

City of Sachse July 9, 2009  
Parks and Recreation Commission Meeting Minutes

Present:  
Jeff Bickerstaff, Chairperson  
Kerry Andersen, Secretary  
Kirsten Hill  
Juanita Miller  
Dan Stevens  
Lance Whitworth, Parks Director  
Cynthia Wiseman, Activity Coordinator

Absent:  
Scott Whitfield, Vice-Chair  
Spencer Hauenstein

The meeting was called to order by Chairperson, Jeff Bickerstaff

**Item 1 – Approval of minutes of the June 18, 2009 Regular Meeting:** Minutes from the June 18, 2009, meeting were reviewed. Motion was made by Kerry Andersen and seconded by Juanita Miller to accept the minutes. Motion passed unanimously.

**Item 2 – Citizen Input:** No Citizen Input.

**Item 3 – Update and Discuss Parks Master Plan –** Mr. Whitworth reported that Mr. Simms is working on identifying areas that could be used for neighborhood parks in Sachse. Areas included the Wilbough Miles property on the corner of Bunker Hill and Old Miles Road and the area on 5<sup>th</sup> Street.

**Item 4 – Update and Discuss 2009-2010 Budget –** Mr. Whitworth reported that the Council retreat has been scheduled for July 25<sup>th</sup>. The board discussed some of the line items in the upcoming budget.

**Item 5 – Update and Discuss Keep Texas Beautiful –** Ms. Wiseman reported that the last time Sachse's dues were paid was in 2005. In order to maintain membership we will need to pay the annual fee of \$75, submit an annual report, hold two events per year which may include Arbor Day and a spring cleanup, and attend one training session per year. The board would like City staff to move forward and keep up with the Keep Texas Beautiful program.

**Item 6 – Discuss Geocaching in the Parks –** Mr. Whitworth reported to the board on what geocaching is and suggested including something in the next brochure about it and developing a policy.

**Item 7 – Staff Updates regarding current activities, special events, and personnel –** Mr. Whitworth reported to the board that the July 4<sup>th</sup> parade went well and there was a good turnout. Next year we are looking at combining the two events (parade and fireworks). The Council has given approval to move forward with the bond project. We will complete the specifications, get bids out, and begin the project.

**Item 8 – Request for Future Agenda Items –** Requests were made to discuss the parade policy, Salmon Park project, budget, and Geocaching.

**Item 9 – Set Upcoming Parks and Recreation Commission Meeting Date –** The next Park Board meeting was set for August 13, 2009, at 7:30 p.m.

Motion to adjourn was made by Dan Stevens and seconded by Jeff Bickerstaff. The motion passed unanimously.

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Jeff Bickerstaff, Chairperson

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Kerry Andersen, Secretary