



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, November 14, 2013

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, November 14, 2013, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6 - Commission Member J. D. Pruitt, Commission Member Diana Smith, Commission Member Juanita Miller, Chairman Cyndi Mitchell, Commission Member Michael Kellam, and Commission Member Niloufer Watkins

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by Parks and Recreation Director Lance Whitworth.

3. 13-1893 Consider approval of the October 10, 2013 meeting minutes.

Executive Summary

Review and consider approval of the October 10, 2013 meeting minutes.

Ms. Mitchell noted that the minutes needed to be amended to include a comment made on Item 5 that some community members noted that without Dave Sanford assisting with the upkeep at Park Lake Park, the park looks bad. A motion was made by Diana Smith and seconded by J.D. Pruitt to approve the minutes as amended. Motion passed unanimously.

Ms. Mitchell requested that item 5 be moved before item 4. A motion was made by Mr. Kellam and seconded by J.D. Pruitt to move item 5 before item 4. Motion passed unanimously.

5. Discuss and consider a donation from First Baptist Church to the Sachse Parks and Recreation Department.

Josh King from First Baptist church discussed with the board the possibility of the City using a piece of land that the church owns on 3rd street. The church has no plans to develop the land. The church would still keep ownership of the land but would allow the City to use it as a park. It would be a long term lease with a penalty towards the church if they ever decided to get out of it. Currently local softball teams and the YMCA practice in that open field. He brought to the board a sketch of the area and some ideas he had on what could go in the area including a playground and maybe a practice field and walking trail. Mr. Whitworth will have to take this to the City Manager and City Attorney to find out the legal side of this and if it's possible to take on an agreement of this nature.

4. 13-1883 Discuss revisions to Landscaping Ordinance by the Community Development Department.

Executive Summary

The Community Development Department is seeking feedback from the Parks and Recreation Board regarding proposed Landscaping revisions to be incorporated into the Zoning Ordinance.

Community Development Director, Mark Kurbansade presented to the board the proposed landscaping revisions to be incorporated into the Zoning Ordinance. Some of the proposed revisions include xeriscaping, minimum plant size requirements, plant substitutions, irrigation, and adding additional plant types as well as encourage the use of drought tolerant/native species. Mr. Kellam would like to see some wording to include that drip irrigation should be used as well as including standards for businesses to add a certain amount of greenery based on the amount of concrete. Ms. Miller suggested incorporating that only a certain percentage of a yard can be stone or hardscaped. Ms. Smith stated that she likes the look of turf grasses. Ms. Watkins asked if we could include a provision to encourage the use of organic or natural looking stones and materials that don't require water. The board discussed the possibility of trying to change the look of highway 78.

6. Discuss and consider design and features for Firefighter's Park located at 2837 5th Street.

With the recent retirement of the EDC director the list that was going to be taken to the EDC has been placed on hold until a new director is hired. Mr. Whitworth recapped for the board items that have been discussed for this park including the addition of a sign, parking lot, walking trail, playground, shade structure and a backstop.

7. Discuss City Council's input regarding Youth Advisors on the Parks and Recreation Board.

Mr. Whitworth reported that a resolution was passed by City Council for 2 youth advisors to serve on the Parks & Recreation Board as non voting members. The application for the youth advisors have been sent to the high schools and is on the website. The City Council will treat the youth advisors just like all other boards and commissions and the Council will interview all of the applicants. The positions will be open until filled.

8. Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we had great help from the Park Board members Diana Smith, Cyndi Mitchell, and Michael Kellam for the Pumpkin Prowl. Mr. Whitworth reported that we had our America Recycles storytime and thanked Cyndi Mitchell and Diana Smith for reading to the kids. The Parks Department crew recently participated in the Park Maintenance rodeo which is a competition against other cities in various categories. Mario Bautista took second in the backhoe competition and Blake Warfield finished 3rd in the nail driving contest. December 5 is the Christmas tree lighting at City Hall, December 6 is the Daddy/Daughter Dance and December 14 is the Cookies with Santa event. Ms. Mitchell wanted to thank the parks crew for an excellent job at the Pumpkin Prowl as well as Michael Hughes for helping a resident by picking up her bicycle during the rain.

9. Requests for future agenda items.

Requests were made to discuss Firefighter's Park. Mr. Whitworth thanked Juanita Miller for her 5 years of service on the Parks & Recreation Board. She has been a part of a lot of decisions made by the board. Ms. Miller said that she's enjoyed being on the board and serving and wishes everyone the best and looks forward to seeing Firefighter's Park developed. Ms. Mitchell also thanked Ms. Miller for her years of service.

10. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for December 12, 2013.

11. Adjournment

A motion was made at 8:17 PM by Juanita Miller and seconded by J.D. Pruitt.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN

