

**Sachse Library Board  
Meeting Minutes  
Monday, March 8, 2010  
Parks and Recreation Dept. Offices  
3707 Sachse Road**

**Present**

**Board Members:** Michele Carter, Robbie Huddleston, Patrece King, and Robert Rodgers

**Not Present:** Janet Doleh, Debby Keenan and Amos Pettis

**Director of Library**

**Services:** Dolores Greenwald

**Council Liaison:** Cullen King – not present

**Item 1 – Call to order:** Robbie Huddleston called the meeting to order at 7:00 p.m.

**Item 2 – Consider approval of minutes:** February minutes reviewed and accepted as written. Michele Carter made formal motion to accept and Robert Rodgers seconded. All members present were in agreement and the motion passed unanimously.

**Item 3 – Director’s Report:** Dolores Greenwald will look into adding online circulation statistics to the Departmental Report to see if online circulation is being used as an alternative to the decrease in physical patronage. The Great American Cleanup is scheduled for April 10<sup>th</sup>. Individuals and civic groups are encouraged to participate.

**Item 4 – Discuss Survey Questions:** Amos Pettis asked during February meeting the cost of sending out the survey. If posted on website there is no cost. Dolores Greenwald is checking into cost of distributing with sewage bill. Ms. Greenwald would like survey to focus on 10 questions, previous editions were 12. Robbie Huddleston suggested survey should focus on questions for individuals that do not patronize the library and why. He further suggested asking citizens if they are aware of Library services. Robert Rodgers suggested asking what citizens want from the Library, compare to current survey and address those questions not previously covered. Discussion postponed until next meeting in order to have time to address the following: Cost of distributing survey, possibility to adding a sentence in sewage bill to fill out survey, and refining the list of questions.

**Item 5 – Citizen Input:** No citizens other than Library board members were present. Robbie Huddleston requested information on the process of outsourcing for the book sales. Dolores Greenwald said she could answer question with the “Friends” update.

**Item 6 – “Friends” Update:** “Friends” will revamp process for book sale. Library staff will maintain books for consignment to local individual to sell online. The Library will receive 70% of proceeds.

**Item 7 – Library Board Announcements:** Robert Rodgers suggested meeting at the Business Library / Caboose for future meetings. Present board members concurred.

**Item 8 – Adjournment:** At 7:38 p.m. Robert Rodgers made a motion to adjourn the meeting. The motion was seconded by Patrece King and passed unanimously. The meeting was adjourned.

ATTEST:

APPROVED:

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LIBRARY BOARD SECRETARY

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LIBRARY BOARD CHAIR