



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, January 9, 2014

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, January 9, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member J. D. Pruitt, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Terri Hibbs, and Board Member Nieves Marquez Jr.

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by Lance Whitworth.

Consider Election of Officers

A motion was made by J.D. Pruitt and seconded by Diana Smith to nominate Cyndi Mitchell for Chair. Motion passed unanimously. A motion was made by Cyndi Mitchell and seconded by Michael Kellam to nominate J.D. Pruitt for Vice-Chair. Motion passed unanimously. A motion was made by J.D. Pruitt and seconded by Nieves Marquez to nominate Diana Smith for secretary. Motion passed with Ms. Hibbs abstaining.

4. 13-1958 Consider approval of the December 12, 2013 meeting minutes.

Executive Summary
Review and consider approval of the minutes for the December 12, 2013 meeting.

A motion was made by J.D. Pruitt and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously.

Discuss Board member training session on voting equipment, rules of order, and meeting procedures.

Mr. Whitworth gave a short presentation to the Park Board on voting equipment, rules of order, and meeting procedures during Park Board Meetings. The Parks and Recreation Board follows the open meetings act when conducting meetings and following board agendas. All board members should complete the online training and on the Texas Attorney General's website, print up their certificate and return it to the City Secretary.

Discuss and consider Arbor Day / Great American Cleanup event.

Mr. Whitworth reported that the cleanup will be on April 5. Staff will send out group letters and post the registration form online for groups to begin registration.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we currently have \$122,114 in Park Development Funds. This means that we don't have to wait for EDC funds to move forward with beginning the development of Firefighter's Park. The board can discuss at next month's meeting on what they'd like to start on and then staff will go to the City Council to request use of those funds.

Requests for future agenda items.

Requests were made to discuss Firefighter's Park, Arbor Day, Heritage Park Sign, and set up a date for Park Tours.

Set upcoming Parks and Recreation Board meeting date.

The upcoming meeting was set for February 13, 2014, at 7:00 PM.

Adjournment

A motion to adjourn was made at 8:06 PM by J.D. Pruitt and seconded by Michael Kellam.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN