



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, May 9, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, May 9, 2013, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 6 - Chairman Jeff Bickerstaff, Commission Member J. D. Pruitt, Commission Member Diana Smith, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Commission Member Michael Kellam
- Absent** 1 - Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff.

3. 13-1530 Consider approval of the minutes of the April 11, 2013 meeting.

Executive Summary

Review and consider approval of the meeting minutes of April 11, 2013.

A motion was made by Cyndi Mitchell and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously.

Discuss and consider Sachse Amateur Radio Association's request to use Salmon Park overnight on June 22-23, 2013.

Mr. Caldwell and Mr. Johns from the Amateur Radio Association spoke to the board and requested the overnight use of Salmon Park on June 22-June 23, 2013, for their annual Field Day Event. There will be a variety of activities including education training, emergency training, and allowing the public to see what the Amateur Radio Association does. A motion was made by Cyndi Mitchell and seconded by J.D. Pruitt to approve the Sachse Amateur Radio Association to use Salmon park overnight June 22 and June 23. Motion passed unanimously.

Discuss Fiscal Year 2013-14 budget for Parks and Recreation Department.

Mr. Whitworth briefly went through the preliminary budget and requests for the Fiscal Year 2013-14 for Parks & Recreation. Supplemental requests included truck replacements, mower replacement, hitch and bucket for tractor, a line item for tree management, and reclassification of 2 positions.

Discuss and consider Arbor Day/Cleanup Event.

Mr. Whitworth reported on the Arbor Day/Cleanup Event wrap up results. We had over 300 volunteers, 23 groups, 7,052 pounds of electronic waste was collected and 5,000 pounds of trash. He thanked everyone for helping with the event and making it a success.

Discuss and consider Firefighter's Park located at 2837 5th Street.

Mr. Whitworth reported that he spoke with the City Engineer on the Park Design. Currently he is working with the Engineer on the parking and options on alternative parking areas including possibly moving it to the opposite side of the park near the shed that is already out there.

Discuss and consider the creation of a "wish list" of wants and needs for Sachse parks.

Mr. Whitworth went over the current list of items with the board including: a shade structure at Salmon and Firefighter's Park, sand volleyball court at Heritage Park, trail around Joe and Patricia Stone Park, pavilion at Firefighter's Park, tennis/basketball sport complex, and splash pad. Other smaller items the department can use are picnic tables, mesh trash cans, dog waste stations, benches, and drinking fountains.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that we had about 110 people at the Movie in the Park. We had a costume contest and popcorn. He also reported that we had an opening for the Rec Aide position and have posted it, received applications, interviewed, and have made an offer to someone for the position.

Requests for future agenda items.

Requests were made to discuss the "wish list" and Firefighter's Park.

Set upcoming Parks and Recreation Commission meeting date.

The next meeting was set for June 13, 2013.

Consider election of officers.

Mr. Bickerstaff let the board know that this is his last meeting due to his election on City Council. Mr. Bickerstaff asked for a motion to nominate for Chairman. A motion was made by Diana Smith and seconded by J.D. Pruitt to nominate Cyndi Mitchell for Chairman of the Parks & Recreation Commission. Motion passed unanimously. Mr. Bickerstaff said a few words about his time

on the board and how much he's enjoyed serving on the board. He thanked Patty Montagno, Scott Whitfield, Bill Adams, Cullen King, Spencer Hauenstein, and Darlene Putman. He is looking forward to his new role serving on the City Council. Mr. Whitworth also thanked Mr. Bickerstaff for his time on the board and the accomplishments during his time on the board.

Adjournment

A motion to adjourn was made by Mr. Bickerstaff at 8:02 PM.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN