

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, April 8, 2013, 7:00 p.m.**

Present Board Members: Robert Rodgers, Patrece King, Dia Rhoden, Mary Saathoff and Judith Lensch

Absent Board Members: Terry Bennett, Dixie Scoggins

Library Manager: Mignon Morse

Friends of the Library: Mary Saathoff

1. Invocation:

Dia Rhoden

2. Call to Order:

Robert Rodgers called the meeting to order at 7:02 p.m.

3. Consider approval of the minutes of the March 11, 2013 Library Board meeting:

The March 11, 2013 minutes were reviewed by the members present. Mary Saathoff moved to accept the minutes as written, Patrece King seconded. The minutes were unanimously approved.

4. Discuss, consider, and make a recommendation to City Council for an amendment to the Library Circulation Policy:

Mignon would like to recommend the following amendments to the Library Circulation Policy: Remove the parenthetical phrase "excluding videos & DVD's" from item 6. Remove the parenthetical phrase "excluding videos & DVD's" from item 7. Remove VCR tapes from the list of items the library owns.

Mary Saathoff motioned we accept these amendments to the Library Circulation Policy. Judith Lensch seconded. The motion was carried. The item will be on a future council agenda.

5. Discuss Friends of the Sachse Public Library Monthly Report.

Please visit the Sachse Public Library Facebook or the Friends of the Sachse Public Library Facebook pages to review the promotional video for the fundraiser.

Library Board members are encouraged to share the following benefits of the Mad Hatter Tea with potential attendees/sponsors:

- Tickets are tax deductible.
- Proceeds benefit Summer Reading Club at the Sachse Public Library.

6. Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events and community outreach:

To celebrate National Library Week (April 14 - 20), the Sachse Public Library offered an Amnesty Week. During this period, patrons were given the opportunity to return overdue items and donate items on the Sachse Animal Shelter's wish list instead of paying fines.

Other library events included:

- Poetry Contest – April 1 to April 20 with a Poetry Reading scheduled for May 2. Winners will receive Barnes and Noble gift cards. An Open Poetry Reading (featuring winners of the poetry contest) will be held on May 2 at 6:30 PM .
- Prince and Princess Party on April 16 at 4:00 p.m.
- Manga Art contest started May 1.

Circulation is down slightly, but incentives like Amnesty Week will give patrons the opportunity to get rid of fines and start using their library cards again.

7. Discuss Library Board announcements regarding special events, current activities, and local achievements:

Dia Rhoden, Mary Saathoff, Terry Bennett, and Robert Rodgers attended the April 1, 2013 City Council meeting to support the Library. Mignon and Ellen received the Excellence in Library Award on the behalf of the Sachse Public Library. Mignon presented the annual library briefing to council.

A proclamation for National Library Week will be presented by Mayor Mike Felix at the Monday, April 15, 2013 Council meeting. Mignon encouraged the members of the Library Board to attend.

8. Adjournment:

Patrece King motioned to adjourn the Library Board Meeting for Monday, April 8, 2013 at 7:50 p.m. Mary Saathoff seconded. The motion carried and the meeting was adjourned at 7:50 p.m.

Attest:

Approved:

Secretary

Chairman