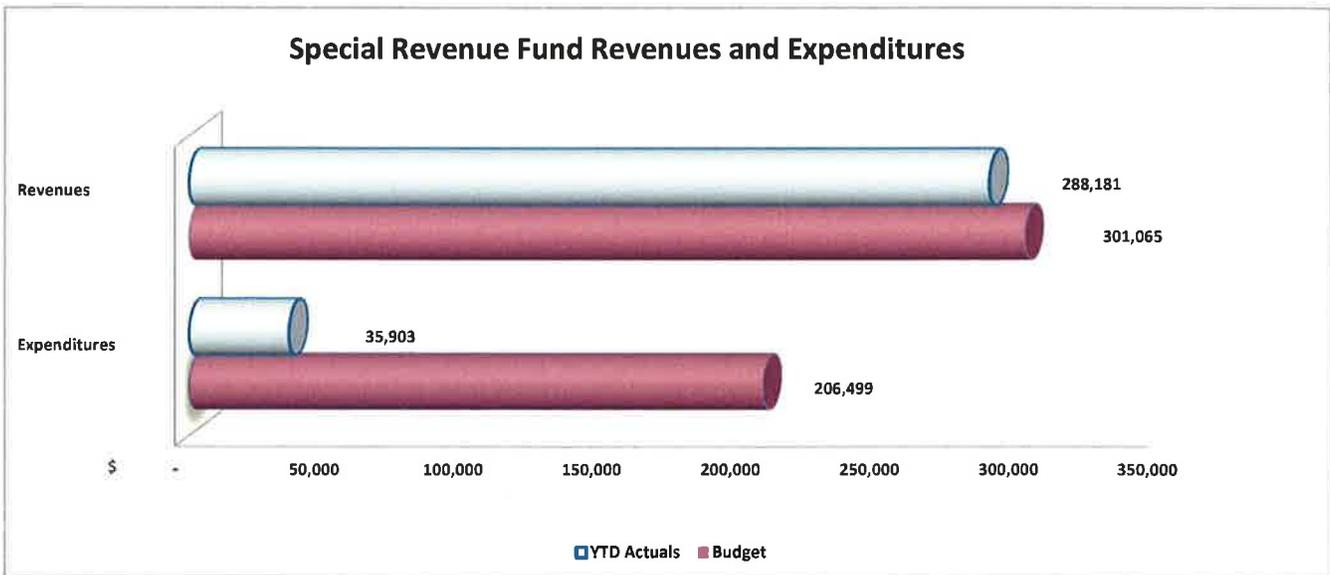
**CITY OF SACHSE
DEBT SERVICE FUND SUMMARY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Ad Valorem Taxes	\$ 2,492,137	\$ 2,444,163	\$ 2,915,826	\$ 2,894,961	\$ 20,865	99.28%
Other Income	500	1,272	1,500	863	637	57.55%
Intragovernmental Transfers	-	-	-	-	-	0.00%
TOTAL REVENUES	<u>\$ 2,492,637</u>	<u>\$ 2,445,435</u>	<u>\$ 2,917,326</u>	<u>\$ 2,895,824</u>	<u>\$ 21,502</u>	<u>99.26%</u>
EXPENDITURES						
Principal	\$ 1,035,000	\$ 1,035,000	\$ 1,125,000	\$ 1,125,000	\$ -	100.00%
Interest	1,830,446	922,871	1,798,531	907,576	890,955	50.46%
Agent Fees	1,000	823	1,000	538	463	53.75%
TOTAL EXPENDITURES	<u>\$ 2,866,446</u>	<u>\$ 1,958,694</u>	<u>\$ 2,924,531</u>	<u>\$ 2,033,113</u>	<u>\$ 891,418</u>	<u>69.52%</u>



**CITY OF SACHSE
SPECIAL REVENUE FUND SUMMARY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

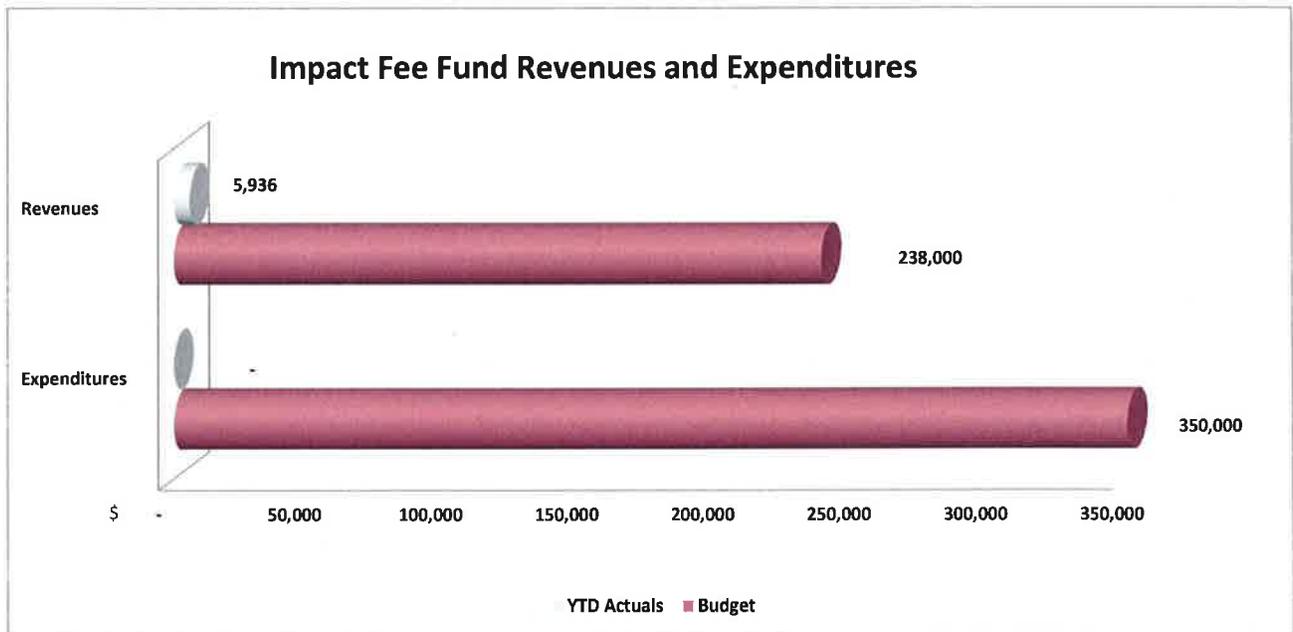
	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Fees	\$ 109,200	\$ 33,790	\$ 300,200	\$ 287,425	\$ 12,775	95.74%
Other Income	2,780	3,653	865	157	708	18.17%
Grants and Donations	-	3,325	-	598	(598)	100.00%
TOTAL REVENUES	<u>\$ 111,980</u>	<u>\$ 40,768</u>	<u>\$ 301,065</u>	<u>\$ 288,181</u>	<u>\$ 12,884</u>	<u>95.72%</u>
EXPENDITURES						
City Manager	\$ -	\$ -	\$ 52,000	\$ -	\$ 52,000	0.00%
Finance	-	60	-	-	-	0.00%
Municipal Court	5,500	3,435	40,000	3,849	36,151	9.62%
Parks and Recreation	17,906	1,400	44,500	-	44,500	0.00%
Senior Citizen Programs	-	-	5,000	-	-	0.00%
Library Services	-	2,373	26,999	21,289	5,710	78.85%
Streets and Drainage	15,000	1,000	-	-	-	0.00%
Police	1,500	-	5,000	-	5,000	0.00%
Animal Control	-	-	15,000	-	15,000	0.00%
Fire and Ambulance	3,500	-	18,000	10,765	7,235	59.81%
Municipal Center	-	-	-	-	-	0.00%
TOTAL EXPENDITURES	<u>\$ 43,406</u>	<u>\$ 8,269</u>	<u>\$ 206,499</u>	<u>\$ 35,903</u>	<u>\$ 165,596</u>	<u>17.39%</u>



**CITY OF SACHSE
IMPACT FEE FUND SUMMARY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Total Impact Fees	\$ -	\$ -	\$ 238,000	\$ 2,542	\$ 235,458	1.07%
Other Income	-	-	-	3,394	(3,394)	0.00%
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 238,000</u>	<u>\$ 5,936</u>	<u>\$ 232,064</u>	<u>2.49%</u>
EXPENDITURES						
Intergovernmental	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000	0.00%
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 350,000</u>	<u>\$ -</u>	<u>\$ 350,000</u>	<u>0.00%</u>

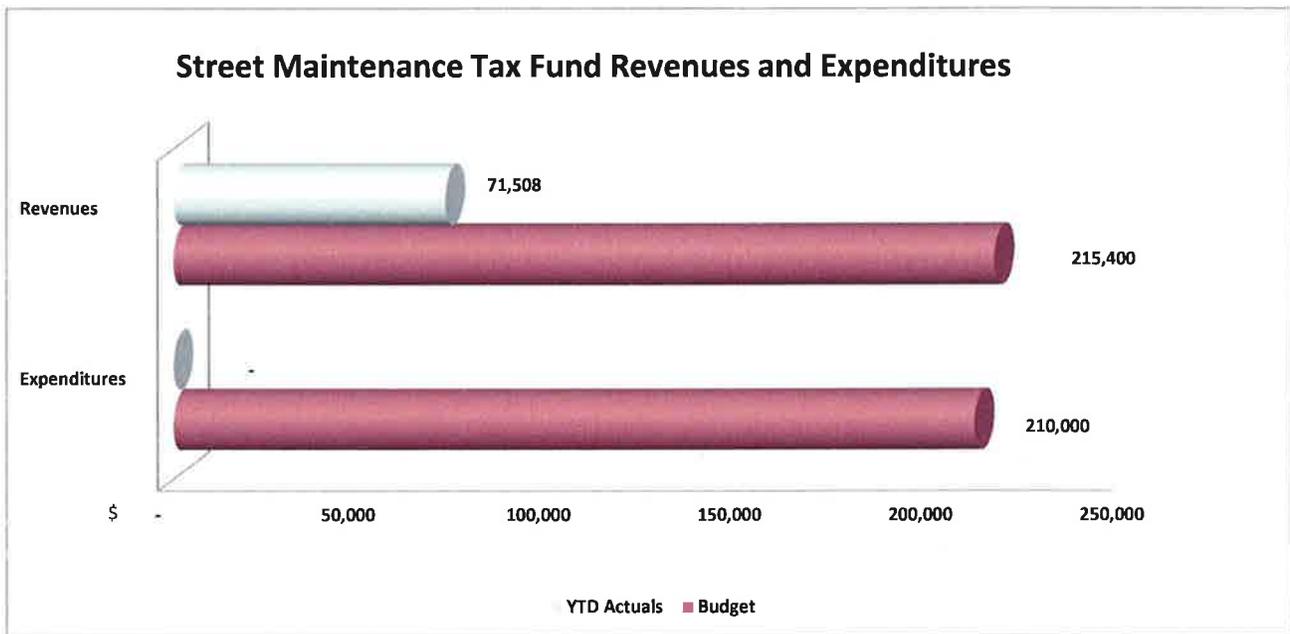
*Roadway Impact Fees are reflective of a refund issued to a developer for prior year. Actual revenue received is \$673,161.



**CITY OF SACHSE
STREET MAINTENANCE TAX FUND
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Sales Tax*	\$ -	\$ -	\$ 214,900	\$ 71,490	\$ 143,410	33.27%
Other Income	-	-	500	18	482	3.55%
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 215,400</u>	<u>\$ 71,508</u>	<u>\$ 143,892</u>	<u>33.20%</u>
EXPENDITURES						
Stree Maintenance	\$ -	\$ -	\$ 210,000	\$ -	\$ 210,000	0.00%
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 210,000</u>	<u>\$ -</u>	<u>\$ 210,000</u>	<u>0.00%</u>

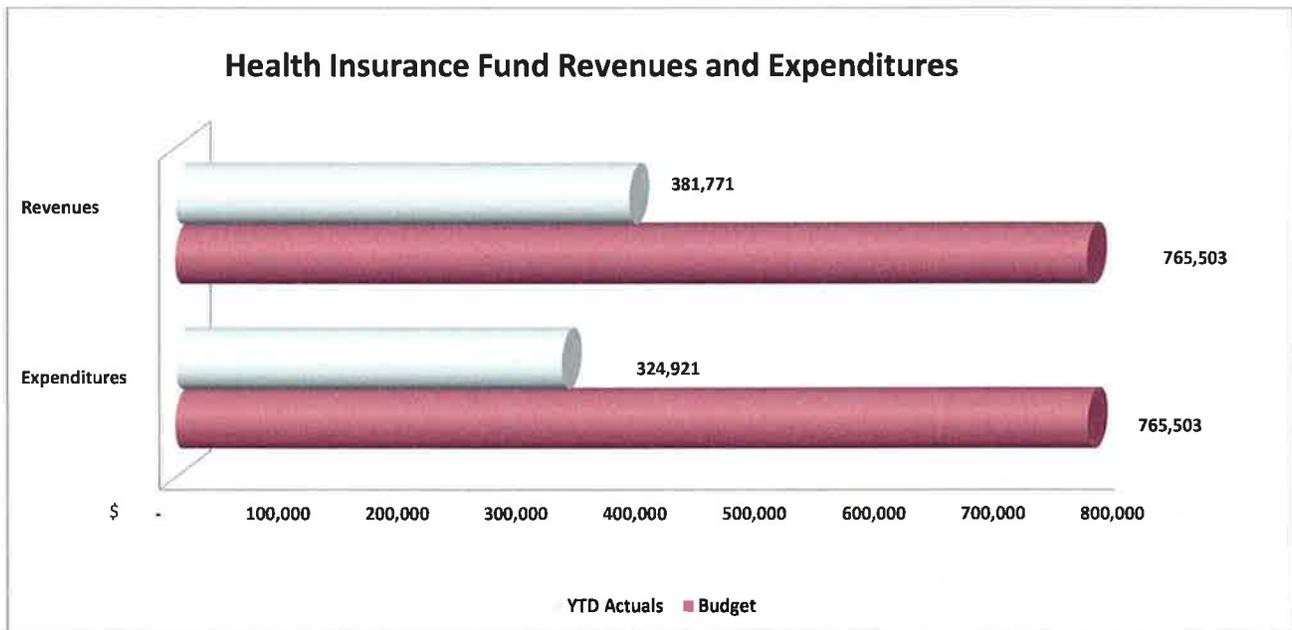
*YTD is one month of sales tax revenue that was received in December for October sales.



**CITY OF SACHSE
HEALTH INSURANCE FUND SUMMARY
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2013 BUDGET</u>	<u>FY 2013 YEAR- TO-DATE</u>	<u>FY 2014 BUDGET</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Other Income	\$ -	\$ -	\$ -	\$ 21	\$ (21)	0.00%
Transfers In - General Fund	-	-	765,503	381,750	383,753	49.87%
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 765,503</u>	<u>\$ 381,771</u>	<u>\$ 383,732</u>	<u>49.87%</u>
EXPENDITURES						
Health Insurance	\$ -	\$ -	\$ 649,874	\$ 279,903	\$ 369,971	43.07%
Dental Insurance	-	-	31,950	10,386	21,564	32.51%
H.S.A. Contribution	-	-	64,551	26,138	38,413	40.49%
Life and LTD Insurance	-	-	19,128	8,494	10,634	44.41%
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 765,503</u>	<u>\$ 324,921</u>	<u>\$ 440,582</u>	<u>42.45%</u>

*In previous years, insurance was budgeted for in the Combined Services Department of the General Fund.



**CITY OF SACHSE
CAPITAL PROJECT FUND SUMMARY*
QUARTER ENDED 03/31/2014 - 50% OF YEAR COMPLETE (UNAUDITED)**

	<u>PRIOR YEAR EXPENDITURES</u>	<u>FY 2014 YEAR- TO-DATE</u>	<u>PROJECT-TO-DATE</u>
Capital Projects			
Street CIP - Bunkerhill Road	\$ 9,149,188	\$ -	\$ 9,149,188
Street CIP - Merritt Road	1,847,753	508,932	2,356,685
Ranch Road Harlan to Clearmeadow	-	20,990	20,990
CIP Roads and Impact Fee Study	63,573	-	63,573
Hudson Drive Extension	-	131,465	131,465
3rd St Sewer Replacement	-	2,700	2,700
Easement N. of Brookview Crt. Sewer Replacement	-	1,400	1,400
Foxglove Drainage	750	727	1,477
Lighting Projects	13,275	3,025	16,300
Holly Crest Pavement	127,938	-	127,938
Merritt Rd Realignment	93,418	14,234	107,652
Haverhill Paving Improvements	285,910	210,126	496,036
Brookhollow Drive	144,576	566,779	711,355
Sachse Quite Zone	15,684	4,110	19,794
	<u>\$ 11,742,065</u>	<u>\$ 1,464,487</u>	<u>\$ 13,206,552</u>
Municipal Campus			
Municipal Campus Features	\$ 5,369,600	\$ 411	\$ 5,370,010
Sachse/Miles Signalization	200,644	-	200,644
	<u>\$ 5,570,244</u>	<u>\$ 411</u>	<u>\$ 5,570,654</u>
TOTAL EXPENDITURES	<u><u>\$ 17,312,309</u></u>	<u><u>\$ 1,464,898</u></u>	<u><u>\$ 18,777,207</u></u>

*Includes projects funded by 2006 Bond, RCC, Roadway Impact Fees, and Community Development Block Grant.

Memo

To: **Billy George, City Manager**
 From: Berna Fitzpatrick, Finance Manager *BF*
 CC: Mayor and City Council
 Date: April 23, 2014
 Re: **Investment Report for period ending March 31, 2014**

Attached is the Quarterly Investment Report for the quarter ending March 31 of the fiscal year 2013-2014. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For the period ending March 31, 2014, the City's portfolio¹ consisted of the following investments:

Portfolio at Quarter Close:	Rate at 03/31/2014	% Total	Total Investment
Money Market Account –ANB	.25%	58.0%	15,869,985
Money Market Account(EDC)-ANB	.07%	10.2%	2,790,157
Investment Pool – Tex Pool	.0299%	1.8%	502,830
CD---Comerica Bank	.42%	3.7%	1,005,271
CD—Comerica Bank	.50%	3.7%	1,006,278
CD—Comerica Bank	.46%	4.4%	1,205,561
Analysis Checking-ANB	0.00%	18.2%	5,000,000
Total Invested City Funds:		100.0%	\$27,380,082

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit with American National Bank, Comerica Bank, and Investment Pools are fully secured and safeguarded. **Total investment interest earned for the quarter ending March 31 was \$15,557.**

Citywide cash and investments for the period ending March 31, 2014 was \$27,380,082. Of this amount, \$4,127,520 is for the Sachse EDC; also included is \$5,000,000.00 which is held in a non-interest bearing analysis account. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

88% of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .27%. The Texpool Prime Fund interest rate was .0671% and the Texpool interest rate was .0299% at March 31, 2014. The 90 day T-bill rate was .05% with the 180 day T-bill at .07%.

¹ Includes the Sachse Economic Development Corporation



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

March 31, 2014

**Prepared by
Valley View Consulting, L.L.C.**

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.

A handwritten signature in blue ink that reads "Susan C. Surge".

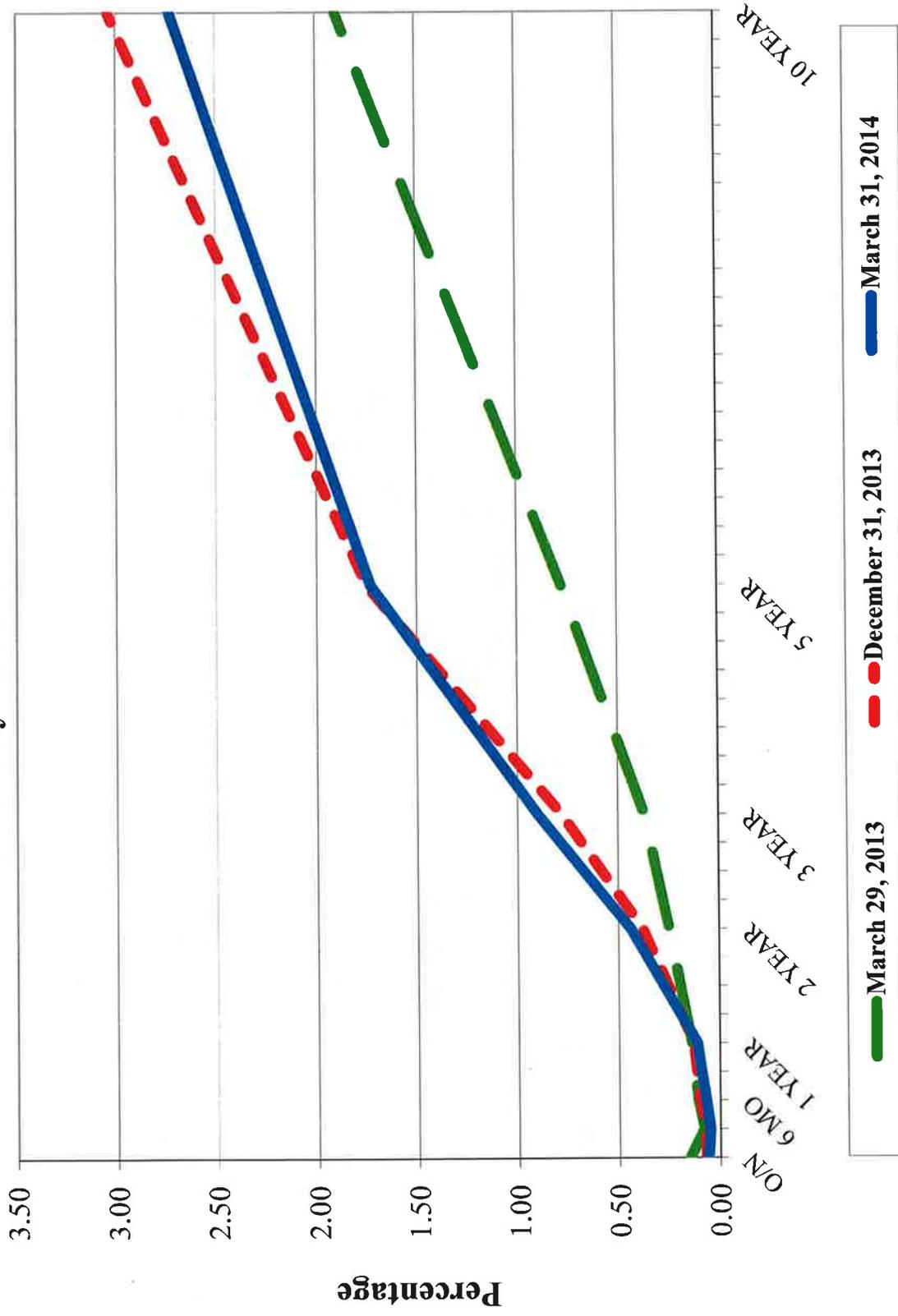
Director of Finance

A handwritten signature in blue ink that reads "Bernice St. Pierre".

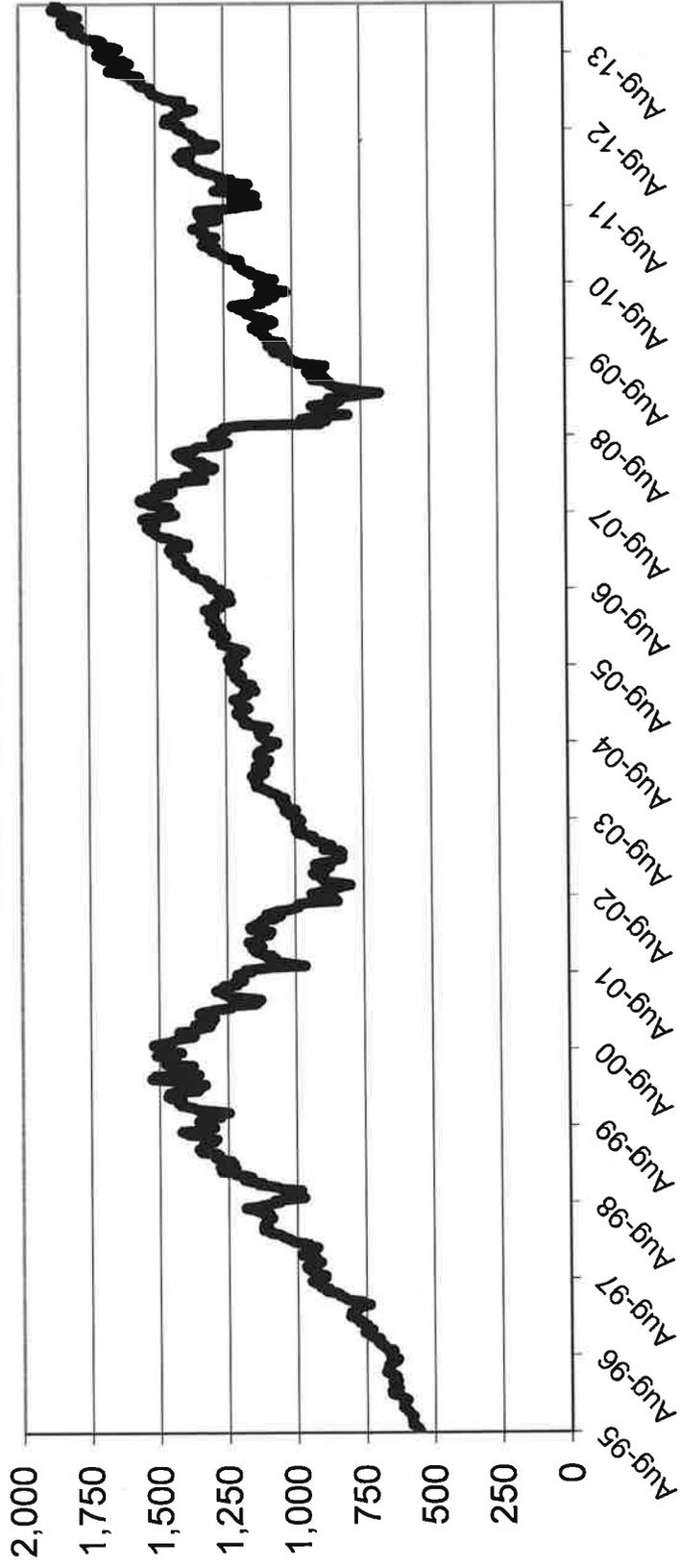
Finance Manager

Disclaimer: These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

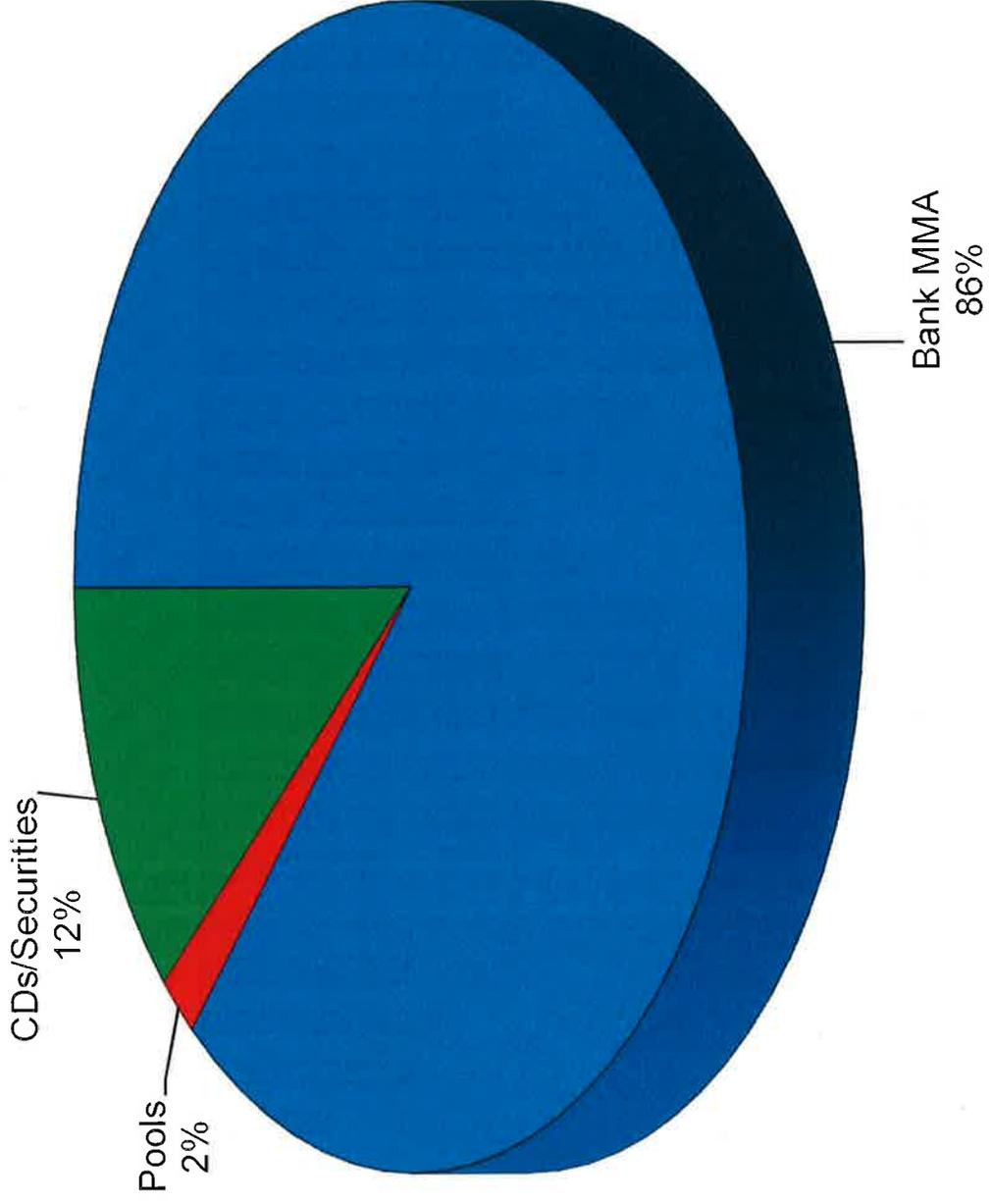
Treasury Yield Curves



S&P 500



Portfolio Composition



Book Value Comparison

Description	Coupon/ Discount	Maturity Date	December 31, 2013			March 31, 2014		
			Original Face/Par Value	Book Value	Purchases/ Accretions	Amortizations/ Sales/Maturities	Original Face/Par Value	Book Value
Bank MMA TexPool	0.25% 0.03%	04/01/14 04/01/14	\$ 24,399,930 502,794	\$ 24,399,930 502,794	- 36	\$ (739,788)	\$ 23,660,142 502,830	\$ 23,660,142 502,830
Comerica CD	0.42%	06/30/14	1,000,000	1,004,208	1,063		1,000,000	1,005,271
Comerica CD	0.50%	09/30/14	1,000,000	1,005,011	1,267		1,000,000	1,006,278
Comerica CD	0.46%	12/06/14	1,200,000	1,204,506	1,055		1,200,000	1,205,561
TOTAL			\$ 28,102,724	\$ 28,116,449	\$ 3,421	\$ (739,788)	\$ 27,362,972	\$ 27,380,082

Market Value Comparison

Description	Coupon/ Discount	Original Face/Par Value	December 31, 2013			March 31, 2014		
			Market Price	Market Value	Qtr to Qtr Change	Original Face/Par Value	Market Price	Market Value
Bank MMA TexPool	0.25% 0.03%	\$ 24,399,930 502,794	1.00 1.00	\$ 24,399,930 502,794	\$ (739,788) 36	1.00 1.00	\$ 23,660,142 502,830	\$ 23,660,142 502,830
Comerica CD	0.42%	1,000,000	100.00	1,004,208	1,063	100.00	1,000,000	1,005,271
Comerica CD	0.50%	1,000,000	100.00	1,005,011	1,267	100.00	1,000,000	1,006,278
Comerica CD	0.46%	1,200,000	100.00	1,204,506	1,055	100.00	1,200,000	1,205,561
TOTAL		\$ 28,102,724		\$ 28,116,449	\$ (736,367)		\$ 27,362,972	\$ 27,380,082

**Allocation
March 31, 2014**

Book & Market Value	Restricted Park Development	Restricted General	Restricted Water Impact	Restricted Sewer Impact	Restricted Roadway	Street Maintenance	Health Insurance	EDC
Bank MMA	\$ 350,767	\$ 497,199	\$ 597,128	\$ 1,189,007	\$ 1,217,797	\$ 71,508	\$ 56,850	\$ 2,921,959
Texpool								
06/30/14								
09/30/14								
12/06/14								1,205,561
Totals	\$ 350,767	\$ 497,199	\$ 597,128	\$ 1,189,007	\$ 1,217,797	\$ 71,508	\$ 56,850	\$ 4,127,520

**Allocation
December 31, 2013**

Book & Market Value	Restricted Park Development	Restricted General	Restricted Water Impact	Restricted Sewer Impact	Restricted Roadway	Street Maintenance	Health Insurance	EDC
Bank MMA	\$ 122,090	\$ 466,940	\$ 469,222	\$ 1,099,259	\$ 1,087,666	\$ 14,170	\$ 36,916	\$ 2,851,231
Texpool								
06/30/14								
09/30/14								
12/06/14								1,204,506
Totals	\$ 122,090	\$ 466,940	\$ 469,222	\$ 1,099,259	\$ 1,087,666	\$ 14,170	\$ 36,916	\$ 4,055,737

Portfolio Summary
City of Sachse, TX
March 31, 2014

Safety - Investment Type

Investment Type	Book Value	Percent
Money Market Account*	\$ 23,660,142	86.4%
Investment Pools	502,830	1.8%
CD's	3,217,110	11.7%
Total*	\$ 27,380,082	100%

*(Includes Sachse EDC Money Market)

Liquidity - Investments by Maturity Date

Under 30 days	\$ 24,162,972	88%
30 - 90 days	0	0%
91 - 180 days	1,005,271	4%
180 - 365 days	2,211,839	8%
366 - 640 days	0	0%
Total Principal Invested	\$ 27,380,082	100%

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD) Percent of total
<i>Portfolio</i>			
Debt Service	\$ 1,015	\$ 799	3.45%
General Fund	\$ 4,490	3,275	15.25%
Water and Sewer Fund	\$ 818	341	2.78%
Capital Project Fund	\$ 13,815	6,541	46.94%
Special Revenue Fund	\$ 487	283	1.65%
Impact Fee Fund	\$ 3,394	1,552	11.53%
Street Maintenance Fund	\$ 18	17	0.06%
Health Insurance Fund	\$ 21	16	0.07%
Sachse EDC	\$ 5,377	2,733	18.27%
Total Portfolios	\$ 29,434	\$ 15,557	100.00%

Portfolio Balance	Beginning Balances	Ending Book Balances	Change
<i>Portfolio</i>			
Debt Service	\$ 1,900,592	\$ 1,137,907	\$ (762,684.67)
General Fund	6,947,179	8,654,663	1,707,484.02
Water and Sewer Fund	1,339,683	502,614	(837,069.20)
Capital Project Fund	10,576,996	8,977,122	(1,599,874.42)
Special Revenue Fund	589,030	847,966	258,935.52
Impact Fee Fund	2,656,145	3,003,932	347,787.03
Street Maintenance Fund	14,171	71,508	57,336.75
Health Insurance Fund	36,916	56,850	19,934.19
Sachse EDC	4,055,737	4,127,520	71,783.00
Total Portfolios	\$ 28,116,449	\$ 27,380,082	\$ (736,367)

Historical Interest Rates

	January	February	March
Pooled Money Market Account	2014	0.2500%	0.2500%
	2013	0.2500%	0.2500%
	2012	0.2500%	0.2500%
Tex Pool	2014	0.0273%	0.0283%
	2013	0.0986%	0.0935%
	2012	0.0875%	0.0903%

City of Sachse, TX
Investment Portfolios
January 31, 2014

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	End of Month	Change		
GO Bond I&S Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,900,592	1,900,592	1,084,475	1,900,592	1,084,475	2,985,067	
Total							1,900,592	1,900,592	1,084,475	1,900,592	1,084,475	2,985,067	
General Fund													
General Fund	TexPool	1111-000	1/31/2014	2/1/2014	0.0273%	1	136,760	136,760	4	136,764	136,760	4	136,764
General Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	6,810,419	6,810,419	1,952,365	8,762,784	6,810,419	1,952,365	8,762,784
Total							6,947,179	6,947,179	1,952,369	8,899,548	6,947,179	1,952,369	8,899,548
Water and Sewer Fund													
W/S Impact Fee Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	0	0	0	0	0	0	0
W/S Restricted Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	156,378	156,378	0	156,378	156,378	0	156,378
W/S Operations	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,183,305	1,183,305	(74,512)	1,108,793	1,183,305	(74,512)	1,108,793
Total							1,339,683	1,339,683	(74,512)	1,265,171	1,339,683	(74,512)	1,265,171
Capital Project Funds													
Special Sales Tax	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,634,431	1,634,431	(25,121)	1,609,310	1,634,431	(25,121)	1,609,310
Capital Project Funds	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,856,587	1,856,587	(130,998)	1,725,589	1,856,587	(130,998)	1,725,589
Capital Project Fund-TXDOT	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	689,068	689,068	(688,536)	532	689,068	(688,536)	532
2009 GO Bonds	TexPool	1111-000	1/31/2014	2/1/2014	0.0273%	1	366,034	366,034	9	366,043	366,034	9	366,043
2009 GO Bonds	CD	351-11429184	12/31/2012	9/30/2014	0.5000%	242	1,000,000	1,005,011	0	1,005,011	1,005,011	0	1,005,011
2009 GO Bonds	CD	351-11429176	12/31/2012	6/30/2014	0.4200%	150	1,000,000	1,004,208	0	1,004,208	1,004,208	0	1,004,208
2009 GO Bonds	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	4,021,657	4,021,657	(33,758)	3,987,899	4,021,657	(33,758)	3,987,899
Total							10,567,777	10,576,996	(878,405)	9,698,592	10,576,996	(878,405)	9,698,592
Special Revenue Funds													
Restricted Street Impact Fee Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	0	0	0	0	0	0	0
Restricted Park Development Fee Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	122,090	122,090	17	122,107	122,090	17	122,107
Restricted General Fund	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	466,940	466,940	32,328	499,268	466,940	32,328	499,268
Total							589,030	589,030	32,345	621,375	589,030	32,345	621,375
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	469,221	469,221	59,357	528,578	469,221	59,357	528,578
Restricted Sewer Impact Fee	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,099,258	1,099,258	39,239	1,138,498	1,099,258	39,239	1,138,498
Restricted Roadway Impact Fee	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	1,087,666	1,087,666	62,635	1,150,301	1,087,666	62,635	1,150,301
Total							2,656,145	2,656,145	161,231	2,817,377	2,656,145	161,231	2,817,377
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	1/31/2014	2/1/2014	0.25000%	1	14,171	14,171	15,367	29,538	14,171	15,367	29,538
Total							14,171	14,171	15,367	29,538	14,171	15,367	29,538

City of Sachse, TX
Investment Portfolios
January 31, 2014

Source	Description	CUSIP/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
Health Insurance Fund													
Health Insurance	Money Market	114512	1/31/2014	2/1/2014	0.2500%	1	36,916	36,916	4,185	41,101	36,916	4,185	41,101
	Total						36,916	36,916	4,185	41,101	36,916	4,185	41,101
EDC Fund													
EDC	CD	351-11201955	3/6/2013	12/6/2014	0.4600%	309	1,200,000	1,204,506	0	1,204,506	1,204,506	0	1,204,506
EDC PIMMKT	Money Market	114512	1/31/2014	2/1/2014	0.160%	1	2,851,231	2,851,231	23,485	2,874,716	2,851,231	23,485	2,874,716
	Total						4,051,231	4,055,737	23,485	4,079,222	4,055,737	23,485	4,079,222
	Total						28,102,725	28,116,449	2,320,540	30,436,991	28,116,449	2,320,540	30,436,991

Summary of Portfolios by Security Type
01/31/14

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Principal Invested	Book Value		Market Value			
					Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	87.79%	1	0.2450%	24,399,931	24,399,931	2,320,527	26,720,460	24,399,931	2,320,527	26,720,458
TexPool	1.65%	1	0.0273%	502,794	502,794	13	502,807	502,794	13	502,807
CD's	10.56%	234	0.4600%	3,200,000	3,213,725	0	3,213,725	3,213,725	0	3,213,725
Total	100.00%			28,102,724	28,116,449	2,320,540	30,436,991	28,116,450	2,320,540	30,436,991

1Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
February 28, 2014

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	End of Month	Change		
Debt Service													
GO Bond I&S Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	2,985,067	2,985,067	(1,865,314)	1,119,753	2,985,067	(1,865,314)	1,119,753
Total							2,985,067	2,985,067	(1,865,314)	1,119,753	2,985,067	(1,865,314)	1,119,753
General Fund													
General Fund	TexPool	1111-000	2/28/2014	3/1/2014	0.0283%	1	136,764	136,764	3	136,766	136,764	3	136,766
General Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	8,762,784	8,762,784	(2,735)	8,760,049	8,762,784	(2,735)	8,760,049
Total							8,899,548	8,899,548	(2,732)	8,896,815	8,899,548	(2,732)	8,896,815
Water and Sewer Fund													
W/S Impact Fee Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	0	0	0	0	0	0	0
W/S Restricted Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	156,378	156,378	0	156,378	156,378	0	156,378
W/S Operations	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	1,108,793	1,108,793	(751,609)	357,184	1,108,793	(751,609)	357,184
Total							1,265,171	1,265,171	(751,609)	513,562	1,265,171	(751,609)	513,562
Capital Project Funds													
Special Sales Tax	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	1,609,310	1,609,310	(761)	1,608,549	1,609,310	(761)	1,608,549
Capital Project Funds	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	1,725,589	1,725,589	(23,730)	1,701,859	1,725,589	(23,730)	1,701,859
Capital Project Fund-TXDOT	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	532	532	0	532	532	0	532
2009 GO Bonds	TexPool	1111-000	2/28/2014	3/1/2014	0.0283%	1	366,043	366,043	8	366,051	366,043	8	366,051
2009 GO Bonds	CD	351-11429184	12/31/2012	9/30/2014	0.5000%	214	1,000,000	1,005,011	0	1,005,011	1,005,011	0	1,005,011
2009 GO Bonds	CD	351-11429176	12/31/2012	6/30/2014	0.4200%	122	1,000,000	1,004,208	0	1,004,208	1,004,208	0	1,004,208
2009 GO Bonds	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	3,987,899	3,987,899	(451,499)	3,536,400	3,987,899	(451,499)	3,536,400
Total							9,689,372	9,698,592	(475,981)	9,222,610	9,698,592	(475,981)	9,222,610
Special Revenue Funds													
Restricted Street Impact Fee Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	0	0	0	0	0	0	0
Restricted Park Development Fee Fur.	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	122,107	122,107	228,619	350,726	122,107	228,619	350,726
Restricted General Fund	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	499,268	499,268	212	499,480	499,268	212	499,480
Total							621,375	621,375	228,831	850,206	621,375	228,831	850,206
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	528,578	528,578	52,621	581,199	528,578	52,621	581,199
Restricted Sewer Impact Fee	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	1,138,498	1,138,498	38,707	1,177,205	1,138,498	38,707	1,177,205
Restricted Roadway Impact Fee	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	1,150,301	1,150,301	51,741	1,202,042	1,150,301	51,741	1,202,042
Total							2,817,377	2,817,377	143,069	2,960,446	2,817,377	143,069	2,960,446
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	29,538	29,538	27,046	56,584	29,538	27,046	56,584
Total							29,538	29,538	27,046	56,584	29,538	27,046	56,584

City of Sachse, TX
Investment Portfolios
February 28, 2014

Source	Description	CUSIP/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
Health Insurance Fund													
Health Insurance	Money Market	114512	2/28/2014	3/1/2014	0.2500%	1	41,101	41,101	11,840	52,941	41,101	11,840	52,941
							41,101	41,101	11,840	52,941	41,101	11,840	52,941
	Total												
EDC Fund													
EDC	CD	351-11201955	3/6/2013	12/6/2014	0.4600%	281	1,200,000	1,204,506	0	1,204,506	1,204,506	0	1,204,506
EDC PIMMKT	Money Market	114512	2/28/2014	3/1/2014	0.160%	1	2,874,716	2,874,716	41,935	2,916,651	2,874,716	41,935	2,916,651
							4,074,716	4,079,222	41,935	4,121,157	4,079,222	41,935	4,121,157
	Total						30,423,265	30,436,991	(2,642,915)	27,794,074	30,436,991	(2,642,915)	27,794,074

Summary of Portfolios by Security Type
02/28/14

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Principal Invested	Book Value		Market Value			
					Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	86.63%	1	0.2450%	26,720,460	26,720,460	-2,642,926	24,077,532	26,720,460	-2,642,926	24,077,532
TexPool	1.81%	1	0.0283%	502,807	502,807	11	502,817	502,807	11	502,817
CD's	11.56%	206	0.4600%	3,200,000	3,213,725	0	3,213,725	3,213,725	0	3,213,725
Total	100.00%			30,423,267	30,436,991	-2,642,915	27,794,074	30,436,991	-2,642,915	27,794,074

1Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
March 31, 2014

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	End of Month	Change		
Debt Service													
GO Bond I&S Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	1,119,753	1,119,753	18,154	1,137,907	18,154	1,137,907	
Total							1,119,753	1,119,753	18,154	1,137,907	18,154	1,137,907	
General Fund													
General Fund	TexPool	1111-000	3/31/2014	4/1/2014	0.02999%	1	136,766	136,766	4	136,770	136,766	4	136,770
General Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	8,760,049	8,760,049	(242,156)	8,517,893	8,760,049	(242,156)	8,517,893
Total							8,896,816	8,896,815	(242,153)	8,654,663	8,896,815	(242,153)	8,654,663
Water and Sewer Fund													
W/S Impact Fee Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	0	0	0	0	0	0	0
W/S Restricted Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	156,378	156,378	0	156,378	156,378	0	156,378
W/S Operations	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	357,184	357,184	(10,948)	346,236	357,184	(10,948)	346,236
Total							513,562	513,562	(10,948)	502,614	513,562	(10,948)	502,614
Capital Project Funds													
Special Sales Tax	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	1,608,549	1,608,549	189	1,608,738	1,608,549	189	1,608,738
Capital Project Funds	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	1,701,859	1,701,859	(10,730)	1,691,130	1,701,859	(10,730)	1,691,130
Capital Project Fund-TXDOT	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	532	532	0	532	532	0	532
2009 GO Bonds	TexPool	1111-000	3/31/2014	4/1/2014	0.02999%	1	366,051	366,051	9	366,060	366,051	9	366,060
2009 GO Bonds	CD	351-11429184	12/31/2012	9/30/2014	0.50000%	183	1,000,000	1,005,011	1,267	1,006,278	1,005,011	1,267	1,006,278
2009 GO Bonds	CD	351-11429176	12/31/2012	6/30/2014	0.42000%	91	1,000,000	1,004,208	1,063	1,005,271	1,004,208	1,063	1,005,271
2009 GO Bonds	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	3,536,400	3,536,400	(237,287)	3,299,113	3,536,400	(237,287)	3,299,113
Total							9,213,391	9,222,610	(245,488)	8,977,122	9,222,610	(245,488)	8,977,122
Special Revenue Funds													
Restricted Street Impact Fee Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	0	0	0	0	0	0	0
Restricted Park Development Fee Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	350,726	350,726	42	350,767	350,726	42	350,767
Restricted General Fund	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	499,480	499,480	(2,281)	497,199	499,480	(2,281)	497,199
Total							850,206	850,206	(2,239)	847,966	850,206	(2,239)	847,966
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	581,199	581,199	15,929	597,128	581,199	15,929	597,128
Restricted Sewer Impact Fee	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	1,177,205	1,177,205	11,802	1,189,007	1,177,205	11,802	1,189,007
Restricted Roadway Impact Fee	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	1,202,042	1,202,042	15,756	1,217,797	1,202,042	15,756	1,217,797
Total							2,960,446	2,960,446	43,487	3,003,932	2,960,446	43,487	3,003,932
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	3/31/2014	4/1/2014	0.25000%	1	56,584	56,584	14,924	71,508	56,584	14,924	71,508
Total							56,584	56,584	14,924	71,508	56,584	14,924	71,508

City of Sachse, TX
Investment Portfolios
March 31, 2014

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change 1	Beginning of Month	Change		
Health Insurance Fund													
Health Insurance	Money Market	114512	3/31/2014	4/1/2014	0.2500%	1	52,941	52,941	3,909	52,941	56,850	3,909	56,850
	Total						52,941	52,941	3,909	52,941	56,850	3,909	56,850
EDC Fund													
EDC	CD	351-11201955	3/6/2013	12/6/2014	0.4600%	250	1,200,000	1,204,506	1,055	1,204,506	1,205,561	1,055	1,205,561
EDC PMMKT	Money Market	114512	3/31/2014	4/1/2014	0.160%	1	2,916,651	2,916,651	5,308	2,916,651	2,921,959	5,308	2,921,959
	Total						4,116,651	4,121,157	6,363	4,121,157	4,127,520	6,363	4,127,520
	Total						27,780,351	27,794,074	(413,991)	27,380,082	27,794,074	(413,991)	27,380,082

Summary of Portfolios by Security Type
03/31/14

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Principal Invested	Book Value		Market Value				
					Beginning of Month	Change	Beginning of Month	Change			
Money Market Account	86.41%	1	0.2450%	24,077,532	24,077,532	24,077,532	-417,389	23,660,142	-417,389	23,660,142	
TexPool	1.84%	1	0.0299%	502,817	502,817	502,817	13	502,830	13	502,830	
CD's	11.75%	175	0.4600%	3,200,000	3,213,725	3,213,725	3,385	3,217,110	3,213,725	3,385	3,217,110
Total	100.00%			27,780,349	27,794,074	27,380,082	-413,991	27,794,074	-413,991	27,380,082	

1Change = Investment activity including earnings, deposits and withdrawals.



Legislation Details (With Text)

File #:	14-2181	Version:	1	Name:	Resolution for Hancher Library Grant
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/21/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	
Title:	Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the application for the 2014 Hancher Foundation grant for library materials.				

Executive Summary

Library Manager is requesting consideration and approval for the resolution to write a Hancher Library Foundation grant. The grant will be for \$39,403 for new computers for the public (online catalog) and circulation desk, audio-visual equipment for the library's meeting room, and to purchase books and e-books.

Sponsors:

Indexes:

Code sections:

Attachments: [RESO 2014 Hancher Library Grant.pdf](#)
[Presentation 2014 Hancher Grant.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the application for the 2014 Hancher Foundation grant for library materials.

Executive Summary

Library Manager is requesting consideration and approval for the resolution to write a Hancher Library Foundation grant. The grant will be for \$39,403 for new computers for the public (online catalog) and circulation desk, audio-visual equipment for the library's meeting room, and to purchase books and e-books.

Background

The Hancher Library Foundation foundation provides funding to libraries to help with funding for libraries serving 50,000 or less. Projects are reviewed for the level of educational contribution to the community. Funding will not be considered for normal operation expenses, salaries, or benefits. This project fits within the foundation's guidelines.

Grant funds will allow the Library staff add computers for the public and circulation desk, audio-visual equipment for the library's meeting room, and to purchase books and e-books.

Policy Considerations

N/A

Budgetary Considerations

No matching funds are required for this grant.

Staff Recommendations

Approval of a resolution of the City Council of the City of Sachse, Texas, authorizing the application for the 2014 Hancher Foundation grant for library materials, as a Consent Agenda Item.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL AT THE CITY OF SACHSE, TEXAS AUTHORIZING THE APPLICATION FOR THE 2014 HANCHER FOUNDATION GRANT FOR LIBRARY MATERIALS; AND PROVIDING AN EFFECTIVE DATE.

Whereas, the Sachse Public Library provides library services for the citizens of Sachse; and

Whereas, the Sachse Public Library desires additional funding for computers, audio-visual equipment, books and e-books.

Whereas, the Hancher Grant offers funding for that enhancement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Manager of the City of Sachse is hereby authorized to apply for the Hancher Foundation Grant for computers, audio-visual equipment, books, and e-books.

SECTION 2. This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this 5th day of May 2014.

APPROVED:

ATTEST:

Terry Smith, City Secretary

Mike Felix, Mayor

HANCHER GRANT RESOLUTION

CITY COUNCIL MEETING

May 5, 2014



Highlights of Hancher Grant

- The Ladd and Katherine Hancher Library Foundation will consider requests from public libraries serving populations 50,000 or less. The Sachse Public Library is applying for \$39,403 for computers, books and e-books, audio-visual equipment for the library's meeting room.

Katherine and Ladd Hancher Grant Resolution

- Approve a resolution of the City Council of the City of Sachse, Texas authorizing the Sachse Public Library to apply for the Katherine and Ladd Hancher Grant for computers, books/e-books, audio-visual equipment for the library's meeting room.



Legislation Details (With Text)

File #: 14-2201 **Version:** 1 **Name:** Resolution Denying Atmos Rate Increase

Type: Agenda Item **Status:** Agenda Ready

File created: 4/30/2014 **In control:** City Council

On agenda: 5/5/2014 **Final action:**

Title: Consider a resolution of the City Council of the City of Sachse, Texas, denying the rate increase requested by Atmos Energy Corp., Mid-Tex Division under the company's 2014 annual rate review mechanism filing in all cities exercising original jurisdiction; requiring the company to reimburse cities' reasonable ratemaking expenses pertaining to review of the RRM; authorizing the City's participation with Atmos Cities Steering Committee in any appeal filed at the Railroad Commission of Texas by the company; requiring the company to reimburse cities' reasonable ratemaking expenses in any such appeal to the Railroad Commission; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; and requiring delivery of this resolution to the company and the steering committee's legal counsel.

Executive Summary

In June 2013, City Council approved an ordinance approving and adopting rate schedule "RRM-Rate Review Mechanism" for Atmos Energy Corporation. The RRM, which was created collaboratively by the Atmos Cities Steering Committee(ACSC) and Atmos Mid-Tex, allows for a more comprehensive rate review and annual adjustment than the legislatively approved Gas Reliability Infrastructure Program(GRIP). Consultants working on behalf of ACSC Cities have investigated the Company's requested rate increase, and do not feel that the evidence supports the requested amount of \$45.7 million, but a much lesser amount of \$19 million. The ACSC Executive Committee authorized a settlement value considerably above the consultants' recommendation, but it was rejected by the company. They have not been able to reach a compromise, so the remaining option is to deny the rate increase.

Sponsors:

Indexes:

Code sections:

Attachments: [51SACHSE Resolution Denying Rate Increase Requested by Atmos Energy65905.pdf](#)
[2014 04 28 Model Staff Report \(denial\)ACSC.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City Council of the City of Sachse, Texas, denying the rate increase requested by Atmos Energy Corp., Mid-Tex Division under the company's 2014 annual rate review mechanism filing in all cities exercising original jurisdiction; requiring the company to reimburse cities' reasonable ratemaking expenses pertaining to review of the RRM; authorizing the City's participation with Atmos Cities Steering Committee in any appeal filed at the Railroad Commission of Texas by the company; requiring the company to reimburse cities' reasonable ratemaking expenses in any such appeal to the Railroad Commission; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; and requiring delivery of this resolution to the company and the steering committee's legal counsel.

Executive Summary

In June 2013, City Council approved an ordinance approving and adopting rate schedule "RRM-Rate Review Mechanism" for Atmos Energy Corporation. The RRM, which was created collaboratively by the Atmos Cities Steering Committee(ACSC) and Atmos Mid-Tex, allows for a more comprehensive rate review and annual adjustment than the legislatively approved Gas Reliability Infrastructure Program(GRIP). Consultants working on behalf of ACSC Cities have investigated the Company's requested rate increase, and do not feel that the evidence supports the requested amount of \$45.7 million, but a much lesser amount of \$19 million. The ACSC Executive Committee authorized a settlement value considerably above the consultants' recommendation, but it was rejected by the company. They have not been able to reach a compromise, so the remaining option is to deny the rate increase.

Background

Rates cannot change without the adoption or rate ordinances by cities. The purpose of this Resolution is to deny the rate increase requested by Atmos. The RRM tariff allows Atmos to implement its requested rates effective June 1 while any appeal at the Railroad Commission is pending, subject to refunds based upon the outcome of the appeal. This would be a monthly increase of approximately \$2.02 for the average residential customer, subject to any refund if the Commission reduces the rates implemented by Atmos. The actual increase should be somewhat less because the company has indicated it will not appeal all of the issues raised by the ACSC.

Policy Considerations

Rates cannot change without the adoption of a rate ordinance by the City; however, the ACSC Executive Committee has unanimously recommended that ACSC members adopt a resolution denying all rate relief before June 1, 2014.

Budgetary Considerations

Atmos rate increases would affect the total cost of natural gas for city use, as well as residential and commercial customers within the City.

Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, denying the rate increase requested by Atmos Energy Corp., Mid-Tex Division under the company's 2014 annual rate review mechanism filing in all cities exercising original jurisdiction; requiring the company to reimburse cities' reasonable ratemaking expenses pertaining to review of the RRM; authorizing the City's participation with Atmos Cities Steering Committee in any appeal filed at the Railroad Commission of Texas by the company; requiring the company to reimburse cities' reasonable ratemaking expenses in any such appeal to the Railroad Commission; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; and requiring delivery of this resolution to the company and the steering committee's legal counsel, as a Consent Agenda Item.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, DENYING THE RATE INCREASE REQUESTED BY ATMOS ENERGY CORP., MID-TEX DIVISION UNDER THE COMPANY’S 2014 ANNUAL RATE REVIEW MECHANISM FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; REQUIRING THE COMPANY TO REIMBURSE CITIES’ REASONABLE RATEMAKING EXPENSES PERTAINING TO REVIEW OF THE RRM; AUTHORIZING THE CITY’S PARTICIPATION WITH ATMOS CITIES STEERING COMMITTEE IN ANY APPEAL FILED AT THE RAILROAD COMMISSION OF TEXAS BY THE COMPANY; REQUIRING THE COMPANY TO REIMBURSE CITIES’ REASONABLE RATEMAKING EXPENSES IN ANY SUCH APPEAL TO THE RAILROAD COMMISSION; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE STEERING COMMITTEE’S LEGAL COUNSEL.

WHEREAS, the City of Sachse, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of approximately 164 similarly situated cities served by Atmos Mid-Tex that have joined together to facilitate the review of and response to natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, pursuant to the terms of the agreement settling the Company’s 2007 Statement of Intent to increase rates, ACSC Cities and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process controlled in a three-year experiment by ACSC Cities as a substitute to the current Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature; and

WHEREAS, the City took action in 2008 to approve a Settlement Agreement with Atmos Mid-Tex resolving the Company’s 2007 rate case and authorizing the RRM tariff; and

WHEREAS, in 2013, ACSC and the Company negotiated a renewal of the RRM tariff process for an additional five years; and

WHEREAS, the City passed an ordinance renewing the RRM tariff process for the City for an additional five years; and

WHEREAS, the RRM renewal tariff contemplates reimbursement of ACSC Cities’ reasonable expenses associated with RRM applications; and

WHEREAS, on or about February 28, 2014, the Company filed with the City its second annual RRM filing under the renewed RRM tariff, requesting to increase natural gas base rates by \$45.7 million; and

WHEREAS, ACSC coordinated its review of Atmos Mid-Tex's RRM filing through its Executive Committee, assisted by ACSC attorneys and consultants, to investigate issues identified by ACSC in the Company's RRM filing; and

WHEREAS, ACSC attorneys and consultants have concluded that the Company is unable to justify a rate increase of the magnitude requested in the RRM filing; and

WHEREAS, ACSC's consultants determined the Company is only entitled to a \$19 million increase, approximately 42% of the Company's request under the 2014 RRM filing; and

WHEREAS, the Company would only be entitled to approximately \$31 million if it had a GRIP case; and

WHEREAS, the Company's levels of operating and maintenance expense have dramatically risen without sufficient justification; and

WHEREAS, the Company has awarded its executives and upper management increasing and unreasonable levels of incentives and bonuses, expenses which should be borne by shareholders who received a 23% total return on investment in 2013; and

WHEREAS, the Company requested a drastically high level of medical expense that is unreasonable and speculatively based upon estimates; and

WHEREAS, ACSC and the Company were unable to reach a compromise on the amount of additional revenues that the Company should recover under the 2014 RRM filing; and

WHEREAS, the ACSC Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities deny the requested rate increase; and

WHEREAS, the Company's current rates are determined to be just, reasonable, and in the public interest.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the findings set forth in this Resolution are hereby in all things approved.

SECTION 2. That the City Council finds that Atmos Mid-Tex was unable to justify the appropriateness or the need for the increased revenues requested in the 2014 RRM filing, and that existing rates for natural gas service provided by Atmos Mid-Tex are just and reasonable.

SECTION 3. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC Cities in processing the Company's RRM application.

SECTION 4. That in the event the Company files an appeal of this denial of rate increase to the Railroad Commission of Texas, the City is hereby authorized to intervene in such appeal, and shall participate in such appeal in conjunction with the ACSC membership. Further, in such event Atmos Mid-Tex shall reimburse the reasonable expenses of the ACSC Cities in participating in the appeal of this and other ACSC City rate actions resulting from the 2014 RRM filing.

SECTION 5. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

SECTION 6. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

SECTION 7. That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Manager of Rates and Regulatory Affairs, at Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the _____ day of _____, 2014.

CITY OF SACHSE, TEXAS

Mike Felix, Mayor

ATTEST:

Terry Smith, City Secretary

MODEL STAFF REPORT

The City, along with approximately 164 other cities served by Atmos Energy Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). On or about February 28, 2014, Atmos Mid-Tex filed with the City an application to increase natural gas rates pursuant to the Rate Review Mechanism (“RRM”) tariff renewed by the City in 2013 as a continuation and refinement of the previous RRM rate review process. This is the second annual RRM filing under the renewed RRM tariff.

The Atmos Mid-Tex RRM filing sought a \$45.7 million rate increase system-wide based on an alleged test-year cost of service revenue deficiency of \$49 million. Of the total amount requested, almost \$37 million is attributable to the affected cities. The City worked with ACSC to analyze the schedules and evidence offered by Atmos Mid-Tex to support its request to increase rates. Although a good faith attempt was made by ACSC to reach a compromise with Atmos Mid-Tex, an agreement was not reached. In the absence of an agreement, the ACSC Executive Committee and ACSC’s legal counsel have recommended that ACSC members adopt the attached Resolution denying the rate increase request.

The RRM tariff was adopted by the City as an alternative to the Gas Reliability Infrastructure Program (“GRIP”), the statutory provision that allows Atmos to bypass the City’s rate regulatory authority to increase its rates annually to recover capital investments. In past years, cities have been able to reach a compromise with Atmos to reduce the rate impact from the requested RRM increases, and these compromises have also been lower than the rates that Atmos would have been entitled to under the GRIP filing. In this case, the Company would have been entitled to an increase from GRIP of no more than \$31.5 million. The magnitude of the requested increase under the 2014 RRM filing, and the wide differences between it and the ACSC consultants’ recommendations made a compromise much more difficult and ultimately impossible. The Company demanded more than it would be entitled to if it had filed a GRIP case. For this reason, the ACSC Executive Committee and ACSC legal counsel recommend that all ACSC Cities adopt the Resolution denying the requested rate change.

RRM Background:

The RRM tariff was originally approved by ACSC Cities as part of the settlement agreement to resolve the Atmos Mid-Tex 2007 system-wide rate filing at the Railroad Commission. In early 2013, the City adopted a renewed RRM tariff for an additional five years. This is the second RRM filing under the renewed tariff. This filing was made by agreement less than one year after the first filing in order for the RRM rate-setting process to hereafter use a calendar year as the test period.

The RRM tariff and the process implementing that tariff were created collaboratively by ACSC and Atmos Mid-Tex as an alternative to the legislatively-authorized GRIP surcharge process. ACSC has opposed GRIP because it constitutes piecemeal ratemaking, does not allow any review of the reasonableness of Atmos’ expenditures, and does not allow participation by cities or recovery of cities’ rate case expenses. In contrast, the RRM process has allowed for a more comprehensive rate review and annual adjustment as a substitute for GRIP filings.

ACSC’s consultants have calculated that had Atmos filed under the GRIP provisions, it would have received additional revenues from ratepayers of approximately \$31.5 million.

Purpose of the Resolution:

Rates cannot change without the adoption of rate ordinances by cities. No related matter is pending at the Railroad Commission. The purpose of the Resolution is to deny the rate increase requested by Atmos. Under the RRM tariff, Atmos may appeal the rate decision of the cities to the Railroad Commission; such appeal must be filed within thirty (30) days of the City action.

The RRM tariff also allows Atmos to implement its requested rates effective June 1 while any appeal at the Commission is pending, subject to refunds based upon the outcome of the appeal. This would represent a monthly increase of approximately \$2.02 for the average residential customer, subject to any refund if the Commission reduces the rates implemented by Atmos. The actual impact will be slightly less than \$2.02 for most residential customers because the Company has indicated it will not appeal and thus concedes several of the issues raised by Cities. The Resolution also authorizes the City to participate as a party to the appeal in conjunction with the ACSC, and requires the Company to reimburse the City for its rate case expenses associated with the City’s review of the RRM filing, and with the appeal of the City’s denial of the rate increase.

Rate Impact of Appeal by Atmos Effective June 1:

The RRM tariff constrains the annual increase in the residential customer charge to no more than \$0.50. The current \$17.70 customer charge will be increased to \$18.22 per month with the addition of an energy conservation program surcharge of \$0.02. The current \$17.70 customer charge for unincorporated area customers will become \$20.32 per month because all of the increase associated with a GRIP filing, which is applicable to all customers not covered by a RRM tariff, is placed on the customer charge. However, the commodity charge for unincorporated residential service will be less than one-half of the commodity charge for residents of incorporated areas—\$0.04172 per Ccf vs. \$0.08998 per Ccf.

A comparison of rates and rate impact of what Atmos initially proposed in its RRM filing is reflected in the following chart:

Customer Class	Current Bill	New Bill	Difference	New Customer Charge	New Commodity Charge	Base Rate Increase
Residential	48.09	50.11	2.02	\$ 18.22	\$0.08998 Ccf	9.41%
Commercial	254.85	260.91	6.06	\$ 38.85	\$0.07678 Ccf	9.59%
Industrial	4,680.30	4,837.10	156.80	\$675.00	declining block	9.70%
Transportation	2,836.84	2,993.64	156.80	\$675.00	declining block	9.70%

However, Atmos has indicated that it will not appeal all issues raised by Cities and thus the impact should be slightly less than what is reflected in the above chart. A precise impact statement cannot be presented until after the Company’s appeal is filed.

Reasons Justifying Approval of the Resolution:

Consultants working on behalf of ACSC Cities have investigated the Company’s requested rate increase. While the evidence does not support the \$45.7 million increase requested by the Company, ACSC’s consultants agree that the Company can justify an increase in revenues of a much lesser amount—namely, an increase of only \$19 million. The Executive Committee authorized a settlement value considerably above the consultants’ recommendation but it was insufficient to meet the Company’s expectation. The Company and ACSC Cities were too far apart in their positions to reach a compromise, and rather than granting a partial increase that the Company will not accept, the option remaining is to deny the rate increase request in its entirety, and participate in the Company’s appeal of this decision at the Railroad Commission.

Explanation of “Be It Resolved” Paragraphs:

1. This paragraph approves all findings in the Resolution.
2. This section denies the requested rate increase, finds the proposed rates to be unreasonable and not in the public interest, and finds the existing rates to be just and reasonable.
3. This section requires the Company to reimburse ACSC Cities for reasonable ratemaking costs associated with reviewing and processing the RRM application.
4. This section authorizes participation by the City in conjunction with ACSC in any appeal filed by the Company at the Railroad Commission, and authorizes ACSC and its counsel to act on behalf of the City. This section also requires the Company to reimburse ACSC Cities for reasonable ratemaking costs associated with any appeal filed by the Company to the City’s resolution.
5. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
6. This section is a savings clause, which provides that if any section(s) is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution. This section further directs that the remaining provisions of the Resolution are to be interpreted as if the offending section or clause never existed.
7. This paragraph directs that a copy of the signed Resolution be sent to a representative of the Company and legal counsel for ACSC.



Legislation Details (With Text)

File #: 14-2190 **Version:** 1 **Name:** 2014 Dallas Co. mowing PSA
2014 Dallas Co. mowing PSA

Type: Agenda Item **Status:** Agenda Ready

File created: 4/24/2014 **In control:** City Council

On agenda: 5/5/2014 **Final action:**

Title: Consider a resolution of the City of Sachse, Texas, approving the terms and conditions of the Project Specific Agreement to the Master Interlocal Agreement for Dallas County to provide partial funding for mowing along duly qualified "Type B" public roadways.

Executive Summary

The City of Sachse has historically utilized the Services of Dallas County to maintain eligible rights of way along Type B public roadways on a 50-50 cost sharing basis. The Project Specific Agreement identifies a total amount not to exceed \$6,500.00. The city's portion is fifty percent of this amount, not to exceed \$3,250.00.

Sponsors:

Indexes:

Code sections:

- Attachments:** [ROW mowing ILA](#)
[ROW Mowing Map 4-2014](#)
[Resolution Dallas County mowing.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider a resolution of the City of Sachse, Texas, approving the terms and conditions of the Project Specific Agreement to the Master Interlocal Agreement for Dallas County to provide partial funding for mowing along duly qualified "Type B" public roadways.

Executive Summary

The City of Sachse has historically utilized the Services of Dallas County to maintain eligible rights of way along Type B public roadways on a 50-50 cost sharing basis. The Project Specific Agreement identifies a total amount not to exceed \$6,500.00. The city's portion is fifty percent of this amount, not to exceed \$3,250.00.

Background

Dallas County provides right of way mowing services through its contracted vendor and makes this service available to cities within the county on a cost sharing basis. The City of Sachse has utilized this service in past years as a cost saving measure as the county administers a competitive bid process and allows cities the opportunity to take advantage of lower maintenance costs.

Policy Considerations

None

Budgetary Considerations

The Project Specific Agreement calls for the City of Sachse to participate in an amount not to exceed \$3,250.00. This amount has been included in the Street Department budget.

Staff Recommendations

Staff recommends approval of a resolution of the City of Sachse, Texas, approving the terms and conditions of the Project Specific Agreement to the Master Interlocal Agreement for Dallas County to provide partial funding for mowing along duly qualified "Type B" public roadways, as a Consent Agenda Item.

STATE OF TEXAS §

COUNTY OF DALLAS §

**PROJECT SPECIFIC AGREEMENT
RE: ROAD WAY MAINTENANCE, I.E. MOWING, ALONG CERTAIN ENUMERATED
“TYPE B” PUBLIC ROADWAY-- MADE PURSUANT TO DALLAS COUNTY’S
MASTER ROAD & BRIDGE INTERLOCAL MAINTENANCE AGREEMENT WITH
CITY OF SACHSE, TEXAS**

This Project Specific Agreement, (hereinafter “PSA”), supplemental to the Master Interlocal Agreement, is made by and between Dallas County, Texas (hereinafter “County”) and the City of Sachse, Texas (hereinafter “City”), acting by and through their duly authorized representatives and officials, for the purpose of transportation-related maintenance to be undertaken along certain enumerated “Type B” public roadway, as more fully described in Attachment “A”, incorporated herein by reference (“Project”).

WHEREAS, Chapter 791 of the Texas Government Code and Chapter 261 of the Texas Transportation Code provides authorization for local governments to contract amongst themselves for the performance of governmental functions and services;

WHEREAS, on or about February 4, 2014, County and City entered into a Master Interlocal Agreement (“Agreement”), whereby County agreed to provide partial funding for certain duly qualified “Type B” road and bridge maintenance projects, said projects situated within the territorial limits and jurisdiction of City; and

WHEREAS, City now desires County to provide partial funding for right of way maintenance, specifically mowing, along duly qualified “Type B” public roadway, situated in the City as more fully described on Attachment “A”;

NOW THEREFORE THIS PSA is made by and entered into by County and City, for the mutual consideration stated herein.

Witnesseth

Article I.

Project Specific Agreement

This PSA is specifically intended to identify a Project authorized under the Master Agreement. This document sets forth the rights and responsibilities pertaining to each party hereto, and is additional and supplemental to the Master Agreement, and all amendments and supplements thereto, which are incorporated herein. All terms of the Master Agreement remain in full force and effect, except as modified herein. In the event of any conflict between the Master Agreement and

this PSA, this PSA shall control.

Article II

Incorporated Documents

This PSA incorporates, as if fully reproduced herein word for word and number for number, the following items:

1. Master Interlocal Agreement authorized by County Commissioners Court Order No. 2014-0210, dated February 4, 2014, and additions thereto as incorporated herein, and
2. Map/Diagram of the Proposed Work Sites (Attachment "A").

Article III

Term of Agreement

This PSA becomes effective when signed by the last party whose signature makes the agreement fully executed. This PSA shall terminate either upon expiration of the underlying Master Road & Bridge Interlocal Agreement, or before such time upon sixty (60) written notice to either party, consistent with the notice provisions allowed for herein.

Article IV

Project Description

This PSA is entered into by the parties for purpose of jointly identifying and funding a necessary roadway maintenance project along several duly qualified "Type B" public roadways within the City of Sachse, Texas. The Project shall consist solely of joint funding for mowing stretches of right of way alongside said roadway to facilitate acceptable sight distances and other public safety concerns. The Project is authorized by the aforementioned Master Interlocal Agreement, with the parties' obligations and responsibilities governed thereby, as well as by the terms and provisions of this PSA. The Project will facilitate the safe and orderly movement of public transportation to benefit both the City and County.

Article V.

Fiscal Funding

Notwithstanding anything to the contrary herein, this PSA is expressly contingent upon each party's ability to fund each and every funding obligation contained herein from funds currently available to them as required by Chapter 791, Texas Government Code. City shall have no right of action or claim against the County as regards any funding obligations of the Project.

Article VI

Agreements

A. County Rights and Responsibilities:

1. County shall cause said right of way to be mowed, as needed, with the goal of maintaining proper sight lines, as well as to facilitate the orderly flow of traffic, and other transportation-related public safety concerns.

2. County shall employ such services through use of vendors of its own choosing, as a total cost not to exceed Six Thousand Five Hundred Dollars (\$6,500.00) annually, fifty percent (50%) of which shall be reimbursed to County by City.

3. By undertaking said maintenance services inside City's territorial jurisdiction, County and its' contractors/vendors assume no liabilities or responsibilities whatsoever for providing for, or insuring the, public safety and/or well-being any persons and/or entities traversing these roadway or that might be affected thereby.

B. City's Rights and Responsibilities:

1. For each mowing undertaken by County within the designated right of way, City shall reimburse County for sums paid, at a rate of fifty percent (50%), said reimbursements due and payable to County no later than thirty (30) days from each date of payment demand.

2. Where necessary, City, at its own expense, shall be responsible for remediating any hazards along the enumerated roadway, or in the subject right of way, which might pose risks of harm or danger to persons or entities traversing these areas.

2. City shall further be responsible for all other maintenance on or about the Project sites.

3. City's annual costs for services contemplated under this PSA are anticipated not to exceed Three Thousand Two Hundred Fifty Dollars (\$3,250.00) annually.

4. If, at any time, during the pendency of this PSA, City desires to maintain the underlying right of way in a manner, style or to a standard different than is then being provided by County, City may do so at its' sole and separate expense.

C. Funding:

County and City mutually agree that the initial and anticipated total cost of this Project shall not exceed Six Thousand Five Hundred Dollars (\$6,500.00) annually. County shall provide initial payment for all such services, and bill City for a fifty percent (50%) reimbursement. Should the cost of this Project ever be appear to be headed towards exceeding said anticipated costs, County shall notify City of same, and City shall have independent authority to, and responsibility for, determining how it wishes to proceed with maintaining said right of way.

Article VII

Miscellaneous:

A. No Third Party Beneficiaries. The terms and provisions of this PSA are for the benefit of the parties hereto and not for the benefit of any third party. It is the express intention of County and City that any entity other than County or City receiving services or benefits under this PSA shall be deemed an incidental beneficiary only. This PSA is intended only to set forth the contractual right and responsibilities of the parties hereto.

B. Applicable Law. This PSA is and shall be expressly subject to the County's and City's Sovereign Immunity and/or Governmental Immunity of City, Title 5 of the Texas Civil

Practice and Remedies Code, as amended, and all applicable Federal and State Law. This PSA shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any legal action regarding this PSA shall lie in Dallas County, Texas.

- C. Notice. All notices, requests, demands, and other communication under this PSA shall be tendered in writing and shall be deemed to have been duly given when either delivered in person, via e-mail, or via certified mail, postage prepaid, return receipt requested to the respective parties as follows:

COUNTY:

Commissioner Mike Cantrell
Road & Bridge District # 2
1701 N. Collins, Ste. 1000
Richardson, Texas 75080

and

Alberta Blair, Director
Dallas County Public Works
411 Elm Street, Suite 400
Dallas, Texas 75202

CITY:

William K. George
City Manager, City of Sachse, Texas
3815-B Sachse Rd.
Sachse, Texas 75048

- D. Assignment. This PSA may not be assigned or transferred by either party without the prior written consent of the other party.
- E. Binding Agreement; Parties Bound. Upon execution by the parties, this PSA shall constitute a legal, valid and binding obligation of the parties, their successors and permitted assigns.
- F. Amendment. This PSA may not be amended except in a written instrument specifically referring to this PSA and signed by the parties hereto.
- G. Counterparts. This PSA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- H. Severability. If one or more of the provisions in this PSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not cause this PSA to be invalid, illegal or unenforceable, but this PSA shall be construed as if such provision had never been contained herein, and shall not affect the remaining provisions of this PSA, which shall remain in full force and effect.

- I. Entire Agreement. This PSA embodies the complete agreement of the parties, and except where noted, it shall supersede previous and/or contemporary agreements, oral or written, between the parties and relating to matters in the PSA.
- J. Contingent. This PSA is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and by Resolution of the governing body of the City of Sachse.

The City of Sachse, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution No. _____, Dated the ____ day of _____, 2014.

The County of Dallas, State of Texas, has executed this agreement pursuant to Commissioners Court Order No. _____ and passed on the ____ day of _____, 2014.

Executed this the _____ day of _____, 2014.

Executed this the ____ day of _____, 2014.

CITY OF SACHSE:

COUNTY OF DALLAS:

MIKE FELIX
MAYOR

CLAY LEWIS JENKINS
DALLAS COUNTY JUDGE

ATTEST:

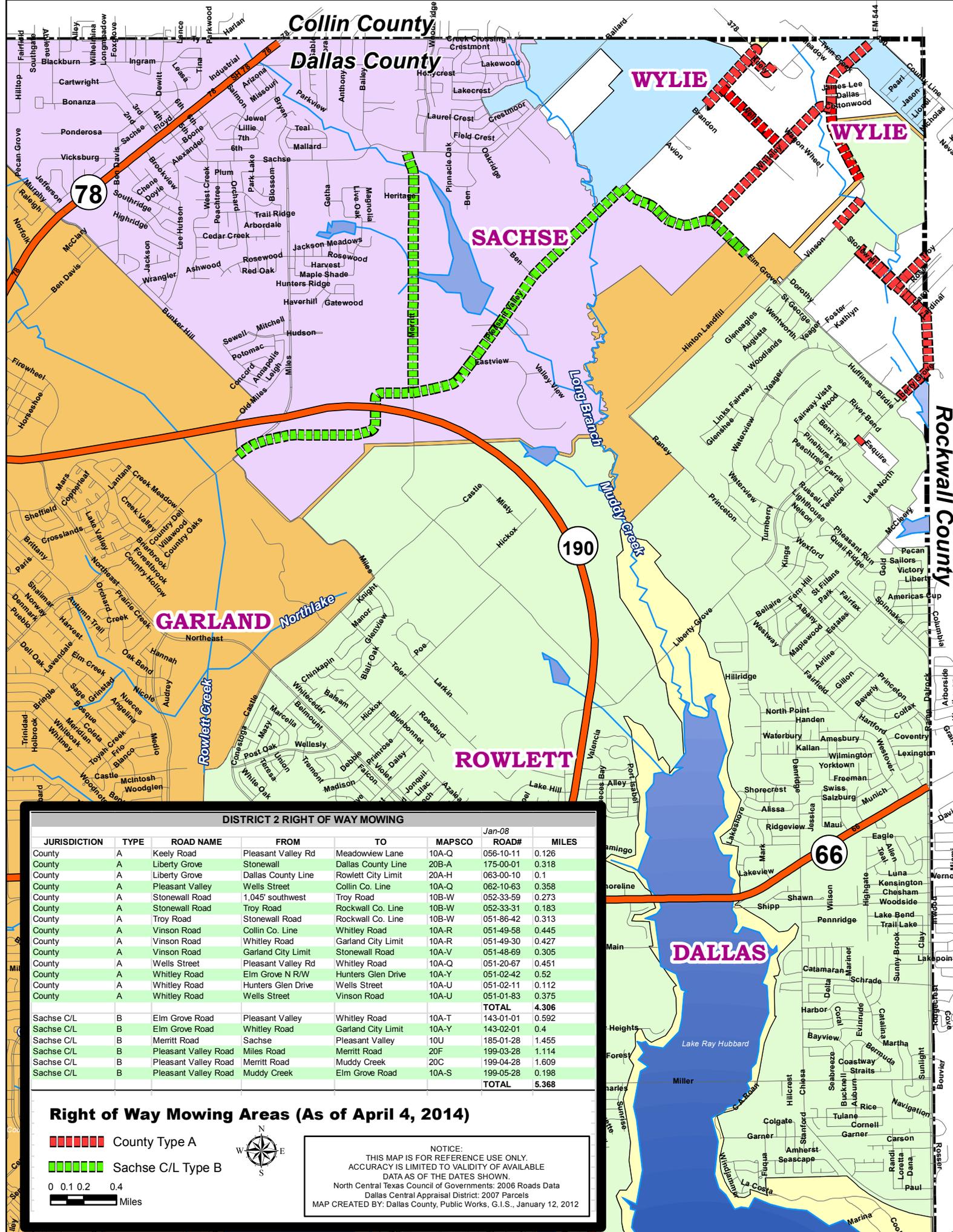
APPROVED AS TO FORM:
CRAIG WATKINS
DISTRICT ATTORNEY

CITY SECRETARY

TERESA GUERRA SNELSON
CHIEF, CIVIL DIVISION

PAUL E. HAMILTON
ASSISTANT DISTRICT ATTORNEY

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).



DISTRICT 2 RIGHT OF WAY MOWING

JURISDICTION	TYPE	ROAD NAME	FROM	TO	MAPSCO	Jan-08 ROAD#	MILES
County	A	Keely Road	Pleasant Valley Rd	Meadowview Lane	10A-Q	056-10-11	0.126
County	A	Liberty Grove	Stonewall	Dallas County Line	20B-A	175-00-01	0.318
County	A	Liberty Grove	Dallas County Line	Rowlett City Limit	20A-H	063-00-10	0.1
County	A	Pleasant Valley	Wells Street	Collin Co. Line	10A-Q	062-10-63	0.358
County	A	Stonewall Road	1,045' southwest	Troy Road	10B-W	052-33-59	0.273
County	A	Stonewall Road	Troy Road	Rockwall Co. Line	10B-W	052-33-31	0.183
County	A	Troy Road	Stonewall Road	Rockwall Co. Line	10B-W	051-86-42	0.313
County	A	Vinson Road	Collin Co. Line	Whitley Road	10A-R	051-49-58	0.445
County	A	Vinson Road	Whitley Road	Garland City Limit	10A-R	051-49-30	0.427
County	A	Vinson Road	Garland City Limit	Stonewall Road	10A-V	051-48-69	0.305
County	A	Wells Street	Pleasant Valley Rd	Whitley Road	10A-Q	051-20-67	0.451
County	A	Whitley Road	Elm Grove N R/W	Hunters Glen Drive	10A-Y	051-02-42	0.52
County	A	Whitley Road	Hunters Glen Drive	Wells Street	10A-U	051-02-11	0.112
County	A	Whitley Road	Wells Street	Vinson Road	10A-U	051-01-83	0.375
						TOTAL	4.306
Sachse C/L	B	Elm Grove Road	Pleasant Valley	Whitley Road	10A-T	143-01-01	0.592
Sachse C/L	B	Elm Grove Road	Whitley Road	Garland City Limit	10A-Y	143-02-01	0.4
Sachse C/L	B	Merritt Road	Sachse	Pleasant Valley	10U	185-01-28	1.455
Sachse C/L	B	Pleasant Valley Road	Miles Road	Merritt Road	20F	199-03-28	1.114
Sachse C/L	B	Pleasant Valley Road	Merritt Road	Muddy Creek	20C	199-04-28	1.609
Sachse C/L	B	Pleasant Valley Road	Muddy Creek	Elm Grove Road	10A-S	199-05-28	0.198
						TOTAL	5.368

Right of Way Mowing Areas (As of April 4, 2014)

- County Type A
 - Sachse C/L Type B
- 0 0.1 0.2 0.4 Miles



NOTICE:
 THIS MAP IS FOR REFERENCE USE ONLY.
 ACCURACY IS LIMITED TO VALIDITY OF AVAILABLE DATA AS OF THE DATES SHOWN.
 North Central Texas Council of Governments: 2006 Roads Data
 Dallas Central Appraisal District: 2007 Parcels
 MAP CREATED BY: Dallas County, Public Works, G.I.S., January 12, 2012

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE PROJECT SPECIFIC AGREEMENT TO THE MASTER INTERLOCAL AGREEMENT FOR DALLAS COUNTY TO PROVIDE PARTIAL FUNDING FOR MOWING ALONG DULY QUALIFIED “TYPE B” PUBLIC ROADWAYS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Sachse, Texas, and Dallas County, Texas, entered into a Master Interlocal Agreement on or about February 4, 2014 (“Master Agreement”), for Dallas County to provide partial funding for certain duly qualified “Type B” road and bridge maintenance projects;

WHEREAS, the City Council, has been presented with a Project Specific Agreement (“PSA”) to the Master Agreement for Dallas County to provide partial funding for right of way maintenance, specifically mowing, along duly qualified “Type B” public roadways; and

WHEREAS, upon full review and consideration of the PSA and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute the PSA on behalf of the City of Sachse, Texas;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the Mayor is hereby authorized to execute the PSA, attached hereto as Exhibit “A”.

SECTION 2. This Resolution shall become effective immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the _____ day of _____, 2014.

CITY OF SACHSE, TEXAS

Mike Felix, Mayor

ATTEST:

Terry Smith, City Secretary

EXHIBIT "A"
PROJECT SPECIFIC AGREEMENT
RE: ROAD WAY MAINTENANCE, I.E. MOWING, ALONG CERTAIN
ENUMERATED "TYPE B" PUBLIC ROADWAYS – MADE PURSUANT TO DALLAS
COUNTY'S MASTER ROAD & BRIDGE INTERLOCAL MAINTENANCE
AGREEMENT WITH CITY OF SACHSE, TEXAS



Legislation Details (With Text)

File #: 14-2203 **Version:** 1 **Name:** Award City Scholarship
Type: Agenda Item **Status:** Agenda Ready
File created: 5/1/2014 **In control:** City Council
On agenda: 5/5/2014 **Final action:**
Title: Present the City of Sachse \$1,000 scholarship to Sachse High School Senior and Sachse resident Robert Foster.

Executive Summary

This is the first year that the City of Sachse is offering a \$1,000 scholarship to a young man or young woman who is currently enrolled at the 12th grade level and lives in the City of Sachse. The City Council reviewed scholarship applications at the March 17th meeting and selected Robert Foster, a senior at Sachse High School to be the recipient of this distinguished award.

Sponsors:

Indexes:

Code sections:

Attachments: [ScholarshipCertificateBorder2014.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Present the City of Sachse \$1,000 scholarship to Sachse High School Senior and Sachse resident Robert Foster.

Executive Summary

This is the first year that the City of Sachse is offering a \$1,000 scholarship to a young man or young woman who is currently enrolled at the 12th grade level and lives in the City of Sachse. The City Council reviewed scholarship applications at the March 17th meeting and selected Robert Foster, a senior at Sachse High School to be the recipient of this distinguished award.

Background

Under the terms of the city's waste disposal contract, Allied Waste provides \$1,000 annual to be used for a scholarship to a local youth from the City of Sachse. Robert Foster is the first recipient of this scholarship.

Policy Considerations

This is the first year for the City of Sachse and Allied Waste scholarship. The Allied Waste contract extension is for five years, making the \$1,000 scholarship available for high school seniors in Sachse through 2019.

Budgetary Considerations

The \$1,000 is donated by Allied Waste to be used for a scholarship.

Staff Recommendations
No staff recommendation.

CITY OF SACHSE \$1,000 SCHOLARSHIP FUND

FUNDED BY REPUBLIC SERVICES INC.

PRESENTED TO

Robert Foster

The City of Sachse commends you for your academic achievements and school and community involvement. As an individual your achievements endorse the high character and values that the City of Sachse represents. The City Council commends you for planning to further your education and would like to present to you this \$1,000 scholarship to be used during the 2014/15 academic year.

Given this 5th day of May, 2014

Mike Felix, Mayor



Legislation Details (With Text)

File #: 14-2204 **Version:** 1 **Name:** Employee Recognition 1st Quarter 2014
Employee Recognition 4th Quarter 2013

Type: Agenda Item **Status:** Agenda Ready

File created: 5/1/2014 **In control:** City Council

On agenda: 5/5/2014 **Final action:**

Title: Recognize employees for their service to the City of Sachse.

Executive Summary
Each quarter the City Council recognizes employee milestones and the Employee of the Quarter.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title
Recognize employees for their service to the City of Sachse.

Executive Summary
Each quarter the City Council recognizes employee milestones and the Employee of the Quarter.

Background

Five Years

Crystal Morris has spent the majority of her career with the City of Sachse as a Patrol Officer. During her tenure, Officer Morris has obtained certification as a Mental Health Officer and last year received her Intermediate Peace Officer certification; she has been a member of the Special Response Team. Officer Morris has recently transferred from patrol to School Resource Officer, where she works with the elementary schools and also provides backup. Officer Morris's hard work is greatly appreciated.

Ten Years

Michael Hunter serves the City of Sachse as a Patrol Officer; throughout his tenure, he has served as Traffic Officer, Accident Investigator, Detective, Intoxilizer Operator, Live Scan Operator and Instructor, State Training Officer, and Field Training Officer. Officer Hunter currently has his Advanced Peace Officer certification. Officer Hunter was the Rookie of the Year in 2004, Officer of the Year in 2008, and won a Life Saving Award in 2009. He serves as the "go-to-guy" on many projects. The City thanks him for his service.

In 2004, Lance Whitworth became the City of Sachse's first Parks and Recreation

Director. Active and engaged, Lance has earned the respect of employees and citizens alike. His philosophy has been strongly customer focused and is well-known for thinking outside the box. Lance has build a strong department with good programming and events, including the Daddy-Daughter Dance, Cookies with Santa, Easter Egg Scramble, and many others. We truly appreciate all the effort he gives to the City of Sachse.

Matt Wright has served the City of Sachse as a Patrol Officer for ten years. Officer Wright has also served as a School Resource Officer at the Middle School level, a member of the Special Response Team, and won a Live Saving Award for the Merritt Road Car Fire. His dedication is appreciated.

Employee of the Quarter

Leanne Lewallen - Custodial Coordinator

In February, a citizen reported that during a Senior Center luncheon, another citizen fell on the sidewalk outside the center and was injured. Leanne was first on scene and quick to make the senior citizen feel comfortable, assuring her that help was on the way. She quickly applied paper towels and water to the injury and stayed with the woman, letting her know what was happening until medical staff arrived. Leanne then went about the business of cleaning up from the incident, including scrubbing the sidewalk area. The citizen who observed all this was very impressed by Leanne's quick action and her caring and professional manner.

Recognition of Retiree

Steve Montgomery started with the City of Sachse 1995 as part-time in Building Maintenance Tech. He became full-time in 1997, then promoted to Building Maintenance Supervisor in 2008. Building Maintenance covers all City facilities and Steve has been found down in crawl spaces and atop scissor lifts. A man of many talents, Steve's specialty is HVAC. He has often stopped what he was doing to assist others, oftentimes at a moment's notice. Steve has had an impact on the City of Sachse, and will be missed.

Policy Considerations

None

Budgetary Considerations

None

Staff Recommendations

Staff recommends that the presentation be made by Mayor Felix.



Legislation Details (With Text)

File #:	14-2200	Version:	1	Name:	Engineering Department Staff Briefing 2014
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/30/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	
Title:	Staff Briefing: Engineering Department Update				
	Executive Summary City Engineer will update the Sachse City Council on the status of the Engineering Department.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Engineering Department Update PDF				

Date	Ver.	Action By	Action	Result
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Title
Staff Briefing: Engineering Department Update

Executive Summary
City Engineer will update the Sachse City Council on the status of the Engineering Department.

Background
City Engineer Greg Peters will provide a presentation on the current status and future goals of the Engineering Department.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
No action is required for this item.

ENGINEERING DEPARTMENT UPDATE

CITY COUNCIL
MAY 5, 2014



- ▶ Staff & Responsibilities
- ▶ Capital Improvements
- ▶ Private Development
- ▶ Future Planning

OVERVIEW

- ▶ City Engineer
 - ▶ Implementation & management of the Capital Improvement Plan (CIP)
 - ▶ Private development approval
 - ▶ Engineering resource & support for other City departments
 - ▶ Engineering design for department projects
 - ▶ Review and response to citizen requests and concerns
- ▶ Project Manager – Land Development
 - ▶ Private development coordination and review
 - ▶ CIP plan review
 - ▶ Engineering design for department projects
- ▶ Construction Inspector
 - ▶ Inspects the construction of public improvements
 - ▶ Maintains the City of Sachse GIS system
 - ▶ Conducts traffic counts as needed for the department

STAFF & RESPONSIBILITIES

- ▶ The Engineering Department works closely with the Public Works Department to implement the Capital Improvement Plan
- ▶ The Capital Improvements Plan is a schedule of public improvements to be constructed with resources available to finance the projected expenses. The projects consist of infrastructure improvements such as roadways, water and wastewater mains, and drainage.
- ▶ The City Council appropriates funding for the estimated expenditures related to the upcoming fiscal year, while approving conceptual funding allocation for future years.
- ▶ Funding sources include, but are not limited to:
 - ▶ Impact Fees
 - ▶ City General Fund
 - ▶ Bonds
 - ▶ County Funding
 - ▶ State and Federal Grants

CAPITAL IMPROVEMENTS

- ▶ Street CIP projects completed in 2013-2014:
 - ▶ Brookhollow Drive
 - ▶ Haverhill Lane
- ▶ Street projects currently under construction:
 - ▶ Merritt Road (City/Dallas County funding)
 - ▶ Hudson Drive (City/Developer Funding)
 - ▶ Woodbridge Parkway (Sachse/Wylie/Collin County funding)
 - ▶ Industrial Park Lighting
- ▶ Street projects currently advertised for bid:
 - ▶ Boone Street from 5th to 7th (Dallas County CDBG funds)

CIP - STREETS

- ▶ Street projects set to begin construction this year:
 - ▶ Sachse Road asphalt replacement (City/Dallas County Funding)
 - ▶ Cartwright asphalt reconstruction
 - ▶ Bonanza asphalt reconstruction (Street Maintenance Tax Funding)
 - ▶ Ponderosa asphalt reconstruction (Street Maintenance Tax Funding)
- ▶ Street projects currently in design:
 - ▶ Ranch Road (City/Collin County funding)
 - ▶ SH 78 & 5th Street Lighting

CIP - STREETS

- ▶ Sewer CIP construction projects completed in 2013-2014:
 - ▶ Cornwall Lane sewer replacement
 - ▶ 8-inch sewer connection to the Sachse Road Lift Station
- ▶ Sewer CIP projects under construction:
 - ▶ Merritt Rd. & Sachse Rd. Lift Station Improvements
- ▶ Sewer CIP design projects completed in 2013-2014:
 - ▶ SE Lift Station preliminary design
 - ▶ PGBT Force Main preliminary design
- ▶ Sewer CIP Projects in design:
 - ▶ 3rd Sewer Connection to Garland
 - ▶ Preliminary design of a 24-inch gravity sewer from Sachse Road Lift Station to the Southeast Lift Station
 - ▶ 8-inch main north of Brookview Court
 - ▶ 3rd Street sewer replacement

CIP - SEWER

- ▶ Water CIP projects completed in 2013-2014:
 - ▶ Pleasant Valley 12-inch water main
- ▶ Water CIP projects currently in design:
 - ▶ 4-inch water main abandonment along Sachse Road

CIP WATER

- ▶ Completed drainage improvements to Foxglove Trail
 - ▶ Constructed by Public Works
- ▶ Revised the Standard Construction Details
- ▶ Completed in-house engineering design for multiple projects
- ▶ Worked with Citizens to address questions, concerns, and provide information regarding City construction standards.
- ▶ Provided development coordination for property owners, land developers, and real estate agents interested in building in Sachse

OTHER ACCOMPLISHMENTS

Staff provided development coordination, construction plan review, and construction inspection of public improvements for the following projects:

- | | |
|--|---|
| <ul style="list-style-type: none"> ▶ Commercial Development: <ul style="list-style-type: none"> ▶ Walmart Supercenter ▶ Sachse Veterinary Hospital ▶ Glen Carr House of Sachse ▶ Barnyard Daycare ▶ Woodbridge Montessori ▶ Multifamily Development: <ul style="list-style-type: none"> ▶ The Mansions of Sachse | <ul style="list-style-type: none"> ▶ Institutional Development: <ul style="list-style-type: none"> ▶ Northplace Church ▶ God's Servant Vietnamese Baptist Church ▶ Single Family residential developments: <ul style="list-style-type: none"> ▶ Heritage Park Phase 2 ▶ Woodbridge Phase 17 & 18 ▶ Parkwood Ranch Phase 2 ▶ Richfield Estates Phase 2 ▶ Jackson Hills Phase 3A-2 |
|--|---|

PRIVATE DEVELOPMENT

- ▶ Work with City Council to ensure that the infrastructure standards, policies, and requirements in the City remain current

and

- ▶ Continue to:

- ▶ Work closely with Public Works to determine new infrastructure needs and rehabilitate aging infrastructure in the City
- ▶ Work closely with Community Development to provide oversight on new development projects.
- ▶ Seek opportunities to work with State and County partners to complete public infrastructure projects for the City
- ▶ Seek opportunities to partner with private businesses to complete public infrastructure projects for the City
- ▶ Provide in-house engineering planning and design to the extent possible in order to maximize available funds for construction

FUTURE EFFORTS

Greg Peters, P.E.

City Engineer

469-429-4792

gpeters@cityofsachse.com

CONTACT



Legislation Details (With Text)

File #:	14-2177	Version:	1	Name:	CD - SUP - MAJOR AUTOMOTIVE USES - 6609 INDUSTRIAL CC
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/15/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	

Title: Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map so as to grant a Special Use Permit for an Automotive Repair, Major Use on an approximately 0.361 acre tract of land located at 6609 Industrial Drive, more particularly described in Exhibit "A", and located in a restricted manufacturing / warehousing ("I-1") district; providing special conditions; providing for the approval of the Site Plan attached as Exhibit "B".

Executive Summary

The applicant is requesting a Special Use Permit for a Major Automotive Repair use for the 0.361-acre (15,733 square feet) property located at 6609 Industrial Drive. The tenant currently has a Certificate of Occupancy to conduct Minor Automotive Repair Uses.

Sponsors:

Indexes:

Code sections:

- Attachments:**
- [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - PRESENTATION.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 1.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 2.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 3.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 4.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - ATTACHMENT 5.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD - EXHIBIT A.pdf](#)
 - [CD - MAJ AUTO SUP 6609 INDUSTRIAL CC - DRAFT ORD - SITE PLAN - EXHIBIT B.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map so as to grant a Special Use Permit for an Automotive Repair, Major Use on an approximately 0.361 acre tract of land located at 6609 Industrial Drive, more particularly described in Exhibit "A", and located in a restricted manufacturing / warehousing ("I-1") district; providing special conditions; providing for the approval of the Site Plan attached as Exhibit "B".

Executive Summary

The applicant is requesting a Special Use Permit for a Major Automotive Repair use for the 0.361-acre (15,733 square feet) property located at 6609 Industrial Drive. The tenant

currently has a Certificate of Occupancy to conduct Minor Automotive Repair Uses.

Background

The 0.361-acre subject property is located at 6609 Industrial Drive and retains a zoning designation of Restricted Manufacturing/Warehousing (I-1) (See Attachment 1 - Aerial Location Map and Attachment 2 - Zoning Identification Map). The property currently has a Certificate of Occupancy for Minor Automotive Repair Uses.

The subject property has following adjacent existing uses:

- Northeast: Vacant land located Restricted Manufacturing / Warehousing (I-1) zoning district.
- Southwest: Existing Special Use Permit for Major Automotive Repair (Ord. No. 3266)
- Northwest: Vacant land located Restricted Manufacturing / Warehousing (I-1) zoning district.
- Southeast: Developed land located Restricted Manufacturing / Warehousing (I-1) zoning district.

Policy Considerations

The applicant is requesting a Special Use Permit (SUP) for a Major Automotive Repair use for the subject property located at 6609 Industrial Drive.

The SUP request was evaluated in light of the standards set forth in the Zoning Ordinance, specifically with regard to compatibility with surrounding uses. The subject property is located in an industrial park development and is surrounded with like uses. In the past there have been nine other similar Special Use Permits granted for properties within this industrial park.

As part of the SUP review, staff evaluated the proposed Concept Plan (see Exhibit B). The Concept Plan depicts one existing building being 5,500 square feet. There is no planned expansion of the building's existing footprint; however, the new tenant has proposed constructing an automotive paint booth within the building (See Attachment 3 for site photo). The automotive paint booth is considered a Major Automotive Repair use and would not be permitted without the request Special Use Permit.

The Concept Plan was found to be in conformance with the City's current standards and regulations. It should be noted that the following conditions are included in the Ordinance being considered:

- Outside storage of vehicles under repair shall be prohibited.
- Outside repair of vehicles shall be prohibited.

- A minimum of four parking spaces shall be maintained on the site.
- No parking or storage of vehicles shall be permitted outside of designated parking spaces.

Public Notification

Notice of this public hearing was mailed to the property owner and all other property owners within 1,000 feet of the subject property, as indicated by the most recently approved municipal tax roll and as required by Texas Local Government Code and the City of Sachse Code of Ordinances. Mailed notification was sent out on April 3, 2014 to a total of 83 property owners. As of Friday, April 25, 2014, two (2) responses have been submitted and are in favor of this request (See Attachment 5 for responses).

Planning and Zoning Commission voted to approve this item 6-0 at the April 14, 2014 meeting.

Budgetary Considerations

None.

Staff Recommendations

Staff recommends approval of an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map so as to grant a Special Use Permit for an Automotive Repair, Major Use on an approximately 0.361 acre tract of land located at 6609 Industrial Drive, more particularly described in Exhibit "A", and located in a restricted manufacturing / warehousing ("I-1") district; providing special conditions; providing for the approval of the Site Plan attached as Exhibit "B".



CITY COUNCIL

MAY 5, 2014

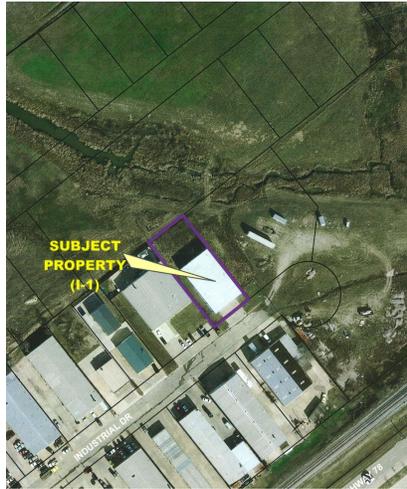
REQUEST

Conduct a public hearing and consider an Ordinance of the City of Sachse, Texas, amending the Comprehensive Zoning Ordinance and Map so as to grant a Special Use Permit for an Automotive Repair, Major Use on an approximately 0.361 acre tract of land located at 6609 Industrial Drive, more particularly described in Exhibit "A", and located in a restricted manufacturing / warehousing ("I-1") district; providing special conditions; providing for the approval of the Site Plan attached as Exhibit "B".



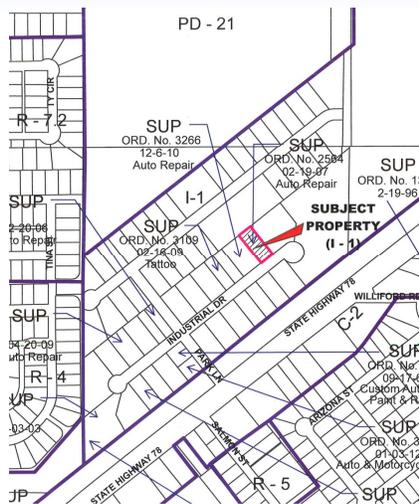
BACKGROUND

AERIAL LOCATION MAP



BACKGROUND

ZONING MAP



BACKGROUND

SITE INFORMATION

- ❑ Proposed Use: Major Automotive Repair Use
- ❑ Site Area: 0.361 acres
- ❑ Existing Zoning: Restricted Manufacturing / Warehousing (I-1)
- ❑ Four (4) existing parking spaces
- ❑ Proposed Zoning: SUP

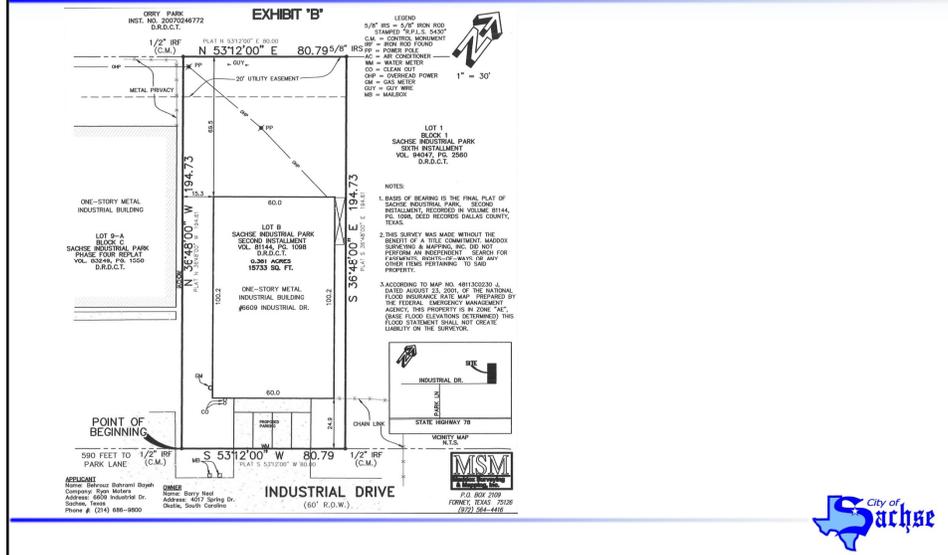


BACKGROUND

SITE PHOTO



BACKGROUND PROPOSED SITE PLAN



POLICY CONSIDERATIONS ORDINANCE – CONDITIONS INCLUDED

- Outside storage of vehicles under repair shall be prohibited.
- Outside repair of vehicles shall be prohibited.
- A minimum of four parking spaces shall be maintained on the site.
- No parking or storage of vehicles shall be permitted outside of designated parking spaces.



PUBLIC NOTIFICATION FEEDBACK

- 83 Property Owners within 1,000-feet notified
 - Two (2) returned in favor as of April 25, 2014
 - Zero (0) returned opposed



BACKGROUND PLANNING & ZONING COMMISSION ACTION

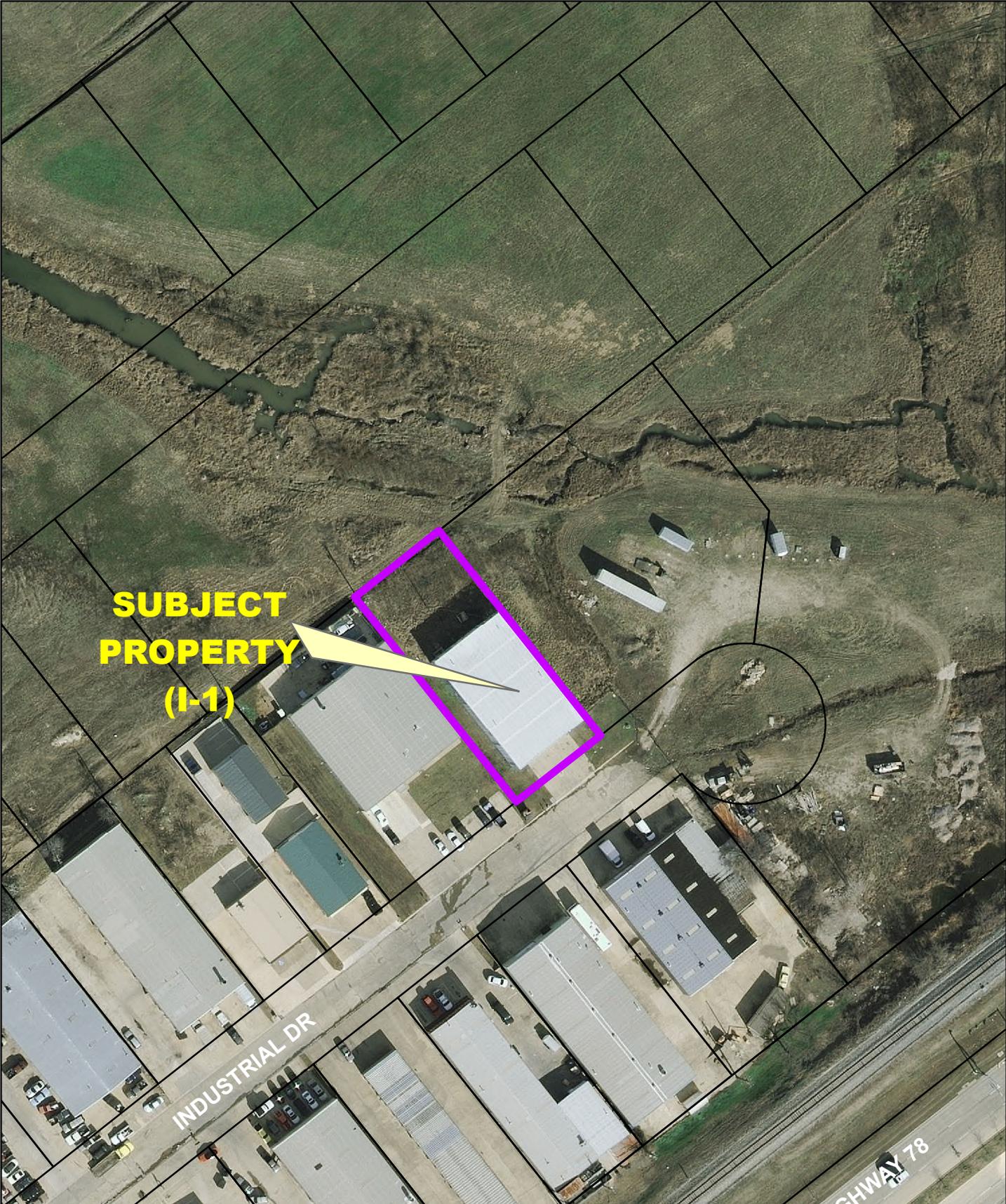
- Planning and Zoning Commission voted to approve this item 6-0 at the April 14, 2014 meeting.



STAFF RECOMMENDATION

Staff recommends approval of the zoning request as presented.





**SUBJECT
PROPERTY
(I-1)**

INDUSTRIAL DR

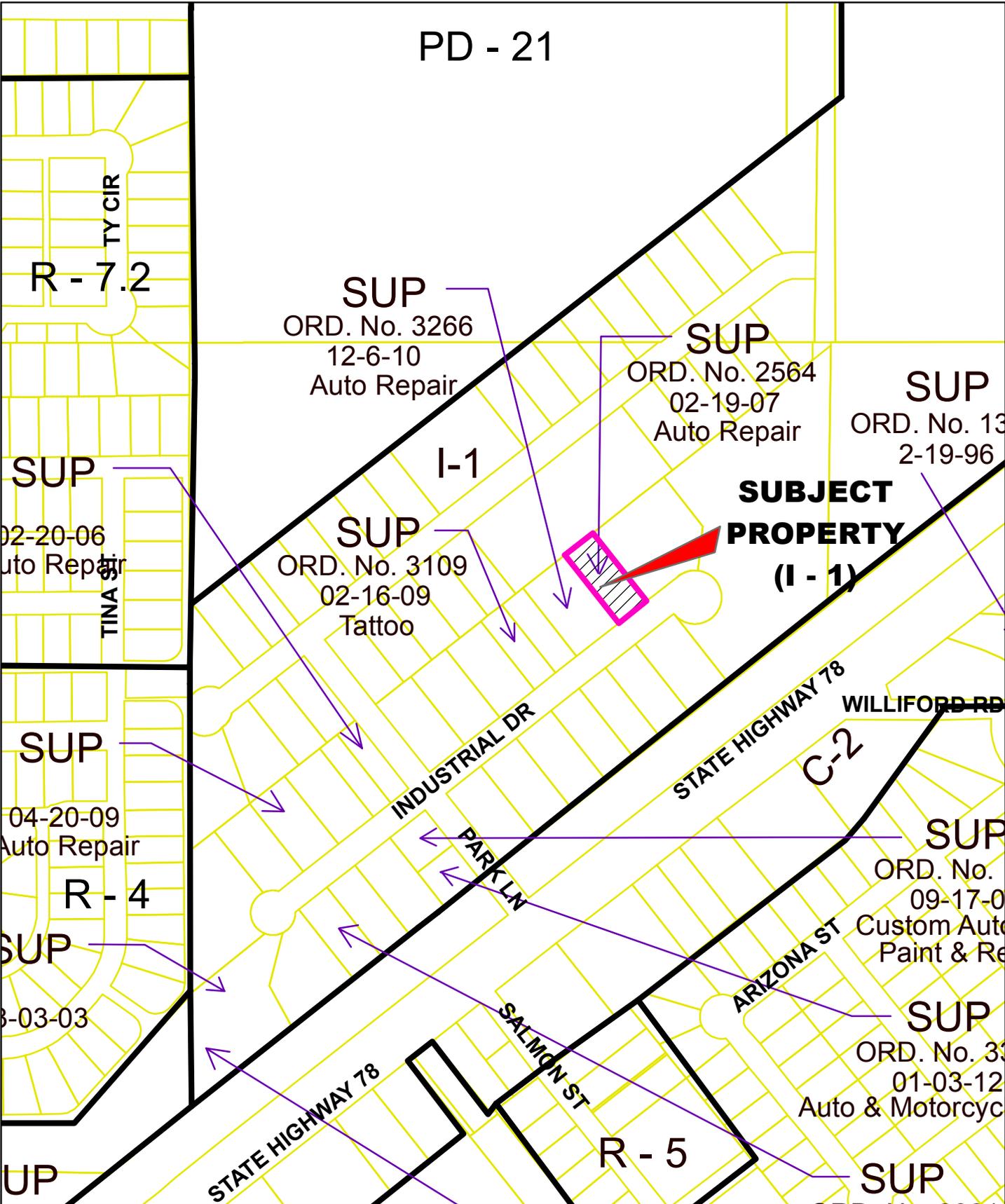
HWY 78



0 100 200
Feet

AERIAL LOCATION MAP

6609 INDUSTRIAL DRIVE (I-1)
FILE: SUP 14-01 AUTOMOTIVE REPAIR
Map Created: March 12, 2014



ZONING IDENTIFICATION MAP

6609 INDUSTRIAL DRIVE (I-1)
FILE: SUP 14-01 AUTOMOTIVE REPAIR
Map Created: March 12, 2014





UNIFORM DEVELOPMENT APPLICATION

APPLICATION INFORMATION			
Project Name: <i>Major Auto repair Ryan Motors</i>		Total Acreage: <i>0.361</i>	
Location of Property: <i>6609 Industrial DR Sachse Tx 75048</i>		Appraisal District Account Number(s) & County:	
Subdivision/Addition Name:		Lot: <i>B</i>	Block: <i>C</i>
Future Land Use Map Designation(s):		Current Zoning Designation(s):	
TYPE OF REQUEST			
		Fees Paid (*For Administrative Use Only)	
<input type="checkbox"/> Rezoning		\$	
<input type="checkbox"/> Planned Development		\$	
<input checked="" type="checkbox"/> Special Use Permit (SUP)		\$	
<input type="checkbox"/> Temporary Special Use Permit (SUP)		\$	
<input type="checkbox"/> Temporary Seasonal Sales		\$	
<input type="checkbox"/> Temporary Retail Sales		\$	
<input type="checkbox"/> Variance		\$	
<input type="checkbox"/> Site Plan		\$	
<input type="checkbox"/> Landscape Plan		\$	
<input type="checkbox"/> Tree Management Plan		\$	
<input type="checkbox"/> Preliminary Plat		\$	
<input type="checkbox"/> Final Plat		\$	
<input type="checkbox"/> Replat		\$	
<input type="checkbox"/> Amending Plat		\$	
<input type="checkbox"/> Minor Plat		\$	
<input type="checkbox"/> Conveyance Plat		\$	
CURRENT PROPERTY OWNER			
Company:		Name: <i>Bobby L. Neal</i>	
Address: <i>4017 Spring Island</i>		Phone No: <i>843-987-1818</i>	
City: <i>okatie</i>		Fax No:	
State: <i>SC</i>	Zip Code: <i>29909</i>	E-Mail:	
APPLICANT/CONTRACT PURCHASER			
Company: <i>Ryan Motors INC</i>		Name: <i>Behrouz Bahrami Bayek</i>	
Address: <i>6609 Industrial DR</i>		Phone No: <i>214-686-9800 mob</i>	
City: <i>Sachse</i>		Fax No:	
State: <i>TX</i>	Zip Code: <i>75048</i>	E-mail: <i>Behrouz-Tx@yahoo.com</i>	
AGENT/REPRESENTATIVE			
Company:		Name:	
Address:		Phone No:	
		Fax No:	
City:	State:	Zip Code:	E-mail:
For Administrative Use Only			
Date:	Case Number:	Total Fees Paid: \$	



APR 15 2014

Community Development Department

NOTICE OF PUBLIC HEARING

TO: Property Owner
 DATE: April 3, 2014
 RE: Special Use Permit for a Major Automobile Repair use
 LOCATION: This property is located 6609 Industrial Drive. (A location map depicting the 1,000-foot notification area is attached for reference.)

EXPLANATION OF REQUEST: The applicant is requesting a Special Use Permit (SUP) specifically to allow for major automotive repair uses to occur on the property.

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS:
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS:

COMMENTS: I OWN THIS BUILDING AS WELL AS 6534 AND 6610. THE
TENANT HAS AGREED THERE WILL BE NO VEHICLES STAGED OUTSIDE
THE BUILDING

SIGNATURE: [Signature]
 PRINTED NAME: BARRY L. NEAL
 ADDRESS: 4017 SPAIN ISLAND, DORRIS SC 29409

Your written comments are being solicited in the above case. Additional information is available through the Community Development Department located at 3815-B Sachse Road. The Planning and Zoning Commission will hold a public hearing and offer a formal recommendation of the above request at 7:00pm on Monday, April 14, 2014. The City Council will hold a public hearing and consider approval of an Ordinance for the Special Use Permit at 7:30pm on Monday, May 5, 2014. Both meetings will be conducted in the City Council Chambers, located at 3815-B Sachse Road, Sachse, Texas.

Any owner of property subject to a proposed rezoning or affected by a proposed rezoning may protest the rezoning by filing a written protest (this form is sufficient) with the Director of Community Development within the time specified above. The protest shall object to the zoning map amendment, contain a legal description of the property on behalf of which the protest is made, and be signed by the owner of the property. If protests in the form of opposition are received from property owners within 200 feet of the subject property, or the property owners own a combined minimum of 20 percent or more of the land area, approval by the City Council shall only occur with a concurring vote of at least three-fourths of the full membership of the City Council.

<p>If you have any questions concerning this request, please contact the Community Development Department. Phone: (469) 429-4781 Email: mspencer@cityofsachse.com</p>	<p>RETURN BY FAX OR MAIL City of Sachse Community Development Dept. 3815-B Sachse Road Sachse, TX 75048 FAX: (972) 675-9812</p>
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TIME RECEIVED
April 4, 2014 3:55:40 PM CDT

REMOTE CSID

DURATION
39

PAGES
1

STATUS
Received



Community Development Department

NOTICE OF PUBLIC HEARING

TO: Property Owner
 DATE: April 3, 2014
 RE: Special Use Permit for a Major Automobile Repair use
 LOCATION: This property is located 6609 Industrial Drive. (A location map depicting the 1,000-foot notification area is attached for reference.)

EXPLANATION OF REQUEST: The applicant is requesting a Special Use Permit (SUP) specifically to allow for major automotive repair uses to occur on the property.

- I AM IN FAVOR OF THE REQUEST FOR THE FOLLOWING REASONS: _____
- I AM OPPOSED TO THE REQUEST FOR THE FOLLOWING REASONS: _____

COMMENTS: _____

SIGNATURE: *Laura*
 PRINTED NAME: Laura Villaseñor
 ADDRESS: 6107 Bailey Rd. Sachse Tx 75048

Your written comments are being solicited in the above case. Additional information is available through the Community Development Department located at 3815-B Sachse Road. The Planning and Zoning Commission will hold a public hearing and offer a formal recommendation of the above request at 7:00pm on Monday, April 14, 2014. The City Council will hold a public hearing and consider approval of an Ordinance for the Special Use Permit at 7:30pm on Monday, May 5, 2014. Both meetings will be conducted in the City Council Chambers, located at 3815-B Sachse Road, Sachse, Texas.

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<p>If you have any questions concerning this request, please contact the Community Development Department. Phone: (469) 429-4781 Email: mspencer@cityofsachse.com</p>	<p>RETURN BY FAX OR MAIL City of Sachse Community Development Dept. 3815-B Sachse Road Sachse, TX 75048 FAX: (972) 675-9812</p>
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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP SO AS TO GRANT A SPECIAL USE PERMIT FOR AN AUTOMOTIVE REPAIR, MAJOR USE ON AN APPROXIMATELY 0.361 ACRE TRACT OF LAND LOCATED AT 6609 INDUSTRIAL DRIVE, MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND LOCATED IN A RESTRICTED MANUFACTURING/WAREHOUSING (“I-1”) DISTRICT; PROVIDING SPECIAL CONDITIONS; PROVIDING FOR THE APPROVAL OF THE SITE PLAN ATTACHED AS EXHIBIT “B”; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion, the City Council of the City of Sachse has concluded that the Comprehensive Zoning Ordinance and Map should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby amended to grant a Special Use Permit for the property located at 6609 Industrial Drive, (hereinafter the “Property”), being situated in the City of Sachse, Dallas County, Texas, and being more particularly described as set forth in Exhibit “A,” attached hereto and incorporated as if set forth herein.

SECTION 2. That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, subject to the following special conditions:

- (1) the Special Use Permit shall be for an automotive repair, major use;
- (2) the establishment shall be constructed and operated in accordance with the site plan attached hereto as Exhibit “B” and incorporated as if set forth herein;
- (3) outside storage of vehicles under repair shall be prohibited;
- (4) outside repair of vehicles shall be prohibited;

- (5) a minimum of four (4) parking spaces shall be maintained on-site; and
- (6) no parking or storage of vehicles shall be permitted outside of designated parking spaces.

SECTION 3. That all provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 5. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the _____ day of _____, 2014.

APPROVED:

Mike Felix
Mayor

DULY ENROLLED:

Terry Smith
City Secretary

APPROVED AS TO FORM:

Peter G. Smith
City Attorney
(04-08-14/65588)

EXHIBIT "A"

FIELD NOTES DESCRIPTION:

0.361 ACRE

Lot B, Sachse Industrial Park, Second Installment

Being all of Lot B, Sachse Industrial Park, Second Installment, an addition to The City of Sachse, Dallas County, Texas, recorded in Volume 81144, Page 1098 Deed Records Dallas County, Texas, and being more particularly described as follows;

BEGINNING at a 1/2 inch iron rod found on the northwest line of Industrial Drive, (a 60 feet wide right-of-way), said point also being the south corner of said Lot B, and the east corner of Lot 9-A Block C Sachse Industrial Park Phase Four Replat, an addition to The City of Sachse, as recorded in Volume 83249, Page 1550, of the Deed Records of Dallas County, Texas;

THENCE North 36 degrees 48 minutes 00 seconds West along the common line of said Lot B and said Lot 9-A, a distance of 194.73 feet to a 1/2 inch iron rod found for west corner of said Lot B and the north corner of said Lot 9-A;

THENCE North 53 degrees 12 minutes 00 seconds East a distance of 80.79 feet to a 5/8 inch iron rod set with cap stamped "R.P.L.S. 5430" for the north corner of said Lot B;

THENCE South 36 degrees 48 minutes 00 seconds East along the northeast line of said Lot B, a distance of 194.73 feet to a 1/2 inch iron rod found for corner on the aforementioned northwest line of Industrial Drive;

THENCE South 53 degrees 12 minutes 00 seconds West along the northwest line of said Industrial Drive, a distance of 80.79 feet to the POINT OF BEGINNING, and containing 15,733 Square Feet, or 0.361 of an acre of land.

The Basis of Bearings is the final plat of Sachse Industrial Park, Second Installment as recorded in Volume 81144, Page 1098, Deed Records Dallas County, Texas.

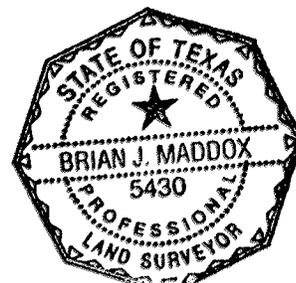
Surveyors Certification

I, **Brian J. Maddox**, Registered Professional Land Surveyor Number 5430, State of Texas, do hereby certify to that this description and the sketch attached hereto were prepared from the public records and from an actual survey made on the ground.



Brian J. Maddox, R.P.L.S.

February 25, 2014





Legislation Details (With Text)

File #:	14-2176	Version:	1	Name:	CD - PRELIMINARY PLAT FOR WOODBRIDGE PH 19-CC
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/15/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	
Title:	Consider the application of Woodbridge XVII, Ltd. for approval of a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four (4) Homeowner's Association (HOA) lots, on approximately 52.486 acres, on the east side of Maxwell Creek Road, just north of Ranch Road.				
	Executive Summary The applicant is requesting to subdivide an approximately 52.486-acre tract to consist of 148 single-family residential lots and four (4) HOA lots, located on the east side of Maxwell Creek Road, just north of Ranch Road.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	CD - WB19 PP CC - PRESENTATION.pdf CD - WB19 PP CC - ATTACHMENT 1.pdf CD - WB19 PP CC - ATTACHMENT 2.pdf CD - WB19 PP CC - ATTACHMENT 3.pdf CD - WB19 PP CC - PRELIMINARY PLAT.pdf				

Date	Ver.	Action By	Action	Result
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Title

Consider the application of Woodbridge XVII, Ltd. for approval of a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four (4) Homeowner's Association (HOA) lots, on approximately 52.486 acres, on the east side of Maxwell Creek Road, just north of Ranch Road.

Executive Summary

The applicant is requesting to subdivide an approximately 52.486-acre tract to consist of 148 single-family residential lots and four (4) HOA lots, located on the east side of Maxwell Creek Road, just north of Ranch Road.

Background

The 52.486-acre (approximately 2,286,267 square feet) subject property is located on the east side of Maxwell Creek Road, just north of Ranch Road. The applicant is proposing to subdivide the subject property into 148 single-family residential lots and four (4) HOA lots.

The proposed subdivision will have primary access from Maxwell Creek Road and Ranch Road, both major thoroughfares. Maxwell Creek Road is accessed by a collector street,

Canyon Crest Drive and Ranch Road is accessed by Ridgebluff Lane, a minor residential street, through the existing Woodbridge Phase 17 subdivision.

The subject property is zoned Planned Development District (PD-19), which was approved by City Council on January 21, 2002. PD-19 is intended for single-family dwellings on minimum 7,200, 8,400, and 10,000 square foot lots. The PD also permits additional uses such as private or public recreation facilities, religious institutions, day care facilities, parks, fire stations and public safety facilities. The applicant has indicated that all of the residential lots in this subdivision will be subject to the R-8.4 and R-10.0 Single Family zoning standards as indicated in Sections 2.06 and 2.07 of the PD Ordinance.

Policy Considerations

The proposed Preliminary Plat meets the standards of the City of Sachse Code of Ordinances and of Ordinance No. 1916, a Planned Development (PD-19) and is designed in accordance with the zoning of the property.

Planning and Zoning Commission voted to approve this item 6-0 at the April 14, 2014 meeting.

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four (4) Homeowner's Association (HOA) lots, on approximately 52.486 acres, on the east side of Maxwell Creek Road, just north of Ranch Road.



CITY COUNCIL

MAY 5, 2014

REQUEST

Consider the application from Woodbridge XVII, Ltd., for approval of a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four Homeowners' Association (HOA) lots, on approximately 52.486 acres.



BACKGROUND

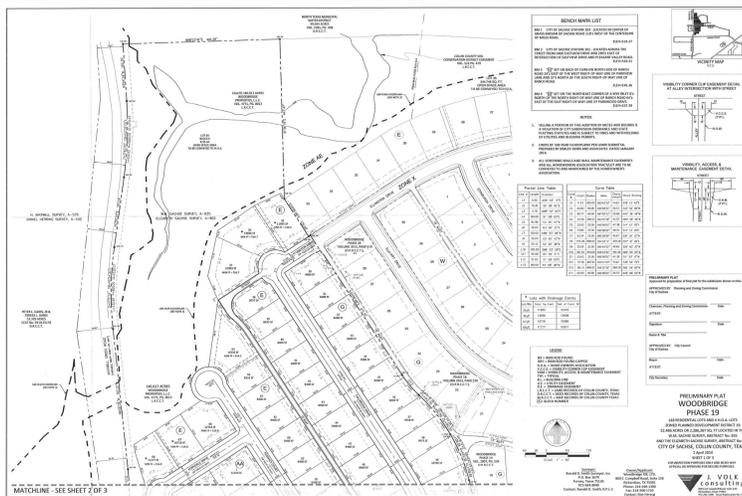
SITE INFORMATION

- ❑ Site Area: 52.486 acres
- ❑ # Lots: 148 Single-Family & 4 HOA Lots
- ❑ Proposed Use: Single-Family Residential
- ❑ Existing Zoning: PD-19 Tract A-1



BACKGROUND

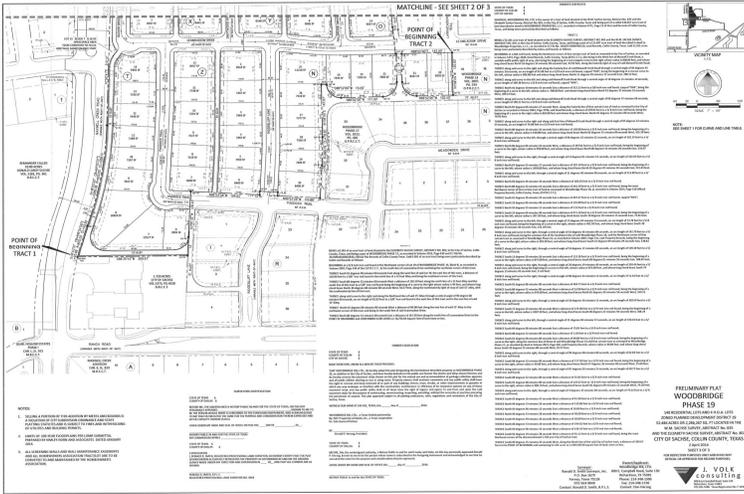
PRELIMINARY PLAT



BACKGROUND PRELIMINARY PLAT



BACKGROUND PRELIMINARY PLAT



BACKGROUND

PLANNING & ZONING COMMISSION ACTION

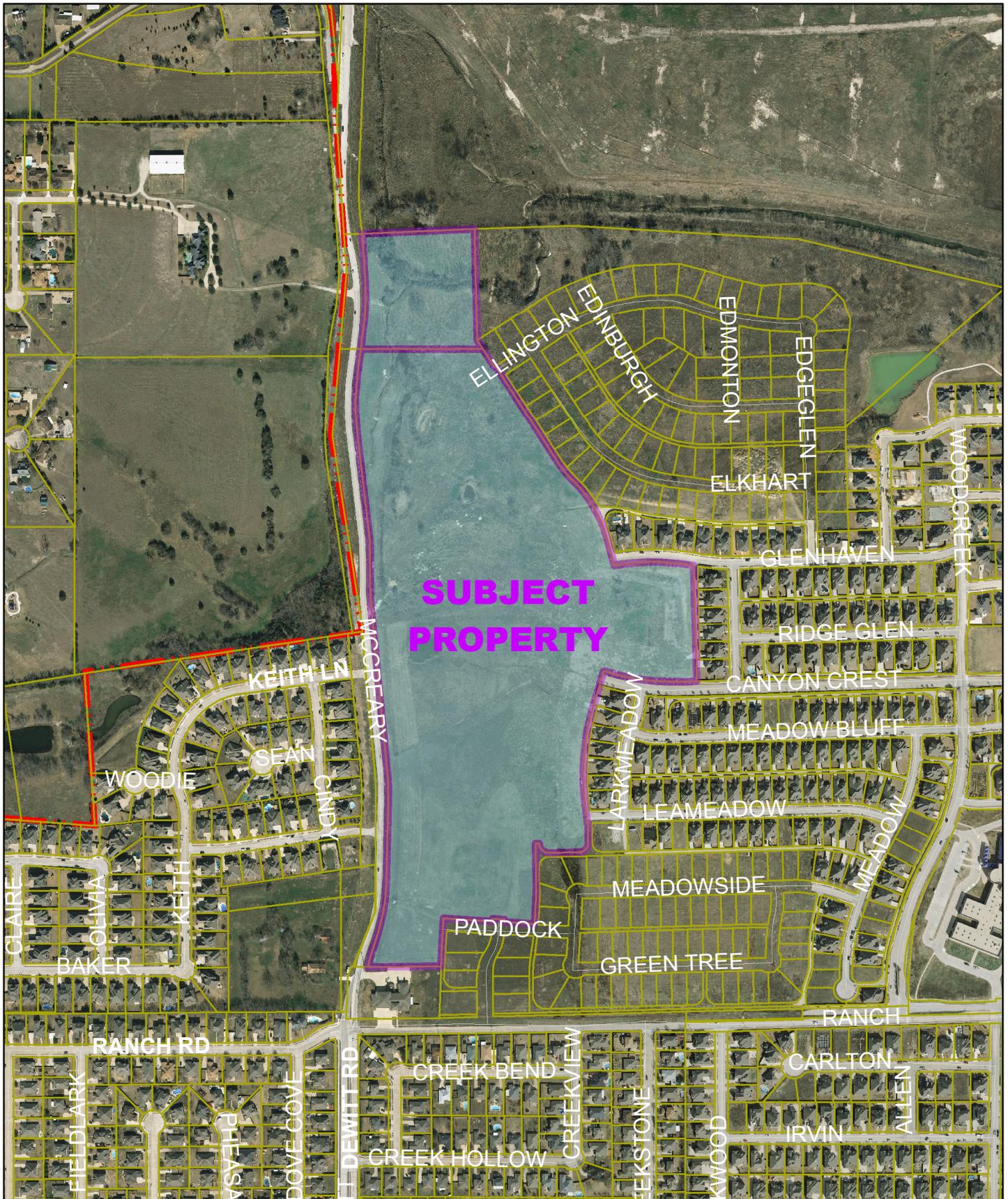
- Planning and Zoning Commission voted to approve this item 6-0 at the April 14, 2014 meeting.



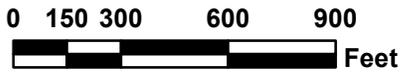
STAFF RECOMMENDATION

Staff recommends approval a Preliminary Plat for Woodbridge Phase 19, being 148 single-family residential lots and four (4) Homeowner's Association (HOA) lots, on approximately 52.486 acres, on the east side of Maxwell Creek Road, just north of Ranch Road.





**SUBJECT
PROPERTY**

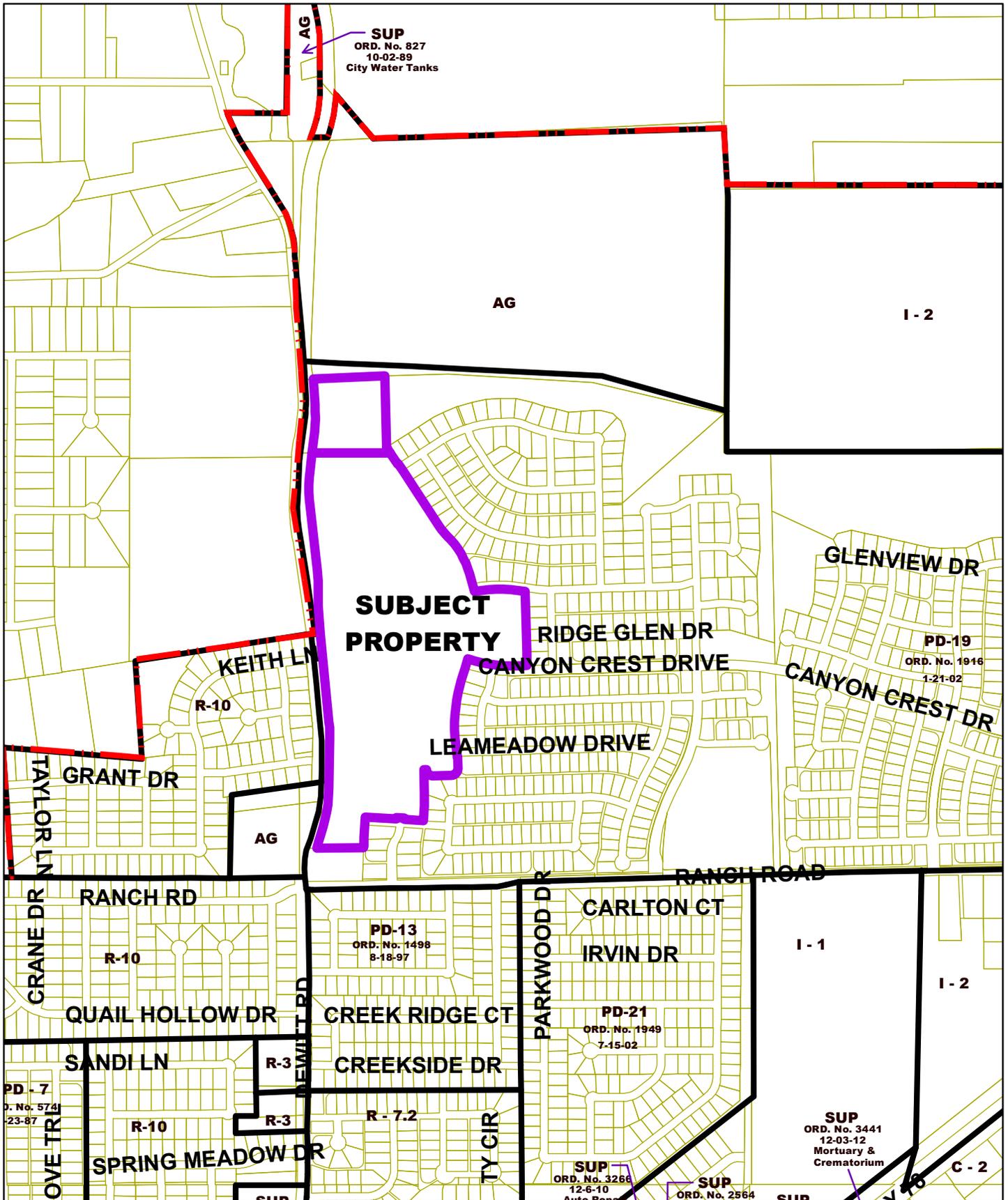


AERIAL LOCATION MAP

WOODBIDGE PHASE 19

FILE: P14-05

Map Created: April 02, 2014



ZONING IDENTIFICATION MAP
 WOODBRIDGE PH 19
 FILE: P14-05
 Map Created: April 02, 2014

MAR 03 2014



UNIFORM DEVELOPMENT APPLICATION

APPLICATION INFORMATION			
Project Name: <u>WOODBIDGE, PHASE 19</u>		Total Acreage: <u>52.486</u>	
Location of Property: <u>NE corner Maxwell Creek Rd/Ranch Rd.</u>		Appraisal District Account Number(s) & County: <u>2672126 COLLIN</u>	
Subdivision/Addition Name: <u>WOODBIDGE, PHASE 19</u>		Lot: <u>N/A</u>	Block: <u>N/A</u>
Future Land Use Map Designation(s):		Current Zoning Designation(s):	
TYPE OF REQUEST			
		Fees Paid (*For Administrative Use Only)	
<input type="checkbox"/> Rezoning		\$	
<input type="checkbox"/> Planned Development		\$	
<input type="checkbox"/> Special Use Permit (SUP)		\$	
<input type="checkbox"/> Temporary Special Use Permit (SUP)		\$	
<input type="checkbox"/> Temporary Seasonal Sales		\$	
<input type="checkbox"/> Temporary Retail Sales		\$	
<input type="checkbox"/> Variance		\$	
<input type="checkbox"/> Site Plan		\$	
<input type="checkbox"/> Landscape Plan		\$	
<input type="checkbox"/> Tree Management Plan		\$	
<input checked="" type="checkbox"/> Preliminary Plat		\$	
<input type="checkbox"/> Final Plat		\$	
<input type="checkbox"/> Replat		\$	
<input type="checkbox"/> Amending Plat		\$	
<input type="checkbox"/> Minor Plat		\$	
<input type="checkbox"/> Conveyance Plat		\$	
CURRENT PROPERTY OWNER			
Company: <u>Woodbridge XVII, Ltd.</u>		Name: <u>Don Herzog</u>	
Address: <u>800 E. Campbell Rd, Ste 136</u>		Phone No: <u>214-348-1300</u>	
		Fax No: <u>214-348-1720</u>	
City: <u>Richardson</u>	State: <u>TX</u>	Zip Code: <u>75081</u>	E-Mail: <u>don@herzogdevelopment.com</u>
APPLICANT/CONTRACT PURCHASER			
Company: <u>(Same as above)</u>		Name:	
Address:		Phone No:	
		Fax No:	
City:	State:	Zip Code:	E-mail:
AGENT/REPRESENTATIVE			
Company: <u>J. Volk Consulting, Inc.</u>		Name: <u>Jay Volk</u>	
Address: <u>800 E Campbell Rd, Ste 120</u>		Phone No: <u>972-201-3100</u>	
		Fax No: <u>972-201-3099</u>	
City: <u>Richardson</u>	State: <u>TX</u>	Zip Code: <u>75081</u>	E-mail: <u>jay@jvolkconsulting.com</u>
For Administrative Use Only			
Date: _____	Case Number: _____	Total Fees Paid: \$ _____	

NORTH TEXAS MUNICIPAL WATER DISTRICT
99.694 ACRES
VOL. 2281, PG. 358
D.R.C.C.T.

COLLIN COUNTY SOIL CONSERVATION DISTRICT EASEMENT
VOL. 522 PG. 479
L.R.C.C.T.

CALLED 146.017 ACRES
WOODBRIDGE PROPERTIES, L.L.C.
VOL. 4771, PG. 0013
L.R.C.C.T.

LOT 65
BLOCK E
8.59 AC
OPEN SPACE AREA
TO BE CONVEYED TO H.O.A.

LOT 36
544,749 SQ. FT.
OPEN SPACE AREA
TO BE CONVEYED TO H.O.A.

H. MAXWELL SURVEY, A-579
DANIEL HERRING SURVEY, A-402

W.M. SACHSE SURVEY, A-835
ELIZABETH SACHSE SURVEY, A-802

PETER L. GANIS, JR &
TERESA L. GANIS
52.329 ACRES
CCCF No. 93-0115178
D.R.C.C.T.

146.017 ACRES
WOODBRIDGE PROPERTIES, L.L.C.
VOL. 4771, PG. 0013
L.R.C.C.T.

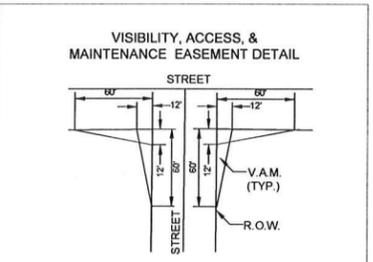
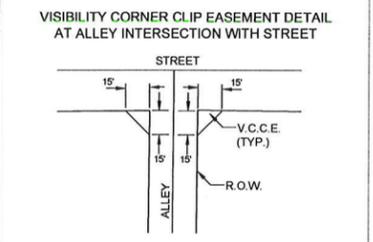
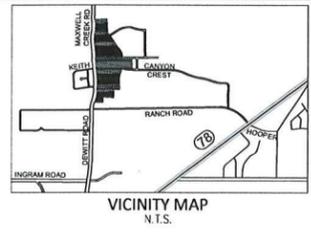
BENCH MARK LIST

BM 1 CITY OF SACHSE STATION 103 - LOCATED IN CENTER OF GRASS MEDIAN OF SACHSE ROAD 110'± WEST OF THE CENTERLINE OF MILES ROAD. ELEV=523.37

BM 2 CITY OF SACHSE STATION 101 - LOCATED ACROSS THE STREET FROM 3400 EASTVIEW DRIVE AND 290'± EAST OF INTERSECTION OF EASTVIEW DRIVE AND PLEASANT VALLEY ROAD. ELEV=510.31

BM 3 [X] SET ON BACK OF CURB ON NORTH SIDE OF RANCH ROAD 24'± EAST OF THE WEST RIGHT-OF-WAY LINE OF PARKVIEW LANE AND 37'± NORTH OF THE SOUTH RIGHT-OF-WAY LINE OF RANCH ROAD. ELEV=545.36

BM 4 [X] SET ON THE NORTHEAST CORNER OF A WYE INLET 6'± NORTH OF THE NORTH RIGHT-OF-WAY LINE OF RANCH ROAD 64'± EAST OF THE EAST RIGHT-OF-WAY LINE OF PARKWOOD DRIVE. ELEV=537.39



- NOTES:
- SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY SUBDIVISION ORDINANCE AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
 - LIMITS OF 100-YEAR FLOODPLAINS PER LOMR SUBMITTAL PREPARED BY KIMLEY-HORN AND ASSOCIATES DATED JANUARY 2014.
 - ALL SCREENING WALLS AND WALL MAINTENANCE EASEMENTS AND ALL HOMEOWNERS ASSOCIATION TRACT/LOT ARE TO BE CONVEYED TO AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.

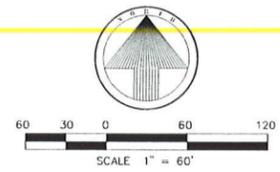
Parcel Line Table			Curve Table					
Line #	Length	Direction	Curve #	Length	Radius	Delta	Chord Length	Chord Bearing
L1	5.52	N56° 53' 12"E	C1	11.63	925.00	000°43'13"	11.63	S79° 13' 43"E
L2	75.81	S6° 08' 00"E	C2	62.83	40.00	090°00'00"	56.57	S43° 52' 00"W
L3	2.18	N88° 52' 00"E	C3	60.77	40.00	087°02'23"	55.09	N47° 36' 48"W
L4	80.00	S1° 08' 00"E	C4	24.58	300.00	004°41'40"	24.57	N03° 28' 49"W
L5	91.98	S3° 26' 47"W	C5	52.62	33.50	090°00'00"	47.38	S41° 53' 28"E
L6	10.00	N3° 06' 32"E	C6	53.85	33.50	092°05'00"	48.24	S44° 12' 19"E
L7	50.00	N86° 53' 28"W	C7	50.24	33.50	085°55'58"	45.67	S37° 51' 32"W
L8	10.00	S3° 49' 16"W	C8	226.26	900.00	014°24'14"	225.66	N77° 41' 26"E
L9	55.12	S2° 29' 38"W	C9	55.89	33.50	095°45'20"	49.69	S09° 00' 32"W
L10	105.83	S86° 53' 28"E	C10	101.35	910.00	006°22'52"	101.30	N02° 55' 00"W
L11	44.88	N1° 50' 41"E	C11	52.62	33.50	090°00'00"	47.38	S11° 53' 12"W
L12	51.93	S1° 08' 00"E	C12	73.78	307.50	013°44'53"	73.61	S39° 59' 15"E
L13	80.00	N1° 08' 00"W	C13	261.11	900.00	016°37'22"	260.20	S82° 58' 05"W
			C14	62.83	40.00	090°00'00"	56.57	N46° 08' 00"W

* Lots with Drainage Esmts

Lot/Bk	Total Sq Feet	Net of Esmt SF
35/E	11995	10445
36/E	13696	12928
67/E	10710	10080
68/E	11277	10017

LEGEND

IRF = IRON ROD FOUND
IRFC = IRON ROD FOUND CAPPED
H.O.A. = HOME OWNERS ASSOCIATION
V.C.C.E. = VISIBILITY CORNER CLIP EASEMENT
VAM = VISIBILITY, ACCESS, & MAINTENANCE EASEMENT
TYP. = TYPICAL
B.L. = BUILDING LINE
U.E. = UTILITY EASEMENT
D.E. = DRAINAGE EASEMENT
L.R.C.C.T. = LAND RECORDS OF COLLIN COUNTY, TEXAS
D.R.C.C.T. = DEED RECORDS OF COLLIN COUNTY, TEXAS
M.R.C.C.T. = MAP RECORDS OF COLLIN COUNTY TEXAS
(A) = BLOCK NUMBER



Surveyor:
Ronald D. Smith Surveyor, Inc.
P.O. Box 1679
Forney, Texas 75126
972-564-9840
Contact: Ronald D. Smith, R.P.L.S.

Owner/Applicant:
Woodbridge XIX, LTD.
800 E. Campbell Road, Suite 130
Richardson, TX 75081
Phone: 214-348-1300
Fax: 214-348-1720
Contact: Don Herzog

PRELIMINARY PLAT
Approved for preparation of final plat for the subdivision shown on this plat.

APPROVED BY: Planning and Zoning Commission
City of Sachse

Chairman, Planning and Zoning Commission _____ Date _____

ATTEST:
Signature _____ Date _____

Name & Title _____

APPROVED BY: City Council
City of Sachse

Mayor _____ Date _____

ATTEST:
City Secretary _____ Date _____

PRELIMINARY PLAT WOODBRIDGE PHASE 19

148 RESIDENTIAL LOTS AND 4 H.O.A. LOTS
ZONED PLANNED DEVELOPMENT DISTRICT 19
52.486 ACRES OR 2,286,267 SQ. FT. LOCATED IN THE
W.M. SACHSE SURVEY, ABSTRACT No. 835
AND THE ELIZABETH SACHSE SURVEY, ABSTRACT No. 802
CITY OF SACHSE, COLLIN COUNTY, TEXAS

2 April 2014
SHEET 1 OF 3

FOR INSPECTION PURPOSES ONLY AND IN NO WAY
OFFICIAL OR APPROVED FOR RECORD PURPOSES.

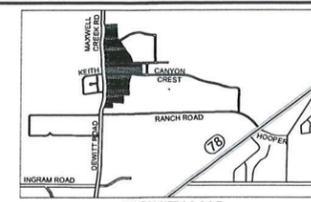
J. VOLK consulting
800 East Campbell Road, Suite 120
Richardson, Texas 75081
972.201.3100 Texas Registration No. F-11962

MATCHLINE - SEE SHEET 2 OF 3

MATCHLINE - SEE SHEET 1 OF 3

PETER L. GANIS, JR & TERESA L. GANIS
52.329 ACRES
CCCF No. 93-0115178
D.R.C.C.T.

10' F.E.C. ESMT
VOL. 2007, PG. 534
O.P.R.C.C.T. 6

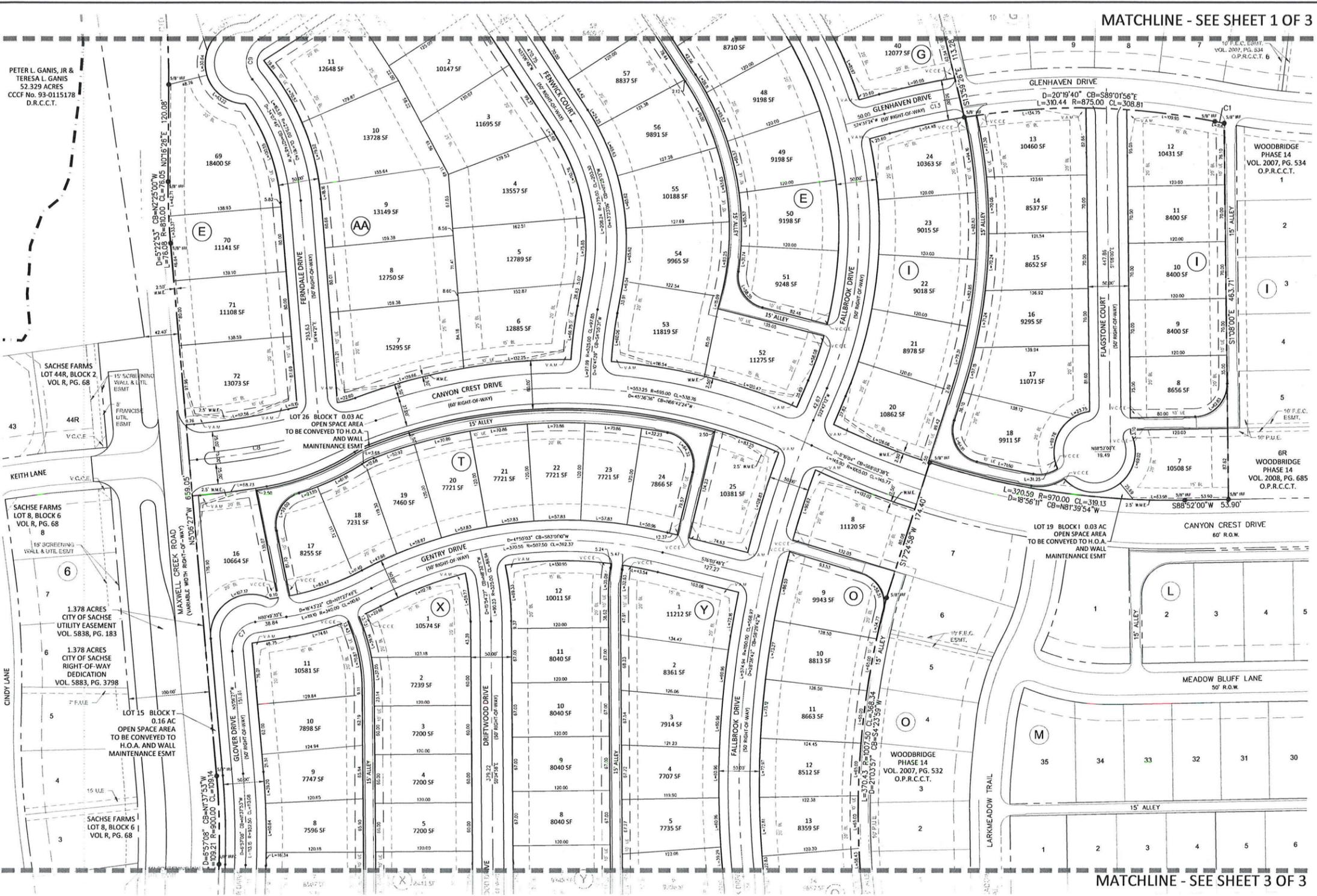


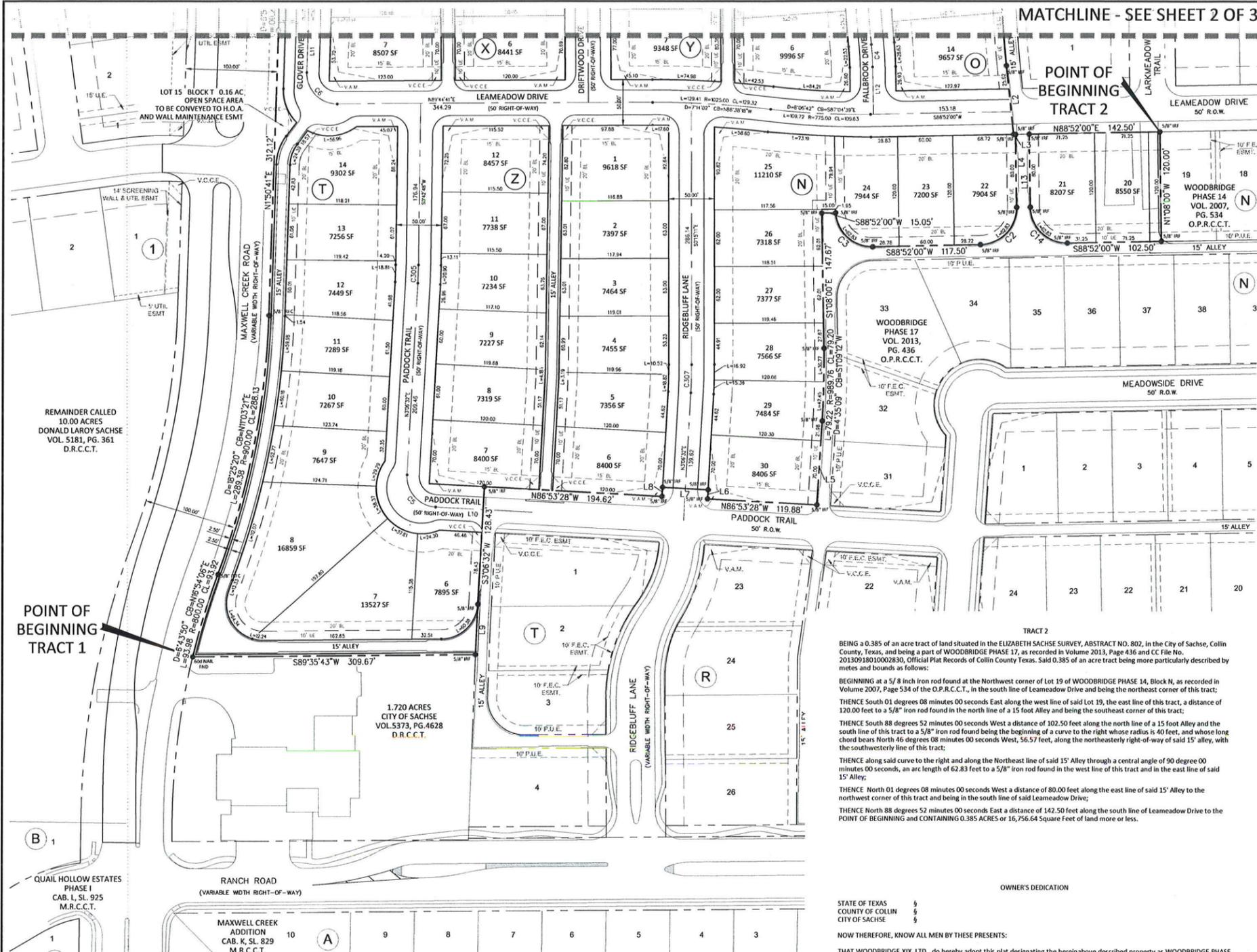
VICINITY MAP
N.T.S.



60 30 0 60 120
SCALE 1" = 60'

NOTE:
SEE SHEET 1 FOR CURVE AND LINE TABLE.





MATCHLINE - SEE SHEET 2 OF 3

STATE OF TEXAS §
 COUNTY OF COLLIN §
 CITY OF SACHSE §

OWNER'S CERTIFICATE

WHEREAS, WOODBRIDGE XIX, LTD. is the owner of a tract of land situated in the W.M. Sachse Survey, Abstract No. 835 and the Elizabeth Sachse Survey, Abstract No. 802, in the City of Sachse, Collin County, Texas, and being a part of a 112.847 acre tract of land described in deed to WOODBRIDGE PROPERTIES, L.L.C. recorded in Volume 4771, Page 13 of the Land Records of Collin County, Texas, and being more particularly described as follows:

TRACT 1
 BEING a 52.101 acre tract of land situated in the ELIZABETH SACHSE SURVEY, ABSTRACT NO. 802 and the W.M. SACHSE SURVEY, ABSTRACT NO. 835, in the City of Sachse, Collin County, Texas, and being a part of a 112.847 acre tract of land described in deed to Woodbridge Properties, L.L.C., as recorded in CC File No. 2011072100076010, Land Records, Collin County, Texas. Said 52.101 acres being more particularly described by metes and bounds as follows:

BEGINNING at a 60d nail found, being the Northwest corner of that certain tract of land as conveyed to the City of Sachse, as recorded in Volume 5373, Page 4628, Deed Records, Collin County, Texas, (O.P.R.C.C.T.), also being in the West line of Maxwell Creek Road, a variable width public right-of-way, also being the beginning of a non-tangent curve to the right whose radius is 800.00 feet, and whose long chord bears North 16 degrees 54 minutes 06 seconds East, 93.92 feet, along the Easterly right-of-way of said Maxwell Creek Road;

THENCE along said curve to the right and along the Easterly line of said Maxwell Creek Road through a central angle of 06 degrees 43 minutes 50 seconds, an arc length of 93.98 feet to a 5/8 inch iron rod found, capped "KHA", being the beginning of a reverse curve to the left, whose radius is 900.00 feet and whose long chord bears North 11 degrees 03 minutes 21 seconds East, 288.13 feet;

THENCE along said curve to the left and along said Maxwell Creek Road through a central angle of 18 degrees 25 minutes 20 seconds, an arc length of 289.38 feet to a 5/8 inch iron rod found, capped "KHA";

THENCE North 01 degrees 50 minutes 41 seconds East a distance of 312.12 feet to a 5/8 inch iron rod found, capped "KHA", being the beginning of a curve to the left, whose radius is 900.00 feet and whose long chord bears North 01 degrees 37 minutes 53 seconds West, 109.14 feet;

THENCE along said curve to the left and along said Maxwell Creek Road through a central angle of 06 degrees 57 minutes 08 seconds, an arc length of 109.21 feet to a 5/8 inch iron rod found;

THENCE North 05 degrees 06 minutes 27 seconds West, along the Easterly line of that certain tract of land as conveyed to the City of Sachse as recorded in Volume 5883, Page 3798, said Deed Records, a distance of 659.05 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right whose radius is 810.00 feet and whose long chord bears North 02 degrees 25 minutes 00 seconds West, 76.05 feet;

THENCE along said curve to the right and along said East line of Maxwell Creek Road through a central angle of 05 degrees 22 minutes 53 seconds, an arc length of 76.08 feet to a 5/8 inch iron rod found;

THENCE North 00 degrees 16 minutes 26 seconds East a distance of 120.08 feet to a 5/8 inch iron rod found, being the beginning of a curve to the left, whose radius is 910.00 feet, and whose long chord bears North 02 degrees 55 minutes 00 seconds West, 101.30 feet;

THENCE along said curve to the left, through a central angle of 06 degrees 22 minutes 52 seconds, an arc length of 101.35 feet to a 5/8 inch iron rod found;

THENCE North 06 degrees 06 minutes 26 seconds West, a distance of 397.01 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 950.00 feet, and whose long chord bears North 00 degrees 54 minutes 30 seconds East, 232.07 feet;

THENCE along said curve to the right, through a central angle of 14 degrees 01 minutes 52 seconds, an arc length of 232.65 feet to a 5/8 inch iron rod found;

THENCE North 07 degrees 55 minutes 27 seconds East a distance of 197.19 feet to a 5/8 inch iron rod found, being the beginning of a curve to the left, whose radius is 1050.00 feet, and whose long chord bears North 02 degrees 05 minutes 26 seconds East, 213.43 feet;

THENCE along said curve to the left, through a central angle of 11 degrees 40 minutes 00 seconds, an arc length of 213.80 feet to a 5/8 inch iron rod found;

THENCE North 03 degrees 44 minutes 34 seconds West a distance of 160.35 feet to a 5/8 inch iron rod found;

THENCE North 88 degrees 23 minutes 41 seconds East a distance of 441.29 feet to a 5/8 inch iron rod found, being the most Northwest corner of that certain tract of land as conveyed to Woodbridge Phase 18, as recorded in Volume 2013, Page 510 Official Property Records, Collin County, Texas, (O.P.R.C.C.T.);

THENCE South 01 degrees 36 minutes 19 seconds East a distance of 447.47 feet to a 5/8 inch iron rod found, capped "KHA";

THENCE South 33 degrees 06 minutes 48 seconds East a distance of 125.00 feet to a 5/8 inch iron rod found;

THENCE North 56 degrees 53 minutes 12 seconds East a distance of 5.52 feet to a 5/8 inch iron rod found;

THENCE South 33 degrees 06 minutes 48 seconds East a distance of 471.16 feet to a 5/8 inch iron rod found, being the beginning of a curve to the left, whose radius is 307.50 feet, and whose long chord bears South 39 degrees 59 minutes 15 seconds East, 73.61 feet;

THENCE along said curve to the left, through a central angle of 13 degrees 44 minutes 53 seconds, an arc length of 73.78 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 492.50 feet, and whose long chord bears South 38 degrees 33 minutes 38 seconds East, 142.20 feet;

THENCE along said curve to the right, through a central angle of 16 degrees 36 minutes 06 seconds, an arc length of 142.70 feet to a 5/8 inch iron rod found, being the common line of the Southwest line of said Woodbridge Phase 18, and the Northwest corner of that certain tract as conveyed to Woodbridge Phase 14, as recorded in Volume 2007, Page 531, said Property Records, being the beginning of a curve to the right, whose radius is 492.50 feet, and whose long chord bears South 22 degrees 09 minutes 29 seconds East, 138.82 feet;

THENCE along said curve to the right, through a central angle of 16 degrees 12 minutes 03 seconds, an arc length of 139.28 feet to a 5/8 inch iron rod found;

THENCE South 13 degrees 59 minutes 26 seconds East a distance of 113.28 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 875.00 feet, and whose long chord bears South 89 degrees 01 minutes 56 seconds East, 308.81 feet;

THENCE along said curve to the right, through a central angle of 20 degrees 19 minutes 40 seconds, an arc length of 310.44 feet to a 5/8 inch iron rod found, being the beginning of a curve to the left, whose radius is 925.00 feet, and whose long chord bears South 79 degrees 13 minutes 43 seconds East, 11.63 feet;

THENCE along said curve to the right, through a central angle of 00 degrees 43 minutes 13 seconds, an arc length of 11.63 feet to a 5/8 inch iron rod found;

THENCE South 01 degrees 08 minutes 00 seconds East a distance of 463.71 feet to a 5/8 inch iron rod found;

THENCE South 88 degrees 52 minutes 00 seconds West a distance of 53.90 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 970.00 feet, and whose long chord bears North 81 degrees 39 minutes 54 seconds West, 319.13 feet;

THENCE along said curve to the right, through a central angle of 18 degrees 56 minutes 11 seconds, an arc length of 320.59 feet to a 5/8 inch iron rod found;

THENCE South 17 degrees 24 minutes 58 seconds West a distance of 174.40 feet to a 5/8 inch iron rod found, being the beginning of a curve to the left, whose radius is 1007.50 feet, and whose long chord bears South 04 degrees 23 minutes 59 seconds West, 368.34 feet;

THENCE along said curve to the left, through a central angle of 21 degrees 03 minutes 57 seconds, an arc length of 370.43 feet to a 5/8 inch iron rod found;

THENCE South 06 degrees 08 minutes 00 seconds East a distance of 75.81 feet to a 5/8 inch iron rod found;

THENCE North 88 degrees 52 minutes 00 seconds East a distance of 2.18 feet to a 5/8 inch iron rod found;

THENCE South 01 degrees 08 minutes 00 seconds East a distance of 80.00 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, along the common line of those of said Woodbridge Phase 14 and that certain tract as conveyed to Woodbridge Phase 17, as recorded by deed in Volume 2013, Page 436, said Property Records, whose radius is 40.00 feet, and whose long chord bears South 43 degrees 52 minutes 00 seconds West, 56.57 feet;

THENCE along said curve to the right, through a central angle of 90 degrees 00 minutes 00 seconds, an arc length of 62.83 feet to a 5/8 inch iron rod found;

THENCE South 88 degrees 52 minutes 00 seconds West a distance of 117.50 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 40.00 feet, and whose long chord bears North 47 degrees 36 minutes 48 seconds West, 55.09 feet;

THENCE along said curve to the right, through a central angle of 87 degrees 02 minutes 23 seconds, an arc length of 60.77 feet to a 5/8 inch iron rod found;

THENCE South 88 degrees 52 minutes 00 seconds West a distance of 15.05 feet to a 5/8 inch iron rod found;

THENCE South 01 degrees 08 minutes 00 seconds East a distance of 147.67 feet to a 5/8 inch iron rod found, being the beginning of a curve to the right, whose radius is 989.76 feet, and whose long chord bears South 01 degrees 09 minutes 12 seconds West, 79.20 feet;

THENCE along said curve to the right, through a central angle of 4 degrees 35 minutes 09 seconds, an arc length of 79.22 feet to a 5/8 inch iron rod found;

THENCE South 03 degrees 26 minutes 47 seconds West a distance of 91.98 feet to a 5/8 inch iron rod found;

THENCE North 86 degrees 53 minutes 28 seconds West a distance of 119.88 feet to a 5/8 inch iron rod found;

THENCE North 03 degrees 06 minutes 32 seconds East a distance of 10.00 feet to a 5/8 inch iron rod found;

THENCE North 86 degrees 53 minutes 28 seconds West a distance of 50.00 feet to a 5/8 inch iron rod found;

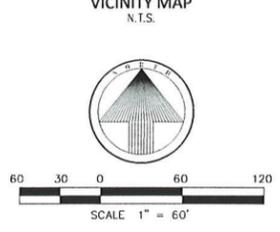
THENCE South 03 degrees 49 minutes 16 seconds West a distance of 10.00 feet to a 5/8 inch iron rod found;

THENCE North 86 degrees 53 minutes 28 seconds West a distance of 194.62 feet to a 5/8 inch iron rod found;

THENCE South 03 degrees 06 minutes 32 seconds West a distance of 128.43 feet to a 5/8 inch iron rod found;

THENCE South 02 degrees 29 minutes 38 seconds West a distance of 55.12 feet to a 5/8 inch iron rod found, being the most Northeast corner of the aforementioned 1.720 acre City of Sachse tract;

THENCE South 89 degrees 35 minutes 43 seconds West, along the North line of the said City of Sachse tract, a distance of 309.67 feet to the POINT OF BEGINNING and containing 52.101 acres or 2,269,509.90 square feet of land, more or less.



NOTE: SEE SHEET 1 FOR CURVE AND LINE TABLE.

REMAINDER CALLED 10.00 ACRES DONALD LARROY SACHSE VOL 5181, PG. 361 D.R.C.C.T.

POINT OF BEGINNING TRACT 1

QUAIL HOLLOW ESTATES PHASE I CAB. L. SL. 925 M.R.C.C.T.

RANCH ROAD (VARIABLE WIDTH RIGHT-OF-WAY)

MAXWELL CREEK ADDITION CAB. K. SL. 829 M.R.C.C.T.

1.720 ACRES CITY OF SACHSE VOL.5373, PG.4628 D.R.C.C.T.

BEING a 0.385 of an acre tract of land situated in the ELIZABETH SACHSE SURVEY, ABSTRACT NO. 802, in the City of Sachse, Collin County, Texas, and being a part of WOODBRIDGE PHASE 17, as recorded in Volume 2013, Page 436 and CC File No. 20130918010002830, Official Plat Records of Collin County, Texas. Said 0.385 of an acre tract being more particularly described by metes and bounds as follows:

BEGINNING at a 5/8 inch iron rod found at the Northwest corner of Lot 19 of WOODBRIDGE PHASE 14, Block N, as recorded in Volume 2007, Page 534 of the O.P.R.C.C.T., in the south line of Leameadow Drive and being the northeast corner of this tract;

THENCE South 01 degrees 08 minutes 00 seconds East along the west line of said Lot 19, the east line of this tract, a distance of 120.00 feet to a 5/8" iron rod found in the north line of a 15 foot Alley and being the southeast corner of this tract;

THENCE South 88 degrees 52 minutes 00 seconds West a distance of 102.50 feet along the north line of a 15 foot Alley and the south line of this tract to a 5/8" iron rod found being the beginning of a curve to the right whose radius is 40 feet, and whose long chord bears North 46 degrees 08 minutes 00 seconds West, 56.57 feet, along the northeasterly right-of-way of said 15' alley, with the southwesterly line of this tract;

THENCE along said curve to the right and along the Northeast line of said 15' Alley through a central angle of 90 degrees 00 minutes 00 seconds, an arc length of 62.83 feet to a 5/8" iron rod found in the west line of this tract and in the east line of said 15' Alley;

THENCE North 01 degrees 08 minutes 00 seconds West a distance of 80.00 feet along the east line of said 15' Alley to the northwest corner of this tract and being in the south line of said Leameadow Drive;

THENCE North 88 degrees 52 minutes 00 seconds East a distance of 142.50 feet along the south line of Leameadow Drive to the POINT OF BEGINNING and CONTAINING 0.385 ACRES or 16,756.64 Square Feet of land more or less.

STATE OF TEXAS §
 COUNTY OF COLLIN §
 CITY OF SACHSE §

OWNER'S DEDICATION

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT WOODBRIDGE XIX, LTD., do hereby adopt this plat designating the hereinabove described property as WOODBRIDGE PHASE 19, in addition to the City of Sachse, and does hereby dedicate to the public use forever the streets and alleys shown thereon and do hereby reserve the easement strips shown on this plat for the mutual use and accommodation of garbage collection agencies and all public utilities desiring to use or using same. Property owners shall maintain easements and any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs, or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easement strips and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement strips for the purpose of constructing, reconstructing, inspecting, patrolling, without the necessity at any time procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations and resolutions of the City of Sachse, Texas.

WITNESS OUR HAND AT SACHSE, TEXAS, this ____ day of ____ 2014.

WOODBRIDGE XIX, LTD., a Texas limited partnership By: HDC Properties of Austin, Inc., a Texas corporation Its: Sole General Partner

By: Donald P. Herzog, President

STATE OF TEXAS §
 COUNTY OF DALLAS §

BEFORE, Me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Donald P. Herzog, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this ____ day of ____ 2014.

NOTARY PUBLIC in and for the STATE OF TEXAS

STATE OF TEXAS §
 COUNTY OF DALLAS §

BEFORE ME, THE UNDERSIGNED A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS ____ DAY OF ____ 20____.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
 MY COMMISSION EXPIRES _____

STATE OF TEXAS §
 COUNTY OF DALLAS §

CERTIFICATION I, RONALD D. SMITH, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREIN ACCURATELY REPRESENTS THE PROPERTY AS DETERMINED BY AND ON THE GROUND SURVEY MADE UNDER MY DIRECTION AND SUPERVISION IN ____ 20____ AND THAT ALL CORNERS ARE AS SHOWN.

RONALD D. SMITH, R.P.L.S.
 REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4944

- NOTES:
- SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY SUBDIVISION ORDINANCE AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
 - LIMITS OF 100-YEAR FLOODPLAINS PER LOMR SUBMITTAL PREPARED BY KIMLEY-HORN AND ASSOCIATES DATED JANUARY 2014.
 - ALL SCREENING WALLS AND WALL MAINTENANCE EASEMENTS AND ALL HOMEOWNERS ASSOCIATION TRACT/LOT ARE TO BE CONVEYED TO AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.

PRELIMINARY PLAT WOODBRIDGE PHASE 19

148 RESIDENTIAL LOTS AND 4 H.O.A. LOTS ZONED PLANNED DEVELOPMENT DISTRICT 19 52.486 ACRES OR 2,286,267 SQ. FT LOCATED IN THE W.M. SACHSE SURVEY, ABSTRACT NO. 835 AND THE ELIZABETH SACHSE SURVEY, ABSTRACT NO. 802 CITY OF SACHSE, COLLIN COUNTY, TEXAS

2 April 2014 SHEET 3 OF 3 FOR INSPECTION PURPOSES ONLY AND IN NO WAY OFFICIAL OR APPROVED FOR RECORD PURPOSES.



Owner/Applicant: Woodbridge XIX, LTD. 800 E. Campbell Road, Suite 130 Richardson, TX 75081 Phone: 214-348-1300 Fax: 214-348-1720 Contact: Don Herzog

Surveyor: Ronald D. Smith Surveyor, Inc. P.O. Box 1679 Forney, Texas 75126 972-564-9840 Contact: Ronald D. Smith, R.P.L.S.



Legislation Details (With Text)

File #:	14-2199	Version:	1	Name:	Consider Voluntary Donations
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/30/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	
Title:	Discuss and consider a resolution of the City Council of the City of Sachse, Texas, establishing a voluntary fund for the Library, a voluntary fund for Parks and Recreation, and a voluntary fund for Animal Control.				
	<p>Executive Summary</p> <p>The purpose of this resolution is to authorize the City to collect donations for specific programs through the billing and collection process for water, sewer, and refuse services. Participation is voluntary, and the funds are to be used for the purposes outlined: Library-to build the E-book collection, Park-tree planting and maintenance, Animal Control-animal care during special situations such as outbreaks or illness or overpopulation as well as future expansion of the facility.</p>				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	VOLUNTARY UTILITY BILL DONATIONS PRESENTATION.pdf 51SACHSE Resolution Establishing Voluntary Funds for Library Parks Rec Animal65922.pdf Voluntary Donation Authorization Form.pdf				

Date	Ver.	Action By	Action	Result
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Title

Discuss and consider a resolution of the City Council of the City of Sachse, Texas, establishing a voluntary fund for the Library, a voluntary fund for Parks and Recreation, and a voluntary fund for Animal Control.

Executive Summary

The purpose of this resolution is to authorize the City to collect donations for specific programs through the billing and collection process for water, sewer, and refuse services. Participation is voluntary, and the funds are to be used for the purposes outlined: Library-to build the E-book collection, Park-tree planting and maintenance, Animal Control-animal care during special situations such as outbreaks or illness or overpopulation as well as future expansion of the facility.

Background

Voluntary donations through utility billing were discussed in the City Council workshop session on January 20, 2014. It was proposed to include Library, Parks and Recreation, and Animal Control as recipient departments. Survey results from cities participating with libraries as a recipient were presented, and a preliminary look at how the City of Sachse could incorporate a program within our existing billing system. Several questions came out of the

original discussion: 1)What would the administrative costs be? 2)What level of collections have other cities had? 3)Have other cities experienced any specific implementation problems? 4)Would it be possible for City of Sachse to offer a method other than a recurring amount on the monthly bill? An additional survey was conducted by the Finance Department with questions more related to implementation.

Policy Considerations

The uses proposed for donated funds are specific within each department's programs and activities. Sachse Public Library would use donated funds to build the E-book collection, Park Department would use their funds for tree planting and maintenance in support the City's designation as a Tree City, USA, and funds collected for Animal Control would be used to offset costs of animal care during special situations such as outbreaks of illness or overpopulation, as well as future expansion of the facility.

Budgetary Considerations

Separate special revenue categories for each department's donation will be established, and expenditure of funds from those funds will be included in the annual budget approval process. Any expenditures from donated funds in FY2013-2014 would require a budget amendment, since they were not included at the time of approval.

Staff Recommendations

Staff recommends approval of a resolution of the City Council of the City of Sachse, Texas, establishing a voluntary fund for the Library, a voluntary fund for Parks and Recreation, and a voluntary fund for Animal Control.

VOLUNTARY UTILITY BILL DONATIONS

Animal Control, Library, Parks and Recreation

Presented by the Finance Department

May 5, 2014

RECAP OF PREVIOUS DISCUSSION

- Workshop Presentation on January 20, 2014
- List of Area Cities Currently Utilizing
- Use of Funds and Participating Departments
- Preliminary Sketch of Utility Billing Processes

RESULTS OF PREVIOUS DISCUSSION QUESTIONS TO BE ADDRESSED

- Estimate of administrative costs
- Dollar amount collected by other cities
- Implementation process and associated costs
- Option for one-time or month-to-month donations
- Additional survey from a Finance/Implementation perspective

CITIES SURVEYED

- Azle
- Coppell
- Haltom City
- Krum
- Lake Worth
- Lewisville
- North Richland Hills
- Watauga

SURVEY QUESTIONS USED

- Do you offer a donation option on your utility bills?
- What billing software are you using?
- Donations processed as a billed service or recognized at payment?
- If recognized at payment, how are you processing payments?
- How many recipient funds do you collect for?
- Do you send annual statements?
- Percentage of customers participating
- Average annual amount collected
- Have you calculated the administrative costs of providing this service?
- Any other issues or observations on providing this program?

“DO YOU OFFER A DONATION OPTION ON YOUR UTILITY BILLS?”

Yes-All cities surveyed offer utility customers the option of donating to one or more city departments along with their monthly bill.

"WHAT BILLING SOFTWARE ARE YOU USING?"

- Incode-2
- New World-1
- STW-2
- Sunguard THE-1
- No response-2

"DONATIONS PROCESSED AS BILLED REVENUE OF RECOGNIZED AT PAYMENT?"

- Billed revenue-3
- Recognized at payment-4
 - Three cities(Azle, Krum, and Watauga) post all payments manually
 - One city(Coppell) has a custom program with initial cost of \$5000
- No response-1

"HOW MANY RECIPIENT FUNDS DO YOU HAVE?"

- Azle-3
- Coppell-4
- Haltom City-5
- Krum-4
- Lake Worth-1
- Lewisville-1
- North Richland Hills-3
- Watauga-1

"DO YOU SEND ANNUAL STATEMENTS?"

- Azle-No
- Coppell-No
- Lake Worth-No
- Lewisville-No
- North Richland Hills-No
- Watauga-No, but customers can print their own from online account access

"PERCENTAGE OF CUSTOMERS PARTICIPATING"

- Azle-10%
- Coppell-15%
- Lake Worth-41%
- Lewisville-less than 1%
- North Richland Hills-79%(previously was not voluntary, existing customers had to "opt out.")

ANNUAL AMOUNT COLLECTED

- Azle-\$1,400
- Lake Worth-\$10,800
- Lewisville-\$3,000
- North Richland Hills-\$81,000
- Other cities did not respond

"HAVE YOU CALCULATED THE ADMINISTRATIVE COST OF PROVIDING THIS SERVICE?"

- None of the surveyed cities had ever calculated the cost of providing this service.

"OTHER ISSUES OR OBSERVATIONS"

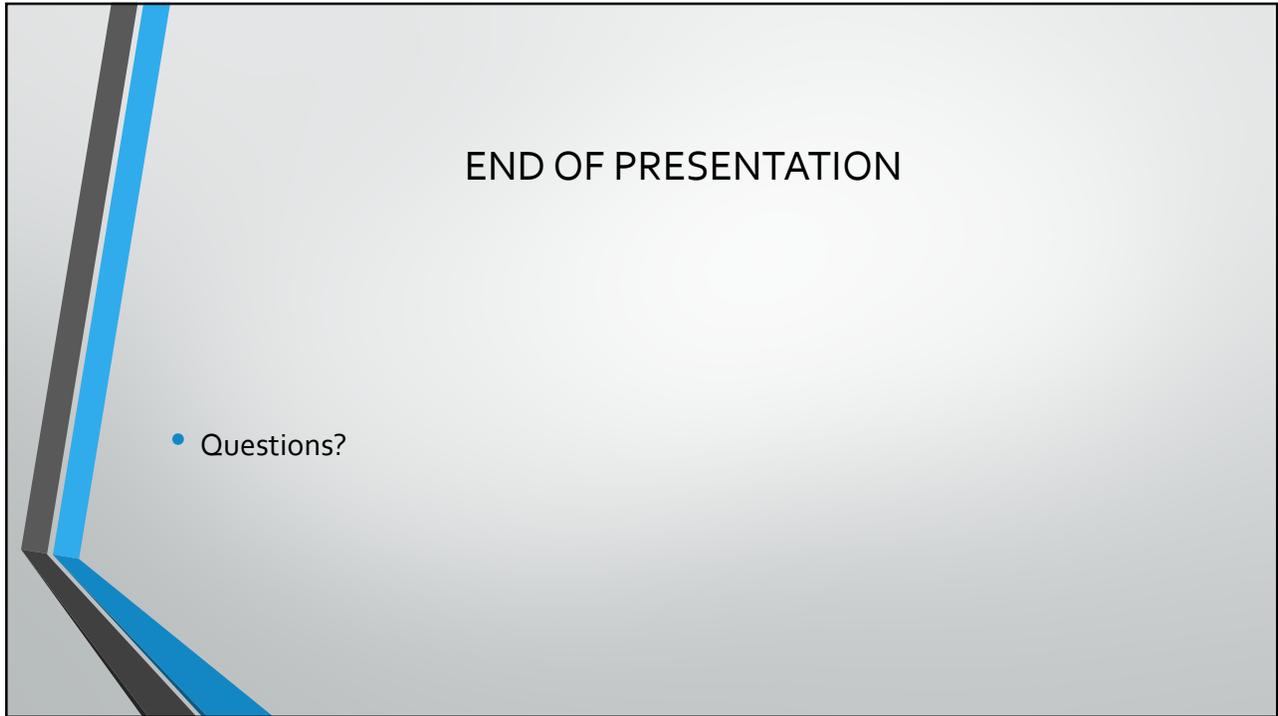
- Azle-\$125/hour for changes or additions with bill-printing service
- Coppell-Only option is flat \$2/month allocated evenly between departments
- Lake Worth-Cancellation requests take effect the month received
- North Richland Hills
 - Only option is flat \$1.50 distributed between participating departments
 - If unpaid by due date, donation is reversed from customer account.
 - Utility Billing Supervisor described program as "thorn in our side" due to frequent complaints and requests for changes.

PROPOSED IMPLEMENTATION PLAN FOR CITY OF SACHSE

- Forms available at Library, Animal Shelter, Park Office, and included in Utility New Customer Packet. Form available online linked from those departments.
- Submitted forms will be held until the week of billing and processed as a single batch in order to track the time used to process.
- One-time donations will also be processed as a batch once a month for the same reason.
- Each department's revenue code is separate in the Utility Billing system, so the customer has flexibility over amount and department—we are requesting that all donations be an even dollar amount.

PROPOSED IMPLEMENTATION PLAN FOR CITY OF SACHSE

- Donations will not be subject to late payment penalties.
- A report will be generated monthly to identify unpaid donations; if the remaining balance has been paid, the donation will be reversed.
- E-mail will be the primary distribution method for annual statements.
- Funds will be transferred to recipient department accounts at least quarterly.
- The Finance Department will conduct a review of administrative costs and donations collected quarterly to determine if the program is viable.



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ESTABLISHING A VOLUNTARY FUND FOR THE LIBRARY, A VOLUNTARY FUND FOR PARKS & RECREATION AND A VOLUNTARY FUND FOR ANIMAL CONTROL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council desires to establish a Voluntary Fund to benefit the Library, Parks and Recreation and Animal Control; and

WHEREAS, Citizens will have the option to provide a reoccurring monthly contribution to these departments through selecting such option on their City utility bill; and

WHEREAS, such donations will be used for specific purposes as provided herein.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City Council directs the City Manager to cause the Finance Department to establish a special fund account in which donations to the City may be deposited. An accurate record shall be maintained to show the donor, the amount of the donation and any special use for the donation as directed by the donor on the Voluntary Donation Program form.

SECTION 2. That at the end of each calendar year, the City Manager shall cause the Finance Department to provide each donor with a Statement of Contribution or other appropriate record to serve as evidence of such contribution for income tax purposes.

SECTION 3. That the City Council further directs the City Manager to cause the Finance Department to establish a procedure to allow citizens to make a minimum voluntary donation of \$1.00 or more in conjunction with the payment of their utility bill. The procedure shall provide the donor with an opportunity to designate on the water bill that such contribution shall be used for the following:

Sachse Library Voluntary Fund. Funds shall be used to build the E-book collection.

Sachse Parks and Recreation Voluntary Fund. Funds shall be used for tree planting and maintenance in support of Sachse's designation as a Tree City, USA.

Sachse Animal Control Voluntary Fund. Funds shall be used to offset the costs of animal care during special situations such as outbreaks of illness or overpopulation periods as well as future expansion of the facility.

SECTION 4. This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas,
this the _____ day of _____, 2014.

CITY OF SACHSE, TEXAS

Mike Felix, Mayor

ATTEST:

Terry Smith, City Secretary

CITY OF SACHSE

VOLUNTARY DONATION PROGRAM

Sachse citizens now have the option of supporting selected City programs in the form of a monthly contribution added to the water/sewer/garbage bill. The participating departments are listed below:

Sachse Public Library—funds will be used to build the E-book collection.

Sachse Parks and Recreation—funds will be used for tree planting and maintenance in support of Sachse’s designation as a Tree City, USA.

Sachse Animal Control—funds will be used to offset the costs of animal care during special situations such as outbreaks of illness or overpopulation periods as well as future expansion of the facility.

Things to remember:

1. The donation level you select will be added to your bill as a monthly recurring charge and will continue until you notify the Utility Billing Department in writing of your desire to cease or change.
2. You will receive an annual statement of your contribution for tax filing purposes.
3. Donations must be in increments of \$1.
4. Don’t want a monthly commitment? We can accept one-time donations, but the payment must be separate from your utility payment(form at the very bottom of page).

MONTHLY DONATION AUTHORIZATION

___ I authorize the City of Sachse Utility Billing Department to include the following amounts on my water utility bill each month to support:

Sachse Library _____ (even dollar amount in increments of \$1)

Sachse Parks _____ (even dollar amount in increments of \$1)

Sachse Animal Control _____ (even dollar amount in increments of \$1)

Total Monthly Donation _____

Name on Account _____ Account Number _____

Service Address _____ E-mail Address _____

I understand that I am electing to have this amount added to my monthly utility bill and that failure to pay could cause the account to be delinquent. It is my responsibility to notify the billing department if I wish to change or cease this election.

Signature _____ Date _____

ONE-TIME DONATION

(payment must be separate from utility payment)

Please post the enclosed payment in the amount of \$ _____ in the following manner:

Library \$ _____ Parks \$ _____ Animal Control \$ _____

Name _____ Account Number _____

Service Address _____ Email Address _____



Legislation Details (With Text)

File #:	14-2153	Version:	2	Name:	Medical Control Resolution
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	4/3/2014	In control:		In control:	City Council
On agenda:	5/5/2014	Final action:		Final action:	
Title:	Discuss contracting with a new Emergency Medical Service (EMS) Medical Control and EMS Continuing Education provider for the Sachse Fire Department.				

Executive Summary

On November 6, 2013 Sachse Fire Department received notification that the current provider of EMS Medical Control and EMS Continuing Education, Biocare, will cease operations on September 30, 2014. The ability to provide basic and advanced life support and emergency transport is a requirement through EMS Medical Control. EMS Medical Control provides physician oversight, Quality Assurance/Quality Insurance medical record review and the ongoing development and management of on and off line patient care protocols all of which are required by the Texas Department of State Health Services.

Sponsors:

Indexes:

Code sections:

Attachments: [Sachse Fire Statement of Work 2014](#)
[Medical Control Contract.pdf](#)
[Medical Control Presentation.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Discuss contracting with a new Emergency Medical Service (EMS) Medical Control and EMS Continuing Education provider for the Sachse Fire Department.

Executive Summary

On November 6, 2013 Sachse Fire Department received notification that the current provider of EMS Medical Control and EMS Continuing Education, Biocare, will cease operations on September 30, 2014. The ability to provide basic and advanced life support and emergency transport is a requirement through EMS Medical Control. EMS Medical Control provides physician oversight, Quality Assurance/Quality Insurance medical record review and the ongoing development and management of on and off line patient care protocols all of which are required by the Texas Department of State Health Services.

Background

In 1988, Sachse Fire Department entered into a agreement with Biocare to provide EMS Medical Control and EMS Education. In October 2009, the agreement was renewed with Biocare for a two (2) year term that continued to renew every two (2) years. **Biocare will cease providing EMS Medical Control and EMS Education services on September 30th, 2014.**

Sachse Fire Rescue evaluated potential replacements for Biocare. These include Careflite and Quest Medical. The purpose of this discussion is to present the City Council with SFR's evaluations of these alternatives and to recommend one to be Sachse's provider.

Council will be giving the opportunity to act on an EMS Medical Control and EMS Education provider at a future date.

Policy Considerations

None

Budgetary Considerations

Increase in budget for FY 2015 in the amount of \$11,178.

Staff Recommendations

Discuss contracting with a new Emergency Medical Service (EMS) Medical Control and EMS Continuing Education provider for the Sachse Fire Department.

The Medical Center of Plano
EMS Medical Control Statement of Work
for
Sachse Fire Department

TMCP has a 25 plus year history of providing EMS Medical Control for local fire departments with world-class Medical Directorship, responsive nurse paramedic educators, and leading edge educational curriculum. As a result of this history and experience TMCP has developed an extensive infrastructure including all the components required to provide comprehensive EMS medical oversight, continuing education and quality assurance.

All Emergency Department (ED) Physicians at the The Medical Center of Plano must obtain board certification in Emergency Medicine and maintain the board certification for the duration of their tenure at the Medical Center. All ED physicians at The Medical Center of Plano are affiliated with Questcare Emergency Physicians, a physician owned and operated provider of emergency services. Internal quality review mechanisms within Questcare and the assumption of leadership positions by ED physicians in quality oversight of medical staff activities at The Medical Center of Plano, assures only the highest credentialed physicians are provided in the Emergency Department.

Dr. Meek has served as Medical Director of Rowlett Fire Department since 2012 and the Associate Medical Director of Plano Fire Department since 2010. He has been deeply involved with all aspects of his duties. These include such duties as writing EMS protocols, providing high quality education, actively participating regularly scheduled field ride outs, and the paramedic shadowing program. Dr. Meek is the Medical Director for the 24/7 Emergency Care facility for TMCP and also Assistant Medical Director of the Emergency Department at TMCP. He also chairs the stroke program at TMCP assuring patients with stroke symptoms receive timely care thus reducing the often devastating effects of stroke. In addition, he has also been instrumental in developing timely care for the AMI patient, as reflected by TMCP's current average year to date E2B time of 72 minutes. Throughout Dr. Meek's tenure he has been well received and has an amiable relationship with EMS personnel as being an excellent instructor and as someone who recognizes the value EMS brings in providing high quality patient care in often extremely difficult situations.

The current infrastructure within the EMS Department to support EMS Medical Control and Continuing Education is comprised of an EMS Medical Director, five Nurse Paramedic Educators, and two Administrative Assistants. All educators have backgrounds in pre-

hospital care that include flight nursing, military transport, and fire training. In addition these nurses have hospital experience either as Emergency or Critical Care Nurses. In addition, TMCP is a Texas Department of State Health Services (DSHS) approved Continuing Education Provider. TMCP is committed to assessing and maintaining the appropriate human resources in order to meet the needs of the Sachse Fire Department for On Line/Off Line Medical Control and EMS Education.

Continuing Education Programs

The EMS Medical Director and EMS Coordinator will ensure that class topics will meet or exceed all minimum content requirements for Continuing Education as established by the Texas Department of State Health Services (DSHS) and if requested according to National Registry requirements. Continuing Education content will be based upon EMS treatment protocols, current advances in pre-hospital care, and review of practice care issues identified through the CQI program. The classes will be developed and taught by either the EMS Medical Director (once per quarter), EMS Educator Staff, and in some instances a mutually agreed upon content expert when appropriate.

Continuing Education hours will be tracked via Healthstream and made available for each EMT and Paramedic in an electronic data base for access by the individual.

TMCP is committed to providing cost effective and efficient CE and will work with the Fire Administrative staff to develop a CE program that will meet and or exceed the department's needs. CE will be taught on a monthly basis at mutually agreed upon times. It is anticipated that classes will be delivered in a combination of live and internet based CE. All CE will be video-taped and uploaded to Healthstream to allow field personnel that were unable to attend CE to view the CE and receive credit.

TMCP is committed to providing interactive CE format including but not limited to:

- EMS Jeopardy
- Exam and History role playing
- Brief videos over pertinent topics
- Reviewing run reports and protocols
- Surprise group mega codes
- Use of high fidelity patient simulation
- Statistical feedback via dashboards that track QA/QI program findings in order to promote transparency and EMS system status updates



The Continuing Education Program will also include:

- Annual skills credentialing for Advanced Life Support Skills
- Biannual skills credentialing for Basic Life Support Skills
- Protocol testing for Paramedic and EMT Personnel

TMCP proposes the following for Sachse Fire Department. This proposal can be altered according to FD needs:

- Live CE from EMS Medical Director, TMCP EMS Educator Staff, and content experts as agreed upon with Sachse Fire Administration.
 - Nine months per year - 3 shifts per month
 - 4 months by EMS Medical Director
 - 5 months by TMCP EMS Educator Staff
 - One of the nine classes will include protocol testing, ALS skills annually, and BLS skills bi-annually.
- E-Learning which will be customized by EMS Educator Staff according to Sachse FD Treatment Protocols
 - Three months per year.

QA/QI Program and Trending Analysis Services

The Continuous Quality Improvement Program provided by TMCP EMS Staff will be comprehensive and assess areas of strength and opportunities for improvement. The program will include the following elements.

Charts will be reviewed for documentation, appropriateness of patient care, and protocol compliance. As part of this process, the following is suggested to be reviewed:

- 100% Priority one transports (to include CPR and Air Medical Activations)
- Majority of Priority two and priority three transports
- 100% No transports
- 100% Modified review for skills tracking

All charts available for review for the current month will be entered into the Continuous Quality Improvement process. TMCP in conjunction with Sachse Fire Department will determine a process for dissemination of information to appropriate personnel for follow up and education.



All Continuous Quality Improvement information is maintained in a secure electronic database at TMCP and includes tracking, disposition, actions, and closure of all cases reviewed. The information is provided monthly to appropriate parties. In addition, Continuous Quality Improvement data will be tracked using a dashboard for benchmarking mutually agreed upon quality indicators. The dashboard will be discussed at monthly EMS meetings and can be shared with field personnel at monthly EMS CE. Below is an example of a dashboard.

Indicator	Goal	Jan	Feb	Mar
Pre-hospital Airway Management				
Percentage of successful intubations with endotracheal tube	90%	100%	90%	80%
Percentage of unsuccessful endotracheal intubations that received a successful rescue airway (King/BVM/Cric)	100%	100%	100%	100%
Percentage of esophageal intubations	0%	0%	0%	0%
Percentage of intubated cases in which end tidal CO2 was used to confirm success initially	100%	95%	80%	96%
Percentage of intubated cases in which end tidal CO2 was used to confirm success just prior to hand off at the ED	100%	64%	80%	50%
Percentage of cases where medic was unable to ventilate	0%	0%	0%	0%
Indicator	Goal	Jan	Feb	Mar
Protocol Compliance				
No-Transports	90%	88%	91%	92%
Hypotension (treatment within 5 minutes of recognition) defined as BP <90	90%	73%	100%	84%
ACS	100%	90%	94%	97%
Percentage of patients who received 12 lead EKG	100%	100%	100%	100%
Percentage of patients who received ASA	100%	98%	94%	97%
12 Lead Transmission	100%	91%	90%	92%
Percentage of incidents demonstrating stroke protocol compliance	100%	100%	80%	80%

On Line/Off Line Medical Control

EMS Medical Director Oversight, aka Off-line Medical Control, is provided by Dr. Mark Meek. His oversight will include direct involvement in protocol development and compliance, development and presentation of Continuing Education, review of chart documentation and CQI data, Paramedic Shadowing, and EMS field evaluations. In addition, Dr. Meek, is available 24/7 via cell phone for any questions or concerns that occur. Dr.

Meek is committed to ensuring the needs of SFD are met. In the event he is not available he will ensure a resource/alternate is available.

On-line Medical Control is located within the full-service Emergency Department where all incoming radio/EMS phone calls are answered and accessible by TMCP ED/EMS Staff and ED Physician staff. A radio report form is completed by the staff member answering the call. In addition to receiving radio report, TMCP also has the capability to receive 12 lead EKGs transmitted from the field via an internet based program known as the Lifenet STEMI Management System.

To ensure competency of staff answering EMS calls, staff are required to complete a radio competency prior to answering any radio calls. EMS RN Paramedic staff assists with this competency to ensure personnel are familiar with the need to answer all calls promptly and relay necessary patient information to receiving facilities. To ensure new ED Physicians are educated regarding on-line medical control responsibilities, they “shadow” an experienced ED physician and receive one on one orientation regarding EMS treatment protocols. A copy of the EMS treatment protocols are maintained in the radio room for physician’s reference. Additional training is provided on an on-going basis by Dr. Meek at the monthly ED physician’s group meeting. Dr. Meek will use this time to update physicians on new protocols or review existing protocols.

TMCP in collaboration with Sachse Fire Department (SFD) will develop a process that will serve the needs of SFD. Two options will be available which will include SFD field personnel calling the receiving facility directly to give patient report or TMCP answering all radio call and at the completion of the radio report contacting the receiving facility and relaying report. There are advantages to either system and will be discussed when determining the process for SFD.

In the rare event the On-line Medical Control Physician (OLMCP) is unavailable for radio/EMS phone consultation; Dr. Meek may be contacted by phone. Specific provisions will be made in the protocol manual to address the rare instance any physician is unavailable for consultation. For instances like this, it would be optimal to establish a system in which field personnel would call dispatch and dispatch would forward the call to Dr. Meek and ensure transmissions were recorded.

Internship Program

TMCP has an internship program in place. It is suggested that all entering or returning EMT-Paramedics must successfully complete this program prior to delivering unsupervised paramedic care. The advanced life support knowledge base is tested by study guide



completion, written protocol examination, review of advanced life support skills, and static ECG rhythm identification prior to patient care activities. Additionally, the TMCP EMS staff will perform internship field evaluation and make recommendations to the Medical Director.

Components are revised and updated as needed to reflect changes in protocols and practice. Throughout supervised patient care activities, the EMT-Paramedic intern is supervised per Dr. Meek's specifications, with detailed reporting required of the intern and trainer. A final clearance of the intern is personally conducted by Dr. Meek through means of mega code testing.

Paramedic Shadowing

TMCP EMS educators and the Medical Directors have developed a Paramedic "shadowing Program". Paramedics will receive hands on experience under the direct supervision of Dr. Meek or one of our board certified emergency physicians. This program will provide the paramedic the opportunity to strengthen both practical and assessment skills with the primary objective to enhance assessment and treatment skills of fire department paramedic personnel.

The secondary objectives include the following:

- Perform endotracheal intubation under the direct supervision of a physician
- Perform intravenous access
- Listen to radio reports from a receiving hospital perspective
- Evaluate 12 lead EKGs
- Administer ACLS drugs in code situation (only medications in SFD Protocols)
- Discuss continuum of care for critical events such as trauma, stroke, and STEMI

At the end of each shift, the paramedic will review with the emergency physician the skills performed during the shift. A mechanism is in place for tracking skills performed while participating in the program as well as a mechanism for obtaining feedback from each program participant to allow for continuous review and improvement of the program.

The Paramedic Shadowing program will require a separate Clinical Affiliation Agreement. Each participant will be required to meet the conditions of the contract including current CPR card, required immunizations, and background checks as outlined by the Clinical Affiliation Agreement.

Field Evaluations

Dr. Meek and or TMCP Nurse Paramedic Staff are available to provide field evaluations at a frequency that will meet the needs of the Sachse Fire Department personnel. It is suggested that at least 8 hours of field evaluations are performed each quarter. During the evaluations, staff will respond from the station with field personnel on all calls and will provide immediate feedback. During the evaluation period in which there are no EMS runs, TMCP staff will use this time to review protocols, EMS run sheets, and other education material as mutually agreed upon.

Cadaver Lab

A paramedic cadaver lab is available for SFD field personnel to receive hands-on-instructions about human anatomy and to practice advanced procedures. Dr. Meek is the medical director for the Questcare EMS cadaver lab. The class is an incredibly popular interactive, invasive skills lab focused on procedures such as endotracheal and nasotracheal intubation, cricothyrotomy, King Airway, airway bougie, needle thoracostomy, humeral and tibial IO. Paramedics receive 2 hours of CE credit for attendance. TMCP EMS Staff and Dr. Meek will ensure openings for SFD personnel to attend Cadaver Lab. The cost of attendance at the cadaver lab is \$50 per individual.

Other Services

- **CE Audits**
 - Quarterly audits are performed on all personnel who are due to recertify. Records are reviewed for the required content hours as mandated by DSHS. Prior to recertification all personnel are notified of their current hours. Should an EMT or Paramedic be found to be deficient in any content area, the TMCP EMS office will provide personnel with content-area appropriate make-up materials by means of Healthstream.

- **Peer Review**
 - If requested by Sachse Fire Department, TMCP will assist with the development and implementation of a Peer Review Committee comprised of members that have been approved by the Sachse Fire Department Administration. The purpose of this committee will be to have field participation in the review cases identified by the PI program. All cases will



initially reviewed by the EMS Medical Director who will make the decision for referral to the Peer Review Committee.

- **Case Follow-ups**

- Detailed follow-up (not just disposition) will be provided on Priority One transports to TMCP. This provides valuable education for SFD EMS personnel allowing them to know subsequent medical diagnoses and treatment and then comparing the findings with what they had perceived in the field.
- TMCP is committed to providing specific follow-up on all STEMIs, Priority One Trauma, and Stroke patients.
- When individually requested, follow-up information is provided verbally, on the same day in many cases, or by email within 1-2 shifts.
- Case information will be used for instruction in CE as well as for the development of clinical scenario evaluations.
- TMCP in collaboration with SFD will work to obtain outcome information on patients transported to other facilities. Initially assistance may be needed from SFD in making introductions and requests to receiving facilities to release information to TMCP as the Medical Control for SFD.

- **Radio Report Reviews**

- 100% of Priority One EMS reports that are called directly to TMCP will be forwarded to the EMS Medical Director for review.
- Audio files of EMS reports will be used for clarification as it relates to patient care, addendums, documentation, peer review, and CE.
- Audio files of EMS reports are stored on digital equipment at TMCP and searchable by multiple criteria and available for instantaneous review.

- **Medical Director Reviews (MDR)**

- Medical Director Reviews (MDR) play a very important role in risk management, quality improvement, and the educational process.



- MDRs will be performed on selected runs identified during the CQI process and reviewed by the Medical Director.
- MDRs should be attended by all appropriate parties as identified by the Medical Director.
- **Internet Based Learning for ACLS**
 - Through the internet based CE program, TMCP has the ability to provide the fire department with internet access to complete the classroom portion of ACLS on line at a time when it is convenient for personnel.
 - Once the classroom portion is completed online, arrangements can be made with the TMCP EMS Educator staff to for skills check-off and certification card.
- **High Fidelity Patient Simulation**
 - As a member of the HCA North Texas Division Hospital, TMCP has access to a *High Fidelity Patient Simulator*, aka – Sim Man. TMCP recognizes the value of interactive and realistic education and is committed to use of this resource in the education process.
- **Exposure Control Program**
 - TMCP has a comprehensive infectious disease exposure protocol in place. If SFD chooses to come to TMCP for treatment we will ensure SFD personnel are provided with the highest standard in the prevention and treatment for infectious disease exposure. This will be accomplished via the established exposure protocol. In addition, initial doses of prophylactic medications are accessible at TMCP to field personnel should the need arise.

Contract and Pricing

- Contract is with Medical Center of Plano to provide EMS Medical Control and EMS Continuing Education. Pricing for the contract is comprised of these two components.
 - **Medical Control** includes the direct costs that arise from physician over site of the program and include the EMS Medical Director presenting CE on at least a quarterly basis, consistent presence at the fire department each month, QA/QI review, physician field ride-outs, protocol management and

ongoing development, on-line/off-line accessibility, liaison between the city and local medical community, and monthly administrative meetings. The cost is derived using a multiplier and the population of the City of Sachse.

- *Pricing for medical control costs will be based on a multiplier of \$0.90 per capita for the City of Sachse.*
- **Continuing Education** includes the direct and indirect costs for providing education which includes TMCP staff providing education, Healthstream for tracking of EMS CE hours and a platform for distributive education as well as make up CE accessibility, quarterly TMCP staff field ride-outs, internship program, QA/QI review, statistical tracking including dashboards and benchmarking, and monthly administrative meetings. The cost is derived using a multiplier and the number of field personnel for the department.
 - *Pricing for education costs will be based on a multiplier of \$200.00 per personnel per year.*
- **Pricing** each year may be subject to increase secondary to population changes and/or cost of living increase not greater than 2%.



**CONTRACT FOR EMERGENCY MEDICAL ADVISORY SERVICES
FOR CITY OF SACHSE, TEXAS**

This Contract entered into this _____, by and between the **CITY OF SACHSE, TEXAS**, a municipal corporation (hereinafter referred to as "City") acting by and through its duly authorized City Manager, or in his absence, the Fire Chief, and **COLUMBIA MEDICAL CENTER OF PLANO SUBSIDIARY, L.P.**, a Texas Limited Partnership, **d/b/a MEDICAL CENTER OF PLANO** (hereinafter referred to as "Medical Center of Plano").

WITNESSETH:

WHEREAS, there is a recognized need to provide high quality Emergency Medical Services (hereinafter referred to as "EMS") in the City of Sachse, Texas; and

WHEREAS, the means for providing Emergency Medical Services in the City of Sachse is vested in the Sachse Fire Department, which services are assisted by the Public Safety Communications Department of the City in dispatching information relative to emergency medical services (hereinafter collectively referred to as the "Fire Department"); and

WHEREAS, in providing high quality Emergency Medical Services, the City recognizes a need to have an Emergency Medical Advisory Service consisting of a Medical Director and personnel to assist in the training, supervision, and implementation of Emergency Medical Services; and

WHEREAS, the City desires to contract with Medical Center of Plano to fulfill the duties of Emergency Medical Services Medical Director (hereinafter referred to as "EMS Medical Director") for the Fire Department, and Medical Center of Plano is willing to fulfill the duties of EMS Medical Director and personnel under the terms and conditions stated herein;

NOW, THEREFORE, in consideration of the premises, the agreements herein contained and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereby agree as follows:

SECTION 1: STATEMENT OF WORK

Medical Center of Plano hereby contracts with the City as an independent contractor to fulfill the duties and responsibilities of providing: an EMS Medical Director, on-line medical control, continuing education, and quality assurance/quality improvement for the Fire Department as specified by the terms and conditions stated in this Contract and Statement of Work attached hereto as Exhibit "A", incorporated herein by reference and made a part hereof.

SECTION 2: EMS MEDICAL DIRECTOR

(A) General

(1) The Medical Center of Plano shall provide or arrange for the services of a qualified and licensed physician to fulfill the duties of EMS Medical Director. Such physician shall be subject to approval of City and such approval shall not be unreasonably withheld. The Medical Director and/or his designee shall be board certified or eligible for certification in the field of Emergency Medicine.

(2) The EMS Medical Director shall have and be the final authority for making medical decisions concerning the direct delivery of emergency patient care as provided by the Fire Department.

(3) With respect to direct delivery of patient care as provided by the Fire Department, the EMS Medical Director shall be attendant to, but not governed by, other agencies or persons involved with the Emergency Medical Services provided by the Fire Department.

(4) The EMS Medical Director will report directly to the Fire Chief or his designee in all matters concerning the personnel, management, and administration of the Emergency Medical Services provided by the Fire Department.

(5) The EMS Director or his designee will assist in making major policy decisions affecting the direct delivery of patient care services.

(6) The Fire Chief or his designee and the EMS Medical Director or his designee will act jointly as a liaison with the medical community concerning those issues that may arise that deal with the delivery of emergency medical services as provided by the Fire Department.

(7) Upon request by City, Medical Center of Plano and the EMS Medical Director or designee will make public appearances as reasonably necessary to provide education as to the function of Emergency Medical Services.

(8) As requested by either party, Medical Center of Plano and the EMS Medical Director or designee will meet with Key staff members of the Fire Department to discuss problems and positive aspects of emergency medical services provided by the Fire Department.

(9) If at any time the EMS Medical Director is unable to carry out the duties and functions as outlined in this contract, the Medical Center of Plano shall promptly notify City and obtain its prior approval before appointing a designee.

(10) Each party and their officials, employees and subcontractors agree to interact with one another in a manner that is conducive to maintaining a positive and productive working environment.

(B) Protocols

(1) The EMS Medical Director shall develop, and keep current a set of standing orders, known as "Protocols", to be used by the Emergency Medical Technician-Paramedic (hereinafter referred to as "Paramedic") and the Emergency Medical Technician-Basic (hereinafter referred to as "EMT") of the Fire Department in the delivery of patient care in the field as directed by the EMS Medical Director. The protocols must be designed to:

- (a) define the circumstances where on-line medical direction is requested;
- (b) avoid communicable health risks and transmission of infectious diseases to EMT and Paramedic personnel in the direct delivery of patient care;
- (c) provide emergency care at a standard which meets or exceeds that customarily provided in the greater Dallas-Ft. Worth area;
- (d) be in compliance with all applicable federal, state, and local laws and regulations, as they exist presently and are promulgated or amended in the future, including but not limited to the direct delivery of patient care; and
- (e) not infringe upon or be in violation of any intellectual property rights.

(2) The Fire Department will bear the responsibility and cost for providing copies of the protocols, as described herein, to each Paramedic and EMT employed by the Fire Department for the purpose of delivering emergency patient care to the public unless reproduction is prohibited by law or contract. In addition, the Fire Department will be responsible for placing a copy of the protocols on each piece of paramedic apparatus that responds to emergency calls.

SECTION 3: ON LINE MEDICAL DIRECTION

(A) The Medical Center of Plano shall provide on-line communications with an emergency department physician as needed during prehospital responses.

(B) Physicians providing on-line medical direction shall be appropriately trained in the use of prehospital protocols addressed above, and shall be familiar with the capabilities of the prehospital providers, as well as local EMS operational policies and regional critical care referral patterns/protocols.

SECTION 4: CONTINUING EDUCATION

(A) Medical Center of Plano and the EMS Medical Director or his designee will have the responsibility of developing and providing basic and advanced continuing education (hereafter referred to "CE") programs for the EMT and Paramedic personnel, respectively employed by the Fire Department. These programs shall meet or exceed the educational requirements for recertification. Continuing education classes shall be scheduled and conducted in a manner and location agreeable to both parties.

(B) It shall be the duty and responsibility of the Fire Department to insure that the EMT's and Paramedics employed by the Fire Department attend the programs provided by the EMS Medical Director or his designee so that the State recertification and EMS Medical Director requirements are met.

(C) If any EMT or Paramedic of the Fire Department fails to receive the state required number of CE hours for any one year, then it shall be the responsibility of the Fire Department to have that individual participate in additional CE activities acceptable to the State and EMS Medical Director for credit.

(D) Fire Department shall secure, at its expense, locations for monthly CE sessions provided by the EMS Medical Director or his designee. These sessions shall be held at locations which are conducive to a learning environment.

SECTION 5: QUALITY ASSURANCE-QUALITY IMPROVEMENT

(A) The EMS Medical Director in cooperation with the Fire Department shall have the responsibility of developing and participating in a system of on-going review and evaluation of emergency medical services rendered by the Fire Department. Such a system may consist of, but not be limited to: in-service examinations, basic and advanced skills testing, and/or ride out evaluations by the EMS Medical Director and/or the designee of the EMS Medical Director.

(B) The EMS Medical Director and the Fire Chief shall have the ultimate responsibility for evaluating the competency of all Paramedics employed by the Fire Department for the purpose of providing emergency patient care to the public. Final decisions regarding composite evaluations of all job functions shall be made by the Fire Chief. The Fire Chief shall have the responsibility to remove any Paramedic from patient care duties immediately for due cause, or upon recommendations for due cause removal or re-mediation from the EMS Medical Director in writing with supporting documentation provided. This recommendation shall be made to the Fire Chief in writing with proper documentation provided. Final removal from the Paramedic program shall be the responsibility of the Fire Chief.

(C) The Fire Chief shall have the responsibility to prohibit any Paramedic from delivering advanced life support to the public should that individual demonstrate an attitude or action that causes the EMS Medical Director to believe that the medical care rendered to the public by that individual may be unacceptable, inadequate, or harmful. Within seventy-two (72) hours of his action, the EMS Medical Director shall provide written documentation of the facts and circumstances surrounding the incident, together with a recommendation to the Fire Chief. The Fire Chief will promptly initiate an investigation of the matter and make any final decisions to the removal of the individual from the paramedic program.

(D) EMS Patient Records, EKG Code Summaries, and EKG rhythm strips, and all other records created or produced by employees of the Sachse Fire Department concerning the treatment and transportation of patients by the Sachse Fire Department are the property of the City of Sachse. The EMS Medical Director or medical/nursing/paramedic staff under his direction may use this property for the limited purpose of developing quality assurance and educational programs to benefit the EMT's and Paramedics employed by the Sachse Fire Department. The City of Sachse retains

all rights to this property. All such documents are privileged as provided by the State Law and shall not be made available to third parties, except as authorized by law.

SECTION 6: SUBCONTRACTING PERSONNEL SERVICES

(A) Authority to Subcontract

Subject to prior City approval, which will not be unreasonably withheld, Medical Center of Plano may enter into an agreement or contract with other entities to provide the components of on-line or off-line medical control and/or continuing medical education benefiting the EMT and Paramedic personnel employed by the Fire Department. The use of these services shall not incur any additional expense to the City.

(B) Personal Resources

The Medical Center of Plano shall be responsible for monitoring the performance, activities and conduct of the personnel resources contracted with the implementation and/or maintenance of the educational and quality improvement programs developed by the EMS Medical Director.

(C) Complaints on Performance

Any complaints regarding the performance of personnel requested by Medical Center of Plano to provide program assistance for the benefit of the Fire Department shall be made in writing to the Chief Executive Officer or designee at Medical Center of Plano, with the appropriate documentation.

SECTION 7: INSURANCE

(A) Commercial General Liability Insurance

For the duration of this Contract, Medical Center of Plano and any contractors performing services under this Contract shall maintain a Commercial General Liability Insurance policy with a policy limit of **ONE MILLION DOLLARS (\$1,000,000.00)** per occurrence. This policy shall contain all coverages with no basic coverages removed by exclusion. The named insured should cover all employees performing work under this Contract.

(B) Physicians Professional Liability

Throughout the term of this Contract, EMS Medical Director shall continuously maintain a policy of physician's malpractice liability insurance with the combined single limit coverage of at least **FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00)** per occurrence and **ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00)** aggregate.

(C) Hospital Professional Liability Insurance

Medical Center of Plano shall maintain a Hospital Professional Liability Insurance Policy with a minimum policy limit of **FIVE MILLION DOLLARS (\$5,000,000.00)**. Any subcontractors hired by Medical Center of Plano shall comply with the professional

liability insurance requirements with the appropriate coverage with a minimum policy limit of **FIVE MILLION DOLLARS (\$5,000,000.00)**. The City requests subcontractors of Medical Center of Plano who provide services under this Contract show evidence of this coverage.

(D) Workers' Compensation and Employers Liability

All Medical Center of Plano employees who provide services related to this Contract shall be covered by Workers' Compensation benefits if required by the State of Texas, either by self-insurance or by separate policy. The City of Sachse shall be provided with a waiver of subrogation.

(E) General Conditions

All insurance policies required hereunder shall be endorsed to include thirty (30) days written notice of cancellation, non-renewal, material change or reduction in coverage.

All required insurance policies shall be issued from an insurer authorized to do business in the State of Texas, Carrier must have a rating of A-1 or better A.M. Best.

SECTION 8: COMPENSATION

Compensation under this contract shall be according to Statement of Work EXHIBIT A based on services provided

Medical Center of Plano may invoice City upon completion and acceptance of services to be provided or may invoice City on a monthly basis. Such invoices shall be itemized to show services performed, expenses and corresponding charges. Medical Center of Plano shall keep accurate records of its services and expenses incurred in the performance of this Agreement and shall make the same available to City for inspection and copying upon five (5) days notice thereof. These records shall be kept by Medical Center of Plano for two (2) years following the expiration of this Contract. No interest or other late payment charges shall ever be due.

Contractor recognizes that this Contract shall commence upon the effective date herein and continue in full force and effect until termination in accordance with its provisions. Contractor and City herein recognize that the continuation of any contract after the close of any given fiscal year of the City of Sachse shall be subject to City approval. In the event that the City does not approve the appropriation of funds for this contract, the Contract shall terminate at the end of the fiscal year for which funds were appropriated and the parties shall have no further obligations hereunder.

SECTION 9: TERM

The term of this Contract shall begin on Contract may be extended upon mutual agreement of the City and Medical Center of Plano.

SECTION 10: TERMINATION

(A) Default

In the event of default by either party of any condition or obligation of this Contract and upon written notice thereof describing the event(s) of default, the defaulting party shall cure the default within the time prescribed, which shall not be less than thirty (30) days. A failure to correct the default within the time prescribed will result in termination unless waived by the non-defaulting party. Termination of the Contract will be without penalty or prejudice to any other remedy the defaulting party may be entitled to at law, or in equity or otherwise under this Contract.

(B) Fiscal Funding

In the event the City Council fails to fund in its annual budget the services requested by this Contract, it shall terminate upon completion of the existing funded fiscal year.

SECTION 11. INDEPENDENT CONTRACTOR

Medical Center of Plano covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of City; that Medical Center of Plano shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants; that the doctrine of respondeat superior shall not apply as between City and Medical Center of Plano, its officers, agents, employees, contractors, subcontractors and consultants, and nothing herein shall be construed as creating a partnership or joint enterprise between City and Medical Center of Plano.

SECTION 12. INDEMNIFICATION

MEDICAL CENTER OF PLANO AGREES TO DEFEND, INDEMNIFY AND HOLD THE CITY AND ITS RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES, HARMLESS AGAINST ANY AND ALL CLAIMS, LAWSUITS, JUDGMENTS, FINES, PENALTIES, COSTS AND EXPENSES FOR PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE OR OTHER HARM OR VIOLATIONS FOR WHICH RECOVERY OF DAMAGES, FINES, OR PENALTIES IS SOUGHT, SUFFERED BY ANY PERSON OR PERSONS, THAT MAY ARISE OUT OF OR BE OCCASIONED BY MEDICAL CENTER OF PLANO'S BREACH OF ANY OF THE TERMS OR PROVISIONS OF THIS CONTRACT, VIOLATIONS OF LAW, OR BY ANY NEGLIGENT, GROSSLY NEGLIGENT, INTENTIONAL, OR STRICTLY LIABLE ACT OR OMISSION OF MEDICAL CENTER OF PLANO, ITS OFFICERS, AGENTS, EMPLOYEES, INVITEES, SUBCONTRACTORS, OR SUB-SUBCONTRACTORS AND THEIR RESPECTIVE OFFICERS, AGENTS, OR REPRESENTATIVES, OR ANY OTHER PERSONS OR ENTITIES FOR WHICH MEDICAL CENTER OF PLANO IS LEGALLY RESPONSIBLE IN THE PERFORMANCE OF THIS CONTRACT. THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL NOT APPLY TO ANY LIABILITY RESULTING FROM THE SOLE NEGLIGENCE OF THE CITY, AND ITS OFFICERS, AGENTS, EMPLOYEES OR SEPARATE CONTRACTORS. THE CITY DOES NOT WAIVE ANY GOVERNMENTAL IMMUNITY OR OTHER DEFENSES

AVAILABLE TO IT UNDER TEXAS OR FEDERAL LAW. THE PROVISIONS OF THIS PARAGRAPH ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND ARE NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY.

MEDICAL CENTER OF PLANO AT ITS OWN EXPENSE IS EXPRESSLY REQUIRED TO DEFEND CITY AGAINST ALL SUCH CLAIMS. CITY RESERVES THE RIGHT TO PROVIDE A PORTION OR ALL OF ITS OWN DEFENSE; HOWEVER, CITY IS UNDER NO OBLIGATION TO DO SO. ANY SUCH ACTION BY CITY IS NOT TO BE CONSTRUED AS A WAIVER OF MEDICAL CENTER OF PLANO'S OBLIGATION TO DEFEND CITY OR AS A WAIVER OF MEDICAL CENTER OF PLANO'S OBLIGATION TO INDEMNIFY CITY PURSUANT TO THIS AGREEMENT. MEDICAL CENTER OF PLANO SHALL RETAIN DEFENSE COUNSEL WITHIN SEVEN (7) BUSINESS DAYS OF CITY'S WRITTEN NOTICE THAT CITY IS INVOKING ITS RIGHT TO INDEMNIFICATION UNDER THIS AGREEMENT. IF MEDICAL CENTER OF PLANO FAILS TO RETAIN COUNSEL WITHIN THE REQUIRED TIME PERIOD, CITY SHALL HAVE THE RIGHT TO RETAIN DEFENSE COUNSEL ON ITS OWN BEHALF AND MEDICAL CENTER OF PLANO SHALL BE LIABLE FOR ALL COSTS INCURRED BY THE CITY.

SECTION 13: MISCELLANEOUS

(A) Authorization to Execute/Binding on Parties

The undersigned represents and warrants that he is the duly authorized representative of Medical Center of Plano and is authorized to execute this Contract which has been approved and accepted by Medical Center of Plano.

This Contract shall not be considered fully executed or binding on the City of Sachse until the same shall have been executed by Medical Center of Plano, the City Manager or his designee, and approved and accepted by the City Council of the City of Sachse in open meeting as required by law.

This Contract shall be binding upon the parties hereto, and their successors, heirs, representatives and assigns.

(B) Severability

The provisions of this Contract are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Contract is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decision shall not affect the remaining portions of the Contract. However, upon the occurrence of such event, either party may terminate this Contract by giving the other party thirty (30) days written notice.

(C) Affidavit of No Prohibited Interest

Medical Center of Plano acknowledges and represents it is aware of the laws, City Charter, and City Code of Conduct regarding prohibited interest and that the existence of a prohibited interest at any time will render the Contract voidable.

(D) Entire Agreement

This Contract, and any attachments hereto, embodies the entire understanding and agreement between the parties and supersedes any prior oral or written agreements or understandings. Any modifications to this Contract must be in writing and executed by both parties.

(E) Governing Law

This contract shall be governed in accordance with the laws of the State of Texas and shall be performable in Collin County, Texas. Venue for any legal action under this Contract shall lie in Collin County, Texas.

(F) Notices

Notices given pursuant to this contract shall be sufficient if sent by certified or registered mail, postage fully prepaid to the following addresses or to other respective addresses as the parties may from time to time designate to each other in writing.

Charles Gressle	City of Sachse
President and Chief Executive Officer	Attn: Fire Chief
Columbia Medical Center of Plano	
Subsidiary, L.P., d/b/a Medical Center of Plano	Sachse, Texas
3901 W. 15th Street	
Plano, TX 75075-7799	

(G) Headings

The headings contained in this Contract are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.

(H) Non-Assignment

Medical Center of Plano shall not assign any of its obligations or duties under this Contract without first obtaining written consent from the City Council. This prohibition shall not apply to assignments to wholly owned subsidiaries of Medical Center of Plano or mergers where Medical Center of Plano retains at least eighty-five per cent (85%) of the controlling stock.

(I) Non-Waiver

It is further agreed that one (1) or more instances of forbearance by City in the exercise of its rights herein shall in no way constitute a waiver thereof for subsequent breaches of the same or different provisions.

(J) Adherence to Transportation Policy

The parties to this Agreement expressly agree that nothing contained in this Agreement shall require any party or its representatives to refer or admit any patients to, or order any goods or services from Medical Center of Plano. Notwithstanding any unanticipated effect of any provision of this Agreement, neither party will knowingly or intentionally conduct itself in such a manner as to violate the prohibition against fraud and abuse in connection with the Medicare and Medicaid programs (42 USC Section 1320a-7b), and any related state statutes or regulations. Furthermore, the parties and their representative acknowledge they will strictly abide by the EMS Transportation Policy, as revised on May 26, 2009, during the term of this Agreement.

(K) No Excluded Individuals

City represents and warrants that it will not employ or contract with any individual or entity who is excluded from participation in Medicare or any federal health care program under Section 1128 and 1128A of the Social Security Act or as defined at 42 U.S.C. section 1320a-7b(f). City represents and warrants that City is not excluded from participation in any federal health care program as defined at 42 U.S.C. section 1320a-7b(f). City will notify Medical Center of Plano immediately if City is excluded from participating under Medicare or any other governmental program at which time Medical Center of Plano will have the right to immediately terminate this Agreement.

IN WITNESS WHEREOF, the duly authorized representatives of Medical Center of Plano and the City have executed this contract as of the date and year first above written.

**COLUMBIA MEDICAL CENTER OF
PLANO SUBSIDIARY, L.P., A Texas
Limited Partnership, d/b/a MEDICAL
CENTER OF PLANO**

Date: _____

By: _____

CHARLES GRESSLE
President and Chief Executive
Officer
3901 W. 15th Street
Plano, TX 75086-0358

CITY OF SACHSE, TEXAS

Date: _____

By: _____

SACHSE FIRE RESCUE MEDICAL CONTROL

A necessary change.



History & End of Service

- ▣ Sachse Fire Rescue has been with Biocare (division of Methodist Health System) since 1989.
 - On November 6, 2013 the Biocare manager, Dr. Simonson and Karla Ramberger (the Nursing VP) met with Sachse, Fairview, Corsicana and Frisco Fire Departments to announce that **Biocare and EMS Resources would be closing the doors on September 30th, 2014.**
 - On January 2nd, 2014 we began the search for new Medical Control.
 - After interviewing with six potential providers we ended our search with two potential candidates. 1. Careflite 2. Quest Medical
 - Quest Medical is the preferred provider.

Sachse Fire Rescue Medical Control

	Quest	Careflite
Metroplex Departments	24	2
Local Departments	10	0
Mutual Aid Departments	3	0

- Quest has 12 Emergency Department Certified doctors contracted with their organization. Each Doctor can have 2 departments under their control. Careflite currently has Careflite (ground and air) and Frisco.
- There are currently 10 local departments that use Quest.
- 3 Mutual Aid Departments currently use Quest.

Sachse Fire Rescue Medical Control

- A Doctor available 24/7 for orders. This includes treatment protocols.
- Standing orders in case you cannot connect with a Doctor.
- Continuing Education (CE) that meets or exceeds the requirements from Texas Department of State Health Services and National Registry of Emergency Medical Technicians.

Online Medical Control

- Quest yes
- Careflite yes

Offline Medical Control

- Quest yes
- Careflite yes

Continuing Education (CE)

- Quest yes
- Careflite yes

Sachse Fire Rescue Medical Control

- ▣ Careflite's office is at the municipal airport in Grand Prairie. They would provide on-site CE but we would have to travel to Grand Prairie for any other courses. Quest will come here for all courses needed.
- ▣ All Quest Doctors practice at Medical Center Plano, which is a primary transport center for our ambulances.

On site (Sachse) CE

- Quest yes/yes
- Careflite yes/no

Based in a Hospital

- Quest yes
- Careflite no

Doctor Shadowing

- Quest yes
- Careflite no

Sachse Fire Rescue Medical Control

- ▣ Quest offers totally customizable protocol based upon our size, patient demographic and locality to Trauma, Stroke and STEMI centers.
- ▣ Quest has the support of the training center at the hospital, which trains Nurses, Doctors and EMTs.
- ▣ Our EMT-B and EMT-Ps have the opportunity to shadow our medical control Doctor anytime they are working to help with diagnosis and treatments.

Customizable Protocols

- Quest yes
- Careflite no

Based in a Hospital

- Quest yes
- Careflite no

Doctor Shadowing

- Quest yes
- Careflite no

Sachse Fire Rescue Medical Control

- ▣ Dr. Gamber and his support staff have developed one of the first managed healthcare systems in Texas.
- ▣ Quest and Careflite offer QA/QI programs that drive training and protocol as well as managing the legal impact of patient care records.
- ▣ Quest is able to merge our billing company with the Q/I process and are familiar with ESO solutions.

Managed Healthcare

- Quest yes
- Careflite no

Quality Assurance/Insurance

- Quest yes
- Careflite yes

Record Keeping

- Quest yes
- Careflite yes

Sachse Fire Rescue Medical Control

- ▣ Quest will maintain all of our training records and assist us with recertification of EMS credentials.
- ▣ Both agencies offer a 90 day out on contract services.
- ▣ Quest can offer help with preferred pricing because of the amount of agencies that contract with them.

Record Keeping

- Quest yes
- Careflite no

Contract

- Quest yes
- Careflite yes

Preferred pricing of supplies

- Quest yes
- Careflite no

Sachse Fire Rescue Medical Control

- ▣ Quest Pricing
 - ▣ 2012 population 21,596
 - ▣ $21,596 \times .9 = \$19,436.40$ for Medical Control.
 - ▣ CE is 34 personnel $\times \$200.00 = \$6,800$.
 - ▣ Total yearly cost = \$26,236
- ▣ Carelite Pricing
 - ▣ 2012 population 21,596
 - ▣ $21,596 \times .35 = \$7,558.60$ for Medical Control
 - ▣ CE for 34 personnel = \$7,500
 - ▣ Total yearly cost = \$15,058

Sachse Fire Rescue Medical Control

- ▣ The increase in cost for Sachse to contract with Quest is \$11,178 annually.
- ▣ This will also result in an \$11,178 increase in cost for FY 2015 budget.
- ▣ Traditionally we have trusted in Biocare to provide top notch medical control. Biocare will not provide this service after September 30, 2014.
- ▣ Staff recommends contracting with Quest for medical control services due to the overall value for Sachse.

Questions?

