



Minutes - Full Report
Parks and Recreation Commission

Thursday, August 15, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Thursday, August 15, 2013, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 5 - Commission Member J. D. Pruitt, Commission Member Diana Smith, Chairman Cyndi Mitchell, Commission Member Michael Kellam, and Commission Member Niloufer Watkins
- Absent** 2 - Commission Member Juanita Miller, and Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by City Council Liaison Brett Franks.

3. 13-1699 Consider approval of the minutes of the July 11, 2013 meeting.

Executive Summary

Review and consider approval of the July 11, 2013 meeting minutes.

A motion was made by J.D. Pruitt and seconded by Niloufer Watkins to approve the minutes as written. Motion passed unanimously.

Discuss and consider forming a July 3rd Event Committee.

Mr. Whitworth reported that the City does work closely with the Sachse Chamber of Commerce on this City Sponsored event. City Staff has met and discussed how we can improve next year and one of the thoughts is to divide tasks into subcommittees within different departments. This would help to distribute responsibilities to take the load off one person. Ms. Mitchell would like to see this event be recognized as more of a City sponsored event.

Discuss and consider a Disc Golf Course at Salmon Park.

Mr. Whitworth reported that Chief Coleman would not be able to make it to the meeting to discuss this item. Ms. Mitchell stated that this item should be tabled until the disc golf group is ready to come to the board with their plans and ideas.

Discuss the online reservation process for rental of city facilities.

Mr. Whitworth reported that it would be difficult to take online reservations for the pavilions. There is a payment that has to be made, as well as checking schedules, making contact with the renter, and getting a rental agreement signed. There are too many steps that require more phone or face to face contact which would make online reservations difficult. Staff will look into at least advertising that we have facilities available for rent by posting it on facebook.

Discuss and consider the design of Firefighter's Park located at 2837 5th Street.

Mr. Whitworth showed the board a preliminary design of the park made by City Engineer, Greg Peters. Ms. Mitchell talked about possibly trying to get on the EDC agenda to ask for funding for this park at their next board meeting.

8. 13-1700

Discuss and consider a recommendation to the City Council to rename Park Lake Park to the David B. Sanford Memorial Park.

Executive Summary

This item is to discuss and consider a request submitted to the Parks and Recreation Commission for the renaming of Park Lake Park to the David B. Sanford Memorial Park in honor of the late Dave Sanford.

The board received an e-mail from Mr. Sanford's daughter regarding his contributions to the park. Mr. Whitworth went over the current policies and guidelines on renaming of facilities. Charles Anderson, 5009 Springtree Ln. spoke about Mr. Sanford's involvement in CERT, and Park Lake Partners. He feels that he did an excellent job for the City. A motion was made by J.D. Pruitt and seconded by Michael Kellam to rename Park Lake Park as David B. Sanford Memorial Park. Motion passed unanimously.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Fall 2013 brochure went out. We are preparing for the Pumpkin Prowl and Cookies with Santa events.

Requests for future agenda items.

Requests were made to discuss Firefighter's Park, and the disc golf course at Salmon Park if they are ready to present to the board.

Set upcoming Parks and Recreation Commission meeting date.

The next meeting was set for September 12, 2013.

Adjournment

A motion to adjourn was made at 7:41 PM by Cyndi Mitchell.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN